



APRIL 2014 - MARCH 2015

PROCEEDINGS

OF THE

SAUK COUNTY

BOARD OF SUPERVISORS

MARTIN F. KRUEGER - CHAIR, SAUK COUNTY BOARD OF SUPERVISORS

JOAN FORDHAM - VICE-CHAIR, SAUK COUNTY BOARD OF SUPERVISORS

REBECCA A. DEMARS - SAUK COUNTY CLERK

COUNTY SEAT - BARABOO, WISCONSIN

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## **Proceedings of the Sauk County**

### **Board of Supervisors**

#### **April 2014- March 2015**

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## Appearances

	<u>Page Number</u>
<b>April 15, 2014:</b> None	
<b>May 12, 2014:</b>	47
Dr. Tom Pleger – Dean, UW – Baraboo/Sauk County: Introductions.	
Bray Architects: Presentation on New Science Facility at UW – Baraboo/Sauk County.	
<b>June 17, 2014:</b>	76
David Armstrong, Asst. Campus Dean & President SCIL Board – 2014 SCIL Leadership Class.	
Scott O’ Donnell, Executive Director, Circus World Museum.	
<b>July 15, 2014:</b>	131
Rob Nurre, re: Man Mound Park Day.	
<b>August 19 2014:</b> None	
<b>September 16, 2014:</b>	228
Steve Schmelzer, Manager at Devil’s Lake State Park	
Matthew Wolfert & Michael Hacker, Bray Associates Architects; Dr. Tracy White – Dean	
UW-Baraboo/Sauk County; David Armstrong – Asst. Dean for Finance & Administration,	
UW-Baraboo/Sauk County; Phil Wedekind – Chair, UW-B/SC Campus Commission	
re: New Science Facility for UW-Baraboo/Sauk County	
Jerry Brown, M3 - regarding Health Insurance resolution / proposals	
<b>October 21, 2014:</b> None.	
<b>November 11, 2014:</b> None.	
<b>December 16, 2014:</b> None.	
<b>January 20, 2015:</b> None.	
<b>February 17, 2015:</b> None.	
<b>March 18, 2015:</b>	534
David Callender, WCA Legislative Associat	
i. “Who Are Counties” Educational Tool ( <i>Handout on file</i> )	
ii. “Judicial & Public Safety” in State Budget	

## Public Comment

<b>April 15, 2014:</b>	3
Matt Meyers, re: Designation of the Official Sauk County Newspaper	
<b>May 12, 2014:</b>	47
Wendy Klicko, re: classification and compensation study.	
Sandy Harrison, re: Fox Lawson compensation study.	
Bruce Meyer, re: wages/benefits/working conditions.	
Eugene Robkin, re: Badger	
Mary Huntamer, re: wage & comp study.	
<b>June 17, 2014:</b>	76
Mary Ellen Murray, re: Compensation analysis.	
William D. Weitzel, re: taxation- fair taxation.	
Joel D. Petty, re: Fox Lawson study.	
Cindy Bodendein, re: study.	
Jeff Spencer, re: wage & comp study.	
Mary Carol Solum, re: Badger & stakeholders.	
Eugene Robkin, re: BOMC.	
Mary Huntamer, re: wage & compensation study.	
Ann Burton, re: comp study.	
Dick Cates, re: introduce myself.	
Brentt P. Michalek, re: class & comp study approval.	
Debra Horkheimer, re: wage study.	
<b>July 15, 2014:</b>	126
George Maxwell; re: Gillette rezone.	
Judd Maxwell; re: special exception permit for Dan Gillette property.	
<b>August 19, 2014:</b>	173
Ailyn Breunig, re: Euthanization is 58%, to many bad stories.	
Mark Baenen, DVM, re: Sauk County Humane Soc.	
Carol Williams, re: Sauk County Humane Society.	
Laura Kimball-Norman, re: Sauk Co. Humane Society high kill rate.	
Mary Harris, re: Dana Madalon, Ex. dir. SCHS, 58% euthanization rate, not working with the community.	
Trina Anderson, re: Humane Society Mismanagement.	
Jo Ann S. Holston, re: Sauk County Humane Society.	
Gretchen Butts, re: Sauk County Humane Society.	
Linda Meadowcroft, re: zoning.	
<b>September 16, 2014:</b> None	
<b>October 21, 2014:</b>	267
Roger Friede, re: SCDC Fall Leadership Forum.	
<b>November 11, 2014:</b>	347
Tim Reppen, re: 3.6% tax property increase.	
<b>December 16, 2014:</b> None.	

**January 20, 2015:** None.

**February 17, 2015:** None.

**March 17, 2015:** None.

## **Communications**

**April 15, 2014:** None.

**May 12, 2014:** None.

**June 17, 2014:** None.

**July 15, 2014:** 126

1. Thank you card from Dick Cates.
2. Chair Krueger advised he place a survey in supervisors' mailboxes that was received in the mail.

**August 19, 2014:** None

**September 16, 2014:** 232-235

1. Certified Mail dated 09/04/14 from FEMA re: "FIRM/FIS" Appeal Process.

**October 21, 2014:** 267

1. 09/26/14 Letter from County Mutual. 276
2. Chair Krueger read an e-mail from Supervisor Dave Riek thanking the Board for their kindness during the passing of his mother. *(e-mail on file)*
3. Chair Krueger read an e-mail from Ken Lucht dispelling rumors of WSOR moving frac sand in Sauk County. *(e-mail on file)*

**November 11, 2014:** None.

**December 16, 2014:**

1. 12/04/14 Appointment Letter: John M. Deitrich to Vacant Seat – Supervisor Dist. 8. 389
2. Chair Krueger read a Thank You card from the family of Don Nobs.

**January 20, 2015:**

1. State of Wisconsin Department of Corrections: 2014 Annual Jail Inspection. 471-474
2. Read thank you from the Community Christmas Dinner Committee.
3. Read thank you from the Sauk Prairie Caring Tree Committee.
4. Read thank you from Reedsburg Area Helping Hands Program.
5. Announced 2015 WCA Regional Legislative Meeting.
6. Announced Howard Marklein Listening Session.

**February 17, 2015:** 490 & 495

1. Wisconsin Historical Society: Notice of Entry/Devil's Lake State Park in National & State Register of Historic Places.
2. Thank you card was read from Nathan and Kellie Johnson and family.

**March 17, 2015:**

534

1. 03/05/15 Letter from Dr. Jack Daniels, MATC President.
2. 03/04/15 Letter from Dr. Jack Daniels, MATC President; re: Madison College's FY 2014 annual report.
3. Thank you card was read from John and Ann Deitrich.
4. Thank you card was read from Becky and Rick DeMars.

### **Bills and Referrals**

**April 15, 2014:** None

**May 12, 2014:** None

**June 17, 2014:** None

**July 15, 2014:** None

**August 19, 2014:** None

**September 16, 2014:** None

**October 21, 2014:** None

**November 11, 2014:** None

**December 16, 2014:** None

**January 20, 2015:** None

**February 17, 2015:** None

**March 17, 2015:** None

### **Claims**

**April 15, 2014:** None

**May 12, 2014:** None

**June 17, 2014:** None

**July 15, 2014:** None

**August 19, 2014:** None

**September 16, 2014:** None

**October 21, 2014:**

268

County Clerk received a Summons and Complaint; Re: *Andrew Klees v. County of Sauk et.al.* Chair Krueger referred the claim to the Executive and Legislative Committee.

**November 11, 2014:** None.

**December 16, 2014:** None

**January 20, 2015:** None

**February 17, 2015:**

490

Subcontractor notice of intention to file claim for lien, KNZ Corporation d/b/a McMillian Electric. Claim was referred to the Executive and Legislative Committee.

**March 17, 2015:**

534

Claim of Dean C. Urban. Claim was referred to the Executive and Legislative Committee.

## **Appointments**

**April 15, 2014:**

Human Services Board:

9

Citizen member- 3 year term expires April 18, 2017.

Beverly Vertein (Re-appointment).

Jim Bowers (Re-appointment)

**May 12, 2014:**

48-53

Standing Committees:

2 year terms concurrent with County Board term of office: 04/15/2014 - 04/18/2016.

Aging & Disability Resource Center: 5 Supervisors

Thomas Kriegel

Carol Held

David J. Moore

Tut Gramling

David A. Riek

Board of Health: 4 Supervisors

Jeffrey P. Giebel

John Miller

Scott Von Asten

Donna Stehling

Conservation, Planning & Zoning: 6 Supervisors

Nathan Johnson

Gerald L. Lehman

John S. Dietz

Judy Ashford

Dennis B. Polivka

Eric Peterson

Economic Development: 7 Supervisors

Nathan Johnson  
Marty Krueger  
Peter J. Vedro  
Dennis B. Polivka  
David A. Riek  
Brian L. Peper  
Donna Stehling

Finance: 5 Supervisors

Wally Czuprynko  
Tommy Lee Bychinski  
Marty Krueger  
Joan Fordham  
Andrea Lombard

Health Care Center Board of Trustees: 4 Supervisors

Carol Held  
Joseph W. Fish  
Tut Gramling  
Henry Netzing

Highway & Parks: 5 Supervisors

Tim Meister  
Joseph W. Fish  
Jerry G. Kast  
Brian L. Peper  
Henry Netzing

Human Services Board: 6 Supervisors

Thomas Kriegl  
Peter J. Vedro  
John A. Miller  
Joan Fordham  
Andrea Lombard  
Scott Kevin Alexander

Law Enforcement & Judiciary: 5 Supervisors

Gerald Lehman  
George F. Johnson  
David J. Moore  
Michelle Dent  
William F. Wenzel

Personnel: 5 Supervisors

Tim Meister  
Carol Held  
Michelle Dent  
Andrea Lombard  
Henry Netzing

Property & Insurance: 5 Supervisors

Nathan Johnson  
George F. Johnson  
Jeffrey P. Giebel  
Scott Von Asten  
William Hambrecht

UW Extension, Arts & Culture: 5 Supervisors

John S. Dietz  
Judy Ashford  
Eric Peterson  
William Hambrecht  
Donna Stehling

Other Committees, Boards and Commissions:

2 year terms concurrent with County Board term of office: 04/15/2014 - 04/18/2016.

Aging & Disability Advisory Committee: 2 Supervisors

David J. Moore  
Tut Gramling

New Citizen Members, 3 year terms 04/15/2014- 04/17/2017:

Paul Bishop, 125 Sycamore St., Apt. #1B, Sauk City, WI, (replacing Phyllis Johnson)  
Dwayne Cheers, 305 Lynn Avenue, Apt. #B209, Baraboo, WI (replacing Theron Hill)  
Walter Darling, 102 Draper St., Box 65, North Freedom, WI (replacing Janet Pearson)  
Cindy Liegel, 1560 Honey Creek Circle, Plain, WI (replacing Joan Wucherer)

Aging & Disability Resource Center (ADRC) Regional:

Eagle Country Governing Board, 1 Sauk County Board Representative  
Tut Gramling

New Citizen Member, 3 year term 04/15/2014- 04/17/2017

Paul Bishop, 125 Sycamore St., Apt. #1B, Sauk City, WI

Badger Intergovernmental Group: 1 Supervisor

William F. Wenzel

Badger Interim Oversight & Management Commission: 1 Supervisor

Vacant

Badger Restoration Advisory Board (RAB): 1 Supervisor

Judy Ashford

Board of Adjustment: 1 Supervisor

Henry Netzing, Township of Prairie du Sac

Central Wisconsin Community Action Council: 1 Supervisor

David J. Moore

Circus World Museum: 1 Supervisor

Joan Fordham

Clearview Long Term Care And Rehabilitation Center Commission: 1 Supervisor  
Scott Kevin Alexander

Commissioner of Lake Redstone Management District: 1 Supervisor  
Nathan Johnson

Commissioner of Lake Virginia Management: 1 Supervisor  
John S. Dietz

Commissioner of Mirror Lake Protection: 1 Supervisor  
Gerald Lehman

Communications Infrastructure Committee: 5 Supervisors  
Nathan Johnson  
Tommy Lee Bychinski, Finance Committee Representative  
Michelle Dent, Law Enforcement & Judiciary Committee Representative  
Scott Von Asten, Property & Insurance Committee Representative  
William Hambrecht

Continu Us:  
Joan Fordham

Criminal Justice Coordinating Council:  
Marty Krueger, County Board Chairperson  
Scott Kevin Alexander, Human Services Committee Representative  
William F. Wenzel, Law Enforcement & Judiciary Committee Representative

Great Sauk Trail Commission: 2 Supervisors  
Donna Stehling  
Vacant

Inter-County Coordinating Commission (ICC): 2 Supervisors  
Marty Krueger  
Joe Fish

Land Information Council: 1 Supervisor  
William F. Wenzel

Local Emergency Plannig Committee (LEPC): Board Chair, 1 Supervisor & 1 Alternate  
Marty Krueger, County Board Chairperson  
William Hambrecht  
Eric Peterson (Alternate)

Long Term Support Planning Committee: 2 Supervisors  
Thomas Kriegl  
David A. Riek

Madison Area Technical College Appointment Board: 1 Supervisor  
County Board Chairperson by State Statute  
Marty Krueger



Natural Beauty Council: 1 Supervisor

Brian Peper

Revolving Loan Fund Committee: 2 Supervisors: 1 member of Finance Committee & 1 member of Executive & Legislative Committee

Tommy Lee Bychinski, Finance Committee Representative

Joan Fordham, Executive & Legislative Committee Representative

Sauk County Courthouse Security And Facilities Committee: 1 Supervisor

County Board Chairperson by State Statute

Marty Krueger

Sauk County Development Corporation: Chair of County Board and 2 Supervisors

Marty Krueger, County Board Chairperson

Eric Peterson

William F. Wenzel

Sauk County Housing Authority: 1 Supervisor

George F. Johnson

Sauk County Library Board: 1 Supervisor and 1 Alternate

Judy Ashford

Tut Gramling (Alternate)

South Central Environmental Health Consortium:

John Miller

South Central Library Systems Board: 1 Supervisor and 1 Alternate

Judy Ashford

Tut Gramling (Alternate)

Southwest Badger Resource Conservation & Development Committee: 1 Supervisor

Gerald L. Lehman

Transportation Coordination Committee: 2 Supervisors

David J. Moore

Tut Gramling

New Citizen Members, 3 year terms 04/15/2014- 04/17/2017:

Paul Bishop, 125 Sycamore St., Apt. #1B, Sauk City, WI, (replacing Phyllis Johnson)

Dwayne Cheers, 305 Lynn Avenue, Apt. #B209, Baraboo, WI (replacing Theron Hill)

Walter Darling, 102 Draper St., Box 65, North Freedom, WI (replacing Janet Pearson)

Cindy Liegel, 1560 Honey Creek Circle, Plain, WI (replacing Joan Wucherer)

Leah Lennon, Reedsburg Cab, 2560 E. Main St., Suite I, Reedsburg WI

University of Wisconsin Campus Commission: 2 Supervisors

Scott Von Asten

Andrea Lombard

Western Wisconsin Technical College District Board Appointment: 1 Supervisor  
County Board Chairperson by State Statute  
Marty Krueger

Wisconsin Association of Local Health Departments & Boards: 2 Supervisors  
John Miller  
Donna Stehling

Wisconsin River Rail Transit Commission: 3 Supervisors, and 1 Alternate  
George Johnson  
John A. Miller  
David A. Riek  
Marty Krueger (Alternate)

Workforce Development Board of South Central Wisconsin: 1 Supervisor  
County Board Chairperson by State Statute  
Marty Krueger

**June 17, 2014:**

77

Badger Interim Oversight & Management Commission:  
Judy Ashford

Comprehensive Community Services (CCS) Program Coordinating Committee:  
Rick McKellar, Citizen Member; 2 year term – 6/17/14 to 6/21/16

Criminal Justice Coordinating Council:  
Board Chair/Executive & Legislative Committee: Supr. Marty Krueger  
Supervisor/Human Services Board: Supr. Scott Alexander  
Supervisor/Law Enforcement & Judiciary Committee: Supr. William Wenzel  
Circuit Court Judge: Hon James Evenson, Sauk Co. Circuit Court Branch II  
Sauk County District Attorney: Atty. Kevin Calkins  
Sauk County Sheriff or Designee: Lt. Lewis Lange, Sauk Co. Sheriff's Dept.  
Human Services Director or Designee: William Orth, Sauk Co. Human Services Director  
Public Defender's Office: Atty. Debra O'Rourke, Office of State Public Defender  
Probation Officer/Wisconsin Dept. of Corrections: Kathy Laatsch, Corrections Field Supervisor  
School District Representative: Jeff Bindl, Director of Pupil Services, Reedsburg District Schools  
Domestic Violence Professional: Ellen Allen, Director Hope House, Baraboo  
Local Police Chief: Chief Jerry Strunz, Sauk-Prairie Police Dept.  
Physician or Nurse familiar w/addiction issues: Dr. Amy DeLong, Ho-Chunk Nation House of Wellness  
Private Defense Attorney: Atty. Jay Englund, Pemberton & Englund, Baraboo  
Citizen-At-Large: Professor Annette Kuhlmann, Ph.D UW-Baraboo/Sauk County

Revolving Loan Fund Committee:  
John "Jack" Schluter, Citizen Member, re-appointment; 2 year term – 4/18/14 to 4/19/16

Sauk County Housing Authority:  
Tom Seamonson, Citizen Member, re-appointment; 5 year term – 4/16/14 to 4/16/19

**July 15, 2014:**

126-127

Board of Adjustment:

Daniel C. Kettner, Citizen Member, re-appointment; 3 year term – 07/01/2014 to 07/18/2017

Ron Lestikow, Citizen Alternate, re-appointment; 3 year term – 07/01/2014 to 07/18/2017

David Wernecke, Citizen Alternate, re-appointment; 3 year term – 07/01/2014 to 07/18/2017

Great Sauk Trail Commission:

Marty Kruger, 2 year term concurrent w/Board of Supervisors, expiring 04/18/2016

Revolving Loan Fund Committee:

Patricia Yanke, Citizen Member, re-appointment; 2 year term – 04/18/2014 to 04/19/2016

University of Wisconsin Campus Commission:

Kathy Schauf, Administrative Coordinator

**August 19, 2014:**Transportation Coordination Committee:

Dan Brattset, Member representing Sauk County Department of Human Services; 3 year term – expiring 08/15/2017.

Jim Pritzkow, Consumer and Agency Advocate member; 3 year term – expiring 08/15/2017

Richard Running, Richard Running Inc., member representing Transportation Providers (public, proprietary or nonprofit); 3 year term expiring 08/15/2017

Alan Wildman II, Village of Prairie du Sac, member representing Transportation Providers (public, proprietary or non-profit); 3 year term – expiring 08/15/2017

Conservation, Planning & Zoning Committee:

Joe Fish, Additional Board Member, 2 year term concurrent with the Board of Supervisors, expiring 04/18/2016

**September 16, 2014:**

228

Land Information Council:

Public safety or emergency communications representative employed within Sauk County:

Tim Stieve, Sauk County Emergency Management, 2 year term expires September 20, 2016.

**October 21, 2014:**

268

Pink Lady Rail Transit Commission:

2 year term - 10/21/2014 – 10/18/2016

John Geoghegan (Re-appointment)

TAC/PAC for I90-94 Wis DOT Corridor Study:

Technical Advisory Committee (TAC): Steve Muchow: Sauk Co. Hwy. Commissioner;

Alternate: Robert Bonham, Patrol Supt. - Sauk Co. Highway Dept.

Political Advisory Committee (PAC): Marty Krueger: Sauk Co. Board Chair;

Alternate: David Moore, Sauk Co. Supervisor, District 12.

**November 11, 2014: None**

**December 16, 2014:**

383-384

Board of Supervisors (addressing vacancy in Supervisor District)

John M. Deitrich, 800 Mary Avenue, Reedsburg, filling the unexpired term of former supervisor George Johnson.

Health Care Center Board of Trustees:

Mary Ellen Murray, PhD, RN, Citizen Member, re-appointment

William Higgins, Citizen Member, re-appointment

3- Year terms- 01/01/15 – 12/31/2017

Sauk County Library Board:

Sue Meise, Citizen Member, re-appointment

Cindy Shanks, Citizen Member, re-appointment

Barbara Morford, Citizen Member, new appointment (replacing Robert Wills)

3-Year terms- 01/01/2015 - 12/31/2017

Beverly Vaillancourt, Citizen Member, appointment extension

Term expiring 12/31/2015

Veteran's Service Commission:

Jason Lane, Citizen Member, new appointment (replacing Harry Schutz)

3- Year term- 01/01/2015 - 12/31/2017

Workforce Development Board of Southern Wisconsin:

Paul Dietmann, Citizen Member, re-appointment

Fred Hebert, Citizen Member, re-appointment

3- Year terms- 01/01/2015 - 12/31/2017

**January 20, 2015:** None.

**February 17, 2015:**

490-491

Comprehensive Community Services (CCS) Program Coordinating Committee

Department of Human Services Representatives:

Jeff Semenas, re-appointment

Sharon Boesl, re-appointment

2-Year Terms – 02/17/2015 - 02/21/2017

Citizen Members:

Tom Kolb, re-appointment

Pamela Woodruff, new appointment

Andrea Montemurro, new appointment

2-Year Terms – 02/17/2015 - 02/21/2017

Long Term Support Planning Committee:

Shell Lea Hainz, Home Health Agency Rep, re-appointment

3-Year Term – 02/17/2015 - 02/20/2018

**March 17, 2015:**

534-535

Aging and Disability Resources Director  
Susan Blodgett

Sauk County Housing Authority:

Pat Satterstrom, re-appointment

5- Year Term – 03/17/2015 – 03/17/2020

Long Term Support Planning Committee:

Theron Hill, Citizen member, re-appointment

2- Year Term – 03/17/2015 – 03/21/2017

Comprehensive Community Services (CCS) Program Coordinating Committee:

Dawn Gruber, Consumer member, new appointment

2- Year Term – 03/17/2015 – 03/21/2017

ContinuUs Long-Term District Governing Board:

Joan Fordham, Sauk County Board of Supervisors Appointee, re-appointment

3-Year Term – 03/17/2015 – 03/20/2018

2015 Sauk County Emergency Fire Warden Organization List

## **Proclamations**

**April 15, 2014:**

**Aging & Disability Resource Center Committee:**

Resolution 38-2014 Proclamation Of May As Older Americans Month.

25

**June 17, 2014:**

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

Resolution 54-2014 Proclamation Celebrating Sauk County's Circus History And Recognizing The 130th Anniversary Of The Ringling Bros. Circus.

81

**September 16, 2014:**

**UW EXTENSION, ARTS & CULTURE COMMITTEE AND EXECUTIVE & LEGISLATIVE COMMITTEE**

Resolution 77-2014 Commemorating The 100<sup>th</sup> Anniversary Of Wisconsin 4-H Youth Development.

236-237

**October 21, 2014:**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

Resolution 89-2014 Proclamation Of November 2014 As National Caregiver Month In Sauk County.  
278-279

Resolution 90-2014 Proclamation Of November 2014 As National Alzheimer's Disease Awareness Month  
In Sauk County. 280-281

**EXECUTIVE AND LEGISLATIVE COMMITTEE:**

Resolution 91-2014 Proclamation October Fair Housing Month.

282

**February 17, 2015:**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

Resolution 7-2015 Proclamation Of May 2015 As Older Americans Month.

496

**March 17, 2015:**

**CONSERVATION, PLANNING AND ZONING COMMITTEE AND NATURAL BEAUTY COUNCIL:**

Resolution 24-2015 Proclamation Of April As Earth Month.

540-541

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

Resolution 25-2015 National County Government Month – April 2015 “Counties Moving America Forward: The Keys Are Transportation And Infrastructure.

542

**LAW ENFORCEMENT AND JUDICIARY COMMITTEE:**

Resolution 26-2015 Crime Victims’ Rights Week Proclamation.

543-544

## **Unfinished Business**

**April 15, 2014:** None

**May 12, 2014:** None

**June 17, 2014:** None

**July 15, 2014:** None

**August 19, 2014:** None

**September 16, 2014:** None

**October 21, 2014:** None

**November 11, 2014:** None

**December 16, 2014:** None

**January 20, 2015:** None

**February 17, 2015:** None

**March 17, 2015:** None

## Reports

### April 15, 2014:

9

1. Rebecca A. DeMars, Sauk County Clerk: Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e): None
2. Kathryn Schauf, Administrative Coordinator
  - Update on Classification and Compensation Study.
  - Update on budget timeline.

### May 12, 2014:

53

1. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
  - **Petition 4-2014**, Applicant: Robert E. Klipp et al. c/o Attorney T. Michael Schober; Project Location: Township of Westfield; Current Zoning: Agriculture (Exclusive); Proposed Zoning: Agriculture (General). 55-58
  - **Petition 5-2014**, Applicant: Joseph W. Fish; Project Location: Township of Excelsior; Current Zoning: Resource Conservancy; Proposed Zoning: Exclusive Agriculture. 60-62
2. Fox Lawson & Associates: Presentation of Employee Classification and Compensation Analysis Study. (Handouts on file)
3. Kerry Beghin, Controller - First Quarter 2014 Financial Report. (Handout on file) 63-69

### June 17, 2014:

78

1. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
  - **Petition 6-2014**, Applicant: Ethan Remus; Project Location: Township of Delton; Current Zoning: Single Family Residential; Proposed Zoning: Single Family Residential. 82-86
  - **Petition 8-2014**, Applicant: Daniel & Michelle Gillette; Project Location: Township of Greenfield; Current Zoning: Resource Conservancy; Proposed Zoning: Recreation Commercial. 87-98
  - **Petition 10-2014**, Applicant: Jake Wilm; Project Location: Township of Baraboo; Current Zoning: Commercial; Proposed Zoning: Agricultural. 99-103
2. Supr. Tom Bychinski, Chair-Finance Committee; Bradley D. Viegut, Managing Director of Public Finance, Robert W. Baird & Co., Inc.: Restructuring/Refinancing of County Debt.
3. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
4. Marty Krueger, County Board Chair.
  - UW – B/SC CEO and Dean Search Advisory Committee.
  - Meetings with Dane County Board Chairperson.
  - 07/01 visit by Cindy Polzin, Policy Director with Governor Walker's Office.
5. Kathryn Schauf, Administrative Coordinator.
  - UW Baraboo/Sauk County Science Facility Timeline

**July 15, 2014:**

127

1. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None
2. Supervisor Fordham, Vice-Chair- Executive & Legislative Committee.
3. Marty, Krueger, County Board Chair.
  - Board Summer Social. (*Circus World Museum, Wednesday, August 27, Time - 5-8 PM; \$10 fee*)
  - Additional Member/Conservation, Planning & Zoning Committee.
  - WCA Annual Conference.
  - NACo Annual Conference.
  - Amendment to Financial Policy 5-94
  - CJCC
4. Kathryn Schauf, Administrative Coordinator.
  - CJCC/Criminal Justice Coordinator.

**August 19, 2014:**

174

1. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None
2. Tom Weber, National Institute of Corrections (NIC) Consultant to Criminal Justice Coordinating Council (CJCC): Formation Process.
3. Marty Krueger, Chair- Great Sauk Trail Commission; Brian Simmert, Lead Planner; Caitlin Shanahan, Assoc., Planner: Great Sauk Trail Planning Process/Schedule.
4. Kerry Beghin, Controller, Second Quarter 2014 Financial Report. 177-185
5. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
6. Marty Krueger, County Board Chair.
  - 08/27 Summer Social at Circus World Museum.
  - 10/18 5th Anniversary- New SCHCC Facility.
7. Kathryn Schauf, Administrative Coordinator.
  - UW-Baraboo/Sauk County Science Facility.

**September 16, 2014:**

229

1. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None
2. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
3. Marty Krueger, County Board Chair
  - Criminal Justice Coordinating Council.
  - 09/24/ Public Input Meeting for Great Sauk Trail @ River Arts, Prairie du Sac – 6:00 p.m.
  - 10/18 5<sup>th</sup> Anniversary – New Sauk County Health Care Center Facility.
  - 10/30 Fall Intergovernmental Meeting @ 6:30 p.m.
  - 11/12 Sauk County Development Corporation “Fall Leadership Forum”.
4. Kathryn Schauf, Administrative Coordinator.
  - a. 2015 Budget Calendar Update.

**October 21, 2014:**

268-269

1. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None
2. Kevin Calkins, Sauk Co. District Attorney/CJCC Chair : Criminal Justice Coordinating Council (CJCC) update.
3. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.



4. Marty Krueger, County Board Chair.
  - 10/18 5<sup>th</sup> Anniversary – New Sauk County Health Care Center Facility.
  - 10/30 Intergovernmental Meeting at Ruth Culver Community Library, Prairie du Sac. *(letter on file)*
  - 11/11 Annual Meeting of the Sauk County Board of Supervisors.
  - 11/12 Sauk County Development Corporation “Fall Leadership Forum”.
  - “Sunshine” Fund.
  - Christmas Party – 12/20 at Trapper’s Turn.
  - 10/23 Ground breaking for the new Science Building at UW Baraboo/Sauk County Campus.
5. Kathryn Schauf, Administrative Coordinator.
  - CDBG Update. *(report on file)*

**November 11, 2014:**

1. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
  - **Petition 16-2014, Applicant:** Sauk County Planning & Zoning; **Project Location:** Sauk County; **Purpose:** Zoning Text Change. 351-360
2. Janelle Krueger, Sauk County Criminal Justice Coordinator: Criminal Justice Coordinating Council (CJCC) Update.
3. Kerry Beghin, Controller, Third Quarter 2014 Financial Report. 362-368
4. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
5. Marty Krueger, County Board Chair.
  - Final Environmental Impact Statement; Badger Coulee Transmission Line, Volumes 1 and 2;
  - Committee vouchers;
  - Upcoming vacancy in Supervisor District 8;
  - County Board Christmas Party.
6. Kathryn Schauf, Administrative Coordinator.

**December 16, 2014:**

1. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None
2. Todd Liebman, Corporation Counsel, Summary of Ordinance Changes. 390-391
3. Supervisor Fordham, Vice-Chair – Executive & Legislative Committee. 384
4. Marty Krueger, County Board Chair
  - 11/11/14 Annual Meeting;
  - Ad Hoc Committee on Supervisor Compensation;
  - Board Christmas Party 392
5. Kathryn Schauf, Administrative Coordinator.
  - CDBG Housing and RLF;
  - Comprehensive Plan update;
  - Annual Report

**January 20, 2015:**

1. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
  - **Petition 1-2015, Applicant:** Yahara Materials, Inc.; **Project Location:** Town of Honey Creek; **Current Zoning:** Exclusive Agriculture; **Proposed Zoning:** Agriculture. 475-481
2. Penny Pohle, Sauk Co. Conservation, Planning & Zoning Dept., and Katie Pfeiffer, Sauk Co./ UW-Extension Agent – Ag Plastics Recycling Program. (Hand-out on file)
3. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
4. Marty Krueger, County Board Chair
  - RCPP Announcement;
  - Great Sauk Trail Commission;
  - March Inter-Governmental Meeting.
5. Kathryn Schauf, Administrative Coordinator.
  - Appeals Report. (Hand-out on file)

**February 17, 2015:**

1. Rebecca C. Evert, Asst. Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None
2. David W. Pluymers, MSTHA, RS, Southern Regional Director, Wisconsin Division of Public Health – Level II Certification for Public Health Department. Cindy Bodendein, Public Health Director/Health Officer accepted the certificate on behalf of the Public Health Department. 497
3. Jon Hochkammer, WCA Outreach Manager: Mid-Term Assessment.
4. Supervisor Fordham, Vice-Chair – Executive & Legislative Committee.
5. Marty Krueger, County Board Chair
  - Date Change (04/01/15) for InterGovernmental Meeting
  - Great Sauk Trail Commission
6. Kathryn Schauf, Administrative Coordinator

**March 17, 2015:**

535-536

1. Rebecca C. Evert, Deputy Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
2. Janelle Krueger, Criminal Justice Coordinator; Kevin Calkins, Sauk County District Attorney; and Lewis Lange, Sauk County Sheriff's Dept.: CJCC Update; Upcoming resolution awarding contract for OAR Program.
3. Finance Committee 2014 Supervisor Per Diem and Mileage Summary. 545
4. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
5. Marty Krueger, County Board Chair
  - M.A.T.C. Appointment Board – March 2;
  - WCA Southern District Legislative Meeting – March 9 at DeForest;
  - Committee Submissions: Strategic Issues for Mid-Term Assessment; (Handout on file)
  - InterGovernmental Meeting – April 1, River Valley High School
6. Kathryn Schauf, Administrative Coordinator.
  - Update on UW Sauk County Science Facility project.

## Consent Agenda

### **April 15, 2014:**

#### **Aging & Disability Resource Center:**

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Resolution 40- 2014 Commending Marcie Dachik For Twenty-Three Years Of Faithful Service To The People Of Sauk County. 27

#### **Executive & Legislative:**

Resolution 41-2014 Honoring Ruth A. Dawson. 28

Resolution 42- 2014 Honoring Don Nobs. 29

Resolution 43- 2014 Honoring Arthur Carlson. 30

#### **Law Enforcement & Judiciary:**

Resolution 44-2014 Commending Vicki Provorse For Over 22 Years Of Service To The People Of Sauk County. 31

### **May 12, 2014:** None

### **June 17, 2014:**

#### **Health Care Center Board of Trustees:**

Resolution 55-2014 Commending Sonya Klang For 14+ Years Of Faithful Service To The People Of Sauk County. 104

### **July 15, 2014:**

#### **Law Enforcement & Judiciary Committee:**

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### **August 19, 2014:**

#### **Health Care Center Board of Trustees:**

Resolution 71 - 2014 Commending Richard Tourdot for 26 ½ Years of Faithful Service To The People Of Sauk County. 186

### **September 16, 2014:**

#### **Health Care Center Board of Trustees:**

Resolution 78-2014 Commending Teresa Stemper For 36+ Years Of Faithful Service To The People Of Sauk County. 238

#### **Law Enforcement & Judiciary Committee:**

Resolution 79-2014 Recognizing The Wisconsin Court System Juror Appreciation Program And Supporting The Goals Of Juror Appreciation Month. 239

**October 21, 2014:**

**Human Services Board:**

Resolution 92-2014 Commending Yvonne (Vonnie) Leifer For 36 Years Of Service To The People Of Sauk County. 283

**November 11, 2014: None**

**Executive & Legislative Committee:**

Resolution 120 -2014 Resolution Honoring George Johnson. 369

**December 16, 2014:**

**Sauk County Health Care Center Board Of Trustees:**

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**Health Care Center Board Of Trustees:**

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Resolution 2-2015 Commending Diane Gade For 21 Years Of Faithful Service To The People Of Sauk County. 483

Resolution 3-2015 Commending Michelle Heiser For 20 Years Of Faithful Service To The People Of Sauk County. 484

Resolution 4-2015 Commending Rita Lomasney For 33 Years Of Faithful Service To The People Of Sauk County. 485

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Resolution 8-2015 Commending Sonja Thompson For Over Twenty-Three Years Of Faithful Service To The People Of Sauk County. 498

**Human Services Board:**

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Resolution 10-2015 Commending Susan Wobschall For 26 Years Of Service To The People Of Sauk County. 500

Resolution 11-2015 Commending Patricia Fuller For 44 Years Of Faithful Service To The People Of Sauk County. 501

**March 17, 2015:**

**Finance Committee:**

Resolution 27-2015 Commending Ann E. Burton For Over 35 Years Of Faithful Service To The People Of Sauk County. 546

Resolution 28-2015 Commending Lorraine Casson For Over 21 Years Of Faithful Service To The People Of Sauk County. 547

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<b><u>Board of Health Committee:</u></b>	
9-2014 Repealing Chapter 28, Regulation Of Tattoo Artists, Tattoo Establishments, Body Piercers And Body Piercing Establishments; Repealing Chapter 29, Public Health Nuisance Ordinance; Repealing Chapter 44, Food Protection; Creating Chapter 28, Environmental Health; Amending Chapter 20, Uniform Citation Ordinance, Section 20.07(16); And Amending Chapter 30, Miscellaneous Provisions.	394-415
<b><u>Conservation, Planning &amp; Zoning:</u></b>	
4-2014 Petition 4-2014 Approving The Rezoning Of Lands In The Town Of Westfield From An Exclusive Agriculture To An Agriculture Zoning District Filed Upon Robert Klipp Et Al, Property Owners.	133-139
5-2014 Petition 8-2014 Approving The Rezoning Of Lands In The Town Of Greenfield From A Resource Conservancy To A Recreation Commercial Zoning District Filed Upon Daniel & Michelle Gillette, Property Owners.	140-154
6-2014 Petition 10-2014 Approving The Rezoning Of Lands In The Town Of Baraboo From A Commercial To An Agriculture Zoning District Filed Upon Deutsche National Trust, Property Owner, Jake Wilm, Agent.	155-161
7-2014 Approving An Amendment To The Sauk County Farmland Preservation Plan Map For The Town Of Excelsior and Sundry Amendments To Other Farmland Preservation Plan Maps.	187-193
8-2014 Petition 5-2014. Approving The Rezoning Of Lands In The Town Of Excelsior From A Resource Conservancy To An Exclusive Agriculture Zoning District Filed Upon The Town Of Excelsior, Joe Fish, Chair.	194-199
10-2014 Approving An Amendment Package Following The Recent Repeal And Recreation Of Chapter 7 Sauk County Zoning Ordinance. (Petition 16- 2014)	416-438
1-2015 Petition 1-2015. Approving The Rezoning Of Lands In The Town Of Honey Creek From An Exclusive Agriculture To An Agriculture Zoning District Filed Upon Richard Balfanz And Timothy Evert, Property Owners.	504-510
<b><u>Executive And Legislative Committee:</u></b>	
11-2014 Repealing And Recreating Chapter 42 Emergency Management Ordinance.	442-445
12-2014 Repealing Sauk Co. Code Ch. 37, Records Retention And Creating Sauk Co. Code Ch. 37, Information Practices And Repealing Sauk Co. Code §30.50.	446-453
<b><u>Highway &amp; Parks:</u></b>	
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<b><u>Law Enforcement &amp; Judiciary:</u></b>	
3-2014 Revising Sauk Co. Code § 6.06(1)(b) and §20.07(2)(c) Increasing The Forfeiture For Parking In A Handicapped Parking Space.	114

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80-2014 Adopting Program Fees For The Aging & Disability Resource Center Of Sauk County. 240-241  
12-2015 Adopting Program Fees For The Aging & Disability Resource Center of Sauk County. 502-503

#### **Campus Commission**

- 81-2014 Authorizing The University Of Wisconsin Baraboo/Sauk County Campus Commission To Enter Into A Contract With Kraemer Brothers, LLC For The Construction Of A Science Facility, Remodeling Existing Structures, And Overseeing Construction Activities. 242-243  
82-2014 Granting An Easement To Alliant Energy To Improve And Provide Utility Services To The University Of Wisconsin Baraboo/Sauk County. 244-249

#### **Communications Infrastructure:**

- 50-2014 Delegating Authority To The Communications Infrastructure Committee To Approve Easement And License Agreements To Utilities Over County Owned Property Utilized For Communications Purposes, To Approve Relocation Of Communication Infrastructure And Approve Contracts For These Purposes Within Budgeted Amounts. 70  
83-2014 Approving Dark Fiber Lease Agreement With WIN. 250-253

#### **Conservation, Planning And Zoning:**

- 45-2014 Approving An Amendment To The Town Of Merrimac Zoning Ordinance To Create The Definition Of Vacation Rental Establishment And To Allow Vacation Rental Establishments By Conditional Use. 32-37  
65-2014 Approving The Purchase Of A Conservation Streambank Corridor Easement For The Patrick Anderson Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County. 162-163  
66-2014 Approving An Amendment To The Town Of Delton Zoning Ordinance To Rezone Land In The Town Of Delton From An Agriculture To A Single Family Residential Zoning District. 164-165  
72-2014 Authorizing Attendance At The On-The-Farm Twilight Meeting. 200  
73-2014 Approving The Purchase Of A Conservation Streambank Easement For The Tom Meister Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County. 201-202  
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94-2014 Approving The Purchase Of A Conservation Streambank Easement For The James And Sandra Bender Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County. 286-287  
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96-2014	Approving The Purchase Of A Conservation Streambank Easement For The Daniel Howley Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County.	290-291
97-2014	Authorizing The Acquisition And Purchase Of County-Wide Color Digital Orthophotography And Related Services.	292-294
98-2014	Setting Fees For All Land Records Digital Data Products And Services.	295-297
114-2014	Authorizing Director Of Conservation, Planning, And Zoning Department To Enter Into A Five-Year Regional Conservation Partnership Program Agreement With The USDA-Natural Resources Conservation Service And Create 1.0 Full-Time Conservationist Project Position.	330-332
121-2014	Authorizing Attendance At Southern Area Association Meeting.	370
126-2014	Authorizing The Purchase Of A Truck For Conservation, Planning, And Zoning Department.	439-440
29-2015	Accepting The 2014 Addition To The Plat Of The Sauk City Cemetery Code "E".	550

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67-2014	Amending The Rules Of The Sauk County Board Of Supervisors To Add One Member To The Conservation, Planning & Zoning Committee.	166
99-2014	Approving A Five Year Agreement With The South Central Library System.	298-299
127-2014	Establishing An Ad Hoc Committee On Supervisor Compensation.	
13-2015	Designating An Information Security Officer And Establishing An Information Security Team.	511-512
14-2015	Authorizing The Renewal Of Sauk County's Existing Microsoft Enterprise Agreement (EA).	513-514
30-2015	Denying The Claim Of KNZ Corporation.	551

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47-2014	Assigning Funds as of December 31, 2013 And Amending the 2014 Budget for These Assignments.	39-40
51-2014	Authorizing Amendments To The 2013 Budget.	71-72
57-2014	Authorizing A Contractual Agreement With Robert W. Baird & Company, Inc. For Underwriter Services Related To Debt Management.	107-108
58-2014	Resolution Authorizing Implementation Of Employee Classification And Compensation Analysis Conducted By Fox Lawson And Associates.	109-112
68-2014	Resolution Providing For The Sale Of Approximately \$4,995,000 General Obligation Refunding Bonds.	167-168
74-2014	Resolution Authorizing The Issuance And Sale Of \$4,915,000 General Obligation Refunding Bonds.	203-225
84-2014	Authorizing The Sauk County Health Care Center To Eliminate One, Full-Time (1.00 FTE) And One Part Time (.70) Dining Assistant, And Create One Full-Time (1.00 FTE) And One Part Time (.70) Cook Position Outside The Budget Process.	254-255
85-2014	Authorizing The Sauk County Health Care Center To Eliminate One, Full-Time (1.00 FTE) Receptionist Position And Create One Full-Time (1.00 FTE) Billing Specialist Position Outside Of The Budget Process.	256-257
100-2014	Authorizing The Department Of Human Services To Create One Full-Time (1.0 FTE) Child Protective Services Social Worker Position.	300
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105-2014	Resolution To Abolish The Mobility & Operations Manager, Program Specialist-Transportation And Program Assistant-Transportation Positions And Create The Transportation Coordinator Position For The Aging & Disability Resource Center Of Sauk County Effective January 1, 2015.	308-309
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110-2014	Authorizing The Emergency Management, Buildings And Safety Department To Create One Full-Time (1.0 FTE) Facility Manager And One Full Time (1.0 FTE) Maintenance Technician Position And Eliminate One Full-Time (1.0 FTE) Building Manager Position.	324
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113-2014	Authorizing The Sauk County Health Care Center To Create One Full-Time (1.0 FTE) Home Health Director Position.	329
114-2014	Authorizing Director Of Conservation, Planning, And Zoning Department To Enter Into A Five-Year Regional Conservation Partnership Program Agreement With The USDA-Natural Resources Conservation Service And Create 1.0 Full-Time Conservationist Project Position.	330-332
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124-2014	Establishing Taxes To Be Levied In Sauk County For The Year 2015.	374
15-2015	Amending The 2015 Budget To Appropriate \$90,259 Pursuant To An Intergovernmental Agreement Between Sauk County, Wisconsin And The Ho-Chunk Nation.	515
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- 85-2014 Authorizing The Sauk County Health Care Center To Eliminate One, Full-Time (1.00 FTE) Receptionist Position And Create One Full-Time (1.00 FTE) Billing Specialist Position Outside Of The Budget Process. 256-257
- 115-2014 Authorizing The Sauk County Health Care Center To Eliminate One, Part-Time (.90 FTE) Unit Registered Nurse Position And Create One Full-Time (1.00 FTE) Staff Development Coordinator/Minimum Data Set Nurse Position Outside Of The Budget Process. 333-334

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- 48-2014 Authorizing The Sauk County Highway Department To Eliminate One, Full-Time (1.00 FTE) Skilled Equipment Operator, And Create One, Full-Time (1.00 FTE) Skilled Laborer Position Outside Of The Budget Process. 41-45
- 52-2014 Approving The Sale Of Certain Real Property For U.S. Highway 12 Improvements. 73-74
- 59-2014 Authorizing The Release Of A Covenant To Provide Water To Man Mound County Park. 113
- 86-2014 Approving Conveyance Of Certain Remnant Parcels To The State Of Wisconsin Department Of Transportation. 258-261
- 122-2014 County Aid For Bridge Construction Under § 82.08 Of the State Statutes. 371-372
- 123-2014 Purchase Of Highway Equipment For Sauk County. 373
- 128-2014 Request To Accept Proposal For One (1) Tractor And Roadside Mower From Scenic Bluffs Implement, Union Center, Wisconsin. 456-457
- 129-2014 Authorizing Reimbursement For Attendance At The Wisconsin County Highway Association Winter Road School. 458
- 130-2014 Authorizing Highway Commissioner Of Sauk County To Enter Into An Agreement With The Village Of Prairie du Sac And The Sauk Prairie School District For Cost Share Of Traffic Signal Installation CTH PF. 459-460
- 5-2015 Authorizing The Highway & Parks Committee And The Parks Director To Sign A Contract For A Timber Sale At The Sauk County Community Forest. 486-487
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- 32-2015 Resolution Authorizing Construction Of Storage Building At Highway Department West Baraboo Facility. 556-557
- 33-2015 Authorizing Participation In The State Of Wisconsin Outdoor Motorized Trail Aids Program. 558

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- 18-2014 Transitioning To A Criminal Justice Coordination Committee. 573-574

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- 116-2014 Approving A Request To Apply For Aid To Law Enforcement With Wisconsin Ho-Chunk Lands Within Sauk County. 335
- 131-2014 Resolution Restructuring The Fee Schedule Of Process Fees In the Sauk County Sheriff's Office Effective January 1, 2015. 461-462
- 18-2015 Authorization To Purchase Six Police Specification Squad Cars And Two Unmarked Squad Cars. 520-521
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6-2015	Ordering County Clerk To Issue Tax Deeds In Unredeemed Tax Certificates.	488-489
21-2015	Authorizing Issuance Of Quit Claim Deed To Certain Lands In The Town Of Reedsburg To Steven D. Sarles.	530
22-2015	Rescinding So Much Of Resolution No. 118-2014 Involving The Taking Of A Tax Deed On Parcel Number 008-0143-30000 In The Town Of Delton And More Particularly Described Below.	531
23-2015	Approving Quit Claim Deed To Town Of Franklin Releasing Restriction Upon Timely Receipt Of \$18,070.22.	532-533
34-2015	Approving Building Space Lease Agreement With US Cellular.	560
35-2015	Authorizing Issuance Of Quit Claim Deed To Certain Lands In The City Of Baraboo To The City Of Baraboo.	561-562
36-2015	Accepting A Bid On Tax-Delinquent Real Estate Acquired By Sauk County.	563-564

37-2015	Rescinding So Much Of Resolution No. 118-2014 Involving The Taking Of A Tax Deed On Parcel Number 008-0143-30000 In The Town Of Delton And More Particularly Described Below.	565
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**Public Health Board:**

10-2014	Approving Intergovernmental Agreement Between Adams, Juneau And Sauk Counties Creating The South Central Environmental Health Consortium.	481-487
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**Revolving Loan Fund:**

61-2014	Approving Community Development Block Grant Revolving Loan Fund.	116
119-2014	Approving Community Development Block Grant Revolving Loan Fund.	346

**University Of Wisconsin Baraboo-Sauk County Campus Commission:**

62-2014	Amending The Bylaws Of The University Of Wisconsin Baraboo-Sauk County Campus Commission.	117-125
70-2014	Authorizing The University Of Wisconsin Baraboo/Sauk County Campus Commission To Enter Into A Contract With A General Contractor For The Construction Of A Science Facility, Existing Structures, And Overseeing Construction Activities.	171-172

SAUK COUNTY BOARD OF SUPERVISORS – ORGANIZATIONAL MEETING  
APRIL 15, 2014  
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO WI

- 1) **Call to Order and Certify Compliance with Open Meeting Law:** 6:00 P.M.  
*Immediate past Chair Marty Krueger.*
- 2) **Invocation and Pledge of Allegiance.**
- 3) **Verification of credentials and Roll call.** PRESENT: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (0).
- 4) **Administration of the Oath of Office:** *The Honorable Judge Reynolds, Sauk County Circuit Court Branch III.*
- 5) **Adoption of Rules of the Board:** MOTION (Fordham/Peper) to approve the Rules of the Board as revised.

MOTION (Vedro) to amend *the Rules of the Board*, Rule IV: P as follows: *"A supervisor currently serving on a committee other than the Executive and Legislative Committee (which shall be elected by the Board), shall maintain the right to continue on that committee at their discretion following the spring election."* No second maker for the motion. Corporation Counsel Todd Liebman opined this amendment is not allowed per WI.Stat. §59.13. Motion ruled out of order.

MOTION (Von Asten/Vedro) to amend *the Rules of the Board*, Rule IX. Standing Committees Of The Board, Executive & Legislative Committee as follows: *"and (3) additional members to be elected at large by the Board pursuant to Rule II.B.10., above"* to read *"and (5) additional members to be elected at large by the Board pursuant to Rule II.B.10., above."* Discussion in support of, and in opposition to motion to amend. VOTE ON MOTION TO AMEND: AYE: (11) Kriegl, N. Johnson, Dietz, Vedro, Miller, Von Asten, Gramling, Kast, Riek, Alexander, Hambrecht. NAY: (20) Czuprynko, Meister, Lehman, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Lombard, Ashford, Polivka, Peper, Peterson, Wenzel, Stehling, Netzing, Fordham, Krueger. ABSENT: (0). **Motion to amend failed.**

MOTION (Gramling/Vedro) to amend *the Rules of the Board*, Rule VI. C., inserting language to read *"Any member wishing to speak to a question shall be permitted to do so at least one, except the maker of the motion shall be allowed to speak first and last on such motion."* Discussion in support of and opposition to the motion to amend. VOTE ON MOTION TO AMEND: AYE: (15) Kriegl, N. Johnson, Dietz, Held, G. Johnson, Dent, Vedro, Miller, Von

Asten, Gramling, Riek, Peterson, Alexander, Hambrecht, Wenzel. NAY: (16) Czuprynko, Meister, Lehman, Bychinski, Fish, Moore, Giebel, Lombard, Ashford, Kast, Polivka, Peper, Stehling, Netzing, Fordham, Krueger. ABSENT: (0). **Motion to amend failed.**

MOTION (Dietz/Kriegl) to amend *the Rules of the Board*, Rule VI. I. eliminating the paragraph in its entirety: "Any budget alterations shall require authorization by two-thirds of the membership of the Board, except that the Finance Committee may authorize transfers of funds between budgeted items of an individual office, department or activity which have been separately appropriated by the Board in its budget, in accordance with Wis. Stat. § 65.90(5)." Discussion in support of and opposition to the amendment.

VOTE ON MOTION TO AMEND: AYE: (7) Kriegl, Dietz, Held, Vedro, Von Asten, Gramling, Riek. NAY: (24) Czuprynko, Meister, N. Johnson, Lehman, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Lombard, Ashford, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (0). **Motion to amend failed.**

MOTION (Riek/Von Asten) to amend *the Rules of the Board*, Rule VI. B. as follows: sentence beginning with "A request to speak at any other time by any person, not a board member, must be approved by **two-thirds** vote of supervisors present" changed to read "A request to speak at any other time by any person, not a board member, must be approved by **one-thirds** vote of supervisors present", and after the sentence "The Chair may authorize the appearance of a person not a member of the Board if the appearance is included in the agenda." inserting "**All supervisors shall have the right to question, or respond to, anyone presenting or reporting to the board.**" Corporation Counsel Todd Liebman opined this amendment reduction to 1/3 vote is not allowable per Wi.Stat. §59.02. This portion of the amendment was dropped. MOTION (Dietz/Vedro) to amend the amendment to read "A request to speak at any other time by any person, not a board member, must be approved by a **majority** of supervisors present" and after the sentence "The Chair may authorize the appearance of a person not a member of the Board if the appearance is included in the agenda. "**All supervisors shall have the right to question, or respond to, anyone presenting or reporting to the board, except under Public Comment**". VOTE ON MOTION TO AMEND THE AMENDMENT: AYE: (8) Kriegl, N. Johnson, Dietz, Held, Vedro, Von Asten, Gramling, Riek. NAY: (23) Czuprynko, Meister, Lehman, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Lombard, Ashford, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (0). **Motion to amend the amendment failed.** VOTE ON ORIGINAL MOTION TO AMEND: inserting "**All supervisors shall have the right to question, or respond to, anyone presenting or reporting to the board.**" AYE: (5) Kriegl, Dietz, Held, Von Asten, Riek. NAY: (26) Czuprynko, Meister, N. Johnson, Lehman, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (0). **Motion to amend failed.**

MOTION (Kriegl) to amend *the Rules of the Board*, proposing adding a new rule III. F. "County board members shall not be charged for information requested to carry out their

*county board duties.”* Corporation Counsel Todd Liebman opined the motion was not in compliance with Wi Stats. § 19.35. Motion was dropped.

VOTE ON ORIGINAL MOTION (Fordham/Peper): AYE: (29) Czuprynko, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (2) Kriegl, Von Asten. ABSENT: (0). **Motion to Adopt Rules of the Board carried.**

6) **Adoption of Agenda.** MOTION (Netzing/Polivka) to adopt agenda with a change allowing the appearance of Mr. Matt Meyers, General Manager, Baraboo News Republic to speak prior to the discussion of Resolution 37-2014 Designation Of The Official County Newspaper. **Motion carried unanimously.**

7) **Adopt Minutes of Previous Meeting.** MOTION (Alexander/Von Asten). **Motion carried unanimously.**

8) **Designation of official newspaper: Resolution 37-2014 by the Executive & Legislative Committee, Naming Official Sauk County Newspaper.** MOTION (Bychinski/Lombard). Mr. Matt Meyers, General Manager, Baraboo News Republic, addressed the board regarding Baraboo News Republic coverage, number of subscribers, website availability and the availability of two options for coverage similar to News Publishing. Discussion in support of and in opposition to resolution. MOTION (Kriegl/Alexander) to amend resolution to adopt Capital Newspapers (Option B). Discussion continued on the amendment. VOTE ON MOTION TO AMEND: AYE: (1) Dietz. NAY: (30): Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (0). **Motion to amend failed.** MOTION (Alexander/Kriegl) to amend resolution to adopt Baraboo News Republic (Option A). Discussion in support of, and in opposition to the amendment. AYE: (6) Kriegl, Giebel, Vedro, Von Asten, Riek, Alexander. NAY: (25) Czuprynko, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Dent, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Peper, Peterson, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **Motion to amend failed.**

VOTE ON ORIGINAL MOTION: (Bychinski/Lombard) **VOTE:** AYE: (29) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY (2) Dietz, Von Asten. ABSENT: (0). **Motion to name Reedsburg Independent as the Official Sauk County Newspaper carried.**

The chair announced a break at 8:15 p.m. The meeting was called back to order at 8:25 p.m.

**9) Election of Chair and Vice-Chair of the Board of Supervisors:**

**Election of Chair of the Board of Supervisors:**

**Nomination of Candidates for Chair:**

Formal paper ballot nomination for County Board Chair:

Supervisor Wenzel

Supervisor Dietz

Supervisor Krueger

Supervisors Wenzel, Dietz and Krueger addressed the Board regarding their nomination.

**First formal paper ballot vote for Sauk County Board Chair:**

Supervisor Wenzel      9

Supervisor Dietz        2

Supervisor Krueger     20

**Chair elected:** Supervisor Krueger.

**Election of Vice-Chair of the Board of Supervisors:**

**Nomination of Candidates for Vice Chair:**

Formal paper ballot nomination for County Board Vice-Chair:

Supervisor Lombard

Supervisor Wenzel

Supervisor Meister

Supervisor Fordham

Supervisor Dietz

Supervisors Lombard and Meister withdrew. Supervisors Fordham and Dietz addressed the board regarding their nominations.

**First formal paper ballot vote for Sauk County Board Vice Chair:**

Supervisor Wenzel      5

Supervisor Fordham    18

Supervisor Dietz        8

**Vice Chair elected:** Supervisor Fordham

**10) Election of Three (3) at-large members of the Executive & Legislative Committee:**

**Nomination of Candidates for 1st at-large Executive & Legislative Committee Member:**



Formal paper ballot nomination for 1st at-large Executive & Legislative Committee member:

Supervisor Fish  
Supervisor Bychinski  
Supervisor Peper  
Supervisor Meister  
Supervisor Czuprynko  
Supervisor Polivka  
Supervisor Riek  
Supervisor Wenzel  
Supervisor Lombard  
Supervisor Dent  
Supervisor Moore  
Supervisor Dietz

Supervisors Meister, Lombard, Dent and Moore withdrew. Supervisors Czuprynko, Polivka, Riek and Dietz addressed the board regarding their nomination.

**First formal paper ballot vote for 1st at-large Executive & Legislative Committee member:**

Supervisor Fish	5
Supervisor Bychinski	0
Supervisor Peper	1
Supervisor Czuprynko	3
Supervisor Polivka	4
Supervisor Riek	4
Supervisor Wenzel	7
Supervisor Dietz	7

Supervisors Bychinski, Peper and Czuprynko withdrew.

**Second formal paper ballot vote for 1st at-large Executive & Legislative Committee member:**

Supervisor Fish	9
Supervisor Polivka	5
Supervisor Riek	3
Supervisor Wenzel	7
Supervisor Dietz	7

Supervisors Polivka and Riek withdrew.

**Third formal paper ballot vote for 1st at-large Executive & Legislative Committee member:**

Supervisor Fish	15
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Supervisor Wenzel	6
Supervisor Dietz	10

**Fourth formal paper ballot vote for 1<sup>st</sup> at-large Executive & Legislative Committee member:**

Supervisor Fish	16
Supervisor Wenzel	5
Supervisor Dietz	10

**1st at-large Executive & Legislative Committee member elected:**

Supervisor Fish

**Nomination of Candidates for 2nd at-large Executive & Legislative Committee member:**

Formal paper ballot nomination for 2nd at-large Executive & Legislative Committee member:

Supervisor Wenzel  
Supervisor Riek  
Supervisor Czuprynko  
Supervisor Lehman  
Supervisor Lombard  
Supervisor Polivka  
Supervisor Peper  
Supervisor Dietz

Supervisor Lehman withdraws.

**First formal paper ballot vote for 2nd at-large Executive & Legislative Committee member:**

Supervisor Wenzel	7
Supervisor Riek	2
Supervisor Czuprynko	3
Supervisor Lombard	2
Supervisor Polivka	6
Supervisor Peper	3
Supervisor Dietz	8

Supervisor Lombard withdraws.

**Second formal paper ballot vote for 2nd at-large Executive & Legislative Committee member:**

Supervisor Wenzel	8
Supervisor Riek	1
Supervisor Czuprynko	4

Supervisor Polivka	7
Supervisor Peper	2
Supervisor Dietz	9

Supervisors Riek, Czuprynski and Peper withdrew.

**Third formal paper ballot vote for 2nd at-large Executive & Legislative Committee member:**

Supervisor Wenzel	10
Supervisor Polivka	11
Supervisor Dietz	10

**Fourth formal paper ballot vote for 2<sup>nd</sup> at-large Executive & Legislative Committee member:**

Supervisor Wenzel	9
Supervisor Polivka	12
Supervisor Dietz	10

**Fifth formal paper ballot vote for 2<sup>nd</sup> at-large Executive & Legislative Committee member:**

Supervisor Wenzel	5
Supervisor Polivka	16
Supervisor Dietz	10

**2nd at-large Executive & Legislative Committee member elected:**

Supervisor Polivka

**Nomination of Candidates for 3rd at-large Executive & Legislative Committee member:**

Formal paper ballot nomination for 3rd at-large Executive & Legislative Committee member:

Supervisor Riek  
 Supervisor Alexander  
 Supervisor Lombard  
 Supervisor Wenzel  
 Supervisor Peper  
 Supervisor Dietz  
 Supervisor Czuprynski

**First formal paper ballot vote for 3rd at-large Executive & Legislative Committee member:**

Supervisor Riek	3
Supervisor Alexander	0
Supervisor Lombard	3

Supervisor Wenzel	6
Supervisor Peper	4
Supervisor Dietz	7
Supervisor Czapryko	8

Supervisors Riek and Alexander withdrew.

**Second formal paper ballot vote for 3rd at-large Executive & Legislative Committee member:**

Supervisor Lombard	2
Supervisor Wenzel	5
Supervisor Peper	5
Supervisor Dietz	9
Supervisor Czapryko	10

Supervisors Lombard and Peper withdrew.

**Third formal paper ballot vote for 3rd at-large Executive & Legislative Committee member:**

Supervisor Wenzel	7
Supervisor Dietz	10
Supervisor Czapryko	14

**Fourth formal paper ballot vote for 3rd at-large Executive & Legislative Committee member:**

Supervisor Wenzel	7
Supervisor Dietz	10
Supervisor Czapryko	14

**Fifth formal paper ballot vote for 3rd at-large Executive & Legislative Committee member:**

Supervisor Wenzel	6
Supervisor Dietz	8
Supervisor Czapryko	17

**3rd at-large Executive & Legislative Committee member elected:**

Supervisor Czapryko

11) **Scheduled appearances:** None

12) **Public Comment:** None

13) **Communications:** None

14) **Bills & Referrals:** None.

15) **Claims:** None

16) **Appointments:**

a) **Human Services Board:** (Citizen members- 3 Year Term expires April 18, 2017)  
Beverly Vertein, PO Box 43, North Freedom (Re-appointment)  
Jim Bowers, 948 Rosemary Circle, West Baraboo (Re-appointment)  
MOTION (Alexander/Lombard) to approve appointments. **VOTE:** AYE: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (0) ABSENT: (0). Motion carried unanimously.

17) **Proclamations:**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

**Resolution 38- 2014 Proclamation Of May As Older Americans Month.**

Motion (Bychinski/Polivka) to approve proclamation. **VOTE:** AYE: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (0) ABSENT: (0). Motion carried **unanimously.**

18) **Unfinished Business:** None.

19) **Reports – informational, no action required:**

- a) Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e): None
- b) Kathryn Schauf, Administrative Coordinator.
- Update on Classification and Compensation Study.
  - Update on Budget timeline.

20) **Consent Agenda:**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

**Resolution 39 - 2014 Commending Mary Jane Percy For Over Seven Years Of Faithful Service To The People Of Sauk County.**

**Resolution 40 - 2014 Commending Marcie Dachik For Twenty-Three Years Of Faithful Service To The People Of Sauk County.**

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

**Resolution 41-2014 Honoring Ruth A. Dawson.**

**Resolution 42 -2014 Honoring Don Nobs.**

**Resolution 42 – 2014 Honoring Arthur Carlson.**

**LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

**Resolution 44 -2014 Commending Vicki Provorse For Over 22 Years Of Service To The People Of Sauk County.**

MOTION (Polivka/Meister) to approve all consent agenda resolutions. Supervisor Lombard requested to take supervisor resolutions separate. **VOTE** to approve resolution #'s 39, 40 and 44. AYE: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (0). ABSENT: (0). Motion carried unanimously.

MOTION (Lombard/Stehling) to approve resolution #'s 41, 42 and 43.

**VOTE:** AYE: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (0). ABSENT: (0). Motion carried unanimously.

**21) Resolutions & Ordinances:**

**CONSERVATION, PLANNING, AND ZONING COMMITTEE:**

**Resolution 45 -2014 Approving An Amendment To The Town Of Merrimac Zoning Ordinance To Create The Definition Of Vacation Rental Establishment And To Allow Vacation Rental Establishments By Conditional Use.** MOTION (Ashford/Lehman).

**VOTE:** AYE: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (0). ABSENT: (0). Motion carried unanimously.

**EXECUTIVE AND LEGISLATIVE COMMITTEE:**

**Resolution 46 -2014 Denying The Claim Of Andrew Klees.** MOTION (Fordham/Netzing) **VOTE:** AYE: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (0). ABSENT: (0). Motion carried unanimously.

**FINANCE COMMITTEE:**

**Resolution 47 -2014 Assigning Funds As Of December 31, 2013 And Amending The 2014 Budget For These Assignments.** MOTION (Wenzel/Lombard). *(2/3 vote required)*

**VOTE:** AYE: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford,

Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (0). ABSENT: (0). Motion carried unanimously.

**FINANCE COMMITTEE AND PERSONNEL COMMITTEE:**

**Resolution 48 -2014 Authorizing The Sauk County Highway Department To Eliminate One, Full-Time (1.00 FTE) Skilled Equipment Operator, And Create One, Full-Time (1.00 FTE) Skilled Laborer Position Outside Of The Budget Process.**

MOTION (Meister/Peper). VOTE: AYE: (31 ) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (0). ABSENT: (0). Motion carried unanimously.

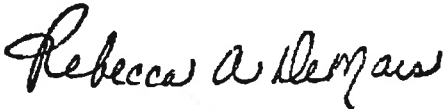
**PROPERTY AND INSURANCE COMMITTEE:**

**Resolution 49 -2014 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The Town Of Dellona To James C. Wells.** MOTION (Von Asten/Miller). VOTE: AYE:

(31) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAY: (0). ABSENT: (0). Motion carried unanimously.

- 22) **Adjournment to a date certain:** 10:30 p.m. MOTION (Moore/N. Johnson) to adjourn until Tuesday May 20, 2014 at 6:00 P.M. Motion carried **unanimously.**

Respectfully submitted,



Rebecca A. DeMars  
Sauk County Clerk

Minutes Approved: May 12, 2014

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the April 15, 2014 Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk  
West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913  
608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

**RULES OF THE  
SAUK COUNTY BOARD OF SUPERVISORS**

As proposed for adoption by the Sauk County Board of Supervisors on April 15, 2014

**RULE I. BOARD ORGANIZATION AND MEETINGS.**

A. As provided by statute, the Sauk County Board of Supervisors ("Board") shall organize on the third Tuesday of April in even numbered years and adopt rules and regulations for the ensuing term. Regular and special meetings of the Board shall be held and conducted in accordance with the provisions of Wis. Stat. § 59.11. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the budget. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day.

B. The Chairperson of the County Board ("Chair") and Vice-Chairperson ("Vice-Chair") shall be elected biennially by the Board at the April meeting in even-numbered years. Such officers shall take office upon election.

C. The Board shall meet regularly in the County Board Room on the third Tuesday of each month except as provided in Rule I.A. above. Regular meetings of the full Board shall commence at 6:00 P.M. Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.

D. The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, and shall recite questions of order subject to an appeal to the Board by any two members, on which appeal no member shall speak more than once, unless by leave of the Board. He or she shall vote on all roll calls, except upon appeals from his or her own decision. The Chair may participate in debate following the same rules as any other supervisor.

E. The Board aspires to encourage appropriate dress by board members that reflects the professionalism of the Board. Business casual or more formal attire is encouraged.

F. All comments, debates and discussions shall be appropriate and to the point of the topic under discussion, and conducted in a manner that is civil, and respectful of all concerned.

**RULE II. AGENDA.**

A. The order of business of Board meetings shall be as stated on the agenda for each session. The agenda shall be the responsibility of the Chair with the assistance of the Administrative Coordinator and the County Clerk and be circulated to the Board not less than two days before each meeting.

B. The format for the agenda at the April organizational meeting held in even-numbered years shall be as follows:

1. Call to order.
2. Invocation and pledge of allegiance.
3. Verification of credentials and roll call.
4. Administration of oath of office.
5. Adoption of Rules of the Board.
6. Adoption of agenda.
7. Approval of the minutes of the previous meeting.



8. Designation of official newspaper.
9. Election of a Chair and Vice-Chair.
10. Election of at-large members of Executive & Legislative Committee.  
(Proceed in accordance with regular meeting agenda, see II.C. 6. through 15.)

C. Regular Meeting Agenda.

1. Call to order.
2. Roll call.
3. Invocation and pledge of allegiance.
4. Adoption of agenda.
5. Approval of the minutes of previous meeting.
6. Scheduled appearances included on the agenda.
7. Public comment with each speaker limited to no more than three minutes.
8. Communications.
9. Appointments, bills, referrals, claims, and elections.
10. Proclamations.
11. Unfinished business.
12. Reports (Informational - no action required).
13. General consent agenda items.
14. New business.
15. Adjournment.

**RULE III. RESOLUTIONS AND ORDINANCES.**

A. In order to provide advance notice to the Board, all items to be included on the agenda shall be submitted to the Office of the Administrative Coordinator by the Tuesday preceding the meeting, and any item substantially affecting matters within the jurisdiction of a standing committee of the Board shall first be reviewed by the appropriate committee prior to its presentation to the Board, except under emergency conditions so declared and approved by a majority vote of the Board; any person seeking to have an item presented for possible action on an emergency basis shall be responsible to have the Chair authorize compliance with the Open Meetings Law in a timely fashion.

B. Items may be included on the general consent portion of the agenda provided the matter was unanimously adopted by the sponsoring committee and the matter under consideration has no financial or public policy impact and is of a non-controversial nature. No ordinance shall be included in the general consent portion of the agenda. When the general consent portion of the agenda is placed before the Board for consideration, the Chair shall ask if any member of the Board objects to any item being considered by general consent. Any item placed on the general consent portion of the agenda may be placed under the new business portion of the agenda, and considered separately, upon the request of any supervisor, and without a motion and second, provided such request is made prior to a vote on the general consent portion of the agenda by the Board. If there is no objection to any item, the Chair will request a motion to approve the general consent portion of the agenda, and the regular procedures for adoption of a resolution shall apply to the general consent portion of the agenda. All the resolutions considered by general consent shall be adopted by the vote on that portion of the agenda.

C. It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have a fiscal note attached. All resolutions involving the expenditure or receipt of funds shall carry a fiscal note using a form approved by the Finance Committee which details the resolution's impact upon County finances. A resolution which does not have attached a fiscal note approved and initialed by the County Controller shall not be considered by the Board until

such a note is provided. All resolutions shall contain a Management Information Systems note. All resolutions shall be reviewed by the Corporation Counsel and approved as to form prior to inclusion in the agenda.

D. Any subject that comes before the Board without a committee recommendation or resolution may be referred to the appropriate committee by the Chair without motion. Resolutions brought forward by individual supervisors must be presented to all committees having jurisdiction over the proposed matter. Except under emergency conditions as provided in Rule III. A., only after at least one committee having jurisdiction over the matter has approved the resolution shall it be in order for the Board to consider the resolution.

#### **RULE IV. ORGANIZATION.**

A. In addition to presiding at meetings, the supervisor elected Chair by the Board, pursuant to Rule I.B., shall upon election, assume all the responsibilities and perform all duties required of the Chair, until the Board elects a successor

B. In case of the absence or inability of the Chair for any meeting, the Vice-Chair shall perform the duties of the Chair. In case of the absence or inability of both the Chair and Vice-Chair for any meeting, the members shall choose a temporary Chair by a majority vote of the members present. In the case of the permanent absence or inability of the Chair, the Vice-Chair shall become Chair, and a new Vice-Chair shall be elected by the Board.

C. The Chair is authorized to attend meetings and conferences on matters related to county government and may direct the attendance of the Vice-Chair or some other members of the Board, either in place of the Chair, or along with the Chair, however per diem shall not be payable unless authorized in accordance with Rule V.A. The Chair shall serve as the County's voting delegate at the Annual Convention of the Wisconsin Counties Association. The Chair shall serve on the following: Madison Area Technical College Appointment Board, Western Wisconsin Technical College District Board, and WIRED Leadership Caucus.

D. If a vacancy occurs on the Board, the Chair is authorized to appoint a qualified elector of the supervisory district wherein the vacancy occurs to fill the unexpired term. Such appointment shall be subject to approval of the Board at the next regular Board meeting following appointment by the Chair. A supervisor filling a vacancy shall automatically be assigned to the same committees as his or her predecessor in office with the exception of a member of the Executive & Legislative Committee which shall be elected by the Board.

E. Supervisors appointed to special committees, boards, and commissions shall serve on those bodies only so long as they remain members of the Board unless a state statute or county ordinance provides otherwise. At the point in time that a supervisor is no longer a member of the Board, the position on the special committee, board, or commission shall be deemed vacant, and the Chair shall appoint a new individual, who must be a member of the Board, to fill the unexpired term on the body. A former supervisor may only fill a citizen member position on a special committee, board or commission if the former supervisor's continued service will result in no diminution of representation on the body by members of the Board.

F. The Administrative Coordinator shall attend Board meetings.

G. The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal advisor to the Board.

H. A minimum of one day of education for members of the Board shall be set by the Chair, said day of education to be held every two years. The Chair may set additional days of education for Board members.

I. The Board may choose to have a special meeting of the Board prior to April of odd-numbered years for the purpose of planning, and the Board may adopt a two-year plan for the purpose of establishing goals and objectives for the Board through the ensuing two-year Board term. It is understood that the two-year plan is simply a planning document and has no power to bind the actions of the Board or individual supervisors.

J. Supervisors are required by law to sign or indicate their vote on any question presented to the Board, except in an election when voting for the officers *chairperson or vice-chairperson* of the Board ~~either or the officers of another~~ governing body. When written ballots are used, supervisors shall indicate their vote by placing their district number on the reverse side of the ballot. In any election by the Board, the first ballot shall be the nominating ballot, to be followed by succeeding formal ballots until a majority vote of the members present elects. Only persons named on a nominating ballot shall be considered during a formal ballot, and any ballot cast in violation of this rule shall be considered void.

K. The standing committees shall be appointed by the Chairperson, in consultation with the Executive & Legislative Committee, subject to the approval of the Board. Committee appointments shall be presented for approval at the next meeting of the Board following the date of organization. The Executive & Legislative Committee shall meet at the call of the Chairperson as soon as practical after the organizational meeting to consult on committee appointments. After consultation, the new, tentative committees appointed by the Chairperson shall serve prior to approval by the Board during the period between the organizational meeting and the regular meeting in May, where consideration by the Board shall take place.

L. A chair, vice-chair and secretary for each committee shall be selected by each committee's membership.

M. If the position of chair on a committee becomes vacant, the vice-chair becomes chair and an election shall be held to fill the position of vice-chair and any other subsequent vacancies.

N. Removal of a supervisor from a committee. A supervisor may only be removed from a committee by the County Board Chairperson with the approval of the County Board by a two-thirds vote of the Board members present.

O. Resignation by supervisor from a committee. If a supervisor wishes to resign from a committee, permission must be requested from the Board. Permission of the Board can be given through unanimous consent or a motion that is debatable and amendable. Once the request is granted, the vacancy is handled as any other vacancy.

P. Matters Pertaining to Standing Committees of the Board:

1. A supervisor shall serve as a committee member until the first Board meeting following the spring election.

2. Whenever two or more committees meet jointly, a quorum of each committee participating in the joint meeting is required. A supervisor who serves on two or more of the committees may be counted toward a quorum of more than one of the committees meeting jointly. The joint committees shall vote to select one chair of one of the participating committees to serve as chair of the joint meeting.

3. Supervisors are expected to attend the committee meetings of the committees to which they are assigned. When a supervisor cannot attend a meeting, it is the responsibility of the supervisor to request excusal from the chair of the committee.

4. A County Board member attending a committee meeting of a committee on which they do not serve, shall be given the opportunity to address said committee at least once, for a period of time which is at least equal to the time allowed for individual speakers at public comment, provided the matter to be addressed is a matter that is on that committee's properly posted agenda. If enough supervisors who are not on that committee attend so as to constitute an unnoticed quorum of the County Board or any other committee, board, or commission of the County, the non-committee members attending are not permitted to address the committee at that meeting because to do so would violate the Open Meetings Law. The decision to allow the supervisor to speak more than once is within the discretion of the chair of the committee. The chair's decision may be overruled by a majority vote of the committee.

5. A County Board member may be excluded from a closed session of a committee of the Board by a majority vote of the committee if the closed session directly concerns the county board member, a relative of the county board member, or someone maintaining a confidential relationship with the county board member. For purposes of this rule, the term "relative" includes aunt, brother, child, daughter-in-law, father-in-law, first cousin, foster child, grandparent, mother-in-law, nephew, niece, parent, sister, son-in-law, spouse or person in a marriage-like relationship, stepbrother, stepchild, stepparent, stepsister, or uncle. The term "confidential relationship" includes professional relationships, such as those between attorney and client, medical provider and patient, or religious counselor and petitioner; personal relationships, such as those in which there is a long personal friendship and mutual trust between the parties; and legal relationships, such as those where the member is an employee, official, or officer of an adverse party in a legal matter. This rule is not meant to restrict any other power that the Board may have with respect to exclusion of members or personal decisions by individuals to excuse him or herself for ethical reasons.

6. Each committee shall, at its first meeting following the organizational meeting of the Board, select those officers required by Rule IV.M., and it shall thereafter be the responsibility of said officers to ensure that accurate, written minutes are made of each meeting of the committee and submitted to the County Clerk for filing. The presiding officer at any meeting shall ensure compliance with the Open Meetings Law.

7. No more than one supervisor may serve on both the Finance and the Personnel Committee.

Q. Special committees, boards, special appointments and commissions shall be selected or appointed by the Chair with the approval of the Board. These committees, boards and commissions shall select their own chair. The Chair shall notify the supervisors of proposed appointments by United States Mail no later than the Thursday afternoon prior to the scheduled meeting of the Board at which the appointments will be voted upon. If an appointment is to be considered at a special meeting of the Board,

the Chair shall provide notice by United States Mail no later than five days prior to the date of the special meeting.

R. As far as practicable and with prior chair approval, standing and special committee members may participate in committee meetings via telephonic conferencing, however those members appearing by phone for meetings that take place within Sauk County will not count toward quorum, may not vote, and shall not receive per diem compensation. At no time shall more than one committee member be participating by telephone. Upon prior approval by the Executive and Legislative Committee, committee members may count toward quorum, may vote and are eligible to receive per diem compensation for telephonic meetings where the committee meeting is convened outside of Sauk County.

#### **RULE V. COMPENSATION.**

A. Supervisors shall be authorized up to a maximum of 90 days' compensation (at a per diem rate of \$60.00 for each day of attendance when the Board is in session and meetings, and \$50.00 for other authorized service including committee meetings), plus mileage and reimbursement of authorized expenses, for committee work when attending committee meetings of which they are members, or as chair of a committee (or their designee) when attending a committee meeting of which they are not a member for the purpose of providing testimony on an issue. Authorized service includes service required by ordinance or resolution. The maximum limits established for committee work shall be in addition to the per diems and mileage supervisors are entitled to receive for attendance at meetings of the Board and exclusive of per diems paid by non-county boards or commissions where the payment of the per diem or mileage is not made from County funds.

B. As provided by Wis. Stat. § 59.13(2), no supervisor shall be allowed pay for committee service while the Board is in session, but the Board may authorize payment of per diem, mileage and reimbursement for other expenses for attendance at any school, institute or meeting which the Board directs them to attend. Each standing committee is specifically authorized to send up to two (2) members to up to two (2) conventions (including conferences and other trainings) per County fiscal year. The convention cannot exceed three (3) days or be farther than three hundred (300) miles. All other requests require approval by a majority of the Board. Wis. Stat. § 59.13(2).

