

## **MINUTES**

### **UW-Baraboo/Sauk County Campus Commission Meeting**

**Thursday, August 16, 8:00 A.M.**

**UW- Baraboo/Sauk County Campus in the Diversity Room, 1006 Connie Rd., Baraboo, WI**

Members Present: Wedekind, Geimer, Lombard, Kolb, Von Asten, Giese, DeMars

Members Absent:

Others Present: Kohlmeyer, Pleger

Chairperson Wedekind called the meeting to order at 8:10 A.M. and certified compliance with the Open Meeting Law. MOTION (Lombard/Geimer) to amend agenda and adopt moving item # 13 Dean's report before item # 6 Financial report to accommodate Dean Pleger's student enrollment meeting. Motion carried unanimously.

MOTION (Lombard/Kolb) to approve the minutes from the regular July 19, 2012 meeting. Motion carried unanimously.

#### **Public Comment:**

None.

#### **Communications:**

None.

#### **Dean's Report:**

Dean Pleger updated on the following topics:

- Dean Pleger meeting with second group of enrollments today
- Summerset – Festival of the Arts (July 27-29) – received a positive feedback and record attendance. Possible date change for next year for the 1<sup>st</sup> weekend in August.
- Aug 28 initiation with students and parents introducing the UW Campus
- RFP for Residence Hall released Aug 13. Four to five vendors have inquired noting interest. Six campuses have additionally called requesting a copy of our RFP.

#### **Financial Report:**

Cheryl Giese, City Clerk, distributed a Revenue/Expenditure Report for the period 1/1/2012 to 8/31/2012, indicating an unexpended balance of \$ 106,797.48 and Fund balance of \$ 38,107.25 and in the Designated-Capital Equipment account an amount of \$ 5,398.41 for a financial update.

#### **Maintenance Report, review and payment of bills:**

Pamela Kohlmeyer presented the monthly maintenance report and reviewed the list of bills. Cheryl Giese advised receipt of an invoice from MSA for review in the amount of \$ 29,590.55 (less the final payment for the windscreen). Pam Kohlmeyer additionally noted the windscreen should be complete tomorrow and David Armstrong will review the final work before we submit payment. MOTION (Geimer/Kolb) to receive the report and approve the list of bills submitted in the amount of \$ 13,917.96.

Motion carried unanimously.

#### **Discussion on 2013 Budget.**

Chair Wedekind advised \$ 160,000 has again been requested for their operating budget. (½ from the county and ½ from the city). Funding for the Science facility to begin in 2013 has been requested in the amount of \$ 130,000 to be split between the county and city.

#### **Discussion and Approval of Request for Proposal/Qualification Solicitating Vendors to Design, Build and Operate a Residence Hall on the University of Wisconsin-Baraboo/Sauk County Campus:**

Covered under Dean's report.

**Discussion of payment on truck from fire department.**

Chair Wedekind advised he has not received the draft lease from Corporation Counsel. Cheryl Giese noted the city will buy the plate.

**Discussion and Approval of Lange Center flooring replacement.**

Pam Kohlmeyer advised the project started yesterday, August 15.

**Facilities Planning Report:**

Pam Kohlmeyer expressed concern with several trees that are not healthy in appearance and some appear to be dead. She contacted Boardman's Stump removal in Baraboo and received an estimated quote of \$ 1,100.00 for removal and additionally lined up a good deal of \$ 20 on wood chips. Committee consensus to wait until spring to see if they survived the drought over the summer.

MOTION (Lombard/Geimer) to adjourn and set the next regular meeting to September 20, 2012 at 8:00 a.m. to be held in the Library. Motion carried unanimously.

Respectfully submitted,

Rebecca A. DeMars, Sauk County Clerk, Secretary  
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