

# Office of the Sauk County Clerk

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## 2023 Sauk County Board of Supervisors Agenda Schedule

1. THE RESOLUTION ROUTING SYSTEM IS IMPLEMENTED, ALL RESOLUTIONS, ORDINANCES AND ATTACHMENTS MUST BE PROCESSED IN THIS SYSTEM TO BE INCLUDED IN THE COUNTY BOARD AGENDA.
2. Ordinances MUST be on file with the County Clerk at least 2 weeks prior to the County Board Meeting.
3. CONTINUE to remit all Original resolutions, ordinances and attachments to the County Clerk, with fiscal note approved and initialed by Accounting Department in single side format only. IF ORIGINAL NOT AVAILABLE BY DUE DATE – PLEASE ADVISE COUNTY CLERK and (remit a copy of Resolution or ordinance).
4. Continue to provide changes of Ordinances to Corporation Counsel for their review as soon as possible.
5. Provide the County Clerk a copy of handouts/written communications by due date.
6. Reports and appearances - contact County Board Chair by due date.
7. Notify the County Board Chair and Administrator of all new committee appointments and re-appointments. (cc: County Clerk) by due date.
8. County Board agendas are mailed out on the Thursday prior to the meeting.
9. Dates are subject to change.

<b>Meeting Date:</b>	<b>Items due on or before:</b>
Tuesday, January 17, 2023	Tuesday, January 10, 2023 by 4:30 p.m.
Tuesday, February 21, 2023	Tuesday, February 14, 2023 by 4:30 p.m.
Tuesday, March 21, 2023	Tuesday, March 14, 2023 by 4:30 p.m.
Tuesday, April 18, 2023	Tuesday, April 11, 2023 by 4:30 p.m.
Tuesday, May 16, 2023	Tuesday, May 9, 2023 by 4:30 p.m.
Tuesday, June 20, 2023	Tuesday, June 13, 2023 by 4:30 p.m.
Tuesday, July 18, 2023	Tuesday, July 11, 2023 by 4:30 p.m.
Tuesday, August 15, 2023	Tuesday, August 8, 2023 by 4:30 p.m.
Tuesday, September 19, 2023	Tuesday, September 12, 2023 by 4:30 p.m.
Tuesday, October 17, 2023	Tuesday, October 10, 2023 by 4:30 p.m.
**Tuesday, November 14, 2023 (Annual)	Tuesday, November 7, 2023 by 4:30 p.m.
Tuesday, December 19, 2023	Tuesday, December 12, 2023 by 4:30 p.m.

The Board shall meet regularly in the County Board Room on the third Tuesday of each month. Regular meetings of the full Board shall commence at 6:00 P.M. Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.

\*\*Per Rules of the Board I.A.: *The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and adoption of the budget.*

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)