C. Any increase in the number of days of committee work for which supervisors may be paid compensation and mileage in any year shall require approval by two-thirds vote of the members of the Board present, prior to payment. In addition to the above, the Chair shall receive compensation for performance of the duties of that office. The Chair is authorized to act as a member of all committees in an *ex officio* capacity, and per diem shall be paid under this rule for attendance at all committee meetings attended by the Chair.

D. The supervisor elected Chair shall be entitled to receive the compensation provided for the part-time position of Chair consisting of a salary of \$400.00 per month in addition to any other per diem and mileage entitlement available to other supervisors in accordance with Rule V.A., as provided by Sauk Co. Code § 35.03.

#### **RULE VI. PROCEDURE.**

A. After the County Clerk has read a proposed resolution or ordinance, and the resolution or ordinance is properly on the floor, the Chair shall call upon the maker of the motion who may defer to the chair of the appropriate committee, or an appropriate County staff person, for any statement or

explanation. All resolutions and ordinances which have been made available to supervisors shall be read by title and resolve or ordained clause only, unless otherwise required. The Board may vote to dispense with the reading of a particular resolve or ordained clause if said clause is particularly voluminous and the resolution or ordinance has been included in written form within the agenda and provided to supervisors in advance. Legal descriptions need not be read, provided the resolution or ordinance has been provided within the agenda and provided to supervisors in advance.

B. In presenting business or debate, members shall address the Chair, be recognized, and when in order, proceed without any interruption. Any person, not a Board member, may address the Board for a period of time not to exceed three minutes during the public comment period indicated on the agenda. A request to speak at any other time by any person, not a Board member, must be approved by two-thirds vote of supervisors present. The Chair may authorize the appearance of a person not a member of the Board if the appearance is included in the agenda. In all cases, personalities shall be avoided and propriety observed. In case more than one member shall seek recognition to address the Board, the Chair shall decide who has precedence.

C. Any member wishing to speak to a question shall be permitted to do so at least once, and a motion for the previous question shall not be in order until every member has had such opportunity. No member may speak twice on any question until every member choosing to speak has spoken; nor shall any member, or other person, speak more than three minutes upon being recognized on a question.

D. All members present in the assembly hall when the question is put shall be required to vote unless the Chair, for appropriate reasons, shall excuse any member. All motions to excuse a member from voting shall be made before the Board divides, or before a call of ayes or nays is commenced, and the question shall then be taken without further debate. A member of the Board who has a conflict of interest pursuant to Wis. Stat. § 19.59 or Sauk Co. Code Ch. 36, Code of Ethics, shall, prior to the commencement of discussion or consideration of the matter, declare same and request to be excused by the Chair from the Board Room during discussion, consideration and voting on said matter. The Chair shall be excused by the Vice-Chair, for appropriate reasons.

E. Every motion shall be reduced to writing if called for by the Chair or any member of the Board. After motion is made and stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before decision or amendment.

F. In every instance, a motion to adjourn, to lay on the table, for previous question and for limited debate shall be decided without discussion.

G. These rules may be suspended or amended by a two-thirds vote of all members present. Robert's Rules of Order Newly Revised, 2010 (11th) Edition, shall govern the proceedings of the Board in all cases to which they are applicable and in which they are not inconsistent with these Rules or the laws of the State of Wisconsin.

H. All votes on resolutions or ordinances shall be recorded roll call votes. If the electronic voting system is not operational, the Board may, by a two-thirds vote, approve voice voting on any resolution which does not otherwise require a roll call or supermajority vote by law.

I. Any budget alterations shall require authorization by two-thirds of the membership of the Board, except that the Finance Committee may authorize transfers of funds between budgeted items of an individual office, department or activity which have been separately appropriated by the Board in its budget, in accordance with Wis. Stat. § 65.90(5).

J. When a motion has been made and carried in the affirmative or negative, it shall be in order for any member of the majority to move for reconsideration thereof on the same or succeeding day, but in no case at a subsequent meeting of the Board. Such motion shall take precedence over all other questions except a motion to adjourn.

#### **RULE VII. FINANCIAL POLICY.**

A. The Chair and the County Clerk shall issue County orders in favor of the several County offices for their respective salaries and for all bills allowed and appropriations made by this Board.

B. All members of the Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and approved by the Board prior to annual publication in March of the following year.

C. No current claim or account to be paid from funds previously appropriated for any item by the Board in the Budget shall be allowed, nor order passed whereby any money is paid out or expended, until said claim or account has been referred to the appropriate department committee and report made thereof as directed by said committee. Individual expenditures exceeding \$10,000 shall be specifically approved by the Board except as otherwise provided by ordinance or statute.

D. All claims or accounts for disbursements made by any County official must be itemized and contain sufficient information to identify proper budget authorization.

E. The Administrative Coordinator, with the assistance of the County Controller, shall keep the Board informed of the financial condition of the County and shall submit complete quarterly financial statements to the Board.

F. No claim by any County officer or employee for payment of costs or reimbursement of expenses shall be paid in connection with attendance at or travel to any convention, conference, seminar, training session, symposium, etc., which is held at a location greater than 300 miles from the county seat unless the particular department's oversight committee, and both the Personnel and Finance Committees, have first specifically authorized such attendance.

#### **RULE VIII. OPEN MEETINGS.**

A. It is declared to be the policy of Sauk County that the public is entitled to the fullest and most complete information regarding the affairs of County government as is compatible with the conduct of County affairs and the transaction of County business. Wis. Stat. §§ 19.80 to 19.98 are to be complied with by all members at all meetings of public nature. The Board and its committees shall "sit with open doors," and timely notification of all public meetings, time, date, place and subject matter shall be given, including the specifics for any contemplated closed session.

B. No public notice is required for a meeting of a sub-unit which may be held during a recess of, or immediately following, a meeting of the parent group, provided the Chair has publicly announced in advance at that meeting the time, place and subject matter of the sub-unit meeting.

## **RULE IX. STANDING COMMITTEES OF THE BOARD.**

### **AGING & DISABILITY RESOURCE CENTER COMMITTEE**

Responsible for providing services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. Responsible for providing services to veterans pursuant to Wis. Stat. Ch. 45. This committee will serve as the official statutory Commission on Aging pursuant to Wis. Stat. § 46.82(4) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Veterans Service Officer and Aging and Disability Resource Center. Sauk Co. Code Ch. 16.

**Members: 5.**

### **CONSERVATION, PLANNING & ZONING COMMITTEE**

Responsible for policy direction for County planning, land use regulations, surveying, remonumentation, mapping and uniform rural building identification system, land records modernization activities. Serves as the County Zoning Agency pursuant to Wis. Stat. § 59.69. Responsible for natural resource management, resource conservation and environmental protection including soils, water, forestry and wildlife resources through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Oversees operation of farmland located at the original Sauk County Health Care Center and environmental obligations associated with the closed Sauk County landfill. Serves as the Farmland Preservation Review Committee. Responsible for policy direction and oversight for the following department: Conservation, Planning & Zoning Department. **Members: 7; 1 Citizen who meets the requirements of Wis. Stat. § 92.06(1)(b)(2), 6 Supervisors. 2 members must also be members of the UW Extension, Arts & Culture Committee.** Pursuant to Wis. Stat. § 92.06(1)(b)(2), the chair of the Sauk County Farm Services Agency Committee or designee shall be a member of the Committee but shall refrain from discussion and voting on any matter where the Committee is acting as the County Zoning Agency. Pursuant to Wis. Stat. § 92.06(1)(b)1 two members of the committee shall also be members of the UW Extension, Arts & Culture Committee. Members of this committee shall serve on the lake protection districts. Provides policy direction and oversight to the following departments: Conservation, Planning & Zoning; County Surveyor; Land Information Officer; Register of Deeds; and Mapping.

### **ECONOMIC DEVELOPMENT COMMITTEE**

Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk County, and economic development of communications network. Responsible for County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Rail Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and recommendation regarding freight, passenger and commuter rail development, intercity and commuter bus services and development, and the provision and coordination of rural and commuter transit services. Comprised of members from: Property and Insurance Committee; Conservation, Planning & Zoning Committee; UW Extension, Arts, & Culture Committee; and Highway Committee. Transit is governed by Wis. Stat. § 59.58 (2009).



**Members: 7.** The County Board Chairperson is the chair of the Economic Development Committee.

#### **EXECUTIVE & LEGISLATIVE COMMITTEE**

Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Provides overall planning and long range forecasting for the information systems needs of Sauk County. Responsible for policy direction and oversight to the following departments: Administrative Coordinator, Corporation Counsel, County Clerk, Management Information Systems, *Emergency Management*. The Executive & Legislative Committee shall be composed of the Chair and Vice-Chair of the Board, and three (3) additional members to be elected at large by the Board pursuant to Rule II.B.10., above. The Chair and Vice-Chair of the Board shall serve in the same roles on the Executive & Legislative Committee, and the County Clerk shall serve as secretary to this committee. The Administrative Coordinator, Corporation Counsel, and County Clerk shall serve as *ex officio* members of this committee without voting privileges. **Members: 5.**

#### **FINANCE COMMITTEE**

Responsible for financial policy initiation and review of all County fiscal matters, including development of annual County operating budget. Reviews County investment and banking policies; reviews and approves for payment monthly reports of bills from the Accounting Department; manages County general fund and contingency fund; reviews per diem and mileage for all committees, commissions, boards or councils; recommends approval of County audit report; receives all special gifts and grants made in favor of the County. Meets jointly with Personnel Committee to address strategic resource personnel planning. Provides policy direction and oversight to following departments: Accounting and County Treasurer. **Members: 5.**

#### **HEALTH CARE CENTER BOARD OF TRUSTEES**

Responsible for policy direction and oversight of the Sauk County Health Care Center pursuant to Wis. Stat. § 46.18 and Sauk Co. Code Ch. 46. When a supervisor member shall no longer be a member of the Board of Supervisors, that member shall complete the term of office to which they were appointed. However, the next vacancy on the Board of Trustees shall be filled so as to maintain the balance of four supervisor and three citizen members. The chair and vice-chair of the Health Care Center Board of Trustees also serve as chair and vice-chair of the Board of Directors of the Health Care Center Foundation. **Members: 7; 3 citizen, 4 supervisors.**

#### **HIGHWAY & PARKS COMMITTEE**

Pursuant to Wis. Stat. § 83.015(1) (c) (2009), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. The Committee shall have five (5) members composed of Sauk County Supervisors who shall serve for the same term as supervisors appointed to standing committees of the Board. Responsible for policy direction in design, construction and maintenance of all County roads; expenditure of highway maintenance funds received from the state or County. Provides policy direction and oversight to the Highway Department. Establishes policies relating to planning,

acquisition, development and maintenance of County owned park and recreation sites. Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan. Responsible for policy direction and oversight for the following departments: Highway Department and Parks Department. Wis. Stat. § 83.015 (2009).

**Members: 5.**

#### **HUMAN SERVICES BOARD**

Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. chs. 46 and 51 and Wis. Stat. § 59.53 to oversee social services and community programs. Further authority is found in Sauk Co. Code Ch. 2. **Members: 9; 3 citizen, 6 supervisors.**

#### **LAW ENFORCEMENT & JUDICIARY COMMITTEE**

Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, ~~Emergency Management~~, and the Animal Shelter.

**Members: 5.**

#### **PERSONNEL COMMITTEE**

Responsible for policy jurisdiction over all County personnel matters including: recruitment and selection; collective bargaining and contract administration; employee relations; salary administration for all appointed and elected personnel; classification systems; employee training; fringe benefits; and reviews all new position requests and vacant positions. Meets jointly with Finance Committee to address strategic resource personnel planning. Provides policy direction and oversight to the Personnel Department.

**Members: 5.**

#### **PROPERTY AND INSURANCE COMMITTEE**

Provides policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees the County's safety program and safety training. Provides for all property, liability, and worker's compensation insurance needs for the County. Provides oversight to the Building Services Department and Risk/Safety Manager. **Members: 5.**

#### **PUBLIC HEALTH BOARD**

Responsible for policy direction and oversight of Public Health Department pursuant to Wis. Stat. Chs. 250 through 255 relating to public and environmental health matters. Sauk Co. Code Ch. 3. Serves as the Home Health professional advisory group. Mandatory per Wis. Admin. Code § DHS 133.05, assigned to Board of Health.

**Members: 7; 3 Citizens, 4 Supervisors.**

**UW EXTENSION, ARTS & CULTURE COMMITTEE**

As the Agriculture, Extension and Education Committee, jointly responsible with the UW-Extension Southern District Director for oversight of UW-Extension educational programming in agriculture, community, natural resources and economic development, family living, 4-H and youth development, horticulture, and County tourism and promotion activities on behalf of the Board. Responsible for policy direction and oversight regarding arts, humanities, culture and historic preservation projects, and County tourism and promotion activities on behalf of the Board. Serves as the Landmarks Commission in compliance with Sauk Co. Code Ch. 38 and Wis. Stats. §§ 59.56 and 59.69(4m). Responsible for oversight of the following departments: jointly responsible with the UW-Extension Southern District Director for UW-Extension Office. Wis. Stat. §59.56(3)(b) **Members: 5 Supervisors; 1 citizen may be appointed who shall be a public school administrator in the County. 2 members must also be members of the Conservation, Planning & Zoning Committee**

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**RESOLUTION # 37-2014**  
**Naming the Official Sauk County Newspaper**

**WHEREAS**, traditionally one of the first orders of business at the organizational session of the Sauk County Board of Supervisors has been the naming of an "Official Sauk County Newspaper"; and

**WHEREAS**, during the course of day-to-day operations various Sauk County departments are required by Statute to complete numerous publications concerning public hearings, open meeting notices, election notices, RFP's, etc.; and,

**WHEREAS**, the County Clerk solicited bids from qualified papers requesting verification of the most recent state certification ("Certification of Legal Notice Rates for Newspapers" as required to be filed with the County Clerk pursuant to Wisconsin State Statutes, Section 985.03(2)), information on paid circulation, and cost for publication; and,


Publisher	Publication	Pd circ.	Date of publication	Cost
News Publishing	Reedsburg Independent	3,237	Th	19.28
	Sauk Prairie Star	1,726	Th	included
	Spring Green Home News	2,100	W	included
Capital Newspapers (Option A)	Baraboo News Republic (ONLY)	3,517	M, Tu, W, Th, F, Sa	18.33
Capital Newspapers (Option B)	Baraboo News Republic	3,517	W (Option B)	20.67
	Sauk Prairie Eagle	1,410	W	Included in Option B
	Reedsburg Times Press	808	W, S (only W in Option B)	Included in Option B

**WHEREAS**, your Executive and Legislative Committee, in consultation with the Administrative Coordinator, Corporation Counsel, and County Clerk have reviewed the options available for naming a County newspaper and recommend the Reedsburg Independent as the Official Sauk County newspaper,

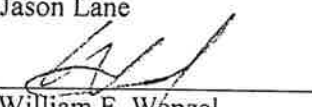
**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the **Reedsburg Independent**, Reedsburg, Wisconsin be named as the official County newspaper effective April, 2014 - April, 2016.


For consideration by the Sauk County Board of Supervisors on April 15, 2014.

**EXECUTIVE AND LEGISLATIVE COMMITTEE:**

  
Martin F. Krueger, Chair

Joan Fordham, Vice-Chair  
  
Donald Stevens

Jason Lane  
  
William F. Wenzel

Fiscal Note: No direct impact. Funds for publication costs are included in individual department budgets as a separate line item. 

MIS Note: No direct impact.

RESOLUTION NO. 38 - 14

PROCLAMATION OF MAY 2014 AS OLDER AMERICANS MONTH

**WHEREAS**, when President John F. Kennedy formally proclaimed May 1963 as "Senior Citizens Month," only 17 million living Americans had reached their 65<sup>th</sup> birthdays. Approximately 33% of all older Americans lived in poverty and there were few programs to meet their needs; and

**WHEREAS**, the older adults of Sauk County and throughout the nation are a growing population with evolving needs. The number of baby boomers reaching traditional retirement age continues to increase, a fact that spotlights the need for increased attention to the needs of older adults; and

**WHEREAS**, the older adults of Sauk County play an important role within their communities by continuing to contribute experience, knowledge, wisdom, and accomplishments; and

**WHEREAS**, the Administration on Aging has established the 2014 Older Americans Month theme to be, "Safe Today, Healthy Tomorrow"; and

**WHEREAS**, Sauk County recognizes the value of injury prevention and safety awareness in helping older adults remain healthy and active; and

**WHEREAS**, communities throughout Sauk County can provide opportunities to enrich the lives of older individuals by:

- Emphasizing the need to take action to safeguard themselves from unintentional injuries where they live, work and socialize
- Providing information on avoiding leading causes of injury for older adults – falls, motor vehicle-related incidents, suffocation, medication overdose, and fire/burns
- Helping older adults take control of their safety and wellbeing; and

**WHEREAS**, the Aging & Disability Resource Center will host activities throughout May 2014 that promote the safety of Sauk County older adults.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, do hereby proclaim May 2014 to be Older Americans Month and urges everyone to take time to honor our older adults and those people who serve and support them as powerful and vital citizens who greatly contribute to our communities.

For consideration by the Sauk County Board of Supervisors on Tuesday, April 15, 2014.

Respectfully submitted,

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

  
Arthur Carlson, Chair

\_\_\_\_\_  
Tommy Lee Bychinski

  
Ruth Dawson

  
Carol Held

\_\_\_\_\_  
Thomas Kriegl

RESOLUTION NO. 39 - 14

**COMMENDING MARY JANE PERCY FOR OVER SEVEN YEARS OF FAITHFUL  
SERVICE TO THE PEOPLE OF SAUK COUNTY**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Mary Jane Percy has faithfully served as the Volunteer Coordinator and the National Family Caregiver Support Program Coordinator through the Sauk County Commission on Aging and the Aging & Disability Resource Center of Sauk County, since May 16, 2006; and

**WHEREAS**, Mary Jane Percy has served as an advocate for the benefits of volunteerism and a resource to those assuming the life-changing role of caregiver; and

**WHEREAS**, Mary Jane Percy has completed her service on Monday, March 24, 2014.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, do hereby direct the Chairperson of the Sauk County Board of Supervisors to present to Mary Jane Percy an appropriate certificate and commendation as a token of our esteem.

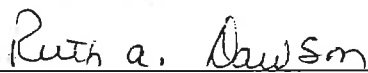
For consideration by the Sauk County Board of Supervisors on Tuesday, April 15, 2014.

Respectfully submitted,

**AGING & DISABILITY RESOURCE CENTER COMMITTEE**

  
\_\_\_\_\_  
Arthur Carlson, Chairperson

\_\_\_\_\_  
Tommy Lee Bychinski

  
\_\_\_\_\_  
Ruth Dawson

  
\_\_\_\_\_  
Carol Held

\_\_\_\_\_  
Thomas Kriegl

Fiscal Note: No County Levy impact.

KPB

MIS Note: No Information System impact.

RESOLUTION NO. 40 - 14

**COMMENDING MARCIE DACHIK FOR TWENTY-THREE YEARS OF FAITHFUL  
SERVICE TO THE PEOPLE OF SAUK COUNTY**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Marcie Dachik has faithfully served adults with developmental disabilities and their families as a Social Worker in the Community Access Programs (CAP) Unit of the Sauk County Human Services Department and as an Aging & Disability Specialist in the Aging & Disability Resource Center of Sauk County, since March 28, 1991; and

**WHEREAS**, Marcie Dachik has served as a passionate advocate and voice for the Sauk County citizens whom she has served; and

**WHEREAS**, Marcie Dachik has completed her service on Tuesday, April 8, 2014.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, do hereby direct the Chairperson of the Sauk County Board of Supervisors to present to Marcie Dachik an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on Tuesday, April 15, 2014.


Respectfully submitted,

**AGING & DISABILITY RESOURCE CENTER COMMITTEE**

  
\_\_\_\_\_  
Arthur Carlson, Chairperson

\_\_\_\_\_  
Tommy Lee Bychinski

  
\_\_\_\_\_  
Ruth Dawson

  
\_\_\_\_\_  
Carol Held

\_\_\_\_\_  
Thomas Kriegl

Fiscal Note: No County Levy impact.

MIS Note: No Information System impact.

*YPB*

Resolution 41-2014  
**Resolution Honoring Ruth A. Dawson**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

**WHEREAS**, Ruth A. Dawson has faithfully served as a member of the Sauk County Board of Supervisors since April 2012; and

**WHEREAS**, Ruth A. Dawson will complete service as a member of the Sauk County Board of Supervisors on April 14, 2014;

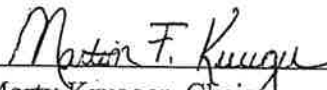
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Ruth A. Dawson for 2 years of faithful service to the people of Sauk County; and

**BE IT FURTHER RESOLVED**, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Ruth A. Dawson an appropriate certificate of commendation as a token of our esteem.


For consideration by the Sauk County Board of Supervisors on April 15, 2014.

Respectfully submitted,

**EXECUTIVE & LEGISLATIVE COMMITTEE:**


  
\_\_\_\_\_  
Marty Krueger, Chair

  
\_\_\_\_\_  
Joan Fordham, Vice-Chair

  
\_\_\_\_\_  
William F. Wenzel

  
\_\_\_\_\_  
Jason Lane

  
\_\_\_\_\_  
Donald Stevens

Fiscal & MIS note: no impact 



Resolution 42-2014  
**Resolution Honoring Don Nobs**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

**WHEREAS**, Don Nobs has faithfully served as a member of the Sauk County Board of Supervisors since April 2010; and

**WHEREAS**, Don Nobs will complete service as a member of the Sauk County Board of Supervisors on April 14, 2014;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Don Nobs for 4 years of faithful service to the people of Sauk County; and

**BE IT FURTHER RESOLVED**, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Don Nobs an appropriate certificate of commendation as a token of our esteem.

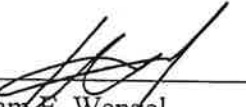
For consideration by the Sauk County Board of Supervisors on April 15, 2014.

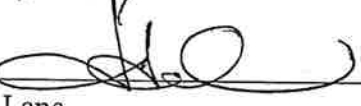
Respectfully submitted,

**EXECUTIVE & LEGISLATIVE COMMITTEE:**


  
Marty Krueger, Chair

  
Joan Fordham, Vice-Chair

  
William F. Wenzel

  
Jason Lane

  
Donald Stevens

Fiscal & MIS note: no impact 

Resolution 43-2014  
**Resolution Honoring Arthur Carlson**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

**WHEREAS**, Arthur Carlson has faithfully served as a member of the Sauk County Board of Supervisors since January 1998; and

**WHEREAS**, Arthur Carlson will complete service as a member of the Sauk County Board of Supervisors on April 14, 2014;

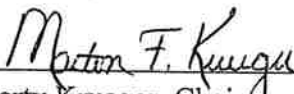
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Arthur Carlson for over 16 years of faithful service to the people of Sauk County; and

**BE IT FURTHER RESOLVED**, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Arthur Carlson an appropriate certificate of commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on April 15, 2014.


Respectfully submitted,

**EXECUTIVE & LEGISLATIVE COMMITTEE:**


  
Marty Krueger, Chair

  
Joan Fordham, Vice-Chair

  
William F. Wenzel

  
Jason Lane

  
Donald Stevens

Fiscal & MIS note: no impact 

Resolution # 44 - 14  
**Commending Vicki Provorse for over 22 Years of Service  
To The People of Sauk County**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Vicki Provorse faithfully served the people of Sauk County as an employee since January 7, 1992; and

**WHEREAS**, Vicki Provorse left the service of the Sauk County Clerk of Court's Office as of April 4, 2014;


**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Vicki Provorse for twenty two years of faithful service to the people of Sauk County; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Vicki Provorse an appropriate symbol of our appreciation for service to the people of Sauk County.


For consideration by the Sauk County Board of Supervisors on April 15, 2014.


Respectfully submitted:

**LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

  
Donald C. Stevens, Chairperson

\_\_\_\_\_  
Don Nobs

  
Peter Tollaksen

  
George F. Johnson

  
Frederick J. Halfen

Fiscal & MIS note: No impact

*KPB*

RESOLUTION NO. 45-2014

APPROVING AN AMENDMENT TO THE TOWN OF MERRIMAC ZONING ORDINANCE TO  
CREATE THE DEFINITION OF VACATION RENTAL ESTABLISHMENT AND TO ALLOW  
VACATION RENTAL ESTABLISHMENTS BY CONDITIONAL USE.

**WHEREAS**, the Town of Merrimac has been granted the authority to exercise village powers under  
Wis Stat. § 60.10(2)(c); and

**WHEREAS**, the Town Board of the Town of Merrimac amended the Town of Merrimac Zoning  
Ordinance on March 5, 2014 to define vacation rental establishment and require a conditional use permit for  
vacation rentals; and

**WHEREAS**, the Town of Merrimac Zoning Ordinance as amended is referenced under Appendix  
A of this Resolution; and

**WHEREAS**, Wis Stat. § 60.62(3) states that no zoning ordinance or amendment to a zoning  
ordinance may be adopted unless approved by the county board; and

**WHEREAS**, a public meeting was held by the Sauk County Conservation, Planning, and Zoning  
Committee on April 10, 2014, as requested by the Town of Merrimac, to consider the amendment to the  
Town of Merrimac Zoning Ordinance as referenced in Appendix A; and


**WHEREAS**, your Committee, based upon the facts of the request, does recommend that the Town  
of Merrimac Zoning Ordinance, as referenced in Appendix A, be granted.

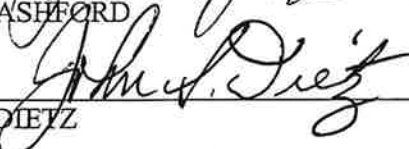
**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in  
regular session, that Town of Merrimac Zoning Ordinance as referenced in Appendix A, be Approved.

For consideration by the Sauk County Board of Supervisors on April 15, 2014.

Respectfully submitted,  
**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOHN DIETZ

  
FREDERICK HALFEN

DON NOBS  
  
DENNIS POLIVKA

Fiscal note: no impact  
MIS note: no impact

# T H E T O W N O F

## Appendix A

S6911 State Highway 113 - P.O. Box 115  
Merrimac, WI 53561

March 6, 2014

TO: Sauk County Conservation, Planning & Zoning Committee  
FROM: Tim McCumber, Town of Merrimac, Town Administrator & Clerk-Treasurer  
RE: Ordinance Amendment regarding Vacation Rentals

After a properly scheduled public hearing on February 19, 2014 and a regularly scheduled meeting of the Town Board of the Town of Merrimac held on March 5, 2014, the board approved Town ordinance #2014-14 amending the town's ordinance to allow for property owners to create vacation rentals when approve by the Town Board as a conditional use.

At issue is the town's room tax ordinance #01-78 adopted on February 7, 1978 requiring anyone who rents a room on a transient basis, as defined by Wis. Stat. 66.015. While attempting to collect delinquent room tax against a hotel establishment, the issue was raised about not collecting from vacation rentals – which are not allowed under the town's zoning ordinance.

Additionally, vacation rentals are defined under Wis. Stat. 254.61 (6) stating that a "Tourist rooming house" as "any lodging place or tourist cabin or cottage where sleeping accommodations are offered for pay to tourists or transients" and under Wis. Stat. 254.64 (1)(a) they are required to obtain a permit from the WI Dept. of Health Services.

The town board decided it would prefer not to close the 5 properties we have identified that are engaging in this practice. The ordinance assures not only compliance with state statutes requiring permits from the Wisconsin Department of Health Services, but also collection of state and county sales taxes as required, along with the town's room tax. Four of the five property owners wrote letters indicating their intentions to bring their properties into compliance so they can continue to operate their businesses.

The ordinance also creates conditions that will protect neighboring properties should the vacation rental become a public nuisance. It provides conditions that require off-street parking, clearly identified property lines, and loud or unnecessary noises during certain hours.

Thank you for your consideration of this matter.



## TOWN OF MERRIMAC ORDINANCE 2014-14

### AN ORDINANCE TO CREATE A DEFINITION OF "VACATION RENTAL ESTABLISHMENT" TO THE TOWN OF MERRIMAC ZONING ORDINANCE AND TO ALLOW VACATION RENTAL ESTABLISHMENT BY CONDITIONAL USE

**WHEREAS**, the Town Board of the Town of Merrimac has an ordinance requiring any person who furnishes, at retail, rooms or lodging to transients that are available to the public; and

**WHEREAS**, vacation rentals as defined under Wis. Stat. 254.61 (6) defines "Tourist rooming house" as "any lodging place or tourist cabin or cottage where sleeping accommodations are offered for pay to tourists or transients" requires the owner to remit the room tax; and

**WHEREAS**, Wis. Stat. 254.64 (1)(a) requires vacation rentals to also obtain a permit from the WI Dept. of Health Services and as a result is considered a commercial operation; and

**WHEREAS**, vacation rentals are not currently permitted by Town of Merrimac Zoning ordinance, but could be allowed in individual circumstances by conditional use if the Town Zoning Ordinance were property amended in this regard.

**NOW, THEREFORE**, the Town Board of the Town of Merrimac, Sauk County, Wisconsin hereby ordains as follows:

- 1) Town of Merrimac Zoning Ordinance "Definitions" is hereby amended to include the definition of "vacation rental establishment" as follows:
  - a) **Vacation Rental Establishment.** Any property that is regulated by Wis. Stats. Chapter 254, subchapter VII as a tourist rooming house; and in addition; any real property that is subject to any contract, lease, sublease, rental agreement, easement, instrument or other device (the "Agreement"), if all of the following circumstances apply: a) the agreement or Agreements create a right to occupy said property during separate periods of time; b) such rights of occupancy have an actual duration of less than 29 days; c) the Agreement requires payment of other remuneration or barter, for the benefit of the property owner; and d) the separate rights to occupy the property occur two or more times per calendar year. Nothing herein shall be interpreted to include rental of property which does not qualify as a vacation rental pursuant to this definition.
- 2) Chapter 2 of the Town of Merrimac Zoning ordinance entitled "General Provisions", Section 2.30 entitled "Vacation Rental Establishments" is hereby created as follows:

#### **2.30 Vacation Rental Establishments**

1. Subject to the provisions of subsection 2.30 (2), vacation rental establishments may be permitted only by conditional use in the following districts:
  - a) Agricultural District
  - b) Agricultural Conservation District
  - c) Single Family Residential District
2. Conditional use status shall not be granted to vacation rental establishments unless all of the following conditions are met:
  - a) The petitioner must provide to the Town Clerk a copy of the State Tourist Rooming House License for the subject property, prior to the conditional use order being granted; and evidence of each renewal of such license shall be filed by the Petitioner with the Town Clerk, such as

## TOWN OF MERRIMAC ORDINANCE 2014-14

- evidence that a current license is always on file for the duration of the vacation rental establishment conditional use permit.
- b) Transfer of a conditional use permit issued in accordance with this section shall not be permitted. Should the subject property be sold or transferred, then the conditional use permit shall become void and a new conditional use permit must be issued for use as a vacation rental establishment to continue. The town is not obligated or required to issue a conditional use permit to the new property owner.
  - c) All vacation rental establishments shall be subject to and comply with Wis. Stats. Chapter 254, subchapter VII as required by Wis. Stats. 254.69 (2), which sections are incorporated herein by reference.
  - d) All vacation rental establishments shall be subject to and comply with Wisconsin Administrative Code HS 195 which is hereby incorporated herein by reference.
  - e) A minimum of one off-street parking stall shall be provided for every guest bedroom. All off-street parking shall be established outside of the town highway (road) right-of-way.
  - f) Sleeping quarters related to a vacation rental establishment use shall only be located within the principal residential structure on the property. Accessory buildings cannot be used for sleeping quarters.
  - g) All refuse containers shall be screened from view and instructions for recycling shall be posted.
  - h) Unless the property is connected to a municipal sewer system, the property owner must provide proof that the septic system is properly sized for the proposed use and shall be properly maintained.
  - i) Property that is used for a vacation rental establishment must have clearly delineated property lines, by approved fences, vegetation or other means to the satisfaction of the Town Planning & Zoning Commission. Such clear delineation must be maintained for the duration of the conditional use permit to ensure that all users of the property are clearly aware of the boundaries of the property and confine their use to the applicable parcel.
  - j) The Planning and Zoning Commission and the Town Board shall consider the potential impact to the surrounding neighborhood and proximity to any existing lodging place as defined by Wis. Stat. 254.61 when reviewing a request for a vacation rental establishment conditional use permit.
  - k) The Town Board may revoke the conditional use permit if the property has been declared a public nuisance affecting the peace and safety affecting the public. Public nuisances shall include, but are not limited to all loud and unnecessary noises, including those produced by animals and the unlawful use of fireworks, particularly before 6:00am and after 9:00pm; unlawful or unauthorized use of any town highway (road) which causes large crowds to gather or obstructs traffic; illegal or unlawful activity; and failure to remove all snow and ice from sidewalks, parking areas, and driveways.
  - l) The Town Board shall not renew the conditional use permit if the property owner has failed to remit room tax. Upon remittance of the delinquent room tax, the conditional use permit may be reinstated by the Town Board.

## TOWN OF MERRIMAC ORDINANCE 2014-14

- m) Room tax shall be collected by the property owner from the lessee to whom the Agreement has been made. The room tax shall be remitted to the Town Clerk on a quarterly basis. Should the property owner fail to remit the room tax, the property shall be subject to the forfeiture provisions of Town Ordinance 1-78 and the conditional use permit shall be automatically revoked. Upon remittance of delinquent room tax, the conditional use permit may be reinstated.
- n) Every conditional use permit for a vacation rental establishment expires on June 30 of each year and shall be eligible to apply for one (1) year renewal periods unless the conditional use permit is revoked by the town or voluntarily surrendered by the property owner. The Town Clerk shall prepare a renewal application for vacation rental establishments and collect a \$15.00 application fee plus costs for legal publications. All renewals shall be subject to the following:
  - 1. The clerk shall post and publish a Class I legal notice 15 days prior to the granting of the conditional use permit renewal.
  - 2. The Town Board may renew a conditional use permit if the property owner has demonstrated it has met all of the same conditions established when the conditional use permit was initially issued unless a condition has been specifically waived by the Planning and Zoning Commission.
  - 3. The Town Board may deny renewal of the conditional use permit if the property is deemed to be a nuisance or has failed to meet any of the conditions established.
  - 4. The Town Board shall not renew the conditional use permit if the property owner has failed to remit room tax. Upon remittance of the delinquent room tax, the conditional use permit may be reinstated by the Town Board.
- o) If the town finds that any statement made on the conditional use permit, or the renewal application, is incorrect, the Town Board may, at any time, immediately and summarily revoke the conditional use permit.
- p) The property owner shall provide a copy of this ordinance along with a current copy of the conditional use permit to any person using the property for vacation rental purposes prior to the commencement of each use.

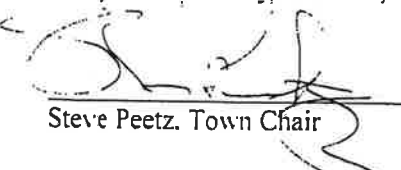
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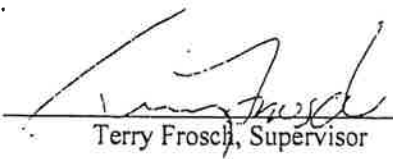


## TOWN OF MERRIMAC ORDINANCE 2014-14

- 3) This ordinance shall take effect immediately upon passage and posting or publication and final approval by the Sauk County Board as provided by law.

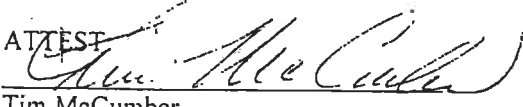
Adopted this 5<sup>th</sup> day of March, 2014.

  
Steve Peetz, Town Chair

  
Terry Frosch, Supervisor

EXCUSED  
John Gaedke, Supervisor

ATTEST

  
Tim McCumber  
Town Administrator & Clerk – Treasurer

Recommended for Approval by the Planning & Zoning Commission –  
Approved by the Town Board –  
Approved by the Sauk County Board –

RESOLUTION NO. 46 - 14

**DENYING CLAIM OF ANDREW KLEES**

**WHEREAS**, Andrew Klees has filed a Notice of Claim, pursuant to Wis. Stats. § 893.80, dated March 3, 2014, against Sauk County for \$50,000.00 damages allegedly arising from injuries he sustained from falling down the stairs of a transport vehicle on November 3, 2013, while under the supervision of the Sauk County Sheriff's Department; and

**WHEREAS**, your Executive & Legislative Committee has had this claim under advisement and would recommend that it be denied.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the above-described claim be and hereby is denied.

For consideration by the Sauk County Board of Supervisors on April 15, 2014.


Respectfully submitted,

**EXECUTIVE & LEGISLATIVE COMMITTEE**

  
MARTIN F. KRUEGER, CHAIRPERSON


  
JOAN FORDHAM

  
WILLIAM F. WENZEL

  
DONALD C. STEVENS

  
JASON L. LANE

**FISCAL NOTE:** Adoption of this resolution is anticipated to have no direct fiscal impact.

**MIS NOTE:** No MIS impact. 

RESOLUTION 47 - 14

**Assigning Funds as of December 31, 2013 and Amending the 2014 Budget for These Assignments**

**WHEREAS**, certain accounts are required by Wisconsin State Statute, grant rules, or by action of the Sauk County Board or its committees, to be expended for specific purposes and any excess funds cannot lapse to fund balance at year-end for general County use; similarly, these types of accounts which may be in a deficit position at year-end because of the timing of the receipt of grant reimbursements, are not to receive transfers from the General Fund pending completion of the grant or activity, and;

**WHEREAS**, your Finance Committee does believe that the attached list of purposes and amounts shall be assigned from General Fund balance and within other funds balances for future use and/or reimbursement; such accounts and amounts as of December 31, 2013 preliminary unaudited financial statements; and,

**WHEREAS**, your Finance Committee further believes the following purposes and amounts are appropriate for re-appropriation in 2014.

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the above-described accounts, totaling \$2,494,363 be and hereby are assigned as of December 31, 2013 for the above-described activities in accordance with Wis. Stats. s. 65.90(5);

**AND, BE IT FURTHER RESOLVED** that this be amended by annual audit adjustments, the addition of grants or other non-lapsing programs, the deletion of completed grants and programs, State Statutes, or by actions of the County Board;

**AND, BE IT FURTHER RESOLVED** that the affected departments' 2014 budgets be amended to include the amended appropriations approved herein.

For consideration by the Sauk County Board of Supervisors on April 15, 2014.

SAUK COUNTY FINANCE COMMITTEE

\_\_\_\_\_  
TOMMY LEE BYCHINSKI, CHAIR

\_\_\_\_\_  
JASON LANE

\_\_\_\_\_  
ANDREA LOMBARD

\_\_\_\_\_  
WILLIAM F. WENZEL

\_\_\_\_\_  
JOAN FORDHAM

Fiscal Note: The remaining General Fund Balance as of December 31, 2013 after the \$2,026,423 assignment is well above the amount required by Sauk County's working capital policy. Of the \$2,494,363 assigned, \$270,810 was already included in the 2014 budget at its original adoption. *KPB*

Information Systems Note: Many of the above-described projects impact the MIS budget and staff. These projects, however, are continuations of projects already started or planned for 2013 or prior years.

Resolution 47 - 14 Assigning Funds as of December 31, 2013 and Amending the 2014 Budget for These Assignments

\*Items previously approved for carryforward wholly or in part through the 2014 budget process

Administrative Coordinator - Operational Review	23,200 *
Building Services - Carpet Replacement	52,427
Building Services - Communications Infrastructure / Narrowbanding	61,184
Building Services - Courthouse Front Porch	50,000
Building Services - Elevator at Courthouse	20,000
Building Services - Energy/Cost Saving Measures	209,759
Building Services - Phone Upgrades	87,677
Building Services-MIS-Voice Over IP Integration	156,842
CPZ - Assist Planning to Other Units of Govt / Ordinance Devel	164,853 *
CPZ - Badger Army Ammunition Plant - 2010&2012 Ho-Chunk for Admin	11,247 *
CPZ - Badger Army Ammunition Plant - 2011 &2013Ho-Chunk Funds	20,000
CPZ - Baraboo Range Monitoring	117,844 *
CPZ - Conservation Easements	142,032 *
CPZ - County Cost Share	27,819 *
CPZ - Natural Beauty Council	4,055 *
CPZ - Youth Day Donation	1,762 *
Environmental Health Programs	23,638 *
Family Court Counseling	8,989
MIS-Backup / Disaster Recovery	1,717
MIS-File System / Application Upgrades	16,990
MIS-Network Infrastructure	46,750
MIS-Security & Compliance	28,028
MIS-Training	20,300
MIS-Offsite Disaster Recovery Server & Rack	16,923
MIS-VDI Infrastructure	41,250
MIS-Tablets for County Board	15,600
Non-Departmental - UW-Baraboo/Sauk County Science Facility	40,738
Parks - Dam Inspection and Maintenance	145,308
Parks - Firehouse Donation	4,784
Parks - Forest Management funds	36,264 *
Parks - White Mound House Maintenance	9,072
Parks - MIS-On-Line Camper Reservations	19,698
Personnel - Advertising	5,384
Personnel - Pay Plan Study	37,880
Personnel - Section 125 Forfeitures / Employee Recognition	4,008
Personnel-MIS-Replacement Testing Software	4,500
Personnel-MIS-Personnel Records Imaging	4,707
Public Health - Community Care Voucher Program	25,232 *
Public Health - Dental Voucher Program	4,000
Public Health - Dental Grants & Donations	14,020
Public Health - Public Health Emergency Preparedness (PHEP) Grant	19,870
Public Health-MIS-Records System	27,000
Sheriff - Shooting Range Cleanup	120,032
Sheriff - Jail Classification Program Upgrade	8,500
Sunshine Fund - Half of Vending Profits	425
UW-Extension - Alice in Dairyland	3,728 *
UW-Extension - Drinking Water Testing Program	704
UW-Extension - Erickson Professional Development Funds	3,575
UW-Extension - Pesticide Applicator Training	9,040
Veterans Service - Wis Dept of Veterans Affairs Grant	3,701
Women, Infants and Children	103,367 *
Total Appropriations Using General Fund Balance	<u>2,026,423</u>
ADRC-ADRC	32,974
ADRC-Transportation	2,232
ADRC-State Benefit Specialist	100,121
ADRC-Disability Benefit Specialist	36,362
Human Services - Electronic Health Records Implementation	67,189
Human Services - Data/Fiscal Staff Transition	7,581
Human Services - Medical Room and Billing Window Redesign	17,500
Human Services - Reedsburg Telehealth	6,500
Human Services - Conference Room Table & Chairs	6,500
Human Services-MIS-Document / Medical Records Imaging	68,800
Human Services-MIS-E-Signatures	43,500
Human Services-MIS-Kronos Implementation	15,000
Human Services-MIS-Medical Records Imaging	32,125
Human Services-MIS-System Implementation Equipment	15,000
Human Services-MIS-WISACWIS Query/Interface Programming	9,900
Health Care Center - Donations	6,658
Total of Other Funds	<u>467,942</u>
GRAND TOTAL	<u>2,494,365</u>

RESOLUTION NO. 48<sub>14</sub>

**AUTHORIZING THE SAUK COUNTY HIGHWAY DEPARTMENT TO ELIMINATE ONE, FULL-TIME (1.00 FTE) SKILLED EQUIPMENT OPERATOR, AND CREATE ONE, FULL-TIME (1.00 FTE) SKILLED LABORER POSITION OUTSIDE OF THE BUDGET PROCESS**

**WHEREAS**, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Highway Department positions and processes to ensure a favorable level of service is maintained; and

**WHEREAS**, the Highway Department currently maintains a Skilled Equipment Operator position which has recently become vacant; and

**WHEREAS**, the Skilled Laborer position already performs some of the essential tasks of the Skilled Equipment Operator position; and

**WHEREAS**, the Skilled Laborer position will allow for the assignment of a greater variety of tasks as compared to the Skilled Equipment Operator position; and

**WHEREAS**, the hourly wage of the Skilled Laborer position is currently \$0.16 per hour below the hourly wage of the Skilled Equipment Operator position; and

**WHEREAS**, the Highway Department's existing staff level needs to be maintained to continue providing the current level of services provided by the Department; and

**WHEREAS**, the creation of the Skilled Laborer position will increase Department efficiency due to better utilization of the workforce; and

**WHEREAS**, Sauk County Code § 13.19(4) authorizes the creation of positions outside the budget process upon consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Highway Department be authorized to eliminate one, full-time, vacant position of Skilled Equipment Operator and create one, full-time Skilled Laborer position outside of the budget process.

For consideration by the Sauk County Board of Supervisors on April 15, 2014.

Page 2

Respectfully submitted:

**Sauk County Finance Committee**

\_\_\_\_\_  
Tommy Lee Bychinski, Chair

\_\_\_\_\_  
William Wenzel

\_\_\_\_\_  
Joan Fordham

\_\_\_\_\_  
Andrea Lombard

\_\_\_\_\_  
Jason Lane

**Sauk County Personnel Committee**

\_\_\_\_\_  
Tim Meister, Chair

\_\_\_\_\_  
Peter Tollaksen

\_\_\_\_\_  
Carol Held

\_\_\_\_\_  
Henry Netzing

\_\_\_\_\_  
Scott Alexander

**Sauk County Highway and Parks Committee**

\_\_\_\_\_  
Virgil Hartje, Chair

\_\_\_\_\_  
Tim Meister

\_\_\_\_\_  
Donald Stevens

\_\_\_\_\_  
Peter Tollaksen

\_\_\_\_\_  
Brian Peper

Fiscal Note: The wage decrease for the Skilled Laborer position will amount to approximately \$689.00 annually, from \$68,081 to \$67,392 in wages and benefits.

KLB

**Sauk County  
Position Description**

**Department:** Highway  
**Date:** May 2013

**Pay Grade:** 6  
**Reports To:** Patrol Superintendent

**FLSA:** R

---

**Purpose of Position**

The purpose of this position is to operate a variety of maintenance and repair vehicles, machines and equipment for Sauk County Highway Department.

**Essential Duties and Responsibilities**

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Operates road maintenance, construction and repair vehicles and equipment including trucks, rollers, water trucks, front end loaders, tractors, mowers, brush chippers, compressors, semi-tractor and trailer, shop crane, conveyor, portable traffic signals, pavement saws, chainsaw, cement mixer, compactor, loaders, jackhammer, curbing machine, weed trimmers, drills, cutting torch and snow plow truck.
- Removes ice and snow, applies salt and sand as assigned or needed.
- Operates brush cutters, asphalt kettles, weed sprayers, forklifts and various hand tools.
- Replaces and repairs road signs, guardrails, and other roadway markers.
- Performs routine maintenance tasks on equipment and truck. Ensures equipment is serviced with fuel, oil, coolants, lubricants, and tire pressure.
- Mows right-of-way and trims and removes brush.
- Contacts Sheriff's Department and other agencies regarding motorists in distress.
- Picks up debris and trash. Removes roadway obstructions.
- Sweeps bridges.
- Maintains daily activity log.
- Assists with other highway maintenance and repair tasks as assigned.
- Regular attendance and punctuality required.
- Provides traffic control for construction, maintenance, and utility work zones.

**Minimum Training and Experience Required to Perform Essential Job Functions**

High school diploma or equivalent with two years heavy equipment operating experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Ability to obtain a commercial driver's license Class A, B, and C with N, endorsements required. Three years equipment operation experience preferred. Ability to obtain certification in Federal Mine Safety, First Aid and CPR, Forklift Operator, Chainsaw Safety, Work Zone Safety Flagger and Sauk County Safety Guidelines.

Must be available for emergency call-in 24 hours a day/7 days a week as requested by supervisor.

## **Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Language Ability and Interpersonal Communication**

- Ability to assemble, copy, record and transcribe data and information, following a prescribed plan. Ability to compare, count, differentiate, measure and/or sort data and information.
- Ability to explain, demonstrate and clarify to others within well-established policies, procedures and standards, as well as the ability to follow specific instructions and respond to simple requests.
- Ability to utilize descriptive data and information, such as regulations, blueprints, time cards, equipment maintenance schedules and general operating manuals.
- Ability to communicate with Highway Department personnel, law enforcement personnel, paving crews and the general public.

### **Mathematical Ability**

- Ability to add, subtract, multiply and divide.

### **Judgment and Situational Reasoning Ability**

- Ability to use functional reasoning development in the performance of semi-routine functions involving standardized work with some choice of action.
- Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the evaluation of information against sensory or judgmental criteria.

### **Physical Requirements**

- Ability to operate equipment and machinery requiring monitoring multiple conditions and making multiple, complex and rapid adjustments. Ability to make minor repairs to equipment and machinery. Ability to operate road maintenance and repair heavy equipment and tools, two-way radio, lawn mowers, drills, cutting torches, rollers, trucks, hand tools, etc.
- Ability to exert moderately heavy physical stress in moderate to heavy work, including stooping, kneeling, crouching and crawling. Ability to handle, finger and feel. Ability to lift, carry, push and pull. Ability to climb and balance. Ability to sustain prolonged standing and visual concentration.
- Ability to recognize and identify degrees of similarities or differences between characteristics of colors, heat and cold, forms, sounds, tastes, odors, textures etc. associated with objects, materials and ingredients.

### **Environmental Adaptability**

- Ability, in regard to environmental factors such as temperature variations, odors, toxic agents, machinery, noise, vibrations, wetness, fumes and dust, to work under mildly unsafe conditions.



Sauk County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

.....  
Employee's Signature

.....  
Supervisor's Signature

.....  
Date

.....  
Date

RESOLUTION NO. 49-2014

**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS IN THE  
TOWN OF DELLONA TO JAMES C. WELLS**

**WHEREAS**, Sauk County has previously taken tax title to certain lands described as:

Town of Dellona, Subdivision of Dellwood, Lots 2 & 3, Block 4. More particularly described in the Sauk County Register of Deeds office at: Reel 408, Image 556; and Reel 163, Image 99; and Vol. 387, Page 073; and Vol. 382, Page 389. Part of Parcel #006-1026-00000

**WHEREAS**, your Committee has previously advertised the sale and appraised value of said property for three successive weeks prior to December 31, 1992, as a Class III Notice under Chapter 985 of the Wisconsin Statutes, but said property remains unsold; and

**WHEREAS**, James C. Wells has offered to purchase said property for an amount equaling or exceeding the appraised value of said lot, offering the sum of \$250.00, the appraised value of said property having been placed at \$225.00; and,

**WHEREAS**, Sauk County is now authorized by S.75.69 of the Wisconsin Statutes to sell any parcel remaining unsold which was so previously advertised, as long as the price received meets or exceeds the advertised aggregate appraised value placed thereon.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors met in regular session that the Sauk County Clerk be and hereby is authorized and directed, having received \$250.00 from James C. Wells on March 12, 2014 to issue a quit claim deed to James C. Wells for the below described property:

Town of Dellona, Subdivision of Dellwood, Lots 2 & 3, Block 4. More particularly described in the Sauk County Register of Deeds office at: Reel 408, Image 556; and Reel 163, Image 99; and Vol. 387, Page 073; and Vol. 382, Page 389. Part of Parcel #006-1026-00000

For consideration by the Sauk County Board of Supervisors on April 15, 2014.

Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**

  
SCOTT VON ASTEN, Chairperson

  
GEORGE F. JOHNSON

  
MICHELLE DENT

  
VIRGIL HARTJE

  
JOHN A. MILLER

**FISCAL NOTE:** Funds received provide sufficient revenue to reimburse Sauk County for its cost invested in the property. *VPB*

**MIS NOTE:** No impact

**SAUK COUNTY BOARD OF SUPERVISORS – SPECIAL MEETING**

**MAY 12, 2014**

**UW – BARABOO/SAUK COUNTY CAMPUS, ROOM A4 LECTURE HALL, 1006 CONNIE RD, BARABOO**

- 1) **Call to Order and Certify Compliance with Open Meeting Law:** 5:00 P.M.
- 2) **Roll Call.** PRESENT: (29) Czuprynski, Meister, N. Johnson, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger.  
ABSENT: (2) Kriegl and Lehman.
- 3) **Invocation and Pledge of Allegiance.**
- 4) **Adoption of Agenda.** MOTION (Bychinski/Von Asten) to adopt agenda allowing UW Campus Commission members and City Council members to ask questions during Bray Architects presentation. Motion carried **unanimously**.

Supervisor Lehman arrived at 5:08 P.M.

- 5) **Adopt Minutes of Previous Meeting.** MOTION (Polivka/Alexander) to approve minutes. Motion carried **unanimously**.

Supervisor Kriegl arrived at 5:10 P.M.

- 6) **Scheduled Appearances.**
  - a) Dr. Tom Pleger – Dean, UW – Baraboo/Sauk County: Introductions.
  - b) Bray Architects: Presentation on New Science Facility at UW – Baraboo/Sauk County.

At 5:55 P.M. the Chair announced a break. The meeting was called back to order at 6:07 P.M.

- 7) **Public Comment:**
  - 1) Wendy Klicko, re: classification and compensation study.
  - 2) Sandy Harrison, re: Fox Lawson compensation study.
  - 3) Bruce Meyer, re: wages/benefits/working conditions.
  - 4) Eugene Robkin, re: Badger.
  - 5) Mary Huntamer, re: wage & comp study.

- 8) **Communications:** None.

- 9) **Bills & Referrals:** None.

- 10) **Claims:** None.

**11) Appointments:**

**Standing Committees:**

**2 year terms concurrent with County Board term of office: 04/15/2014 - 04/18/2016.**

**AGING & DISABILITY RESOURCE CENTER: 5 Supervisors**

Thomas Kriegl  
Carol Held  
David J. Moore  
Tut Gramling  
David A. Riek

**BOARD OF HEALTH: 4 Supervisors**

Jeffrey P. Giebel  
John Miller  
Scott Von Asten  
Donna Stehling

**CONSERVATION, PLANNING AND ZONING: 6 Supervisors**

Nathan Johnson  
Gerald L. Lehman  
John S. Dietz  
Judy Ashford  
Dennis B. Polivka  
Eric Peterson

**ECONOMIC DEVELOPMENT: 7 Supervisors**

Nathan Johnson  
Marty Krueger  
Peter J. Vedro  
Dennis B. Polivka  
David A. Riek  
Brian L. Peper  
Donna Stehling

**FINANCE: 5 Supervisors**

Wally Czuprynsko  
Tommy Lee Bychinski  
Marty Krueger  
Joan Fordham  
Andrea Lombard

**HEALTH CARE CENTER BOARD OF TRUSTEES: 4 Supervisors**

Carol Held  
Joseph W. Fish  
Tut Gramling  
Henry Netzinger

**HIGHWAY & PARKS:** 5 Supervisors

Tim Meister  
Joseph W. Fish  
Jerry G. Kast  
Brian L. Peper  
Henry Netzing

**HUMAN SERVICES BOARD:** 6 Supervisors

Thomas Kriegl  
Peter J. Vedro  
John A. Miller  
Joan Fordham  
Andrea Lombard  
Scott Kevin Alexander

**LAW ENFORCEMENT & JUDICIARY:** 5 Supervisors

Gerald Lehman  
George F. Johnson  
David J. Moore  
Michelle Dent  
William F. Wenzel

**PERSONNEL:** 5 Supervisors

Tim Meister  
Carol Held  
Michelle Dent  
Andrea Lombard  
Henry Netzing

**PROPERTY & INSURANCE:** 5 Supervisors

Nathan Johnson  
George F. Johnson  
Jeffrey P. Giebel  
Scott Von Asten  
William Hambrecht

**UW EXTENSION, ARTS & CULTURE:** 5 Supervisors

John S. Dietz  
Judy Ashford  
Eric Peterson  
William Hambrecht  
Donna Stehling

**Other Committees, Boards and Commissions:**

**2 year terms concurrent with County Board term of office: 04/15/2014 - 04/18/2016.**

**AGING & DISABILITY ADVISORY COMMITTEE:** 2 Supervisors

David J. Moore

Tut Gramling

New Citizen Members, 3 year terms 04/15/2014- 04/17/2017:

Paul Bishop, 125 Sycamore St., Apt. #1B, Sauk City, WI, (replacing Phyllis Johnson)

Dwayne Cheers, 305 Lynn Avenue, Apt. #B209, Baraboo, WI (replacing Theron Hill)

Walter Darling, 102 Draper St., Box 65, North Freedom, WI (replacing Janet Pearson)

Cindy Liegel, 1560 Honey Creek Circle, Plain, WI (replacing Joan Wucherer)

**AGING & DISABILITY RESOURCE CENTER (ADRC) REGIONAL:**

Eagle Country Governing Board, 1 Sauk County Board Representative

Tut Gramling

New Citizen Member, 3 year term 04/15/2014- 04/17/2017

Paul Bishop, 125 Sycamore St., Apt. #1B, Sauk City, WI

**BADGER INTERGOVERNMENTAL GROUP:** 1 Supervisor

William F. Wenzel

**BADGER INTERIM OVERSIGHT & MANAGEMENT COMMISSION:** 1 Supervisor

Vacant

**BADGER RESTORATION ADVISORY BOARD (RAB):** 1 Supervisor

Judy Ashford

**BOARD OF ADJUSTMENT:** 1 Supervisor

Henry Netzing, Township of Prairie du Sac

**CENTRAL WISCONSIN COMMUNITY ACTION COUNCIL:** 1 Supervisor

David J. Moore

**CIRCUS WORLD MUSEUM:** 1 Supervisor

Joan Fordham

**CLEARVIEW LONG TERM CARE AND REHABILITATION CENTER COMMISSION:** 1 Supervisor

Scott Kevin Alexander

**COMMISSIONER OF LAKE REDSTONE MANAGEMENT DISTRICT:** 1 Supervisor

Nathan Johnson

**COMMISSIONER OF LAKE VIRGINIA MANAGEMENT:** 1 Supervisor

John S. Dietz

**COMMISSIONER OF MIRROR LAKE PROTECTION:** 1 Supervisor

Gerald Lehman

**COMMUNICATIONS INFRASTRUCTURE COMMITTEE:** 5 Supervisors

Nathan Johnson

Tommy Lee Bychinski, Finance Committee Representative

Michelle Dent, Law Enforcement & Judiciary Committee Representative

Scott Von Asten, Property & Insurance Committee Representative

William Hambrecht

**CONTINU US:**

Joan Fordham

**CRIMINAL JUSTICE COORDINATING COUNCIL:**

Marty Krueger, County Board Chairperson

Scott Kevin Alexander, Human Services Committee Representative

William F. Wenzel, Law Enforcement & Judiciary Committee Representative

**GREAT SAUK TRAIL COMMISSION:** 2 Supervisors

Donna Stehling

Vacant

**INTER-COUNTY COORDINATING COMMISSION (ICC):** 2 Supervisors

Marty Krueger

Joe Fish

**LAND INFORMATION COUNCIL:** 1 Supervisor

William F. Wenzel

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC):** Board Chair, 1 Supervisor & 1 Alternate

Marty Krueger, County Board Chairperson

William Hambrecht

Eric Peterson (Alternate)

**LONG TERM SUPPORT PLANNING COMMITTEE:** 2 Supervisors

Thomas Kriegel

David A. Riek

**MADISON AREA TECHNICAL COLLEGE APPOINTMENT BOARD:** 1 Supervisor

County Board Chairperson by State Statute

Marty Krueger

**NATURAL BEAUTY COUNCIL:** 1 Supervisor

Brian Peper

**REVOLVING LOAN FUND COMMITTEE:** 2 Supervisors: 1 member of Finance Committee & 1 member of Executive & Legislative Committee  
Tommy Lee Bychinski, Finance Committee Representative  
Joan Fordham, Executive & Legislative Committee Representative

**SAUK COUNTY COURTHOUSE SECURITY AND FACILITIES COMMITTEE:** 1 Supervisors  
County Board Chairperson by State Statute  
Marty Krueger

**SAUK COUNTY DEVELOPMENT CORPORATION:** Chair of County Board and 2 Supervisors  
Marty Krueger, County Board Chairperson  
Eric Peterson  
William F. Wenzel

**SAUK COUNTY HOUSING AUTHORITY:** 1 Supervisor  
George F. Johnson

**SAUK COUNTY LIBRARY BOARD:** 1 Supervisor and 1 Alternate  
Judy Ashford  
Tut Gramling (Alternate)

**SOUTH CENTRAL ENVIRONMENTAL HEALTH CONSORTIUM:**  
John Miller

**SOUTH CENTRAL LIBRARY SYSTEMS BOARD:** 1 Supervisor and 1 Alternate  
Judy Ashford  
Tut Gramling (Alternate)

**SOUTHWEST BADGER RESOURCE CONSERVATION & DEVELOPMENT COUNCIL:** 1 Supervisor  
Gerald L. Lehman

**TRANSPORTATION COORDINATION COMMITTEE:** 2 Supervisors  
David J. Moore  
Tut Gramling

New Citizen Members, 3 year terms 04/15/2014- 04/17/2017:  
Paul Bishop, 125 Sycamore St., Apt. #1B, Sauk City, WI, (replacing Phyllis Johnson)  
Dwayne Cheers, 305 Lynn Avenue, Apt. #B209, Baraboo, WI (replacing Theron Hill)  
Walter Darling, 102 Draper St., Box 65, North Freedom, WI (replacing Janet Pearson)  
Cindy Liegel, 1560 Honey Creek Circle, Plain, WI (replacing Joan Wucherer)  
Leah Lennon, Reedsburg Cab, 2560 E. Main St., Suite I, Reedsburg WI

**UNIVERSITY OF WISCONSIN CAMPUS COMMISSION:** 2 Supervisors  
Scott Von Asten  
Andrea Lombard



**WESTERN WISCONSIN TECHNICAL COLLEGE DISTRICT BOARD APPOINTMENT:** 1 Supervisor  
County Board Chairperson by State Statute  
Marty Krueger

**WISCONSIN ASSOCIATION OF LOCAL HEALTH DEPARTMENTS & BOARDS:** 2 Supervisors  
John Miller  
Donna Stehling

**WISCONSIN RIVER RAIL TRANSIT COMMISSION:** 3 Supervisors, and 1 Alternate  
George Johnson  
John A. Miller  
David A. Riek  
Marty Krueger (Alternate)

**WORKFORCE DEVELOPMENT BOARD OF SOUTH CENTRAL WISCONSIN:** 1 Supervisor  
County Board Chairperson by State Statute  
Marty Krueger

MOTION (Polivka/Ashford) to approve all appointments. **VOTE:** AYES: (26) Czuprynko, Meister, N. Johnson, Lehman, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (5) Kriegl, Dietz, Vedro, Von Asten and Riek. ABSENT: (0). Motion **carried**.

12) **Unfinished Business:** None.

14) **Reports – informational, no action required:**

- a) Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e):
  - **Petition 4-2014, Applicant:** Robert E. Klipp et al. c/o Attorney T. Michael Schober; **Project Location:** Township of Westfield; **Current Zoning:** Agriculture (Exclusive); **Proposed Zoning:** Agriculture (General).
  - **Petition 5-2014, Applicant:** Joseph W. Fish; **Project Location:** Township of Excelsior; **Current Zoning:** Resource Conservancy; **Proposed Zoning:** Exclusive Agriculture.
- b) Fox Lawson & Associates: Presentation of Employee Classification and Compensation Analysis Study. *(Handouts on file)*
- c) Kerry Beghin, Controller - First Quarter 2014 Financial Report. *(Handout on file)*

15) **Resolutions & Ordinances:**

**COMMUNICATIONS INFRASTRUCTURE COMMITTEE**

Resolution 50-2014 Delegating Authority To The Communications Infrastructure Committee To Approve Easement And License Agreements To Utilities Over County Owned Property Utilized For Communications Purposes, To Approve Relocation Of Communication Infrastructure And Approve Contracts For These Purposes Within Budgeted Amounts. MOTION (Bychinski/Von Asten).

**VOTE:** AYES: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**FINANCE COMMITTEE:**

Resolution 51-2014 Authorizing Amendments To The 2013 Budget. MOTION (Fordham/Lombard).

**VOTE:** AYES: (31) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**HIGHWAY AND PARKS COMMITTEE:**

Resolution 52 -2014 Approving The Sale Of Certain Real Property For U.S. Highway 12 Improvements.

MOTION (Meister/Peper). **VOTE:** AYES: (30) Czuprynski, Kriegl, Meister, N. Johnson, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Lehman. ABSENT: (0). Motion **carried**.

**PROPERTY & INSURANCE COMMITTEE:**

Resolution 53-2014 Accepting A Bid On Tax-Delinquent Real Estate Acquired By Sauk County. MOTION (G. Johnson/Von Asten).

**VOTE:** AYES: (31) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

17) **Adjournment to a date certain:** 8:52 P.M. MOTION (Wenzel/Stehling) to cancel the May 20, 2014 meeting and to adjourn Tuesday, June 17, 2014 at 6:00 P.M. **VOTE:** AYES: (30) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Peterson. ABSENT: (0). Motion **carried**.

Respectfully submitted,



Rebecca A. DeMars  
Sauk County Clerk

Minutes Approved: June 17, 2014

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the May 12, 2014 Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk, West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913, 608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

RECEIVED

MAY - 1 2014

SAUK COUNTY CLERK  
BARABOO, WISCONSIN

Petition # 4 - 2014

**2014 DEVELOPMENT APPLICATION**

Sauk County Conservation, Planning and Zoning  
505 Broadway Street - Sauk County West Square Building  
Baraboo, Wisconsin 53913  
(608) 355-3245

**Instructions:**

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

TYPE OF APPLICATION: (Please circle one or more)

Subdivision Plat

Rezoning

Development Plan

Zoning Text Change

ZONING:

CURRENT AG (Exclusive) PROPOSED AG (General)

NAME OF SUBDIVISION (if applicable) \_\_\_\_\_

PROJECT

LOCATION S 5088 Loop Drive

TOWNSHIP Westfield

PROPERTY Robert E. Klipp, Carole L. Riek a/k/a Carole L. Zimmerly a/k/a Carole L. Lorenzi and William Klipp, Trustee, or his successors in trust under the  
OWNER William Klipp Living Trust, dated July 29, 2009 (tenants in common)

APPLICANT Robert E. Klipp et al. c/o Attorney T. Michael Schober

PHONE

NUMBER (262) 785-1820

MAILING

ADDRESS 2835 South Moorland Road

New Berlin, WI 53151

SIGNATURE OF APPLICANT Robert E. Klipp DATE 3-19-14

Fee Paid \$500.00

Receipt # 166248 (Credit Account # 10063-444240)

c: Corporation Counsel's Office  
Planning and Zoning Office  
County Clerk - For reporting at the next County Board of Supervisors meeting Y/N  
County Supervisor 25

MAR 24 2014

**TYPE OF APPLICATION AND INFORMATION REQUIREMENTS (continue for explanation)**

2

Type of Application Fee Required	Project Facts (Please see Page 3)	Site/Plot Plan or Survey/Plat	Other Information (As required)
Subdivision / Plat Review / Development Plan / PUD \$300 plus \$20/lot	Yes	Preliminary Plat-6 copies Final Plat-11 copies Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement* Architectural Drawings** Other information in Chapter 22 County Code
Rezoning \$500	Yes	Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement*
Zoning Text Change \$500	No	No	**

# Aerial photos are available from the Office of Planning and Zoning.

\* Prior to the approval of any final plat or rezoning, the applicant must provide written statements from the utility providers which will serve the proposed development. The statements shall address the adequacy and location of all utility easements. The applicant shall also provide driveway access improvement approvals where applicable.

\*\* Other items which the staff may require.

**APPLICATION DEADLINE**

All applications must be in the Office of Planning and Zoning no later than 12:00 noon on the day of the deadline. In order to be accepted, the application must contain all required items and information described in the application. Partial applications will not be accepted for placement on the Planning, Zoning and Land Records Committee agenda until all such materials are submitted.

Meeting Date	Deadline to Department
January 28, 2014	December 23, 2013
February 25, 2014	January 27, 2014
March 25, 2014	February 24, 2014
April 22, 2014	March 24, 2014
May 27, 2014	April 21, 2014
June 24, 2014	May 27, 2014
July 22, 2014	June 23, 2014
August 26, 2014	July 22, 2014
September 23, 2014	August 25, 2014
October 28, 2014	September 22, 2014
November 25, 2014	October 27, 2014
December 18, 2014	November 24, 2014

**APPLICATION FEE**

Submit the appropriate application fee indicated above. Make checks payable to Conservation, Planning & Zoning.

**PROJECT FACTS**

Please complete the following information for all proposed subdivisions and rezonings. Contact a staff person if you need assistance.

Name of Subdivision (if applicable) \_\_\_\_\_

Total Site Area (Acres) twenty (20) (Square Feet) \_\_\_\_\_

	<u>Existing zoning</u>	<u>Existing land use</u>
Subject Area	_____	_____
North	<u>Exclusive AG</u>	_____
South	_____	_____
East	_____	_____
West	_____	_____

**JUSTIFICATION STATEMENT**

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

Rezone to make parcel size (20 acres) consistent with zoning district  
regulations.

2. Related background information on the project and site.

The 20 acres in question lies on the east side of Loop Drive. The 160  
acres to the west was sold to the adjoining farmers to the north (Bindls  
and Clydes) in November, 2013. Prior to the time of the sale none of  
those involved were aware that the sale of the two 80 acre parcels would  
result in the remaining 20 acre parcel being substandard in size for the  
Exclusive AG District. Notice of that was made by letter from the County  
Planning Department on January 17, 2014.

3. Justification, special reasons or basis for the request.

4

This is not a situation where a substandard lot was sold. Rather the lot is what remains after two 80 acre parcels across Loop Drive were sold without any of the purchasers, the sellers or their respective attorneys being aware of the situation prior to the sale. To the north, east and south the parcel adjoins a number of similar or smaller sized parcels. Approximately one-half of the parcel is wood lots, waterways and house/barn.

**SITE/PLOT PLAN**

Submit the following plan(s):

Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

**SURVEY/PLAT**

Surveys and plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code of Ordinances, Chapter 22.

**OTHER INFORMATION**

Submit these additional items which apply to the types of applications listed below:

1. Subdivisions - Submit a uniform street name plan with the application for a preliminary plat.
2. Development Plan - Submit information as required by Chapter 22, Sauk County Code of Ordinances.
3. Subdivisions/Rezoning - Submit a complete metes and bounds legal description.

SAUK COUNTY PLANNING AND ZONING  
OWNER'S CONSENT FORM

5

Robert E. Klipp, et al. (see property owner page 1), the ~~sole~~ owner of record of the  
**Owner's Name**

property legally described as:

The south one-half of the southwest one-quarter of the northwest one-quarter  
of Section 1, Town 11 North, Range 4 East, Town of Westfield, Sauk County,  
Wisconsin.

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of  
Planning and Zoning submitted by Attorney T. Michael Schober, on behalf  
**Agent/Representative**

of Robert E. Klipp, et al. and expressly consents to the use of the  
**Applicant/Owner's Name**

subject property for the purpose of rezoning described in the  
**Type of Request**

application and expressly consents to all conditions which may be agreed to for the application which may be  
imposed by the Planning, Zoning and Land Records Committee and Sauk County Board of Supervisors. I will  
permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time  
for a "site visit" before the public hearing is conducted.

By   
**Owner's Name**

Petition # 5-2014

**2014 DEVELOPMENT APPLICATION**  
 Sauk County Office of Conservation, Planning, and Zoning  
 505 Broadway Street - Sauk County West Square Building  
 Baraboo, Wisconsin 53913  
 (608) 355-3245

RECEIVED

MAY - 5 2014

GENERAL

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

SAUK COUNTY CLERK  
BARABOO, WISCONSIN
 TYPE OF APPLICATION:  
 (Please circle one or more)
Rezoning

Conditional Use

Subdivision Plat

Zoning Text Change

ZONING:

CURRENT RC PROPOSED (if applicable) EA

ORDINANCE SECTIONS: \_\_\_\_\_

NAME OF SUBDIVISION (if applicable) NA

PROJECT

LOCATION Town APPLICANT Town Of ExcelsiorTOWNSHIP Excelsior PHONE NUMBER 608/522-5115PROPERTY OWNER \_\_\_\_\_ MAILING ADDRESS 100 East Broadway, Rock Springs  
WI 53961SIGNATURE OF APPLICANT [Signature] DATE May 5, 2014Fee Paid: (make checks payable to Sauk County CPZ) NA Receipt # \_\_\_\_\_ (Credit Account # 10063-444240)County Clerk - For reporting at the next County Board of Supervisors meeting Y/NCounty Supervisor H1 & 21TYPE OF APPLICATION, FEES, AND INFORMATION REQUIREMENTS

Type of Application Fee Required	Project Facts (Please see Page 2)	Preliminary/Final Plan Site Plan	Other Information (As required)
Subdivision Plat \$300 plus \$20/lot (class 1) \$600 plus \$20/lot (class 1 & III)	Yes	Preliminary and Final Plat 1 reproducible copy	Development Plan Covenants/Bylaws Utility/Access Easements Other information pursuant to Sauk Co. Code ch. 22
Rezoning/CUP \$500	Yes	Site Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement*
Zoning Text Change \$500	Yes	No	



**APPLICATION DEADLINE**

All applications must be received by 12:00 noon by the Conservation, Planning, and Zoning Department on the day of the application deadline. In order to be accepted, the application must contain all required items and information described in the application. Partial applications will not be accepted for placement on the Conservation, Planning, and Zoning Committee agenda

**PROJECT FACTS**

Please complete the following information. Contact a staff person if you need assistance.

	<u>Existing zoning</u>	<u>Existing land use</u>	
Subject Area	_____	_____	Total Site Area (Acres): _____
North	_____	_____	Total Site Area (Square Footage): _____
South	_____	_____	
East	_____	_____	
West	_____	_____	

**JUSTIFICATION STATEMENT**

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

REZONE TO EA CONSISTENT WITH COMPREHENSIVE PLAN  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Related background information on the project and site.

SEE #1  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Justification, special reasons or basis for the request.

SEE #1  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SITE PLAN**

Submit the following plan(s): Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; proposed location of requested land uses; metes and bounds legal description of area to be rezoned (when applicable) other information pursuant to Sauk County Code chs. 7 and 22.

**SUBDIVISION PLAT**

Subdivision plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code ch. 22.

**SAUK COUNTY PLANNING AND ZONING OWNER'S CONSENT FORM**

Owner's Name: VARIES, the owner of record of the  
property legally described as:

VARIES, SEE PROPOSED ZONING MAP

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Conservation, Planning, and

Zoning Department submitted by JOE FISH, on behalf of

**Agent/Representative**

JOE FISH

**Applicant/Owner's Name**

and expressly consents to the use of the subject property

for the purpose described in the application and expressly consents to all conditions which may be agreed to for the application which may be imposed by the Conservation, Planning, and Zoning Committee and the Sauk County Board of Supervisors. I will permit representatives from the Sauk County Department of Conservation, Planning, and Zoning to access my property at any time for a "site visit" before the public hearing is conducted.

Signed by NA  
**Property Owner**



## Accounting Department

Kerry P. Beghin, CPA  
Controller  
505 Broadway, Baraboo, WI 53913

PHONE: 608/355-3237  
FAX: 608/355-3522  
E-Mail: [kbeghin@co.sauk.wi.us](mailto:kbeghin@co.sauk.wi.us)

To: Sauk County Board of Supervisors  
Date: May 07, 2014  
About: March 2014 1st Quarter Financial Report – 25.00% of Year

Attached are some highlights related to the March, 2014 financial report.

### Revenues

Revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids, the largest revenue source after property tax levy, are paid on a reimbursement basis. The County incurs the expenses, submits the paperwork to primarily the State, and the reimbursement comes later. For this reason, many grant dollars received in January and February are for prior year services, and are allocated back to 2013. Grants and aids are the highest revenue source for the County other than property taxes, so having many receipts allocated back to 2013 makes the first quarter revenues look alarmingly low. Intergovernmental Charges are outpacing budget due to greater than average services provided by the Highway Department to other governments. Fines, forfeitures and penalties are typically highest in the summer months, as are licenses and permits. Miscellaneous revenues are high due to a revolving loan being unexpectedly repaid in full.

Overall, 18.53% of annual revenues have been recognized through March. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12<sup>th</sup> every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	2014 Annual Budget	Actual through March 2014	Favorable / (Unfavorable)	% of Budget
Grants & Aids	14,526,819	1,690,536	(12,836,283)	11.64%
User Fees	9,161,090	1,973,931	(7,187,159)	21.55%
Sales Tax	7,200,000	1,032,555	(6,167,445)	14.34%
Intergovernmental Charges	6,369,961	2,023,834	(4,346,127)	31.77%
Other Taxes	871,650	208,914	(662,736)	23.97%
Fines, Forfeitures & Penalties	653,000	102,577	(550,423)	15.71%
Licenses & Permits	347,460	41,546	(305,914)	11.96%
Rent	309,195	62,518	(246,677)	20.22%
Miscellaneous	207,002	202,148	(4,854)	97.66%
Interest	137,796	30,772	(107,024)	22.33%
Donations	82,000	17,333	(64,667)	21.14%
Total	39,865,973	7,386,664	(32,479,309)	18.53%

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of April 30, 2014 follow. This means uncollected delinquent taxes due to Sauk County equal \$35,494,938, which is \$1.5 million less than a year ago at this time. Of this total, about 24.25% (about \$8,606,000) was originally levied to fund County operations. The remaining 75.75% was originally levied by schools and other local governments. The second installment of the 2013 levy, collected 2014, is not due until July 31, 2014.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of April 30, 2013	Percent of County-Wide Levy Collected
2013	2014	\$4.79	28,854,774	124,273,971	33,643,582	72.93%
2012	2013	\$4.66	28,531,297	122,259,549	988,386	99.19%
2011	2012	\$4.54	28,531,297	121,315,933	562,943	99.54%
2010	2011	\$4.42	28,531,297	122,553,732	224,355	99.82%
2009	2010	\$4.34	28,659,120	115,574,314	54,845	99.95%
2008	2009	\$4.18	27,714,671	111,860,501	16,040	99.99%
2007	2008	\$4.06	25,805,357	102,211,966	4,516	100.00%
2006	2007	\$4.13	24,802,350	97,232,872	135	100.00%
2005	2006	\$4.39	23,884,930	94,527,243	138	100.00%
					35,494,938	
Uncollected Taxes as of April 30, 2013					36,967,377	

Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of March only contain sales made through February. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County increased its sales tax budget for 2014 to \$7,200,000. Adjusting the budget for historical seasonal receipts, 2014 sales tax collections are slightly ahead of budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	2009	2010	2011	2012	2013	2014	Avg 2009-2013 Cumulative % of Year	Actual 2014 Cumulative % of Budget
March	January	466,080.10	503,592.58	466,343.03	435,158.73	454,709.15	469,138.97	6.50%	6.52%
April	February	451,861.42	525,719.94	479,794.31	449,639.66	461,710.95	563,416.07	13.12%	14.34%
May	March	543,909.32	497,682.15	500,584.18	641,470.31	637,322.50		21.00%	
June	April	542,094.79	556,632.03	628,589.56	587,498.00	496,081.68		28.86%	
July	May	614,770.21	590,376.04	564,720.52	486,110.02	666,351.94		37.02%	
August	June	612,591.97	661,728.04	735,164.71	912,510.03	934,491.76		47.80%	
September	July	872,504.39	930,470.23	891,757.28	771,294.38	790,868.27		59.70%	
October	August	671,478.67	742,700.59	678,283.24	781,031.61	853,073.27		70.11%	
November	September	529,000.33	608,400.34	604,863.86	684,022.91	623,467.77		78.63%	
December	October	496,002.65	515,568.39	557,606.98	476,559.35	493,957.92		85.73%	
January	November	444,099.69	472,358.91	425,286.44	497,240.32	613,919.79		92.59%	
February	December	412,033.15	537,727.39	607,925.15	601,159.43	493,915.32		100.00%	
Sales Tax Collected		6,656,426.69	7,142,956.63	7,140,919.26	7,323,694.75	7,519,870.32	1,032,555.04		

#### Expenditures

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12<sup>th</sup> should be recorded each month. Also, the Wages & Salaries category includes \$1,099,188 of budgeted but unspent dollars for implementation of the classification and compensation plan. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter.

Overall, 21.65% of annual expenditures have been recognized through March. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues. Labor benefits are outpacing wages and salaries because all payrolls happen to have fallen such that there are four months of health insurance charges posted through March, or about an additional \$571,600.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Wages & Salaries	28,578,178	6,400,088	22,178,090	22.40%
Supplies & Services	26,884,473	5,739,317	21,145,156	21.35%
Labor Benefits	11,923,427	3,310,816	8,612,611	27.77%
Capital Outlay	5,042,424	227,210	4,815,214	4.51%
Total	72,428,502	15,677,431	56,751,071	21.65%

**Current Sauk County 2014 Financial Position**

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

<b>Selected Line Items as of March 31, 2014</b>	<b>2011 Total for Year</b>	<b>2012 Total for Year</b>	<b>2013 Total for Year</b>	<b>2014 Annual Budget</b>	<b>Actual through March 2014</b>	<b>Avg 2010- 2013</b>	<b>2014 % of Budget</b>
Interest Collected on Delinquent Taxes	1,270,132	1,042,036	1,288,199	700,000	181,440	22%	26%
Land Use Permits	51,508	67,756	60,284	62,000	2,500	10%	4%
Sanitary Permits	54,920	57,085	64,650	62,000	3,150	8%	5%
Real Estate Transfer Tax	176,126	160,964	195,931	170,000	27,306	19%	16%
Register of Deeds Filing Fees	371,726	370,736	341,395	325,000	62,741	22%	19%
Interest Earned on Investments	171,874	97,536	79,482	75,000	22,225	28%	30%

Cash balances remain strong and steady, and the Treasurer is maintaining ample reserves for the County.

At this point, the Finance Committee has heard from no departments that they expect budget overages in 2014.

**In Conclusion**

In your role as oversight committee members, remain mindful of current and future indications that funding is changing, particularly from the State and Federal governments. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Even with 2014 budget development complete, program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

I encourage you to contact me with questions as they come to mind.

Sauk County Financial Report  
as of  
March 31, 2014  
Percent of Year Complete

25.00%

Revenues

Property Taxes  
Other Taxes  
Sales Tax  
Grants & Aids  
Licenses & Permits  
Fines, Forfeitures & Penalties  
User Fees  
Intergovernmental Charges  
Donations  
Interest  
Rent  
Miscellaneous  
Transfers from Other Funds

Total Revenues

Expenses / Expenditures

Wages & Salaries  
Labor Benefits  
Supplies & Services  
Debt Service - Principal  
Debt Service - Interest  
Capital Outlay  
Transfers to Other Funds

Total Expenditures

Functional Expenditures as % of  
Total

Net Increase/(Decrease) in Fund

Balances

01  
01

General Government

Budget	Actual	Favorable / (Unfavorable)	% of Budget
(\$231,672)	(\$57,918)	(\$173,754)	25.00%
871,650	208,914	(662,736)	23.97%
7,200,000	1,032,556	(6,167,445)	14.34%
939,189	120,783	(818,406)	12.86%
16,500	2,360	(14,140)	14.30%
3,000	0	(3,000)	0.00%
701,325	135,923	(565,402)	19.38%
1,761,721	437,090	(1,324,631)	24.81%
0	0	0	—
76,312	22,289	(54,023)	29.21%
309,195	62,518	(246,677)	20.22%
7,720	3,239	(4,481)	41.95%
620,900	1,850	(619,050)	0.30%
12,275,640	1,969,602	(10,306,238)	16.04%
3,850,731	633,904	3,216,827	16.46%
935,761	255,841	679,920	27.34%
3,495,867	899,438	2,596,429	25.73%
0	0	0	—
0	0	0	—
1,308,670	45,316	1,264,354	3.46%
2,903,870	725,968	2,177,902	25.00%
12,495,899	2,560,467	9,935,432	20.49%
15.74%	15.46%		
(\$220,059)	(\$590,865)	(\$370,806)	

Justice & Public Safety

Budget	Actual	Favorable / (Unfavorable)	% of Budget
\$13,094,718	\$3,273,680	(\$9,821,038)	25.00%
0	0	0	—
0	0	0	—
495,869	173,508	(322,361)	34.89%
28,900	10,040	(18,860)	34.74%
539,000	84,572	(454,428)	15.69%
1,007,550	168,374	(839,176)	16.71%
875,388	267,224	(608,164)	30.53%
0	1,500	1,500	—
600	0	(600)	0.00%
0	0	0	—
75,000	16,801	(58,199)	22.40%
0	0	0	—
16,117,025	3,995,699	(12,121,326)	24.79%
8,987,835	2,041,610	6,946,225	22.72%
3,923,957	1,101,223	2,822,734	28.06%
3,621,808	845,910	2,775,898	23.36%
0	0	0	—
0	0	0	—
287,500	27,357	260,143	9.52%
110,000	27,500	82,500	25.00%
16,931,100	4,043,600	12,887,500	23.88%
21.33%	24.42%		
(\$814,075)	(\$47,901)	\$766,174	

Public Works

Budget	Actual	Favorable / (Unfavorable)	% of Budget
\$3,933,464	\$983,366	(\$2,950,098)	25.00%
0	0	0	—
0	0	0	—
1,404,435	340,154	(1,064,281)	24.22%
0	0	0	—
0	0	0	—
163,570	27,988	(135,582)	17.11%
3,678,698	1,297,289	(2,381,409)	35.26%
0	0	0	—
15,200	4,186	(11,014)	27.54%
0	0	0	—
0	0	0	—
9,195,367	2,652,983	(6,542,384)	28.85%
2,726,420	707,759	2,018,661	25.96%
1,258,867	313,403	945,464	24.90%
5,423,418	1,136,342	4,287,074	20.95%
0	0	0	—
0	0	0	—
650,000	149,458	500,542	22.99%
6,200	0	6,200	0.00%
10,064,903	2,306,962	7,757,941	22.92%
12.68%	13.93%		
(\$869,536)	\$346,022	\$1,215,558	

Health & Human Services

Budget	Actual	Favorable / (Unfavorable)	% of Budget
\$10,578,154	\$2,644,538	(\$7,933,616)	25.00%
0	0	0	—
0	0	0	—
10,857,959	990,996	(9,866,963)	9.13%
90,460	14,531	(75,929)	16.06%
106,000	17,268	(88,732)	16.29%
7,128,745	1,620,763	(5,507,982)	22.74%
31,216	22,150	(9,066)	70.96%
82,000	13,283	(68,717)	16.20%
14,706	1	(14,705)	0.01%
0	0	0	—
28,370	1,019	(27,351)	3.59% A
1,276,071	319,018	(957,053)	25.00%
30,193,681	5,643,588	(24,550,093)	18.69%
12,079,772	2,813,662	9,266,110	23.29%
5,470,911	1,547,756	3,923,155	28.29%
11,585,179	1,558,476	10,026,703	13.45%
800,000	N/A	800,000	N/A
478,071	120,592	355,479	25.33%
85,100	5,079	80,021	5.97%
614,700	1,850	612,850	0.30%
31,111,733	6,047,415	25,064,318	19.44%
39.20%	36.52%		
(\$918,052)	(\$403,827)	\$514,225	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service)  
Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

\* Sales tax receipts lag the month of sale on this report by one month. This report is through February, 2014 sales (13.12% as seasonally adjusted).

A Human Services miscellaneous revenues lagging budget.

Sauk County Financial Report  
as of  
March 31, 2014  
Percent of Year Complete

	Conservation, Development, Recreation, Culture & Education				Debt Service				Totals			
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
<b>Revenues</b>												
Property Taxes	\$1,230,110	\$307,528	(\$922,582)	25.00%	\$250,000	\$62,500	(\$187,500)	25.00%	\$28,854,774	\$7,213,694	(\$21,641,080)	25.00%
Other Taxes	0	0	0	—			0	—	871,650	208,914	(662,736)	23.97%
Sales Tax	0	0	0	—			0	—	7,200,000	1,032,555	(6,167,445)	14.34%
Grants & Aids	829,367	65,095	(764,272)	7.85%			0	—	14,526,819	1,690,536	(12,836,283)	11.64%
Licenses & Permits	211,600	14,615	(196,985)	6.91%			0	—	347,460	41,546	(305,914)	11.96%
Fines, Forfeitures & Penalties	5,000	737	(4,263)	14.74%			0	—	653,000	102,577	(550,423)	15.71%
User Fees	159,900	20,863	(139,037)	13.05%			0	—	9,161,090	1,973,931	(7,187,159)	21.55%
Intergovernmental Charges	22,938	80	(22,858)	0.35%			0	—	6,369,961	2,023,834	(4,346,127)	31.77%
Donations	0	2,550	2,550	—			0	—	82,000	17,333	(64,667)	21.14%
Interest	28,478	3,983	(24,495)	13.99%	2,500	312	(2,188)	12.50%	137,796	30,772	(107,024)	22.33%
Rent	0	0	0	—			0	—	309,195	62,518	(246,677)	20.22%
Miscellaneous	95,912	181,090	85,178	188.81% B			0	—	207,002	202,148	(4,854)	97.66%
Transfers from Other Funds	41,000	6,891	(34,109)	16.81%	1,737,799	434,450	(1,303,349)	25.00%	3,675,770	762,209	(2,913,561)	20.74%
<b>Total Revenues</b>	2,824,305	603,432	(2,020,873)	22.99%	1,990,299	497,262	(1,493,037)	24.98%	72,396,517	15,362,566	(57,033,951)	21.22%
<b>Expenses / Expenditures</b>												
Wages & Salaries	933,420	203,154	730,266	21.76%			0	—	28,578,178	6,400,088	22,178,090	22.40%
Labor Benefits	333,931	92,593	241,338	27.73%			0	—	11,923,427	3,310,816	8,612,611	27.77%
Supplies & Services	2,758,203	1,299,151	1,459,052	47.10% C			0	—	28,884,473	5,739,317	23,145,156	21.35%
Debt Service - Principal	0	0	0	—	1,455,000	0	1,455,000	0.00%	1,455,000	0	1,455,000	0.00%
Debt Service - Interest	0	0	0	—	535,299	363	534,936	0.07%	1,011,370	120,955	890,415	11.96%
Capital Outlay	2,710,154	0	2,710,154	0.00%			0	—	5,042,424	227,210	4,815,214	4.51%
Transfers to Other Funds	41,000	6,891	34,109	16.81%			0	—	3,675,770	762,209	2,913,561	20.74%
<b>Total Expenditures</b>	6,776,708	1,601,789	5,174,919	23.64%	1,990,299	363	1,989,936	0.02%	79,370,642	16,560,595	62,810,047	20.86%
<b>Functional Expenditures as % of Total</b>	8.54%	9.67%			2.51%	0.00%			100.00%	100.00%		
<b>Net Increase/(Decrease) in Fund Balances</b>	<b>(\$4,152,403)</b>	<b>(\$998,358)</b>	<b>\$3,154,045</b>		<b>\$0</b>	<b>\$496,899</b>	<b>\$496,899</b>		<b>(\$5,974,125)</b>	<b>(\$1,198,029)</b>	<b>\$5,776,096</b>	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service)  
Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

B A revolving loan was repaid in full.

C Library aids of \$925,000 paid completely in January.

## SAUK COUNTY FINANCIAL REPORT (Unaudited)

March 31, 2014

Percent of Year Complete 25.00%

Department / Account Title	2014 Expense Budget			2014 Revenue			Department Net Favorable / (Unfavorable) to Budget
	Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	
General Fund Property Tax	0	0	--	-4,409,988	-1,102,497	25.00%	3,307,491
Miscellaneous Sales Tax	0	0	--	150	49	32.51%	(101)
County Sales Tax	0	0	--	7,200,000	1,032,555	14.34%	(6,167,445)
Shared Revenue	0	0	--	756,920	0	0.00%	(756,920)
Computer Aid	0	0	--	85,000	0	0.00%	(85,000)
Indirect Cost Reimbursement	0	0	--	133,593	33,398	25.00%	(100,195)
Arts & Humanities Grants	0	0	--	7,010	0	0.00%	(7,010)
Interest on Loan Payments	0	0	--	112	59	52.69%	(53)
Rent of County Buildings	0	0	--	118,795	22,218	18.70%	(96,577)
Sale of County-Owned Property	0	0	--	2,000	3,053	152.66%	1,053
Miscellaneous Revenues	0	0	--	1,000	181	18.13%	(819)
Transfer from Human Services	0	0	--	10,100	0	0.00%	(10,100)
Transfer from Health Care Center	0	0	--	604,600	1,850	0.31%	(602,750)
Transfer from Highway	0	0	--	6,200	0	0.00%	(6,200)
Classification & Compensation Implementation	1,098,188	0	0.00%	0	0	--	1,098,188
Miscellaneous Expenses	2,000	0	0.00%	0	0	--	2,000
Charitable/Penal Fines, Misc	3,537	1,769	50.00%	0	0	--	1,768
Contingency Fund	350,000	0	0.00%	0	0	--	350,000
Baraboo-Dells Airport	4,100	4,100	100.00%	0	0	--	0
Reedsburg Airport	4,100	4,100	100.00%	0	0	--	0
Sauk-Prairie Airport	4,100	4,100	100.00%	0	0	--	0
Tri-County Airport	21,336	21,336	100.00%	0	0	--	0
Wisconsin River Rail Transit	28,000	28,000	100.00%	0	0	--	0
Sauk County Libraries	926,961	925,677	99.86%	0	0	--	1,284
Arts & Humanities	110,772	50,077	45.21%	0	0	--	60,695
UW-Baraboo / Sauk County	2,445,000	80,000	3.27%	0	0	--	2,365,000
Sauk County Development Corp	67,528	67,528	100.00%	0	0	--	0
Transfer to Debt Service Fund	1,627,799	406,950	25.00%	0	0	--	1,220,849
Transfer to Health Care Center (for debt service)	1,276,071	319,018	25.00%	0	0	--	957,053
<b>TOTAL GENERAL FUND NON-DEPARTMENTAL</b>	<b>7,970,492</b>	<b>1,912,654</b>	<b>24.00%</b>	<b>4,515,492</b>	<b>-9,134</b>	<b>-0.20%</b>	<b>1,533,212</b>
County Board	139,327	40,533	29.09%	139,327	34,832	25.00%	(5,701)
Clerk of Courts	1,142,112	254,521	22.29%	1,142,112	211,629	18.53%	(42,892)
Circuit Courts	643,684	148,099	23.01%	643,684	210,406	32.69%	62,307
Court Commissioner	225,277	53,603	23.79%	225,277	53,988	23.97%	385
Register in Probate	159,627	30,425	19.06%	159,627	38,713	24.25%	8,288
Accounting	457,616	71,781	15.69%	457,616	114,360	24.99%	42,580
County Clerk / Elections	315,063	67,536	21.44%	315,063	48,807	15.49%	(18,729)
Personnel	369,377	93,205	25.23%	369,377	91,603	24.80%	(1,602)
Treasurer	556,133	177,419	31.90%	556,133	228,000	41.00%	50,581
Register of Deeds	207,695	52,216	25.14%	207,695	17,480	8.42%	(34,736)
District Attorney / Victim Witness	467,904	118,735	25.38%	467,904	131,339	28.07%	12,603
Corporation Counsel	575,829	138,752	24.10%	575,829	145,996	25.35%	7,244
Surveyor	80,249	14,890	18.55%	80,249	20,062	25.00%	5,172
Building Services	3,166,721	625,561	19.63%	2,436,721	596,303	24.47%	720,741
Sheriff	13,031,703	3,216,160	24.68%	13,031,703	3,258,658	25.01%	42,498
Coroner	155,712	33,888	21.76%	155,712	41,741	26.81%	7,853
Emergency Management	179,906	39,281	21.83%	179,906	28,652	15.93%	(10,629)
Administrative Coordinator	347,853	45,689	13.13%	185,553	57,833	31.17%	174,443
Management Information Systems	1,863,574	474,390	25.46%	1,863,574	517,958	27.79%	43,568
Public Health	986,448	215,558	21.85%	986,448	259,177	26.27%	43,619
Home Nursing	606,790	140,602	23.17%	606,790	78,647	12.96%	(61,955)
WIC	373,721	95,263	25.49%	340,451	51,450	15.11%	(10,543)
Environmental Health	291,133	62,826	21.58%	283,457	38,845	13.70%	(16,304)
Child Support	880,605	207,979	23.62%	880,605	22,585	2.56%	(185,393)
Veterans Service	220,010	53,216	24.19%	220,010	52,127	23.69%	(1,088)
Parks	300,983	80,110	26.62%	300,983	46,918	15.59%	(33,192)
Conservation, Planning & Zoning	2,056,939	260,651	12.68%	1,831,865	273,414	14.93%	237,637
UW Extension	328,167	130,655	39.81%	326,677	91,136	27.90%	(38,029)
<b>TOTAL GENERAL FUND</b>	<b>38,120,650</b>	<b>8,856,398</b>	<b>23.23%</b>	<b>33,485,840</b>	<b>6,753,525</b>	<b>20.17%</b>	<b>2,531,937</b>
Aging & Disability Resource Center	1,813,042	417,913	23.05%	1,813,042	240,561	13.27%	(177,352)
Human Services	14,914,487	2,422,820	16.24%	14,914,487	2,675,802	17.94%	252,982
Jail Fund	110,000	27,500	25.00%	110,000	20,574	18.70%	(6,926)
Land Records Modernization	374,807	82,540	22.02%	240,000	43,874	18.28%	96,141
Landfill Remediation	166,900	17,168	10.29%	9,000	4,186	46.51%	144,918
Drug Seizures	12,100	2,400	19.83%	1,100	0	0.00%	8,600
Community Development Block Grant	479,358	0	0.00%	103,780	185,071	178.33%	560,649
CDBG Flood Recovery Small Business	41,000	6,891	16.81%	41,000	6,891	16.81%	0
CDBG Emergency Assistance Program	299,663	0	0.00%	0	0	--	299,663
CDBG Housing Rehabilitation	20,000	0	0.00%	20,000	1	0.01%	1
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>18,231,357</b>	<b>2,977,232</b>	<b>16.33%</b>	<b>17,252,409</b>	<b>3,176,960</b>	<b>18.41%</b>	<b>1,178,676</b>



## SAUK COUNTY FINANCIAL REPORT (Unaudited)

March 31, 2014

Percent of Year Complete

25.00%

## 2014 Expense

Budget

Excluding Addition

to Fund Balance

Year-to-Date

Expenses

% of

Budget

## 2014 Revenue

Budget Excluding

Carryforwards,

or Fund Bal Use

Year-to-Date

Revenues

% of

Budget

## Department Net

Favorable /

(Unfavorable)

to Budget

Department / Account Title

## DEBT SERVICE FUND

1,990,299

363

0.02%

1,990,299

497,262

24.98%

496,899

## HEALTH CARE CENTER FUND

10,850,391

2,345,346

21.62%

10,120,391

2,210,845

21.85%

595,499

Highway

9,836,367

2,228,157

22.65%

9,186,367

2,648,797

28.83%

1,070,640

Insurance

47,050

5,318

11.30%

66,789

4

0.01%

(25,053)

Workers Compensation

266,422

135,389

50.82%

266,422

61,625

23.13%

(73,764)

## TOTAL INTERNAL SERVICE FUNDS

10,149,839

2,368,864

23.34%

9,519,578

2,710,426

28.47%

971,823

Dog License

28,106

12,392

44.09%

28,000

13,548

48.38%

1,261

## TOTAL TRUST &amp; AGENCY FUNDS

28,106

12,392

44.09%

28,000

13,548

48.38%

1,261

## TOTAL COUNTY

79,370,642

16,560,595

20.86%

72,396,517

15,362,565

21.22%

5,776,096

## SAUK COUNTY FUND BALANCES

December 31, 2013  
as of 3-4-142014 Net  
Income/Adj

March 31, 2014

## GENERAL FUND

Nonspendable - Inventories

15,070

0

15,070

Nonspendable - Prepaid Items

41,146

0

41,146

Nonspendable - Long-Term Receivable (Delinquent Taxes)

1,797,662

0

1,797,662

Nonspendable - LT Receivable (Loan to Tri-County Airport)

6,744

-674

6,070

Restricted - Sales tax

688,499

0

688,499

Assigned - Alice in Dairyland Trust

4,978

1

4,979

Assigned - Carryforward Funds

1,498,634

0

1,498,634

Assigned - Subsequent Yr Budgeted Fund Bal Use

4,203,088

0

4,203,088

\*Unassigned - Working Capital

11,061,785

-586,846

10,474,939

\*Unassigned

12,494,044

-1,515,353

10,978,691

## TOTAL GENERAL FUND BALANCE

31,811,850

-2,102,873

29,708,977

\* County Reserves (working capital and unassigned)

23,555,829

-2,102,199

21,453,630

## OTHER FUNDS

Aging &amp; Disability Resource Center

391,220

-177,352

213,868

Human Services

4,236,271

252,982

4,489,253

Jail Assessment

13,976

-6,926

7,049

Land Records

739,447

-38,666

700,781

Landfill Remediation

5,090,001

-12,982

5,077,019

Drug Seizures

113,397

-2,400

110,997

CDBG Revolving Loan Fund

494,480

185,071

679,551

CDBG Flood Recovery Small Business

57

0

57

CDBG Emergency Assistance Program

333,092

0

333,092

CDBG Housing Rehabilitation

12,500

1

12,501

Debt Service

0

496,899

496,899

Health Care Center

2,757,620

-134,501

2,623,119

Highway

9,646,417

420,640

10,267,057

Insurance

468,176

-5,314

462,863

Workers Compensation

712,280

-73,764

638,516

Dog License

1,265

1,155

2,421

## TOTAL ALL FUNDS' BALANCES

57,022,050

-1,198,029

55,824,021

## CURRENT DEBT PRINCIPAL BALANCE

2004 Law Enforcement Refunding Bonds 6,080,000

2005 Law Enforcement Refunding Bonds 7,395,000

2007 Health Care Center (HCC) Notes 3,140,000

2009 HCC Refunding Bonds 4,680,000

2010 HCC Refunding Bonds 4,925,000

Principal Payments are Due October 1 26,220,000

RESOLUTION NO. 50 - 2014

**DELEGATING AUTHORITY TO THE COMMUNICATIONS INFRASTRUCTURE COMMITTEE TO APPROVE EASEMENT AND LICENSE AGREEMENTS TO UTILITIES OVER COUNTY OWNED PROPERTY UTILIZED FOR COMMUNICATIONS PURPOSES, TO APPROVE RELOCATION OF COMMUNICATION INFRASTRUCTURE AND APPROVE CONTRACTS FOR THESE PURPOSES WITHIN BUDGETED AMOUNTS**

**WHEREAS**, the County receives occasional requests from utilities for access to the County's communications infrastructure network, and negotiates a fair market rental from these providers for use of the County's facilities; and,

**WHEREAS**, it would be desirable to delegate this authority to the Communications Infrastructure Committee to expedite the approval of easements and licenses to use County communications properties; and,

**WHEREAS**, the County also frequently receives requests from various entities to relocate its fiber optic cable due to construction or other factors, and it would be desirable to delegate to the Communications Infrastructure Committee the authority to approve these relocations and work with various entities to contract for these relocations provided the costs do not exceed \$20,000.

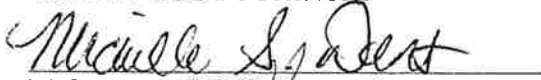
**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in special session, that the Communications Infrastructure Committee is hereby authorized to approve easement and license agreements across County property utilized as part of the County's communications infrastructure system, and is also authorized to approve relocation of fiber optic lines where necessary, and enter into contracts to facilitate the relocation of these facilities within budgeted amounts, not to exceed \$20,000, without further approval of the Board of Supervisors.

For consideration by the Sauk County Board of Supervisors on May 12, 2014.


Respectfully submitted:

**COMMUNICATIONS INFRASTRUCTURE COMMITTEE**


  
TOMMY LEE BYCHINSKI

  
MICHELLE DENT

  
WILLIAM HAMBRECHT

  
SCOTT VON ASTEN

  
NATHAN JOHNSON

**FISCAL NOTE:** No fiscal impact. This resolution only alters the approval authority for these agreements. 

**MIS NOTE:** No MIS impact.

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# RESOLUTION 51 - 2014

## Authorizing Amendments to the 2013 Budget

**WHEREAS**, throughout the year, various additional funds become available that require no additional County matching funds or are expansions of existing grant funding and programs; and,

**WHEREAS**, throughout the year, additional expenditures are incurred for which funding is available; and,

**WHEREAS**, expenditure of these additional funds sometimes causes a department to exceed their expenditure appropriations, while not exceeding their net budget or available fund balances, as summarized below:

### Departments Exceeding Expenditure Budgets, But Offsetting Revenues or Fund Balances Exist

Amount	Department	Primary Reason for Variance	Revenue Source
\$541	Dog License Fund	Dog license fees collected are less than budget.	Fund balance for this purpose is available.
\$14,581	Community Development Block Grant – Flood Recovery Small Business	Flood Recovery Small Business loan repayments, which are transferred to the revolving loan fund, were more than expected.	Loan repayments.
\$239,834	Community Development Block Grant – Emergency Assistance Program	Grant reimbursement of expenditures received after fiscal year cutoff	Grants received completely fund expenditures.
\$46,714	Drug Seizures	Additional seized funds allowed for purchase of K9 and surveillance equipment.	Unexpected seized funds and sale of seized assets.
\$10,132	Health Care Center	Change in accounting standard required 2014 recognition of previously amortized debt issuance costs.	Fund balance for this purpose is available.
\$65,751	Insurance Fund	Beginning 2013 fund balance met the minimum required by policy, so lower charges to departments were needed. These charge revenues had been anticipated in the budget.	Fund balance for this purpose is available.
\$1,037	Register of Deeds	Technology projects exceeded budget.	Transfer tax receipts exceeded budget.
\$1,932	Treasurer	Postage for tax deeded properties exceeded budget.	Interest and penalty on delinquent tax receipts exceeded budget.

Resolution 51 - 2014 Authorizing Amendments to the 2013 Budget

**WHEREAS**, two General Fund departments' net budgets, expenses less revenues to be received, were exceeded in 2013 due to either expenses being greater than anticipated or revenues being less than anticipated; and

**WHEREAS**, the following departments exceeded their 2013 appropriations:

**Departments Exceeding Overall Budgets**

Amount	Percent of Budget	Department	Primary Reason for Variance
\$2,501	0.56%	Accounting	Unexpected retirement generated additional payout costs.
\$57,668	8.16%	Home Care	Shortfall in revenues from Insurance and Medicare due to higher acuity patients.
\$60,169	Total Requiring Transfer from Contingency Fund		

**NOW, THEREFORE, BE IT RESOLVED** that the 2013 budgets of the above-described departments that did not exceed their net appropriations be amended to appropriate the additional funds received or fund balances as proper; and,

**BE IT FURTHER RESOLVED**, that \$60,169 be transferred from the 2013 contingency fund to the above-described departments' 2013 budgets that were exceeded when fund balances were not available.

For consideration by the Sauk County Board of Supervisors on May 12, 2014.

**SAUK COUNTY FINANCE COMMITTEE**


  
TOMMY LEE BYCHINSKI

  
JOAN FORDHAM

  
MARTIN F KRUEGER

  
WALLY CZUPRYNSKI

  
ANDREA LOMBARD

FISCAL NOTE: \$492,597 is available in the 2013 Contingency Fund to fund these departments' overdrawn appropriations of \$60,169. 

INFORMATION SYSTEMS NOTE: No information systems impact.

RESOLUTION NO. 52-2014

APPROVING THE SALE OF CERTAIN REAL PROPERTY FOR  
U.S. HIGHWAY 12 IMPROVEMENTS

**WHEREAS**, the State of Wisconsin Department of Transportation has offered to purchase certain real property from Sauk County for the purchase price of Seventy-Two Thousand, Eight Hundred dollars (\$72,800.00) and is currently used by the Sauk County Highway Department; and

**WHEREAS**, the State of Wisconsin is authorized to acquire this property by eminent domain for transportation purposes, and your undersigned committee has no objection to selling this property to the State of Wisconsin for the price offered.

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in special session, that the offer of the State of Wisconsin to purchase the real property described on the attached addendum be and hereby is accepted, and the property shall be conveyed by the County Clerk upon payment of Seventy-Two Thousand, Eight Hundred dollars (\$72,800.00) by the State of Wisconsin and review of all documents by the Corporation Counsel.

For consideration by the Sauk County Board of Supervisors on May 12, 2014.

Respectfully submitted,

**HIGHWAY AND PARKS COMMITTEE**

  
MARTIN (TIM) MEISTER

  
JOSEPH FISH

  
JERRY KAST

  
BRIAN L. PEPER

  
HENRY METZINGER

**FISCAL NOTE:** The proposed appraised purchase price of \$72,800.00 is acceptable to the committee.

**MIS NOTE:** No MIS impact.

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BASED ON PREVIOUS PROJECT 5573-3-2L  
AT 1674-00-25-4.1 AND AMENDMENT NO. 1  
ERS 1958 AND 2557, AND FOUND MONUMENTS  
CORD.

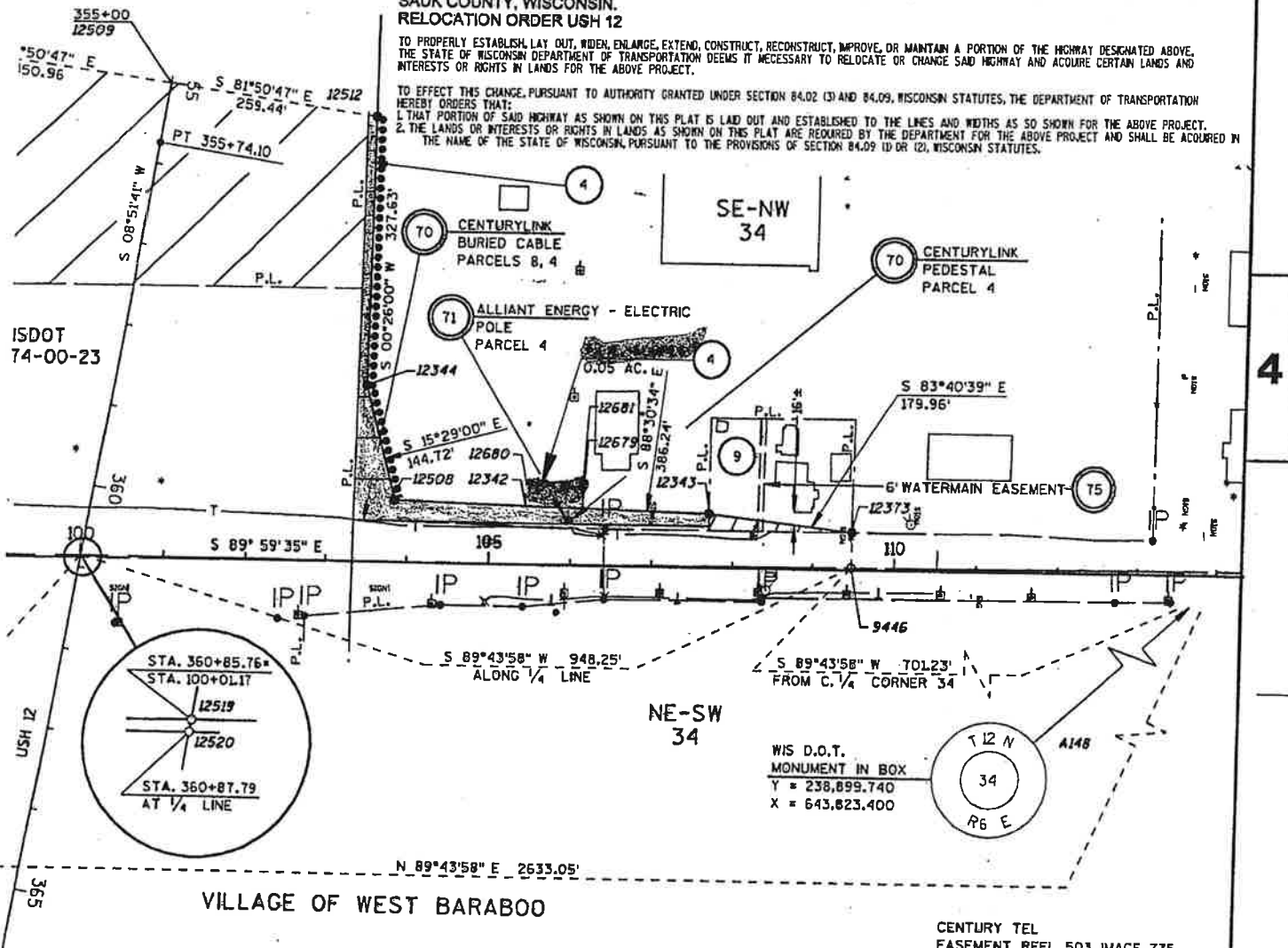
# TRANSPORTATION PROJECT PLAT NO: 1674-00-23 - 4.06

LAKE DELTON - SAUK CITY ROAD  
(TERRYTOWN ROAD - SKIHIROAD) SAUK COUNTY

PART OF LOT 1 OF C.S.M. 2557 IN AND INCLUDING PART OF THE SE1/4-NE1/4 OF SEC. 33 AND PARTS OF THE SW1/4-NW1/4 AND THE SE1/4-NW1/4 OF SECTION 34; ALL IN T12N, R6E, IN THE VILLAGE OF WEST BARABOO; ALSO PART OF THE SE1/4-NE1/4 OF SEC. 33, T12N, R6E, IN THE TOWN OF BARABOO; ALL IN SAUK COUNTY, WISCONSIN.  
RELOCATION ORDER USH 12

TO PROPERLY ESTABLISH LAY OUT, WIDEN, ENLARGE, EXTEND, CONSTRUCT, RECONSTRUCT, IMPROVE, OR MAINTAIN A PORTION OF THE HIGHWAY DESIGNATED ABOVE, THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION DEEMS IT NECESSARY TO RELOCATE OR CHANGE SAID HIGHWAY AND ACQUIRE CERTAIN LANDS AND INTERESTS OR RIGHTS IN LANDS FOR THE ABOVE PROJECT.

TO EFFECT THIS CHANGE, PURSUANT TO AUTHORITY GRANTED UNDER SECTION 84.02 (3) AND 84.09, WISCONSIN STATUTES, THE DEPARTMENT OF TRANSPORTATION HEREBY ORDERS THAT:  
1. THAT PORTION OF SAID HIGHWAY AS SHOWN ON THIS PLAT IS LAY OUT AND ESTABLISHED TO THE LINES AND WIDTHS AS SO SHOWN FOR THE ABOVE PROJECT.  
2. THE LANDS OR INTERESTS OR RIGHTS IN LANDS AS SHOWN ON THIS PLAT ARE REQUIRED BY THE DEPARTMENT FOR THE ABOVE PROJECT AND SHALL BE ACQUIRED IN THE NAME OF THE STATE OF WISCONSIN, PURSUANT TO THE PROVISIONS OF SECTION 84.09 (1) OR (2), WISCONSIN STATUTES.



P.I. = 89+85.67  
Y = 238,894.180  
X = 641,159.100  
DELTA = 00° 36'56" RT

## SCHEDULE OF LANDS & INTERESTS REQUIRED

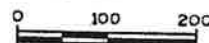
OWNERS NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY, AND ARE SUBJECT TO CHANGE PRIOR TO TRANSFER OF LAND INTEREST TO D.O.T.  
ALL AREAS SHOWN IN ACRES UNLESS OTHERWISE NOTED.

PARCEL NUMBER	OWNER(S)	INTEREST REQUIRED	R/W	ACRES REQUIRED	TLE	PLE	ME
4	SAUK COUNTY	FEE, TLE	NEW	EXISTING TOTAL	ACRES	AC.	AC.
6	*	FEE, TLE	4.16	---	4.16	0.05	---
7	WILLIAM J. STUBER III & JENNIFER MEISTER	FEE, TLE	0.05	---	0.05	0.02	---
9	EVEREST E. & DOROTHY M. SONSALLA	FEE	0.04	---	0.04	---	---
10	COLLEEN M. BURITTS & ***	TLE	---	---	---	0.01	---
11	DANA A. MADALON	FEE, TLE	1925.F.	---	1925.F.	0.02	---
12	JAMES W. LAFLEUR	TLE	---	---	---	0.01	---
70	CENTURYLINK	RELEASE OF RIGHTS					
71	ALLIANT ENERGY - ELECTRIC	RELEASE OF RIGHTS					
75	VILLAGE OF WEST BARABOO	RELEASE OF RIGHTS					

\* NANCY JO DILLMAN & HELFRIED D. MOH, REVOCABLE TRUST  
\*\*\* LIFE ESTATE OF MIRIAM BARNHART

74

SCALE, FEET



RESERVED FOR REGISTER OF DEEDS  
PROJECT NUMBER 1674-00-23-4.06

DOCUMENT 1069512

ACCEPTED FOR RECORDING IN THE  
OFFICE OF THE REGISTER OF DEEDS  
IN SAUK COUNTY, WISCONSIN AT  
1:00 P.M. ON SEPT. 24, 2012  
FILED IN D-284F

THE ORIGINAL DOCUMENT WAS  
SIGNED BY BRENT BAILEY, R.O.D.

PLOT BY : KL Engineering

PLOT NAME :

PLOT SCALE :

4.06

RESOLUTION NO. 53 - 2014

ACCEPTING A BID ON TAX-DELINQUENT REAL ESTATE  
ACQUIRED BY SAUK COUNTY

**WHEREAS**, your Property and Insurance Committee has appraised certain property, acquired by Sauk County as tax-delinquent real estate, pursuant to the Wisconsin Statutes; and,

**WHEREAS**, the Sauk County Clerk has advertised the sale and appraised value of such real estate in a Class 3 Notice under Chapter 985 of the Wisconsin Statutes; and,

**WHEREAS**, at 8:00 a.m. on April 28, 2014, the Sauk County Treasurer and the Sauk County Deputy Treasurer opened bids for said property, the successful bidder indicated; said property received a sufficient bid described below:

Town of Dellona, Subdivision of Dellwood, Lots 4 & 5, Block 4. More particularly described in the Sauk County Register of Deeds office at: Reel 414, Image 001; and Reel 408, Image 556; and Reel 163, Image 099. #006-1026-02000

Appraised Value: \$350.00    Successful Bid Amount: \$370.00

Submitted by: James C. Wells and Brittany R. Wells

**WHEREAS**, Sauk County is now authorized by § 75.69 of the Wisconsin Statutes to accept the bids exceeding the appraised value of said property deemed most advantageous to it.


**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors met in special session that the Sauk County Clerk be and hereby is authorized and directed, having received the bid price of \$370.00; to issue a quit claim deed to James C. Wells and Brittany R. Wells for the above described property.

For consideration by the Sauk County Board of Supervisors on May 12, 2014.

Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**

  
SCOTT VON ASTEN, Chairperson

  
GEORGE F. JOHNSON

  
NATHAN S JOHNSON

  
JEFFREY GIEBEL

  
WILLIAM HAMBRECHT

**FISCAL NOTE:** The total amount that Sauk County had invested in this property at the time of publication for sale was \$242.50. The bid amount received was \$370.00.

**MIS NOTE:** No Impact.

**SAUK COUNTY BOARD OF SUPERVISORS**

**JUNE 17, 2014**

**WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

- 1) **Call to Order and Certify Compliance with Open Meeting Law:** 6:00 P.M.
- 2) **Roll Call.** PRESENT: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (0)
- 3) **Invocation and Pledge of Allegiance.**
- 4) **Adoption of Agenda.** MOTION (Fish/Moore) to approve agenda. Motion carried **unanimously**.
- 5) **Adopt Minutes of Previous Meeting.** MOTION (Alexander/ Held) to approve minutes. Motion carried **unanimously**.
- 6) **Scheduled Appearances.**
  - a) David Armstrong, Asst. Campus Dean & President SCIL Board – 2014 SCIL Leadership Class.
  - b) Scott O'Donnell, Executive Director, Circus World Museum
- 7) **Public Comment:**
  - 1) Mary Ellen Murray, re: compensation analysis.
  - 2) William D. Weitzel, re: taxation- fair taxation.
  - 3) Joel D. Petty, re: Fox Lawson study.
  - 4) Cindy Bodendein, re: wage study.
  - 5) Jeff Spencer, re: wage & comp study.
  - 6) Mary Carol Solum, re: Badger stakeholders.
  - 7) Eugene Robkin, re: BOMC.
  - 8) Mary Huntamer, re: wage & compensation study.
  - 9) Ann Burton, re: comp study.
  - 10) Dick Cates, re: introduce myself.
  - 11) Brentt P. Michalek, re: class & comp study approval.
  - 12) Debra Horkheimer, re: wage study.
- 8) **Communications.** None.
- 9) **Bills & Referrals.** None.
- 10) **Claims.** None



11) **Appointments:** Supervisor Wenzel requested that the appointment for the Badger Interim Oversight & Management Commission be taken separately.

- a. Comprehensive Community Services (CCS) Program Coordinating Committee:  
Rick McKellar, Citizen Member; 2 year term – 6/17/14 to 6/21/16
- b. Criminal Justice Coordinating Council:
  - i. Board Chair/Executive & Legislative Committee: Supr. Marty Krueger
  - ii. Supervisor/Human Services Board: Supr. Scott Alexander
  - iii. Supervisor/Law Enforcement & Judiciary Committee: Supr. William Wenzel
  - iv. Circuit Court Judge: Hon James Evenson, Sauk Co. Circuit Court Branch II
  - v. Sauk County District Attorney: Atty. Kevin Calkins
  - vi. Sauk County Sheriff or Designee: Lt. Lewis Lange, Sauk Co. Sheriff's Dept.
  - vii. Human Services Director or Designee: William Orth, Sauk Co. Human Services Director
  - viii. Public Defender's Office: Atty. Debra O'Rourke, Office of State Public Defender
  - ix. Probation Officer/Wisconsin Dept. of Corrections: Kathy Laatsch, Corrections Field Supervisor
  - x. School District Representative: Jeff Bindl, Director of Pupil Services, Reedsburg District Schools
  - xi. Domestic Violence Professional: Ellen Allen, Director Hope House, Baraboo
  - xii. Local Police Chief: Chief Jerry Strunz, Sauk-Prairie Police Dept.
  - xiii. Physician or Nurse familiar w/addiction issues: Dr. Amy DeLong, Ho-Chunk Nation House of Wellness
  - xiv. Private Defense Attorney: Atty. Jay Englund, Pemberton & Englund, Baraboo
  - xv. Citizen-At-Large: Professor Annette Kuhlmann, Ph.D UW-Baraboo/Sauk County
- c. Revolving Loan Fund Committee:  
John "Jack" Schluter, Citizen Member, re-appointment;  
2 year term – 4/18/14 to 4/19/16
- d. Sauk County Housing Authority:  
Tom Seamonson, Citizen Member, re-appointment;  
5 year term – 4/16/14 to 4/16/19

MOTION (Moore/Czuprynko) to approve all appointments excluding Badger Interim Oversight & Management Commission. **VOTE:** AYES: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

- e. Badger Interim Oversight & Management Commission:  
Supervisor Judy Ashford

MOTION (Wenzel/Netzing) to approve appointment. **VOTE:** AYES: (28) Czuprynko, Meister, N. Johnson, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (3) Kriegl, Lehman, Gramling. ABSENT: (0). Motion **carried**.

## 12) Proclamations:

### EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 54-2014 Proclamation Celebrating Sauk County's Circus History And Recognizing The 130<sup>th</sup> Anniversary Of The Ringling Bros. Circus. MOTION (Fordham/Dent) to approve proclamation.

**VOTE:** AYES: (31) Czapryko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **NAYS:** (0). **ABSENT:** (0). Motion carried **unanimously**.

13) **Unfinished Business.** None.

14) **Reports – informational, no action required:**

- a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e):
  - **Petition 6-2014, Applicant:** Ethan Remus; **Project Location:** Township of Delton; **Current Zoning:** Single Family Residential; **Proposed Zoning:** Single Family Residential. **(Pages 6-10)**
  - **Petition 8-2014, Applicant:** Daniel & Michelle Gillette; **Project Location:** Township of Greenfield; **Current Zoning:** Resource Conservancy; **Proposed Zoning:** Recreation Commercial. **(Pages 11-22)**
  - **Petition 10-2014, Applicant:** Jake Wilm; **Project Location:** Township of Baraboo; **Current Zoning:** Commercial; **Proposed Zoning:** Agricultural. **(Pages 23-27)**
- b. Supr. Tom Bychinski, Chair-Finance Committee; Bradley D. Viegut, Managing Director of Public Finance, Robert W. Baird & Co., Inc.: Restructuring/Refinancing of County Debt.
- c. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- d. Marty Krueger, County Board Chair.
  - UW – B/SC CEO and Dean Search Advisory Committee.
  - Meetings with Dane County Board Chairperson.
  - 07/01 visit by Cindy Polzin, Policy Director with Governor Walker's Office.
- e. Kathryn Schauf, Administrative Coordinator.
  - UW Baraboo/Sauk County Science Facility Timeline

15) **Consent Agenda:**

**HEALTH CARE CENTER BOARD OF TRUSTEES:**

Resolution 55-2014 Commending Sonya Klang For 14+ Years Of Faithful Service To The People Of Sauk County. **MOTION** (Netzing /Gramling). **VOTE:** AYES: (31) Czapryko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **NAYS:** (0). **ABSENT:** (0). Motion carried **unanimously**.

16) **Resolutions & Ordinances:**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

Resolution 56-2014 Adopting Program Fees For The Sauk County Aging & Disability Resource Center. **MOTION** (Riek/Gramling). **VOTE:** AYES: (31) Czapryko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **NAYS:** (0). **ABSENT:** (0). Motion carried **unanimously**.

#### **COMMUNICATIONS INFRASTRUCTURE:**

Resolution 63-2014 Authorization To Contract With J & R Underground To Relocate County Owned Fiber Optic Cable And Conduit Along South Boulevard In the City Of Baraboo.

MOTION (Bychinski /Von Asten). **VOTE:** AYES: (31) Czaprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

#### **FINANCE COMMITTEE:**

Resolution 57-2014 Authorizing A Contractual Agreement With Robert W. Baird & Company, Inc. For Underwriter Services Related To Debt Management. MOTION

(Czaprynyko /Lombard). **VOTE:** AYES: (31) Czaprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

#### **FINANCE AND PERSONNEL COMMITTEES:**

Resolution 58-2014 Resolution Authorizing Implementation Of Employee Classification And Compensation Analysis Conducted By Fox Lawson And Associates. MOTION (Bychinski/Czaprynyko). Discussion in support of and opposition to resolution.

MOTION (Miller/G. Johnson) for previous question (to end discussion). **VOTE:** AYES: (19) Czaprynyko, Meister, N. Johnson, Lehman, Held, G. Johnson, Bychinski, Fish, Giebel, Dent, Miller, Ashford, Polivka, Peterson, Alexander, Hambrecht, Wenzel, Stehling and Fordham. NAYS: (12) Kriegl, Dietz, Moore, Vedro, Von Asten, Lombard, Gramling, Kast, Riek, Peper, Netzing and Krueger. ABSENT: (0). Motion **failed**.

Discussion continued in favor of and opposition to the resolution.

**VOTE ON ORIGINAL MOTION** (Bychinski/Czaprynyko). **VOTE:** AYES: (26) Czaprynyko, Kriegl, Meister, N. Johnson, Lehman, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Ashford, Gramling, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Fordham and Krueger. NAYS: (5) Dietz, Lombard, Kast, Peper and Netzing. ABSENT: (0). Motion **carried**.

#### **HIGHWAY AND PARKS COMMITTEE:**

Resolution 59-2014 Authorizing The Release Of A Covenant To Provide Water To Man

Mound County Park. MOTION (Meister/ Peper) **VOTE:** AYES: (31) Czaprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

#### **LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

Ordinance 3-2014 Revising Sauk Co. Code § 6.06(1)(b) Increasing The Forfeiture For Parking In A Handicapped Parking Space. MOTION (Wenzel/ Lehman). **VOTE:** AYES: (31) Czaprynyko,

Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0).

Motion carried **unanimously**. Ordinance effective upon passage pursuant to 59.02 (2), of the Wisconsin State Statutes, June 17, 2014.

**PROPERTY & INSURANCE COMMITTEE:**

Resolution 60-2014 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The City Of Reedsburg To The City Of Reedsburg. MOTION (G. Johnson/VonAsten). VOTE: AYES: (30) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Polivka. ABSENT: (0). Motion **carried**.

**REVOLVING LOAN FUND COMMITTEE:**

Resolution 61- 2014 Approving Community Development Block Grant Revolving Loan Fund. MOTION (Bychinski /Fordham). VOTE: AYES: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**UNIVERSITY OF WISCONSIN BARABOO-SAUK COUNTY CAMPUS COMMISSION:**

Resolution 62-2014 Amending The Bylaws Of The University Of Wisconsin Baraboo-Sauk Campus Commission. MOTION (Lombard/Von Asten). VOTE: AYES: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

- 17) **Adjournment to a date certain:** 10:20 P.M. MOTION (Von Asten/Fish ) to adjourn until Tuesday July 15, 2014 at 6:00 P.M. Motion carried **unanimously**.

Respectfully,



Rebecca A. DeMars  
Sauk County Clerk

Minutes Approved: July 15, 2014

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the June 17, 2014 Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk  
West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913  
608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

RESOLUTION 54 - 14

**PROCLAMATION  
CELEBRATING SAUK COUNTY'S CIRCUS HISTORY AND  
RECOGNIZING THE 130<sup>TH</sup> ANNIVERSARY OF THE RINGLING BROS. CIRCUS**

**WHEREAS**, Baraboo is home of the Ringling Bros. Circus, Gollmar Bros. Circus and other entertainment enterprises;

**WHEREAS**, 2014 marks the 130<sup>th</sup> anniversary of the Ringling Brothers World's Greatest Shows;

**WHEREAS**, the five Ringling brothers, Al., Alf T., Otto, Charles and John, became Kings of the Circus World;

**WHEREAS**, the circus is an entertainment form appealing to children of all ages;

**WHEREAS**, Baraboo is home to Circus World Museum, the International Clown Hall of Fame, the Al. Ringling Theatre and the Al. Ringling Mansion;

**WHEREAS**, Baraboo's Circus Celebration Days will take place in downtown Baraboo from Thursday, July 24 through Sunday, July 27, 2014;

**WHEREAS**, the 2<sup>nd</sup> Annual Baraboo Big Top Parade will take place on Saturday, July 26, 2014;

**WHEREAS**, the Baraboo Big Top Parade and Circus Celebration Days showcase Sauk County's many assets and its historical uniqueness;

**NOW, THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors met in regular session does hereby proclaim Saturday, July 26, 2014, as BARABOO BIG TOP PARADE DAY.

**AND BE IT FURTHER RESOLVED**, that the Sauk County Board urges all citizens to celebrate Sauk County's circus history and recognize the 130<sup>th</sup> anniversary of the Ringling Bros. Circus by attending this festival of circus and community entertainment for all ages.

For consideration by the Sauk County Board of Supervisors on June 17, 2014.

Respectfully submitted

**EXECUTIVE AND LEGISLATIVE COMMITTEE**

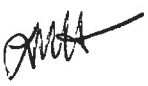
\_\_\_\_\_  
MARTY KRUEGER, Chairman

\_\_\_\_\_  
JOE FISH

\_\_\_\_\_  
JOAN FORDHAM

\_\_\_\_\_  
DENNIS POLIVKA

\_\_\_\_\_  
WALLY CZUPRYNKO

Fiscal Note: No Fiscal Impact   
MIS Note: No MIS Impact

14  
**2013 DEVELOPMENT APPLICATION**

Petition # 6-2014

**RECEIVED**

Sauk County Conservation, Planning and Zoning  
505 Broadway Street - Sauk County West Square Building  
Baraboo, Wisconsin 53913  
(608) 355-3245  
MAY - 6 2014

SAUK COUNTY CLERK  
BARABOO, WISCONSIN

**Instructions:**

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

TYPE OF APPLICATION: (Please circle one or more)

Subdivision Plat

Rezoning

Development Plan

Zoning Text Change

**ZONING:**

CURRENT Single Family Residential PROPOSED Single Family Residential

NAME OF SUBDIVISION (if applicable) "The Allan Property"

**PROJECT**

LOCATION Lot 3 of Sauk Co. CSM No. 6125. Part of the NE-SW and SE-SW, of Section 33, T.13 N., R.6 E.

TOWNSHIP Pelton

**PROPERTY**

OWNER Ho-Chunk Nation

APPLICANT Ethan Remus

**PHONE**

NUMBER (715) 284-9343 608-337-1810 Ethan cell

**MAILING**

ADDRESS W9814 Airport Rd., Black River Falls, WI 54615

SIGNATURE OF APPLICANT Ethan Remus DATE 1-9-13

Fee Paid 4

Receipt # CP22Act (Credit Account # 10063-444240)

c: Corporation Counsel's Office  
Planning and Zoning Office  
County Clerk - For reporting at the next County Board of Supervisors meeting Y/N  
County Supervisor NA

**PROJECT FACTS**

Please complete the following information for all proposed subdivisions and rezonings. Contact a staff person if you need assistance.

Name of Subdivision (if applicable) "The Allan Property"  
 Total Site Area (Acres) 33.15 (Square Feet) 1,443,965.88

	<u>Existing zoning</u>	<u>Existing land use</u>
Subject Area	<u>SFR</u>	<u>Agriculture</u>
North	<u>Municipal</u>	<u>Forest</u>
South	<u>SFR</u>	<u>Residential</u>
East	<u>Ag &amp; Ind 1</u>	<u>Ag &amp; Industrial</u>
West	<u>Agriculture</u>	<u>Agriculture</u>

**JUSTIFICATION STATEMENT**

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

The Ho-Chunk Nation is requesting County Review of a Class II Subdivision Plat creating 12 Lots to be used for single family Residential housing, 1 out lot for stormwater detention, and 1 outlot for roadway construction.

2. Related background information on the project and site.

The Ho-Chunk Nation purchased this parcel of land from Andrew Allan on June 10th, 1994. Since the late 90's, this site had been designated as the location for a Headstart Facility. In the Fall of 2012, this entire parcel was rezoned from Agriculture to Single Family Residential and CSM No. 6125 was recorded, creating a 3.22 acre lot (Lot 2), for the construction of a Headstart facility. The Ho-Chunk Nation is now seeking to subdivide the remaining 33.15 acres (Lot 3) into lots for the purpose of Single Family Residential housing.

3. Justification, special reasons or basis for the request.

4

Due to an increased demand for Tribal member housing in the Wisconsin Dells area, the Ho-Chunk Nation has designated this parcel for development of single family residential housing to advance the general welfare of Tribal Members who seek assistance in obtaining and maintaining housing that meets generally accepted standards of safety, decency, sanitation, and comfort.

#### SITE/PLOT PLAN

Submit the following plan(s):

Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of-way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

#### SURVEY/PLAT

Surveys and plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code of Ordinances, Chapter 22.

#### OTHER INFORMATION

Submit these additional items which apply to the types of applications listed below:

1. Subdivisions - Submit a uniform street name plan with the application for a preliminary plat.
2. Development Plan - Submit information as required by Chapter 22, Sauk County Code of Ordinances.
3. Subdivisions/Rezoning - Submit a complete metes and bounds legal description.



**SAUK COUNTY PLANNING AND ZONING**  
**OWNER'S CONSENT FORM**

5

The Ho-Chunk Nation

Owner's Name

, the sole owner of record of the

property legally described as:

Lot 3 of Sauk County Certified Survey Map No. 6125 as recorded in Volume 36, Page 6125 in the office of the Register of Deeds for Sauk County, Wisconsin. Located in part of the NE 1/4 of the SW 1/4 and the SE 1/4 of the SW 1/4 of Section 33, Township 13 North, Range 6 East, in the Town of Delton, Sauk County, Wisconsin.

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of

Planning and Zoning submitted by Ethan Penn, on behalf  
Agent/Representative

of Jim Greenden and expressly consents to the use of the  
Applicant/Owner's Name

subject property for the purpose Class II Subdivision Plat described in the  
Type of Request

application and expressly consents to all conditions which may be agreed to for the application which may be imposed by the Planning, Zoning and Land Records Committee and Sauk County Board of Supervisors. I will permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time for a "site visit" before the public hearing is conducted.

By

Jim Greenden  
Owner's Name



Petition # 8 - 2014

## 2014 DEVELOPMENT APPLICATION

Sauk County Office of Conservation, Planning, and Zoning  
505 Broadway Street - Sauk County West Square Building  
Baraboo, Wisconsin 53913  
(608) 355-3245

### GENERAL

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

TYPE OF APPLICATION: Rezoning Conditional Use Subdivision Plat Zoning Text Change  
(Please circle one or more)

ZONING:  
CURRENT Rc PROPOSED (if applicable) Rc - Csm

ORDINANCE SECTIONS: \_\_\_\_\_

NAME OF SUBDIVISION (if applicable) NA

PROJECT  
LOCATION E12311 CTY RD W APPLICANT DANIEL / MICHELLE GILLETTE

TOWNSHIP GREENFIELD PHONE NUMBER 608-772-0234

PROPERTY OWNER WILD ROSE RANCH LLC MAILING ADDRESS SAME

SIGNATURE OF APPLICANT [Signature] DATE 5-19-14

Fee Paid: (make checks payable to Sauk County CPZ) \_\_\_\_\_ Receipt # \_\_\_\_\_ (Credit Account # 10063-444240)

County Clerk - For reporting at the next County Board of Supervisors meeting Y/N

County Supervisor 2

### TYPE OF APPLICATION, FEES, AND INFORMATION REQUIREMENTS

Type of Application Fee Required	Project Facts (Please see Page 2)	Preliminary/Final Plan Site Plan	Other Information (As required)
Subdivision Plat \$300 plus \$20/lot (class I) \$600 plus \$20/lot (class I & III)	Yes	Preliminary and Final Plat 1 reproducible copy	Development Plan Covenants/Bylaws Utility/Access Easements Other information pursuant to Sauk Co. Code ch. 22
Rezoning/CUP \$500	Yes	Site Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement*
Zoning Text Change \$500	Yes	No	

### APPLICATION DEADLINE

All applications must be received by 12:00 noon by the Conservation, Planning, and Zoning Department on the day of the application deadline. In order to be accepted, the application must contain all required items and information described in the application. Partial applications will not be accepted for placement on the Conservation, Planning, and Zoning Committee agenda

### PROJECT FACTS

Please complete the following information. Contact a staff person if you need assistance.

	<u>Existing zoning</u>	<u>Existing land use</u>	
Subject Area	<u>RC</u>	<u>Residential</u>	Total Site Area (Acres): <u>See MAP</u>
North	<u>RC</u>	<u>AG</u>	Total Site Area (Square Footage): <u>See MAP</u>
South	<u>RC</u>	<u>AG/RES</u>	
East	<u>RC</u>	<u>AG</u>	
West	<u>RC</u>	<u>AG/RES</u>	

### JUSTIFICATION STATEMENT

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

SEE APPENDIX A - SUMMARIZED BIZ PLAN

2. Related background information on the project and site.

3. Justification, special reasons or basis for the request

**SITE PLAN**

Submit the following plan(s): Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; proposed location of requested land uses; metes and bounds legal description of area to be rezoned (when applicable) other information pursuant to Sauk County Code chs. 7 and 22.

**SUBDIVISION PLAT**

Subdivision plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code ch. 22.

**SAUK COUNTY PLANNING AND ZONING OWNER'S CONSENT FORM**

Owner's Name: WILD ROSE RANCH LLC / DANIEL GILLETTE, the owner of record of the property legally described as:

SEC 7, T11N, R7E, S7, T11N, R7 NW NE EXC CSM #4805  
13.74 ACRES, TOWN OF GREENFIELD

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Conservation, Planning, and

Zoning Department submitted by DANIEL GILLETTE, on behalf of

Agent/Representative

WILD ROSE RANCH LLC and expressly consents to the use of the subject property  
Applicant/Owner's Name

for the purpose described in the application and expressly consents to all conditions which may be agreed to for the application which may be imposed by the Conservation, Planning, and Zoning Committee and the Sauk County Board of Supervisors. I will permit representatives from the Sauk County Department of Conservation, Planning, and Zoning to access my property at any time for a "site visit" before the public hearing is conducted.

Signed by



Property Owner

## APPENDIX A

### Wild Rose Ranch LLC Summarized Business Plan for utilizing existing 20 Stall Stable building

Location: E12311 County rd W, Baraboo 53913.

Parcel #: 0193-1000,0202-00000

This plan describes the proposed uses for an existing 20 stall stable building built approximately 2009. The facility has 6 indoor horse stalls, 14 outdoor stalls, and 6 outdoor fenced paddocks. The 3800 sq ft indoor space includes a 600 sq ft lobby and 2200 sq ft common area, a bathroom, utility room and 2 other 180 sq ft rooms that can be used for a variety of purposes(storage, meetings, etc.) The facility has gas heat including in floor radiant heat and has 10 exit doors and 3 overhead doors. The facility has its own septic system, and separate electric and gas metering. There is an adjacent gravel parking area, as well as overflow parking on a 4 acre surrounding grassed area.

The plan to utilize this space has several components. Some are revenue bearing, some are not. These no revenue uses are an attempt to compliment the revenue bearing portion of this plan, and make this property accessible in a positive manner for the local community to share in a love and interest in animals.

This plan only uses existing facilities and there are **no plans for additional facilities** with any of these activities. The onsite private road from CTY Rd W to the stable facility was upgraded in the fall of 2013 and uses the driveway that enters to our home and then veers to the east and along the eastern most lot line. It follows a wooded area and a corn field and is not adjacent to any residential homes.

4 ideas are being planned and developed and are in various stages.

#### **1. Horse Rescue**

This part of the plan is still being developed. There seems to be a need to house horses that are in local humane shelters and/or which have been abandoned or mistreated. We don't intend to have more than 5-6 of our own horses on the property which leaves us the opportunity to utilize empty stalls and help local efforts with these animals. This plan, if developed, would not add any noticeable traffic, noise or disturbance to surrounding neighbors. It would not require any additional parking or facilities. The effort would blend in to what we are already doing day to day with our own animals and would not require any changes or additions to the facility/property. This would be a non revenue bearing effort and would take place year round.

#### **2. Children's equine training and education**

This part of the plan is also in development. This idea stems from our own 8 yr old daughters past summer experiences spending her days at a horse facility working and taking care of the horses. It's a wonderful way for kids to spend a summer day. Activities would include tending to daily horse needs in

and around the horse barn. This would be limited to 5-6 kids and be a 3-4 day a week activity. This plan, if developed, would not add any noticeable traffic, noise or disturbance to surrounding neighbors. It would not require any additional parking or facilities. It's planned to be non revenue bearing but could develop into a revenue bearing business in time. It would be a summer only activity, held during the day light hours.

### **3. Donated space for local 4H clubs**

We are currently looking into meeting space needs for 4H events. At this time we haven't determined if there is a need. If there is we would like to make our indoor stable space available for 4H club meetings. We don't anticipate that this would involve large groups and wouldn't contribute to traffic or additional noise for neighbors. Current parking setup would be adequate and this activity would not require any changes to, or additional facilities.

### **4. Ranch Themed event Venue**

#### **OVERVIEW**

Our plan to utilize this property for ranch themed weddings and other events is the most encompassing of the existing facilities out of the 4 plans that we are developing. Themed weddings, especially those that revolve around rural, barn based settings, have become extremely popular. Most are booked out over a year and the demand is strong. Our focus would be on these events due to their popularity, but this space would lend itself to other events also; showers, small corporate events, etc. Our focus for planning purposes is on weddings as we see this as the most demanding on the facilities, in terms of head counts and traffic.

Our intent is to utilize an existing hill top gazebo with expansive, panoramic views of the Baraboo river valley as a spot for small wedding ceremonies. The stable would then be used for an after ceremony gathering space and dance hall. Bands and tents would be set up outside during good weather for additional space. Talks are ongoing with local providers of horses that would be used for carriage rides on the property. We will also utilize other local vendors for food, drinks, tables/chairs, flowers. We won't be applying for a liquor license for this operation at this time.

#### **BACKGROUND**

Themed weddings, especially those that revolve around rural, barn based settings, have become extremely popular. Most are booked out over a year and the demand is strong. Wisconsin has over 20 places that now offer these types of events. They are taking place all over the country as well.

#### **DETAILS**

A typical weekend event may (or may not) include a Friday night event, centered on a fire-pit style dinner and a short horse ride/carriage ride around the property. It might be a simpler gathering in the stable in the lobby bar area. This would be for a smaller group(10-30), mostly family, and would be similar to a traditional rehearsal dinner. Saturday (and possible Sunday) events would entail the wedding ceremonies and attract larger groups (50-100 people, 125-150 max). These events would primarily take place in the afternoon and go into the evening.

We are anticipating that these events may have an appeal year round, but for planning purposes we are focused on the late spring season thru the early fall as the primary period of time that these events would take place. Events outside of this time period would be indoors, quieter, and smaller groups. Our plan includes up to 3 weekend events per month. (We would consider one event taking up one weekend). Smaller events(corporate, parties) could be scheduled during the week but would be atypical to what we would anticipate as being the primary focus.

**Maximum** attendance for the weddings would be somewhere in the 125-150 range. We expect, given the intimacy and size of the facility the average group would be much smaller. Temporary portable toilet facilities would be brought in for events as needed until extra restrooms can be added to the stable. There would be no parking allowed on local roads and event rules would indicate this.

All tasks related to the events would be contracted out. This includes food/liquor catering, Chair/table, decoration rentals, floral arrangements, cakes, etc. Our intent is to provide the space only and the event itself will be managed/setup by the group that has leased the space. We will not hire any employees for this purpose. We do intend to work with a large group of local merchants which provide these services.

The focus and intent of this effort is to create an attractive, casual, rural, ranch ambience to these events, especially the weddings. Its anticipated that horses will be included in these events, ranging from simply being a backdrop as they graze in a pasture, to bringing a bride into a ceremony in a horse drawn carriage. The effort is all about creating a ranch environment centered on horses and the natural beauty of the Baraboo Valley for these events to take place in.

Anticipated hours of operation: (will be determined in final discussions with the Town Board)

Friday 5-11

Saturday 11-11

Sunday 11-8

**Music indoors after 9 pm.**

Other days on occasion, but within normal working/waking hours, and never past 11pm.

It's important to note that these events are on an occasional basis only. They will not take place on a daily or regular basis. Anticipated number of larger events per could range from 10-15/year.

Anticipated list of LOCAL Suppliers:

<http://www.buckysportabletoilets.com/pinnacle.html>) luxury portable restrooms

[www.mcfarlanes.net](http://www.mcfarlanes.net) tables/chairs/etc

Neatos bakery

Elite catering

Vintage Port

Best western Baraboo Inn, Gollmar Guest House- bed/breakfast, Pinehaven Bed and Breakfast

Nails By Kim- hair/makeup

Sweet Melissa's Makeup Station

Especially Hers- Bridal shop/tuxedos

Elite Catering

TJs catering



Devos DJ service  
Amber Moon Florist  
Celebrate- Party supplies

#### OTHER CONSIDERATIONS

It's worthwhile to note that we have the same incentives and concerns that local authorities may have in regards to this project. This property is in fact our home. We bought it intentionally for its location, its openness and its peacefulness. We relocated from Madison intentionally to be in this environment for all that it offers; its natural beauty and its unique character.

We recognize these events need to be managed and controlled in regards to traffic, noise, lightning, etc. We have a vested interest in doing so as these events will take place in our backyard. We are conscious of this, as well as being aware of any potential disruption to neighboring properties. These concerns are being factored into our plans such as where bands/DJ's would be set up, when doors would be closed to contain inside noise, and where traffic flow is handled.

In discussions so far, The Greenfield Town Board unanimously supports our plan, given we are open to a certain sized area to be rezoned and certain conditions are met with the CUP.

Between the town board and the planning commission, votes in total were 9-1 in favor of this plan. The one vote against happens to be a neighbor that's on the PC. Even though we asked all members at PC meetings to express concerns so they could be addressed, this member of the PC stated NONE thru the process. But then voted no anyway, without explanation. I think its important to note that this same member, during the same meeting, voted In FAVOR of a VERY similar proposal which is proposed farther down CTY Rd W. This appears to be case of "not in my back yard" as there is no consistency to his voting. This member lives almost ¼ mile from the proposed facility, thru a block of woods and at a different level of topography. Sound and any unreasonable level will NOT be an issue. He also lives at the corner of a busy Cty rd(W) and busier State hwy(113) , both which create a significant amount of traffic noise day and night, based on our observations.

Most immediate neighbors have been contacted to date and the plan has been discussed with them. We've had very positive feedback from everyone we've talked to. If there are concerns from some, they have not been expressed to us so far, including the neighbor who is on the PC.

# Rezoning Application Site / Plot Plan

PORTIONS OF SAUK COUNTY TAX PARCELS  
018-0193-10000 AND 018-0202-00000

LOCATED IN  
THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  AND THE NW $\frac{1}{4}$ -NE $\frac{1}{4}$ ,  
SECTION 7, TOWN 11 NORTH, RANGE 7 EAST,  
TOWN OF GREENFIELD, SAUK COUNTY, WISCONSIN

PREPARED FOR:

DAN GILLETTE  
E12311 COUNTY ROAD "W"  
BARABOO, WISCONSIN 53913

## DESCRIPTION OF LANDS TO BE RE-ZONED:

A PARCEL OF LAND CONTAINING PORTIONS OF SAUK COUNTY TAX PARCELS 018-0193-10000 AND 018-0202-00000, BEING LOCATED IN THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  AND THE NW $\frac{1}{4}$ -NE $\frac{1}{4}$  OF SECTION 7, TOWN 11 NORTH, RANGE 7 EAST, TOWN OF GREENFIELD, SAUK COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH  $\frac{1}{4}$  CORNER OF SECTION 7, TOWN 11 NORTH, RANGE 7 EAST; THENCE S 19°12'03" W, A DISTANCE OF 441.26 FEET TO THE POINT OF BEGINNING;

THENCE S 24°43'47" E, A DISTANCE OF 136.03 FEET;

THENCE N 89°13'55" E, A DISTANCE OF 428.90 FEET TO THE WEST LINE OF SAUK COUNTY CERTIFIED SURVEY MAP 4805;

THENCE S 00°12'53" E, A DISTANCE OF 407.13 FEET ALONG SAID WEST LINE;

THENCE S 87°07'59" W, A DISTANCE OF 358.88 FEET ALONG A PADDOCK FENCE AND THE EXTENSIONS THEREOF TO THE EASTERN BOUNDARY OF SAUK COUNTY TAX PARCEL 018-0212-0000;

THENCE N 02°05'51" W, A DISTANCE OF 140.06 FEET ALONG SAID EASTERN BOUNDARY;

THENCE N 24°43'47" W, A DISTANCE OF 417.73 FEET;

THENCE N 65°16'13" E, A DISTANCE OF 56.16 FEET TO THE POINT OF BEGINNING.

DESCRIBED PARCEL OF LAND CONTAINS 174,690 SQUARE FEET OR 4.01 ACRES OF LAND.

END OF DESCRIPTION.

AS GIVEN MAY 20TH, 2014 BY:



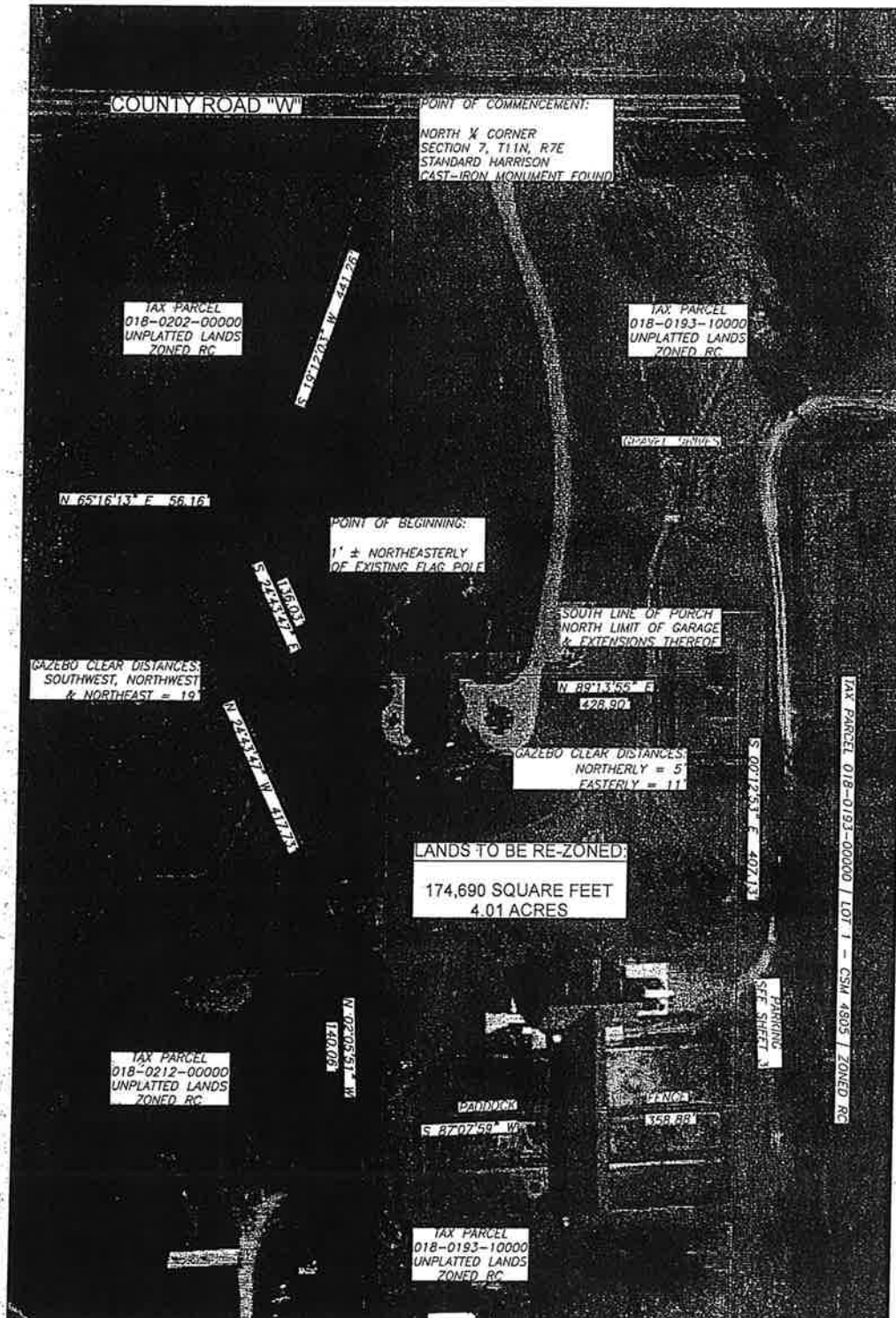
The Excelsior Group, LLC  
Surveying & Land Planning

Matthew M Filus, Professional Surveyor

cellular: (608) 381-6882 • office: (608) 356-4131 • facsimile: (866) 848-3055  
e-mail: mfilus@eg-wi.com • www.eg-wi.com

710 north webb avenue • suite 700 • reedsburg, wisconsin 53959

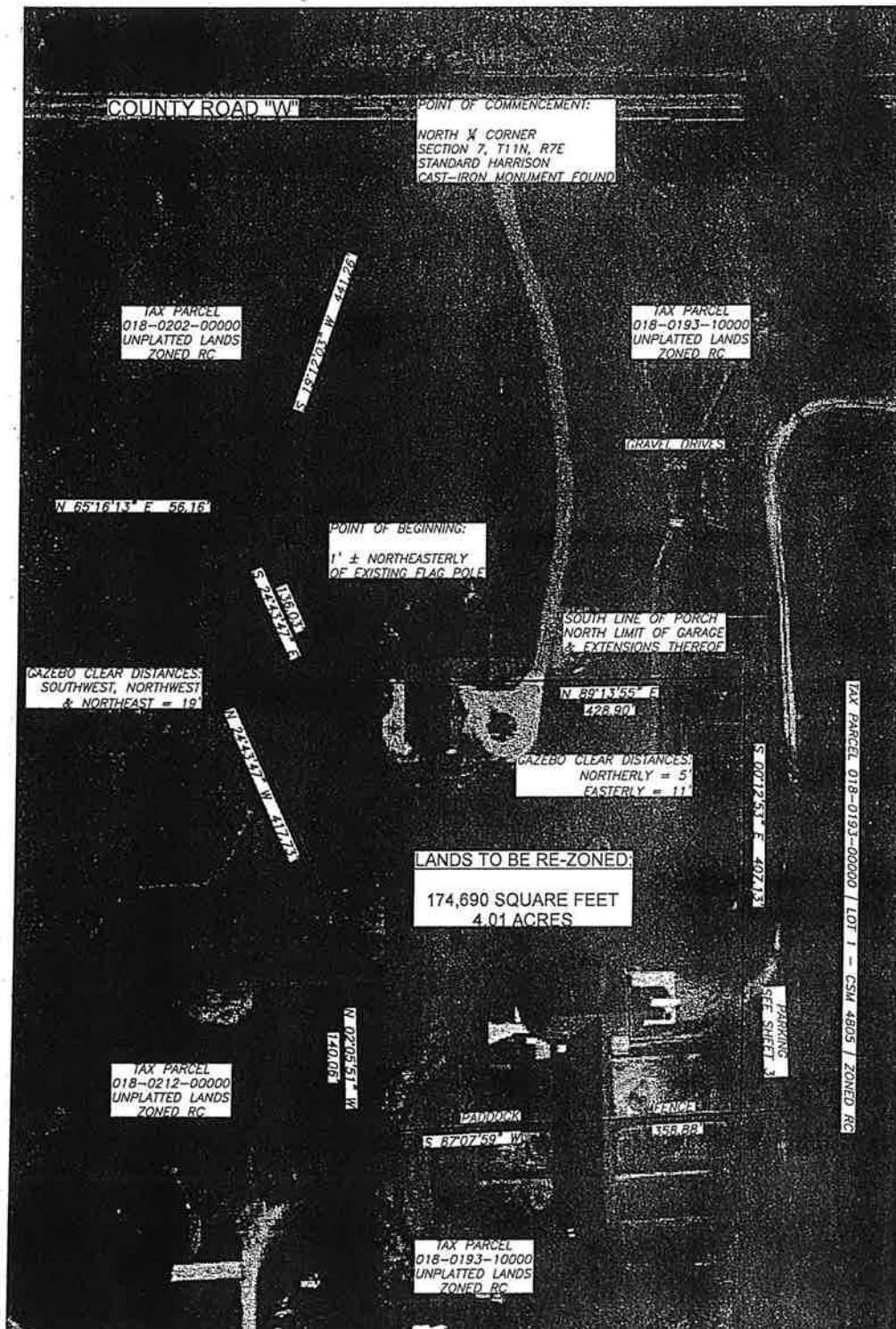
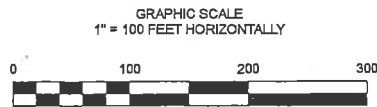
GRAPHIC SCALE  
1" = 100 FEET HORIZONTALLY



# Rezoning Application Site / Plot Plan



BEARINGS SHOWN UPON THIS EXHIBIT ARE REFERENCED TO THE WISCONSIN COORDINATE REFERENCE SYSTEM (WISCRS) FOR SAUK COUNTY, NORTH AMERICAN DATUM OF 1983 (NAD83), 1997 ADJUSTMENT



# Rezoning Application Site / Plot Plan



BEARINGS SHOWN UPON THIS EXHIBIT ARE REFERENCED TO THE  
WISCONSIN COORDINATE REFERENCE SYSTEM (WISCRS) FOR SAUK COUNTY,  
NORTH AMERICAN DATUM OF 1983 (NAD83), 1997 ADJUSTMENT

GRAPHIC SCALE  
1" = 100 FEET HORIZONTALLY



COUNTY ROAD "W"

POINT OF COMMENCEMENT:

NORTH ¼ CORNER  
SECTION 7, T11N, R7E  
STANDARD HARRISON  
CAST-IRON MONUMENT FOUND

TAX PARCEL  
018-0202-00000  
UNPLATTED LANDS  
ZONED RC

TAX PARCEL  
018-0193-10000  
UNPLATTED LANDS  
ZONED RC

N 65°16'13" E 56.16'

POINT OF BEGINNING:

1' ± NORTHEASTERLY  
OF EXISTING FLAG POLE

SOUTH LINE OF PORCH  
NORTH LIMIT OF GARAGE  
& EXTENSIONS THEREOF

GAZEBO CLEAR DISTANCES:  
SOUTHWEST, NORTHWEST  
& NORTHEAST = 19'

N 89°13'55" E  
428.90'

GAZEBO CLEAR DISTANCES:  
NORTHERLY = 5'  
EASTERLY = 11'

LANDS TO BE RE-ZONED:

174,690 SQUARE FEET  
4.01 ACRES

TAX PARCEL  
018-0212-00000  
UNPLATTED LANDS  
ZONED RC

S 00°12'53" E 407.13'

TAX PARCEL 018-0193-00000 / LOT 1 - CSW 4805 / ZONED RC

PARKING  
SEE SHEET 3

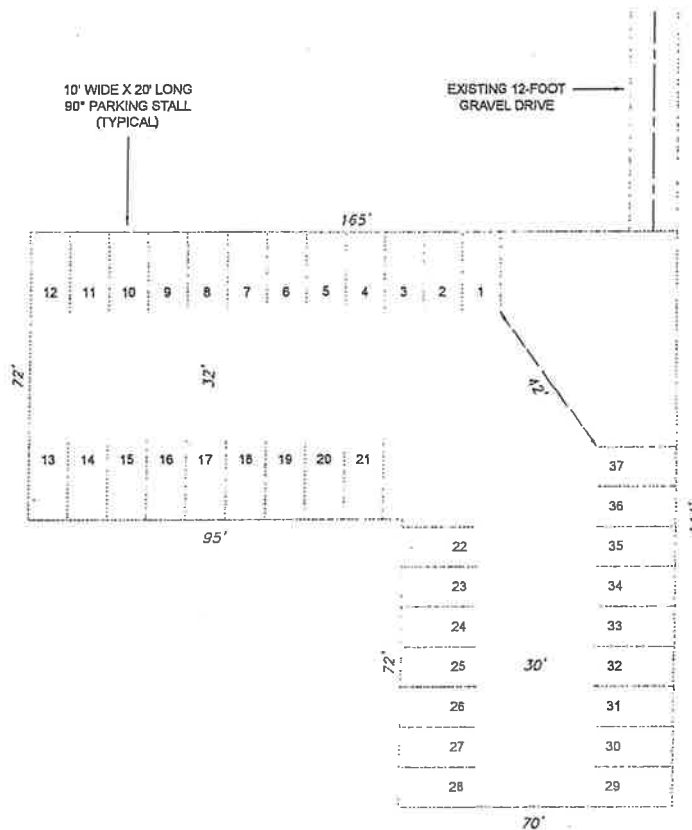
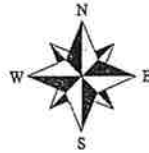
Paddock  
S 87°07'59" W  
358.88'

TAX PARCEL  
018-0193-10000  
UNPLATTED LANDS  
ZONED RC

# Rezoning Application Site / Plot Plan

## Parking Area Schematic

GRAPHIC SCALE  
1" = 30 FEET HORIZONTALLY





**TYPE OF APPLICATION AND INFORMATION REQUIREMENTS** (continue for explanation)

2

Type of Application Fee Required	Project Facts (Please see Page 3)	Site/Plot Plan or Survey/Plat	Other Information (As required)
Subdivision / Plat Review / Development Plan / PUD \$300 plus \$20/lot	Yes	Preliminary Plat-6 copies Final Plat-11 copies Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement* Architectural Drawings** Other information in Chapter 22 County Code
Rezoning \$500	Yes	Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement*
Zoning Text Change \$500	No	No	**

# Aerial photos are available from the Office of Planning and Zoning.

\* Prior to the approval of any final plat or rezoning, the applicant must provide written statements from the utility providers which will serve the proposed development. The statements shall address the adequacy and location of all utility easements. The applicant shall also provide driveway access improvement approvals where applicable.

\*\* Other items which the staff may require.

**APPLICATION DEADLINE**

All applications must be in the Office of Planning and Zoning no later than 12:00 noon on the day of the deadline. In order to be accepted, the application must contain all required items and information described in the application. Partial applications will not be accepted for placement on the Planning, Zoning and Land Records Committee agenda until all such materials are submitted.

Meeting Date	Deadline to Department
January 28, 2014	December 23, 2013
February 25, 2014	January 27, 2014
March 25, 2014	February 24, 2014
April 22, 2014	March 24, 2014
May 27, 2014	April 21, 2014
June 24, 2014	May 27, 2014
July 22, 2014	June 23, 2014
August 26, 2014	July 22, 2014
September 23, 2014	August 25, 2014
October 28, 2014	September 22, 2014
November 25, 2014	October 27, 2014
December 18, 2014	November 24, 2014

**APPLICATION FEE**

Submit the appropriate application fee indicated above. Make checks payable to Conservation, Planning & Zoning.



**PROJECT FACTS**

Please complete the following information for all proposed subdivisions and rezonings. Contact a staff person if you need assistance.

Name of Subdivision (if applicable) \_\_\_\_\_

Total Site Area (Acres) 2.5 (Square Feet) 108,900

	<u>Existing zoning</u>	<u>Existing land use</u>
Subject Area	<u>Commercial</u>	<u>Vacant - Foreclosure</u>
North	<u>Commercial</u>	<u>Car Dealership</u>
South	<u>Residential</u>	<u>home</u>
East	<u>Agricultural</u>	<u>farming</u>
West	<u>Agricultural</u>	<u>farming</u>

**JUSTIFICATION STATEMENT**

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

to change from Commercial to  
Agricultural to allow Residence on  
Property

2. Related background information on the project and site.

Prior owner sold fencing from his home  
and sharpened saw blades.

3. Justification, special reasons or basis for the request.

4

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Doc #1

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**SITE/PLOT PLAN**

Submit the following plan(s):

Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

**SURVEY/PLAT**

Surveys and plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code of Ordinances, Chapter 22.

**OTHER INFORMATION**

Submit these additional items which apply to the types of applications listed below:

1. Subdivisions - Submit a uniform street name plan with the application for a preliminary plat.
2. Development Plan - Submit information as required by Chapter 22, Sauk County Code of Ordinances.
3. Subdivisions/Rezoning - Submit a complete metes and bounds legal description.

SAUK COUNTY PLANNING AND ZONING  
OWNER'S CONSENT FORM

5

Deutsche National Trust, the sole owner of record of the  
Owner's Name

property legally described as:

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of Planning and Zoning submitted by Jack Wilm, on behalf  
Agent/Representative

of Deutsche National Trust and expressly consents to the use of the  
Applicant/Owner's Name

subject property for the purpose Rezone described in the  
Type of Request

application and expressly consents to all conditions which may be agreed to for the application which may be imposed by the Planning, Zoning and Land Records Committee and Sauk County Board of Supervisors. I will permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time for a "site visit" before the public hearing is conducted.

By Deutsche National Trust  
Owner's Name

RESOLUTION No. 55 - 14

Commending **SONYA KLANG** for 14+ Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS, SONYA KLANG** has faithfully served the people of Sauk County as a Registered Nurse at the Sauk County Health Care Center for 14+ years; and

**WHEREAS, SONYA KLANG** retired from the Health Care Center on April 28, 2014;


**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **SONYA KLANG** for 14+ faithful years of service to the people of Sauk County;


**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **SONYA KLANG** an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on June 17, 2014.

Respectfully submitted,

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

  
Mary Ellen Murray, Chair

  
Joseph Fish, Vice-Chair


\_\_\_\_\_  
William Higgins

\_\_\_\_\_  
Terri Langer

  
Henry Netzinger

  
Tut Gramling

  
Carol Held

No Fiscal Impact   
No Information System Impact

# RESOLUTION NO. 56 - 14

## ADOPTING PROGRAM FEES FOR THE SAUK COUNTY AGING & DISABILITY RESOURCE CENTER

**WHEREAS**, the Aging & Disability Resource Center Committee has established reasonable program fees for the *AddLIFE Today!* News Magazine, Congregate Dining Center Lunch, Home Delivered Lunch, Taxi Subsidy Punch Card "Get Out and Go," One-day Excursion "Fun-day Travels," *The Bus* and Volunteer Driver Escort Programs operated through the Sauk County Aging & Disability Resource Center; and,

**WHEREAS**, the fees set forth are in accordance with United States Federal Code, State of Wisconsin Statutes, and County Ordinances and Policies, and;

**WHEREAS**, a listing of these fees is as follows.

Program	Population Served	Units Charged	Fee Charged
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Information Article	\$ 125.00
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Brain Teaser	\$ 100.00
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Program Statistic/ Factoid	\$ 75.00
Congregate Dining Center	Adults 60 Years Old and Older	(1) Lunch	Donation
Congregate Dining Center	Adults 59 Years Old and Younger	(1) Lunch	\$ 7.07
Congregate Dining Center	Family Care Participants	(1) Lunch	\$ 7.07
Congregate Dining Center	Community Options Program Participants	(1) Lunch	\$ 7.07
Home Delivered Lunch	Adults 60 Years Old and Older	(1) Lunch	Donation
Home Delivered Lunch	Adults 59 Years Old and Younger	(1) Lunch	\$ 8.78
Home Delivered Lunch	Family Care Participants	(1) Lunch	\$ 8.78
Home Delivered Lunch	Community Options Program Participants	(1) Lunch	\$ 8.78
Taxi Subsidy "Get Out and Go" - Baraboo	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (10 Rides), Effective 7/1/14	\$ 15.00
Taxi Subsidy "Get Out and Go" - Baraboo West	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (10 Rides), Effective 7/1/14	\$ 7.50
Taxi Subsidy "Get Out and Go" - Reedsburg	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (9 Rides), Effective 7/1/14	\$ 14.00
Taxi Subsidy "Get Out and Go" - Sauk Prairie	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (10 Rides), Effective 7/1/14	\$ 10.00
One-Day Excursion "Fun-day Travels"	Adults 60 Years Old and Older, Disabled Adults	(1) Round-Trip Ride, Effective 7/1/14	\$ 5.00
Volunteer Escort Driver	Adults 60 Years Old and Older, Disabled Adults	(1) Mile, Effective 7/1/14	\$ 0.40
Volunteer Escort Driver	Adults 59 Years Old and Younger, Non-Disabled Adults	(1) Mile	\$ 1.39
Volunteer Escort Driver	Family Care Participants	(1) Mile	\$ 1.39
The Bus	Public Transit, Adults 60 Years Old and Older, Disabled Adults, Students	(1) One-Way Ride, Effective 4/1/14	\$ 2.00
The Bus	Public Transit, Adults 59 Years and Younger, Non-Disabled Adults, Non-Students	(1) One-Way Ride, Effective 4/1/14	\$ 3.00
The Bus	Family Care Participants, Adults 60 Years Old or Older, Disabled Adults, Students	(1) One-Way Ride, Effective 4/1/14	\$ 2.00
The Bus	Family Care Participants, Adults 59 Years Old and Younger, Non-Disabled Adults, Non-Students	(1) One-Way Ride, Effective 4/1/14	\$ 3.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the fees schedule for the Sauk County Aging & Disability Resource Center be and hereby is adopted, to be reviewed annually by the Aging & Disability Resource Center Committee, until such time as the fees are in need of change.

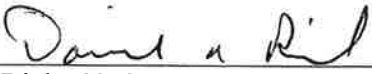
For consideration by the Sauk County Board of Supervisors on Tuesday, June 17, 2014.

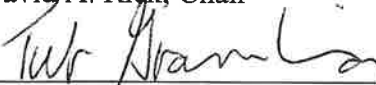
RESOLUTION NO. 56 - 14, Adopting Fees for the Sauk County Aging & Disability Resource Center

Page 2

Respectfully submitted,


AGING & DISABILITY RESOURCE CENTER COMMITTEE

  
\_\_\_\_\_  
David A. Riek, Chair

  
\_\_\_\_\_  
Tut Gramling

  
\_\_\_\_\_  
Carol Held

  
\_\_\_\_\_  
Thomas Krieg

  
\_\_\_\_\_  
David J. Moore

**Fiscal Note:** The program fees are included in the adopted 2014 Budget.

KPB

**MIS Note:** No impact.

Resolution 57 - 14

**Authorizing a Contractual Agreement with Robert W. Baird & Company, Inc.  
for Underwriter Services Related to Debt Management**

**WHEREAS**, it may be necessary to borrow funds for Sauk County projects and it may be advantageous to refinance existing debt issues, and to do so requires retaining the services of a qualified firm; and,

**WHEREAS**, a request for proposal was developed and issued to elicit bids from qualified firms for assistance in developing financing plans and issuing debt; and,

**WHEREAS**, a review panel consisting of the Chairperson of the Finance Committee, the Administrative Coordinator, and the Controller reviewed all proposals received based on the technical qualifications and experience of the firm and its staff (weighted at 60 percent of the maximum points), cost (25 percent), and method of performance (15 percent); and,

**WHEREAS**, based upon the review panel's analysis, your Finance Committee recommends acceptance of the proposal from the firm of Robert W. Baird & Company Inc. as being in the best interest of Sauk County for the provision of underwriter services.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the above-described proposal of Robert W. Baird & Company Inc. of Milwaukee, Wisconsin for underwriter services related to debt management be and hereby is accepted at a cost of \$4,800 per transaction and varying percentages of par (further described below); and,

Amortization	Fee
Up to 5 years	0.75% of par
Up to 10 years	1.00% of par
Up to 15 years	1.25% of par
Up to 20 years	1.50% of par

**BE IT FURTHER RESOLVED**, that the Sauk Controller is authorized and directed to enter into such contracts, with the review of the Corporation Counsel and Administrative Coordinator, as may be necessary and appropriate for the acceptance of said proposal for the furnishing of goods, services and the performance of work in accordance therewith; and,

**BE IT FURTHER RESOLVED**, that should Robert W. Baird & Company, Inc. deem it necessary or in the best interest of Sauk County to make a presentation to a bond rating agency for the purpose of maintaining or improving Sauk County's bond rating, the Sauk County Finance Committee shall be authorized to send a member of the Sauk County Board, the Administrative Coordinator, and the Controller to an out of state location for such purpose and to allow all necessary and actual travel costs incurred (Robert W. Baird & Company, Inc. shall bear all its own travel related costs); and,

Resolution 57 - 14 Authorizing a Contractual Agreement with Robert W. Baird & Company Inc. for Services Related to Debt Management  
Page 2 of 2

**BE IT FURTHER RESOLVED**, that required contracts for bond counsel, rating agency, and related services incident to the performance of a debt issue be authorized based on the recommendation of Robert W. Baird and Company Inc. and subject to Finance Committee approval.

For consideration by the Sauk County Board of Supervisors on June 17, 2014.

Respectfully submitted,  
SAUK COUNTY FINANCE COMMITTEE

  
Tommy Lee Bychinski, Chairperson

  
Joan Fordham

  
Andrea Lombard

  
Marty Krueger

  
Wally Czuprynski

Fiscal Note: Funding for provision of these services will be taken from the proceeds of any debt issued.

KPB

MIS Note: No impact.



RESOLUTION 58 - 14

**RESOLUTION AUTHORIZING IMPLEMENTATION OF EMPLOYEE  
CLASSIFICATION AND COMPENSATION ANALYSIS CONDUCTED BY FOX  
LAWSON AND ASSOCIATES**

**WHEREAS**, Resolution No. 33-13, adopted by the Sauk County Board of Supervisors, authorized an operational analysis of the Sauk County Classification and Compensation Plan for employees (excluding represented members of the Wisconsin Professional Police Association); and,

**WHEREAS**, Fox Lawson and Associates, (a division of Gallagher Benefit Services, Inc.) has presented the attached job classification recommendations, as well as recommendations for commensurate wage/salary ranges; and,

**WHEREAS**, the operational analysis evaluated and analyzed approximately two hundred (200) job classifications, and performed a market sampling from approximately fifty (50) benchmark positions in the public and private sectors; and,

**WHEREAS**, the initial analysis identified a moderate number of positions that required adjustments, however also indicated that the County's compensation levels are not currently competitive with market rates; and,

**WHEREAS**, wages for the affected employees have been frozen for many of the last four years; and,

**WHEREAS**, the following phases of the Classification and Compensation Analysis have been completed:

- Phase 1: Classification Study - Consultant conducted informational meetings with employees regarding specific method used for position evaluation. Consultant review of all job descriptions and classifications; identification of related questions. Preparation of new or revised job descriptions and recommend any reclassifications of current classifications based upon redefining/restructuring of existing classifications.
- Phase 2: Job Evaluation Study - The consultant application of the Decision Band Method (DBM) to job classifications. Reviewed new classifications and determined classifications for internal and external equity. Consultant recommendation of appropriate pay levels and placement of positions.
- Phase 3: Compensation Study - Consultant selection of benchmark jobs, collection of market data, development of preliminary wage structure. Meetings conducted with Department Heads regarding initial wage structure and position placement.
- Phase 4: Final Report - Consultant review initial wage structure, findings and report for presentation to Sauk County Board of Supervisors.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, and the wage structure implementation of the Classification and Compensation Analysis be adopted effective the respective pay period that includes August 1, 2014 (exact dates consistent with current pay cycles).

# RESOLUTION 58 - 14

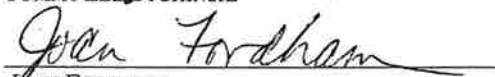
## RESOLUTION AUTHORIZING IMPLEMENTATION OF EMPLOYEE CLASSIFICATION AND COMPENSATION ANALYSIS CONDUCTED BY FOX LAWSON AND ASSOCIATES


For consideration by the Sauk County Board of Supervisors on June 17, 2014.


Respectfully submitted,

### FINANCE COMMITTEE

  
TOMMY LEE BYCHINSKI

  
JOAN FORDHAM

  
MARTIN KRUEGER

  
WALLY CZUPRYNSKI

ANDREA LOMBARD

### PERSONNEL COMMITTEE

TIM MEISTER

ANDREA LOMBARD

HENRY NETZINGER

CAROL HELD

MICHELLE DENT

**Fiscal Note:** The anticipated cost of the wage structure implementation of the non-represented pay plan for 2014 is \$623,003 (based on August, 2014 implementation). Some of this cost may be recouped by grants or other outside funding, so the 2014 tax levy impact is estimated to be \$580,505. Funds totaling \$1,099,188 are included in the non-departmental accounts of the 2014 budget.

	Wage Increase	Wage-Related Costs Increase*	Total Cost Increase	Levy Impact
August 2014 to Yearend	\$538,216	\$84,787	\$623,003	\$580,505
Annualized	\$1,291,719	\$203,488	\$1,495,207	\$1,393,213

\* Wage-Related Costs include: Social Security, Medicare tax, Retirement, Workers Compensation  
Employee classification appeals will occur after plan adoption.

KPB

**MIS Note:** No MIS impact.

## Implementation Costs by Department

	# of Employees Not Receiving an Increase	# of Employees Receiving an Increase	Total # of Employees	Annualized Wage Increase	Annualized Wage-Related Costs*	Annualized Total Cost Increase	Annualized Levy Impact**	Levy Impact August 1 to Yearend
Accounting	0	3	3	\$5,016	\$739	\$5,755	\$5,755	\$2,398
Administrative Coordinator	0	1.5	1.5	\$5,785	\$853	\$6,638	\$6,638	\$2,766
ADRC	0	14	14	\$85,522	\$13,500	\$99,022	\$99,022	\$41,259
Airport	0	1	1	\$8,030	\$1,270	\$9,301	\$3,162	\$1,318
Child Support	0	11	11	\$33,962	\$5,006	\$38,968	\$13,249	\$5,520
Circuit Courts	0	3	3	\$10,903	\$1,607	\$12,510	\$12,510	\$5,212
Clerk of Courts	0	12	12	\$15,865	\$2,339	\$18,204	\$18,204	\$7,585
Corporation Counsel	0	6	6	\$14,164	\$2,088	\$16,252	\$16,252	\$6,772
County Clerk	0	2	2	\$297	\$44	\$340	\$340	\$142
Court Commissioner	0	2	2	\$3,363	\$496	\$3,859	\$3,859	\$1,608
Conservation, Planning & Zoning	0	12	12	\$55,666	\$8,655	\$64,321	\$64,321	\$26,801
District Attorney	0	8	8	\$23,080	\$3,402	\$26,482	\$26,482	\$11,034
Emergency Management, Buildings & Safety	0	11	11	\$32,784	\$5,452	\$38,236	\$38,236	\$15,932
Health Care Center	1	132	133	\$242,862	\$38,174	\$281,036	\$281,036	\$117,098
Highway	0	57	57	\$94,064	\$15,394	\$109,458	\$58,932	\$24,555
Human Services	0	97	97	\$344,396	\$53,330	\$397,727	\$397,727	\$165,719
MIS	0	10	10	\$46,887	\$7,003	\$53,890	\$53,890	\$22,454
Parks	0	2	2	\$7,100	\$1,123	\$8,223	\$8,223	\$3,426
Personnel	0	3.5	3.5	\$17,578	\$2,591	\$20,169	\$20,169	\$8,404
Probate	0	2	2	\$1,032	\$152	\$1,184	\$1,184	\$493
Public Health, Home Care, WIC, Environmental Health	0	24	24	\$90,182	\$14,204	\$104,386	\$84,776	\$35,323
Register of Deeds	0	2	2	\$2,763	\$407	\$3,170	\$3,170	\$1,321
Sheriff	0	50	50	\$108,547	\$19,406	\$127,953	\$127,953	\$53,314
Treasurer	0	6	6	\$20,551	\$3,029	\$23,580	\$23,580	\$9,825
UW-Extension	0	2	2	\$6,271	\$924	\$7,195	\$7,195	\$2,998
Veterans	0	3	3	\$15,049	\$2,300	\$17,349	\$17,349	\$7,229
<b>Grand Total</b>	<b>1</b>	<b>477</b>	<b>478</b>	<b>\$1,291,719</b>	<b>\$203,488</b>	<b>\$1,495,207</b>	<b>\$1,393,213</b>	<b>\$580,505</b>

\* Wage-Related Costs include: Social Security, Medicare tax, Retirement, Workers Compensation

\*\* Some departments and/or programs receive outside funding that offsets the levy impact of increased costs.

# Compensation Analysis – Proposed Salary Structure (75<sup>th</sup> Percentile)

Job Grade	Minimum	Midpoint	Maximum	Range %
A11	\$12.07	\$13.88	\$15.69	30%
A12	\$13.83	\$15.91	\$17.99	30%
A13	\$15.60	\$17.94	\$20.28	30%
B21	\$17.00	\$19.98	\$22.96	35%
B22	\$18.73	\$22.01	\$25.29	35%
B23	\$20.46	\$24.04	\$27.62	35%
B24/B31	\$22.62	\$26.58	\$30.54	35%
B25/B32	\$25.22	\$29.63	\$34.04	35%
C41	\$26.82	\$32.18	\$37.54	40%
C42	\$28.51	\$34.21	\$39.91	40%
C43	\$30.20	\$36.24	\$42.28	40%
C44/C51	\$32.32	\$38.78	\$45.24	40%
C45/C52	\$34.86	\$41.83	\$48.80	40%
D61	\$35.50	\$44.38	\$53.26	50%
D62	\$37.13	\$46.41	\$55.69	50%
D63	\$38.75	\$48.44	\$58.13	50%
D64/D71	\$40.78	\$50.98	\$61.18	50%
D65/D72	\$43.22	\$54.03	\$64.84	50%
E81	\$43.52	\$56.58	\$69.64	60%
E82	\$45.08	\$58.61	\$72.14	60%
E83	\$46.65	\$60.64	\$74.63	60%

RESOLUTION NO. 59 - 2014

**AUTHORIZING THE RELEASE OF A COVENANT TO PROVIDE  
WATER TO MAN MOUND COUNTY PARK**

**WHEREAS**, property adjoining Man Mound County Park is required by covenant to provide 500 gallons of water per annum to the Park, and without this beneficial interest, the County will be required to find an alternative water source; and,

**WHEREAS**, the estate of the adjoining land owner has approached the County and indicated that it would be convenient for the estate if this covenant was released; and,

**WHEREAS**, County staff have researched this matter, and determined a fair market value for this privilege, and your undersigned Committee being advised thereof, is hereby recommending that this privilege be released upon timely payment of One-Thousand Dollars (\$1,000.00).

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the County Clerk is authorized to execute a release of this interest upon review of the transaction by the Corporation Counsel and the payment of One-Thousand Dollars (\$1,000).

For consideration on June 17, 2014.

Respectfully submitted:

**HIGHWAY & PARKS COMMITTEE**

\_\_\_\_\_  
MARTIN (TIM) MEISTER, Chairperson

\_\_\_\_\_  
BRIAN L. PEPER

\_\_\_\_\_  
JOSEPH FISH

\_\_\_\_\_  
HENRY NETZINGER

\_\_\_\_\_  
JERRY KAST

**Fiscal Note:** It would cost the County at least \$5,000 to drill a well to provide water to the property. The amount received compensates the County for a portion of the loss incurred by giving up this privilege.

**MIS Note:** No impact.



ORDINANCE NO. 3 - 2014

REVISING SAUK CO. CODE § 6.06(1)(b) and § 20.07(2)(c) INCREASING THE  
FORFEITURE FOR PARKING IN A HANDICAPPED PARKING SPACE

WHEREAS, Wis. Stat. § 346.505 has been amended to provide for an increased forfeiture amount from \$50 to \$150, and Sauk County should increase our ordinance to be in conformity with state statute; and,

WHEREAS, your undersigned committee has had this matter under advisement, and does agree that increasing the forfeiture for these violations is appropriate.

NOW, THEREFORE, BE IT ORDAINED, by the Sauk County Board of Supervisors, met in regular session, that Sauk Co. Code § 6.06(1)(b) and § 20.07(2)(c) are hereby amended as follows:

6.06 Penalties. (1) Except as otherwise provided herein, the penalty for violation of any provision of this ordinance shall be a forfeiture as specified in the Wisconsin Statute or a deposit as specified in the deposit schedule established by the judicial conference pursuant to Wis. Stat. §345.26 (2)(a) and any amendments thereto.

(a) ...

(b) The forfeiture for violations of Sauk Co. Code §6.05 (2) shall be ~~\$50.00~~ **\$150.00**, together with the cost of prosecution and such other costs as are provided for in Wis. Stat. ch. 345.

20.07 Schedule of Forfeitures. (2) CHAPTER SIX: TRAFFIC AND SNOWMOBILE RULES AND REGULATIONS; ....

FORFEITURE PROVISIONS, DESCRIPTIONS AND SECTION NUMBERS

(a) ...

(c) ~~\$50.00-~~ **\$150.00** parking in handicapped zones; s. 6.05(2)\*


Deletions illustrated by ~~striketrough~~. New language illustrated in **shaded text**.

For consideration by the Sauk County Board of Supervisors on June 17, 2014.

Respectfully submitted:

LAW ENFORCEMENT & JUDICIARY COMMITTEE

  
WILLIAM WENZEL, Chairperson

  
MICHELLE DENT

  
DAVID MOORE

  
GERALD LEHMAN

  
GEORGE JOHNSON

FISCAL NOTE: The increase in forfeitures will proportionately increase revenue for the County although this is not a significant revenue source. Citations issued in 2012 and 2013 for handicapped parking violations numbered 70 and 31.

MIS NOTE: No MIS impact.

KJB

RESOLUTION NO. 60 - 2014

**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS IN THE CITY  
OF REEDSBURG TO THE CITY OF REEDSBURG**

**WHEREAS**, Sauk County has previously taken tax title to certain real property located at 201-209 South Walnut Street in the City of Reedsburg, Wisconsin, and more particularly described below; and,

**WHEREAS**, the City of Reedsburg has offered to purchase said property for the amount of \$32,397.21; with the appraised value of said property having been placed at \$32,397.21; and,

**WHEREAS**, Sauk County is authorized pursuant to Wis. Stat. § 75.69 and Sauk County Code § 30.03(8), to convey tax delinquent property to a municipality before offering the same to the general public.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Clerk be and hereby is authorized and directed, upon timely receipt of \$32,397.21 to issue a quit claim deed to the City of Reedsburg for the below described property:

Tax Parcel No.: 276-1015-00000

Property Address: 201-209 South Walnut Street, Reedsburg, WI 53959


Legal Description: The North One-Half of Lots 4 and 5, Block 22, Original Plat, City of Reedsburg

For consideration by the Sauk County Board of Supervisors on June 17, 2014.


Respectfully submitted:

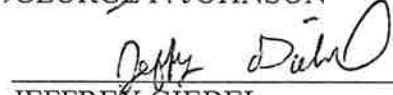
**PROPERTY AND INSURANCE COMMITTEE**

  
SCOTT VON ASTEN – Chairperson

  
NATHAN S. JOHNSON

  
WILLIAM HAMBRECHT

  
GEORGE F. JOHNSON

  
JEFFREY GIEBEL

**FISCAL NOTE:** Funds received were \$32,397.21. This amount is sufficient to cover all previously owed Taxes (Years of 2009 thru 2013) in the amount of \$23,621.12; Penalties and Interest in the amount of \$8,596.09; Letter, Search and Publication Fee in the amount of \$150.00; and Recording Fee of \$30.00. *KPB*

**MIS NOTE:** No MIS impact.

RESOLUTION No. 61 - 14

APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT  
REVOLVING LOAN FUND

**WHEREAS**, Resolution 75-04 created the countywide Revolving Loan Fund for the purpose of supporting economic development efforts on a countywide basis; and,

**WHEREAS**, the purpose of the fund is to offer business loans to those seeking to expand or create new operations; and,

**WHEREAS**, a total of \$689,948.42 is available in the Revolving Loan Fund for distribution to applicants; and,

**WHEREAS**, after due consideration, the Revolving Loan Fund Committee has recommended that a loan in the amount of \$200,000 be made to Peak-A-Boo Child Care, as the proposal is consistent with the intent of the Revolving Loan Fund.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, does authorize the distribution of \$200,000 in Community Development Block Grant – Revolving Loan Funds to the aforementioned small business owners; and,

**BE IT FURTHER RESOLVED**, that the Revolving Loan Fund Committee is authorized to negotiate the loan terms consistent with the Revolving Loan Fund manual; and,

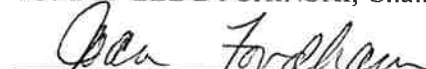
**BE IT FURTHER RESOLVED**, that the Revolving Loan Administrator is hereby authorized to sign all necessary documents on behalf of the County of Sauk in accordance with this resolution.

For consideration by the Sauk County Board of Supervisors on June 17, 2014.

Respectfully submitted,

REVOLVING LOAN FUND COMMITTEE

  
TOMMY LEE BYCHINSKI, Chairperson

  
JOAN FORDHAM

  
JULIE ALIBRANDO

  
THOMAS FLEMING

  
MYRON LAROWE

  
JOHN "JACK" SCHLUTER

  
PATRICIA YANKE

**Fiscal Note:** Funds to be expended from the CDBG-RLF account. The current balance of the Revolving Loan Fund is \$689,948.42

**MIS Note:** Not Applicable



RESOLUTION NO. 62 - 2014

AMENDING THE BYLAWS OF THE UNIVERSITY OF WISCONSIN  
BARABOO-SAUK COUNTY CAMPUS COMMISSION

WHEREAS, in 1966, Sauk County and the City of Baraboo jointly purchased certain real property which was improved and developed on a 50/50 basis to become the University of Wisconsin Baraboo/Sauk County, and in 1969, the University of Wisconsin Baraboo/Sauk County Campus Commission was created and comprised of County and City representatives; and,

WHEREAS, the University of Wisconsin Baraboo/Sauk County Campus Commission has been governed by bylaws since its establishment, and recently, those bylaws have been reviewed, and several changes are recommended; and,

WHEREAS, the University of Wisconsin Baraboo/Sauk County Campus Commission has considered various recommendations for changes, the most significant of which is the ability of the County Board to appoint either the County Clerk or Administrative Coordinator as a representative and for the City Council to appoint either the City Clerk or City Administrator as representative, with other, minor administrative changes indicated on the attached addendum to this resolution.

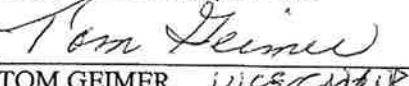
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the draft changes to the University of Wisconsin Baraboo/Sauk County Campus Commission bylaws described in the attached addendum are hereby adopted subject to approval by the City of Baraboo Common Council.


For consideration by the Sauk County Board of Supervisors on June 17, 2014.

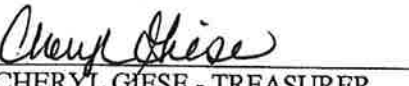
Respectfully submitted:

UNIVERSITY OF WISCONSIN BARABOO-SAUK COUNTY CAMPUS COMMISSION

  
PHIL WEDEKIND, CHAIR

  
TOM GEIMER VICE CHAIR

  
SCOTT VON ASTEN

  
CHERYL GIESE - TREASURER

  
TOM KOLB, VICE CHAIR

  
ANDREA LOMBARD

REBECCA DEMARS - SECRETARY

FISCAL NOTE: No fiscal impact.

MIS NOTE: No MIS impact.

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~~BY LAWS BYLAWS~~

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for the

~~UW Center~~ University of Wisconsin Baraboo/Sauk County Campus Commission

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ARTICLE I

Establishment of the Commission

Resolution of August 12, 1969, of the Common Council of the City of Baraboo as amended September 9, 1969, and identical resolution of July 22, 1969, of the Sauk County Board of Supervisors, as amended September 16, provide the established framework under which the ~~UW Center~~ University of Wisconsin Baraboo/Sauk County Campus Commission shall function.

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ARTICLE II

Business of the Commission

Section 1 - Budget.

Until such time as the City of Baraboo and Sauk County shall be relieved of responsibility of sharing campus custodial and maintenance costs with the University of Wisconsin, the Commission, in consultation with the Campus Dean or ~~his/her~~ with the Dean's authorized representative, shall prepare annually by September 1 of each year a budget for the operation and maintenance of the Campus and such budget shall be presented to the Common Council of the City of Baraboo and the Sauk County Board of Supervisors for final approval. The Commission shall prepare its budget in the format required by the City Common Council and County Board of Supervisors. The Commission's account shall be audited annually by the certified public accounting firm that audits the municipal books and records of the City of Baraboo and the cost of such audit shall be charged to the Commission. The Commission shall conduct its accounting and bookkeeping procedures in accordance with the auditing standards utilized by the City of Baraboo and generally accepted accounting principles. Budgeted funds of the Commission shall be kept in a segregated account by the Treasurer. Only investments outlined in Section 66.04(2) Wisconsin Statutes shall be entered into by the Commission. The principal and earned interest of any investments outside the Local Government Investment Pool must be either insured or collateralized to their full value. The Commission will not leverage its investments nor will the Commission invest in derivatives.

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## Section 2 - Campus Expansion.

Until such time as the City of Baraboo and Sauk County shall be relieved of providing construction costs for campus expansion or building modifications, the Commission in consultation with the Campus Dean or ~~his/her~~ the Dean's authorized representative shall, as circumstances require, develop campus building plans for joint City/County approval and funding. If approved in the Commission's budget, the Commission may designate an expansion/capital improvement non-lapsing account and add to and carry over fund balances in that account from year to year and the Commission may expend funds from this account as needed for capital improvement projects approved by the City of Baraboo and Sauk County.

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## Section 3 - Campus Liaison.

In all matters pertaining to the operation, maintenance or expansion of the buildings and grounds of the campus, the Commission shall serve as the liaison between the campus administration and the respective governing units of the City of Baraboo and Sauk County.

## Section 4 - Personnel.

The Campus Dean is recognized as the official custodian of the campus, responsible for this function to the Commission. Such problems relating to custodial personnel as the Dean may wish to present to the Commission for advice and counsel or for final decision shall be part of the continuing business of the Commission.

## Section 5 - Insurance.

The Commission shall procure and maintain adequate liability, hazard and property insurance reasonably necessary to protect the interests of the City of Baraboo and Sauk County and for the acts and/or omissions of the Commission, and its agents, and from loss and damage to the property owned by the City of Baraboo and Sauk County. Policies of insurance shall be filed in the office of the City Clerk of the City of Baraboo. The Commission shall further cause all officers having fiscal responsibility to be bonded where appropriate.

## Section 6 - Legal Counsel.

The Sauk County Corporation Counsel shall be appointed to act as legal counsel for the Commission to advise it on all matters concerning the Commission and its business. If authorized in the Commission's budget, the Commission may retain

special Counsel to advise and represent the Commission on matters where the Corporation Counsel cannot or will not act on the Commission's behalf.

### ARTICLE III

#### Membership

##### Section 1 - Voting Members.

The voting members of the Campus Commission shall consist of two members of the Common Council of the City of Baraboo named by the Mayor, two members of the Sauk County Board of Supervisors named by the Board Chairperson, the Clerk or City Administrator of the City of Baraboo at the discretion of the Common Council, the Clerk of Sauk County or the County Administrative Coordinator at the discretion of the County Board, and one public member resident in Sauk County outside the City of Baraboo named jointly by the Mayor and the Board Chairperson. The term of office of appointed members of the Commission shall be established by the Sauk County Board of Supervisors or by the Common Council of the City of Baraboo respectively for their appointed members to the Commission.

##### Section 2 - Ex-officio Members.

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The Mayor of the City of Baraboo, the Chairperson of the Sauk County Board of Supervisors, the Dean of the Campus and the Campus Superintendent of Buildings and Grounds shall be ex-officio non-voting advisory members of the Commission. At all regular/special meetings, the Mayor or his/her the Mayor's representative may vote for an absent member of the City Council, and the Chairperson of the Sauk County Board of Supervisors or his/her the Chairperson's representative may vote for an absent member of the County Board.

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##### Section 3 - Vacancies in Membership.

Vacancies in the regular voting membership shall be filled as soon as feasible by the Mayor of the City of Baraboo or the Chairperson of the Sauk County Board of Supervisors, or both, as the case may require.

##### Section 4 - Sub-Committees.

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Membership on such sub-committees of the Commission as may be established is non-restricted to regular voting members of the Commission but may, at the discretion of the majority of the voting members of the Commission, include other

citizens of Sauk County, these to be appointed ad hoc by the Chairperson of the Commission. All committee memberships shall terminate at the time the regular April meeting is called to order unless such memberships are renewed.

#### ARTICLE IV

##### Meetings

###### Section 1 - Meeting Dates and Times.

Meetings of the Commission to conduct its normal business shall be called by the Chairperson, Vice Chairperson ~~Vice Chairperson~~, or by the Mayor of the City or the Chairperson of the County Board of Supervisors. All meeting notices and agendas shall be prepared and published in accordance with the Wisconsin Open Meeting laws.

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###### Section 2 - Legal Holidays.

If the regular meeting time shall fall on a legal holiday, that meeting shall be re-scheduled by the Commission Chairperson on a day and at a time agreeable to a majority of the Commission members.

###### Section 3 - Special Meetings.

Special meetings of the Commission may be called by any one of the four officers on a day and at a time agreeable to a majority of the voting members.

###### Section 4 - Place of Meeting.

The administrative conference room of the campus is designated as the place for regular and special Commission meetings unless changed by vote of the Commission.

###### Section 5 - Quorum.

Four of the seven regular Commission members shall constitute a quorum. If a quorum is present, the majority vote of the regular members present shall be sufficient to transact business. Without a quorum present no meeting for the transaction of business may be called to order.

## ARTICLE V

### Officers

#### Section 1 - Principal Officers.

The principal officers shall be a Chairperson, one Vice Chairperson, a Secretary and a Treasurer. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the Commission.

#### Section 2 - Election of Officers.

The officers of the Commission shall be elected annually at the regular May meeting of the Commission or as soon thereafter as may be convenient, except that the Clerk or City Administrator of the City of Baraboo and the Clerk or Administrative Coordinator of Sauk County shall automatically assume the duties of Treasurer and Secretary respectively.

#### Clerk

#### Section 3 - Chairperson.

The Chairperson shall be the principle executive officer and shall in general supervise and control all the business affairs of the Commission and appoint committees thereof subject to Commission approval. He/She The Chairperson shall, when present, preside at all meetings of the Commission, countersign checks and sign options, contracts, and other instruments which the Commission has authorized to be executed and in general shall perform all duties incident to the office of Chairperson and such other duties as may be prescribed by the Commission from time to time including the development of meeting agendas in consultation with the Campus Dean.

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#### Section 4 - Vice Chairperson.

In the absence of the Chairperson or in the event of his/her the Chairperson's death, inability or refusal to act, the Vice Chairperson shall perform the duties of the Chairperson and when so acting shall have all the powers of and be subject to all the restrictions upon the Chairperson; and shall perform such other duties as from time to time may be assigned to him/her the Vice Chairperson by the Chairperson or the Commission.

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#### Section 5 - Secretary.

The Secretary shall be the record custodian for the Commission, keep the minutes of the Commission meetings, see that all notices are given in accordance with the provisions of these bylaws, be custodian of contracts and correspondence, sign documents as directed by the Commission, provide all Commission members and other designated individuals with notice of meetings and copies of the Commission minutes, maintain a file of the original minutes, and perform such other duties as may from time to time be assigned to him/her the Secretary by the Chairperson of the Commission.

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#### Section 6 - Treasurer.

The Treasurer shall be responsible for maintaining books of accounts to reflect revenue and expenditure of the Commission, for depositing monies received by the Commission, for drawing checks to cover expenditures approved in advance by the Commission, for billing the University of Wisconsin for its share of approved campus expenditures, for billing Sauk County for its share of approved campus expenditures, and for billing the City of Baraboo for its share of approved campus expenditures.

All disbursements and receipts shall be substantiated by invoices, statements or accounting entries kept in the voucher file to be available for detailed audit.

~~Petty cash in the amount of \$100.00 shall be established in a voucher account by an initial deposit. The Campus Dean or his/her the Dean's authorized agent shall be authorized to write vouchers against this petty cash account and shall be charged with the responsibility of maintaining a voucher file to support such payments and to recap such vouchers monthly for Commission approval. The Treasurer is authorized to maintain a balance in this account of not more than \$100.00. The use of funds from this account for any single expenditure shall not exceed \$50.00.~~

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#### Section 7 - Resignation and Removal.

~~Any officer (Chair and Vice Chair) of the Commission except the Secretary or Treasurer, may be removed from office with or without cause, at any time, by a majority vote of the members of the Commission. The Secretary and Treasurer shall hold office permanently and may only be removed by the amendment of these bylaws and the approval thereof by the City Council and County Board of Supervisors. Any officer may resign at any time by giving notice to the Commission. Such resignation shall take effect no later than the first Commission meeting following receipt of such notice. Any vacancy in office may be filled by appointment or election by the Commission. The officer appointed or elected shall serve for the remainder of the term of the officer replaced.~~

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## ARTICLE VI

### Amendments

#### Section 1 - Procedure for Amendment.

The Commission may from time to time recommend amendment of these bylaws by majority vote of its voting members. The proposed amendment must then be approved by both the Common Council of the City of Baraboo and the Board of Supervisors of Sauk County.

#### Section 2 - Amendment of Article I.

Article I shall be amended or repealed only by joint resolution of the Common Council of the City of Baraboo and the County Board of Sauk County, Wisconsin.

## ARTICLE VII

### Miscellaneous Provisions

#### Section 1 - Naming and Dedication of Facilities.

From time to time, there may be a desire to name or dedicate facilities, portions of buildings, or portions of grounds after an individual or individuals based upon exemplary service, contribution, or other reason. Requests for the naming or dedication of facilities shall be processed as follows:

(a) Any proposal for naming or dedicating facilities, portions of buildings, or portions of grounds shall be brought before the Campus Commission for consideration. Recommendations shall be considered at a meeting of the Campus Commission and may be considered in closed session if authorized by the Wisconsin Statutes.

(b) If the request involves a living individual who has been formally associated with the University of Wisconsin Baraboo - Sauk County College, or has held a paid public office, a waiting period after the period of association or departure from public office is required. Normally, at least five years must have elapsed from the time a person has terminated such association or office to the time of naming or dedication of a facility or portion of property. Exceptions to the waiting period can be made if a gift stipulates that it is contingent upon the naming or dedication of facilities, and the acceptance of the gift was properly approved.



(c) A request to name or dedicate an entire building after an individual or individuals shall require the approval of the City of Baraboo Common Council and the Sauk County Board of Supervisors.

(d) The Campus Commission is authorized to approve the naming of facilities when the naming or dedication involves less than an entire building, such as rooms, wings, athletic fields, or exterior amenities. This authority is subject to the same limitations regarding waiting periods as those pertaining to entire buildings.

Approved by the ~~UWC- University of Wisconsin~~ Baraboo/Sauk County Campus Commission on June 14, 1995.

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Last amendment: ~~May, 2010.~~

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**SAUK COUNTY BOARD OF SUPERVISORS**

**JULY 15, 2014**

**WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

- 1) **Call to Order and Certify Compliance with Open Meeting Law:** 6:00 P.M.
- 2) **Roll Call.** PRESENT: (30) Czuprynko, Kriegl, Meister, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (1). N. Johnson (excused)
- 3) **Invocation and Pledge of Allegiance.**
- 4) **Adoption of Agenda.** MOTION (Polivka/Moore) to approve agenda with the corrections of a scrivener error on page 7 changing the consideration date to July 15, 2014 and the addition of the appendix on page 36 for Resolution 65-14. Motion carried **unanimously**.
- 5) **Adopt Minutes of Previous Meeting.** MOTION (Meister/Alexander) to approve minutes. Motion carried **unanimously**.
- 6) **Scheduled Appearances.**
  - a) Rob Nurre, re: Man Mound Park Day.

6:20 PM Supervisor Nathan Johnson is present.

- 7) **Public Comment:**
  - 1) George Maxwell; re: Gillette rezone.
  - 2) Judd Maxwell; re: special exception permit for Dan Gillette property.
- 8) **Communications.**
  - a) Thank you card from Dick Cates.
  - b) Chair Krueger advised he placed a survey in supervisors' mailboxes that was received in the mail.
- 9) **Bills & Referrals.** None.
- 10) **Claims.** None.
- 11) **Appointments:**
  - a. Board of Adjustment:  
(3-Year Terms – 07/01/2014 to 07/18/2017)  
Daniel C. Kettner, Citizen Member, re-appointment  
Ron Lestikow, Citizen Alternate, re-appointment  
David Wernecke, Citizen Alternate, re-appointment

- b. Great Sauk Trail Commission:  
(2-Year Term, concurrent w/Board of Supervisors, expiring 04/18/2016)  
Marty Krueger
  - c. Revolving Loan Fund Committee:  
(2-Year Term – 04/18/2014 to 04/19/2016)  
Patricia Yanke, Citizen Member, re-appointment
  - d. University of Wisconsin Campus Commission:  
Kathy Schauf, Administrative Coordinator
- 

MOTION (Ashford/Lombard) to approve all appointments.

Supervisor Wenzel requested the appointment to the Great Sauk Trail Commission be taken separately.

**VOTE to approve appointments to Board of Adjustment, Revolving Loan Fund Committee and University of Wisconsin Campus Commission.** AYES: (31) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**VOTE to approve appointment to Great Sauk Trail Commission.** AYES: (29) Czuprynski, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (2). Kriegl and Miller. ABSENT: (0). Motion carried.

12) **Unfinished Business.** None.

13) **Reports – informational, no action required:**

- a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e): None.
- b. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- c. Marty Krueger, County Board Chair.
  - Board Summer Social. (*Circus World Museum, Wednesday, August 27, Time - 5-8 PM; \$10 fee*)
  - Additional Member/Conservation, Planning & Zoning Committee.
  - WCA Annual Conference.
  - NACo Annual Conference.
  - Amendment to Financial Policy 5-94 (*handout on file*)
  - CJCC
- e. Kathryn Schauf, Administrative Coordinator.
  - CJCC/Criminal Justice Coordinator.

14) **Consent Agenda:**

**LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

Resolution 64-2014 Commending Kevin J. Fults For Thirty-Three Years Of Faithful Service To The People Of Sauk County. MOTION (Wenzel/Peterson). **VOTE:** AYES: (31) Czuprynski, Kriegl,

Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

15) **Resolutions & Ordinances:**

**CONSERVATION, PLANNING, AND ZONING COMMITTEE:**

Ordinance 4-2014 Petition 4-2014 Approving The Rezoning Of Lands In The Town Of Westfield From An Exclusive Agriculture To An Agriculture Zoning District Filed Upon Robert Klipp Et Al, Property

Owners. MOTION (Lehman/Polivka). VOTE: AYES: (28) Czupryko, Meister, Lehman, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (3). Kriegl, N. Johnson and Dietz. ABSENT: (0). Motion carried.

Ordinance 5-2014 Petition 8-2014 Approving The Rezoning Of Lands In The Town Of Greenfield From A Resource Conservancy To A Recreation Commercial Zoning District Filed Upon Daniel & Michelle Gillette, Property Owners. MOTION (Lehman/Giebel).

Discussion in support of and in opposition to the ordinance.

MOTION (Fish/Netzing) to end discussion (call the question).

**VOTE on motion to end discussion:** AYES: (25) Czupryko, Meister, N. Johnson, Lehman, Held, G. Johnson, Bychinski, Moore, Giebel, Dent, Vedro, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Hambrecht, Stehling, Netzing, Fordham and Krueger. NAYS: (6) Kriegl, Dietz, Fish, Von Asten, Alexander and Wenzel. ABSENT: (0). Motion carried.

**VOTE on original motion:** AYES: (18) Lehman, Bychinski, Moore, Giebel, Dent, Vedro, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peterson, Hambrecht, Stehling, Netzing, Fordham and Krueger. NAYS: (13). Czupryko, Kriegl, Meister, N. Johnson, Dietz, Held, G. Johnson, Fish, Miller, Kast, Peper, Alexander and Wenzel. ABSENT: (0). Motion carried.

Ordinance 6-2014 Petition 10-2014 Approving The Rezoning Of Lands In The Town Of Baraboo From A Commercial To An Agriculture Zoning District Filed Upon Deutsche National Trust, Property Owner, Jake Wilm, Agent. MOTION (Alexander/Lehman). VOTE: AYES: (30) Czupryko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Fordham and Krueger. NAYS: (1). Netzing. ABSENT: (0). Motion carried.

Resolution 65-2014 Approving The Purchase Of A Conservation Streambank Corridor Easement For The Patrick Anderson Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County. MOTION (Ashford/Lehman).

**VOTE:** AYES: (31) Czupryko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

Resolution 66-2014 Approving An Amendment To The Town Of Delton Zoning Ordinance To Rezone Land In The Town Of Delton From An Agriculture To A Single Family Residential Zoning District. MOTION (Lehman/N. Johnson). **VOTE:** AYES: (31) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

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#### **EXECUTIVE & LEGISLATIVE COMMITTEE:**

Resolution 67-2014 Amending The Rules Of The Sauk County Board Of Supervisors To Add One Member To The Conservation, Planning & Zoning Committee. MOTION (Czuprynski/Ashford).

Discussion in support of and in opposition to the resolution.

MOTION (Moore/Kast) to end discussion (call the question).

**VOTE on motion to end discussion:** AYES: (28) Czuprynski, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (3) Kriegl, Von Asten and Riek. ABSENT: (0). Motion carried.

**VOTE on original motion:** (2/3 vote required to amend Rules of the Board). AYES: (30) Czuprynski, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Kriegl. ABSENT: (0). Motion carried.

#### **FINANCE COMMITTEE:**

Resolution 68-2014 Resolution Providing For The Sale Of Approximately \$4,995,000 General Obligation Refunding Bonds. MOTION (Bychinski/Fordham ). **VOTE:** AYES: (31) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

#### **PROPERTY & INSURANCE COMMITTEE:**

Resolution 69-2014 Rescinding Resolution No. 72-2013 Involving The Taking Of A Tax Deed On Parcel Numbers #038-0619-00000 & #038-0620-00000 And More Particularly Described Below. MOTION (Hambrecht/Von Asten). **VOTE:** AYES: (31) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

#### **UNIVERSITY OF WISCONSIN BARABOO-SAUK COUNTY CAMPUS COMMISSION:**

Resolution 70-2014 Authorizing The University Of Wisconsin Baraboo/Sauk County Campus Commission To Enter Into A Contract With A General Contractor For The Construction Of A Science Facility, Existing Structures, And Overseeing Construction Activities. MOTION (Von Asten/Lombard). **VOTE:** AYES: (31) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson,

Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

16) **Adjournment to a date certain:** 9:45 P.M. MOTION (Netzing/Moore) to adjourn until Tuesday, August 19, 2014 at 6:00 P.M. Motion carried **unanimously**.

Respectfully,



Rebecca A. DeMars  
Sauk County Clerk

Minutes Approved: August 19, 2014

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the July 15, 2014 Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk  
West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913  
608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

# ***Man Mound Day***

**Sunday, July 20, 2014**

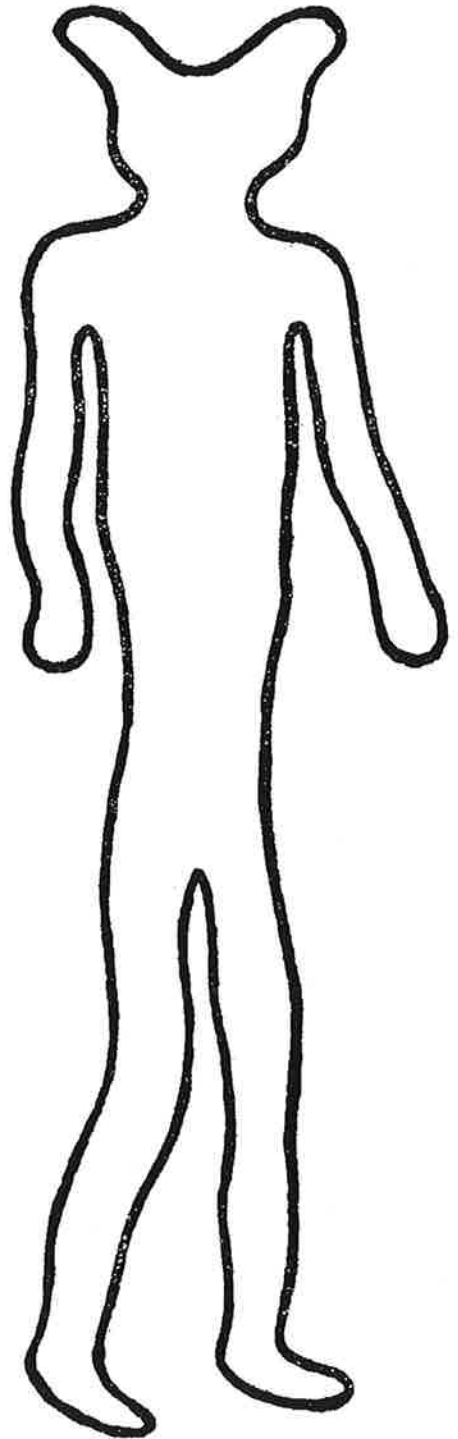
**10:00 am to 3:00 pm**

## **Man Mound Park**

Approximately four miles  
northeast of Baraboo, Wisconsin  
on Man Mound Road.

Join in celebrating this spectacular Effigy Mound created by the Native Peoples of Wisconsin approximately one thousand years ago. 2014 marks the 155<sup>th</sup> anniversary of the first measuring and mapping of the Man Mound by William Canfield and the 106<sup>th</sup> anniversary of the preservation of the Man Mound, the only remaining human-shaped Effigy Mound.

Please join us to for this opportunity to learn more about the Man Mound, the current efforts to further care for this spectacular site, as well as other effigy mound sites in Wisconsin. Exhibits informal tours and presentations will take place throughout the day.



**COMMENDING KEVIN J FULTS FOR THIRTY-THREE YEARS  
OF FAITHFUL SERVICE TO THE PEOPLE OF SAUK COUNTY**

**WHEREAS**, Kevin J. Fults was hired on February 17, 1981 by Sauk County; and

**WHEREAS**, he was employed by Sauk County Sheriff's Department where he has served continuously as a Jailor, Patrol Deputy, Detective, Sergeant, Lieutenant, Captain and Chief Deputy; and

**WHEREAS**, Kevin J. Fults has retired on June 30, 2014; and

**WHEREAS**, the Sauk County Board of Supervisors hereby expresses its appreciation and commends Kevin J. Fults for serving with dedication and faithfulness.

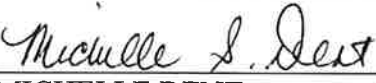
**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session that Kevin J. Fults is recognized for faithful service to the people of Sauk County.

For consideration by the Sauk County Board of Supervisors this 15<sup>th</sup> day of July, 2014

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

  
WILLIAM WENZEL, CHAIR

  
MICHELLE DENT

  
GERALD LEHMAN

  
DAVID MOORE

  
GEORGE JOHNSON

**Fiscal Note:** No Fiscal Impact

**MIS Note:** No MIS Impact

*KPB*



ORDINANCE NO. 4-2014

**PETITION 4-2014. APPROVING THE REZONING OF LANDS IN THE TOWN OF WESTFIELD FROM AN EXCLUSIVE AGRICULTURE TO AN AGRICULTURE ZONING DISTRICT FILED UPON ROBERT KLIPP ET AL, PROPERTY OWNERS.**

**WHEREAS**, a public hearing was held by the Conservation, Planning, and Zoning Committee upon petition 4-2014 as filed by Robert Klipp et al, property owners, for a change in the zoning of certain lands from an Exclusive Agriculture to an Agriculture Zoning District; and

**WHEREAS**, the purpose of the request is to allow for the creation of a 20 acre lot; and

**WHEREAS**, the Town of Westfield Town Board has approved the rezone request; and

**WHEREAS**, the Conservation, Planning, and Zoning Committee reviewed and discussed the request as described in petition 4-2014; and

**WHEREAS**, your Committee, based upon the facts of the request and public testimony heard at the public hearing on May 27, 2014 and July 10, 2014, recommended to the Sauk County Board of Supervisors that the petition be approved.


**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more specifically described in petition 4-2014, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

For consideration by the Sauk County Board of Supervisors on July 10, 2014.

Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

JOHN DIETZ

NATHAN JOHNSON

  
ERIC PETERSON

  
DENNIS POLIVKA

Fiscal Note: No Impact  
MIS Note: No Impact

KP3



**Staff Report**  
**Conservation, Planning, and Zoning Committee**  
**Robert E. Klipp et al. property owners**  
**Rezone Petition 4-2014**

*Hearing Date: May 27, 2014*

**Applicant:**

Robert E. Klipp et al c/o Attorney T.  
Michael Schober

**Staff:**

Brian Simmert, CPZ  
355-4834  
[bsimmert@co.sauk.wi.us](mailto:bsimmert@co.sauk.wi.us)

**Current Zone:**

Exclusive Agriculture

**Proposed Zone:**

Agriculture (General)

**Relevant Plans:**

Town of Westfield Comprehensive  
Sauk County Farmland Preservation

**Lot Size/Area to be Rezoned:**

20 acres more or less

**Applicable Zoning Regulations:**

7.013 Agriculture Zoning District

**Notification:**

(by U.S. mail, except newspaper)

May 6, 2014: Newspaper

May 6, 2014: CPZ Committee

May 6, 2014: Town Clerk

May 6, 2014: Neighboring Landowners

**Town Board Recommendation:**

Approval, April 14, 2014

**Exhibits:**

- A. Map of area to be rezoned (cover)
- B. Town of Westfield Future Land  
Uses Map (Appx. A)
- C. Town of Westfield Farmland  
Preservation Plan Map (Appx. B)

**Request**

Robert E. Klipp et al. hereafter referred to as 'property owners', are requesting a rezone from an Exclusive Agriculture to an Agricultural zoning district. The purpose of the rezone request is to make consistent a 20-acre parcel with zoning regulations that was illegally divided from the original parcel. If the rezone is approved, the property owners will need to complete a Certified Survey Map pursuant to Sauk Co. Code ch 22 Land Division and Subdivision Regulations Ordinance.

**Legal Description of Area**

A parcel located in the S ½ of the SW ¼ of the NW ¼, Section 1, T11N, R4E, Town of Westfield, Sauk County, Wisconsin.

**Background**

The Klipp property original consisted of 180 acres with 160 acres west of Loop Road and 20 acres east of Loop Road. According to Doc. # 1084102, recorded on November 8, 2013, 80 acres of the original 180 acres were transferred to Bindl et al. According to Doc. # 1084100 on November 8, 2013, 80 acres of the original 180 acres were transferred to Clyde et al. The two 80's lie west of Loop Road. The remaining 20 acres currently remains under the Klipp et al ownership. Pursuant to 7.094 (7) of the Sauk County Zoning Ordinance, the minimum parcel size is 35 net acres for lands zoned Exclusive Agriculture. The 20 acre remnant that remains under the Klipp et al ownership violates this provision.

There are a number of options available to the landowner to correct the violation. These options include (in no particular order of importance or likelihood):

- Apply for a 20-acre PRD lot;
- Transfer the 20 acres to an adjoining landowner;
- Other forms of transfer that would comply with minimum lot size requirements;
- Rezone out of Exclusive Agriculture;
- Petition for an area variance with the Sauk County Board of Adjustment;
- Appeal the interpretation of the zoning ordinance relative to lot size requirements;
- Rescind the sale of the property as an illegal transfer of land.

**Adjacent Zoning and Land Uses (also shown in Exhibit A)**

Direction	Zoning	Land Use
Property	Exclusive Agriculture	Farm Field, House and Barn
North	Exclusive Agricultural	Field
South	Exclusive Agricultural	Farm Field
East	Exclusive Agricultural	Farm Field
West	Exclusive Agricultural	Farm Field

**Town of Westfield Comprehensive Plan.** The proposed rezone to Agriculture appears to be equivocal relative to being consistent with the Town of Westfield Comprehensive Plan. The rezone will not change the current use of the land, however the land could be subject to future division into rural residential building lots of not less than one acre, which may not be consistent with the Town's Plan.

**Sauk County Farmland Preservation Plan.** The rezone appears to be inconsistent with the *Sauk County Farmland Preservation Plan* which identifies this land as a preservation area.

Preservation areas are defined as areas that are not part of a city, village or unincorporated development area and are planned for the continuation of agricultural uses. In towns that have adopted Exclusive agriculture zoning, preservation areas are predominantly zoned Exclusive Agriculture for the purpose of preventing uses that are not compatible with agriculture and to prevent lands from being subdivided above the specified density of one residential dwelling per 35-acres.

**Zoning Map Amendment Standards pursuant to 7.141(8)**

In its review and action on the application, the agency (CPZ Committee) shall make findings with respect to the following criteria:

Staff Note: If this property is rezoned out of Exclusive Agriculture, pursuant to Wis. Stat. ch 91 Farmland Preservation, Sauk County is required to report such rezone to the Wisconsin Department of Agriculture, Trade and Consumer Protection. Staff recommends that the CPZ Committee review and respond to the following findings before making a recommendation on the rezoning petition.

- (a) The proposed map amendment is consistent with the overall purpose and intent of this chapter (Sauk County Zoning Ordinance).
- (b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.
- (c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering this chapter as currently depicted has been observed.

The following item (d) is pursuant to Wis. Stat. ch 91 and the Sauk County Zoning Ordinance.

(d) In rezoning land out of any exclusive agriculture district, the agency shall find all of the following, after a public hearing:

1. The land is better suited for a use not allowed in the exclusive agriculture district.
2. The rezoning is consistent with the Sauk County Comprehensive Plan.
3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels or land that are zoned for or legally restricted to agricultural use.

#### **Committee Action Options**

**Approve** Petition 4-2014, based on the facts of the request presented at the public hearing, that the Town of Westfield Board recommends approval of the rezone, and that the proposed rezone appears to be consistent with respective plans and meets the standards and findings for rezoning pursuant to 7.141(8) and Wis. Stat. ch 91.

**Disapprove** Petition 4-2014, based on the facts of the request presented at the public hearing and that the rezone does not meet the standards and findings for rezoning pursuant to 7.141(8) and Wis. Stat. ch 91.

**Modify and Approve** Petition 4-2014. Not recommended.

#### **Staff Recommendation**

Staff recommends that the CPZ Committee base their decision upon the findings on whether the standards and findings pursuant to 7.141(8) and Wis. Stat. ch 91 are met.

# Robert Klipp et al, Rezone Petition 4-2014

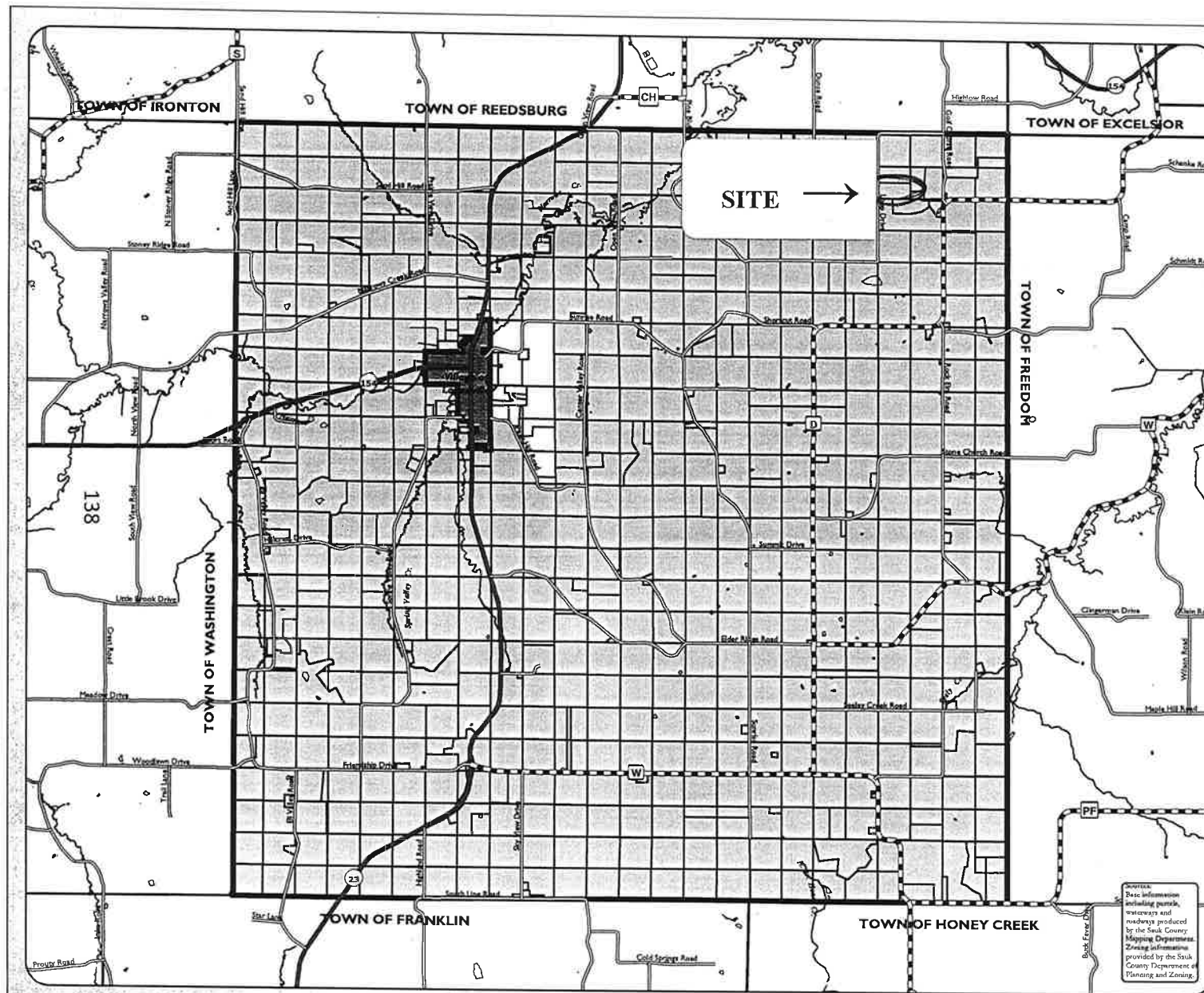


**Legend**

<b>Road Centerline</b>	<b>Sauk Soils</b>	<b>Zoning</b>
<b>Layer Type</b>	<b>Agriculture Soils</b>	AG
Interstate	Class I Soils	RCM
Federal	Class II and III Soils	EA
Private		RUC
		BFR
		M-1
		RC35
		RCOM

North arrow pointing up. Scale bar: 0, 0.0425, 0.085, 0.17, 0.255, 0.34 Miles. Map data provided by the Wisconsin Department of Transportation. Map showing proposed rezoning is for informational purposes only. The rezoning is subject to the rezoning process and the rezoning is not guaranteed. The rezoning is subject to the rezoning process and the rezoning is not guaranteed.

**Sauk County**  
Wisconsin



Town of Westfield  
Comprehensive Plan

Map  
11-7

## Future Land Uses

### Legend

#### Future Land Use

Agriculture Preservation Area  
Low Density Development

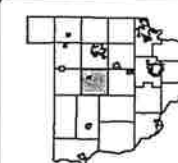
Primary Growth Area  
Transition Area

#### Boundaries

- Town of Westfield
- Town Boundary
- Parcel

#### Transportation

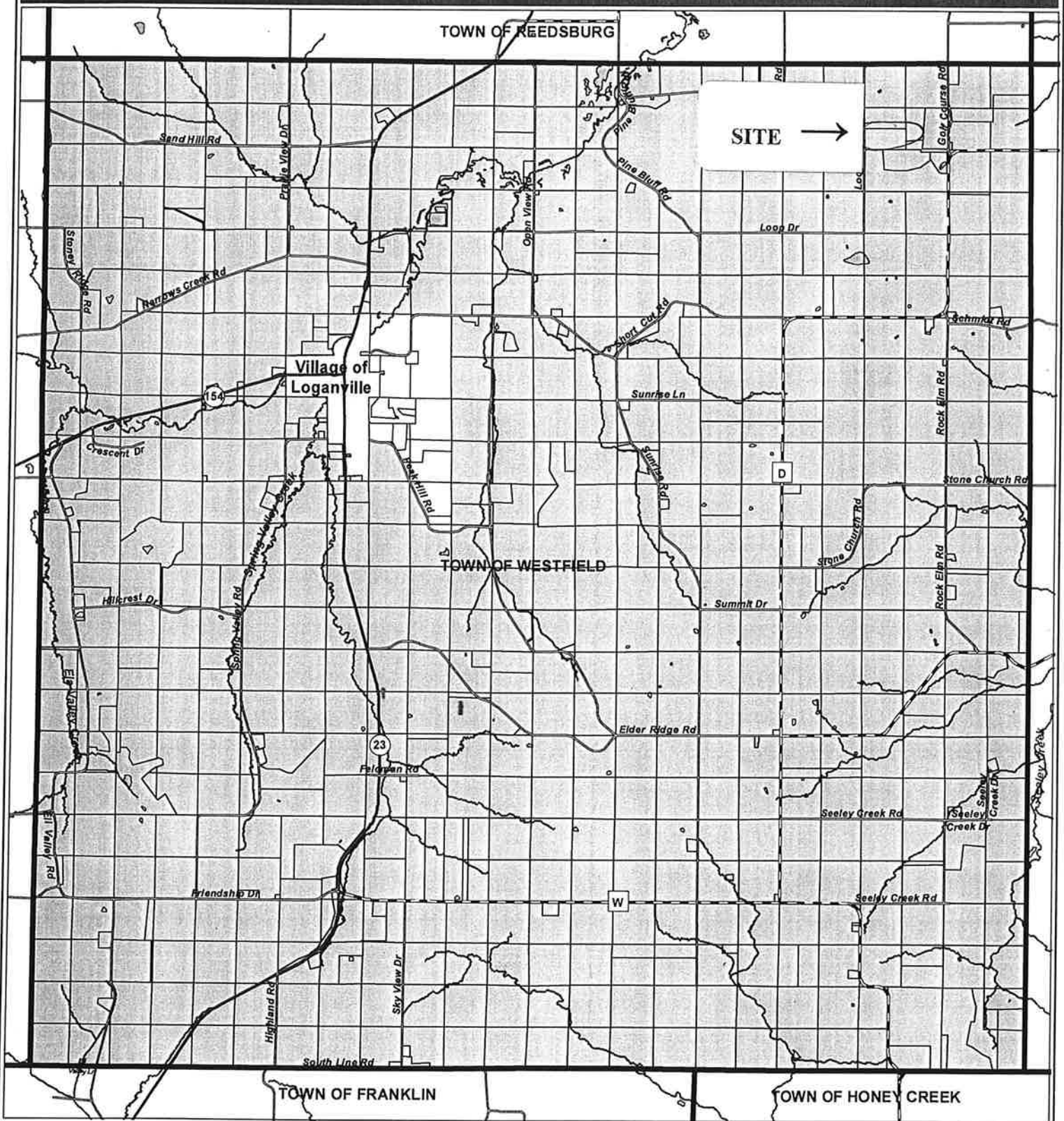
- State Highway
- County Highway
- Town Road





# FARMLAND PRESERVATION

# WESTFIELD



## Sauk County Farmland Preservation Plan

- |            |                    |                            |                                 |
|------------|--------------------|----------------------------|---------------------------------|
| Interstate | County             | Sauk Parcels               | Farmland Preservation Area      |
| Federal    | Town               | Federal/State/County Lands | Transition Area                 |
| State      | Municipal Boundary |                            | Unincorporated Development Area |



**Sauk County**  
Conservation, Planning & Zoning

ORDINANCE NO. 5-2014

**PETITION 8-2014. APPROVING THE REZONING OF LANDS IN THE TOWN OF GREENFIELD FROM A RESOURCE CONSERVANCY TO A RECREATION COMMERCIAL ZONING DISTRICT FILED UPON DANIEL & MICHELLE GILLETTE, PROPERTY OWNERS.**

**WHEREAS**, a public hearing was held by the Conservation, Planning, and Zoning Committee upon petition 8-2014 as filed by Daniel & Michelle Gillette, property owners, for a change in the zoning of certain lands from a Resource Conservancy to a Recreation Commercial Zoning District; and

**WHEREAS**, the purpose of the request is to establish Recreation Commercial zoning to obtain a land use permit for a recreation facility, indoor pursuant to 7.035(2) and eating establishment, without alcohol, liquor, or malt beverages pursuant to 7.031(1) of the Sauk County Zoning Ordinance; and

**WHEREAS**, Recreation Commercial Zoning will establish the correct zoning district to establish a recreation facility, outdoor pursuant to 7.035(3) and eating establishment, with alcohol, liquor, or malt beverages pursuant to 7.031(2) of the Sauk County Zoning Ordinance following the consideration and approval of a conditional use permit by the Conservation, Planning, and Zoning Committee; and

**WHEREAS**, the Town of Greenfield Town Board has approved the rezone request; and

**WHEREAS**, the Conservation, Planning, and Zoning Committee reviewed and discussed the request as described in petition 8-2014; and

**WHEREAS**, your Committee, based upon the facts of the request and public testimony heard at the public hearing on June 24, 2014, recommended to the Sauk County Board of Supervisors that the petition be approved.


**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more specifically described in petition 8-2014, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

For consideration by the Sauk County Board of Supervisors on July 15, 2014.

Respectfully submitted,


**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOHN DIETZ

  
NATHAN JOHNSON

  
ERIC PETERSON

  
DENNIS POLIVKA

Fiscal Note: No Impact  
MIS Note: No Impact



OFFICE OF  
SAUK COUNTY CONSERVATION, PLANNING AND ZONING  
SAUK COUNTY WEST SQUARE BUILDING  
505 BROADWAY  
BARABOO, WI 53913  
Telephone: (608) 355-3285

**NOTICE**

PLEASE TAKE NOTICE, that the Conservation, Planning, and Zoning Committee of the Sauk County Board of Supervisors will hold a public hearing on June 24, 2014, at 10:00 a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 8-2014 Rezone and Conditional Use Permit. A petition to rezone certain lands from a Resource Conservancy to a Recreation Commercial zoning district and to obtain a conditional use permit for a recreation facility, outdoor pursuant to 7.035(3) and 7.053, eating establishment, with alcohol, liquor, or malt beverages pursuant to 7.031(2) and stable and equestrian facility pursuant to 7.027(12) of the Sauk County Zoning Ordinance. Said rezone and conditional use is located in the Town of Greenfield, Sauk County, Wisconsin.

Lands to be affected by the proposed rezone and conditional use permit are located in Section 7, T11N, R7E, Town of Greenfield, part of parcel # 018-0193-00000, 018-0212-00000, 018-0202-00000 and further described in Petition 8-2014.

- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. The purpose of the proposed rezone and conditional use is to establish a facility to provide space for a 'ranch themed event venue' for weddings and other events and to establish a children's equine training and education facility.
- B. Any person desiring more information may contact the Sauk County Conservation, Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3245).

Date: June 3, 2014

SAUK COUNTY CONSERVATION, PLANNING AND ZONING COMMITTEE

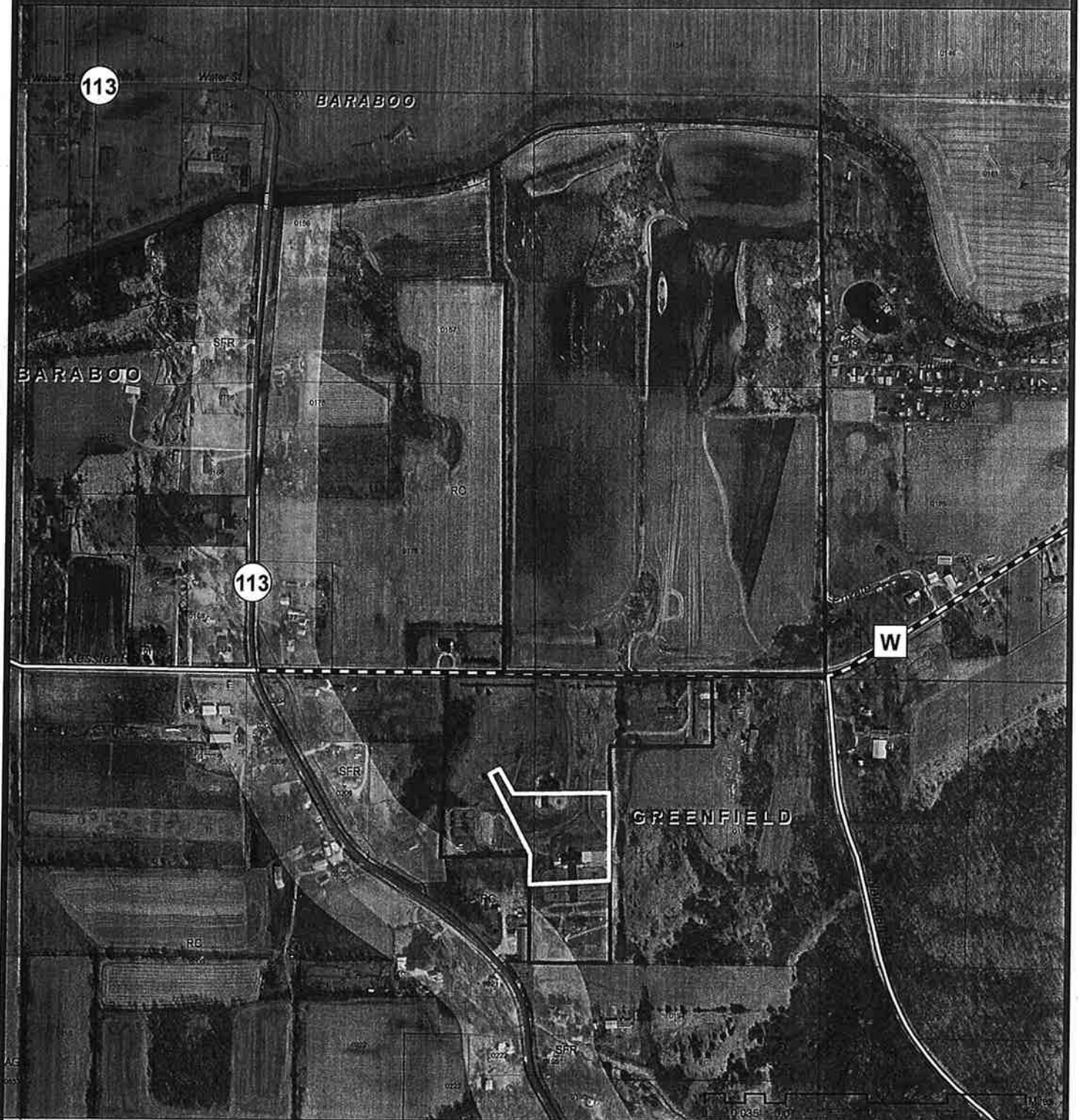
BY: BRIAN SIMMERT  
Sauk County Department of Planning and Zoning  
505 Broadway Street  
Sauk County West Square Building  
Baraboo, WI 53913

To be published June 12, 2014 and June 19, 2014

For office use only: Pet. No. 8-2014

If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3285 or TDD 608-355-3490.

# Gillette, Rezone and CUP Petition 8-2014



## Legend

### Road Centerline

Layer Type
Interstate
Excluded
State
County
Local

### Sauk Soils

Agriculture Soils
Class I Soils
Class II and III Soils

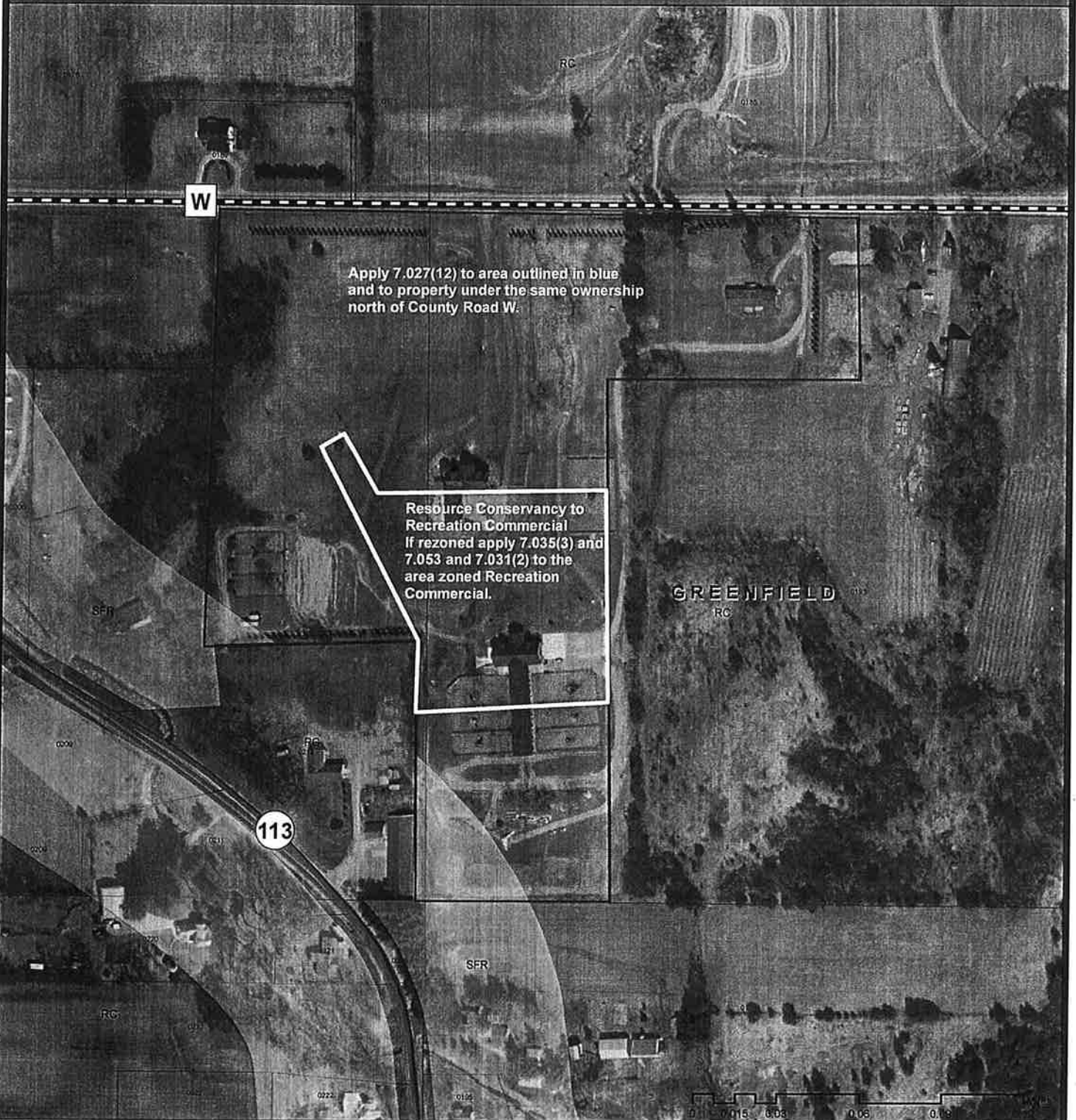
### Zoning

AG	RC35
COM	RCOM
EA	RUC
IND	SFR
MFR	



THIS INFORMATION IS PROVIDED AS A SERVICE TO THE PUBLIC. IT IS NOT A GUARANTEE OF ANY KIND. THE USER ASSUMES ALL LIABILITY FOR ANY LOSS OR DAMAGE, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING OUT OF THE USE OF THIS INFORMATION.

# Gillette, Rezone and CUP Petition 8-2014



**Legend**

**Road Centerline**

**Layer Type**

- Interstate
- Federal
- State
- County
- Town

**Sauk Soils**

**Agriculture Soils**

- Class I Soils
- Class II and III Soils

**Zoning**

- |     |      |
|-----|------|
| AG  | RC35 |
| COM | RCOM |
| EA  | RUC  |
| IND | SFR  |
| MFR |      |



PLAN NUMBERED MAPS: MAP 100-0001  
Sauk County does not intend to be bound by the contents of this map unless it is specifically adopted by resolution of the Board of Supervisors. Any use of this map is subject to the terms and conditions of the license.



**Staff Report**  
**Conservation, Planning, and Zoning Committee**  
**Daniel Gillette aka Wild Rose Ranch, property owner**  
**Rezone Petition 8-2014**

*Hearing Date: June 24, 2014*

**Applicant:**

Daniel Gillette & Michelle Gillette, aka  
Wild Rose Ranch, LLC

**Staff:**

Caitlin Shanahan, CPZ  
355-3245 x 3435  
[cshanahan@co.sauk.wi.us](mailto:cshanahan@co.sauk.wi.us)

**Current Zone:**

Resource Conservancy

**Proposed Zone:**

Recreation Commercial

**Relevant Plans:**

Town of Greenfield Comprehensive  
Sauk County Comprehensive Plan

**Area to be Rezoned:**

4.01 acres

**Applicable Zoning Regulations:**

7.018 Recreation Commercial Zoning  
District

**Notification:**

(by U.S. mail, except newspaper)  
June 3, 2014: Newspaper  
June 3, 2014: CPZ Committee  
June 3, 2014: Town Clerk  
June 3, 2014: Neighboring  
Landowners

**Town Board Recommendation:**

Approval, June 10, 2014

**Exhibits:**

- A. Map of area to be rezoned (cover)
- B. Summarized Business Plan  
submitted by applicant (Appx. A)
- C. Rezoning Application Site/Plot Plan  
submitted by applicant (Appx. B)

**Request**

Wild Rose Ranch, LLC, c/o Daniel & Michelle Gillette and hereafter referred to as 'property owner,' is requesting a rezone from a Resource Conservancy to a Recreation Commercial zoning district. Rezoning this parcel would allow the property owner to establish an event venue and children's equine training and education facility as conditional uses under the Recreation Commercial zoning district. A conditional use permit application has also been submitted by the property owner.

**Legal Description of Area**

A 4.01 acre parcel located in the NE $\frac{1}{4}$ -NW $\frac{1}{4}$  and the NW $\frac{1}{4}$ -NE $\frac{1}{4}$  of Section 7, T11N, R7E, Town of Greenfield, Sauk County, Wisconsin (See Exhibit C, Rezoning Application Site/Plot Plan submitted by applicant).

**Background**

The current property owners wish to use the property's existing 20-stall stable and gazebo in part for horse-related activities, such as children's equine education and local 4H club meetings, and in part for a ranch-themed event venue. In order for these uses to comply with the county zoning ordinance, a portion of the property would need to be rezoned to Recreation Commercial and granted a conditional use permit pursuant to Sections 7.035 (3) and 7.031(2) of the *Sauk County Zoning Ordinance*. The remaining portion of the property would also need to be granted a conditional use permit under 7.027 (12), Stable and equestrian facility. The proposed equine activities would primarily take place during the day, and would not be of large enough scale to cause any noticeable traffic, noise, or other disturbance. The proposed event venue would be targeted toward rural- or barn-themed weddings with a maximum capacity of 125-150 people. Wedding events would take place up to 3 weekends per month, totaling 10-15 per year, with operations ending at 11pm on Friday and Saturday evenings, and 8pm on Sunday evenings. After 9pm, music would only be allowed indoors. 37 parking spots would be provided on-site. The property owners plan to form relationships with local suppliers to provide catering, tables and chairs, entertainment, etc. for events.

**History**

**June 10, 2014.** The Town of Greenfield Board approved the rezoning.



## Adjacent Zoning and Land Uses

Direction	Zoning	Land Use
Property	Resource Conservancy	Residential
North	Resource Conservancy	Agriculture/Residential
South	Resource Conservancy	Residential
East	Resource Conservancy	Agriculture/Residential
West	Resource Conservancy	Residential

## Zoning Map Amendment Standards pursuant to 7.141(8)

*In its review and action on the application, the agency (CPZ Committee) shall make findings with respect to the following criteria:*

**Staff Note:** Staff recommends that the CPZ Committee review and respond to the following findings before making a recommendation on the rezoning petition.

- (a) *The proposed map amendment is consistent with the overall purpose and intent of this chapter (Sauk County Zoning Ordinance).*

**Staff comment:** Pursuant to Section 7.003 of the Sauk County Zoning Ordinance, the purpose of the ordinance is to protect the public health, safety, and welfare of Sauk County residents and the public, to plan for the future development of communities, and to further the purposes contained in Wis. Stat. §59.69(1). Rezoning the parcel in question from Resource Conservancy to Recreation Commercial meets the aforementioned standard and purpose.

- (b) *The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.*

**Staff comment:** The *Sauk County Farmland Preservation Plan* is not applicable in this situation, as the parcel is not zoned as Exclusive Agriculture. The proposed rezoning does not conflict with the goals and objectives outlined in the 2009 *Sauk County Comprehensive Plan*.

- (c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering this chapter as currently depicted has been observed.

**Staff comment:** No errors, inconsistencies, or administration problems have occurred since the initial ordinance adoption. Since the existing structures were built, the property has been conveyed to new owners. The current property owners have proposed plans for the adaptive reuse of these structures.

## Town of Greenfield Comprehensive Plan

The proposed rezone to Recreation Commercial appears to be consistent with the protection of existing agricultural, natural, and cultural resources as outlined in the *Town of Greenfield Comprehensive Plan*. The new horse-related and event venue uses will not require new construction, and are unlikely to generate disruptive amounts of traffic or noise. According to the most recent Average Annual Daily Traffic Counts (2002) from the Wisconsin Department of Transportation, this section of CTH W carries approximately 1100 vehicles each day, while Hwy 113 accommodates between 1400 and 1600; 37 additional vehicles (see Parking Area Schematic, Exhibit C) would thus represent about a 2-3% increase. The applicant's Summarized Business

Plan (Exhibit B) describes provisions for limiting the amount of noise generated by weekend events in the evening hours; similar provisions should also be considered to minimize light pollution, as discussed in Chapter IV of the *Town of Greenfield Comprehensive Plan* (Goal 12, Objective I). Given that the parcel is located in an Agricultural Preservation District as delineated by the plan, care should be taken to minimize conflict between the proposed uses and adjacent agricultural operations.

The proposed uses also further other goals of the *Town of Greenfield Comprehensive Plan*, such as providing agricultural education and outreach programs (Goal 6) through the creation of a children's equine training facility and a potential 4-H meeting space. A ranch-themed event venue also aligns with the plan's goals of encouraging economic development that supports low-impact tourism and preserves natural beauty, limiting new commercial developments to a modest size and scope, and capturing the economic value of Greenfield's rural and scenic character.

Finally, the *Town of Greenfield Comprehensive Plan* outlines specific criteria for the review developments requiring a change of existing zoning (Chapter III, Section E). This includes the submission of an impact statement, as well as requirements pertaining to agricultural uses, emergency vehicle access, and public service provision. The proposed rezoning will presumably need to meet these criteria in order to be fully compliant with the town comprehensive plan.

#### **Committee Action Options**

**Approve** Petition 8-2014, based on the facts of the request presented at the public hearing, the recommendation of the Town of Greenfield Board, and the proposed rezone's consistency with the goals and requirements of the *Town of Greenfield Comprehensive Plan* as well as the standards and findings for rezoning pursuant to 7.141(8).

**Disapprove** Petition 8-2014, based on the facts of the request presented at the public hearing and that the rezone does not meet the standards and findings for rezoning pursuant to 7.141(8).

**Modify and Approve** Petition 8-2014. Not recommended.

#### **Staff Recommendation**

Staff recommends that the CPZ Committee approve Petition 8-2014.

## APPENDIX A

### Wild Rose Ranch LLC Summarized Business Plan for utilizing existing 20 Stall Stable building

Location: E12311 County rd W, Baraboo 53913.

Parcel #: 0193-1000,0202-00000

This plan describes the proposed uses for an existing 20 stall stable building built approximately 2009. The facility has 6 indoor horse stalls, 14 outdoor stalls, and 6 outdoor fenced paddocks. The 3800 sq ft indoor space includes a 600 sq ft lobby and 2200 sq ft common area, a bathroom, utility room and 2 other 180 sq ft rooms that can be used for a variety of purposes(storage, meetings, etc.) The facility has gas heat including in floor radiant heat and has 10 exit doors and 3 overhead doors. The facility has its own septic system, and separate electric and gas metering. There is an adjacent gravel parking area, as well as overflow parking on a 4 acre surrounding grassed area.

The plan to utilize this space has several components. Some are revenue bearing, some are not. These no revenue uses are an attempt to compliment the revenue bearing portion of this plan, and make this property accessible in a positive manner for the local community to share in a love and interest in animals.

This plan only uses existing facilities and there are **no plans for additional facilities** with any of these activities. The onsite private road from CTY Rd W to the stable facility was upgraded in the fall of 2013 and uses the driveway that enters to our home and then veers to the east and along the eastern most lot line. It follows a wooded area and a corn field and is not adjacent to any residential homes.

4 ideas are being planned and developed and are in various stages.

#### 1. Horse Rescue

This part of the plan is still being developed. There seems to be a need to house horses that are in local humane shelters and/or which have been abandoned or mistreated. We don't intend to have more than 5-6 of our own horses on the property which leaves us the opportunity to utilize empty stalls and help local efforts with these animals. This plan, if developed, would not add any noticeable traffic, noise or disturbance to surrounding neighbors. It would not require any additional parking or facilities. The effort would blend in to what we are already doing day to day with our own animals and would not require any changes or additions to the facility/property. This would be a non revenue bearing effort and would take place year round.

#### 2. Children's equine training and education

This part of the plan is also in development. This idea stems from our own 8 yr old daughters past summer experiences spending her days at a horse facility working and taking care of the horses. It's a wonderful way for kids to spend a summer day. Activities would include tending to daily horse needs in

and around the horse barn. This would be limited to 5-6 kids and be a 3-4 day a week activity. This plan, if developed, would not add any noticeable traffic, noise or disturbance to surrounding neighbors. It would not require any additional parking or facilities. It's planned to be non revenue bearing but could develop into a revenue bearing business in time. It would be a summer only activity, held during the day light hours.

### **3. Donated space for local 4H clubs**

We are currently looking into meeting space needs for 4H events. At this time we haven't determined if there is a need. If there is we would like to make our indoor stable space available for 4H club meetings. We don't anticipate that this would involve large groups and wouldn't contribute to traffic or additional noise for neighbors. Current parking setup would be adequate and this activity would not require any changes to, or additional facilities.

### **4. Ranch Themed event Venue**

#### **OVERVIEW**

Our plan to utilize this property for ranch themed weddings and other events is the most encompassing of the existing facilities out of the 4 plans that we are developing. Themed weddings, especially those that revolve around rural, barn based settings, have become extremely popular. Most are booked out over a year and the demand is strong. Our focus would be on these events due to their popularity, but this space would lend itself to other events also; showers, small corporate events, etc. Our focus for planning purposes is on weddings as we see this as the most demanding on the facilities, in terms of head counts and traffic.

Our intent is to utilize an existing hill top gazebo with expansive, panoramic views of the Baraboo river valley as a spot for small wedding ceremonies. The stable would then be used for an after ceremony gathering space and dance hall. Bands and tents would be set up outside during good weather for additional space. Talks are ongoing with local providers of horses that would be used for carriage rides on the property. We will also utilize other local vendors for food, drinks, tables/chairs, flowers. We won't be applying for a liquor license for this operation at this time.

#### **BACKGROUND**

Themed weddings, especially those that revolve around rural, barn based settings, have become extremely popular. Most are booked out over a year and the demand is strong. Wisconsin has over 20 places that now offer these types of events. They are taking place all over the country as well.

#### **DETAILS**

A typical weekend event may (or may not) include a Friday night event, centered on a fire-pit style dinner and a short horse ride/carriage ride around the property. It might be a simpler gathering in the stable in the lobby bar area. This would be for a smaller group(10-30), mostly family, and would be similar to a traditional rehearsal dinner. Saturday (and possible Sunday) events would entail the wedding ceremonies and attract larger groups (50-100 people, 125-150 max). These events would primarily take place in the afternoon and go into the evening.



We are anticipating that these events may have an appeal year round, but for planning purposes we are focused on the late spring season thru the early fall as the primary period of time that these events would take place. Events outside of this time period would be indoors, quieter, and smaller groups. Our plan includes up to 3 weekend events per month. (We would consider one event taking up one weekend). Smaller events(corporate, parties) could be scheduled during the week but would be atypical to what we would anticipate as being the primary focus.

**Maximum** attendance for the weddings would be somewhere in the 125-150 range. We expect, given the intimacy and size of the facility the average group would be much smaller. Temporary portable toilet facilities would be brought in for events as needed until extra restrooms can be added to the stable. There would be no parking allowed on local roads and event rules would indicate this.

All tasks related to the events would be contracted out. This includes food/liquor catering, Chair/table, decoration rentals, floral arrangements, cakes, etc. Our intent is to provide the space only and the event itself will be managed/setup by the group that has leased the space. We will not hire any employees for this purpose. We do intend to work with a large group of local merchants which provide these services.

The focus and intent of this effort is to create an attractive, casual, rural, ranch ambience to these events, especially the weddings. Its anticipated that horses will be included in these events, ranging from simply being a backdrop as they graze in a pasture, to bringing a bride into a ceremony in a horse drawn carriage. The effort is all about creating a ranch environment centered on horses and the natural beauty of the Baraboo Valley for these events to take place in.

Anticipated hours of operation: (will be determined in final discussions with the Town Board)

Friday 5-11

Saturday 11-11

Sunday 11-8

**Music indoors after 9 pm.**

Other days on occasion, but within normal working/waking hours, and never past 11pm.

It's important to note that these events are on an occasional basis only. They will not take place on a daily or regular basis. Anticipated number of larger events per could range from 10-15/year.

Anticipated list of LOCAL Suppliers:

<http://www.buckysportabletoilets.com/pinnacle.html>) luxury portable restrooms

[www.mcfarlanes.net](http://www.mcfarlanes.net) tables/chairs/etc

Neatos bakery

Elite catering

Vintage Port

Best western Baraboo Inn, Gollmar Guest House- bed/breakfast, Pinehaven Bed and Breakfast

Nails By Kim- hair/makeup

Sweet Melissa's Makeup Station

Especially Hers- Bridal shop/tuxedos

Elite Catering

TJs catering

Devos DJ service  
Amber Moon Florist  
Celebrate- Party supplies

#### OTHER CONSIDERATIONS

It's worthwhile to note that we have the same incentives and concerns that local authorities may have in regards to this project. This property is in fact our home. We bought it intentionally for its location, its openness and its peacefulness. We relocated from Madison intentionally to be in this environment for all that it offers; its natural beauty and its unique character.

We recognize these events need to be managed and controlled in regards to traffic, noise, lightning, etc. We have a vested interest in doing so as these events will take place in our backyard. We are conscious of this, as well as being aware of any potential disruption to neighboring properties. These concerns are being factored into our plans such as where bands/DJ's would be set up, when doors would be closed to contain inside noise, and where traffic flow is handled.

In discussions so far, The Greenfield Town Board unanimously supports our plan, given we are open to a certain sized area to be rezoned and certain conditions are met with the CUP.

Between the town board and the planning commission, votes in total were 9-1 in favor of this plan. The one vote against happens to be a neighbor that's on the PC. Even though we asked all members at PC meetings to express concerns so they could be addressed, this member of the PC stated NONE thru the process. But then voted no anyway, without explanation. I think its important to note that this same member, during the same meeting, voted In FAVOR of a VERY similar proposal which is proposed farther down CTY Rd W. This appears to be case of "not in my back yard" as there is no consistency to his voting. This member lives almost ¼ mile from the proposed facility, thru a block of woods and at a different level of topography. Sound and any unreasonable level will NOT be an issue. He also lives at the corner of a busy Cty rd(W) and busier State hwy(113), both which create a significant amount of traffic noise day and night, based on our observations.

Most immediate neighbors have been contacted to date and the plan has been discussed with them. We've had very positive feedback from everyone we've talked to. If there are concerns from some, they have not been expressed to us so far, including the neighbor who is on the PC.

# Rezoning Application Site / Plot Plan

PORTIONS OF SAUK COUNTY TAX PARCELS  
018-0193-10000 AND 018-0202-00000

LOCATED IN  
THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  AND THE NW $\frac{1}{4}$ -NE $\frac{1}{4}$ ,  
SECTION 7, TOWN 11 NORTH, RANGE 7 EAST,  
TOWN OF GREENFIELD, SAUK COUNTY, WISCONSIN

PREPARED FOR:

DAN GILLETTE  
E12311 COUNTY ROAD "W"  
BARABOO, WISCONSIN 53913

## DESCRIPTION OF LANDS TO BE RE-ZONED:

A PARCEL OF LAND CONTAINING PORTIONS OF SAUK COUNTY TAX PARCELS 018-0193-10000 AND 018-0202-00000, BEING LOCATED IN THE NE $\frac{1}{4}$ -NW $\frac{1}{4}$  AND THE NW $\frac{1}{4}$ -NE $\frac{1}{4}$  OF SECTION 7, TOWN 11 NORTH, RANGE 7 EAST, TOWN OF GREENFIELD, SAUK COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH  $\frac{1}{4}$  CORNER OF SECTION 7, TOWN 11 NORTH, RANGE 7 EAST; THENCE S 19°12'03" W, A DISTANCE OF 441.26 FEET TO THE POINT OF BEGINNING;

THENCE S 24°43'47" E, A DISTANCE OF 136.03 FEET;

THENCE N 89°13'55" E, A DISTANCE OF 428.90 FEET TO THE WEST LINE OF SAUK COUNTY CERTIFIED SURVEY MAP 4805;

THENCE S 00°12'53" E, A DISTANCE OF 407.13 FEET ALONG SAID WEST LINE;

THENCE S 87°07'59" W, A DISTANCE OF 358.88 FEET ALONG A PADDOCK FENCE AND THE EXTENSIONS THEREOF TO THE EASTERN BOUNDARY OF SAUK COUNTY TAX PARCEL 018-0212-0000;

THENCE N 02°05'51" W, A DISTANCE OF 140.06 FEET ALONG SAID EASTERN BOUNDARY;

THENCE N 24°43'47" W, A DISTANCE OF 417.73 FEET;

THENCE N 65°16'13" E, A DISTANCE OF 56.16 FEET TO THE POINT OF BEGINNING.

DESCRIBED PARCEL OF LAND CONTAINS 174,690 SQUARE FEET OR 4.01 ACRES OF LAND.

END OF DESCRIPTION.

AS GIVEN MAY 20TH, 2014 BY:



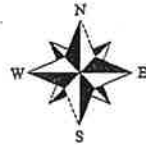
The Excelsior Group, LLC  
Surveying & Land Planning

Matthew M Filus, Professional Surveyor

cellular: (608) 381-6882 • office: (608) 356-4131 • facsimile: (866) 848-3055  
e-mail: mfilus@eg-wi.com • www.eg-wi.com

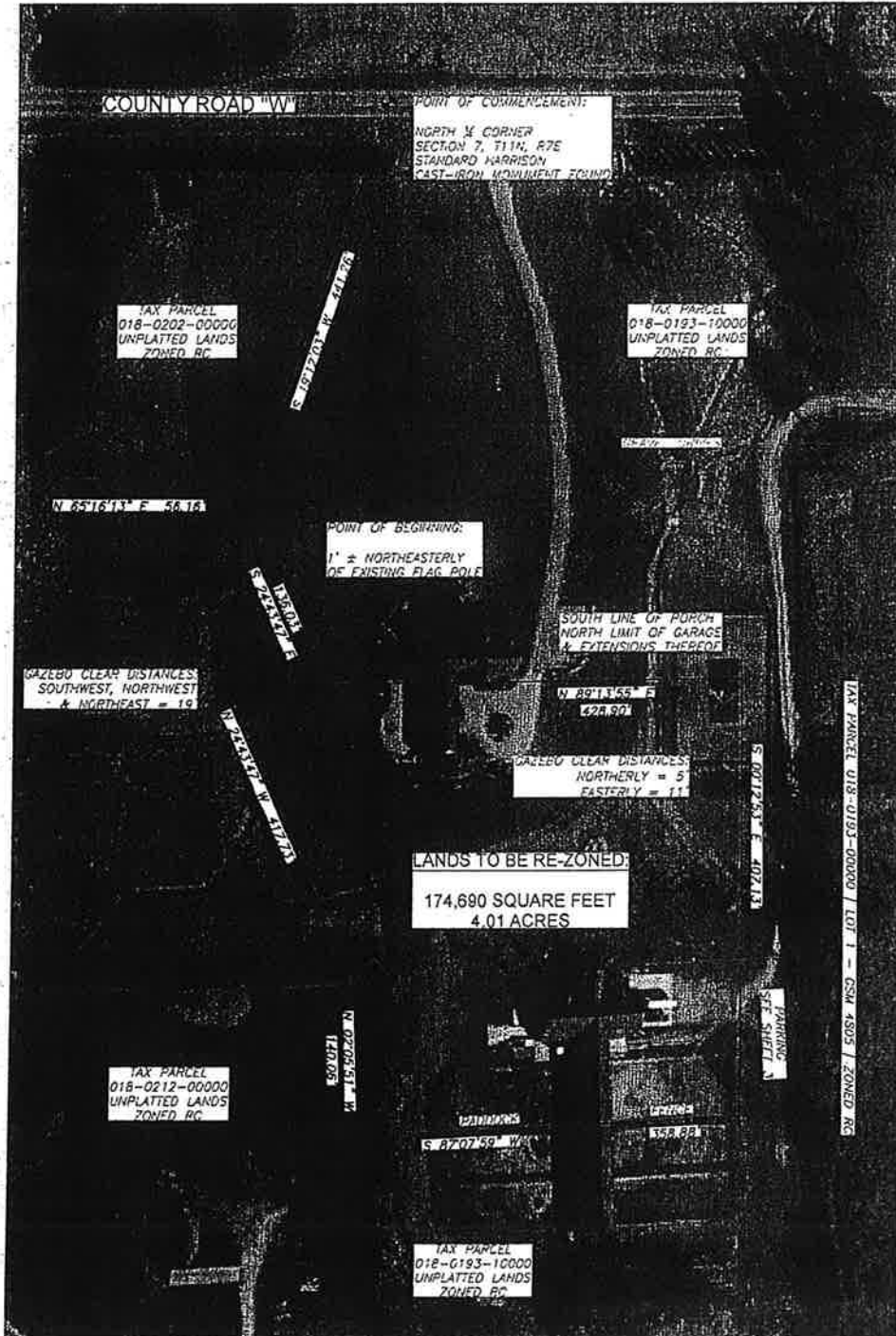
710 north webb avenue • suite 700 • reedsburg, wisconsin 53959

# Rezoning Application Site / Plot Plan



BEARINGS SHOWN UPON THIS EXHIBIT ARE REFERENCED TO THE  
WISCONSIN COORDINATE REFERENCE SYSTEM (WISCRS) FOR SAUK COUNTY,  
NORTH AMERICAN DATUM OF 1983 (NAD83), 1997 ADJUSTMENT

GRAPHIC SCALE  
1" = 100 FEET HORIZONTALLY



# Rezoning Application Site / Plot Plan



BEARINGS SHOWN UPON THIS EXHIBIT ARE REFERENCED TO THE  
WISCONSIN COORDINATE REFERENCE SYSTEM (WICRS) FOR SAUK COUNTY,  
NORTH AMERICAN DATUM OF 1983 (NAD83), 1997 ADJUSTMENT

GRAPHIC SCALE  
1" = 100 FEET HORIZONTALLY



COUNTY ROAD "W"

POINT OF COMMENCEMENT:

NORTH ¼ CORNER  
SECTION 7, T11N, R7E  
STANDARD HARRISON  
CAST-IRON MONUMENT FOUND

TAX PARCEL  
012-0202-00000  
UNPLATTED LANDS  
ZONED RC

TAX PARCEL  
018-0193-10000  
UNPLATTED LANDS  
ZONED RC

N 65°16'13" E 56.16'

POINT OF BEGINNING:  
1' ± NORTHEASTERLY  
OF EXISTING FLAG POLE

SOUTH LINE OF PORCH  
NORTH LIMIT OF GARAGE  
& EXTENSIONS THEREOF

GAZEBO CLEAR DISTANCES:  
SOUTHWEST, NORTHWEST  
& NORTHEAST = 19'

GAZEBO CLEAR DISTANCES:  
NORTHERLY = 5'  
EASTERLY = 11'

LANDS TO BE RE-ZONED:

174,690 SQUARE FEET  
4.01 ACRES

TAX PARCEL  
018-0212-00000  
UNPLATTED LANDS  
ZONED RC

TAX PARCEL 018-0193-00000 / LOT 1 - CSM 4805 / ZONED RC

S 00°12'53" E 407.13'

N 89°13'55" E  
428.90'

N 02°05'51" W  
140.06'

Paddock  
S 87°07'59" W

FENCE  
358.88'

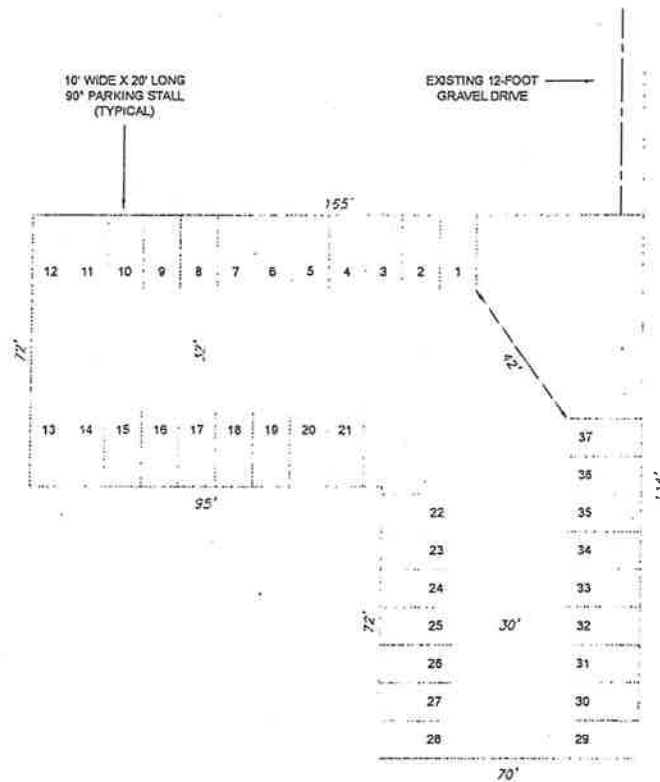
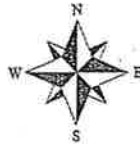
TAX PARCEL  
018-0193-10000  
UNPLATTED LANDS  
ZONED RC

PARKING  
SEE SHEET 3

# Rezoning Application Site / Plot Plan

## Parking Area Schematic

GRAPHIC SCALE  
1" = 30 FEET HORIZONTALLY



ORDINANCE NO. 6-2014

**PETITION 10-2014. APPROVING THE REZONING OF LANDS IN THE TOWN OF BARABOO FROM A COMMERCIAL TO AN AGRICULTURE ZONING DISTRICT FILED UPON DEUTSCHE NATIONAL TRUST, PROPERTY OWNER, JAKE WILM, AGENT.**

**WHEREAS**, a public hearing was held by the Conservation, Planning, and Zoning Committee upon petition 10-2014 as filed by Deutsche National Trust, property owner, for a change in the zoning of certain lands from a Commercial to an Agriculture Zoning District; and

**WHEREAS**, the purpose of the request is to permit the use of a residential dwelling as a single family home; and

**WHEREAS**, the Town of Baraboo Town Board has approved the rezone request; and

**WHEREAS**, the Conservation, Planning, and Zoning Committee reviewed and discussed the request as described in petition 10-2014; and

**WHEREAS**, your Committee, based upon the facts of the request and public testimony heard at the public hearing on June 24, 2014, recommended to the Sauk County Board of Supervisors that the petition be approved.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more specifically described in petition 10-2014, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

For consideration by the Sauk County Board of Supervisors on July 15, 2014.

Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOHN DIETZ

  
NATHAN JOHNSON

  
ERIC PETERSON

  
DENNIS POLIVKA

483  
Fiscal Note: No Impact  
MIS Note: No Impact

OFFICE OF  
SAUK COUNTY CONSERVATION, PLANNING AND ZONING  
SAUK COUNTY WEST SQUARE BUILDING  
505 BROADWAY  
BARABOO, WI 53913  
Telephone: (608) 355-3285

**NOTICE**

PLEASE TAKE NOTICE, that the Conservation, Planning, and Zoning Committee of the Sauk County Board of Supervisors will hold a public hearing on June 24, 2014, at 10:00 a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 10-2014 Rezone. A petition to rezone certain lands in the Town of Baraboo, County of Sauk, Wisconsin, from a Commercial to an Agriculture zoning district. Lands are owned by Deutsche National Trust.  
  
Lands to be affected by the proposed rezone are located in Section 21, T12N, R6E, Town of Baraboo, Sauk County, Wisconsin and further described in Petition 10-2014. Said area to be rezoned contains 2.66 acres more or less.
- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. The proposed agricultural rezone will permit the use of a residential dwelling as a single family home.
- B. Any person desiring more information may contact the Sauk County Conservation, Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3245).

Date: June 6, 2014

SAUK COUNTY CONSERVATION, PLANNING AND ZONING COMMITTEE

BY: BRIAN SIMMERT  
Sauk County Department of Planning and Zoning  
505 Broadway Street  
Sauk County West Square Building  
Baraboo, WI 53913

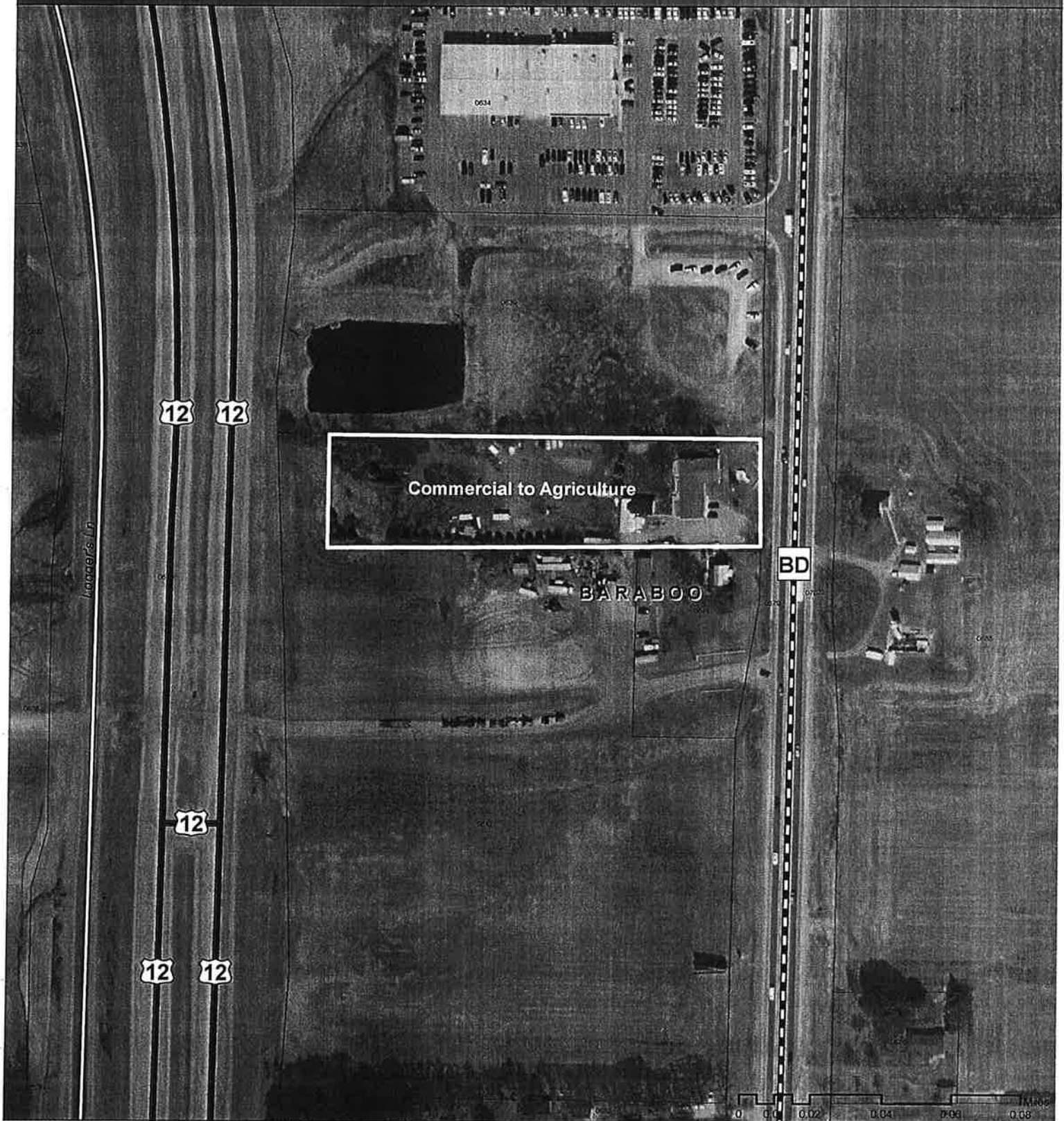
To be published June 12, 2014 and June 19, 2014

For office use only: Pet. No. 10-2014

If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3285 or TDD 608-355-3490.



# Deutsche National Trust, Rezone Petition 10-2014



**Legend**

<b>Road Centerline</b>	<b>Sauk Soils</b>	<b>Zoning</b>
<b>Layer Type</b>	<b>Agriculture Soils</b>	
Interstate	Class I Soils	AG
Federal	Class II and III Soils	COM
State		EA
County		IND
Other		MFR

RC35
RCDM
RUC
SFR

157

FOR INFORMATIONAL PURPOSES ONLY  
This County does not claim to be a surveyor.  
It is the responsibility of the user to verify the accuracy of the data presented herein and to use it only for informational purposes.  
The County is not responsible for any errors or omissions in this document.

**Sauk County**  
*Wisconsin's Heartland*



**Staff Report**  
**Conservation, Planning, and Zoning Committee**  
**Deutsche National Trust**  
**Rezone Petition 10-2014**

*Hearing Date: June 24, 2014*

**Applicant:**

Jake Wilm

**Staff:**

Brian Simmert, CPZ

355-4834

[bsimmert@co.sauk.wi.us](mailto:bsimmert@co.sauk.wi.us)

**Current Zone:**

Commercial

**Proposed Zone:**

Agriculture (General)

**Relevant Plans:**

Town of Westfield Comprehensive  
Sauk County Farmland Preservation

**Lot Size/Area to be Rezoned:**

2.5 acres

**Applicable Zoning Regulations:**

7.013 Agriculture Zoning District

**Notification:**

(by U.S. mail, except newspaper)

June 4, 2014: CPZ Committee

June 12, 2014: Newspaper

June 6, 2014: Town Clerk

June 6, 2014: Neighboring  
Landowners

**Town Board Recommendation:**

Approval, June 9, 2014

**Exhibits:**

- A. Map of area to be rezoned (cover)
- B. Town of Baraboo Farmland  
Preservation Map

**Request**

Deutsche National Trust, hereafter referred to as 'property owner,' is requesting a rezone from a Commercial to an Agricultural zoning district. The purpose of the rezone request is to allow Jake Wilm, the applicant, to occupy the existing residence without also engaging in a commercial operation.

**Legal Description of Area**

A parcel located in the SE ¼ - NE ¼, Section 21, T12N, R6E, Township of Baraboo, Sauk County, Wisconsin. Also described as CSM 582 Lot 1.

**Background**

The property was originally rezoned from Resource Conservancy (RC-35) to Commercial in May 2009 when it was under the ownership of Kenneth & Karen Hurtig, who sold fencing and sharpened saw blades from their home. The property, consisting of a home and several sheds, went into foreclosure in December of 2013 and was acquired by Deutsche National Trust. The applicant, Jake Wilm, would like to purchase this property with the intent of inhabiting the existing home.

**History**

**May 9, 2009.** Zoning change from RC-35 to Commercial was authorized by the Sauk County Board of Supervisors (ordinance #61-2009).

**June 9, 2014.** The Town of Baraboo approved the rezoning from Commercial to Agriculture.

**Adjacent Zoning and Land Uses (also shown in Exhibit B)**

Direction	Zoning	Land Use
Property	Commercial	Home and sheds
North	Commercial	Car dealership
South	Commercial, Resource Conservancy	Farming, homes
East	Resource Conservancy	Farming
West	Resource Conservancy	Farming

**Zoning Map Amendment Standards pursuant to 7.141(8)**

*In its review and action on the application, the agency (CPZ Committee) shall make findings with respect to the following criteria:*

**Staff Note:** Staff recommends that the CPZ Committee review and respond to the following findings before making a recommendation on the rezoning petition.

*(a) The proposed map amendment is consistent with the overall purpose and intent of this chapter (Sauk County Zoning Ordinance).*

**Staff comment:** Pursuant to Section 7.003 of the Sauk County Zoning Ordinance, the purpose of the ordinance is to protect the public health, safety, and welfare of Sauk County residents and the public, to plan for future the future development of communities, and to further the purposes contained in Wis. Stat. §59.69(1). Rezoning the parcel in question from Commercial to Agriculture meets the aforementioned standard and purpose.

*(b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.*

**Staff comment:** The proposed rezoning does not conflict with the goals and objectives outlined in the 2009 *Sauk County Comprehensive Plan*.

According to the Town of Baraboo Farmland Preservation Map in the *Sauk County Farmland Preservation Plan*, the parcel is surrounded by parcels denoted as Unincorporated Development and Transition Areas (Exhibit B). Unincorporated Development Areas are parcels designated for rural, non-agriculture related development, such as rural neighborhoods. Transition Areas are parcels that have been identified as development areas that may be annexed and/or developed within the next fifteen years. Rezoning the parcel in question to allow residential use is consistent with these designations.

*(c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering this chapter as currently depicted has been observed.*

**Staff comment:** Since the property was last zoned as Commercial to reflect its use for a fencing and blade sharpening business, it has come under new ownership. An Agriculture zoning classification is more appropriate for the use proposed by the current applicant, which is to live on the property without engaging in commercial activities.

### **Town of Baraboo Comprehensive Plan**

The property was originally zoned from Resource Conservation (RC-35) to Commercial in 2009 because a Commercial zoning classification complied with the Town Comprehensive Plan's *Land Use Plan Map*, which designated lands along USH 12 for future commercial development.

Currently, the adjacent parcels are zoned as either Commercial or Resource Conservancy and support primarily agricultural and residential uses, in addition to a car dealership located on the parcel directly to the north. Although the parcel will not be put into agricultural use, rezoning the parcel to Agriculture would align with both these uses and the Town Comprehensive Plan's Economic Development goal of respecting Baraboo's rural character. If commercial activity is desired on this parcel in the future, returning the parcel to a Commercial district would still be allowable under the Town's plan.

### **Committee Action Options**

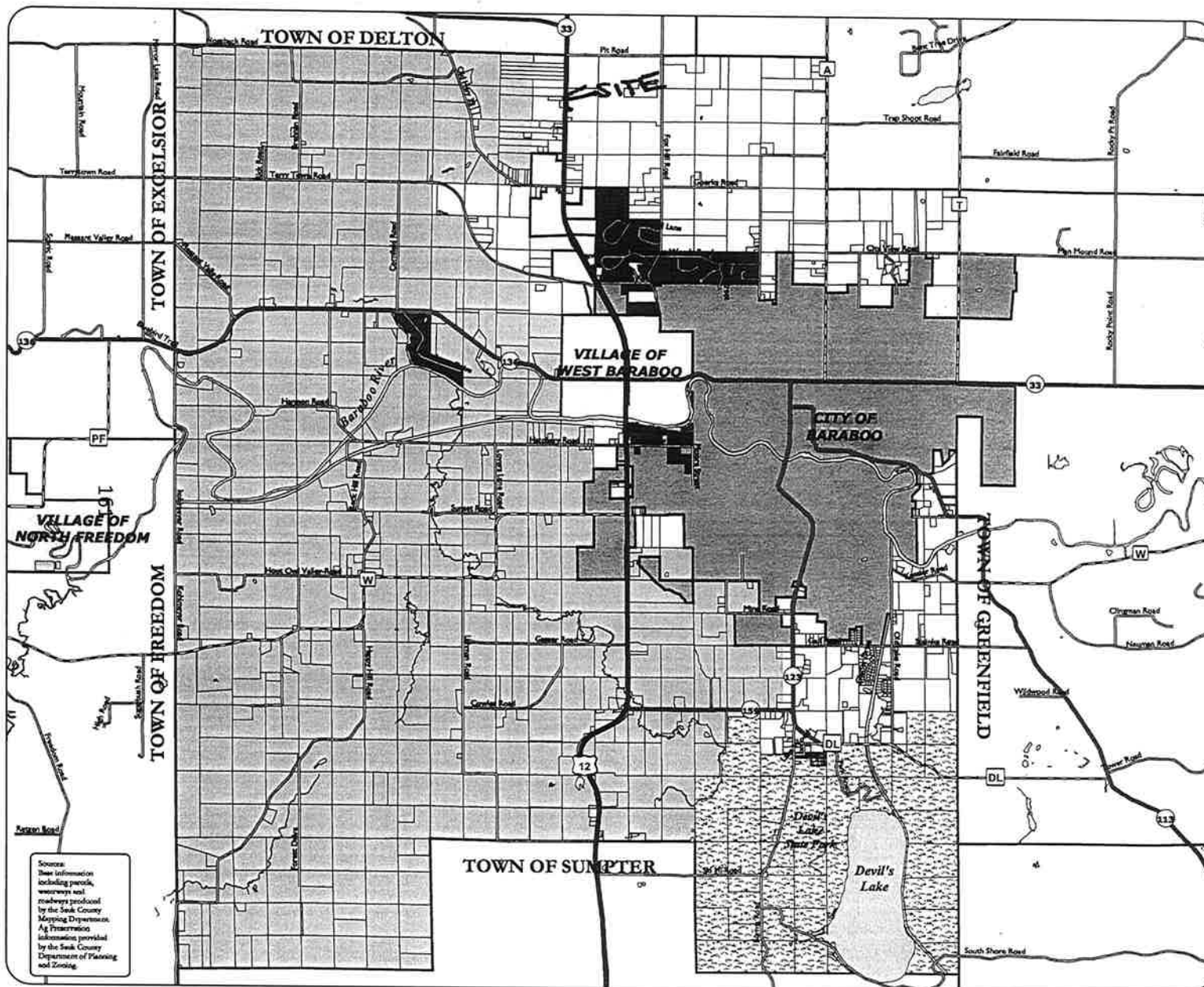
**Approve** Petition 10-2014, based on the facts presented at the public hearing, the Town of Baraboo's recommendation of approval, and the proposed rezone's apparent consistency with surrounding land uses, the *Town of Baraboo Comprehensive Plan*, and the standards and findings pursuant to 7.141(8).

**Disapprove** Petition 10-2014, based on the facts presented at the public hearing and the proposed rezone's failure to meet the standards and findings pursuant to 7.141(8).

**Modify and Approve** Petition 10-2014. Not recommended.

### **Staff Recommendation**

Staff recommends that the CPZ Committee approve Petition 10-2014.



## Town of Baraboo Ag Preservation Plan Map









### Ag Preservation Plan Map- 2005

#### Legend

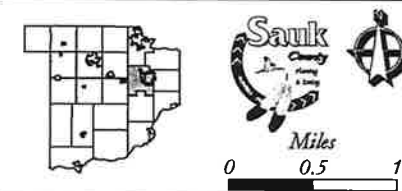
#### Ag Preservation Plan

-  Development Area
-  Transition Area
-  Preservation Area

#### General

-  Interstate Highway
-  United States Highway
-  State Highway
-  County Highway
-  Town Road
-  State Park
-  Parcel Boundaries
-  Town Border

Source:  
Base information  
including parcels,  
waterways and  
roadways produced  
by the Sauk County  
Mapping Department.  
Ag Preservation  
information provided  
by the Sauk County  
Department of Planning  
and Zoning.



RESOLUTION NO 65-14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT  
FOR THE PATRICK ANDERSON PROPERTY PURSUANT TO THE  
IMPLEMENTATION AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT  
OF TRANSPORTATION AND SAUK COUNTY**

**WHEREAS**, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service(NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

**WHEREAS**, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

**WHEREAS**, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

**WHEREAS**, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement attached hereto as an Appendix is hereby Approved.

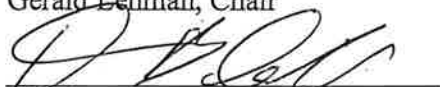
RESOLUTION NO. 65-14  
Page 2


For consideration by the Sauk County Board of Supervisors on July 15, 2014.

Respectfully submitted,


Conservation, Planning and Zoning Committee

  
Gerald Lehman, Chair

  
Dennis Polivka, Secretary

  
Nathan Johnson

  
Judy Ashford, Vice Chair

  
John Dietz

  
Eric Peterson

**Fiscal Note:** The easement purchase price of \$10,500 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds. Available County funds total \$142,032.

**MIS Note:** No Impact.

KPB



RESOLUTION NO. 66 2014

APPROVING AN AMENDMENT TO THE TOWN OF DELTON ZONING ORDINANCE TO REZONE LAND IN THE TOWN OF DELTON FROM AN AGRICULTURE TO A SINGLE FAMILY RESIDENTIAL ZONING DISTRICT.

**WHEREAS**, the Town of Delton has been granted the authority to exercise village powers under Wis Stat. § 60.10(2)(c); and

**WHEREAS**, the Town Board of the Town of Delton amended the Town of Delton Zoning Ordinance on November 12, 2013 to rezone parcel 008-0972-00000 and 008-0979-00000 from an agriculture to a single family residential zoning district.

**WHEREAS**, the Town of Delton Zoning Ordinance as amended is referenced under Appendix A of this Resolution; and

**WHEREAS**, Wis Stat. § 60.62(3) states that no zoning ordinance or amendment to a zoning ordinance may be adopted unless approved by the county board; and

**WHEREAS**, a public meeting was held by the Sauk County Conservation, Planning, and Zoning Committee on July 10, 2014, as requested by the Town of Delton, to consider the amendment to the Town of Delton Zoning Ordinance as referenced in Appendix A; and

**WHEREAS**, your Committee, based upon the facts of the request, does recommend that the Town of Delton Zoning Ordinance, as referenced in Appendix A, be granted.


**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that Town of Delton Zoning Ordinance as referenced in Appendix A, be Approved.

For consideration by the Sauk County Board of Supervisors on July 15, 2014.


Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, CHAIR


  
JUDY ASHFORD

  
JOHN DIETZ

  
NATHAN JOHNSON

  
ERIC PETERSON

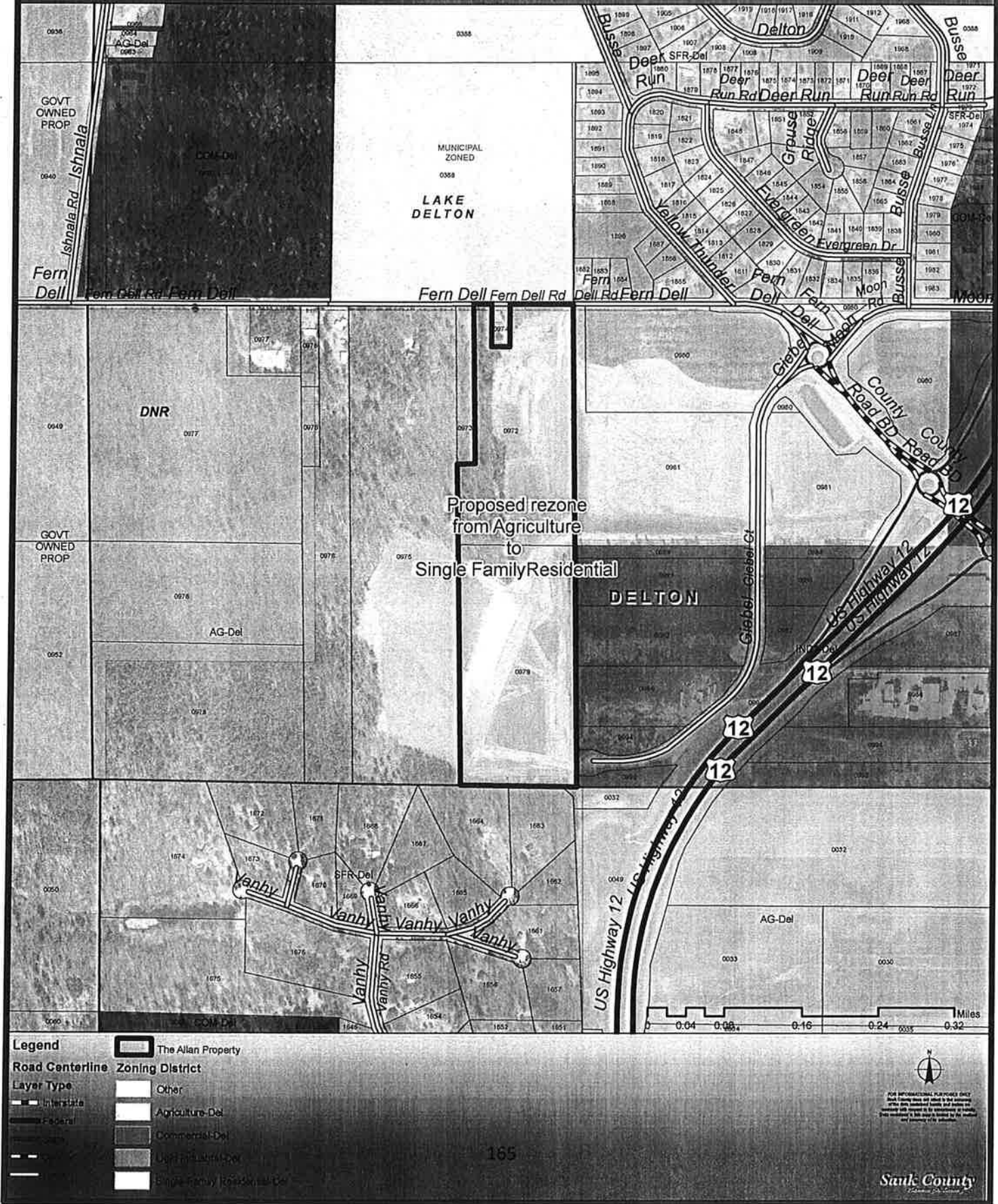
  
DENNIS POLIVKA

  
Fiscal note: no impact

MIS note: no impact



Ho-Chunk 'Allan Property' Rezone - APPENDIX A



RESOLUTION NO. 67 - 2014

**AMENDING THE RULES OF THE SAUK COUNTY BOARD OF SUPERVISORS  
TO ADD ONE MEMBER TO THE CONSERVATION, PLANNING & ZONING  
COMMITTEE**

**WHEREAS**, the Conservation, Planning & Zoning Committee currently consists of seven members, one of whom is a citizen member appointed as required under Wis. Stat. § 92.06(1)(b)(2), but who is not permitted to vote on zoning matters; and,

**WHEREAS**, the inability of the citizen member to vote on zoning matters creates an even number on the committee in the consideration of zoning matters, and this situation recently led to a tie vote; and,

**WHEREAS**, at least one court has held that an applicant for a conditional use permit is entitled to an affirmative or negative vote, and that a tie vote is legally deficient as a matter of law, and while this case is not precedential, your undersigned committee believes that it is appropriate to have zoning matters considered by an odd number of members in order to avoid this situation, and decisions other than zoning coming before the committee simply fail in the event of a tie vote.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that Rule IX of the Rules of the Sauk County Board is hereby amended to change the number of committee members from 7 to 8, with all other provisions of the rule remaining unchanged.

For consideration by the Sauk County Board of Supervisors on July 15, 2014.

Respectfully submitted:

**EXECUTIVE & LEGISLATIVE COMMITTEE**

\_\_\_\_\_  
**MARTY KRUEGER, Chair**

\_\_\_\_\_  
**JOAN FORDHAM, Vice Chair**

\_\_\_\_\_  
**WALLY CZUPRYNKO**

\_\_\_\_\_  
**JOE FISH**

\_\_\_\_\_  
**DENNIS B. POLIVKA**

**FISCAL NOTE:** This resolution will result in unbudgeted additional per diem and mileage for an additional supervisor on the Conservation, Planning & Zoning Committee for the remainder of the 2014 budget year.

**MIS NOTE:** No MIS impact

KRB

RESOLUTION 68 - 14

**RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY \$4,995,000  
GENERAL OBLIGATION REFUNDING BONDS**

**WHEREAS**, it is in the best interest of Sauk County, Wisconsin (the "County") to redeem and refinance certain outstanding obligations of the County, specifically, the General Obligation Refunding Bonds, dated May 1, 2004, maturing in the years 2015 through 2017, and the General Obligation Promissory Notes, dated December 31, 2007, maturing in the years 2015 through 2017 (collectively, the "Outstanding Obligations");

**WHEREAS**, the County has \$2,000,000 of funds on hand which it intends to apply to payment of the Outstanding Obligations; and

**WHEREAS**, it is desirable to authorize the issuance of approximately \$4,995,000 in principal amount of general obligation refunding bonds to refund the balance of the Outstanding Obligations pursuant to Section 67.04 of the Wisconsin Statutes;

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Supervisors of Sauk County, Wisconsin, that:

1. The County shall borrow approximately \$4,995,000 by issuing its general obligation refunding bonds (the "Bonds") for the public purpose of refunding obligations of the County, including interest on them.

2. The County Board hereby authorizes and directs the officers of the County to take all actions necessary to negotiate the sale of the Bonds with Robert W. Baird & Co. Incorporated. At a subsequent meeting, the County Board shall take further action to approve the details of the Bonds and authorize the sale of the Bonds.

3. The County Clerk shall cause an Official Statement concerning this issue to be prepared by Robert W. Baird & Co. Incorporated. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

RESOLUTION 68 - 14 Resolution Providing for the Sale of Approximately  
\$4,995,000 General Obligation Refunding Bonds  
Page 2 of 2

For consideration by the Sauk County Board of Supervisors on July 15, 2014.

Respectfully Submitted,  
Sauk County Finance Committee

  
Tommy Lee Bychinski, Chairperson

  
Joan Fordham

  
Andrea Lombard

  
Wally Czuprynski

  
Martin F. Krueger

Adopted and recorded this 15th day of July, 2014.

\_\_\_\_\_  
Martin F. Krueger,  
Chairperson

ATTEST:

\_\_\_\_\_  
Rebecca A. DeMars  
County Clerk

(SEAL)

**RESOLUTION NO. 69 - 2014**

**RESCINDING RESOLUTION NO. 72-2013  
INVOLVING THE TAKING OF A TAX DEED ON PARCEL  
NUMBERS #038-0619-00000 & #038-0620-00000 AND MORE  
PARTICULARLY DESCRIBED BELOW**

**WHEREAS**, by Resolution No.72-2013, the Honorable Sauk County Board of Supervisors authorized the taking of a tax deed on parcel numbers #038-0619-00000 & #038-0620-00000; more particularly described below:

**#038-0619-00000**

S 28 T11N R3E N 8.5 RDS OF W 20RDS OF NW NW 1.06A  
(Formerly known as the Claude M & Ella M Box property)

**#038-0620-00000**

S 28-11-3 COM AT PT 81/2 RD S NW COR NW1/4NW1/4-E 20RDS-S 8RDS-W 20RDS-N  
8RDS TO POB 1.00A  
(Formerly known as the Claude M & Ella M Box property)

**WHEREAS**, Resolution No. 72-2013, dated October 15, 2013, was for tax certificates that remained unredeemed for the year 2008 and the expiration for taking of a tax deed on this tax year expired on May 7, 2013 per Wis. Stat. § 75.12(6).

**WHEREAS**, such error was discovered by the Sauk County Treasurer and corrective steps have been put in place. The first being rescinding of the tax deed recorded on October 16, 2013 as Document #1082934, in the Register of Deeds Office for Sauk County.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that so much of Resolution No. 72-2013 as it pertains to the above described parcels of real property located in the Town of Washington is hereby rescinded; and,

**BE IT FURTHER RESOLVED**, that the County Clerk shall be and hereby is authorized to sign documents effectuating and providing notice of rescission of said tax deed.

Resolution No. 69-2014, Rescinding Resolution No. 72-2013 Involving the Taking of a Tax Deed on Parcel Numbers #038-0619-00000 & #038-0620-00000 and More Particularly Described Below  
Page 2 of 2

For consideration by the Sauk County Board of Supervisors on July 15, 2014.

Respectfully submitted:


**PROPERTY & INSURANCE COMMITTEE**



SCOTT VON ASTEN, Chairperson



NATHAN S. JOHNSON



WILLIAM HAMBRECHT



GEORGE F. JOHNSON



JEFFREY GIEBEL

**FISCAL NOTE:** Costs incurred to process the properties through the Tax Deed process: 2 Legal Notice Publications in the amount of \$130.00; Certified Mailing in the amount of \$20.00 and Letter Search Fee in the amount of \$100.00. There is money available in the Treasurer's budget to cover these costs.

LRB

**MIS NOTE:** No impact.

RESOLUTION NO. 70 - 2014

**AUTHORIZING THE UNIVERSITY OF WISCONSIN BARABOO/SAUK COUNTY  
CAMPUS COMMISSION TO ENTER INTO A CONTRACT WITH A  
GENERAL CONTRACTOR FOR THE CONSTRUCTION OF A SCIENCE FACILITY,  
REMODELING EXISTING STRUCTURES, AND OVERSEEING  
CONSTRUCTION ACTIVITIES**

**WHEREAS**, in 1966, Sauk County and the City of Baraboo jointly purchased certain real property which was improved and developed on a 50/50 basis to become the University of Wisconsin Baraboo/Sauk County; and,

**WHEREAS**, in 1966, the Board of Regents of the University of Wisconsin System entered into a Memorandum of Understanding to lease the Campus from Sauk County and the City of Baraboo to operate the University of Wisconsin Baraboo/Sauk County as an institution of higher learning; and,

**WHEREAS**, in 1969, the University of Wisconsin Baraboo/Sauk County Campus Commission was created and comprised of County and City representatives to oversee the County's and City's interest in the Campus; and,

**WHEREAS**, in 2006, Sauk County and the City of Baraboo commissioned a master planning analysis for the campus that identified the need for science lab improvements, and the faculty and staff of the University of Wisconsin Baraboo/Sauk County have also identified such a need; and,

**WHEREAS**, in 2013, Sauk County and the City of Baraboo entered into a contract with Bray Architects for the schematic design and the generation of bidding and construction documents for the aforementioned science lab improvements including the construction of a new science building and associated remodeling of existing structures; and,

**WHEREAS**, in 2014, Sauk County, the City of Baraboo, and the Board of Regents of the University of Wisconsin System approved an extension of the existing lease agreement for the Campus until June 30, 2092; and,

**WHEREAS**, it is in the best interest of the joint owners, Sauk County and the City of Baraboo, to permit the work to proceed on this project in the most expeditious manner possible, and it is therefore appropriate to delegate to the University of Wisconsin Baraboo/Sauk County Campus Commission the authority to enter into a contract with the lowest responsive, responsible general contractor to undertake construction of this project and have certain authority to oversee construction activities.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors and City of Baraboo Common Council, met in their respective regular sessions, that the University of Wisconsin Baraboo/Sauk County Campus Commission is hereby authorized to enter into a contractual agreement with the lowest responsive, responsible general contractor, in consultation with Bray Architects, for the construction of science lab improvements including the construction of a new science building and associated remodeling of existing structures in an amount not to exceed budgeted amounts; and,

BE IT FURTHER RESOLVED, that the Chairperson of the University of Wisconsin Baraboo/Sauk County Campus Commission is authorized to sign the above authorized contracts on behalf of the joint owners, and the Secretary of the Campus Commission is hereby authorized to attest to the same; and,

BE IT FURTHER RESOLVED, that the University of Wisconsin Baraboo/Sauk County Campus Commission is hereby authorized to approve change orders in excess of five-thousand dollars provided that any change does not exceed budgeted amounts, and the Sauk County Emergency Management, Buildings & Safety Administrator and the City of Baraboo City Engineer are designated owners' representatives with independent authority to authorize change orders up to five-thousand dollars within budgeted amounts.


For consideration by the Sauk County Board of Supervisors on July 15, 2014 and the City of Baraboo Common Council on July 08, 2014.

Respectfully submitted:

UNIVERSITY OF WISCONSIN BARABOO-SAUK COUNTY CAMPUS COMMISSION

  
PHIL WEDEKIND, CHAIR

  
TOM KOLB, ~~VICE CHAIR~~


  
TOM GEIMER VICE CHAIR

  
ANDREA LOMBARD

  
SCOTT VON ASTEN

REBECCA DEMARS - SECRETARY

  
CHERYL GIESE - TREASURER

FISCAL NOTE: The City of Baraboo and the County of Sauk jointly own and finance infrastructure improvements at the University of Wisconsin Baraboo Sauk County campus. Both the City and the County have budgeted for equal portions of \$4,860,000 for the design and construction of the science labs and classroom remodeling and expansion. 

MIS NOTE: No MIS impact.



**SAUK COUNTY BOARD OF SUPERVISORS  
AUGUST 19, 2014  
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

- 1) **Call to Order and Certify Compliance with Open Meeting Law:** 6:00 P.M.
- 2) **Roll Call.** PRESENT: (30) Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (1) Czuprynski (excused).
- 3) **Invocation and Pledge of Allegiance.**
- 4) **Adoption of Agenda.** MOTION (Von Asten/Moore) to approve agenda with the deletion of the scheduled appearance by Steve Smelzer, Manager at Devil's Lake State Park due to a scheduling conflict and move appearance to the September 16, 2014 Board of Supervisors meeting. Motion carried **unanimously**.
- 5) **Adopt Minutes of Previous Meeting.** MOTION (Alexander/Ashford) to approve minutes. Motion carried **unanimously**.
- 6) **Scheduled Appearances.** None.
- 7) **Public Comment:**
  - 1) Ailyn Breunig, re: Euthanization is 58%, to many bad stories.
  - 2) Mark Baenen, DVM, re: Sauk County Humane Soc.
  - 3) Carol Williams, re: Sauk County Humane Society.
  - 4) Laura Kimball-Norman, re: Sauk Co. Humane Society high kill rate.
  - 5) Mary Harris, re: Dana Madalon, Ex. dir. SCHS, 58% euthanization rate, not working with the community.
  - 6) Trina Anderson, re: Humane Society Mismanagement. (*handout on file*)
  - 7) Jo Ann S. Holston, re: Sauk County Humane Society.
  - 8) Gretchen Butts, re: Sauk County Humane Society.
  - 9) Linda Meadowcroft, re: zoning.
- 8) **Communications.** None
- 9) **Bills & Referrals.** None
- 10) **Claims.** None
- 11) **Appointments.**
  - a. **Transportation Coordination Committee:** Reappointments  
(3-Year Terms, expiring August 15, 2017)  
Dan Brattset – member representing Sauk County Department of Human Services;  
Jim Pritzkow - Consumer and Agency Advocate member;

Richard Running, Richard Running Inc. – member representing Transportation Providers (public, proprietary or nonprofit);  
Alan Wildman II, Village of Prairie du Sac – member representing Transportation Providers (public, proprietary or non-profit).

- b. **Conservation, Planning & Zoning Committee**: Additional Board Member  
(Term concurrent with supervisory term)  
Joseph Fish, District 11

MOTION (Polivka/ Gramling) to approve all appointments.

**VOTE**: AYES: (30) Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger.

**NAYS**: (0). **ABSENT**: (1) Czuprynsko (excused). Motion carried **unanimously**.

12) **Unfinished Business.** None

13) **Reports – informational, no action required.**

- a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e): None
- b. Tom Weber, National Institute of Corrections (NIC) Consultant to Criminal Justice Coordinating Council (CJCC): Formation Process
- c. Marty Krueger, Chair- Great Sauk Trail Commission; Brian Simmert, Lead Planner; Caitlin Shanahan, Assoc., Planner: Great Sauk Trail Planning Process/Schedule. (*handout on file*)
- d. Kerry Beghin, Controller, Second Quarter 2014 Financial Report.
- e. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- f. Marty Krueger, County Board Chair.
  - 08/27 Summer Social at Circus World Museum.
  - 10/18 5<sup>th</sup> Anniversary- New SCHCC Facility.
- g. Kathryn Schauf, Administrative Coordinator.
  - UW-Baraboo/Sauk County Science Facility.

14) **Consent Agenda:**

**HEALTH CARE CENTER BOARD OF TRUSTEES:**

Resolution 71 - 2014 Commending Richard Tourdot for 26 ½ Years of Faithful Service To The People Of Sauk County. MOTION (Fish/Netzing). **VOTE**: AYES: (30) Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **NAYS**: (0). **ABSENT**: (1) Czuprynsko (excused). Motion carried **unanimously**.

15) **Resolutions & Ordinances:**

**CONSERVATION, PLANNING, AND ZONING COMMITTEE:**

Ordinance 7 - 2014 Approving An Amendment To The Sauk County Farmland Preservation Plan Map For The Town Of Excelsior and Sundry Amendments To Other Farmland Preservation Plan Maps. MOTION (Lehman/N. Johnson). Brian Simmert, Lead Planner, Conservation Planning & Zoning Department responded to supervisors' questions. **VOTE**: AYES: (30) Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander,

Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Czuprynski (excused). Motion carried **unanimously**.

*Ordinance effective upon passage pursuant to 59.02 (2), of the Wisconsin State Statutes, August 19, 2014.*

Ordinance 8 - 2014 Petition 5-2014. Approving The Rezoning Of Lands In The Town Of Excelsior From A Resource Conservancy To An Exclusive Agriculture Zoning District Filed Upon The Town Of Excelsior, Joe Fish, Chair. MOTION (Lehman/Polivka). **VOTE:** AYES: (30) Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Czuprynski (excused). Motion carried **unanimously**.

*Ordinance effective upon passage pursuant to 59.69 (5) (e) (6), of the Wisconsin State Statutes, August 19, 2014.*

Resolution 72 - 2014 Authorizing Attendance At The On-The-Farm Twilight Meeting. MOTION (Polivka/N. Johnson). **VOTE:** AYES: (29) Kriegl, Meister, N. Johnson, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Lehman. ABSENT: (1) Czuprynski (excused). Motion carried.

Resolution 73 - 2014 Approving The Purchase Of A Conservation Streambank Easement For The Tom Mesiter\* Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County. MOTION (Ashford/Polivka).

*(\*Chair Krueger noted a scrivener's error- Mesiter should read Meister).*

**VOTE:** AYES: (29) Kriegl, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Czuprynski (excused). RECUSED: (1) Meister. Motion carried **unanimously**.

#### **FINANCE COMMITTEE:**

Resolution 74 - 2014 Resolution Authorizing The Issuance And Sale Of \$4,915,000 General Obligation Refunding Bonds. MOTION (Bychinski/Lombard). Bradley Viegut, Managing Director from Robert W. Baird & Co. reported updates since his last presentation before the board on June 17, 2014. Mr. Viegut responded to supervisors' questions. **VOTE:** AYES: (30) Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Czuprynski (excused). Motion carried **unanimously**. *(handout on file)*

#### **LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

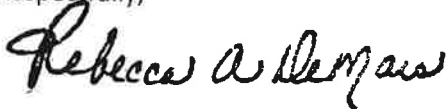
Resolution 75 - 2014 Authorization To Purchase 2014 Prisoner Transport Van. MOTION (Wenzel/Moore). **VOTE:** AYES: (30) Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Czuprynski (excused). Motion carried **unanimously**.

**PROPERTY & INSURANCE COMMITTEE:**

Resolution 76 - 2014 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The Town Of Woodland To Michael Liautaud. MOTION (Von Asten/G. Johnson). **VOTE:** AYES: (30) Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Czuprynsko (excused). Motion carried **unanimously**.

- 16) **Adjournment to a date certain:** 9:10 P.M. MOTION (N. Johnson/Moore) to adjourn until Tuesday, September 16, 2014 at 6:00 P.M. Motion carried **unanimously**.

Respectfully,



Rebecca A. DeMars  
Sauk County Clerk

Minutes Approved: September 16, 2014

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the August 19, 2014 Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk  
West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913  
608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)



## Accounting Department

Kerry P. Beghin, CPA  
Controller  
505 Broadway, Baraboo, WI 53913

PHONE: 608/355-3237  
FAX: 608/355-3522  
E-Mail: [kbeghin@co.sauk.wi.us](mailto:kbeghin@co.sauk.wi.us)

To: Sauk County Board of Supervisors  
Date: August 07, 2014  
About: June, 2014 2nd Quarter Financial Report – 50.00% of Year

Attached are some highlights related to the June, 2014 financial report.

### Revenues

Revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids, the largest revenue source after property tax levy, are paid on a reimbursement basis. The County incurs the expenses, submits the paperwork to primarily the State, and the reimbursement comes later. For this reason, many grant dollars received in January and February are for prior year services, and are allocated back to 2013. Other grants not yet received include: state transportation aids (\$980,000), Human Services (\$1,370,000), state shared revenues (\$756,000), and various conservation grants (\$760,000). Miscellaneous revenues are high due to a revolving loan being unexpectedly repaid in full.

Overall, 39.89% of annual revenues have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12<sup>th</sup> every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	2014 Annual Budget	Actual through June 2014	Favorable / (Unfavorable)	% of Budget
Grants & Aids	14,526,819	4,085,596	(10,441,223)	28.12%
User Fees	9,161,090	4,201,742	(4,959,348)	45.87%
Sales Tax	7,200,000	2,949,532	(4,250,468)	40.97%
Intergovernmental Charges	6,767,033	3,385,603	(3,381,430)	50.03%
Other Taxes	871,650	442,423	(429,227)	50.76%
Fines, Forfeitures & Penalties	653,000	279,385	(373,615)	42.78%
Licenses & Permits	347,460	188,454	(159,006)	54.24%
Rent	309,195	159,580	(149,615)	51.61%
Miscellaneous	207,002	252,381	45,379	121.92%
Interest	137,796	73,683	(64,113)	53.47%
Donations	82,000	43,006	(38,994)	52.45%
Total	40,263,045	16,061,385	(24,201,660)	39.89%

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of July 31, 2014 follow. This means uncollected delinquent taxes due to Sauk County equal \$9,991,729, which is \$3.0 million less than a year ago at this time. Of this total, about 24.25% (about \$2,423,000) was originally levied to fund County operations. The remaining 75.75% was originally levied by schools and other local governments. The second installment of the 2013 levy, collected 2014, was due July 31, 2014.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of July 31, 2014	Percent of County-Wide Levy Collected
2013	2014	\$4.79	28,854,774	124,273,971	8,452,108	93.20%
2012	2013	\$4.66	28,531,297	122,259,549	846,870	99.31%
2011	2012	\$4.54	28,531,297	121,315,933	472,460	99.61%
2010	2011	\$4.42	28,531,297	122,553,732	146,774	99.88%
2009	2010	\$4.34	28,659,120	115,574,314	53,576	99.95%
2008	2009	\$4.18	27,714,671	111,860,501	15,153	99.99%
2007	2008	\$4.06	25,805,357	102,211,966	4,516	100.00%
2006	2007	\$4.13	24,802,350	97,232,872	135	100.00%
2005	2006	\$4.39	23,884,930	94,527,243	138	100.00%
					9,991,729	
Uncollected Taxes as of July 31, 2013					13,966,336	

Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of June only contain sales made through May. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County increased its sales tax budget for 2014 to \$7,200,000. Adjusting the budget for historical seasonal receipts, 2014 sales tax collections are ahead of budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	2009	2010	2011	2012	2013	2014	Avg 2009-2013 Cumulative % of Year	Actual 2014 Cumulative % of Budget
March	January	466,080.10	503,592.58	466,343.03	435,158.73	454,709.15	469,138.97	6.50%	6.52%
April	February	451,861.42	525,719.94	479,794.31	449,639.66	461,710.95	563,416.07	13.12%	14.34%
May	March	543,909.32	497,682.15	500,584.18	641,470.31	637,322.50	651,138.69	21.00%	23.38%
June	April	542,094.79	556,632.03	628,589.56	587,498.00	496,081.68	537,693.71	28.86%	30.85%
July	May	614,770.21	590,376.04	564,720.52	486,110.02	666,351.94	728,144.84	37.02%	40.97%
August	June	612,591.97	661,728.04	735,164.71	912,510.03	934,491.76		47.80%	
September	July	872,504.39	930,470.23	891,757.28	771,294.38	790,868.27		59.70%	
October	August	671,478.67	742,700.59	678,283.24	781,031.61	853,073.27		70.11%	
November	September	529,000.33	608,400.34	604,863.86	684,022.91	623,467.77		78.63%	
December	October	496,002.65	515,568.39	557,606.98	476,559.35	493,957.92		85.73%	
January	November	444,099.69	472,358.91	425,286.44	497,240.32	613,919.79		92.59%	
February	December	412,033.15	537,727.39	607,925.15	601,159.43	493,915.32		100.00%	
Sales Tax Collected		6,656,426.69	7,142,956.63	7,140,919.26	7,323,694.75	7,519,870.32	2,949,532.28		

#### Expenditures

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12<sup>th</sup> should be recorded each month. Also, the Wages & Salaries category includes \$1,099,188 of budgeted but unspent dollars for implementation of the classification and compensation plan. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter.

Overall, 39.39% of annual expenditures have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues. Labor benefits are outpacing wages and salaries because some payrolls happen to have fallen such that there are seven months of health insurance charges posted through June, or about an additional \$123,000.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Wages & Salaries	28,593,178	12,555,912	16,037,266	43.91%
Supplies & Services	28,367,684	10,407,823	17,959,861	36.69%
Labor Benefits	11,923,427	5,611,063	6,312,364	47.06%
Capital Outlay	6,164,840	989,294	5,175,546	16.05%
Total	75,049,129	29,564,093	45,485,036	39.39%

**Current Sauk County 2014 Financial Position**

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

Selected Line Items as of June 30, 2014	2011 Total for Year	2012 Total for Year	2013 Total for Year	2014 Annual Budget	Actual through June 2014	Avg 2010- 2013	2014 % of Budget
Interest Collected on Delinquent Taxes	1,270,132	1,042,036	1,288,199	700,000	352,247	42%	50%
Land Use Permits	51,508	67,756	60,284	62,000	31,480	42%	51%
Sanitary Permits	54,920	57,085	64,650	62,000	23,150	36%	37%
Real Estate Transfer Tax	176,126	160,964	195,931	170,000	89,897	45%	53%
Register of Deeds Filing Fees	371,726	370,736	341,395	325,000	143,706	45%	44%
Interest Earned on Investments	171,874	97,536	79,482	75,000	54,920	58%	73%

Cash balances remain strong and steady, and the Treasurer is maintaining ample reserves for the County.

At this point, the Finance Committee has heard from no departments that they expect budget overages in 2014.

**In Conclusion**

Of special note, Sauk County earned a credit rating upgrade from Aa2 to Aa1 from Moody's in July. This speaks highly of the work of our department managers, oversight committees and County Board. Governments the size of Sauk County are generally too small to be considered for an upgrade to this very high rating category.

In your role as oversight committee members, remain mindful of current and future indications that funding is changing, particularly from the State and Federal governments. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Even with 2014 budget development complete, program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

I encourage you to contact me with questions as they come to mind.

uk County Sales Tax

ment Month	Sales Month	2009	2010	2011	2012	2013	2014	% Change from Prior Year	Cumulative % Change from Prior Year
ch	January	466,080.10	503,592.58	466,343.03	435,158.73	454,709.15	469,138.97	3.17%	3.17%
l	February	451,861.42	525,719.94	479,794.31	449,639.66	461,710.95	563,416.07	22.03%	12.67%
	March	543,909.32	497,682.15	500,584.18	641,470.31	637,322.50	651,138.69	2.17%	8.36%
a	April	542,094.79	556,632.03	628,589.56	587,498.00	496,081.68	537,693.71	8.39%	8.37%
	May	614,770.21	590,376.04	564,720.52	486,110.02	666,351.94	728,144.84	9.27%	8.59%
ust	June	612,591.97	661,728.04	735,164.71	912,510.03	934,491.76		-100.00%	-19.21%
tember	July	872,504.39	930,470.23	891,757.28	771,294.38	790,868.27		-100.00%	-33.59%
ober	August	671,478.67	742,700.59	678,283.24	781,031.61	853,073.27		-100.00%	-44.29%
ember	September	529,000.33	608,400.34	604,863.86	684,022.91	623,467.77		-100.00%	-50.16%
ember	October	496,002.65	515,568.39	557,606.98	476,559.35	493,957.92		-100.00%	-54.00%
uary	November	444,099.69	472,358.91	425,286.44	497,240.32	613,919.79		-100.00%	-58.02%
ruary	December	412,033.15	537,727.39	607,925.15	601,159.43	493,915.32		-100.00%	-60.76%
al Collections		6,656,426.69	7,142,956.63	7,140,919.26	7,323,694.75	7,519,870.32	2,949,532.28	-60.78%	
dget		6,570,575.00	6,570,575.00	6,636,281.00	6,852,601.00	6,852,601.00	7,200,000.00	5.07%	
if Budget		101.31%	108.71%	107.60%	106.87%	109.74%			40.97%
der/(Over) Budget		-85,851.69	-572,381.63	-504,638.26	-471,093.75	-667,269.32	4,250,467.72		
ifference from Prior Year		-7.92%	6.81%	-0.03%	2.50%	2.61%	-154.95%		
ifference from Prior Year		-527,046.08	486,529.94	-2,037.37	182,775.49	196,175.57	-4,570,338.04		

<u>Seasonal Adjustment</u> <u>(Average of 2009 to 2013)</u>		<u>Amount</u> <u>(Below)/Above</u> <u>Seasonal</u> <u>Average</u>	<u>Cumulative Amount</u> <u>(Below)/Above</u> <u>Projected Based on</u> <u>Seasonal Average</u>	<u>Cumulative Seasonal</u> <u>Adjustment</u>	<u>Cum % of</u> <u>Budget</u> <u>Actual</u>	
6.50%	467,986.36	1,152.61	1,152.61	6.50%	467,986.36	6.52%
6.62%	476,606.65	86,809.42	87,962.04	13.12%	944,593.00	14.34%
7.88%	567,601.39	83,537.30	171,499.34	21.00%	1,512,194.39	23.38%
7.86%	565,574.74	-27,881.03	143,618.31	28.86%	2,077,769.13	30.85%
8.17%	587,995.88	140,148.96	283,767.27	37.02%	2,665,765.01	40.97%
10.78%	775,955.89	0.00	-492,188.62	47.80%	3,441,720.90	40.97%
11.90%	856,521.19	0.00	-1,348,709.81	59.70%	4,298,242.09	40.97%
10.41%	749,815.12	0.00	-2,098,524.93	70.11%	5,048,057.21	40.97%
8.52%	613,635.11	0.00	-2,712,160.04	78.63%	5,661,692.32	40.97%
7.10%	511,006.98	0.00	-3,223,167.02	85.73%	6,172,699.30	40.97%
6.85%	493,544.11	0.00	-3,716,711.13	92.59%	6,666,243.41	40.97%
7.41%	533,756.59	0.00	-4,250,467.72	100.00%	7,200,000.00	40.97%
100.00%	7,200,000.00	283,767.27				



AUK COUNTY FINANCIAL REPORT - NOTABLE LINES

KEY INDICATORS	Total for Year			2014 Annual Budget	2014 Actual through June	% of 2014 Budget	Avg % Collected Based on 2010 to 2013 June	
	2011	2012	2013					
Interest Collected on Delinquent Taxes	1,270,132	1,042,036	1,288,199	700,000	352,247	50%		42%
Interest Earned on Investments	171,874	97,536	79,482	75,000	54,920	73%		58%
Real Estate Transfer Tax	176,126	160,964	195,931	170,000	89,897	53%		45%
Register of Deeds Filing Fees	371,726	370,736	341,395	325,000	143,706	44%		45%
DPZ Land Use Permits	51,508	67,756	60,284	62,000	31,480	51%		42%
DPZ Sanitary Permits	54,920	57,085	64,650	62,000	23,150	37%		36%

OTHER NOTABLE LINES

Clerk of Courts Guardian ad Litem Reimbursements	161,894	123,122	107,826	95,000	80,966	85%
Suber Board Fees	120,000	147,037	130,104	140,000	53,238	38%
Housing Prisoners from Other Jurisdictions - All Sources	477,282	536,865	876,876	415,329	365,127	88%

2014 CONTINGENCY FUND

			Committee or County Board Action and Date	
Original Appropriation (Fund Balance \$350,000)		350,000		
Less Transfers Approved:	None to date	0		N/A
Remaining Contingency Fund Balance		350,000		
Less Possible Future Transfers:	None to date	0		N/A
	Total Transfers from Contingency Fund	0		
Contingency Fund Balance if Possible Future Transfers Made		350,000		

2014 POSSIBLE FUTURE BUDGET AMENDMENTS

None to date

	General Government				Justice & Public Safety				Public Works				Health & Human Services			
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
venues																
Property Taxes	(\$231,672)	(\$115,836)	(\$115,836)	50.00%	\$13,094,718	\$6,547,359	(\$6,547,359)	50.00%	\$3,933,464	\$1,966,732	(\$1,966,732)	50.00%	\$10,578,154	\$5,289,077	(\$5,289,077)	50.00%
Other Taxes	871,650	442,423	(429,227)	50.76%	0	0	0	—	0	0	0	—	0	0	0	—
Sales Tax	7,200,000	2,949,532	(4,250,468)	40.97% *	0	0	0	—	0	0	0	—	0	0	0	—
Grants & Aids	939,189	127,793	(811,396)	13.61% A	495,869	209,163	(286,707)	42.18%	1,404,435	340,154	(1,064,281)	24.22% B	10,857,959	3,323,992	(7,533,967)	30.61% D
Licenses & Permits	16,500	7,815	(8,685)	47.36%	28,900	17,665	(11,235)	61.12%	0	0	0	—	90,460	80,999	(9,461)	89.54%
Fines, Forfeitures & Penalties	3,000	0	(3,000)	0.00%	539,000	232,998	(306,002)	43.23%	0	0	0	—	106,000	44,614	(61,386)	42.09%
User Fees	701,325	312,227	(389,098)	44.52%	1,007,550	439,057	(568,493)	43.58%	163,570	49,118	(114,452)	30.03% C	7,128,745	3,295,776	(3,832,969)	46.23%
Intergovernmental Charges	2,158,793	848,040	(1,310,753)	39.28%	875,388	570,720	(304,668)	65.20%	3,678,698	1,937,349	(1,741,349)	52.66%	31,216	25,450	(5,766)	81.53%
Donations	0	0	0	—	0	1,500	1,500	—	0	0	0	—	82,000	38,956	(43,044)	47.51%
Interest	76,312	56,357	(19,955)	73.85%	600	0	(600)	0.00%	15,200	8,435	(6,765)	55.50%	14,706	2	(14,704)	0.02%
Rent	309,195	159,580	(149,615)	51.61%	0	0	0	—	0	0	0	—	0	0	0	—
Miscellaneous	7,720	13,074	5,354	169.35%	75,000	40,281	(34,719)	53.71%	0	0	0	—	28,370	4,461	(23,909)	15.72% E
Transfers from Other Funds	620,900	2,702,851	2,081,951	435.31%	0	0	0	—	0	0	0	—	1,276,071	638,036	(638,036)	50.00%
Total Revenues	12,672,912	7,503,856	(5,169,056)	59.21%	16,117,025	8,058,743	(8,058,282)	50.00%	9,195,367	4,301,788	(4,893,579)	46.78%	30,193,681	12,741,362	(17,452,319)	42.20%
enses / Expenditures																
Wages & Salaries	3,850,731	1,242,898	2,607,833	32.28%	8,987,835	4,061,994	4,925,841	45.19%	2,726,420	1,281,554	1,444,866	47.01%	12,094,772	5,551,868	6,542,904	45.90%
Labor Benefits	935,761	425,480	510,281	45.47%	3,923,957	1,843,021	2,080,936	46.97%	1,258,867	533,054	725,813	42.34%	5,470,911	2,653,458	2,817,453	48.50%
Supplies & Services	3,720,513	1,458,471	2,262,042	39.20%	3,759,329	1,641,453	2,117,876	43.66%	5,423,416	1,697,224	3,726,192	31.29%	12,200,503	4,187,682	8,012,821	34.32%
Debt Service - Principal	0	0	0	—	0	0	0	—	0	0	0	—	800,000	N/A	800,000	N/A
Debt Service - Interest	0	0	0	—	0	0	0	—	0	0	0	—	476,071	242,274	233,797	50.69%
Capital Outlay	2,375,347	168,543	2,206,804	7.10%	287,500	212,410	75,090	73.88%	650,000	512,298	137,702	78.82%	102,600	5,079	97,521	4.95%
Transfers to Other Funds	2,903,870	1,451,935	1,451,935	50.00%	110,000	55,000	55,000	50.00%	6,200	0	6,200	0.00%	614,700	2,702,851	(2,088,151)	439.70%
Total Expenditures	13,786,222	4,747,327	9,038,895	34.44%	17,068,621	7,813,877	9,254,744	45.78%	10,064,903	4,024,131	6,040,772	39.98%	31,759,557	15,343,211	16,416,346	48.31%
Functional Expenditures as % of Total	16.81%	13.84%			20.82%	22.78%			12.28%	11.73%			38.74%	44.73%		
at Increase/(Decrease) In Fund balances	(\$1,113,310)	\$2,756,528	\$3,869,839		(\$951,596)	\$244,866	\$1,196,462		(\$869,536)	\$277,656	\$1,147,192		(\$1,565,876)	(\$2,601,849)	(\$1,035,973)	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 If revenues (excluding transfers, capital outlay and debt service)  
 Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

\* Sales tax receipts lag the month of sale on this report by one month. This report is through May, 2014 sales (37.02% as seasonally adjusted).

A Grants & Aids are primarily shared revenues (\$756,920) which are received are received 15% in July and 85% in November

B Transportation aids of around \$650,000 received in July.

C Highway sales of materials to private entities higher in winter months.

D Human Services reimbursements lagging budget.

E Human Services miscellaneous revenues lagging budget.

auk County Financial Report  
of  
ne 30, 2014  
rent of Year Complete

	Conservation, Development, Recreation, Culture & Education				Debt Service				Totals			
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
50.00%												
venues												
Property Taxes	\$1,230,110	\$615,055	(\$615,055)	50.00%	\$250,000	\$125,000	(\$125,000)	50.00%	\$28,854,774	\$14,427,387	(\$14,427,387)	50.00%
Other Taxes	0	0	0	—			0	—	871,650	442,423	(429,227)	50.76%
Sales Tax	0	0	0	—			0	—	7,200,000	2,949,532	(4,250,468)	40.97%
Grants & Aids	829,367	84,495	(744,872)	10.19% F			0	—	14,526,819	4,085,596	(10,441,223)	28.12%
Licenses & Permits	211,600	81,975	(129,625)	38.74%			0	—	347,460	188,454	(159,006)	54.24%
Fines, Forfeitures & Penalties	5,000	1,773	(3,227)	35.47%			0	—	653,000	279,385	(373,615)	42.78%
User Fees	159,900	105,564	(54,336)	66.02%			0	—	9,161,090	4,201,742	(4,959,348)	45.87%
Intergovernmental Charges	22,938	4,044	(18,894)	17.63%			0	—	6,767,033	3,365,603	(3,381,430)	50.03%
Donations	0	2,550	2,550	—			0	—	82,000	43,008	(38,994)	52.45%
Interest	28,478	7,833	(20,645)	27.50%	2,500	1,056	(1,445)	42.22%	137,796	73,683	(64,113)	53.47%
Rent	0	0	0	—			0	—	309,195	159,580	(149,615)	51.61%
Miscellaneous	95,912	194,566	98,654	202.86% G			0	—	207,002	252,381	45,379	121.92%
Transfers from Other Funds	41,000	17,861	(23,139)	43.56%	1,737,799	868,900	(868,899)	50.00%	3,675,770	4,227,646	551,876	115.01%
Total Revenues	2,624,305	1,115,715	(1,508,590)	42.51%	1,990,299	994,955	(995,344)	49.99%	72,793,589	34,716,419	(38,077,170)	47.69%
xpenses / Expenditures												
Wages & Salaries	933,420	417,598	515,822	44.74%			0	—	28,593,178	12,555,912	16,037,266	43.91%
Labor Benefits	333,931	156,050	177,881	46.73%			0	—	11,823,427	5,611,063	6,312,364	47.06%
Supplies & Services	3,263,923	1,422,994	1,840,929	43.60%			0	—	28,367,684	10,407,823	17,959,861	36.69%
Debt Service - Principal	0	0	0	—	1,455,000	0	1,455,000	0.00%	1,455,000	0	1,455,000	0.00%
Debt Service - Interest	0	0	0	—	535,289	268,012	267,287	50.07%	1,011,370	510,288	501,084	50.45%
Capital Outlay	2,749,393	80,964	2,668,429	3.31%			0	—	6,164,840	989,294	5,175,546	16.05%
Transfers to Other Funds	41,000	17,861	23,139	43.56%			0	—	3,675,770	4,227,646	(551,876)	115.01%
Total Expenditures	7,321,667	2,105,467	5,216,200	28.76%	1,990,299	268,012	1,722,287	13.47%	81,991,269	34,302,025	47,689,244	41.84%
Functional Expenditures as % of Total	8.93%	6.14%			2.43%	0.78%			100.00%	100.00%		
Net Increase/(Decrease) in Fund Balances	(\$4,697,362)	(\$989,752)	\$3,707,610		\$0	\$726,943	\$726,943		(\$9,197,680)	\$414,394	\$9,612,074	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service)  
Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

F Grants received after expenditures made (Wisc Fund septic \$100,000, conservation grants \$660,000)  
G A revolving loan was repaid in full.

## SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2014

Percent of Year Complete

50.00%

Department / Account Title	2014 Expense			2014 Revenue			Department Net Favorable / (Unfavorable) to Budget
	Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	
General Fund Property Tax	0	0	--	-4,409,988	-2,204,994	50.00%	2,204,994
Miscellaneous Sales Tax	0	0	--	150	79	52.51%	(71)
County Sales Tax	0	0	--	7,200,000	2,949,532	40.97%	(4,250,468)
Shared Revenue	0	0	--	756,920	0	0.00%	(756,920)
Computer Aid	0	0	--	85,000	0	0.00%	(85,000)
Indirect Cost Reimbursement	0	0	--	133,593	66,797	50.00%	(66,797)
Arts & Humanities Grants	0	0	--	7,010	7,010	100.00%	0
Interest on Loan Payments	0	0	--	112	59	52.69%	(53)
Rent of County Buildings	0	0	--	118,795	64,826	54.57%	(53,969)
Sale of County-Owned Property	0	0	--	2,000	6,280	314.01%	4,280
Miscellaneous Revenues	0	0	--	1,000	304	30.43%	(696)
Transfer from Human Services	0	0	--	10,100	2,539,251	25141.10%	2,529,151
Transfer from Health Care Center	0	0	--	604,600	163,600	27.06%	(441,000)
Transfer from Highway	0	0	--	6,200	0	0.00%	(6,200)
Classification & Compensation Implementation	1,099,188	0	0.00%	0	0	--	1,099,188
Miscellaneous Expenses	2,000	0	0.00%	0	0	--	2,000
Charitable/Penal Fines, Misc	3,537	1,769	50.00%	0	0	--	1,768
Contingency Fund	350,000	0	0.00%	0	0	--	350,000
Baraboo-Dells Airport	4,100	4,100	100.00%	0	0	--	0
Reedsburg Airport	4,100	4,100	100.00%	0	0	--	0
Sauk-Prairie Airport	4,100	4,100	100.00%	0	0	--	0
Tri-County Airport	21,336	21,336	100.00%	0	0	--	0
Wisconsin River Rail Transit	28,000	28,000	100.00%	0	0	--	0
Sauk County Libraries	926,961	926,526	99.95%	0	0	--	435
Arts & Humanities	110,772	72,029	65.02%	0	0	--	38,743
UW-Baraboo / Sauk County	2,485,738	152,125	6.12%	0	0	--	2,333,613
Sauk County Development Corp	67,528	67,528	100.00%	0	0	--	0
Transfer to Debt Service Fund	1,627,799	813,900	50.00%	0	0	--	813,899
Transfer to Health Care Center (for debt service)	1,276,071	638,036	50.00%	0	0	--	638,036
<b>TOTAL GENERAL FUND NON-DEPARTMENTAL</b>	<b>8,011,230</b>	<b>2,733,548</b>	<b>34.12%</b>	<b>4,515,492</b>	<b>3,592,744</b>	<b>79.56%</b>	<b>4,354,934</b>
County Board	139,327	68,651	49.27%	139,327	69,663	50.00%	1,012
Clerk of Courts	1,142,112	508,053	44.48%	1,142,112	543,943	47.63%	35,890
Circuit Courts	643,684	279,121	43.36%	643,684	321,841	50.00%	42,721
Court Commissioner	234,266	101,030	43.13%	225,277	111,271	49.39%	19,230
Register in Probate	159,627	58,487	36.64%	159,627	83,226	52.14%	24,739
Accounting	457,616	144,482	31.57%	457,616	228,873	50.01%	84,390
County Clerk / Elections	315,063	122,667	38.93%	315,063	174,402	55.35%	51,735
Personnel	425,856	186,682	43.84%	369,377	184,115	49.84%	53,911
Treasurer	556,133	282,787	50.85%	556,133	364,560	65.55%	81,774
Register of Deeds	207,695	95,245	45.86%	207,695	90,002	43.33%	(5,243)
District Attorney / Victim Witness	467,904	214,532	45.85%	467,904	235,350	50.30%	20,817
Corporation Counsel	575,829	263,966	45.84%	575,829	283,566	49.24%	19,599
Surveyor	80,249	36,949	46.04%	80,249	40,125	50.00%	3,175
Building Services	3,825,035	1,133,480	29.63%	2,436,721	1,206,581	49.52%	1,461,415
Sheriff	13,160,235	6,180,244	46.96%	13,031,703	6,562,729	50.36%	511,017
Coroner	155,712	66,104	42.45%	155,712	81,106	52.09%	15,002
Emergency Management	179,906	77,563	43.11%	179,906	67,000	37.24%	(10,563)
Administrative Coordinator	358,753	82,701	23.05%	185,553	100,406	54.11%	190,905
Management Information Systems	2,448,204	864,055	35.29%	2,260,646	897,175	39.69%	220,678
Public Health	1,076,570	403,547	37.48%	986,448	485,623	49.23%	172,197
Home Nursing	606,790	264,377	43.57%	606,790	196,121	32.32%	(68,257)
WIC	443,818	171,161	38.57%	340,451	148,988	43.76%	81,193
Environmental Health	307,095	132,045	43.00%	283,457	150,316	53.03%	41,909
Child Support	880,605	385,814	43.81%	880,605	261,112	29.65%	(124,702)
Veterans Service	223,711	100,713	45.02%	220,010	115,755	52.61%	18,743
Parks	516,109	156,551	30.33%	300,983	137,487	45.68%	196,061
Conservation, Planning & Zoning	2,330,477	536,604	23.03%	1,831,865	585,872	31.98%	547,879
UW Extension	343,724	176,243	51.27%	326,677	173,038	52.97%	13,842
<b>TOTAL GENERAL FUND</b>	<b>40,273,335</b>	<b>15,827,407</b>	<b>39.30%</b>	<b>33,882,912</b>	<b>17,492,988</b>	<b>51.63%</b>	<b>8,056,004</b>
Aging & Disability Resource Center	1,984,731	845,511	42.60%	1,813,042	826,140	45.57%	152,319
Human Services	15,204,082	8,222,852	54.08%	14,914,487	5,911,117	39.63%	(2,022,140)
Jail Fund	110,000	55,000	50.00%	110,000	52,278	47.53%	(2,722)
Land Records Modernization	374,807	115,411	30.79%	240,000	101,186	42.16%	120,582
Landfill Remediation	166,900	38,441	23.03%	9,000	8,435	93.73%	127,894
Drug Seizures	12,100	9,573	79.12%	1,100	0	0.00%	1,427
Community Development Block Grant	479,358	0	0.00%	103,780	201,457	194.12%	577,035
CDBG Flood Recovery Small Business	41,000	17,861	43.56%	41,000	17,861	43.56%	0
CDBG Emergency Assistance Program	299,663	0	0.00%	0	0	--	299,663
CDBG Housing Rehabilitation	20,000	0	0.00%	20,000	2	0.01%	2
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>18,692,641</b>	<b>9,304,649</b>	<b>49.78%</b>	<b>17,252,409</b>	<b>7,118,476</b>	<b>41.26%</b>	<b>(745,941)</b>

## SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2014

Percent of Year Complete

50.00%

Department / Account Title	2014 Expense Budget			2014 Revenue Budget Excluding			Department Net Favorable / (Unfavorable) to Budget
	Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	
DEBT SERVICE FUND	1,990,299	268,012	13.47%	1,990,299	994,955	49.99%	726,943
HEALTH CARE CENTER FUND	10,857,049	4,730,885	43.57%	10,120,391	4,627,607	45.73%	633,381
Highway	9,836,367	3,924,054	39.89%	9,186,367	4,293,352	46.74%	1,019,298
Insurance	47,050	48,316	102.69%	66,789	50,487	75.59%	(17,568)
Workers Compensation	266,422	185,898	69.78%	266,422	119,970	45.03%	(65,928)
TOTAL INTERNAL SERVICE FUNDS	10,149,839	4,158,268	40.97%	9,519,578	4,463,809	46.89%	935,803
Dog License	28,106	12,805	45.56%	28,000	18,584	66.37%	5,885
TOTAL TRUST & AGENCY FUNDS	28,106	12,805	45.56%	28,000	18,584	66.37%	5,885
TOTAL COUNTY	81,991,269	34,302,025	41.84%	72,793,589	34,716,419	47.69%	9,612,074

## SAUK COUNTY FUND BALANCES

	December 31, 2013	2014 Net Income/Adj	June 30, 2014
GENERAL FUND			
Nonspendable - Inventories	15,070	0	15,070
Nonspendable - Prepaid Items	41,146	0	41,146
Nonspendable - Long-Term Receivable (Delinquent Taxes)	1,797,662	0	1,797,662
Nonspendable - LT Receivable (Loan to Tri-County Airport)	6,744	-674	6,070
Restricted - Sales tax	688,499	0	688,499
Assigned - Alice in Dairyland Trust	4,978	2	4,979
Assigned - Carryforward Funds	1,498,834	0	1,498,834
Assigned - Subsequent Yr Budgeted Fund Bal Use	4,203,088	0	4,203,088
*Unassigned - Working Capital	11,061,785	-586,846	10,474,939
*Unassigned	12,494,045	2,253,100	14,747,144
TOTAL GENERAL FUND BALANCE	31,811,851	1,665,581	33,477,432
* County Reserves (working capital and unassigned)	23,555,830	1,666,254	25,222,083
OTHER FUNDS			
Aging & Disability Resource Center	391,220	-19,370	371,850
Human Services	4,236,271	-2,311,735	1,924,536
Jail Assessment	13,976	-2,722	11,254
Land Records	739,447	-14,225	725,222
Landfill Remediation	5,090,001	-30,006	5,059,995
Drug Seizures	113,397	-9,573	103,824
CDBG Revolving Loan Fund	494,480	201,457	695,937
CDBG Flood Recovery Small Business	57	0	57
CDBG Emergency Assistance Program	333,092	0	333,092
CDBG Housing Rehabilitation	12,500	2	12,502
Debt Service	0	726,943	726,943
Health Care Center	2,757,620	-103,277	2,654,343
Highway	9,846,417	369,298	10,215,715
Insurance	488,176	2,171	470,347
Workers Compensation	712,280	-65,928	646,352
Dog License	1,265	5,779	7,044
TOTAL ALL FUNDS' BALANCES	57,022,050	414,394	57,436,444

## CURRENT DEBT PRINCIPAL BALANCE

2004 Law Enforcement Refunding Bonds	6,080,000
2005 Law Enforcement Refunding Bonds	7,395,000
2007 Health Care Center (HCC) Notes	3,140,000
2009 HCC Refunding Bonds	4,680,000
2010 HCC Refunding Bonds	4,925,000
Principal Payments are Due October 1	26,220,000

RESOLUTION No. 71 - 14

Commending **RICHARD TOURDOT** for 26½ Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, **RICHARD TOURDOT** has faithfully served the people of Sauk County as a Laundry Aide, Activity Therapy Aide and an Environmental Services Worker, at the Sauk County Health Care Center for 26½ years; and

**WHEREAS**, **RICHARD TOURDOT** retired from the Health Care Center on June 27, 2014;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **RICHARD TOURDOT** for 26½ faithful years of service to the people of Sauk County;

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **RICHARD TOURDOT** an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on August 19, 2014.

Respectfully submitted,

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

  
Mary Ellen Murray, Chair

  
Joseph Fish, Vice-Chair

  
William Higgins

  
Terri Langer

  
Henry Netzinger

  
Tut Gramling

  
Carol Held

No Fiscal Impact *KPB*  
No Information System Impact

**APPROVING AN AMENDMENT TO THE SAUK COUNTY  
FARMLAND PRESERVATION PLAN MAP FOR THE TOWN OF EXCELSIOR AND SUNDRY  
AMENDMENTS TO OTHER TOWN FARMLAND PRESERVATION PLAN MAPS.**

**WHEREAS**, The Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) is an agency responsible for administering Wisconsin's farmland preservation law pursuant to Wis. Stat. ch. 91; and

**WHEREAS**, in order for a county and its residents to participate in the farmland preservation program, a county must have a state-certified farmland preservation plan pursuant to Wis. Stat. § 91.10 which clearly identifies farmland preservation goals, objectives and policies and areas that the county intends to preserve for agricultural use; and

**WHEREAS**, the development of the *Sauk County Farmland Preservation Plan* has had considerable input from persons representing various aspects of the agriculture community; and

**WHEREAS**, each town farmland preservation plan map represented in the plan has been formally approved by the respective town board as identifying areas the town wishes to preserve for agricultural uses and areas which may be considered for development within the next 15-years and;

**WHEREAS**, the Farmland Preservation Plan map for the Town of Excelsior must be amended to identify areas for agriculture preservation consistent with A proposed rezone of the Town of Excelsior to Exclusive Agriculture under the Sauk County Zoning Ordinance and;

**WHEREAS**, Farmland Preservation Plan maps for other towns are being amended to remove publically owned lands from the agricultural preservation area designation to be consistent with the text in the *Sauk County Farmland Preservation Plan* and;

**WHEREAS**, agriculture is a significant economic driver in Sauk County with over 1,900 working farms and 358,900 acres under production or reserved for future production and results in the sale of farm products and valued-added products of over \$450 million annually; and

**WHEREAS**, adoption of the amended maps for the *Sauk County Farmland Preservation Plan* by the Sauk County Board of Supervisors and subsequent certification by DATCP will allow participating Sauk County farms and agricultural property owners in towns zoned Exclusive Agriculture or as part of the Fairfield Agriculture Enterprise Area, to continue to qualify for farmland preservation tax credits; and

**WHEREAS**, pursuant to Wis. Stat. § 91.10(2) the *Sauk County Farmland Preservation Plan* must be included, and be made part of the *Sauk County Comprehensive Plan*.


**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the *Sauk County Farmland Preservation Plan* map for the Town of Excelsior, hereby attached as Appendix A, and other sundry amendments to town farmland preservation plan maps, and made part of the *Sauk County Comprehensive Plan*, is hereby formally and officially adopted as required by Wis. Stat. §§ 91.10 and 66.1001.

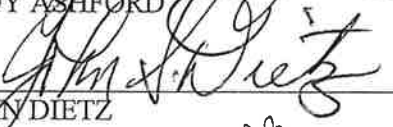
For consideration by the Sauk County Board of Supervisors on August 19, 2014.

Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

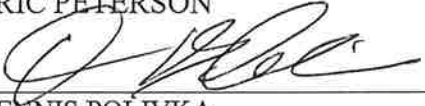
  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOHN DIETZ

  
NATHAN JOHNSON

  
ERIC PETERSON

  
DENNIS POLIVKA

Fiscal Note: No Impact

MIS Note: No Impact



OFFICE OF  
SAUK COUNTY CONSERVATION, PLANNING AND ZONING  
SAUK COUNTY WEST SQUARE BUILDING  
505 BROADWAY  
BARABOO, WI 53913  
Telephone: (608) 355-3245

**NOTICE**

PLEASE TAKE NOTICE, that the Conservation, Planning and Zoning Committee of the Sauk County Board of Supervisors will hold a public hearing on June 24, 2014, at 10:00 a.m., or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I.     A.     A petition to amend the Sauk County Farmland Preservation Plan map for the Town of Excelsior and correct map discrepancies for other towns.
- B.     Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II.    A.     A petition to amend the Sauk County Farmland Preservation Plan map for the Town of Excelsior which has been prepared in accordance with Wis. Stat. ch 91 Farmland Preservation. The purpose of the amendment is to enable town-wide rezoning to Exclusive Agriculture under the Sauk County Zoning Ordinance. The amendment will also correct map discrepancies in other towns.
- B.     Any person desiring more information may contact the Sauk County Conservation, Planning, and Zoning Office, Brian Simmert, at the Sauk County West Square Building (Telephone 608/355-3245). Copies of the proposed Farmland Preservation Plan amendment (map for the Town of Excelsior) may be obtained from the Sauk County Conservation, Planning, and Zoning Office.

Date:   June 2, 2014

SAUK COUNTY CONSERVATION, PLANNING AND ZONING COMMITTEE

BY:    BRIAN SIMMERT  
       Sauk County Department of Conservation, Planning and Zoning  
       Sauk County West Square Building  
       505 Broadway Street  
       Baraboo, WI 53913

To be published May 22, 2014

For office use only: Pet. No. No number assigned (plan)

If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3285 or TDD 608-355-3490.



**Staff Report**  
**Conservation, Planning, and Zoning Committee**  
**Amendment to the Sauk County Farmland Preservation Plan**

*Hearing Date: June 24, 2014*

**Request**

A request to amend the Sauk County Farmland Preservation Plan is being made by the Sauk County Conservation, Planning, and Zoning Department on behalf of the Town of Excelsior to enable the town to adopt Exclusive Agriculture Zoning (see Petition 5-2014). The Department of Agriculture, Trade and Consumer Protection (DATCP) requires that farmland preservation areas, noted as green areas on the Farmland Preservation Plan (FPP) Map for the Town of Excelsior, match areas that are zoned Exclusive Agriculture. As directed by DATCP, this request also includes an amendment to the FPP maps for the various towns to remove the preservation area designation from publicly owned lands.

**Historical Analysis**

Sauk County has a history of preserving farmland through the implementation of state programs, influencing the development of new state programs, as well the establishment of programs uniquely tailored to Sauk County. The following is a historical timeline of agriculture-related plans and programs which were proposed or adopted in Sauk County (a more complete timeline can be found in *the Sauk County Farmland Preservation Plan (FPP Plan)*).

1979: Sauk County adopted the “*Sauk County Agricultural Preservation Plan*.” This plan promoted the preservation of agricultural lands through the use of techniques such as density-based zoning, the transfer of development rights, and identifying lands within each town to be preserved for agricultural land uses, transitioned from an agricultural land use to a developed state, or lands that were currently developed.

1981: The Sauk County Board of Supervisors considered the adoption of the Exclusive Agriculture Zoning District (EAZ) as part of the Sauk County Zoning Ordinance.

1986: The Sauk County Board of Supervisors approved the addition of the Exclusive Agriculture Zoning District (EAZ) to the Sauk County Zoning Ordinance.

1986-2014: Following the adoption of the EAZ by the Sauk County Board of Supervisors, the following towns adopted EAZ.

- Town of Troy, October 1986
- Town of Prairie du Sac, October 1986
- Town of Ironton, November 1986
- Town of Sumpter, April 1987
- Town of Westfield, June 1987
- Town of Franklin, July 1987
- Town of Honey Creek, July 1987
- Town of Reedsburg, November 1990
- Town of Excelsior, July 2014 (Pending)

2006: The Sauk County Board of Supervisors approved an addendum to the *1979 Agricultural Preservation Plan* to implement a density-based zoning program for towns zoned Exclusive Agriculture and Resource Conservancy.

2006: The Sauk County Board of Supervisors unanimously approved the addition of the Planned Unit Development Program (subsequently renamed Planned Rural Development) in the draft Sauk County Zoning Ordinance, which implemented the density-based zoning program.

2009: The Wisconsin Working Lands Initiative was passed as a part of the state's 2009-2011 biennial budget and coincided with an update to Chapter 91 of Wisconsin State Statutes. Chapter 91 requires counties that participate in the farmland preservation program to adopt an updated farmland preservation plan. Sauk County's deadline to adopt an updated plan was December 31, 2013.

December 2013: The Sauk County Board of Supervisors adopted the "Sauk County Farmland Preservation Plan" which met the requirements of Chapter 91 of Wisconsin State Statutes and replaced the 1979 Farmland Preservation Plan.

June/July 2014: The CPZ Committee and Sauk County Board of Supervisors will consider the request as stated above.

### **Background/Original Planning Process**

The Planning Process. The Sauk County Conservation, Planning and Zoning (CPZ) Committee provided oversight to the planning process. A discussion group consisting of persons representing various aspects of the Sauk County agriculture community met to contribute to goal, objective and policy formation. The Sauk County Conservation, Planning and Zoning Department staff gathered data, held information and listening sessions, provided assistance during the discussion group meetings, and worked with the towns to update the Farmland Preservation Plan Map.

Farmland Preservation Plan Map. During the summer of 2013, each town in Sauk County reviewed and, where appropriate, updated their Farmland Preservation Plan Map to designate farmland preservation, development and transition areas. Farmland preservation areas include lands not intended for development and which will remain in an agricultural use, transition areas are those areas designated for non-agricultural development within the next fifteen years and development areas are those areas currently developed or anticipated to be developed in the near term. Only those lands designated as a preservation area qualify for the farmland preservation tax credit and any current or future Agriculture Enterprise Areas. The towns of Washington and Winfield elected not to participate.

Plan Implementation, Maintenance and Review. The Conservation, Planning, and Zoning Department will review and monitor the *FPP Plan* with the CPZ Committee periodically to seek policy directives regarding implementation efforts and potential plan amendments. Without periodic review, this plan has the potential to lose its relevance as conditions change, specific projects are implemented, or as new priorities emerge.

### **Financial Analysis**

Adopting the *FPP Plan* and any subsequent amendments constitutes one part of the Sauk County Farmland Preservation Program that will enable participating farmers to claim the farmland preservation tax credit. The FPP tax credit paid in 2013 for the 2012 tax year was \$550,300 and is approximately \$500,000-\$600,000 annually. Additionally, a certified *FPP Plan* may be required to maintain state funding for CPZ staff to implement the *Land and Water Resources Management Plan* in the amount of approximately \$128,000 annually; and cost-share funding in the amount of approximately \$87,000 annually. Finally, the FPP Plan has been prepared utilizing \$30,000 of grant funding provided by the Department of Agriculture, Trade and Consumer Protection (DATCP).

### **Legal Authority**

Wis. Stat. ch. 91 specifies the requirements to be addressed by the farmland preservation plan and process for adoption. If adopted, the *FPP Plan* amendment will become part of the *Sauk County Comprehensive Plan*. The *FPP Plan* amendment must also be certified by DATCP as meeting the requirements specified under Wis. Stat ch 91.

### **Policy Alternatives**

The County Board may disapprove the *FPP Plan* amendment. Disapproval of the *FPP Plan* amendment would result in the following outcome:

- Jeopardize the farmland preservation tax credit to Sauk County farmers (approx. \$500,000 to \$600,000 annually);
- May jeopardize CPZ Department staff and cost share funding. (approx. \$215,000 annually);
- Jeopardize the Fairfield Agriculture Enterprise Area and associated tax credits;
- Indicate to local towns that Sauk County does not support the Farmland Preservation Program, despite local policies that do support farmland preservation planning efforts;
- Prevent the Town of Excelsior from applying Exclusive Agriculture zoning.

### **Recommendation**

Staff recommends that the Sauk County Conservation, Planning and Zoning Committee recommend approval of the amendment to the *Sauk County Farmland Preservation Plan Map* for the Town of Excelsior and various amendments to town FPP maps to remove the preservation area designation from publicly owned lands.

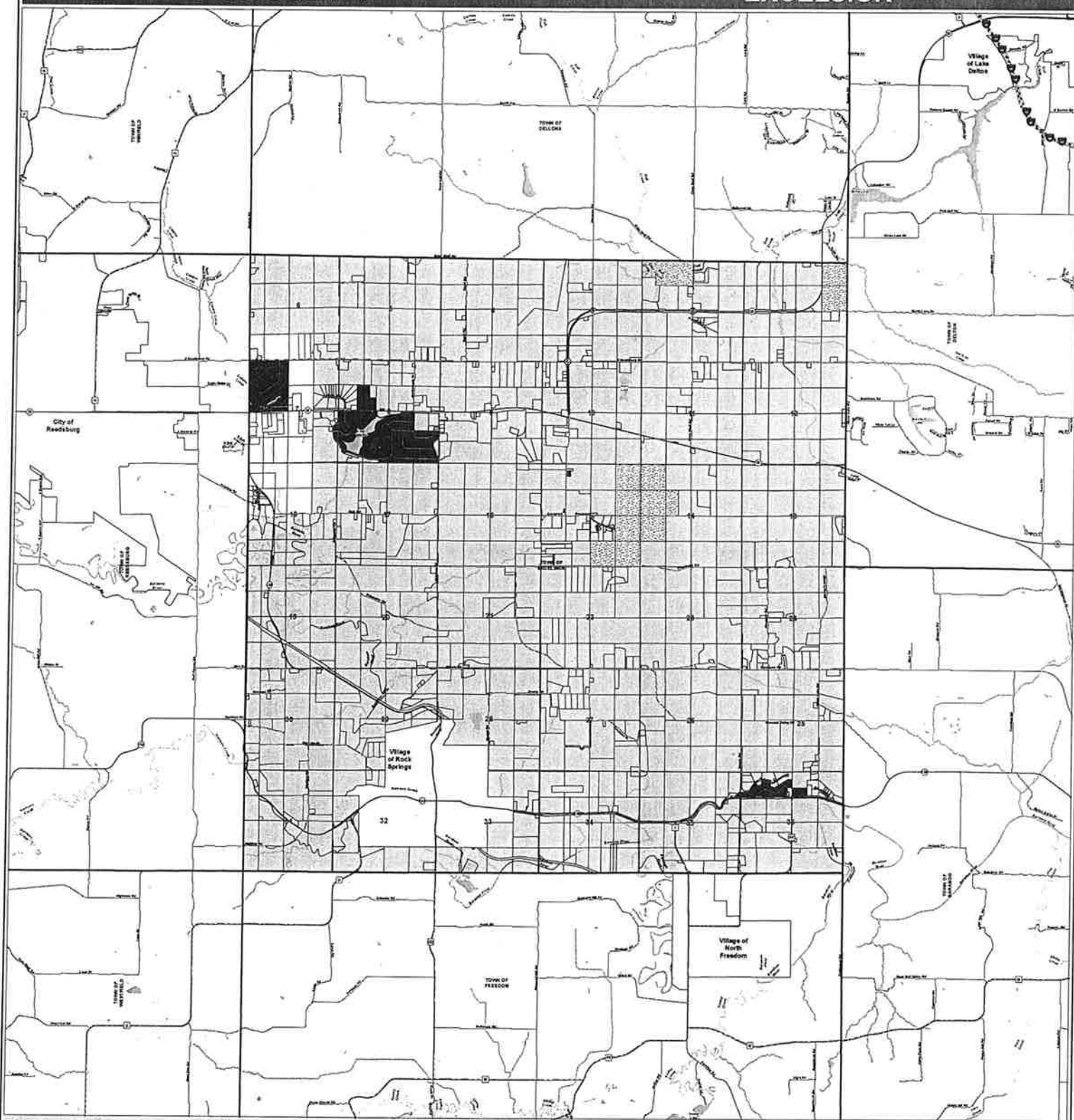
### **Appendix**

Copy of the proposed FPP map for the Town of Excelsior,

# Sauk County Conservation, Planning and Zoning Department

SAUK COUNTY

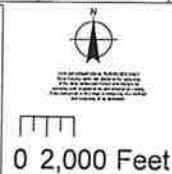
EXCELSIOR



- Legend**
- |                    |                     |            |                                 |                            |
|--------------------|---------------------|------------|---------------------------------|----------------------------|
| Towns              | Waterline           | Interstate | Farmland Preservation Area      | Federal/State/County Lands |
| Municipal Boundary | Stream or River     | Federal    | Transition Area                 |                            |
| PLSS Section       | Waterbody           | State      | Unincorporated Development Area |                            |
| County             | Local Public School | County     |                                 |                            |
| Town               |                     |            |                                 |                            |

**Sauk County**  
Conservation, Planning & Zoning

Sauk County Mapping  
Prepared 2014  
DATCP Date: June 11, 2014



ORDINANCE NO. 8-2014

PETITION 5-2014. APPROVING THE REZONING OF LANDS IN THE TOWN OF EXCELSIOR FROM A RESOURCE CONSERVANCY TO AN EXCLUSIVE AGRICULTURE ZONING DISTRICT FILED UPON THE TOWN OF EXCELSIOR, JOE FISH, CHAIR.

**WHEREAS**, a public hearing was held by the Conservation, Planning, and Zoning Committee upon petition 5-2014 as filed by the Town of Excelsior, c/o Joe Fish, Chair for a change in the zoning of certain lands from a Resource Conservancy to an Exclusive Agriculture Zoning District; and

**WHEREAS**, the purpose of the request is to establish a land use zoning program that best reflects the vision, goals, objectives, and policies of the Town of Excelsior's Comprehensive Plan; and

**WHEREAS**, the Town of Excelsior Town Board has unanimously approved the rezone request; and

**WHEREAS**, the Conservation, Planning, and Zoning Committee reviewed and discussed the request as described in petition 5-2014; and

**WHEREAS**, your Committee, based upon the facts of the request and public testimony heard at the public hearing on June 24, 2014, recommended to the Sauk County Board of Supervisors that the petition be approved; and

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more particularly described in petition 5-2014, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

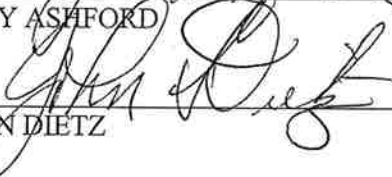
For consideration by the Sauk County Board of Supervisors on August 19, 2014.

Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOHN DIETZ

  
NATHAN JOHNSON

  
ERIC PETERSON

  
DENNIS POLIVKA

KPB  
Fiscal Note: No Impact  
MIS Note: No Impact

OFFICE OF  
SAUK COUNTY CONSERVATION, PLANNING AND ZONING  
SAUK COUNTY WEST SQUARE BUILDING  
505 BROADWAY  
BARABOO, WI 53913  
Telephone: (608) 355-3285

**NOTICE**

PLEASE TAKE NOTICE, that the Conservation, Planning, and Zoning Committee of the Sauk County Board of Supervisors will hold a public hearing on June 24, 2014, at 10:00 a.m., or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 5-2014 Rezone. A petition to rezone certain lands in the Town of Excelsior, County of Sauk, Wisconsin, from a Resource Conservancy to an Exclusive Agriculture zoning district for the purpose of implementing the provisions of the Town of Excelsior Comprehensive Plan.
- B. Lands to be affected by the proposed rezone include all lands currently zoned Resource Conservancy and more particularly identified on a proposed zoning map dated May 21, 2014 attached to this petition.
- C. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. Any person desiring more information may contact the Sauk County Conservation, Planning, and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3245). Copies of the map dated May 21, 2014 may be obtained from the Sauk County Clerk or the Conservation, Planning, and Zoning Office.

Date: June 2, 2014

SAUK COUNTY CONSERVATION, PLANNING, AND ZONING COMMITTEE

BY: BRIAN SIMMERT  
Sauk County Department of Planning and Zoning  
505 Broadway Street  
Sauk County West Square Building  
Baraboo, WI 53913

To be published June 12, 2014 and June 19, 2014

For office use only: Pet. No. 5-2014

If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3285 or TDD 608-355-3490.



**Staff Report**  
**Conservation, Planning, and Zoning Committee**  
**Town of Excelsior, applicant**  
**Rezone Petition 5-2014**

*Hearing Date: June 24, 2014*

**Applicant:**

Town of Excelsior

**Staff:**

Brian Simmert, CPZ

355-4834

[bsimmert@co.sauk.wi.us](mailto:bsimmert@co.sauk.wi.us)

**Current Zone:**

Resource Conservancy

**Proposed Zone:**

Exclusive Agriculture

**Relevant Plans:**

Town of Excelsior Comprehensive  
Sauk County Farmland Preservation

**Lot Size/Area to be Rezoned:**

Not Applicable

**Applicable Zoning Regulations:**

7.014 Exclusive Agriculture Zoning  
District

**Notification:**

(by U.S. mail, except newspaper)

June 2, 2014: Newspaper

June 2, 2014: CPZ Committee

June 2, 2014: Town Clerk

June 2, 2014: DATCP

**Town Board Recommendation:**

Approval, June 10, 2014

**Exhibits:**

- A. Map of area to be rezoned (Ex. A)
- B. Proposed Town of Excelsior  
Farmland Preservation Plan Map  
(Ex. B)

**Request**

A request was submitted by the Town of Excelsior to change the zoning of property from a Resource Conservancy to an Exclusive Agriculture Zoning District. The purpose or basis of the rezone request, as stated by the applicant, is to establish a land use zoning program that reflects the vision and objectives of the Town of Excelsior's Comprehensive Plan.

**Legal Description of Area**

See Exhibit A, Town of Excelsior, Sauk County, Wisconsin.

**Background/Timeline**

**March 31, 2009.** The Town of Excelsior Town Board adopted the Town of Excelsior Comprehensive Plan. The following Land Use Goal excerpted from this plan pertains to the Town's rezone request:

"Plan, control and manage development that will continue to foster a sense of community, and that will preserve the country flavor of the Township while maintaining a balance among agriculture, natural resources, quality of life and development."

**Early 2011.** The Town of Excelsior convened a committee composed of town residents to discuss and recommend to the Town Board a zoning program that best reflects the vision, goals and objectives in the Town's Comprehensive Plan. Utilizing a qualified consensus process, the Committee decided and recommended that the Town adopt Exclusive Agricultural zoning. Sauk County Planning & Zoning staff provided periodic technical assistance to the Committee regarding the differences between zoning options for consideration by the Committee.

**July 12, 2011.** The Town of Excelsior Town Board amended the Town of Excelsior Comprehensive Plan to correct errors and clarify programs. The Plan was also amended to include objectives and policies that relate to the rezone request. Also on July 12, 2011, the Town Board recommended approval of the Resource Conservancy-35 Zoning District. The policy and objective from the Town's Plan that support the current rezone request to Exclusive Agriculture are as follows:



**LU-Objective-12.** Manage the creation of new lots for residential development.

**LU-Policy-12a.** Replace the Resource Conservancy – 5 Zoning District with the Resource Conservancy – 35 Zoning District which will serve as a transitional zoning to the Exclusive Agricultural Zoning District. The transition to Exclusive Agriculture will occur after an updated Exclusive Agricultural Zoning District has been certified by the Department of Agriculture, Trade and Consumer Protection (DATCP) to meet the requirements of Wisconsin Statutes Chapter 91 and which has been approved by the Sauk County Board of Supervisors. Following certification and approval, the town will file an application with Sauk County to apply Exclusive Agricultural Zoning to all areas zoned Resource Conservancy-35.

**May 5, 2014.** A complete rezone application was received by the Sauk County Conservation, Planning and Zoning Department.

**Zoning Map Amendment Standards pursuant to 7.141(8)**

In its review and action on the application, the agency (CPZ Committee) shall make findings with respect to the following criteria:

Staff Note: Staff recommends that the CPZ Committee review and respond to the following findings before making a recommendation on the rezoning petition.

- (a) The proposed map amendment is consistent with the overall purpose and intent of this chapter (Sauk County Zoning Ordinance).

Staff comment: Pursuant to Section 7.003 of the Sauk County Zoning Ordinance, the purpose of the ordinance is to protect the public health, safety, and welfare of Sauk County residents and the public, to plan for future the future development of communities, and to further the purposes contained in Wis. Stat. §59.69(1). Rezoning the Town of Excelsior to Exclusive Agriculture meets the aforementioned standard and purpose.

- (b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.

Staff comment: Over all, the Sauk County Comprehensive Plan suggests that Sauk County should continue to update and emphasize programs that will assure the viability of agriculture. Rezoning to Exclusive Agriculture will provide the appropriate level of protection for farmland that the Town seeks and will enable eligible farms to claim the farmland preservation tax credit under Wis. Stat. ch 91.

The Sauk County Farmland Preservation Plan map identifies areas for agriculture preservation which are areas that are not intended for non-agriculture development. The rezone is consistent with a proposed Farmland Preservation Plan Map.

- (c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering this chapter as currently depicted has been observed.

Staff comment: The Town of Excelsior had intended to adopt Exclusive Agriculture zoning in 2011, but was not able to do so until Sauk County completed a comprehensive zoning ordinance rewrite certifiable by the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) as meeting Wis. Stat. ch 91 for Farmland Preservation. The new county zoning ordinance was certified by DATCP and adopted by the Sauk County Board of Supervisors in early 2014. The Town now wishes to apply Exclusive Agriculture zoning, as previously intended.

### **Summary**

In summary, the Town of Excelsior Town Board commissioned a committee of town residents to recommend updates to the Town of Excelsior Comprehensive Plan and to consider a zoning program that reflects the goals, objectives and policies of this Plan. The Committee recommended to the Town of Excelsior Board the adoption of Exclusive Agricultural Zoning with Resource Conservancy-35 zoning serving as an interim zoning district until such time that DATCP certified and the Sauk County Board approved a comprehensively revised county zoning ordinance. The Town of Excelsior Town Board has subsequently approved a rezone of the Town from the Resource Conservancy to Exclusive Agriculture.

### **Committee Action Options**

**Approve** Petition 5-2014, based on the facts of the request presented at the public hearing, that the Town of Excelsior Board recommends approval of the rezone, and that the rezone is consistent with the Town of Excelsior Comprehensive Plan and the Sauk County Farmland Preservation Plan and that the rezone meets the finding for rezoning pursuant to 7.141(8).

**Disapprove** Petition 5-2014, based on the facts of the request presented at the public hearing and that the rezone does not meet the findings for rezoning pursuant to 7.141(8).

**Modify and Approve** Petition 4-2014. Not recommended.

### **Staff Recommendation**

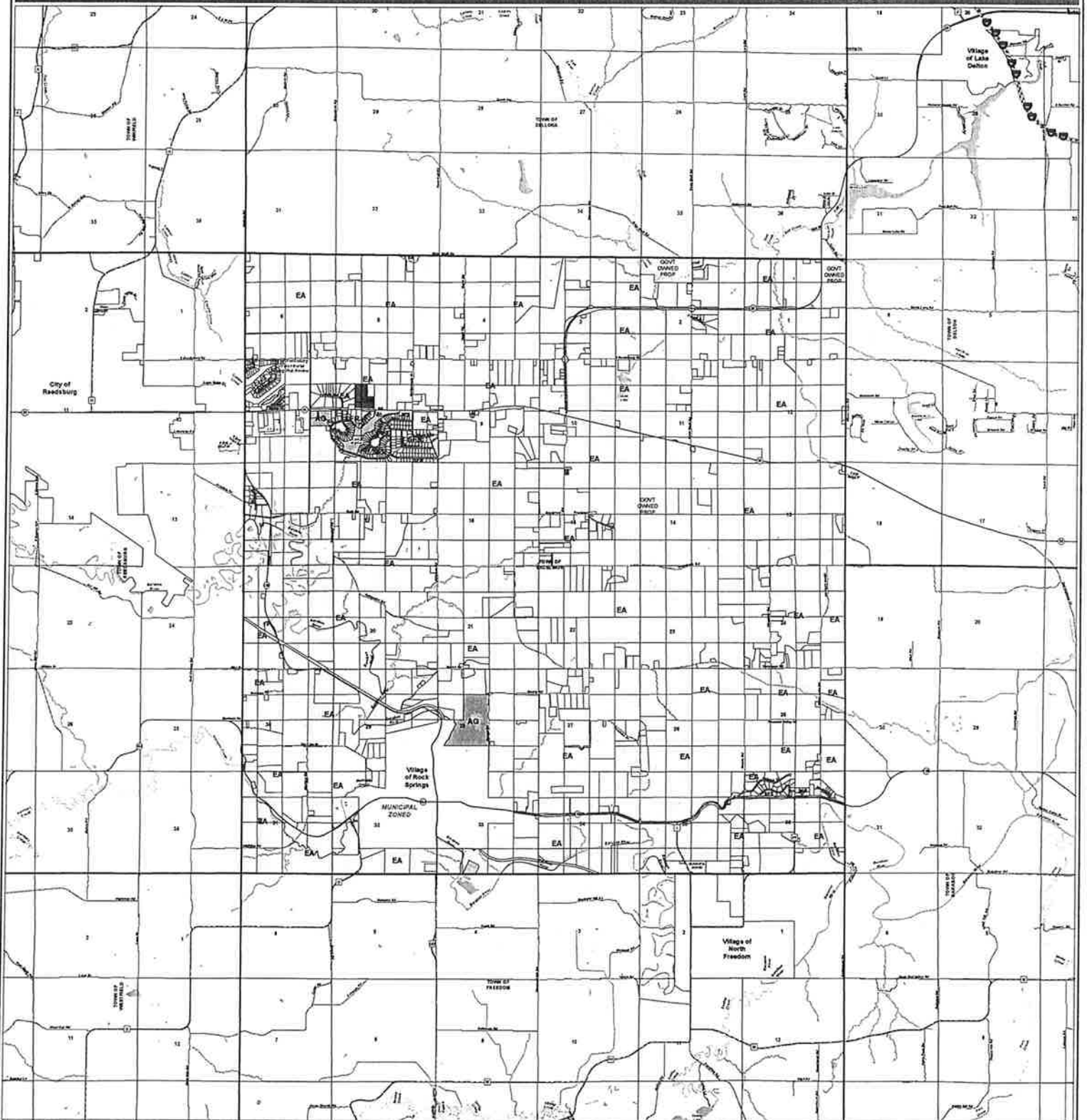
Staff recommends that the CPZ Committee approve Petition 5-2014.

Ex. A

# Sauk County Conservation, Planning and Zoning Department

SAUK COUNTY

EXCELSIOR



## Legend

Towns	Waterbody	Interstate	AG-Agriculture	RC-Resource Conservancy
Municipal Boundary	Lakes Rivers Streams	Federal	COM-Commercial	ROOM-Recreation Commercial
Section Line	Waterline	State	EA-Exclusive Agriculture	RUC-Rural Community
County	County	County	AG-Industrial	SFR-Single Family Residential
County	County	County	AG-Industrial	SFR-Single Family Residential

**Sauk County**  
Conservation, Planning & Zoning

199

Sauk County Mapping  
May 21, 2014  
DATE OF Data: June 11, 2014



0 2,000 Feet

RESOLUTION NO. 72 - 14

**AUTHORIZING ATTENDANCE AT THE ON-THE-FARM TWILIGHT MEETING**

**WHEREAS**, on August 27, 2014, the Wisconsin Counties Association, Wisconsin Towns Association, and the Professional Dairy Producers of Wisconsin will hold an On-the-Farm Twilight Meeting and Tour in Belleville, Wisconsin; and

**WHEREAS**, this session provides policy makers an opportunity to learn from each other and get questions answered how farming, the dairy industry, and our communities can work together to grow stronger and better together; and

**WHEREAS**, the Rules of the Board stipulate that attendance at a school, institute or meeting which is not a part of regular committee meetings requires approval by the County Board of Supervisors (Rule V.B of the Rules of the Sauk County Board of Supervisors).


**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, hereby approves compensating and reimbursing expenses of one member from the Conservation, Planning, and Zoning Committee for attendance at the On-the-Farm Meeting and Tour to be held in Belleville, Wisconsin on August 27, 2014.

For consideration by the Sauk County Board of Supervisors on August 19, 2014.

Respectfully submitted,

**CONSERVATION, PLANNING AND ZONING COMMITTEE**

  
GERALD LEHMAN, Chair

  
JOHN DIETZ

  
ERIC PETERSON

  
RANDY PUTTKAMER

  
JUDY ASHFORD

  
NATHAN JOHNSON

  
DENNIS POLIVKA

**Fiscal Note:**

Estimated Costs	Cost Per Person	Number of Persons	Total Estimated Cost
Registration	\$0.00	1	\$0.00
Meals and Expenses (i.e. hotel, parking, etc.)	\$0.00		\$0.00
Per Diem and Benefits	\$54.00	1	\$54.00
Mileage(Lehman-150 miles round trip)	\$84.00	1	\$84.00
Total Estimated Costs	\$138.00		\$138.00

MIS Note: No information systems impact.

RESOLUTION NO. 73 - 14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT  
FOR THE TOM MESITER PROPERTY PURSUANT TO THE IMPLEMENTATION  
AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT OF  
TRANSPORTATION AND SAUK COUNTY**

**WHEREAS**, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service(NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

**WHEREAS**, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

**WHEREAS**, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

**WHEREAS**, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement is hereby Approved.

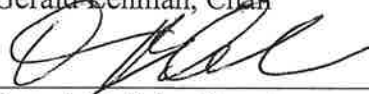
RESOLUTION NO. 23-14  
Page 2


For consideration by the Sauk County Board of Supervisors on August 19, 2014.


Respectfully submitted,

**Conservation, Planning and Zoning Committee**

  
\_\_\_\_\_  
Gerald Lehman, Chair

  
\_\_\_\_\_  
Dennis Polivka, Secretary

  
\_\_\_\_\_  
Nathan Johnson

  
\_\_\_\_\_  
Judy Ashford, Vice Chair

  
\_\_\_\_\_  
John Dietz

\_\_\_\_\_  
Eric Peterson

**Fiscal Note:** The easement purchase price of \$16,160 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds.

KPB

**MIS Note:** No Impact.

RESOLUTION NO. 74

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF  
\$4,995,000 GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, the County Board of Supervisors of Sauk County, Wisconsin (the "County") hereby finds and determines that it is necessary, desirable and in the best interest of the County to raise funds for the purpose of refunding obligations of the County, including interest on them, specifically, the General Obligation Refunding Bonds, Series 2004A, dated May 1, 2004, maturing in the years 2015 through 2017, and the General Obligation Promissory Notes, dated December 31, 2007, maturing in the years 2015 through 2017 (collectively, the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the County Board of Supervisors deems it to be necessary, desirable and in the best interest of the County to refund the Refunded Obligations for the purpose of achieving debt service cost savings;

WHEREAS, counties are authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance their outstanding obligations; and

WHEREAS, it is the finding of the County Board of Supervisors that it is necessary, desirable and in the best interest of the County to authorize the issuance of and to sell its general obligation refunding bonds (the "Bonds") to Robert W. Baird & Co. Incorporated (the "Purchaser"), pursuant to the terms and conditions of its bond purchase proposal attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal").

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Authorization and Sale of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of FOUR MILLION NINE HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$4,995,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted, and the Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. To evidence the obligation of the County, the Chairperson and County Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, the Bonds aggregating the principal amount of FOUR MILLION NINE HUNDRED NINETY-FIVE THOUSAND DOLLARS (\$4,995,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds"; shall be issued in the aggregate principal amount of \$4,995,000; shall be dated September 10, 2014; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on October 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest is

payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2015. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds shall not be subject to optional redemption.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2014 through 2016 for the payments due in the years 2015 through 2017 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$4,995,000 General Obligation Refunding Bonds, dated September 10, 2014" (the "Debt Service Fund Account") and such account shall be



maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The County Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the County above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the County and disbursed solely for the purpose for which borrowed or for the payment of the principal of and the interest on the Bonds. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose for which the Bonds have been issued has been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause

the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds or the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and

acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the County Clerk or County Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Bonds. The County shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the County and on file in the County Clerk's office.

Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby

ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on October 1, 2014 at a price of par plus accrued interest to the date of redemption.

The County hereby directs the County Clerk to work with the Purchaser to cause timely notice of redemption, in substantially the forms attached hereto as Exhibits D-1 and D-2 and incorporated herein by this reference (the "Notices"), to be provided at the times, to the parties and in the manner set forth on the Notices. All actions heretofore taken by the officers and agents of the County to effectuate the redemption of the Refunded Obligations are hereby ratified and approved.

Section 19. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

For consideration by the Sauk County Board of Supervisors on August 19, 2014.

Respectfully Submitted,  
Sauk County Finance Committee

  
Tommy Lee Bychinski, Chairperson

  
Joan Fordham

  
Andrea Lombard

  
Wally Czuprynk

  
Martin F. Krueger

Adopted and recorded this 19th day of August, 2014.

\_\_\_\_\_  
Martin F. Krueger,  
Chairperson

ATTEST:

\_\_\_\_\_  
Rebecca A. DeMars  
County Clerk

(SEAL)

Fiscal Note: Refunding of the existing debt is estimated to save the County approximately \$426,000 in interest costs over the period of 2015 to 2017 compared to the County's existing debt service schedule. The interest rates will decrease from a range of 3.9% to 4.1% currently to an estimated 1.1% on refunded maturities.

KPB

Information Systems Note: No information systems impact

REF

EXHIBIT A

Bond Purchase Proposal

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

REF



EXHIBIT B-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

FILE

D

EXHIBIT C

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA  
STATE OF WISCONSIN DOLLARS  
SAUK COUNTY  
NO. R- \_\_\_\_\_ GENERAL OBLIGATION REFUNDING BOND \$ \_\_\_\_\_

MATURITY DATE: \_\_\_\_\_ ORIGINAL DATE OF ISSUE: \_\_\_\_\_ INTEREST RATE: \_\_\_\_\_ CUSIP: \_\_\_\_\_  
October 1, \_\_\_\_\_ September 10, 2014 \_\_\_\_\_ % \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, Sauk County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2015 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the County Clerk or County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$4,995,000, all of which are of like tenor, except as to denomination, interest rate and maturity date, issued by the County pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of refunding certain outstanding obligations of the County, all as authorized by

resolutions of the County Board of Supervisors duly adopted by said governing body at meetings held on July 15, 2014 and August 19, 2014. Said resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

This Bond is not subject to optional redemption.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the County appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds after the Record Date. The Fiscal Agent and County may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Sauk County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

SAUK COUNTY, WISCONSIN

By: \_\_\_\_\_  
Martin F. Krueger  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Rebecca A. DeMars  
County Clerk

DAE

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

EXHIBIT D-1

NOTICE OF FULL CALL\*

Regarding

SAUK COUNTY, WISCONSIN  
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2004A  
DATED MAY 1, 2004

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called by the County for prior payment on October 1, 2014 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
10/01/2015	\$1,500,000	3.90%	804328FB3
10/01/2016	1,545,000	4.00	804328FC1
10/01/2017	1,605,000	4.10	804328FD9

The County shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before October 1, 2014.

Said Bonds will cease to bear interest on October 1, 2014.

By Order of the  
County Board of Supervisors  
Sauk County  
County Clerk

Dated \_\_\_\_\_

\* To be provided by registered or certified mail, overnight express delivery or facsimile transmission to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to October 1, 2014 and to the MSRB. Notice shall also be provided to Ambac Assurance Corporation, or any successor, the bond insurer of the Bonds.

In addition, if the Bonds are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at [www.emma.msrb.org](http://www.emma.msrb.org).

EXHIBIT D-2

NOTICE OF FULL CALL\*

Regarding

SAUK COUNTY, WISCONSIN  
GENERAL OBLIGATION PROMISSORY NOTES  
DATED DECEMBER 31, 2007

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called by the County for prior payment on October 1, 2014 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
10/01/2015	\$770,000	4.00%	804328GQ9
10/01/2016	800,000	4.00	804328GR7
10/01/2017	830,000	4.00	804328GS5

The County shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before October 1, 2014.

Said Notes will cease to bear interest on October 1, 2014.

By Order of the  
County Board of Supervisors  
Sauk County  
County Clerk

Dated \_\_\_\_\_

\* To be provided by registered or certified mail, overnight express delivery, facsimile transmission or electronic transmission to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to October 1, 2014 and to the MSRB.

In addition, if the Notes are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at [www.emma.msrb.org](http://www.emma.msrb.org).

# MOODY'S

## INVESTORS SERVICE

### New Issue: Moody's upgrades Sauk County, WI's GO to Aa1

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Global Credit Research - 29 Jul 2014

#### Assigns Aa1 to \$5.0M GO Refunding Bonds

SAUK (COUNTY OF) WI  
Counties  
WI

#### Moody's Rating

ISSUE	RATING
General Obligation Refunding Bonds	Aa1
<b>Sale Amount</b>	\$4,995,000
<b>Expected Sale Date</b>	08/27/14
<b>Rating Description</b>	General Obligation

#### Moody's Outlook NOO

#### Opinion

NEW YORK, July 29, 2014 —Moody's Investors Service has upgraded Sauk County, WI's general obligation (GO) rating to Aa1 from Aa2. Concurrently, Moody's has assigned a Aa1 rating to the county's \$5.0 million General Obligation Refunding Bonds. The bonds are secured by the county's general obligation unlimited tax pledge and proceeds will refund the 2015 through 2017 maturities of the county's General Obligation Refunding Bonds, Series 2004A and General Obligation Promissory Notes, Series 2007 for net present value savings of \$358,000 or 5.1%. Post-sale, the county will have \$21.9 million of outstanding GO debt.

#### SUMMARY RATING RATIONALE

The upgrade to Aa1 reflects the county's moderately sized tax base with a high full value per capita, and positive operating results that have led to the build-up of substantial operating reserves. The Aa1 rating also incorporates the county's strong local economy with some concentration in tourism, modest debt profile and with very low unfunded pension obligations.

#### STRENGTHS:

- Strong financial position characterized by healthy operating reserves
- Modest pension and debt liabilities
- Some unused levy capacity provides financial flexibility

#### CHALLENGES:

- Consecutive years of tax base decline
- Economic concentration in tourism
- Tax base is small for the rating category

#### DETAILED CREDIT DISCUSSION

MODERATELY SIZED TAX BASE WITH HIGH FULL VALUE PER CAPITA; REGIONAL ECONOMY RELIANT ON TOURISM INDUSTRY



We expect the county's moderately sized tax base will exhibit long term stability due to its strong regional economy rooted in tourism. The county covers 840 square miles, including the county seat, Baraboo (Aa3), as well as portions of the Wisconsin Dells region, including the state's most visited state park, Devil's Lake. The county's largest taxpayer and second largest employer is the Kalahari Development, a large resort facility which accounted for 1.8% of 2013 valuation and employs 1,300. At \$6.4 billion in full valuation, the tax base has declined at an average annual rate of 2.0% since 2008, with declines ranging from 1.4% to 3.0%. While some of the declines were related to depreciation, the drops were also due to a severe flood event in June 2008 that damaged property in the county and a reclassification of property owned by a non-profit organization to tax exempt status in 2009. Looking forward, management anticipates values to stabilize or to modestly increase.

In recent years, the county's tourism attraction have transitioned from summer only attractions to year-round destinations, with a variety of resorts, conference centers, and entertainment options. While the local economy remains vulnerable to economic fluctuations, officials report local tourism remained strong during recessionary times as vacationers from the regional area chose to stay closer to home. The county's unemployment rate, which stood at 5.1% in May of 2014, has steadily declined from a high of 8.2% in 2011 and was slightly below the state and national rates of 5.5% and 6.1%, respectively, during the same time period.

According to data from the American Community Survey (2008-2012), the county's median family income is 101.2% of the nation. Estimated 2013 full value per capita is a strong \$103,845, reflecting the significant portion of the county that is covered by forestry. The county's 2010 population was 61,976, which represents an increase of 12.2% from 2000.

#### **STRONG FINANCIAL POSITION DESPITE PLANNED USE OF RESERVES IN 2014; HISTORY OF ANNUAL OPERATING SURPLUSES**

While county management has budgeted to use fund balance in fiscal 2014, we expect the county's financial position to remain very healthy due to management's conservative budgeting practices and a history of surplus operations. Over the last decade, the county has made a draw on General Fund reserves only once, in 2006, for capital projects. While the fiscal 2013 budget called for the use of \$2.5 million of reserves, actual results show the year closed with a healthy operating surplus of \$3.1 million, growing the General Fund balance to \$31.8 million, or a very healthy 90% of revenues. Higher than budgeted sales tax and interest earnings, as well as the lack of need to use \$1 million budgeted for contingency purposes, led to the positive operations. For fiscal 2014, the county increased the property tax levy by a modest 1.3% and budgeted to use \$6.8 million in fund balance. Management's policy is to refrain from using fund balance for operations and instead use available fund balance for capital projects and other one-time uses. The bulk of the budgeted use of fund balance is related to a \$2.4 million contribution to the construction of a new residential and science facility for the University of Wisconsin - Baraboo / Sauk County campus. The county is also making investments in its dispatch center, 911 equipment, and energy efficiency projects.

The county's other major operating fund, the Human Services Fund, is healthy with a fiscal 2013 fund balance of \$4.2 million, or 27.0% of revenues. Revenues for the Human Service Fund are close to equally split by property taxes and intergovernmental revenues. The county operates an 82-bed skilled nursing home which was opened in 2009. While the county's nursing home is not self-sufficient, the amount of property tax support required has declined slightly in recent years, from \$2.7 million in 2011 to \$2.2 million in 2013. Mitigating some of the county's enterprise risk is the high occupancy of the nursing home, which is typically at 95% with a waiting list.

The county is primarily funded by taxes, including property and sales taxes. Taxes comprised 63.3% of 2013 operating revenues compared to 23% of revenues provided by intergovernmental revenues. The county implemented a 0.5% sales tax in 1992 and uses most of the sales tax revenues to support debt service and capital project expenditures, though excess receipts can be transferred to the General Fund. In fiscal 2013, sales tax receipts totaled \$7.5 million, an increase of 2.7% over 2012. While sales tax was budgeted at \$7.2 million for fiscal 2014, three-months of collections totaled \$2.2 million, roughly 8.4% higher than the same time period in 2013.

#### **MODEST DEBT PROFILE; RAPID PRINCIPAL AMORTIZATION**

The county's debt profile is expected to remain manageable due to a lack of future borrowing plans and average payout of outstanding debt. The county is an infrequent issuer of debt. Currently outstanding debt levels for the county are average with its net direct debt and overall debt burden at 0.3% and 2.4% of full value, respectively. Payout is rapid with 86.9% of outstanding principal amortized within 10 years. All of the county's outstanding debt is fixed rate and it is not a party to any interest rate swap agreements.

#### **AFFORDABLE PENSION LIABILITIES**

The county's exposure to the state multi-employer pension plan, the Wisconsin Retirement System (WRS), is expected to remain manageable. The county has no reported prior service unfunded actuarial accrued liability (UAAL) allocated to it by the system, and has historically made its required contributions to WRS. For fiscal 2012, employer contributions totaled \$1.7 million, or a low 3.6% of 2012 operating revenues. The three year (2010-2012) average of Moody's adjusted net pension liability (ANPL) for the county, under our methodology for adjusting reported pension data, was \$31.5 million, or a modest 0.65 times operating revenues and 0.47 times full value.

Moody's ANPL reflects certain adjustments we make to improve comparability of reported pension liabilities. The adjustments are not intended to replace the county's reported contribution information, but to improve comparability with other rated entities. We determined the county's share of liability for WRS in proportion to its contributions to the plan and covered payroll.

#### What Could Make the Rating Go Up

- Material expansion of the county's tax base
- Marked improvement in the county's socioeconomic characteristics

#### What Could Make the Rating Go Down

- Material declines in operating reserves
- Continued declines in the county's tax base

#### KEY STATISTICS

2013 Full Value: \$6.4 billion

Full value per capita: \$103,845

2006-2010 Median Family Income as a % of the US: 101.2%

Operating Fund Balance as a % of Revenues: 58.8%

Five-Year Dollar Change in Fund Balance as % of Revenues: 16.3%

Cash Balance as a % of Revenues: 82.6%

Five-Year Dollar Change in Cash Balance as % of Revenues: 27.7%

Institutional Framework: Aa

Operating History (Five-Year Average of Operating Revenues/Operating Expenditures): 1.06x

Net Direct Debt/Full Value: 0.3%

Net Direct Debt/Operating Revenues: 0.44x

Three-Year Average of Moody's ANPL/Full Value: 0.28%

Three-Year Average of Moody's ANPL/Operating Revenues: 0.36x

The principal methodology used in this rating was US Local Government General Obligation Debt published in January 2014. Please see the Credit Policy page on [www.moodys.com](http://www.moodys.com) for a copy of this methodology.

#### REGULATORY DISCLOSURES

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relation to a definitive rating that may be assigned subsequent to the final issuance of the debt, in each case where the transaction structure and terms have not changed prior to the assignment of the definitive rating in a manner that would have affected the rating. For further information please see the ratings tab on the issuer/entity page for the respective issuer on [www.moodys.com](http://www.moodys.com).

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**MOODY'S**  
INVESTORS SERVICE

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RESOLUTION NO. 75-14

**AUTHORIZATION TO PURCHASE 2014  
PRISONER TRANSPORT VAN**

**WHEREAS**, the 2014 Sheriff's Budget contains \$24,000 for one Prisoner Transport Van; and

**WHEREAS**, your Committee has examined the bid received, which is provided on the bottom of the Resolution; and

**WHEREAS**, after examination of the one bid received, your Committee recommends it to be in the best interest of Sauk County to accept the bid of Baraboo Motors for a 2014 Dodge Caravan.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session that the Sauk County Sheriff be hereby authorized to purchase a 2014 Dodge Caravan from Baraboo Motors of Baraboo, Wisconsin for an after-trade cost of \$23,613 with payment for the vehicle to be made from the Sheriff's 2014 adopted budget, Capital Outlay-Prisoner Transport account.

For consideration by the Sauk County Board of Supervisors this 19th day of August, 2014

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

  
WILLIAM WENZEL, CHAIR

  
MICHELLE DENT


  
GERALD LEHMAN

  
DAVID MOORE

  
GEORGE JOHNSON

**Fiscal Note:**

Expenditure of \$23,613 from the 2014 adopted Sheriff's budget, Capital Outlay-Prisoner Transport account.

  
Additional costs associated with new van  
\$70.50 Vehicle Registration

**MIS Note:**

No MIS impact

**2014 Prisoner Transport Van Bids**

Baraboo Motors	2014 Dodge Caravan	\$23,613
Fedderly Chrysler	2014 Dodge Caravan	\$23,929

RESOLUTION NO. 76-2014

**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS IN THE  
TOWN OF WOODLAND TO MICHAEL LIAUTAUD**

**WHEREAS**, Sauk County has previously taken tax title to certain lands described as:

Town of Woodland, Black Forest Addition to Branigar's Dutch Hollow Lake, Lot 169; more particularly described in the Sauk County Register of Deeds office at: Reel 199, Image 215; and Vol. 370, Page 207; and Vol. 364, Page 599. (Parcel #044-0952-00000)

**WHEREAS**, your Committee has previously advertised the sale and appraised value of said property for three successive weeks prior to January 31, 2013, as a Class III Notice under Chapter 985 of the Wisconsin Statutes, but said property remains unsold; and

**WHEREAS**, Michael Liautaud has offered to purchase said property for an amount equaling or exceeding the appraised value of said lot, offering the sum of \$1,472.00, the appraised value of said property having been placed at \$1,472.00; and,

**WHEREAS**, Sauk County is now authorized by S.75.69 of the Wisconsin Statutes to sell any parcel remaining unsold which was so previously advertised, as long as the price received meets or exceeds the advertised aggregate appraised value placed thereon.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors met in regular session that the Sauk County Clerk be and hereby is authorized and directed, having received \$1,472.00 from Michael Liautaud on July 23, 2014 to issue a quit claim deed to Michael Liautaud for the below described property:

Town of Woodland, Black Forest Addition to Branigar's Dutch Hollow Lake, Lot 169, more particularly described in the Sauk County Register of Deeds office at: Reel 199, Image 215; and Vol. 370, Page 207; and Vol. 364, Page 599. (Parcel #044-0952-00000)

For consideration by the Sauk County Board of Supervisors on August 19, 2014.

Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**

  
SCOTT VON ASTEN, Chairperson

  
WILLIAM HAMBRECHT

  
JEFFREY GIEBEL

  
GEORGE F. JOHNSON

  
NATHAN S. JOHNSON

**FISCAL NOTE:** Sauk County funds invested in this property were \$1,337.87. Funds received from the sale were \$1,472.00. *KPB*

**MIS NOTE:** No impact

**SAUK COUNTY BOARD OF SUPERVISORS**

**SEPTEMBER 16, 2014**

**WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

- 1) **Call to Order and Certify Compliance with Open Meeting Law:** 6:00 P.M.
- 2) **Roll Call.** PRESENT: (27) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (4) Held, Bychinski, Dent and Kast (excused).
- 3) **Invocation and Pledge of Allegiance.**
- 4) **Adoption of Agenda.** MOTION (Netzing/Stehling) to approve amended agenda. Motion carried **unanimously**.
- 5) **Adopt Minutes of Previous Meeting.** MOTION (Alexander/Moore) to approve minutes. Motion carried **unanimously**.
- 6) **Scheduled Appearances.**
  - 1) Steve Schmelzer, Manager at Devil's Lake State Park.
  - 2) Meg Sage, Sauk County 4-H Agent, Commemorating the 100<sup>th</sup> Anniversary Of Wisconsin 4-H Youth Development. (\*Chair requests the appearance coincide with Resolution 77-2014)
  - 3) Matthew Wolfert & Michael Hacker, Bray Associates Architects; Dr. Tracy White – Dean, UW-Baraboo/Sauk County; David Armstrong – Asst. Dean for Finance & Administration, UW-Baraboo/Sauk County; Phil Wedekind – Chair, UW-Baraboo/Sauk County Campus Commission. (\*Chair requests the appearances coincide with Resolution 81-2014)
  - 4) Jerry Brown, Health Insurance Resolution/Proposals.
- 7) **Public Comment.** None.
- 8) **Communications.**
  - a. Certified Mail dated 09/04/14 from FEMA re: "FIRM/FIS" Appeal Process.
- 9) **Bills & Referrals.** None
- 10) **Claims.** None
- 11) **Appointments.**
  - a. **Land Information Council:**  
Public safety or emergency communications representative employed within Sauk County:  
Tim Stieve, Sauk County Emergency Management, 2 year term expires September 20, 2016.

MOTION (Wenzel/Ashford) to approve appointment. **VOTE:** AYES: (27) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (4) Held, Bychinski, Dent and



Kast (excused). Motion carried **unanimously**.

12) Proclamations.

**UW EXTENSION, ARTS & CULTURE COMMITTEE AND EXECUTIVE & LEGISLATIVE COMMITTEE:**

**Resolution 77-2014 Commemorating the 100<sup>th</sup> Anniversary of Wisconsin 4-H Youth Development.**

MOTION (Ashford/Stehling). Meg Sage, Sauk County 4-H Agent and students gave a presentation Commemorating The 100<sup>th</sup> Anniversary Of Wisconsin 4-H Youth Development.

**VOTE:** AYES: (27) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0).

ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried **unanimously**.

13) **Unfinished Business.** None

14) **Reports – informational, no action required.**

- a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e): None.
- b. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- c. Marty Krueger, County Board Chair.
  - Criminal Justice Coordinating Council.
  - 09/24 Public Input Meeting for Great Sauk Trail @ River Arts, Prairie du Sac – 6:00 p.m.
  - 10/18 5<sup>th</sup> Anniversary – New Sauk County Health Care Center Facility.
  - 10/30 Fall Intergovernmental Meeting @ 6:30 p.m.
  - 11/12 Sauk County Development Corporation “Fall Leadership Forum.”
- d. Kathryn Schauf, Administrative Coordinator.
  - 2015 Budget Calendar/Update.

15) **Consent Agenda:**

**HEALTH CARE CENTER BOARD OF TRUSTEES:**

**Resolution 78-2014 Commending Teresa Stemper For 36+ Years Of Faithful Service To The People Of Sauk County.**

**LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

**Resolution 79-2014 Recognizing The Wisconsin Court System Juror Appreciation Program And Supporting The Goals Of Juror Appreciation Month.**

MOTION (Lehman/Vedro) to approve both consent agendas.

**VOTE:** AYES: (27) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS (0).

ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried **unanimously**.

16) **Resolutions & Ordinances:**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

**Resolution 80-2014 Adopting Program Fees For The Aging & Disability Resource Center Of Sauk County.** MOTION (Riek/Gramling).

**VOTE:** AYES: (27) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing,

Fordham and Krueger. NAYS: (0). ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried **unanimously**.

**CAMPUS COMMISSION:**

**Resolution 81-2014 Authorizing The University Of Wisconsin Baraboo/Sauk County Campus Commission To Enter Into A Contract With Kraemer Brothers, LLC For The Construction Of A Science Facility, Remodeling Existing Structures, And Overseeing Construction Activities.**

Motion (Lombard/Von Asten). Matthew Wolfert & Michael Hacker, Bray Architects; Dr. Tracy White – Dean UW Baraboo/Sauk County; David Armstrong – Asst. Dean for Finance & Administration and UW-Baraboo/Sauk County; Phil Wedekind – Chair, UW-Baraboo/Sauk County Campus Commission addressed the board regarding the new science facility for UW-Baraboo/Sauk County. Wolfert & Hacker, Bray Architects responded to questions.

**VOTE:** AYES: (26) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Miller. ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried.

**Resolution 82-2014 Granting An Easement To Alliant Energy To Improve And Provide Utility Services To The University Of Wisconsin Baraboo/Sauk County.** Motion (Wenzel/Lombard).

**VOTE:** AYES: (27) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried **unanimously**.

**COMMUNICATIONS INFRASTRUCTURE COMMITTEE:**

**Resolution 83-2014 Approving Dark Fiber Lease Agreement With WIN.**

MOTION (Von Asten/N. Johnson). **VOTE:** AYES: (27) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried **unanimously**.

**FINANCE COMMITTEE, PERSONNEL COMMITTEE AND HEALTH CARE CENTER BOARD OF TRUSTEES:**  
**Resolution 84-2014 Authorizing The Sauk County Health Care Center To Eliminate One, Full-Time (1.00 FTE) And One Part Time (.70 FTE) Dining Assistant, And Create Two Full-Time (2.00 FTE) And Cook Position Outside Of The Budget Process.**

Chair Krueger noted a scrivener error on agenda with description of this resolution.

MOTION (Meister/Czuprynski). **VOTE:** AYES: (27) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried **unanimously**.

**Resolution 85-2014 Authorizing The Sauk County Health Care Center To Eliminate One, Full-Time (1.00 FTE) Receptionist Position And Create One Full-Time (1.00 FTE) Billing Specialist Position Outside Of The Budget Process.** MOTION (Czuprynski/Netzing). **VOTE:** AYES: (27) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller,

Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried **unanimously**.

**HIGHWAY AND PARKS COMMITTEE:**

**Resolution 86-2014 Approving Conveyance Of Certain Remnant Parcels To The State Of Wisconsin Department Of Transportation.** MOTION (Meister/Fish). **VOTE:** AYES: (27) Czupryko, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried **unanimously**.

**PERSONNEL COMMITTEE:**

**Resolution 87-2014 Establishing The 2015, 2016 and 2017 Health Insurance Program For Sauk County.** MOTION (Meister/Netzing). Jerry Brown, M3 appeared before the board to provide an overview regarding the health insurance resolution/proposals. **VOTE:** AYES: (26) Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Czupryko. ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried.

**PROPERTY & INSURANCE COMMITTEE:**

**Resolution 88-2014 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The Town Of La Valle To Helene Nelson Full.** MOTION (Giebel/G. Johnson). **VOTE:** AYES: (27) Czupryko, Kriegl, Meister, N. Johnson, Lehman, Dietz, G. Johnson, Fish, Moore, Giebel, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (4) Held, Bychinski, Dent and Kast (excused). Motion carried **unanimously**.

- 16) **Adjournment to a date certain:** 9:15 P.M. MOTION (Von Asten/Netzing) to adjourn until Tuesday, October 21, 2014 at 6:00 P.M. Motion carried **unanimously**.

Respectfully,



Rebecca A. DeMars  
Sauk County Clerk

Minutes Approved: October 21, 2014

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the August 19, 2014 Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk  
West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913  
608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)



# Federal Emergency Management Agency

Washington, D.C. 20472

RECEIVED

CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

IN REPLY REFER TO:  
APPEAL START

SEP 05 2014

September 4, 2014

SAUK COUNTY BOARD CHAIR  
BARABOO, WISCONSIN

Marty Krueger  
County Board Chair, Sauk County  
505 Broadway  
Room #140  
Baraboo, Wisconsin 53913

Case No: 12-05-2282S  
Community: Sauk County, Wisconsin  
(Unincorporated Areas)  
Community No.: 550391

Dear Mr. Krueger:

On April 9, 2014, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) provided your community with Preliminary copies of the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for Sauk County, Wisconsin and Incorporated Areas. FEMA has posted digital copies of these FIRM and FIS report materials to the following Website: <http://www.fema.gov/preliminaryfloodhazarddata>. The Preliminary FIRM and FIS report include proposed flood hazard information for certain locations in the Unincorporated Areas of Sauk County, Wisconsin. The proposed flood hazard information may include addition or modification of Special Flood Hazard Areas, the areas that would be inundated by the base (1-percent-annual-chance) flood; base flood elevations or depths; zone designations; or regulatory floodways.

We have published a notice of the proposed flood hazard determinations in the *Federal Register* and will publish a public notification concerning the appeal process (explained below) in the *Reedsburg Independent* on or about September 11, 2014, and September 18, 2014. We will also publish a separate notice of the flood hazard determinations on the "Flood Hazard Determinations on the Web" portion of the FEMA Website ([www.fema.gov/plan/prevent/fhm/bfe](http://www.fema.gov/plan/prevent/fhm/bfe)). We have enclosed copies of the notice published in the *Federal Register* and the newspaper notice for your information.

These proposed flood hazard determinations, if finalized, will become the basis for the floodplain management measures that your community must adopt or show evidence of having in effect to qualify or remain qualified for participation in the National Flood Insurance Program (NFIP). However, before any new or modified flood hazard information is effective for floodplain management purposes, FEMA will provide community officials and citizens an opportunity to appeal the proposed flood hazard information presented on the preliminary FIRM and FIS report posted to the above-referenced Website.

Section 110 of the Flood Disaster Protection Act of 1973 (Public Law 93-234) is intended to ensure an equitable balancing of all interests involved in the setting of flood hazard determinations. The legislation provides for an explicit process of notification and appeals for your community and for private persons prior to this office making the flood hazard determinations final. The appeal procedure is outlined below

for your information and in the enclosed document titled *Criteria for Appeals of Flood Insurance Rate Maps*.

During the 90-day appeal period following the second publication of the public notification in the above-named newspaper, any owner or lessee of real property in your community who believes his or her property rights will be adversely affected by the proposed flood hazard determinations may appeal to you, or to an agency that you publicly designate. It is important to note, however, that the sole basis for such appeals is the possession of knowledge or information indicating that the proposed flood hazard determinations are scientifically or technically incorrect. The appeal data must be submitted to FEMA during the 90-day appeal period. Only appeals of the proposed flood hazard determinations supported by scientific or technical data can be considered before FEMA makes its final flood hazard determination at the end of the 90-day appeal period. Note that the 90-day appeal period is statutory and cannot be extended. However, FEMA also will consider comments and inquiries regarding data other than the proposed flood hazard determinations (e.g., incorrect street names, typographical errors, omissions) that are submitted during the appeal period, and will incorporate any appropriate changes to the FIRM and FIS report before they become effective.

If your community cannot submit scientific or technical data before the end of the 90-day appeal period, you may nevertheless submit data at any time. If warranted, FEMA will revise the FIRM and FIS report after the effective date. This means that the FIRM would be issued with the flood hazard information presently indicated, and flood insurance purchase requirements would be enforced accordingly, until such time as a revision could be made.

Any interested party who wishes to appeal should present the data that tend to negate or contradict our findings to you, or to an agency that you publicly delegate, in such form as you may specify. We ask that you review and consolidate any appeal data you may receive and issue a written opinion stating whether the evidence provided is sufficient to justify an official appeal by your community in its own name or on behalf of the interested parties. Whether or not your community decides to appeal, you must send copies of individual appeals and supporting data, if any, to:

Wisconsin DNR  
Attn: Colleen Hermans, WT/3  
P.O. Box 7921  
Madison, WI 53707-7921  
608-264-8988  
Colleen.Hermans@Wisconsin.gov

If we do not receive an appeal or other formal comment from your community in its own name within 90 days of the second date of public notification, we will consolidate and review on their own merits such appeal data and comments from individuals that you may forward to us, and we will make such modifications to the proposed flood hazard information presented on the FIRM and in the FIS report as may be appropriate. If your community decides to appeal in its own name, all individuals' appeal data must be consolidated into one appeal by you, because, in this event, we are required to deal only with the local government as representative of all local interests. We will send our final decision in writing to you, and we will send copies to the community floodplain administrator, each individual appellant, and the State NFIP Coordinator.

All appeal submittals will be resolved by consultation with officials of the local government involved, by an administrative hearing, or by submission of the conflicting data to an independent scientific body or appropriate Federal agency for advice. Use of a Scientific Resolution Panel (SRP) is also available to your community in support of the appeal resolution process when conflicting scientific or technical data are submitted during the appeal period. SRPs are independent panels of experts in hydrology, hydraulics, and other pertinent sciences established to review conflicting scientific and technical data and provide recommendations for resolution. An SRP is an option after FEMA and community officials have been engaged in a collaborative consultation process for at least 60 days without a mutually acceptable resolution of an appeal. Please refer to the enclosed "Scientific Resolution Panels" fact sheet for additional information on this resource available to your community.

FEMA will make the reports and other information used in making the final determination available for public inspection. Until the conflict of data is resolved and the FIRM becomes effective, flood insurance available within your community will continue to be available, and no person shall be denied the right to purchase the applicable level of insurance at chargeable rates.

The decision by your community to appeal, or a copy of its decision not to appeal, should be filed with this office no later than 90 days following the second publication of the flood hazard determination notice in the above-named newspaper. Your community may find it appropriate to call further attention to the proposed flood hazard determinations and to the appeal procedure by using a press release or other public notice.

If warranted by substantive changes, during the appeal period we will send you Revised Preliminary copies of the FIRM and FIS report. At the end of the 90-day appeal period and following the resolution of any appeals and comments, we will send you a Letter of Final Determination, which will finalize the flood hazard information presented on the FIRM and FIS report and will establish an effective date.

If you have any questions regarding the proposed flood hazard determinations, FIRM panels, or FIS report for your community, please call our FEMA Information eXchange (FMIX), toll free, at 1-877-FEMA-MAP (1-877-336-2627) or e-mail the FMIX staff at [FEMAMapSpecialist@riskmapcds.com](mailto:FEMAMapSpecialist@riskmapcds.com).

Sincerely,



Luis Rodriguez, P.E., Chief  
Engineering Management Branch  
Federal Insurance and Mitigation Administration

List of Enclosures:

Newspaper Notice  
Proposed Flood Hazard Determinations FEDERAL REGISTER Notice  
*Criteria for Appeals of Flood Insurance Rate Maps*  
"Scientific Resolution Panels" Fact Sheet

cc: Community Map Repository

**DEPARTMENT OF HOMELAND SECURITY**  
**FEDERAL EMERGENCY MANAGEMENT AGENCY**

**Proposed Flood Hazard Determinations for Sauk County, Wisconsin and Incorporated Areas**

The Department of Homeland Security's Federal Emergency Management Agency has issued a preliminary Flood Insurance Rate Map (FIRM), and where applicable, Flood Insurance Study (FIS) report, reflecting proposed flood hazard determinations within Sauk County, Wisconsin and Incorporated Areas. These flood hazard determinations may include the addition or modification of Base Flood Elevations, base flood depths, Special Flood Hazard Area boundaries or zone designations, or the regulatory floodway. Technical information or comments are solicited on the proposed flood hazard determinations shown on the preliminary FIRM and/or FIS report for Sauk County, Wisconsin and Incorporated Areas. These flood hazard determinations are the basis for the floodplain management measures that your community is required to either adopt or show evidence of being already in effect in order to qualify or remain qualified for participation in the National Flood Insurance Program. However, before these determinations are effective for floodplain management purposes, you will be provided an opportunity to appeal the proposed information. For information on the statutory 90-day period provided for appeals, as well as a complete listing of the communities affected and the locations where copies of the FIRM are available for review, please visit FEMA's website at [www.fema.gov/plan/prevent/fhm/bfe](http://www.fema.gov/plan/prevent/fhm/bfe), or call the FEMA Map Information eXchange (FMIX) toll free at 1-877-FEMA MAP (1-877-336-2627).

RESOLUTION No. 77 - 14

COMMEMORATING THE 100<sup>TH</sup> ANNIVERSARY OF WISCONSIN  
4-H YOUTH DEVELOPMENT

**WHEREAS**, Thomas L. Bewick was appointed Wisconsin's first State Leader of Boys' and Girls' 4-H Club Work with the new Cooperative Extension Service in July 1914 and organized the first 4-H club under Cooperative Extension in Walworth County in October 1914, and

**WHEREAS**, the first Sauk County 4-H club was organized in the South Lime Ridge area by Dr. Walter L. Bible and Ed Dargel in the late 1920's, and

**WHEREAS**, 2014 marks the 100<sup>th</sup> anniversary of this unique partnership between the counties of the state, the University of Wisconsin-Extension and Wisconsin 4-H Youth Development, and

**WHEREAS**, this partnership of University of Wisconsin campuses, the University of Wisconsin-Extension and county-based 4-H Youth Development programs embodies the true meaning of the "Wisconsin Idea" – that the resources of the university shall be extended to the people of the state where they live and work, and

**WHEREAS**, Wisconsin 4-H Youth Development's purpose is to help youth learn leadership, citizenship and life skills, develop new skills, become leaders and help shape their communities, and

**WHEREAS**, there are over 480 youth actively participating in the Sauk County 4-H program as members of fourteen different 4-H clubs led by over 90 adult volunteer leaders, and

**WHEREAS**, the vitality of today's Wisconsin 4-H Youth Development program as well as 4-H's national reputation as the largest out-of-school educational organization can be credited to the men and women of vision who accepted the challenge in 1914 to help grow 100 years of Wisconsin leaders;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby commends Wisconsin 4-H Youth Development and its Sauk County 4-H Youth Development Extension educators for their leadership, cooperation and support, which allows the youth and families of Sauk County and all of Wisconsin to apply the research and knowledge of the University of Wisconsin to their lives, homes and communities and help build strong leaders for tomorrow;

**AND, BE IT FURTHER RESOLVED**, that the Sauk County Board encourages its members to work collaboratively with their Sauk County 4-H Youth Development educators and University of Wisconsin-Extension teams to commemorate and celebrate the 100-year anniversary



RESOLUTION No. 11 - 14

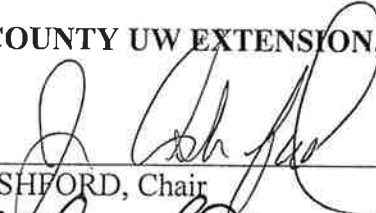
**COMMEMORATING THE 100<sup>TH</sup> ANNIVERSARY OF WISCONSIN 4-H YOUTH DEVELOPMENT**

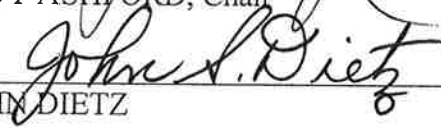
sary of Wisconsin 4-H Youth Development, and encourages everyone to celebrate National 4-H Week, October 5-11, 2014.

For consideration by the Sauk County Board of Supervisors on September 16, 2014.

Respectfully submitted,

**SAUK COUNTY UW EXTENSION, ARTS & CULTURE COMMITTEE**

  
JUDY ASHFORD, Chair

  
JOHN DIETZ

  
DONNA STEHLING, Vice-Chair

  
WILLIAM HAMBRECHT

ERIC PETERSON

**SAUK COUNTY EXECUTIVE AND LEGISLATIVE COMMITTEE**

  
MARTY KRUEGER, Chair

  
WALLY CZUPRYNSKI

  
DENNIS POLIVKA

  
JOAN FORDHAM, Vice-Chair

  
JOSEPH FISH

**Fiscal Note:** No fiscal impact

**MIS Note:** No impact

*KAS*

RESOLUTION No. 78 - 14

Commending **TERESA STEMPER** for 36+ Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS, TERESA STEMPER** has faithfully served the people of Sauk County as a Dining Assistant, at the Sauk County Health Care Center for 36+ years; and

**WHEREAS, TERESA STEMPER** retired from the Health Care Center on August 1, 2014;

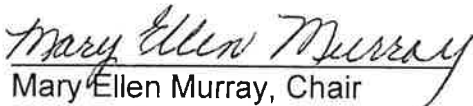
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **TERESA STEMPER** for 36+ faithful years of service to the people of Sauk County;

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **TERESA STEMPER** an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on  
September 16, 2014.

Respectfully submitted,

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

  
Mary Ellen Murray, Chair

  
Joseph Fish, Vice-Chair

\_\_\_\_\_  
William Higgins

  
Terri Langer

  
Henry Netzing

  
Tut Gramling

  
Carol Held

No Fiscal Impact

*KAS*

RESOLUTION NO. 19 - 14

**RECOGNIZING THE WISCONSIN COURT SYSTEM  
JUROR APPRECIATION PROGRAM AND SUPPORTING THE GOALS  
OF JUROR APPRECIATION MONTH**

**WHEREAS**, the right to have a trial by a fair and representative jury is an essential safeguard protected by both the United States and Wisconsin constitutions; and,

**WHEREAS**, service as a juror in the Sauk County Circuit Court is, along with voting, one of the most important responsibilities of citizenship; and,

**WHEREAS**, the Wisconsin State Court System, partnering with the State Bar of Wisconsin, has established September as Juror Appreciation Month, a time to publicly recognize the contribution of those who are summoned and serve.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Board hereby expresses its support for the goals of Juror Appreciation Month which are to:

- Educate the public about jury duty and the importance of jury service, and
- Applaud the efforts of jurors who fulfill their civic duty, and
- Ensure that all jurors are treated with respect and that their service is not unduly burdensome; and,


**BE IT FURTHER RESOLVED**, that the Sauk County Board of Supervisors extends its sincere thanks and appreciation to all employers who pay employees their normal wages while allowing them to serve as jurors, preventing financial hardship and fostering community strength; and,

**BE IT FURTHER RESOLVED**, that the Sauk County Board of Supervisors honors the service and commitment of citizens who perform jury duty, who by participating in the judicial process aid those elected to serve the citizens of Sauk County by preserving the rule of law, the basis for a free society.

For consideration by the Sauk County Board of Supervisors on September 16, 2014.

Respectfully submitted,

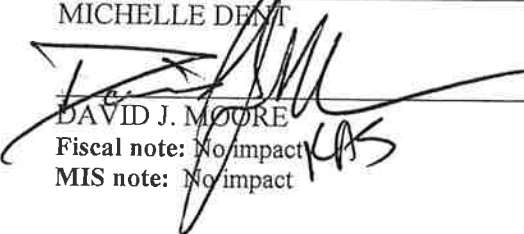
**LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

  
WILLIAM F. WENZEL, Chairperson

  
GERALD L. LEHMAN

  
MICHELLE DENT

  
GEORGE F. JOHNSON

  
DAVID J. MOORE

Fiscal note: No impact

MIS note: No impact

# RESOLUTION NO. 20 - 14

## ADOPTING PROGRAM FEES FOR THE AGING & DISABILITY RESOURCE CENTER OF SAUK COUNTY

**WHEREAS**, the Aging & Disability Resource Center Committee has established reasonable program fees for the *AddLIFE Today!* News Magazine, Congregate Dining Center Lunches, Home Delivered Lunches, Taxi Subsidy Punch Cards "Get Out and Go," a Demand-Response Bus System Including One-day Excursions "Fun-day Travels" and Grocery/Shopping, and Volunteer Driver Escort Rides operated through the Aging & Disability Resource Center of Sauk County; and,

**WHEREAS**, the fees set forth are in accordance with United States Federal Code, State of Wisconsin Statutes, and County Ordinances and Policies, and;

**WHEREAS**, a listing of these fees is as follows.

Program	Population Served	Units Charged	Fee Charged
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Information Article	\$ 125.00
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Brain Teaser	\$ 100.00
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Program Statistic/ Factoid	\$ 75.00
Congregate Dining Center	Adults 60 Years Old and Older	(1) Lunch	Donation
Congregate Dining Center	Adults 59 Years Old and Younger	(1) Lunch	\$ 7.07
Congregate Dining Center	Family Care Participants	(1) Lunch	\$ 7.07
Congregate Dining Center	Community Options Program Participants	(1) Lunch	\$ 7.07
Home Delivered Lunch	Adults 60 Years Old and Older	(1) Lunch	Donation
Home Delivered Lunch	Adults 59 Years Old and Younger	(1) Lunch	\$ 8.78
Home Delivered Lunch	Family Care Participants	(1) Lunch	\$ 8.78
Home Delivered Lunch	Community Options Program Participants	(1) Lunch	\$ 8.78
Taxi Subsidy "Get Out and Go" - Baraboo	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (10 Rides), Effective 7/1/14	\$ 15.00
Taxi Subsidy "Get Out and Go" - Baraboo West	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (10 Rides), Effective 7/1/14	\$ 7.50
Taxi Subsidy "Get Out and Go" - Reedsburg	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (9 Rides), Effective 7/1/14	\$ 14.00
Taxi Subsidy "Get Out and Go" - Sauk Prairie	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (10 Rides), Effective 7/1/14	\$ 10.00
One-Day Excursion "Fun-day Travels"	Adults 60 Years Old and Older, Disabled Adults	(1) Round-Trip Ride, Effective 7/1/14	\$ 5.00
Grocery/Shopping Bus	Adults 60 Years Old and Older, Disabled Adults	(1) Round-Trip Ride, Effective 10/1/14	\$ 3.00
Volunteer Escort Driver	Adults 60 Years Old and Older, Disabled Adults	(1) Mile, Effective 7/1/14	\$ 0.40
Volunteer Escort Driver	Adults 59 Years Old and Younger, Non-Disabled Adults	(1) Mile	\$ 1.39
Volunteer Escort Driver	Family Care Participants	(1) Mile	\$ 1.39
The Bus	Public Transit, Adults 60 Years Old and Older, Disabled Adults, Students	(1) One-Way Ride, Effective 4/1/14	\$ 2.00
The Bus	Public Transit, Adults 59 Years and Younger, Non-Disabled Adults, Non-Students	(1) One-Way Ride, Effective 4/1/14	\$ 3.00
The Bus	Family Care Participants, Adults 60 Years Old or Older, Disabled Adults, Students	(1) One-Way Ride, Effective 4/1/14	\$ 2.00
The Bus	Family Care Participants, Adults 59 Years Old and Younger, Non-Disabled Adults, Non-Students	(1) One-Way Ride, Effective 4/1/14	\$ 3.00

RESOLUTION NO. \_\_\_\_ - 14, Adopting Fees for the Aging & Disability Resource Center of Sauk County

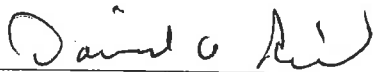
Page 2

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the fees schedule for the Aging & Disability Resource Center of Sauk County be and hereby is adopted, to be reviewed annually by the Aging & Disability Resource Center Committee, until such time as the fees are in need of change.

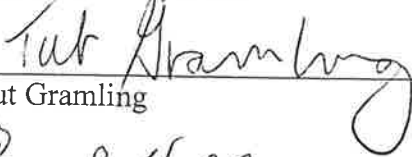
For consideration by the Sauk County Board of Supervisors on Tuesday, September 16, 2014.

Respectfully submitted,

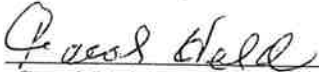
**AGING & DISABILITY RESOURCE CENTER COMMITTEE**



David A. Riek, Chair



Tut Gramling



Carol Held



Thomas Kriegl

\_\_\_\_\_  
David J. Moore

**Fiscal Note:** The program fees are included in the adopted 2014 Budget.

**MIS Note:** No impact.

KRB

**RESOLUTION NO. 61 - 2014**

**AUTHORIZING THE UNIVERSITY OF WISCONSIN BARABOO/SAUK COUNTY  
CAMPUS COMMISSION TO ENTER INTO A CONTRACT WITH  
KRAEMER BROTHERS, LLC  
FOR THE CONSTRUCTION OF A SCIENCE FACILITY,  
REMODELING EXISTING STRUCTURES, AND OVERSEEING  
CONSTRUCTION ACTIVITIES**

**WHEREAS**, in 1966, Sauk County and the City of Baraboo jointly purchased certain real property which was improved and developed on a 50/50 basis to become the University of Wisconsin Baraboo/Sauk County; and,

**WHEREAS**, in 1966, the Board of Regents of the University of Wisconsin System entered into a Memorandum of Understanding to lease the Campus from Sauk County and the City of Baraboo to operate the University of Wisconsin Baraboo/Sauk County as an institution of higher learning; and,

**WHEREAS**, in 1969, the University of Wisconsin Baraboo/Sauk County Campus Commission was created and comprised of County and City representatives to oversee the County's and City's interest in the Campus; and,

**WHEREAS**, in 2006, Sauk County and the City of Baraboo commissioned a master planning analysis for the campus that identified the need for science lab improvements, and the faculty and staff of the University of Wisconsin Baraboo/Sauk County have also identified such a need; and,

**WHEREAS**, in 2013, Sauk County and the City of Baraboo entered into a contract with Bray Architects for the schematic design and the generation of bidding and construction documents for the aforementioned science lab improvements including the construction of a new science building and associated remodeling of existing structures; and,

**WHEREAS**, in 2014, Sauk County, the City of Baraboo, and the Board of Regents of the University of Wisconsin System approved an extension of the existing lease agreement for the Campus until June 30, 2092; and,

**WHEREAS**, the City of Baraboo and the County of Sauk jointly own and finance infrastructure improvements at the University of Wisconsin Baraboo Sauk County campus; and,

**WHEREAS**, both the City and the County have anticipated equal portions of \$4,860,000 for the design and construction of the science labs and classroom remodeling and expansion; and,

**WHEREAS**, resolution 70-2014 authorized the University of Wisconsin Baraboo/Sauk County Campus Commission to award to the lowest responsive, responsible bidder "in an amount not to exceed budgeted amounts; and,

**WHEREAS**, the lowest responsive, responsible construction bid, is \$5,600,000 which when added to all other project fees exceeds the anticipated budget of \$4,860,000 by \$1,067,500.

**RESOLUTION NO. 01 - 2014**

**AUTHORIZING THE UNIVERSITY OF WISCONSIN BARABOO/SAUK COUNTY CAMPUS COMMISSION TO ENTER INTO A CONTRACT WITH KRAEMER BROTHERS, LLC FOR THE CONSTRUCTION OF A SCIENCE FACILITY, REMODELING EXISTING STRUCTURES, AND OVERSEEING CONSTRUCTION ACTIVITIES**

Page 2

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors and City of Baraboo Common Council, met in their respective regular sessions, that the University of Wisconsin Baraboo/Sauk County Campus Commission is hereby authorized to enter into a contractual agreement with Kraemer Brothers, LLC, the lowest responsive, responsible general contractor, in consultation with Bray Architects, for the construction of science lab improvements including the construction of a new science building and associated remodeling of existing structures in the amount of \$5,600,000; and,

**BE IT FURTHER RESOLVED**, that final award acceptance is contingent upon passage of this resolution by the joint owners.

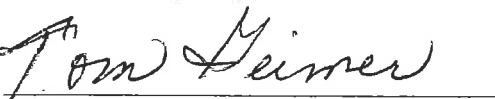
For consideration by the Sauk County Board of Supervisors on September 16, 2014; and the City of Baraboo Common Council on September 23, 2014.

Respectfully submitted:


**UNIVERSITY OF WISCONSIN BARABOO-SAUK COUNTY CAMPUS COMMISSION**

  
PHIL WECKEND, CHAIR

  
TOM KOLB,

  
TOM GEIMER, VICE CHAIR

  
ANDREA LOMBARD

  
SCOTT VON ASTEN

  
KATHRYN SCHAUF

  
ED GEICK, ALTERNATE

**FISCAL NOTE:** The City of Baraboo and the County of Sauk jointly own and finance infrastructure improvements at the University of Wisconsin Baraboo Sauk County campus.

	Total	Per Partner
Total with construction bid	5,927,500	2,963,750
Estimate	4,860,000	2,430,000
Difference	1,067,500	533,750

**MIS NOTE:** No MIS impact.

KPB

RESOLUTION NO. 02 - 2014

GRANTING AN EASEMENT TO ALLIANT ENERGY TO  
IMPROVE AND PROVIDE UTILITY SERVICES TO THE  
UNIVERSITY OF WISCONSIN BARABOO/SAUK COUNTY

WHEREAS, Sauk County and the City of Baraboo are joint owners of the University of Wisconsin Baraboo/Sauk County which is leased to the University of Wisconsin Board of Regents for operation of a campus of the University of Wisconsin Colleges; and,

WHEREAS, many physical improvements are underway at the University of Wisconsin Baraboo/Sauk County which would be greatly enhanced by improved utility service, and Alliant Energy has identified various improvements that will significantly improve the provision of utility services to the Campus; and,

WHEREAS, your undersigned Campus Commission has had this matter under consideration, and does recommend that the Sauk County Board of Supervisors and the City of Baraboo Common Council approve the underground utility easement attached hereto as addendum.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors and City of Baraboo Common Council, met in their respective regular sessions, that the underground utility easement described in the attached addendum is hereby approved.

For consideration by the Sauk County Board of Supervisors on September 16, 2014 and the City of Baraboo Common Council on August 26, 2014.

Respectfully submitted:

UNIVERSITY OF WISCONSIN BARABOO-SAUK COUNTY CAMPUS COMMISSION

  
PHIL WEDEKIND, CHAIR

  
TOM KOLB,

  
TOM GEIMER

  
ANDREA LOMBARD

SCOTT VON ASTEN

  
KATHRYN SCHAUF-SECRETARY

  
CHERYL GIESE - TREASURER

FISCAL NOTE: The easement is required to improve utility services provided to UW Baraboo-Sauk County Campus.

MIS NOTE: No MIS impact. *VAS*

ccounsel/92/92alliant14res.doc



# ADDENDUM TO RESOLUTION

Document No.

## EASEMENT UNDERGROUND ELECTRIC

The undersigned Grantors **City of Baraboo, Wisconsin, a municipal corporation a/k/a City of Baraboo, a municipal corporation and Sauk County, a Wisconsin Municipal Corporation, (hereinafter called the "Grantor")**, in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant, convey and warrant unto **Wisconsin Power and Light Company, a Wisconsin corporation, (hereinafter called the "Grantee")**, the Grantee's successors and assigns, the perpetual right and easement to construct, install, maintain, operate, repair, inspect, replace, add, relocate and remove the Designated Facilities, as indicated below, upon, in, over, through and across lands owned by the Grantor in the **City of Baraboo, County of Sauk, State of Wisconsin**, the Easement Area to be **thirty (30) and twenty (20)** feet in widths and depicted on **Exhibit "A"**, and described on **Exhibit "B"**, attached hereto and made a part hereof.

Record this document with the Register of Deeds

This Easement is subject to the following conditions:

1. **Designated Facilities:** This easement is for underground electric line facilities, including but not limited to conduit, cables, above ground electric pad-mount transformers, secondary pedestals, riser equipment and other appurtenant equipment associated with underground electric line facilities.
2. **Access:** The Grantee and its agents shall have the right of reasonable ingress and egress to, over and across the Grantor's land adjacent to the Easement Area.
3. **Buildings and Structures:** The Grantor agrees within the Easement Area not to construct or place buildings, structures, or other improvements, or place water, sewer or drainage facilities; all without the express written consent of the Grantee.
4. **Landscaping and Vegetation:** No plantings and landscaping are allowed within the Easement Area that will interfere with the easement rights herein granted. The Grantee has the right to trim or remove trees, bushes and brush within the Easement Area without replacement or compensation hereinafter. The Grantee may treat the stumps of any trees, bushes or brush to prevent re-growth and apply herbicides in accordance with applicable laws, rules and regulations, for tree and brush control.
5. **Elevation:** After the installation of the facilities and final grading of the Easement Area, the Grantor agrees not to alter the elevation of the existing ground surface by more than six (6) inches or place rocks or boulders more than eight (8) inches in diameter, within the Easement Area, without the express written consent of the Grantee.
6. **Restoration and Damages:** The Grantee shall restore, cause to have restored or pay a reasonable sum for all damages to property, crops, fences, livestock, lawns, roads, fields and field tile (other than trees trimmed or cut down and removed), caused by the construction, maintenance or removal of said facilities.
7. **Rights not granted to the Grantee:** The Grantee shall not have the right to construct or place fences, buildings or any other facilities other than the above Designated Facilities.
8. **Reservation of use by the Grantor:** The right is hereby expressly reserved to the Grantor, the heirs, successors and assigns, of every use and enjoyment of said land within the Easement Area consistent with rights herein granted.
9. **Binding Effect:** This agreement is binding upon the heirs, successors and assigns of the parties hereto, and shall run with the lands described herein.
10. **Easement Brochure:** As provided by PSC 113, the Grantor shall have a minimum period of five days to examine materials approved or provided by the Public Service Commission of Wisconsin describing the Grantor's rights and options in the easement negotiating process. The Grantor hereby voluntarily waives the five day review period or acknowledges that they have had at least five days to review such materials.

Name and Return Address:

Alliant Energy  
Attn: Real Estate Department  
4902 North Biltmore Lane  
P.O. Box 77007  
Madison, WI 53707-1007

Parcel Identification Number(s)

206-0037, 206-0038 & 206-0039

ADDENDUM TO RESOLUTION

WITNESS the signature(s) of the Grantor this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

City of Baraboo, a Wisconsin Municipal Corporation

Sauk County, a Wisconsin Municipal Corporation

\_\_\_\_\_  
Signature (SEAL)

\_\_\_\_\_  
Signature (SEAL)

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Signature (SEAL)

\_\_\_\_\_  
Signature (SEAL)

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

ACKNOWLEDGEMENT

STATE OF WISCONSIN }  
COUNTY OF SAUK } SS

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above named

\_\_\_\_\_ to me known to be the person(s) who executed the foregoing instrument on behalf of said corporation and acknowledged the same.

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Printed Name of Notary

Notary Public, State of Wisconsin

My Commission Expires (is) \_\_\_\_\_

ACKNOWLEDGEMENT

STATE OF WISCONSIN }  
COUNTY OF SAUK } SS

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above named

\_\_\_\_\_ to me known to be the person(s) who executed the foregoing instrument on behalf of said corporation and acknowledged the same.

\_\_\_\_\_  
Signature of Notary

\_\_\_\_\_  
Printed Name of Notary

Notary Public, State of \_\_\_\_\_

My Commission Expires (is) \_\_\_\_\_

This instrument drafted by

**Thomas J. Erstad on behalf of Wisconsin Power and Light Co.**

**Jason A. Hogan**

Checked by \_\_\_\_\_

Project Title: UW Baraboo Dorm make ready

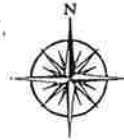
ERP Activity ID: 3943777

Tract No.: 1 of 1

PPN:

# EXHIBIT A

LOCATED IN PARTS OF THE SE 1/4 - SE 1/4, AND THE SW 1/4 - SE 1/4, OF SECTION 27,  
AND THE NE 1/4 - NE 1/4 OF SECTION 34, T 12 N, R 06 E, CITY OF BARABOO,  
SAUK COUNTY, WISCONSIN



NORTH IS BASED ON WISCONSIN  
COUNTY COORDINATE SYSTEM,  
SAUK COUNTY

LOT 1

LOT 2

CSM No. 2705

FOX HILL ESTATES

S. BOUNDARY OF FOX HILL ESTATES

N. LINE OF SE 1/4 - SE 1/4, SEC. 27

P.O.B. ①

P.O.B. ①

P.O.B. ①

N89°56'39"W  
15.0'

NORTHWEST CORNER -  
PLAT OF UNIVERSITY HEIGHTS

PLAT OF  
UNIVERSITY HEIGHTS

## LEGEND

CONNIE RD. R/W LINE

PROPERTY LINE

PLSS LINE

EASEMENT CENTERLINE

EASEMENT LIMITS

( ... ) RECORDED AS

EASEMENT AREA =  
2.54 ACRES OR 110,660  
SQUARE FEET +/-

## COURSE TABLE:

1 - 2	S01°09'23"W	1310.3'
2 - 3	S00°17'42"E	567.6'
3 - 3.1	S00°17'42"E	97.5'
3 - 4	S89°36'09"W	1229.8'
4 - 5	N00°00'00"W	474.5'
5 - 6	N69°37'37"E	99.1'
6 - 7	N35°50'49"W	81.7'
7 - 8	N25°36'16"W	66.4'
8 - 9	S63°27'42"W	20.2'
8 - 10	N63°27'42"E	13.9'
10 - 11	N21°24'33"E	16.2'
11 - 12	N16°36'50"W	63.4'
12 - 13	N31°40'00"W	117.4'
13 - 14	N16°55'39"W	74.6'
14 - 15	N16°55'39"W	230.8'
15 - 16	N09°24'34"W	87.1'
16 - 17	N83°26'37"E	19.6'

S. LINE OF SE 1/4 - SE 1/4, SEC. 27

UNIVERSITY OF WISCONSIN  
BARABOO

NE 1/4 - NE 1/4  
SECTION 34

POINT "A"

③

③.1

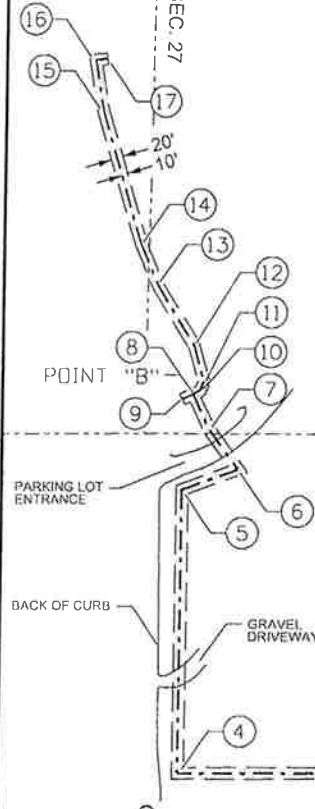
CSM No. 4227

CSM No. 4329

NORTHDAYL  
PLAT

DUBOIS DR.

1 ST. ADDN.  
TO  
NORTHDAYL  
PLAT



**ALLIANT  
ENERGY.**

Wisconsin  
Power and Light

This drawing shall be used  
solely for easement description  
purposes and thus may only  
be relied upon for such purpose.

If this bar does not measure 1"  
then drawing is not to scale.

0 75 150 300

SCALE 1"=300'

## UG. ELECTRIC EASEMENT

PROPERTY OWNER / ESMT GRANTORS:  
CITY OF BARABOO AND SAUK COUNTY

Drawn: TJT

Date: 07/08/2014

Scale: 1"=300'

SHEET 1 OF 1

ADDENDUM TO RESOLUTION

Exhibit B

1 of 2

Located within the Southeast Quarter (SE 1/4) of the Southeast Quarter (SE 1/4) and the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4) of Section 27 and within the Northeast Quarter (NE 1/4) of the Northeast Quarter (NE 1/4) of Section 34, all in Town 12 North, Range 6 East, City of Baraboo, Sauk County, Wisconsin and being more particularly described as follows:

An easement thirty (30) feet in width and lying fifteen (15) feet on each side of the following described reference line;

Commencing at the Northeast Corner of the Southeast Quarter (SE 1/4) of the Southeast Quarter (SE 1/4) of Section 27, Town 12 North, Range 6 East, City of Baraboo, Sauk County, Wisconsin, which is also the Northwest Corner of University Heights, a subdivision plat recorded on November 30, 1981, in Volume C of Plats, Page 30, as Document Number 449964, in the office of the Register of Deeds for Sauk County, Wisconsin;

thence North 89°56'39" West, a distance of 15.0 feet along the north line of said Southeast Quarter (SE 1/4) of the Southeast Quarter (SE 1/4) of Section 27, (being the Grantor's north property line) to the Point of Beginning;

thence South 01°09'23" West, a distance of 1,310.3 feet, parallel with, and fifteen (15) feet west of the east line of said Southeast Quarter (SE 1/4) of the Southeast Quarter (SE 1/4) of Section 27, which is also the west line of said University Heights;

thence South 00°17'42" East, a distance of 567.6 feet parallel with, and fifteen (15) feet west of, the east line of said Southeast Quarter (SE 1/4) of the Southeast Quarter (SE 1/4) of Section 27 and the east line of said Northeast Quarter (NE 1/4) of the Northeast Quarter (NE 1/4) of Section 34, and also being the west line of said University Heights and the west line of Certified Survey Map No. 4227, recorded on March 31, 2000, in Volume 22 of Certified Survey Maps, Pages 4227, 4227A, 4227B, 4227C, and 4227D, as Document Number 724931, in the office of the Register of Deeds for Sauk County, Wisconsin, to a point hereinafter referred to as Point "A";

thence continuing South 00°17'42" East, a distance of 97.5 feet and there terminating.

Also, an easement twenty (20) feet in width and lying ten (10) feet on each side of the following described reference lines;

Beginning at the aforesaid Point "A";

thence South 89°36'09" West, a distance of 1,229.8 feet;

thence North 00°00'00" West, a distance of 474.5 feet, parallel with the east margin of Connie Road;

ADDENDUM TO RESOLUTION

Exhibit B

2 of 2

thence North 69°37'37" East, a distance of 99.1 feet;

thence North 35°50'49" West, a distance of 81.7 feet;

thence North 25°36'16" West, a distance of 66.4 feet to a point hereinafter referred to as Point "B";

thence South 63°27'42" West, a distance of 20.2 feet and there terminating.

Also, beginning at the aforesaid Point "B";

thence North 63°27'42" East, a distance of 13.9 feet;

thence North 21°24'33" East, a distance of 16.2 feet;

thence North 16°36'50" West, a distance of 63.4 feet;

thence North 31°40'00" West, a distance of 117.4 feet;

thence North 16°55'39" West, a distance of 74.6 feet;

thence North 16°55'39" West, a distance of 230.8 feet;

thence North 09°24'34" West, a distance of 87.1 feet;

thence North 83°26'37" East, a distance of 19.6 feet, and there terminating.

The side margins of the easements at angle points are lengthened or shortened to end at their succeeding and preceding side margins in order to form a continuous easement and to match the depiction on Exhibit "A".

City of Baraboo deeds are recorded in the office of the Register of Deeds for Sauk County, Wisconsin as follows:

Volume 327, Page 549 and 550, as Document Number 348457,

Volume 327, Page 552 and 553, as Document Number 348460,

Volume 328, Page 117 as Document Number 348739 and

Volume 372, Page 551, as Document Number 348459.

Sauk County deed is recorded in the office of the Register of Deeds for Sauk County, Wisconsin as follows:

Reel 682, Image 621 and 622, as Document Number 624172.

**RESOLUTION NO. B - 14**

**APPROVING DARK FIBER LEASE AGREEMENT WITH WIN**

**WHEREAS**, WIN presently leases dark fiber on the County owned fiber optic cable;  
and,

**WHEREAS**, WIN has requested to lease additional fibers from Sauk County; and,

**WHEREAS**, Amendment #1 to the Dark Fiber Lease Agreement has been developed between Sauk County and WIN to address the additional fiber to be leased; and,

**WHEREAS**, the Communications Infrastructure Committee has reviewed and accepted Amendment #1 and feels it is in the best interest to approve this lease amendment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session that Amendment #1 to the Dark Fiber Lease Agreement, attached hereto as an Appendix, between Sauk County and WIN is hereby approved.

For consideration by the Sauk County Board of Supervisors on September 16<sup>th</sup>, 2014.

Respectfully submitted:

**COMMUNICATIONS INFRASTRUCTURE COMMITTEE**

  
Tommy Lee Bychinski, Chair

  
Scott Von Asten

  
Nathan Johnson

  
William Hambrecht

  
Michelle Dent

**Fiscal Note:** Sauk County will receive revenues totaling approximately \$181,957.00 for this five year lease amendment, in addition to the \$62,485.00 revenues from the original five year lease. *1645*

**Information System Note:** No information systems impact.

# AMENDMENT #1

## 9-16-2014

THIS DARK FIBER LEASE AGREEMENT ("Agreement") is dated as of March 1<sup>st</sup>, 2013, by and between Sauk County, a political subdivision of the State of Wisconsin, ("County") and Wisconsin Independent Network, LLC, a Wisconsin Limited Liability Company ("Lessee" or "WIN") is hereby amended as follows:

### 1. Dark Fiber.

In addition to the 2 strands of fiber as noted in the original lease agreement that total 51.62 miles of dark Fiber, the lessee has request the following be added to the lease:

Two (2) fibers on the Leg G Spur from Loganville to Leg G Vault #27 13.22 miles (6.61 miles per fiber);  
Two (2) fibers on Leg G from Vault #27 to the Hillpoint Tower 15.78 miles (7.89 miles per fiber);  
Two (2) fibers on Leg G from the Hillpoint Tower to the Spring Green Tower 37.08 miles (18.54 miles per fiber);  
Two (2) fibers on Leg H from the Spring Green Tower to the Sauk City Tower 41.26 miles (20.63 miles per fiber);  
Two (2) fibers on Leg I from the Sauk City Tower to Vault #43 38.6 miles (19.3 miles per fiber);  
Total Distance as describe = 145.94 miles (72.97 miles per fiber).

### 5. Fees.

For the Term of this agreement the County shall receive from the Lessee the monthly lease fee as defined within Attachment D – Amendment #1 in addition to the fees in the original agreement Attachment D. This fee will automatically increase annually on January 1<sup>st</sup> of each calendar year regardless of the effective date of this agreement. Annual costs are noted within Attachment C of the original agreement. This additional Lease fee may be paid either monthly or annually. There will be a one-time Lease application fee, a one-time restoration fee and splicing costs as outlined within Attachment D – Amendment #1 attached hereto. The one-time cost will be invoiced upon completion of the work and signature of the agreement and must be paid within thirty (30) of the invoice.

Attachment G, a map showing this fiber route, highlighted in **ORANGE**, is included as part of this amendment.

All other portions, conditions and requirements of the original lease agreement will remain in full effect.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of the last signature below.

SAUK COUNTY

Wisconsin Independent Network, LLC

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

Marty Krueger, County Board Chair  
(Name & Title)

\_\_\_\_\_  
(Name & Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

39-6005740  
(Tax ID #)

\_\_\_\_\_  
(Tax ID #)

\_\_\_\_\_  
(Signature)

Rebecca Demars, County Clerk  
(Name & Title)

\_\_\_\_\_  
(Date)

# ATTACHMENT D AMENDMENT #1 - WIN

## (Estimated cost)

	NUMBER OF STRANDS	DISTANCE	COST PER STRAND - PER MILE - PER MONTH	MONTHLY COST	ONE TIME COST
Dark Fiber, two strands - Ironton to Merrimac Splice Point	2	72.97	\$19.57	\$2,856.05	
Lease Application Fee - ONE TIME FEE	1	n/a	\$1,500.00		\$1,500.00
Restoration Fee - ONE TIME FEE	1	n/a	\$2,000.00		\$2,000.00
Splicing Costs (Estimate Only Actual cost to be billed)	1		\$800.00		\$800.00
Oversight/testing costs (Estimate Only Actual cost to be billed)	1		\$300.00		\$300.00
<b>TOTALS</b>				<b>\$2,856.05</b>	<b>\$3,100.00</b>

## NOTES

1- These fees show the first year cost only.

2 - Annual Increases take affect on January 1st of each calendar year, regardless of when the Lease agreement started.



[illegible]

RESOLUTION NO. 84 14

**AUTHORIZING THE SAUK COUNTY HEALTH CARE CENTER TO ELIMINATE ONE, FULL-TIME (1.00 FTE) AND ONE PART TIME (.70 FTE) DINING ASSISTANT-, AND CREATE TWO FULL-TIME (2.00 FTE) AND COOK POSITION OUTSIDE OF THE BUDGET PROCESS**

**WHEREAS**, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Health Care Center Dietary positions and processes to ensure a favorable level of service is maintained; and

**WHEREAS**, the Health Care Center currently maintains two (2)-Dining Assistant positions which have been utilized as Cooks; and

**WHEREAS**, the Cook position will allow for the assignment of a greater variety of tasks as compared to the Dining Assistant position; and

**WHEREAS**, the hourly wage of the Cook position is currently \$1.76 per hour above the hourly wage of the Dining Assistant position; and

**WHEREAS**, the Health Care Center needs the addition of the two (2) cook positions to maintain seven-day-a-week coverage of the Dietary Department to continue providing the current level of services provided by the Department; and

**WHEREAS**, the creation of the Cook positions will increase Department efficiency due to better utilization of the workforce; and

**WHEREAS**, Sauk County Code § 13.19(4) authorizes the creation of positions outside the budget process upon consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Health Care Center be authorized to eliminate one, full-time and one part time (.70 FTE) dining assistant position and create two, full-time cook position outside of the budget process.

For consideration by the Sauk County Board of Supervisors on September 16, 2014.

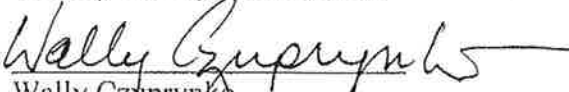
**Authorizing The Sauk County Health Care Center To Eliminate One, Full-Time (1.00 FTE) And One Part Time (.70 FTE) Dining Assistant-, And Create Two Full-Time (2.00 FTE) Cook Position Outside Of The Budget Process**

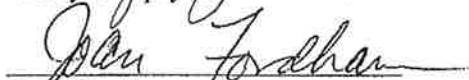
Page 2


Respectfully submitted:

**Sauk County Finance Committee**

  
Tommy Lee Bychinski, Chair

  
Wally Czuprynski

  
Joan Fordham


  
Andrea Lombard

  
Marty Krueger

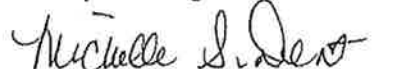
**Sauk County Personnel Committee**

  
Tim Meister, Chair

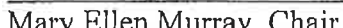
  
Andrea Lombard


  
Carol Held

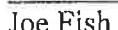
  
Henry Metzinger


  
Michelle Dent

**Sauk County Health Care Center Board of Trustees**

  
Mary Ellen Murray, Chair

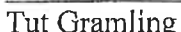
  
Terry Langer


  
Joe Fish

  
Bill Higgins

  
Henry Metzinger

  
Carol Held

  
Tut Gramling

Fiscal Note: The wage increase for the two (2) cook positions will amount to approximately \$6096 annually, from \$86,620 to \$97,821 in wages and benefits. 

RESOLUTION NO. 85 14

**AUTHORIZING THE SAUK COUNTY HEALTH CARE CENTER TO ELIMINATE ONE, FULL-TIME (1.00 FTE) RECEPTIONIST POSITION AND CREATE ONE FULL-TIME (1.00 FTE) BILLING SPECIALIST POSITION OUTSIDE OF THE BUDGET PROCESS**

**WHEREAS**, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Health Care Center Business office position and processes to ensure a favorable level of service is maintained; and

**WHEREAS**, the Health Care Center currently maintains one (1) Receptionist position which is been utilized as a Billing Specialist; and

**WHEREAS**, the Billing Specialist position will allow for the assignment of a greater variety of tasks as compared to the Receptionist position; and

**WHEREAS**, the hourly wage of the Billing Specialist position is currently \$1.36 per hour above the hourly wage of the Receptionist position; and

**WHEREAS**, the Health Care Center needs the addition of the one billing specialist position to maintain better collection of revenues for the Health Care Center to continue providing the current level of services provided by the Department; and

**WHEREAS**, the creation of the Billing Specialist position will increase Department efficiency due to better utilization of the workforce; and

**WHEREAS**, Sauk County Code § 13.19(4) authorizes the creation of positions outside the budget process upon consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Health Care Center be authorized to eliminate one, full-time Receptionist position and create one, full-time Billing Specialist position outside of the budget process.

For consideration by the Sauk County Board of Supervisors on September 16, 2014.

Resolution \_\_\_\_-14

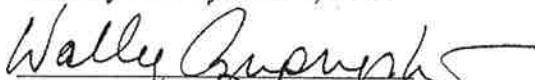
Authorizing The Sauk County Health Care Center To Eliminate One, Full-Time (1.00 FTE) Receptionist,  
And Create One Full-Time (1.00 FTE) Billing Specialist Position Outside Of The Budget Process


Page 2

Respectfully submitted:

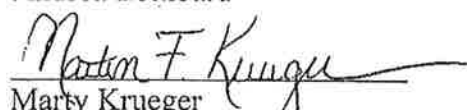
**Sauk County Finance Committee**

  
Tommy Lee Bychinski, Chair

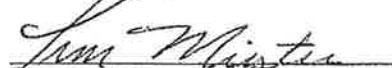
  
Wally Czaprynski


  
Joan Fordham


  
Andrea Lombard

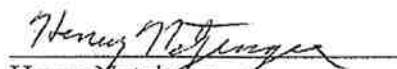
  
Marty Krueger

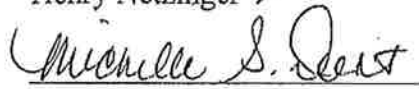
**Sauk County Personnel Committee**

  
Tim Meister, Chair

  
Andrea Lombard

  
Carol Held

  
Henry Netzing

  
Michelle Dent

**Sauk County Health Care Center Board of Trustees**

\_\_\_\_\_  
Mary Ellen Murray, Chair

\_\_\_\_\_  
Terry Langer

\_\_\_\_\_  
Joe Fish

\_\_\_\_\_  
Bill Higgins

\_\_\_\_\_  
Henry Netzing

\_\_\_\_\_  
Carol Held

\_\_\_\_\_  
Tut Gramling

Fiscal Note: The wage increase for the one (1) Billing Specialist position will amount to approximately \$3,387 annually, from \$51,181 to \$ 54,568 in wages and benefits.



RESOLUTION NO. 96 - 2014

APPROVING CONVEYANCE OF CERTAIN REMNANT PARCELS  
TO THE STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION

WHEREAS, in 1926, Sauk County acquired certain parcels of real property that comprised State Highway 23 at the request of the State Highway Commission, and said property has been held in trust by Sauk County for the State of Wisconsin since that time; and,

WHEREAS, the State of Wisconsin no longer requires these parcels for highway purposes, and the State is desirous of disposing these parcels, but in order to do so, Sauk County must convey the parcels to the State and end the trust status over these parcels; and,

WHEREAS, there is no further public need for these parcels, and therefore, they should be disposed of.

NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that Sauk County authorizes the conveyance of the parcels described on the attached appendix to the State of Wisconsin Department of Transportation.

For consideration by the Sauk County Board of Supervisors on September 16, 2014.

Respectfully submitted,

HIGHWAY AND PARKS COMMITTEE

\_\_\_\_\_  
MARTIN (TIM) MEISTER

\_\_\_\_\_  
BRIAN L. PEPER

\_\_\_\_\_  
JOSEPH FISH

\_\_\_\_\_  
HENRY NETZINGER

\_\_\_\_\_  
JERRY KAST

FISCAL NOTE: No fiscal impact

MIS NOTE: No MIS impact.

s:\ccounsel\30\30hwy23property\4res.doc

**ORDER TO COUNTY TO CONVEY  
HIGHWAY RIGHT OF WAY TITLE TO STATE**

DT2170 03/2012

Wisconsin Department of Transportation

The County Highway Committee of Sauk County, Wisconsin pursuant to the Order of the Wisconsin Department of Transportation acquired under Section 84.09, Wisconsin Statutes, or its predecessor, certain lands or interests. The title to lands or interests specified below is transferable to the State of Wisconsin pursuant to Section 84.09, Wisconsin Statutes on the Order of the Wisconsin Department of Transportation to the County Clerk and the County Highway Committee. It is ordered that the County Clerk and County Highway Committee convey to the State of Wisconsin without charge the title or easement acquired with the following parcel(s) of the Wisconsin Department of Transportation project designated below.

Parcel	Grantor	Location	Recording Data		
			Volume (Reel)	Page (Image)	Document Number
1	Joe Golding	Section 36, T13N, R5E	134	591	204425
2	C. E. Gluth	Section 36, T13N, R5E	134	594	204428
3	Aug. Volkey	Section 1, T12N, R5E Section 36, T13N, R5E	134	592	204426
4	Geo. Montanye	Section 1, T12N, R5E	134	590	204424
5	Joel Douglas	Section 3, T12N, R5E	134	593	204427

x   
State Real Estate Manager Signature

9/4/13  
Date

James R Kuehn  
Print Name

Project ID  
Job 1883

Parcel No.(s)  
1-5

# QUIT CLAIM DEED -- RIGHT OF WAY TRANSFER

Wisconsin Department of Transportation  
Exempt from fee [s. 77.25(2r) Wis. Stats.]  
Unnumbered 04/2013

THIS DEED, made by **Sauk County**, GRANTOR, quit claims to the **State of Wisconsin, Department of Transportation**, GRANTEE, by direction and order of the Wisconsin Department of Transportation, dated **September 4, 2013**, pursuant to Section 84.09(3)(b), Wisconsin Statutes, the following parcels of land in **Sauk County**, State of Wisconsin.

LEGAL DESCRIPTION IS ATTACHED AND MADE A PART OF THIS DOCUMENT BY REFERENCE.

This space is reserved for recording data

Return to  
Wisconsin Department of Transportation  
Madison Region

Parcel Identification Number/Tax Key Number  
None Assigned

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

State of Wisconsin )  
 ) ss.  
\_\_\_\_\_ County)

On the above date, this instrument was acknowledged before me by the named person(s).

Signature, Notary Public, State of Wisconsin \_\_\_\_\_

Print Name, Notary Public, State of Wisconsin \_\_\_\_\_

Date Commission Expires \_\_\_\_\_

Project ID  
Job 1883

This instrument was drafted by  
Wisconsin Department of Transportation

Parcel No(s).  
1-5



### LEGAL DESCRIPTION

Parcels of land acquired for highway purposes pursuant to order of the Wisconsin Department of Transportation, formerly State Highway Commission, and as shown on the road plans for project Job 1883, Sauk County, as said lands are more particularly described in the following recorded instruments:

Parcel No.	Grantor	Location	Volume	Page No.	Document No.
1	Joe Golding	Section 36, T13N, R5E	134	591	204425
2	C. E. Gluth	Section 36, T13N, R5E	134	594	204428
3	Aug. Volkey	Section 1, T12N, R5E Section 36, T13N, R5E	134	592	204426
4	Geo. Montanye	Section 1, T12N, R5E	134	590	204424
5	Joel Douglas	Section 1, T12N, R5E	134	593	204427

**RESOLUTION NO. 31 -14**

**RESOLUTION ESTABLISHING THE  
2015, 2016, AND 2017 HEALTH INSURANCE PROGRAM FOR SAUK COUNTY**

**WHEREAS**, the present Sauk County Health Insurance Program currently consists of three plan design options which are offered to eligible individuals of each group; and

**WHEREAS**, pursuant to current collective bargaining agreements and the Personnel Ordinance, effective January 1, 2015, January 1, 2016, and January 1, 2017 respectively, Sauk County's contribution toward health insurance will be fixed at 88% for "Category 1" employees, 67.5% for "Category 2" employees and 50% for "Category 3" employees of the plan that offers comparable coverage as defined in said agreement, which is the HMO plan; and

**WHEREAS**, under the health care provider contractual language, regulated by the Insurance Commissioner, the employer contributions currently cannot be less than 50% for single and 40% for family coverage for each employee; and

**WHEREAS**, the Personnel Committee has reviewed the proposals submitted for the 2015, 2016, and 2017 coverage and has selected Group Health Cooperative (GHC) to be the health insurance provider, consisting of an HMO, a \$15 co-pay HMO and a Point of Enrollment, offering rates as follows:

**2015 GROUP HEALTH COOPERATIVE INSURANCE RATES:**

**GHC HMO:** (8% decrease) with \$10/\$30/\$50 (generic/brand name) drug copay; \$125 ER copay:

Single.....	\$ 525.15	2 Over 65.....	\$892.75
Family.....	\$1,354.87	1 Over/1 Under 65.....	\$971.52
1 over 65.....	\$ 446.37		

**GHC CO-PAY:** \$10/\$30/\$50 (generic/brand name) drug copay; \$15 office visit co-pay; \$125 ER copay:

Single.....	\$ 498.71	2 Over 65.....	\$847.82
Family.....	\$1,286.68	1 Over/1 Under 65.....	\$922.62
1 Over 65 .....	\$ 423.91		

**GHC POINT OF ENROLLMENT:** (\$200/\$600 ded.) Plan Providers \$15 co-pay, \$10/\$30/\$50 (generic/brand name), non plan providers 80% after deductible, \$125 ER copay:

Single.....	\$ 628.88	2 Over 65.....	\$1,069.10
Family.....	\$1,622.52	1 Over/1 Under 65.....	\$1,163.43
1 Over 65 .....	\$ 534.55		

## RESOLUTION NO. 81 -14

### 2016 GROUP HEALTH COOPERATIVE INSURANCE RATES:

GHC HMO: (Not to exceed 5% increase) with \$10/\$30/\$50 (generic/brand name) drug copay;  
\$125 ER copay:

Single.....	\$ 551.41	2 Over 65.....	\$ 937.39
Family.....	\$1,422.61	1 Over/1 Under 65.....	\$1,020.10
1 over 65.....	\$ 468.68		

GHC CO-PAY: \$10/\$30/\$50 (generic/brand name) drug copay; \$15 office visit co-pay; \$125 ER copay:

Single.....	\$ 523.65	2 Over 65.....	\$890.21
Family.....	\$1,351.01	1 Over/1 Under 65.....	\$968.75
1 Over 65 .....	\$ 445.11		

GHC POINT OF ENROLLMENT: (\$200/\$600 ded.) Plan Providers \$15 co-pay, \$10/\$30/\$50  
(generic/brand name), non plan providers 80% after deductible, \$125 ER copay:

Single.....	\$ 660.32	2 Over 65.....	\$1,122.56
Family.....	\$1,703.65	1 Over/1 Under 65.....	\$1,221.60
1 Over 65 .....	\$ 561.28		

### 2017 GROUP HEALTH COOPERATIVE INSURANCE RATES:

GHC HMO: (Not to exceed 5% increase) with \$10/\$30/\$50 (generic/brand name) drug copay;  
\$125 ER copay:

Single.....	\$ 578.98	2 Over 65.....	\$ 984.26
Family.....	\$1,493.74	1 Over/1 Under 65.....	\$1,071.10
1 over 65.....	\$ 492.12		

GHC CO-PAY: \$10/\$30/\$50 (generic/brand name) drug copay; \$15 office visit co-pay; \$125 ER copay:

Single.....	\$ 549.83	2 Over 65.....	\$ 934.72
Family.....	\$1,418.56	1 Over/1 Under 65.....	\$1,017.19
1 Over 65 .....	\$ 467.36		

GHC POINT OF ENROLLMENT: (\$200/\$600 ded.) Plan Providers \$15 co-pay, \$10/\$30/\$50  
(generic/brand name), non plan providers 80% after deductible, \$125 ER copay:

Single.....	\$ 693.34	2 Over 65.....	\$1,178.68
Family.....	\$1,788.83	1 Over/1 Under 65.....	\$1,282.68
1 Over 65 .....	\$ 589.34		

**RESOLUTION NO. 81 -14**

**WHEREAS**, under the existing Personnel Ordinance and current collective bargaining agreements, Sauk County's monthly contributions toward health insurance for employees would be as follows:

<b>2015</b>	<b>88%</b>	<b>67.5%</b>	<b>50%</b>
<b>SINGLE</b>	\$462.13	\$354.48	\$262.58
<b>FAMILY</b>	\$1,192.29	\$914.54	\$677.44

<b>2016</b>	<b>88%</b>	<b>67.5%</b>	<b>50%</b>
<b>SINGLE</b>	\$485.24	\$372.20	\$275.71
<b>FAMILY</b>	\$1,251.90	\$960.26	\$711.31

<b>2017</b>	<b>88%</b>	<b>67.5%</b>	<b>50%</b>
<b>SINGLE</b>	\$509.50	\$390.81	\$289.49
<b>FAMILY</b>	\$1,314.49	\$1,008.27	\$746.87

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Health Insurance Program for 2015, 2016, and 2017 be adopted and shall consist of the above mentioned plans.

For consideration by the Sauk County Board of Supervisors on September 16, 2014.

Respectfully submitted,

**SAUK COUNTY PERSONNEL COMMITTEE:**

  
TIM MEISTER - CHAIR

  
CAROL HELD

  
ANDREA LOMBARD - VICE-CHAIR

MI CHELLE DENT

  
HENRY NITZINGER, SECRETARY

# RESOLUTION NO. 01 -14

## FISCAL NOTE:

### GHC 2015 PROJECTED HEALTH INSURANCE COSTS

	2014 Cost/mo	2015 Cost/mo	Difference	% increase	# emp	Annual 2014 Cost	Annual 2015 Cost	Difference
50% Fam	\$736.35	\$677.44	-\$58.91	-8.00%	3	\$26,508.60	\$24,387.84	-\$2,120.76
50% Sngl	\$285.41	\$262.58	-\$22.83	-8.00%	0	\$0.00	\$0.00	\$0.00
67.5% Fam	\$994.07	\$914.54	-\$79.53	-8.00%	6	\$71,573.04	\$65,846.88	-\$5,726.16
67.5% Sngl	\$385.30	\$354.48	-\$30.82	-8.00%	7	\$32,365.20	\$29,776.32	-\$2,588.88
88% Fam	\$1,295.97	\$1,192.29	-\$103.68	-8.00%	399	\$6,205,104.36	\$5,708,684.52	-\$496,419.84
88% Sngl	\$502.31	\$462.13	-\$40.18	-8.00%	101	\$608,799.72	\$560,101.56	-\$48,698.16
				-8.00%	516	\$6,944,350.92	\$6,388,797.12	-\$555,553.80

### GHC 2016 PROJECTED HEALTH INSURANCE COSTS (Not to exceed 5%)

	2015 Cost/mo	2016 Cost/mo	Difference	Not to exceed 5% increase	# emp	Annual 2015 Cost	Annual 2016 Cost	Difference
50% Fam	\$677.44	\$711.31	\$33.87	5.00%	3	\$24,387.84	\$25,607.16	\$1,219.32
50% Sngl	\$262.58	\$275.71	\$13.13	5.00%	0	\$0.00	\$0.00	\$0.00
67.5% Fam	\$914.54	\$960.26	\$45.72	5.00%	6	\$65,846.88	\$69,138.72	\$3,291.84
67.5% Sngl	\$354.48	\$372.20	\$17.72	5.00%	7	\$29,776.32	\$31,264.80	\$1,488.48
88% Fam	\$1,192.29	\$1,251.90	\$59.61	5.00%	399	\$5,708,684.52	\$5,994,097.20	\$285,412.68
88% Sngl	\$462.13	\$485.24	\$23.11	5.00%	101	\$560,101.56	\$588,110.88	\$28,009.32
				5.00%	516	\$6,388,797.12	\$6,708,218.76	\$319,421.64

### GHC 2017 PROJECTED HEALTH INSURANCE COSTS (Not to exceed 5%)

	2016 Cost/mo	2017 Cost/mo	Difference	Not to exceed 5% increase	# emp	Annual 2016 Cost	Annual 2017 Cost	Difference
50% Fam	\$711.31	\$746.87	\$35.56	5.00%	3	\$25,607.16	\$26,887.32	\$1,280.16
50% Sngl	\$275.71	\$289.49	\$13.78	5.00%	0	\$0.00	\$0.00	\$0.00
67.5% Fam	\$960.26	\$1,008.27	\$48.01	5.00%	6	\$69,138.72	\$72,595.44	\$3,456.72
67.5% Sngl	\$372.20	\$390.81	\$18.61	5.00%	7	\$31,264.80	\$32,828.04	\$1,563.24
88% Fam	\$1,251.90	\$1,314.49	\$62.59	5.00%	399	\$5,994,097.20	\$6,293,778.12	\$299,680.92
88% Sngl	\$485.24	\$509.50	\$24.26	5.00%	101	\$588,110.88	\$617,514.00	\$29,403.12
				5.00%	516	\$6,708,218.76	\$7,043,602.92	\$335,384.16

KPB

RESOLUTION NO. 00 -2014

**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS IN THE  
TOWN OF LAVALLE TO HELENE NELSON FULL**

**WHEREAS**, Sauk County has previously taken tax title to certain lands described as:

Town of LaValle, Amsterdam Addition to Branigar's Dutch Hollow Lake, Lot 1116; more particularly described in the Sauk County Register of Deeds office at: Doc #933500; and Doc #910839; and Reel 520, Image 494. (Parcel #024-2578-00000)

**WHEREAS**, your Committee has previously advertised the sale and appraised value of said property for three successive weeks prior to December 31, 2013, as a Class III Notice under Chapter 985 of the Wisconsin Statutes, but said property remains unsold; and

**WHEREAS**, Helene Nelson Full has offered to purchase said property for an amount equaling or exceeding the appraised value of said lot, offering the sum of \$2,285.00, the appraised value of said property having been placed at \$2,275.00; and,

**WHEREAS**, Sauk County is now authorized by S.75.69 of the Wisconsin Statutes to sell any parcel remaining unsold which was so previously advertised, as long as the price received meets or exceeds the advertised aggregate appraised value placed thereon.

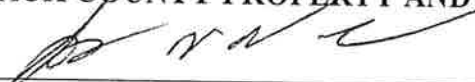
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors met in regular session that the Sauk County Clerk be and hereby is authorized and directed, having received \$2,285.00 from Helene Nelson Full on August 7, 2014 to issue a quit claim deed to Helene Nelson Full for the below described property:

Town of LaValle, Amsterdam Addition to Branigar's Dutch Hollow Lake, Lot 1116, more particularly described in the Sauk County Register of Deeds office at: Doc #933500; and Doc #910839; and Reel 520, Image 494. (Parcel #024-2578-00000)

For consideration by the Sauk County Board of Supervisors on September 16, 2014.

Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**

  
SCOTT VON ASTEN, Chairperson

  
WILLIAM HAMBRECHT

  
JEFFREY GIBEL

  
GEORGE E. JOHNSON

  
NATHAN S. JOHNSON

**FISCAL NOTE:** Sauk County funds invested in this property were \$2,046.57. Funds received from the sale were \$2,285.00. *KJB*

**MIS NOTE:** No impact

**SAUK COUNTY BOARD OF SUPERVISORS**

**OCTOBER 21, 2014**

**WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

1) **Call to Order and Certify Compliance with Open Meeting Law:** 6:00 P.M.

2) **Roll Call.** PRESENT: (29) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held; G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (2) Vedro and Peper.

\*A moment of silence observed for former Supervisor Elizabeth "Betty" Repka.

3) **Invocation and Pledge of Allegiance.**

\*Supervisor Vedro arrived at 6:05 P.M.

4) **Adoption of Agenda.** MOTION (Von Asten/Stehling) to approve agenda with the following amendments:

On page 4, Resolution 106-2014 should read; *Resolution To Abolish One Part-Time Elder Benefit Specialist Position And Create One Full-Time Elder Benefit Specialist Position For The Aging & Disability Resource Center Of Sauk County Effective January 1, 2015.*

On page 63, Resolution 114-2014; Attachment A and Attachment B that are listed in the fiscal note were omitted and were placed on supervisors' desks prior to the meeting.

On page 69, Resolution 118-2014; Parcel 008-1802-00000 is deleted from the resolution as the taxes were paid in full. The fiscal note amended to read; *From the Tax Certificates Held Account, taxes amounting to \$204,641.97 \$203,083.88 will be transferred to the Tax Deeds Held By County Account and interest and penalties amounting to \$105,761.71 \$105,132.45 will be transferred to the Treasurer's Interest on Taxes Account.*

Motion carried **unanimously**.

5) **Adopt Minutes of Previous Meeting.** MOTION (Moore/Alexander) to approve minutes. Motion carried **unanimously**.

6) **Scheduled Appearances.** None

7) **Public Comment :**

1) Roger Friede, re: SCDC Fall Leadership Forum.

8) **Communications.**

a. 09/26/14 Letter from County Mutual.

b. Chair Krueger read an e-mail from Supervisor Dave Riek thanking the Board for their kindness during the passing of his mother. *(e-mail on file)*

c. Chair Krueger read an e-mail from Ken Lucht dispelling rumors of WSOR moving frac sand in Sauk County. *(e-mail on file)*

9) **Bills & Referrals.** None.

10) **Claims.**

County Clerk received a Summons and Complaint; Re: *Andrew Klees v. County of Sauk et.al.*  
Chair Krueger referred the claim to the Executive and Legislative Committee.

11) **Appointments.**

a. Pink Lady Rail Transit Commission:

John Geoghegan, re-appointment, 2 year term- 10/21/2014- 10/18/2016

b. TAC/PAC for I90-94 Wis DOT Corridor Study:

Technical Advisory Committee (TAC): Steve Muchow: Sauk Co. Hwy. Commissioner;

Alternate: Robert Bonham, Patrol Supt. - Sauk Co. Highway Dept.

Political Advisory Committee (PAC): Marty Krueger: Sauk Co. Board Chair;

Alternate: David Moore, Sauk Co. Supervisor, District 12.

MOTION (Wenzel /Polivka) to approve all appointments.

**VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Peper. Motion carried **unanimously**.

12) **Proclamations.**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

**Resolution 89-2014 Proclamation Of November 2014 As National Caregiver Month In Sauk County.**

**Resolution 90-2014 Proclamation Of November 2014 As National Alzheimer's Disease Awareness Month In Sauk County.**

**EXECUTIVE AND LEGISLATIVE COMMITTEE:**

**Resolution 91-2014 Proclamation October Fair Housing Month.**

MOTION (Stehling/Riek) to combine Resolutions 89, 90 and 91-2014 and approve all proclamations.

**VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger.

NAYS: (0). ABSENT: (1) Peper. Motion carried **unanimously**.

13) **Unfinished Business.** None

14) **Reports – informational, no action required.**

a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e): None.

b. Kevin Calkins, Sauk Co. District Attorney/CJCC Chair : Criminal Justice Coordinating Council (CJCC) update.

c. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.



d. Marty Krueger, County Board Chair.

- 10/18 5<sup>th</sup> Anniversary – New Sauk County Health Care Center Facility.
- 10/30 Intergovernmental Meeting at Ruth Culver Community Library, Prairie du Sac. *(letter on file)*
- 11/11 Annual Meeting of the Sauk County Board of Supervisors.
- 11/12 Sauk County Development Corporation “Fall Leadership Forum”.
- “Sunshine” Fund.
- Christmas Party – 12/20 at Trapper’s Turn.
- 10/23 Ground breaking for the new Science Building at UW Baraboo/Sauk County Campus.

e. Kathryn Schauf, Administrative Coordinator.

- CDBG Update. *(report on file)*

15) **Consent Agenda:**

**HUMAN SERVICES BOARD:**

**Resolution 92-2014 Commending Yvonne (Vonnice) Leifer For 36 Years Of Service To The People Of Sauk County.** MOTION (Alexander/Gramling). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **NAYS:** (0). **ABSENT:** (1) Peper. Motion carried **unanimously**.

16) **Resolutions & Ordinances:**

**CONSERVATION, PLANNING AND ZONING COMMITTEE:**

MOTION (Czuprynyko/Stehling) to combine Resolutions 93, 94, 95 and 96 -2014.

**VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **NAYS:** (0). **ABSENT:** (1) Peper. Motion carried **unanimously**.

**Resolution 93-2014 Approving The Purchase Of A Conservation Streambank Easement For The Raymond And Judith Sorenson Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County.**

**Resolution 94-2014 Approving The Purchase Of A Conservation Streambank Easement For The James And Sandra Bender Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County.**

**Resolution 95-2014 Approving The Purchase Of A Conservation Streambank Easement For The Jack And Arlene Nedobek Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County.**

**Resolution 96-2014 Approving The Purchase Of A Conservation Streambank Easement For The Daniel Howley Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County.**

MOTION (Lehman/Fordham) to approve Resolutions 93-2014, 94-2014, 95-2014 and 96-2014.

**VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Peper. Motion carried **unanimously**.

**Resolution 97-2014 Authorizing The Acquisition And Purchase Of County-Wide Color Digital**

**Orthophotography And Related Services.** MOTION (Lehman/Wenzel). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Peper. Motion carried **unanimously**.

**Resolution 98-2014 Setting Fees For All Land Records Digital Data Products And Services.**

MOTION (Ashford/Peterson). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Peper. Motion carried **unanimously**.

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

**Resolution 99-2014 Approving A Five Year Agreement With The South Central Library System.**

MOTION (Fordham/Polivka). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Peper. Motion carried **unanimously**.

**FINANCE COMMITTEE AND PERSONNEL COMMITTEE:**

**Resolution 100-2014 Authorizing The Department Of Human Services To Create One Full-Time (1.0 FTE) Child Protective Services Social Worker Position.** MOTION (Alexander/Dent).

**\*Supervisor Peper arrived @ 7:07 P.M.**

William Orth, Director of Human Services, responded to supervisors' questions.

**VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Giebel. ABSENT: (0). Motion carried.

**Resolution 101-2014 Authorizing The Department Of Human Services To Create One Full-Time (1.0 FTE) Economic Support Assistant Supervisor Position.** MOTION (Alexander/Fordham).

William Orth, Director of Human Services responded to supervisors' questions. **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Kast. ABSENT: (0). Motion carried.

**Resolution 102-2014 Resolution To Create A Part Time Health Educator Position For The Sauk County Health Department Within The 2015 Budget Process.** MOTION (Stehling /Von Asten). Cindy Bodendein, Public Health Director/Health Officer; and Keri Olson, Acting Director, Aging and Disability Resource Center, responded to supervisors' questions. **VOTE:** AYES: (27) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Ashford, Gramling, Polivka, Riek, Peper, Alexander, Hambrecht, Wenzel, Stehling, Fordham and Krueger. NAYS: (4) Lombard, Kast, Peterson and Netzinger. ABSENT: (0). Motion carried.

**Resolution 103-2014 Resolution To Create A Full Time Public Health Administrative Support/Receptionist Position For The Sauk County Public Health Department Within The 2015 Budget Process.** MOTION (Stehling/Meister). Cindy Bodendein, Public Health Director/Health Officer, responded to questions and presented a summary of the responsibilities and duties of the position. **VOTE:** AYES: (27) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Ashford, Gramling, Polivka, Riek, Peper, Alexander, Hambrecht, Wenzel, Stehling, Fordham and Krueger. NAYS: (4) Lombard, Kast, Peterson and Netzinger. ABSENT: (0). Motion carried.

**Resolution 104-2014 Resolution To Abolish The Volunteer Coordinator And Program Specialist Positions And Create The Program Coordinator Position For The Aging & Disability Resource Center Of Sauk County Effective January 1, 2015.** MOTION (Riek /Miller). Keri Olson, Acting Director, Aging And Disability Resource Center, responded to supervisors' questions. **VOTE:** AYES: (27) Czuprynko, Kriegl, Meister, N. Johnson, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (4) Lehman, Kast, Peper and Peterson. ABSENT: (0). Motion carried.

**Resolution 105-2014 Resolution To Abolish The Mobility & Operations Manager, Program Specialist-Transportation And Program Assistant-Transportation Positions And Create The Transportation Coordinator Position For The Aging & Disability Resource Center Of Sauk County Effective January 1, 2015.** MOTION (Moore/Riek). Keri Olson, Acting Director, Aging and Disability Resource Center, responded to supervisors' questions. **VOTE:** AYES: (27) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Alexander, Hambrecht, Wenzel, Stehling, Fordham and Krueger. NAYS: (4) Kast, Peper, Peterson and Netzinger. ABSENT: (0). Motion carried.

**Resolution 106-2014 Resolution To Abolish One Part-Time Elder Benefit Specialist Position And Create One Full-Time Elder Benefit Specialist Position For The Aging & Disability Resource Center Of Sauk County Effective January 1, 2015.** MOTION (Gramling/Riek). **VOTE:** AYES: (28) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (3) Kast, Peper and Peterson. ABSENT: (0). Motion carried.

**Resolution 107-2014 Resolution To Convert Various Positions Of Sauk County From Project Positions To Regular Positions Effective January 1, 2015.** MOTION (Czuprynko/Netzinger).

**VOTE:** AYES: (29) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (2) Peper and Peterson. ABSENT: (0). Motion carried.

**Resolution 108-2014 Resolution To Eliminate One, Full-Time (1.00 FTE) Partsperson And Create One, Full-Time (1.00 FTE) Assistant Shop Supervisor Within The Budget Process For The Sauk County Highway Department Effective January 1, 2015.** MOTION (Meister/Netzinger).

**VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (1) Kast. ABSENT: (0). Motion carried.

**Resolution 109-2014 Resolution To Eliminate Two, Full-Time (2.00 FTE) Foremen And Create Two, Full-Time (2.00 FTE) Patrol Superintendents Within The Budget Process For The Sauk County Highway Department Effective January 1, 2015.** MOTION (Meister/Giebel). **VOTE:** AYES: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**Resolution 110-2014 Authorizing The Emergency Management, Buildings And Safety Department To Create One Full-Time (1.0 FTE) Facility Manager And One Full Time (1.0 FTE) Maintenance Technician Position And Eliminate One Full-Time (1.0 FTE) Building Manager Position.** MOTION (Von Asten/N. Johnson). **VOTE:** AYES: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**Resolution 111-2014 Resolution To Create One Full-Time Veterans Benefit Specialist Position For The Sauk County Veterans Service Office Effective January 1, 2015.** MOTION (Riek/Moore).

**VOTE:** AYES: (31) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**Resolution 112-2014 Authorizing The Sauk County Health Care Center To Eliminate Four, Part-Time (.90 FTE) Unit Registered Nurse Positions And Create Four Part-Time (.90 FTE) Nurse Supervisor Positions In The 2015 Budget Effective January 1, 2015.** MOTION (Stehling/Gramling).

**VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (1) Kast. ABSENT: (0). Motion carried.

**Resolution 113-2014 Authorizing The Sauk County Health Care Center To Create One Full-Time (1.0 FTE) Home Health Director Position.** MOTION (Stehling/Gramling). VOTE: AYES: (26) Czuprynski, Kriegel, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Ashford, Gramling, Polivka, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (5) Lombard, Kast, Riek, Peper, and Peterson. ABSENT: (0). Motion carried.

**FINANCE COMMITTEE, PERSONNEL COMMITTEE AND CONSERVATION, PLANNING AND ZONING COMMITTEE:**

**Resolution 114-2014 Authorizing Director Of Conservation, Planning, And Zoning Department To Enter Into A Five-Year Regional Conservation Partnership Program Agreement With The USDA-Natural Resources Conservation Service And Create 1.0 Full-Time Conservationist Project Position.** Brentt Michalek, Conservation, Planning & Zoning Director, responded to Supervisors' questions. MOTION (N. Johnson/Lehman). VOTE: AYES: (28) Czuprynski, Kriegel, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Fordham and Krueger. NAYS: (3) Giebel, Peper and Netzing. ABSENT: (0). Motion carried.

**FINANCE COMMITTEE, PERSONNEL COMMITTEE AND HEALTH CARE CENTER BOARD OF TRUSTEES:**

**Resolution 115-2014 Authorizing The Sauk County Health Care Center To Eliminate One, Part-Time (.90 FTE) Unit Registered Nurse Position And Create One Full-Time (1.00 FTE) Staff Development Coordinator/Minimum Data Set Nurse Position Outside Of The Budget Process.** MOTION (Gramling/Fish). VOTE: AYES: (31) Czuprynski, Kriegel, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**LAW ENFORCEMENT AND JUDICIARY COMMITTEE:**

**Resolution 116-2014 Approving A Request To Apply For Aid To Law Enforcement With Wisconsin Ho-Chunk Lands Within Sauk County.** MOTION (Wenzel/Moore). VOTE: AYES: (31) Czuprynski, Kriegel, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**PROPERTY & INSURANCE COMMITTEE:**

**Resolution 117-2014 Approving Liability, Property And Workers Compensation Insurance Coverage, Carriers And Premiums For Sauk County From January 1, 2015 To January 1, 2016.** MOTION (Von Asten/Hambrecht). VOTE: AYES: (31) Czuprynski, Kriegel, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**Resolution 118-2014 Ordering County Clerk To Issue Tax Deeds On Unredeemed Tax Certificates.** MOTION (Von Asten/Hambrecht) to approve as amended deleting Parcel ID No. (008-1802-00000) as taxes were paid in full. Elizabeth Geoghegan, Sauk County Treasurer, responded to

supervisors' questions. **VOTE:** AYES: (31) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (0). Motion carried **unanimously**.

**REVOLVING LOAN FUND COMMITTEE:**

**Resolution 119-2014 Approving Community Development Block Grant Revolving Loan Fund.**

MOTION (Bychinski /Fordham). **VOTE:** AYES: (29) Czuprynski, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (2). G. Johnson and Lombard. ABSENT: (0). Motion carried.

**Presentation Of Proposed 2015 Sauk County Budget:**

Finance Committee; Kathy Schauf, Administrative Coordinator; and Kerry Beghin, CPA, Controller.

**Budget Amendment Process:**

Supervisors may submit proposed amendments to the 2015 Proposed Budget, (see memo in the 2015 Proposed Budget Book) – the Proposed Supervisor Amendment form is located in the 2015 Proposed Budget Book, and is posted on the Sauk County website in Microsoft Word and pdf formats:

<https://www.co.sauk.wi.us/accountingpage/2014-budget-process-and- documents>

**Proposed Supervisor Amendment forms are due to the Accounting Office by Monday, October 27, 2014.**

**Marty Krueger, County Board Chair, entertained a motion** to certify the Proposed 2015 Sauk County Budget **for publication**; and to set the time and date for the Public Hearing on the Proposed Budget. This begins the budget review process for the County as a whole.

MOTION (Bychinski /Polivka) to approve the Proposed 2015 Sauk County Budget **for publication** and to set the time and date for the public hearing on the Proposed Budget, for Tuesday, November 11, 2014 at 6:00 P.M., West Square Building, 505 Broadway, Rm. 326, Baraboo, Wisconsin 53913. **VOTE:** AYES: (30) Czuprynski, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Kriegl. ABSENT: (0). Motion carried.

- 17) Adjournment to a date certain: 10:48 P.M. MOTION (Lehman/Netzing) adjourn until Tuesday, November 11, 2014 at 6:00 P.M. (The Annual meeting date is set by State Statutes on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the Budget). Motion carried **unanimously**.

Respectfully,

  
Rebecca A. DeMars  
Sauk County Clerk

Minutes Approved: November 11, 2014

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the October 21, 2014 Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk  
West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913  
608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)



Wisconsin County Mutual Insurance Corporation

September 26, 2014

Marty Krueger  
Sauk County Board Chair  
346 Warren Avenue  
Reedsburg, WI 53959

RECEIVED

SEP 27 2014

SAUK COUNTY BOARD CHAIR  
BARABOO, WISCONSIN

Dear Marty Krueger:

The Wisconsin County Mutual Insurance Corporation (WCMIC) recently held its Annual Representative Assembly in Stevens Point. As a mutual insurance corporation, WCMIC is owned by the counties that participate in its insurance programs. We have always believed that this ownership, direct involvement and accountability are what have made WCMIC strong. What started as a handful of counties joining forces in the midst of an insurance crisis in 1988 has grown to close to 75 percent of Wisconsin's counties being insured by Wisconsin County Mutual Insurance today.

In addition to providing insurance, WCMIC offers a wide array of services to member counties. Some of these services include loss control incentive programs, highway safety days, firearms training simulators, law enforcement policy and procedures development, safety newsletters and educational seminars on a wide variety of topics, such as violence in the workplace and defensive driving.

At the Annual Representative Assembly, the Wisconsin County Mutual Insurance Corporation awarded those Sheriff Departments with the best overall loss ratios in 2013. Congratulations to the following Sheriff Departments:

**2013 Best Overall Loss Ratio - Sheriff Department**

Barron	Pierce
Calumet	Price
Door	Sawyer
Florence	Sheboygan
Iowa	Vernon
Juneau	

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Corporate Management • Wisconsin Counties Association  
22 E. Mifflin Street, Suite 200 • Madison, WI 53703  
Phone: 866.404.2700 • 608.663.7188 • Fax: 608.663.7189 • [www.wisconsincountymutual.org](http://www.wisconsincountymutual.org)

General Administrator • Aegis Corporation  
18550 West Capitol Drive • Brookfield, WI 53045-1925  
Phone: 800.236.6885 • Fax: 262.781.7743 • [www.aegis-corporation.com](http://www.aegis-corporation.com)



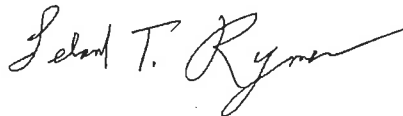
### Honorable Mention

Bayfield  
Buffalo  
Clark  
Douglas  
Dunn  
Green Lake  
Jackson  
Kewaunee  
Lafayette  
Langlade

Lincoln  
Oconto  
Pepin  
Portage  
Sauk  
Shawano  
Trempealeau  
Washburn  
Washington  
Waushara

This year's winners should be proud of the efforts they took to keep safety and risk management at the forefront of their day-to-day operations. They demonstrate the strong partnership we have with our member counties and highlight what has and continues to make the County Mutual unique in the insurance marketplace: our steadfast commitment to risk management and safety.

Sincerely,



Lee Rymer  
President, Wisconsin County Mutual Insurance Corporation

cc: Carl Gruber

**RESOLUTION NO. 89 - 14**

**PROCLAMATION OF NOVEMBER 2014 AS NATIONAL CAREGIVER MONTH  
IN SAUK COUNTY**

**WHEREAS**, Sauk County recognizes the generous support provided by family caregivers to loved ones who are chronically ill, disabled or elderly; and

**WHEREAS**, more than 34 million unpaid caregivers provide care to someone aged 18 years and older who is ill or has a disability; and

**WHEREAS**, being a family caregiver can be difficult and stressful at times on the family caregiver financially, socially and emotionally; and

**WHEREAS**, providing care to a loved one may be one of the most important roles any of us will undertake in our lifetime; and

**WHEREAS**, two in five U.S. adults care for a sick or elderly family member as more people develop chronic illnesses and the population ages; and

**WHEREAS**, the value of the services family caregivers provide for "free," when caring for older adults, is estimated to be \$375 billion a year; and

**WHEREAS**, an estimated 21% of households in the United States are impacted by caregiving responsibilities; and

**WHEREAS**, family caregivers dedicate, on average, 20 hours per week to provide care for older adults and individuals with disabilities; and

**WHEREAS**, many family caregivers provide this support in addition to their other duties, such as employment or other family and community responsibilities; and

**WHEREAS**, caregivers deserve our lasting support, gratitude and respect.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the month of November 2014 be and hereby is proclaimed as National Caregiver Month in Sauk County, and encourages all citizens of Sauk County to join in this special observance by expressing encouragement and appreciation for the services performed by family caregivers for their loved ones.

For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

RESOLUTION NO. 09 - 14, Proclamation of November 2014 as National Caregiver Month in Sauk County

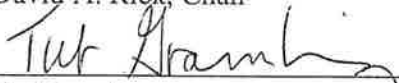
Page 2

Respectfully submitted,

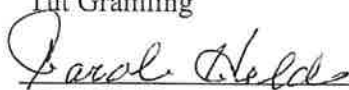
AGING & DISABILITY RESOURCE CENTER COMMITTEE



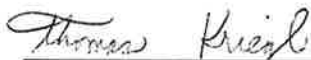
David A. Riek, Chair




Tut Gramling



Carol Held



Thomas Kriegl



David J. Moore

Fiscal Note: No fiscal impact.

KPB

MIS Note: No MIS impact.

RESOLUTION NO. 90 - 14

PROCLAMATION OF NOVEMBER 2014 AS  
NATIONAL ALZHEIMER'S DISEASE AWARENESS MONTH  
IN SAUK COUNTY

**WHEREAS**, Alzheimer's disease is a complex neurological disease that causes memory loss, disorientation, decreased judgment and difficulty speaking; and

**WHEREAS**, Alzheimer's disease is the most common cause of dementia among older people; and

**WHEREAS**, every 70 seconds, another American family is affected by Alzheimer's disease; and

**WHEREAS**, more than five million people in the United States have Alzheimer's disease; and

**WHEREAS**, there are an estimated 115,000 to 130,000 people in Wisconsin living with Alzheimer's disease; and

**WHEREAS**, there are an estimated 1,700 people in Sauk County living with Alzheimer's disease and other dementias; and

**WHEREAS**, caring for a person with Alzheimer's disease can have high physical, emotional and financial costs; and

**WHEREAS**, more than ten million family members nationwide are caring for a loved one with Alzheimer's disease; and

**WHEREAS**, Alzheimer's disease is currently incurable but there are strategies and treatments throughout the course of the disease to help create the highest quality of life possible; and

**WHEREAS**, the Aging & Disability Resource Center of Sauk County and the Alzheimer's & Dementia Alliance of Wisconsin work together to serve those diagnosed with Alzheimer's disease and their loved ones through such services as Project Lifesaver and the Sauk County Memory Cafe.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the month of November 2014 be and hereby is proclaimed as National Alzheimer's Disease Awareness Month in Sauk County, and encourages all citizens of Sauk County to join in this special observance by supporting those with Alzheimer's disease and their loved ones.

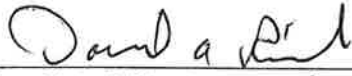
For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

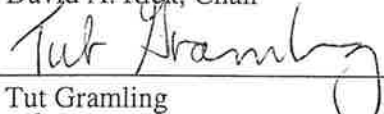
RESOLUTION NO. 90 - 14, Proclamation of November 2014 as National Alzheimer's Disease Awareness Month in Sauk County

Page 2

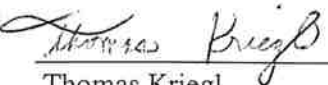
Respectfully submitted,

AGING & DISABILITY RESOURCE CENTER COMMITTEE

  
\_\_\_\_\_  
David A. Rief, Chair

  
\_\_\_\_\_  
Tut Gramling

  
\_\_\_\_\_  
Carol Held

  
\_\_\_\_\_  
Thomas Kriegl

  
\_\_\_\_\_  
David J. Moore

Fiscal Note: No fiscal impact.

KPB

MIS Note: No MIS impact.

**PROCLAMATION NO. 91 -14**  
**OCTOBER FAIR HOUSING MONTH**

**WHEREAS**, 2014, marks the 46th anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status, and handicap, and encourages fair housing opportunities for all citizens; and,

**WHEREAS**, The County of Sauk is committed to highlight the Fair Housing Law, Title VIII of the Civil Rights Act of 1968; and,

**WHEREAS**, fair housing occurs when all persons in the community have an equal opportunity to acquire housing regardless of sex, race, color, handicap, religion, national origin, or marital status of the person maintaining a household, lawful source of income, age, ancestry, or sexual orientation; and,

**WHEREAS**, fair housing means taking actions that assure people have housing choices and are not discriminated against in their housing transactions; and,

**WHEREAS**, fair housing laws are enforced through education, outreach, research, and direct assistance to persons alleging discrimination; and,

**WHEREAS**, Sauk County supports activities that promote fair housing.


**NOW THEREFORE BE IT PROCLAIMED**, by the Sauk County Board of Supervisors, that the week of October 26-November 1, 2014, be proclaimed Fair Housing Week.

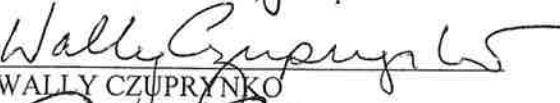
**BE IT FURTHER PROCLAIMED** that the Board does commend all those who have been involved with the struggle for fair housing, and wish continued success in breaking the barriers that limit fair housing for everyone.

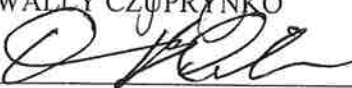
For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

EXECUTIVE AND LEGISLATIVE COMMITTEE

  
MARTIN KRUEGER, Chairperson

  
WALLY CZUPRYNSKI

  
DENNIS POLIVKA

  
JOAN FORDHAM

  
JOE FISH

**FISCAL NOTE:** Not applicable *KRB*  
**MIS NOTE:** Not applicable

**RESOLUTION #92 -14**  
**Commending Yvonne (Vonnie) Leifer For 36 Years of Service**  
**To The People Of Sauk County**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Vonnie Leifer faithfully served the people of Sauk County as an employee since June 9, 1977; and

**WHEREAS**, Vonnie Leifer has left the service of the Sauk County Human Services Department as of April 4, 2014;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Vonnie Leifer for 36 years of faithful service to the people of Sauk County; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Vonnie Leifer an appropriate symbol of our appreciation for service to the people of Sauk County.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted:

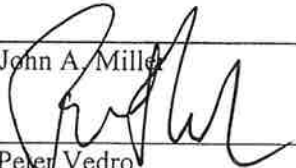
**SAUK COUNTY HUMAN SERVICES BOARD**

  
\_\_\_\_\_  
Scott Alexander, Chair

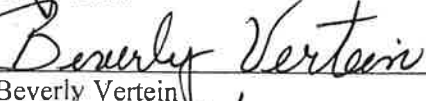
  
\_\_\_\_\_  
Andrea Lombard, Vice-Chair

  
\_\_\_\_\_  
Joan Fordham

  
\_\_\_\_\_  
Thomas Kriegl

  
\_\_\_\_\_  
John A. Miller

  
\_\_\_\_\_  
Peter Vedro

  
\_\_\_\_\_  
Beverly Vertein

  
\_\_\_\_\_  
James Bowers

  
\_\_\_\_\_  
Julie Fleming

RESOLUTION NO. 93 - 14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT  
FOR THE RAYMOND AND JUDITH SORENSON PROPERTY PURSUANT TO THE  
IMPLEMENTATION AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT  
OF TRANSPORTATION AND SAUK COUNTY**

**WHEREAS**, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service(NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

**WHEREAS**, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

**WHEREAS**, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

**WHEREAS**, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement is hereby Approved.



RESOLUTION NO. 93-14  
Page 2

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

**Conservation, Planning and Zoning Committee**

\_\_\_\_\_  
Gerald Lehman, Chair

\_\_\_\_\_  
Dennis Polivka, Secretary

\_\_\_\_\_  
Joe Fish

\_\_\_\_\_  
Eric Peterson

\_\_\_\_\_  
Judy Ashford, Vice Chair

\_\_\_\_\_  
John Dietz

\_\_\_\_\_  
Nathan Johnson

\_\_\_\_\_  
Randy Putkamer

**Fiscal Note:** The easement purchase price of \$29,000 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds. *AMT*

**MIS Note:** No Impact.

RESOLUTION NO. 94 - 14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT  
FOR THE JAMES AND SANDRA BENDER PROPERTY PURSUANT TO THE  
IMPLEMENTATION AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT  
OF TRANSPORTATION AND SAUK COUNTY**

**WHEREAS**, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service(NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

**WHEREAS**, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

**WHEREAS**, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

**WHEREAS**, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement is hereby Approved.

RESOLUTION NO. 94-14  
Page 2

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

**Conservation, Planning and Zoning Committee**

\_\_\_\_\_  
Gerald Lehman, Chair

\_\_\_\_\_  
Judy Ashford, Vice Chair

\_\_\_\_\_  
Dennis Polivka, Secretary

\_\_\_\_\_  
John Dietz

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Joe Fish

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Nathan Johnson

\_\_\_\_\_  
Eric Peterson

\_\_\_\_\_  
Randy Puttkamer

**Fiscal Note:** The easement purchase price of \$17,000 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds.

**MIS Note:** No Impact.

RESOLUTION NO. 95 - 14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT  
FOR THE JACK AND ARLENE NEDOBCEK PROPERTY PURSUANT TO THE  
IMPLEMENTATION AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT  
OF TRANSPORTATION AND SAUK COUNTY**

**WHEREAS**, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service(NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

**WHEREAS**, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

**WHEREAS**, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

**WHEREAS**, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement is hereby Approved.

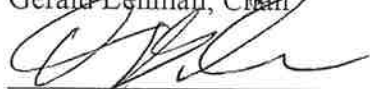
**RESOLUTION NO. 95 -14**  
**Page 2**

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

**Conservation, Planning and Zoning Committee**

\_\_\_\_\_  
Gerald Lehman, Chair



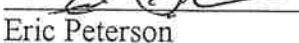
\_\_\_\_\_  
Dennis Polivka, Secretary

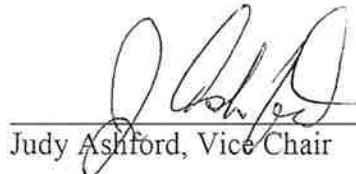


\_\_\_\_\_  
Joe Fish



\_\_\_\_\_  
Eric Peterson

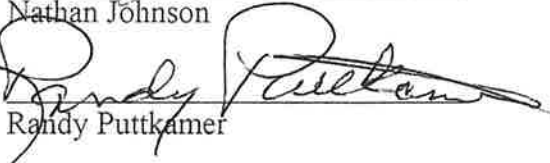


  
\_\_\_\_\_  
Judy Ashford, Vice Chair


\_\_\_\_\_  
John Dietz



\_\_\_\_\_  
Nathan Johnson



\_\_\_\_\_  
Randy Puttkamer

**Fiscal Note:** The easement purchase price of \$15,000 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds. 

**MIS Note:** No Impact.

RESOLUTION NO. 96 - 14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT  
FOR THE DANIEL HOWLEY PROPERTY PURSUANT TO THE IMPLEMENTATION  
AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT OF  
TRANSPORTATION AND SAUK COUNTY**

**WHEREAS**, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service(NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

**WHEREAS**, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

**WHEREAS**, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

**WHEREAS**, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement is hereby Approved.

**RESOLUTION NO. 96 -14**  
**Page 2**

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

**Conservation, Planning and Zoning Committee**

\_\_\_\_\_  
Gerald Lehman, Chair

\_\_\_\_\_  
Dennis Polivka, Secretary

\_\_\_\_\_  
Joe Fish

\_\_\_\_\_  
Eric Peterson

\_\_\_\_\_  
Judy Ashford, Vice Chair

\_\_\_\_\_  
John Dietz

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Nathan Johnson

\_\_\_\_\_  
Randy Puttkamer

**Fiscal Note:** The easement purchase price of \$27,000 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds.

**MIS Note:** No Impact.

**Authorizing the Acquisition and Purchase of County-wide Color Digital Orthophotography and Related Services**

**WHEREAS**, the Sauk County Land Information Department maintains the Sauk County Geographic Information System, and;

**WHEREAS**, the purpose of the system is to provide accurate and current records related to the geography of Sauk County for public and private uses, and;

**WHEREAS**, the most recent one-foot resolution color photography was acquired in 2010, and;

**WHEREAS**, the proposed 2015 project would produce 6-inch resolution color orthophotography, and;

**WHEREAS**, the proposed project is to be funded with Land Records Modernization funds, which are comprised of fees retained from document filings in the Register of Deeds Department to be used to improve Sauk County's Land Records System, and;

**WHEREAS**, proposals received were evaluated by the GIS Coordinator and Cartographer/GIS Specialist, and;

**WHEREAS**, the Conservation, Planning and Zoning Committee has reviewed this matter and found it in the best interest of Sauk County to accept the following proposal:

The Sanborn Map Company, Inc. (Sanborn) for \$63,715.28 as follows:

County-wide Color Orthophotos -	\$52,332.00
Derived Black & White Orthophotos -	included in base pricing
County-wide 6-inch Infra-red Imagery	included in base pricing
County-wide Building Footprints	\$11,383.28

**NOW THEREFORE BE IT RESOLVED** by the Sauk County Board of Supervisors, met in regular session, that the acquisition and purchase of County-wide 6-inch Color Digital Orthophotography and related services from The Sanborn Mapping Company, Inc for \$63,715.28 is hereby approved, and,

**BE IT FURTHER RESOLVED** that the Sauk County MIS Coordinator be authorized and directed to enter into the necessary agreements required to obtain these products and services.



Resolution 97 -14  
Authorizing the Acquisition and Purchase of County-wide Color Digital Orthophotography and Related Services

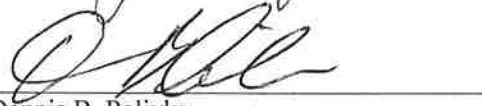
For consideration by the Sauk County Board of Supervisors on October 21,, 2014.

Respectfully submitted,

**Conservation, Planning and Zoning Committee:**


  
Gerald Lehman, Chairperson

  
Judy Ashford

  
Dennis B. Polivka

  
John S. Dietz

  
Randy Puttkamer

  
Nathan Johnson

  
Eric Peterson

  
Joseph W. Fish

**Fiscal Note:** The 2015 proposed Land Records Modernization Budget provides \$70,000 for this project.

**M.I.S. Note:** Additional MIS storage resources may be necessary for the storage of the products received, such purchases would be charged back to the Land Records Modernization Account.

KPB

**2015 Orthophoto and related services**

	Vendor	6" Color	6" B & W	6" Infra-red	Building Footprints	6"/Infra-red/Footprints-Totals
1	Carolina Resource Mapping, Inc	\$ 44,200.00	\$ 1,200.00	\$ 4,500.00	\$ 59,450.00	\$ 108,150.00
2	Ayres Associates Inc	\$ 83,104.00	Included	\$ 4,155.20	\$ 40,600.00	\$ 127,859.20
3	Aerial Surveys International LLC	\$ 67,240.00	Included	\$ 1,350.00	\$ 8,100.00	\$ 76,690.00
4	Fugro Geospatial International	\$ 63,563.44	\$ 701.68	\$ 1,403.36	\$ 24,120.25	\$ 89,087.05
5	Surdex Corporation	\$ 73,433.00	\$ 554.00	\$ 1,655.00	\$ 25,973.00	\$ 101,061.00
6	Control Cam LLC	\$ 41,600.00	\$ 43,470.00	No Bid	No Bid	\$ 85,070.00
7	Kucera International Inc	\$ 66,360.00	\$ 1,008.00	\$ 3,360.00	\$ 16,800.00	\$ 86,520.00
8	Sidwell	\$ 66,326.40	\$ 1,600.00	\$ 3,405.00		\$ 69,731.40
9	Sanborn	\$ 52,332.00	Included	Included	\$ 11,383.28	\$ 63,715.28



**Setting Fees for All Land Records Digital Data Products and Services**

**WHEREAS**, Sauk County has worked to efficiently utilize Land Records Modernization Funds to improve Sauk County's Land Records System, and such funds have provided for development of digital land records data, products and services in a cost effective manner, and;

**WHEREAS**, this data is converted into digital information compatible with Sauk County's GIS system, as well as with other county systems, and;

**WHEREAS**, these digital geographic information products are made available to the public through the Sauk County Land Information Department and related systems, and;

**WHEREAS**, these products and services were developed from fees retained from document filings in the Sauk County Register of Deeds Department, and;

**WHEREAS**, Sauk County would benefit greatly by providing such digital data to the public at no charge, except for customization or paper reproduction of such data, and;

**WHEREAS**, the Land Information Staff, along with the Sauk County Land Information Council and the Conservation, Planning and Zoning Committee have discussed these fees and find it unnecessary to charge a fee for any information downloaded directly from our systems, and;

**WHEREAS**, the following fee structure was developed for Data Customization and Hardcopy Duplication Fees,

**HARD COPY DUPLICATION AND OTHER FEES:**

**Copy of Surveys, Plats & Tie-sheets**

- ❖ 8 ½ x 11 - \$0.25
- ❖ 11 x 17 - \$0.25
- ❖ Larger - \$2.00

**Color Prints - Basic (Simple Vector Data)**

- ❖ 8 ½ x 11 - \$1.00
- ❖ 11 x 17 - \$2.00
- ❖ 17 x 22 - \$3.00
- ❖ 22 x 34 - \$4.00
- ❖ 34 x 44 - \$5.00
- ❖ 41.5 x 45.5 - \$6.00

**Color Prints with Ortho, Contours or Shading (Full Coverage)**

- ❖ 8 ½ x 11 - \$3.00
- ❖ 11 x 17 - \$6.00
- ❖ 17 x 22 - \$9.00

- ❖ 22 x 34 - \$12.00
- ❖ 34 x 44 - \$15.00
- ❖ 41.5 x 45.5 - \$18.00

**Other copy fees**

- ❖ 18 x 24 Property Assessment Map Copies - \$2
- ❖ 18 x 24 Color Property Assessment Maps - \$7
- ❖ 24 x 30 Poster Board - \$20
- ❖ 30 x 40 Poster Board - \$30

**Custom Products Fee - \$50.00/hour**

And;

**WHEREAS**, the Conservation, Planning and Zoning Committee has reviewed this matter and found it in the best interest of Sauk County to implement the above reproduction fee structure.

**NOW THEREFORE BE IT RESOLVED** by the Sauk County Board of Supervisors, met in regular session that the above listed fees for reproduction services, and the provision to revise fees for digital data, products, and services be approved effective immediately upon passage for consideration by the Sauk County Board of Supervisors on October 21, 2014.


Respectfully submitted,

**Conservation, Planning and Zoning Committee:**

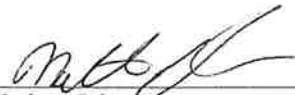
  
Gerald Lehman, Chairperson

  
Judy Ashford


  
Dennis B. Polivka

  
John S. Dietz

  
Randy Puttkamer

  
Nathan Johnson

  
Eric Peterson

  
Joseph W. Fish

**Fiscal Note:** Fiscal impact will be minimal, as it is anticipated that the fees charged for the reproduction of paper copies and the customization of digital data will cover any costs incurred.

**M.I.S. Note:** No direct impact

**2005 ORTHOPHOTOS:**

Quad (4-section file) = \$50.00

No discount for multiple files, each file requested is the \$50.00 charge

Township = \$450.00

Township consists of a town proper (ex: Fairfield) or town/range (ex. T13N, R6E)

Countywide Mr. SID file on DVD (file is 1GB ) = \$500.00

**2005 CONTOURS:**

Section files = \$25.00

Township = \$750.00

**2005 DTM GRIDS, BARE EARTH & ASCII\_DTM DATA:**

Section files = \$50.00

Township = \$1500.00

**2001 ORTHOPHOTOS:**

Township = \$100.00

Township consists of a town proper (ex: Fairfield) or town/range (ex. T13N, R6E)

Countywide Mr. SID file on CD = \$200.00

**2001 DTM:**

Tile = \$50.00

**OTHER PRODUCTS:**

\*Hydrology, Wetlands (entire County) = \$50.00

\*Digital Center Lines (entire County) = \$50.00

\*Digital Parcel Maps = \$50 /cd

\*Any Combination of these = \$50/cd

**HARD COPY DUPLICATION CHARGES**

Letter, Legal, Ledger size copies = \$0.25 per page

Any pages larger than 2ft charge per foot = \$1 / per foot

18" X 24" standard property assessment maps (Treasurer's Maps) = \$2 / page

1993 Rectified Orthophoto copies = \$5.00 per page

Customization Fee = \$25/hour

RESOLUTION NO. 99 - 2014

APPROVING A FIVE YEAR AGREEMENT WITH THE  
SOUTH CENTRAL LIBRARY SYSTEM

**WHEREAS**, each county in a public library system must enter into a written agreement with the library system in order to provide library services in accordance with Wis. Stat. ch. 43, and Sauk County has been a member of the South Central Library System for many years; and,

**WHEREAS**, libraries and library services are critical to the Sauk County community in so many ways including that libraries are portals to knowledge, provide information to everyday people in their careers and business endeavors, provide support to students of all ages and educational levels, serve as a center for community and youth activities, and significantly enhance the quality of the human environment in a myriad of areas; and,

**WHEREAS**, being a member of the South Central Wisconsin Library System leverages the library assets of the entire South Central Region of the state for the benefit of Sauk County residents.

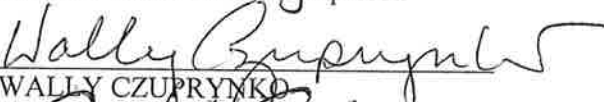
**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the five year contract contained on the attached addendum is hereby approved, and the County Board Chairperson is authorized to sign this agreement.

For consideration on October 21, 2014.

Respectfully submitted,

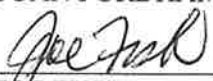
EXECUTIVE & LEGISLATIVE COMMITTEE

  
MARTY KRUEGER, Chairperson

  
WALLY CZUPRYNSKI

  
DENNIS POLIVKA

  
JOAN FORDHAM

  
JOE FISH

**Fiscal Note:** Participation in this agreement requires Sauk County to provide adequate funding to implement the submitted plan. *KPB*

**MIS Note:** No MIS impact.

s:\counsel\91\91libraryboardfiveyearcontract14res.doc

**South Central Library System**  
**Member County Participation Agreement**

This agreement is by and between the South Central Library System, a federated library system organized in accordance with Chapter 43 of the Wisconsin Statutes, and Sauk County.

In accordance with [s. 43.15 (4) (b) (3)], Sauk County agrees to participate in the South Central Library System and its activities and to furnish library services to residents of those municipalities in the county not maintaining a public library.

In return, the South Central Library System will provide to the residents and libraries of Sauk County all those services required of public library systems in Chapter 43 of the statutes in accordance with its Annual Public Library System Plan, filed with the Department of Public Instruction.

This agreement shall continue in force from the date signed unless it is terminated by either party upon the provision of six months advance written notice of termination prior to the start of the system's fiscal (calendar) year.

This agreement is subject to amendment at any time by mutual agreement of the parties, and will be reviewed every 5 years.

South Central Library System

Sauk County

\_\_\_\_\_  
Signature of representative

\_\_\_\_\_  
Signature of representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

RESOLUTION NO. 100-14

**AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO  
CREATE ONE FULL TIME (1.0 FTE) CHILD PROTECTIVE SERVICES  
SOCIAL WORKER POSITION**

**WHEREAS**, the Sauk County Department of Human Services has long had a priority of effective and efficient service delivery; and,

**WHEREAS**, the Department has evaluated its use of Social Workers within the Child Protective Services Unit; and,

**WHEREAS**, this evaluation process has determined the need for an increase in Social Work to maximize State safety requirements and support for supervision of these requirements; and,

**WHEREAS**, the number of cases in Sauk County requiring child protective services investigations has increased by 25% in the past five (5) years; and,

**WHEREAS**, the 2015 Human Services Budget Proposal includes funding for this position;

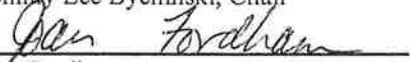
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Department of Human Services be authorized to create one full time (1.0 FTE) Child Protective Services Social Worker position to serve the residents of Sauk County effective January 1, 2015.

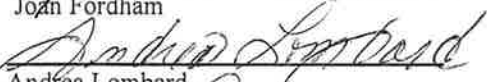
For consideration by the Sauk County Board of Supervisors on October 21, 2014.

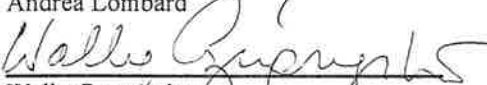
Respectfully submitted,


**SAUK COUNTY FINANCE COMMITTEE**

  
Tommy Lee Bychinski, Chair

  
Joan Fordham

  
Andrea Lombard

  
Wally Czuprynski

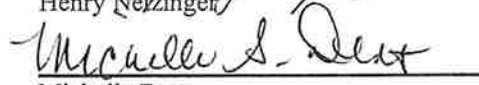
  
Marty Krueger

**SAUK COUNTY PERSONNEL COMMITTEE**

  
Tim Meister, Chair

Carol Held

  
Henry Netzing

  
Michelle Dent

  
Andrea Lombard

Fiscal Note: Estimated cost for this position including salary and benefits = \$85,462 for 2015. *YRB*

Information System Note: Creation of this position will incur additional costs for computer hardware and software necessary to provide access to the County's computing resources. Initial cost for the necessary equipment is approximately \$2,250.

Office Space/Furniture: Existing office space will be utilized. Initial cost for furniture approximately \$2,000.



RESOLUTION NO. 101 -14

**Authorizing the Department of Human Services To Create One Full-time (1.0 FTE)  
Economic Support Assistant Supervisor Position**

**WHEREAS**, the Sauk County Department of Human Services has, as of January 1, 2012, redesigned its provision of Income Maintenance/Economic Support services as part of the Capital Consortium; and,

**WHEREAS**, the number of individuals and families requiring and eligible for Economic Support benefits have increased significantly; and,

**WHEREAS**, this increase has resulted in Economic Support Workers having caseloads as high as 800 individuals/families; and,

**WHEREAS**, these caseloads are no longer manageable for Economic Support Workers and the Economic Support Supervisor; and

**WHEREAS**, the 2015 Human Services Budget Proposal includes funding for this position consisting of 75% federal revenue and 25% tax levy.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Department of Human Services be authorized to create one full-time (1.0 FTE) Economic Support Assistant Supervisor position to assist the Economic Support Supervisor and staff, effective January 1, 2015.


For consideration by the Sauk County Board of Supervisors on October 21, 2014.

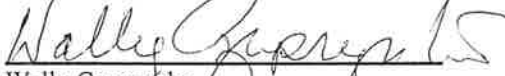
Respectfully submitted,

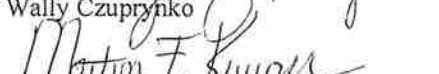
**SAUK COUNTY FINANCE COMMITTEE**

  
Tommy Lee Bychinski, Chair

  
Joan Fordham

  
Andrea Lombard

  
Wally Czuprynski

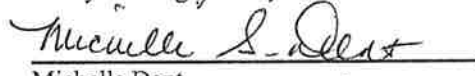
  
Marty Krueger


**SAUK COUNTY PERSONNEL COMMITTEE**

  
Tim Meister, Chair

Carol Held

  
Henry Netzinger

  
Michelle Dent

  
Andrea Lombard

Fiscal Note: The estimated cost of this position including salary and benefits for 2015 = \$76,423.23. 75% Federal Reimbursement and other outside reimbursement costs not covered by the Income Maintenance Consortia Contract will be recovered. KPB

Information System Note: Creation of this position will incur additional costs for computer hardware and software necessary to provide access to the County's computing resources. Initial cost for the necessary equipment is approximately \$2,000 with ongoing costs estimated to approximately \$450/annually.

Office Space/Furniture: Existing office space will be utilized. <sup>301</sup> Initial cost of furniture approximately \$2,000.

## **RESOLUTION NO. 102 -14**

### **RESOLUTION TO CREATE A PART TIME HEALTH EDUCATOR POSITION FOR THE SAUK COUNTY HEALTH DEPARTMENT WITHIN THE 2015 BUDGET PROCESS**

**WHEREAS**, “a local health officer shall administer all funds received by the local health department for public health programs” as established by Wis. Stats. §251.06(d); and,

**WHEREAS**, “a county board shall appropriate funds for the operation of a health department and the local board of health shall annually prepare a budget ....” as established in Wis. Stats. §251.10; and,

**WHEREAS**, the Health Department’s strategic plan is to fund and size programs to meet the needs of the citizens of Sauk County; and,

**WHEREAS**, A Health Educator’s role is to assist with the Community Needs Assessment, Community Health Improvement Plan (CHIP) and other educational programs; and,

**WHEREAS**, The accreditation process revolves around the Community Health Needs Assessment and Community Health Improvement plan, which are mandated by the State of Wisconsin for all Health Departments Wis. Stats. § 250, 251 and DHS Chapter 140 ; and,

**WHEREAS**, a Health Educator is trained in these processes along with education on grant writing; and,

**WHEREAS**, a Health Educator has the ability of a grant writer and will help all of the health department programs offset tax levy support; and,

**WHEREAS**, The department is taking on the management of the Aging and Disability Resource Center nutrition, prevention and caregiver programs; and,

**WHEREAS**, In order to have quality programs and to grow these programs for the older citizens of the county the Health Director, Deputy Director and ADRC Director have evaluated the program requirements and how best to meet the goals and objectives; and,

**WHEREAS**, the Board of Health has endorsed the creation of the Health Educator position to carry out the required functions as established; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that a part-time Health Educator position for the Sauk County Health Department be created effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

# RESOLUTION NO. 102-14

## SAUK COUNTY FINANCE COMMITTEE

Tommy Lee Bychinski  
Tommy Lee Bychinski, Chair

Joan Fordham  
Joan Fordham

Andrea Lombard

Wally Czuprynski  
Wally Czuprynski

Marty Krueger  
Marty Krueger

## SAUK COUNTY PERSONNEL COMMITTEE

Tim Meister  
Tim Meister, Chair

Carol Held

Henry Netzinger  
Henry Netzinger

Michelle S. Dent  
Michelle Dent

Andrea Lombard

Fiscal Note: The 2015 proposed budget contains adequate funding for the Health Educator position. *Y&B*

	FY 2015	FY 2016 (est.)
Salary for FY 2015	\$42,465	\$42,465
Benefits for FY 2015	\$17,615	\$17,615
Computer Equipment	Existing	Existing
Other MIS Costs (Software, wiring, etc.)	Existing	Existing
Office Furniture	Existing	Existing
Office Supplies	Existing	Existing
Other Operating Expenditures	\$0	\$0
Renovation/Relocation Costs	\$0	\$0
Revenues (Use Negative #)		
MA Match Grant, Preparedness, & Older Americans Act Grant	(\$ 30,040)	(\$ 30,040)
<b>TOTAL</b>	<b>\$ 30,040 (Match portion of Older Americans Act)</b>	<b>\$ 30,040 (Match portion of Older Americans Act)</b>

MIS Note: Computer equipment is already in place and was purchased in 2014 as preparation.

## RESOLUTION NO. 103-14

### RESOLUTION TO CREATE A FULL TIME PUBLIC HEALTH ADMINISTRATIVE SUPPORT/ RECEPTIONIST POSITION FOR THE SAUK COUNTY PUBLIC HEALTH DEPARTMENT WITHIN THE 2015 BUDGET PROCESS

**WHEREAS**, “a local health officer shall administer all funds received by the local health department for public health programs” as established by Wis. Stats. §251.06(d); and,

**WHEREAS**, “a county board shall appropriate funds for the operation of a health department and the local board of health shall annually prepare a budget ....” as established in Wis. Stats. §251.10; and,

**WHEREAS**, the position already exists and is already performed by two other Health Department staff. The .45 FTE currently performing a portion of the receptionist duties will be transferring to the Health Care Center, and another .25 FTE will be increasing to a full time position for the Environmental Health Analyst position; and,

**WHEREAS**, the Health Department Director has evaluated all staffing needs and determined that the Administrative Support/ Receptionist position is essential to the operations of the department; and,

**WHEREAS**, this position as a single individual will ensure uniform communication and support to all internal and external customers; and,

**WHEREAS**, the Administrative Support / Receptionist position will complete data entry for the Aging and Disability Resource Center subcontracted programs and the Nurse Family Partnership program; and,

**WHEREAS**, the Board of Health has endorsed the creation of the Administrative Support/Receptionist position to carry out the required functions as established; and,

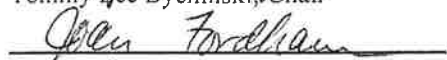
**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that a full-time Administrative Support / Receptionist position for the Sauk County Health Department be created effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

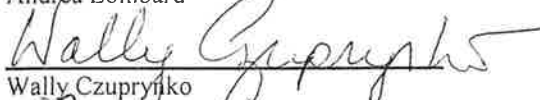
Respectfully submitted,

#### SAUK COUNTY FINANCE COMMITTEE

  
Tommy Lee Bychinski, Chair

  
Joan Fordham

Andrea Lombard


  
Wally Czuprynski


  
Marty Krueger

#### SAUK COUNTY PERSONNEL COMMITTEE

  
Tim Meister, Chair

Carol Held

  
Henry Netzinger

  
Michelle Dent

Andrea Lombard

# RESOLUTION NO. 103 -14

Fiscal Note: The 2015 proposed budget contains adequate funding for the Administrative Support / Receptionist position. *KPB*

	FY 2015	FY 2016 (est.)
Salary for FY 2015	\$29,274	\$29,274
Benefits for FY 2015	\$18,514	\$18,514
Computer Equipment	Existing	Existing
Other MIS Costs ( <i>Software, wiring, etc.</i> )	Existing	Existing
Office Furniture	Existing	Existing
Office Supplies	Existing	Existing
Other Operating Expenditures	\$0	\$0
Renovation/Relocation Costs	\$0	\$0
<i>Revenues (Use Negative #)</i> <b>Older Americans Grant</b>	(11,947)	(11,947)
<b>TOTAL</b>	\$35,841 (Tax Levy) A portion is Older Americans Act Match portion)	\$35,841 (Tax Levy) A portion is Older Americans Act Match portion)

MIS Note: Computer equipment is already in place.

RESOLUTION NO. 104 -14

**RESOLUTION TO ABOLISH THE VOLUNTEER COORDINATOR AND PROGRAM SPECIALIST POSITIONS AND CREATE THE PROGRAM COORDINATOR POSITION FOR THE AGING & DISABILITY RESOURCE CENTER OF SAUK COUNTY EFFECTIVE JANUARY 1, 2015**

**WHEREAS**, the Aging & Disability Resource Center of Sauk County (ADRC) has engaged in a year-long restructuring process in 2014; and

**WHEREAS**, the ADRC has an active and growing corps of volunteers who forward the agency's mission, a news-magazine that reaches over 6,000 households via U.S. Mail and email, and an emergency preparedness initiative that satisfies the agency's Older Americans Act funding requirements; and

**WHEREAS**, through the ADRC restructuring process, the positions of one full-time (1.00 FTE) Volunteer Coordinator and one full-time (1.00 FTE) Program Specialist will be abolished; and

**WHEREAS**, through the ADRC restructuring process, the creation of one full-time equivalent (1.00 FTE) Program Coordinator position will support the ADRC's mission by coordinating the ADRC's volunteer corps, the editing/design/mailing of the ADRC's *AddLIFE Today!* news-magazine and the ADRC's emergency preparedness activities, and serve as receptionist backup; and

**WHEREAS**, the creation of the Program Coordinator position combines two previous full-time equivalent positions; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Aging & Disability Resource Center of Sauk County be authorized to abolish one full-time equivalent (1.00 FTE) Volunteer Coordinator position and one full-time equivalent (1.00 FTE) Program Specialist position and create one full-time equivalent (1.00 FTE) Program Coordinator, effective January 1, 2015.

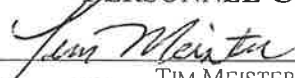
For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

Resolution No. 104-14, Resolution to Abolish the Volunteer Coordinator and Program Specialist Positions and Create the Program Coordinator Position for the Aging & Disability Resource Center of Sauk County Effective January 1, 2015

Page 2

Respectfully submitted,


SAUK COUNTY  
PERSONNEL COMMITTEE

  
TIM MEISTER - CHAIR

  
ANDREA LOMBARD

  
MICHELLE DENT

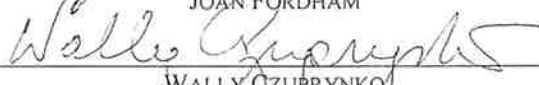
CAROL HELD

  
HENRY NETZINGER

SAUK COUNTY  
FINANCE COMMITTEE

  
TOMMY LEE BYCHINSKI - CHAIR

  
JOAN FORDHAM

  
WALLY CZUPRYNSKI

  
MARTIN F. KRUEGER

  
ANDREA LOMBARD

**Fiscal Note:** The 1.00 FTE Program Coordinator position has been budgeted in 2015 at \$62,264 for wages and benefits and \$5,510 in other costs including supplies, mileage, general liability insurance and MIS chargebacks. This position is funded by 79.20% (8) federal and state revenue sources, family care, *AddLIFE Today!* publication fees, transportation program fares and 20.80% County Tax Levy. *KPB*

**MIS Note:** No MIS impact, computer hardware and software already in existence.

**RESOLUTION NO. 105 -14**

**RESOLUTION TO ABOLISH THE MOBILITY & OPERATIONS MANAGER,  
PROGRAM SPECIALIST - TRANSPORTATION AND PROGRAM ASSISTANT -  
TRANSPORTATION POSITIONS AND CREATE THE TRANSPORTATION  
COORDINATOR POSITION FOR THE AGING & DISABILITY RESOURCE CENTER  
OF SAUK COUNTY EFFECTIVE JANUARY 1, 2015**

**WHEREAS**, the Aging & Disability Resource Center of Sauk County (ADRC) has engaged in a year-long restructuring process in 2014; and

**WHEREAS**, the ADRC provides coordinated transportation services to adults age 60 and older and adults with disabilities, including specialized transit shopping and recreational buses, a taxi subsidy program and a volunteer driver escort program; and

**WHEREAS**, through the ADRC restructuring process, the positions of one full-time (1.00 FTE) Mobility & Operations Manager, one full-time (1.00 FTE) Program Specialist - Transportation and one part-time (0.48 FTE) Program Assistant-Transportation will be abolished; and

**WHEREAS**, through the ADRC restructuring process, the creation of one full-time equivalent (1.00 FTE) Transportation Coordinator position will support the ADRC's mission by focusing on coordinating multimodal transportation services that foster independence and enhanced quality of life; and

**WHEREAS**, the Transportation Coordinator position is one full-time equivalent (1.00 FTE), combining two and one-half previous full-time equivalent positions within the ADRC's transportation unit; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Aging & Disability Resource Center of Sauk County be authorized to abolish one full-time equivalent (1.00 FTE) Mobility & Operations Manager position, one full-time (1.00 FTE) Program Specialist – Transportation position and one part-time (0.48 FTE) Program Assistant – Transportation position and create one full-time equivalent (1.00 FTE) Transportation Coordinator position, effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

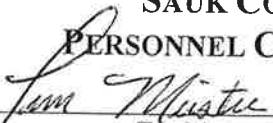


Resolution No. 105-14, Resolution to Abolish the Mobility & Operations Manager,  
Program Specialist – Transportation and Program Assistant – Transportation Positions  
and Create the Transportation Coordinator Position for the Aging & Disability Resource  
Center of Sauk County Effective January 1, 2015

Page 2

Respectfully submitted,

SAUK COUNTY  
PERSONNEL COMMITTEE

  
TIM MEISTER - CHAIR

  
ANDREA LOMBARD


  
MICHELLE DENT

CAROL HELD

  
HENRY NETZINGER


SAUK COUNTY  
FINANCE COMMITTEE

  
TOMMY LEE BYCHINSKI - CHAIR

  
JOAN FORDHAM

  
WALLY CZUPRYNSKI

  
MARTIN F. KRUEGER

  
ANDREA LOMBARD

**Fiscal Note:** The 1.00 FTE Transportation Coordinator position has been budgeted in 2015 at \$62,185 for wages and benefits and \$5,000 in other costs including supplies, mileage, general liability insurance and MIS chargebacks. This position is funded by 46.69% state funds, 24.01% family care and transportation program fares, 20.00% federal funds and 9.30% County Tax Levy. *KPB*

**MIS Note:** No MIS impact, computer hardware and software already in existence.

RESOLUTION NO. 106 -14

**RESOLUTION TO ABOLISH ONE PART-TIME ELDER BENEFIT SPECIALIST POSITION AND CREATE ONE FULL-TIME ELDER BENEFIT SPECIALIST POSITION FOR THE AGING & DISABILITY RESOURCE CENTER OF SAUK COUNTY EFFECTIVE JANUARY 1, 2015**

**WHEREAS**, the Aging & Disability Resource Center of Sauk County (ADRC) has engaged in a year-long restructuring process in 2014; and

**WHEREAS**, the ADRC has an Elder Benefit Specialist Program designed to provide free assistance to Sauk County residents age 60 and older with such substantive areas as Social Security, Medicaid, Medicare, health insurance, consumer protection and housing issues; and

**WHEREAS**, the Elder Benefit Specialist position is vital to the services of the ADRC and requires full-time status to match the actual hours worked; and

**WHEREAS**, through the ADRC restructuring process, it has been determined that the position of one part-time Elder Benefit Specialist position has been budgeted for and working full-time for many years and is expected to continue at that level; and

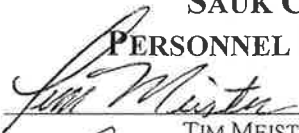
**WHEREAS**, through the ADRC restructuring process, the creation of one full-time equivalent (1.00 FTE) Elder Benefit Specialist position will support the ADRC's mission; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Aging & Disability Resource Center of Sauk County be authorized to abolish one part-time Elder Benefit Specialist position and create one full-time equivalent (1.00 FTE) Elder Benefit Specialist position, effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

Respectfully submitted,

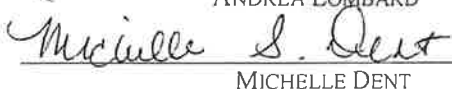
**SAUK COUNTY  
PERSONNEL COMMITTEE**



TIM MEISTER - CHAIR



ANDREA LOMBARD



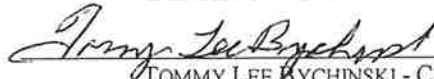
MICHELLE DENT

CAROL HELD



HENRY NETZINGER

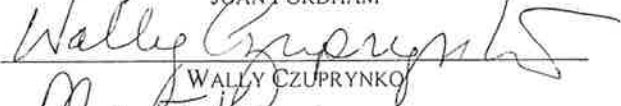
**SAUK COUNTY  
FINANCE COMMITTEE**



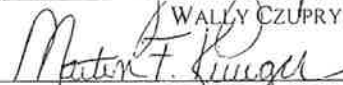
TOMMY LEE BYCHINSKI - CHAIR



JOAN FORDHAM



WALLY CZUPRYNSKI



MARTIN F. KRUEGER



ANDREA LOMBARD

**Resolution No. 106 -14, Resolution to Abolish One Part-Time Elder Benefit Specialist Position and Create One Full-Time Elder Benefit Specialist Position for the Aging & Disability Resource Center of Sauk County Effective January 1, 2015**

**Page 2**

**Fiscal Note:** The 1.00 FTE Elder Benefits Specialist position has been budgeted in 2015 at \$84,656 for wages and benefits and \$5,086 in other costs including supplies, mileage, general liability insurance and MIS chargebacks. This position is funded by 41.06% federal funds, 35.06% state funds and 23.88% County Tax Levy. *KPB*

**MIS Note:** No MIS impact, computer hardware and software already in existence.

## RESOLUTION NO. 107 -14

### RESOLUTION TO CONVERT VARIOUS POSITIONS OF SAUK COUNTY FROM PROJECT POSITIONS TO REGULAR POSITIONS EFFECTIVE JANUARY 1, 2015

**WHEREAS**, Sauk County uses employee classifications categorized as project positions, and these positions' creation is based on a condition such as a time limitation or funding contingency; and,

**WHEREAS**, through development of the 2015 budget and review of existing position classifications, it has become apparent that various positions were created as project positions that are now more appropriately classified as regular positions; and,

**WHEREAS**, these positions have existed for many years, and their program continuance and funding streams are stable and expected to continue into the foreseeable future; and,

**WHEREAS**, Sauk County is committed to high quality recruitment and retention of employees to best serve the citizens and visitors of Sauk County, and applicants are more likely to seek employment for a regular position than for a position classified as project; and,

**WHEREAS**, all County positions, which project or regular, can be reevaluated at any time as programmatic and funding changes occur.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the below described positions be converted from project positions to regular positions, effective January 1, 2015.

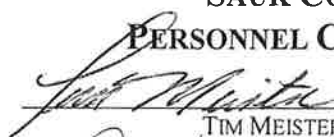
<b>Aging &amp; Disability Resource Center</b>	<b>Health Departments</b>
Aging & Disability Specialist – 1	Public Health Systems Analyst – 1
Program Assistant – 1	Public Health Nurse - 0.73
Disability Benefit Specialist – 1	Public Health Technician – 0.75
	Public Health Financial Analyst - 1
<b>Health Care Center</b>	Environmental Health Manager – 1
Environmental Services Staff - 1	Environmental Health Program Assistant – 1
Dining Assistant - 6	Environmental Health Technician – 1
	Environmental Health Sanitarian – 1
	WIC Registered Dietician – 2

RESOLUTION NO. 107-14 RESOLUTION TO CONVERT VARIOUS POSITIONS OF SAUK  
COUNTY FROM PROJECT POSITIONS TO REGULAR POSITIONS EFFECTIVE JANUARY 1, 2015  
PAGE 2 OF 2

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

SAUK COUNTY  
PERSONNEL COMMITTEE

  
TIM MEISTER - CHAIR

  
ANDREA LOMBARD

  
MICHELLE DENT

\_\_\_\_\_  
CAROL HELD

  
HENRY NETZINGER

SAUK COUNTY  
FINANCE COMMITTEE

  
TOMMY LEE BYCHINSKI - CHAIR

  
JOAN EORDHAM

  
WALLY CZUPRYNSKI

  
MARTIN F. KRUEGER

  
ANDREA LOMBARD

Fiscal Note: These positions are already included in the 2014 and 2015 budgets. No additional funding is required. *YRB*

MIS NOTE: No MIS impact.

**RESOLUTION NO. 108-14**

**RESOLUTION TO ELIMINATE ONE, FULL-TIME (1.00 FTE) PARTSPERSON AND  
CREATE ONE, FULL-TIME (1.00 FTE) ASSISTANT SHOP SUPERVISOR WITHIN THE  
BUDGET PROCESS FOR THE  
SAUK COUNTY HIGHWAY DEPARTMENT  
EFFECTIVE JANUARY 1, 2015**

**WHEREAS**, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Highway Department positions and processes to ensure a favorable level of service is maintained; and

**WHEREAS**, the Highway Department currently maintains a Partsperson which assumes the duties of Shop Supervisor when needed; and

**WHEREAS**, the Assistant Shop Supervisor position will allow for the assignment of a greater variety of tasks as compared to the Partsperson position; and

**WHEREAS**, the increase in base pay from Partsperson to Assistant Shop Supervisor will allow consistent pay year round while compensating for additional duties when needed, and

**WHEREAS**, the hourly wage of the Partsperson position is currently \$1.78 per hour below the hourly wage of the Assistant Shop Supervisor position; and

**WHEREAS**, the current Mechanics supervised under the Partsperson make \$1.09 per hour more than the Partsperson; and

**WHEREAS**, the Highway Department's existing staff level needs to be maintained to continue providing the current level of services provided by the Department; and

**WHEREAS**, the creation of the Assistant Shop Supervisor position will increase Department efficiency due to better utilization of the workforce; and

**WHEREAS**, the creation/elimination of positions through the Sauk County Budget process requires consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Highway Department be authorized to eliminate one, full-time, position of Partsperson and create one, full-time Assistant Shop Supervisor position through the budget process.


For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

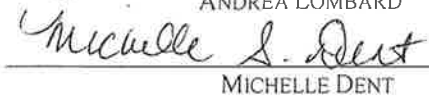
RESOLUTION NO. 100 -14

Page 2

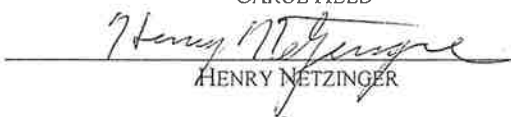
SAUK COUNTY  
PERSONNEL COMMITTEE

  
TIM MEISTER - CHAIR

  
ANDREA LOMBARD

  
MICHELLE DENT

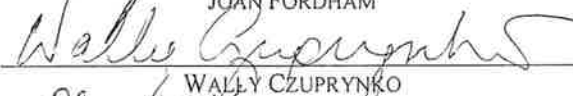
\_\_\_\_\_  
CAROL HELD


  
HENRY NETZINGER

SAUK COUNTY  
FINANCE COMMITTEE


  
TOMMY LEE BYCHINSKI - CHAIR

  
JOAN FORDHAM

  
WALLY CZUPRYNSKI

  
MARTIN F. KRUEGER

  
ANDREA LOMBARD

FISCAL NOTE: The wage increase for the Assistant Shop Supervisor will amount to approximately \$4,636 annually, from \$66,738 to \$71,374 in wages and benefits. This increase in wages is approximately what the current Partsperson position would be compensated annually with out-of-class pay. 

MIS NOTE: No MIS Impact.

**Sauk County  
Position Description**

**Department:** Highway  
**Date:** August 2014

**Pay Grade:** B23  
**Reports To:** Shop Supervisor

**FLSA:** R

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**Purpose of Position**

The purpose of this position is to maintain equipment and vehicle parts inventory and related records for Sauk County Highway Department.

**Essential Duties and Responsibilities**

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Plans parts acquisition. Obtains parts bids and price quotes. Researches parts prices and availability. Prepares requisition orders. Places orders.
- Performs Shop Supervisor duties when needed in absence of Shop Supervisor.
- Maintains and updates parts inventory and records on computer records. Takes comprehensive annual inventory. Prepares inventory reports, monthly billing report. Receives and records invoices. Checks invoices and bills for inventory received.
- Generates reports and maintains records for Department.
- Issues parts to mechanics and other equipment maintenance personnel. Assists mechanics with parts advice.
- Must have knowledge of standard practices, methods, tools and materials used in mechanical trades and the maintenance/repair of light/heavy automotive, construction and maintenance equipment.
- Updates parts catalogues.
- Operates snow and ice control equipment on a limited basis as assigned.
- Regular attendance and punctuality required.

**Additional Tasks and Responsibilities**

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this classification and may also be performed by other unit members.

- Ability to use engine analyzer and laptop computer and PC.
- Receives radio calls and records messages.
- Ability to use computers and computer software programs.

**Minimum Training and Experience Required to Perform Essential Job Functions**



High school diploma with one year parts purchasing and inventory control experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Ability to obtain a commercial driver's license Class A, B, and C with N, endorsements required. Ability to obtain certifications in Federal Mine Safety, First Aid and CPR, Forklift Operator and Sauk County Safety Guidelines.

Must be available for emergency call-in 24 hours a day/7 days a week as requested by supervisor.

## **Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Language Ability and Interpersonal Communication**

- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to criteria/standards. Ability to compare, count, differentiate, measure and/or sort data and information. Ability to assemble, copy, record and transcribe data. Ability to classify, compute and tabulate data.
- Ability to explain, demonstrate and clarify to others within well-established policies, procedures and standards, as well as the ability to follow specific instructions and respond to simple requests.
- Ability to utilize descriptive data and information, such as regulations, parts price lists, purchase orders, invoices, OSHA bulletins, equipment reports, parts manuals and catalogues, correspondence and general operating manuals.
- Ability to communicate effectively with parts vendors, Highway Department personnel, the general public, delivery personnel.

### **Mathematical Ability**

- Ability to calculate percentages, fractions and decimals; ability to calculate ratios; and ability to interpret basic descriptive statistical reports.

### **Judgment and Situational Reasoning Ability**

- Ability to use functional reasoning development in the performance of semi-routine functions involving standardized work with some choice of action.
- Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the evaluation of information against measurable criteria

### **Physical Requirements**

- Ability to maneuver and steer equipment and machinery requiring simple but continuous adjustments. Ability to handle, load and unload, and move and guide materials using simple tools. Ability to operate computer keyboard, calculator, telephone, two-way radio.
- Ability to coordinate eyes, hands, feet and limbs in performing semi-skilled movements such as drawing, data entry and assembling.
- Ability to exert mildly heavy physical effort in moderate to heavy work, including lifting, carrying, pushing and pulling. Ability to handle, finger and feel. Ability to stoop, kneel, crouch and crawl. Ability to climb and balance.
- Ability to recognize and identify degrees of similarities or differences between characteristics of colors, odors, textures associated with objects, materials and ingredients.

**Environmental Adaptability**

- Ability, in regard to environmental factors such as temperature variations, odors, toxic agents, noise, vibrations, wetness, machinery and/or dust, to work under safe and comfortable conditions.

Sauk County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

.....  
Employee's Signature

.....  
Supervisor's Signature

.....  
Date

.....  
Date

RESOLUTION NO. 109 -14

**RESOLUTION TO ELIMINATE TWO, FULL-TIME (2.00 FTE) FOREMEN AND  
CREATE TWO, FULL-TIME (2.00 FTE) PATROL SUPERINTENDENTS WITHIN THE  
BUDGET PROCESS FOR THE  
SAUK COUNTY HIGHWAY DEPARTMENT  
EFFECTIVE JANUARY 1, 2015**

**WHEREAS**, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Highway Department positions and processes to ensure a favorable level of service is maintained; and

**WHEREAS**, the Highway Department currently maintains two Foremen positions which assume the duties of Patrol Superintendent; and

**WHEREAS**, the Foremen positions already perform the essential tasks of the Patrol Superintendent position; and

**WHEREAS**, the Patrol Superintendent positions will allow for the assignment of a greater variety of tasks as compared to the Foremen positions; and

**WHEREAS**, the hourly wages of the Foremen positions are currently \$2.63 and \$1.16 respectively less than the hourly wage of the Patrol Superintendent position, however the current positions are hourly positions allowing overtime whereas the Patrol Superintendent is exempt from overtime; and

**WHEREAS**, the Highway Department's existing staff level needs to be maintained to continue providing the current level of services provided by the Department; and

**WHEREAS**, the creation of two Patrol Superintendent positions will increase Department efficiency due to better utilization of the workforce; and

**WHEREAS**, the creation/elimination of positions through the Sauk County Budget process requires consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Highway Department be authorized to eliminate two, full-time, positions of Foremen and create two, full-time Patrol Superintendent positions within the budget process.


For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

RESOLUTION NO. 109 -14

Page 2

SAUK COUNTY  
PERSONNEL COMMITTEE

  
TIM MEISTER - CHAIR

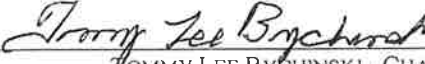
  
ANDREA LOMBARD

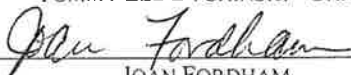
  
MICHELLE DENT

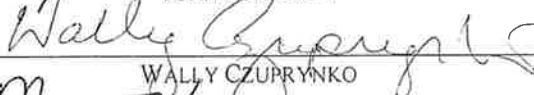
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CAROL HELD

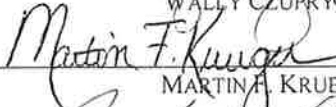
  
HENRY NETZINGER


SAUK COUNTY  
FINANCE COMMITTEE

  
TOMMY LEE BYCHINSKI - CHAIR

  
JOAN FORDHAM

  
WALLY CZUPRYNYKO

  
MARTIN F. KRUEGER

  
ANDREA LOMBARD

FISCAL NOTE: The savings realized from the wage decrease for the two Patrol Superintendents positions will amount to approximately \$8,129 annually, from \$180,865 to \$172,736 in wages and benefits. *YPB*

MIS NOTE: No MIS Impact.

**Sauk County  
Position Description**

**Department:** Highway  
**Date:** May 2013

**Pay Grade:** 15                      **FLSA:** E  
**Reports To:** Highway Commissioner

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**Purpose of Position**

The purpose of this position is to direct and supervise maintenance and repair of County/State highways and other assigned roads within Sauk County.

**Essential Duties and Responsibilities**

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Reports to Commissioner daily for review of work schedule, gives progress reports for current projects, provides multiple storm reports when needed and advises Commissioner of any serious deteriorating road conditions.
- Assigns daily highway maintenance tasks and needed equipment to patrol personnel. Approves needed maintenance and repair materials on daily, weekly and seasonal basis.
- Supervises daily operations of State and County maintenance personnel and works with WisDOT Maintenance Engineers and County foreman to furnish needed personnel and equipment.
- Supervises work through reports and on-site inspection. Instructs workers. Patrols highways to assess need for repair, signing, maintenance and snow and ice removal. Allocates personnel and machinery for snow and ice removal.
- Contacts personnel as required for emergency conditions outside regular hours.
- Reviews and approves contractor price quotes for culverts, guardrails, and patching and paving materials. Calculates amount of patching/paving and repair materials.
- Assigns project and work locations, determines crew size, type of equipment and materials to be used as well as establish work standards for maintenance activities.
- Remains on-call for emergency and weather-related situations.
- Responsible for proper use and upkeep of Highway equipment, for materials and supplies, and records and reports for State and County maintenance projects.
- Writes permits for private work on highway right-of-ways.
- Assigns crews to complete all State Maintenance Agreement projects on State Highways as authorized by State Maintenance Engineers and Commissioner.
- Maintains communication with municipal officials regarding contracted work. Coordinates municipal work schedules.

- Determines start of roadside cleanup, patching, resurfacing, grading, grass mowing, snow plowing, sanding and salting operations. Reviews plans as necessary with Highway Commissioner.
- Coordinates maintenance and repair work with State Department of Transportation, Department of Natural Resources and other agencies. Coordinates repair with Sheriff's Department regarding accidents and road closures. Advises schools of poor winter road conditions.
- Assists in interviews, make hiring recommendations, evaluates and disciplines assigned employees per established procedures.
- Regular attendance and punctuality required.

**Additional Tasks and Responsibilities**

**While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this classification and may also be performed by other unit members.**

- Picks up and delivers repair and equipment parts, time cards and material slips from other shops.
- Washes and fuels vehicle.

**Minimum Training and Experience Required to Perform Essential Job Functions**

High school diploma, with vocational/technical training preferred, and three to five years highway maintenance and repair experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Ability to obtain a commercial driver's license Class A, B, and C with N, endorsements required.

Ability to obtain certifications in Federal Mine Safety, First Aid and CPR, Forklift Operator, Chainsaw Safety, Excavation Safety, Work Zone Safety, WisDOT Emergency Traffic Control and Scene Management, and Sauk County Safety Guidelines.

Ability to proficiently operate personal computer equipment and MDSS program.

Must be available for emergency call-in 24 hours a day/7 days a week.

**Physical and Mental Abilities Required to Perform Essential Job Functions****Language Ability and Interpersonal Communication**

- Ability to analyze data and information using established criteria, in order to define consequences and to consider and select alternatives. Ability to compare, count, differentiate, measure and/or sort data and information. Ability to assemble, copy, record and transcribe data. Ability to classify, compute, tabulate, and categorize data.
- Ability to manage and direct a group of workers. Ability to counsel and mediate. Ability to persuade, convince and train others. Ability to advise and interpret how to apply policies, procedures and standards to specific situations.
- Ability to utilize advisory data and information such as financial statements, technical operating manuals, construction and maintenance contracts, blueprints, accident reports, budget summaries, Department of Transportation specifications and manuals, Highway Department procedures, guidelines, non-routine correspondence and laws.
- Ability to communicate effectively with State DOT personnel, Department personnel, Digger's Hot Line personnel, contractors, law enforcement, municipal officials.

**Mathematical Ability**

- Ability to add and subtract, multiply and divide, and calculate percentages, fractions, and decimals.

**Judgment and Situational Reasoning Ability**

- Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the evaluation of information against sensory or judgmental criteria.
- Ability to use functional reasoning development in performing functions within influence systems such as associated with supervising, managing, leading, teaching, directing

**Physical Requirements**

- Ability to operate equipment and machinery requiring complex and rapid adjustments. Ability to handle, load and unload, and move and guide material using simple tools. Ability to use levels, transits, measuring devices, all County Highway heavy equipment and vehicles, chainsaw, mechanic's hand tools.
- Ability to coordinate eyes, hands, feet and limbs in performing semi-skilled movements such as data entry and assembling.
- Ability to exert mildly heavy physical effort in moderate to heavy work, including lifting, carrying, pushing and pulling. Ability to handle, finger and feel. Ability to stoop, kneel, crouch and crawl. Ability to climb and balance.
- Ability to recognize and identify harmonious or contrasting combinations of, as well as recognize individual characteristics of colors, forms, sounds, tastes, odors, textures etc. associated with objects, materials and ingredients.

**Environmental Adaptability**

- Ability, in regard to environmental factors such as temperature variations, odors, toxic agents, violence, noise, vibrations, wetness, electrical currents, machinery and/or dust, to work under mildly unsafe and comfortable conditions.

Sauk County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

.....  
Employee's Signature

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Supervisor's Signature

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Date

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Date

RESOLUTION NO. 110-14

**Authorizing the Emergency Management, Buildings and Safety Department To Create One Full-time (1.0 FTE) Facility Manager and One Full-time (1.0 FTE) Maintenance Technician Position and Eliminate One Full-time (1.0 FTE) Building Manager Position**

**WHEREAS**, the Emergency Management, Buildings and Safety Department will be reorganizing the staffing of the Building Services Department; and,

**WHEREAS**, the vacant Building Manager Position will be eliminated to create an additional Building Maintenance Technician; and,

**WHEREAS**, a full time Facility Manager position will be created in anticipation of the future retirement of the Part-time Facility Manager in 2016; and,

**WHEREAS**, the 2015 Emergency Management, Buildings and Safety Budget Proposal includes funding for this reorganization of positions consisting of tax levy.


**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Emergency Management, Buildings and Safety Department be authorized to create one full-time (1.0 FTE) Building Maintenance Technician and one full-time (1.0 FTE) Facility Manager and eliminate one full-time (1.0 FTE) Building Manager effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

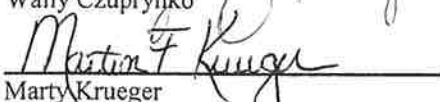
**SAUK COUNTY FINANCE COMMITTEE**

  
Tommy Lee Bychinski, Chair

  
Joan Fordham

  
Andrea Lombard

  
Wally Czuprynski


  
Marty Krueger

**SAUK COUNTY PERSONNEL COMMITTEE**

  
Tim Meister, Chair

Carol Held

  
Henry Nettinger

  
Michelle Dent

  
Andrea Lombard

Fiscal Note: The estimated costs of this reorganization in 2015 will be \$70,107, while in 2016 it is anticipated that there will be an additional savings of \$57,474 when the part-time Facility Manager retires. KPB

Information System Note: Creation of this position will incur additional costs for 2015 but reduced in the 2016 budget.

Office Space/Furniture: Existing office space will be utilized.



**RESOLUTION NO. 111 -14**

**RESOLUTION TO CREATE ONE FULL-TIME VETERANS BENEFIT SPECIALIST  
POSITION FOR THE SAUK COUNTY VETERANS SERVICE OFFICE EFFECTIVE  
JANUARY 1, 2015**

**WHEREAS**, the Sauk County Veterans Service Office (CVSO) currently consists of one full-time County Veterans Service Officer and two full-time Veterans Benefit Specialists; and

**WHEREAS**, the CVSO strives to keep veterans and their families informed of all pertinent information through the use of available technologies and actively works for the protection of veterans' benefits; and

**WHEREAS**, the peak demand for veteran services is 10 years after the end of a war and the CVSO recognizes that it is in the second year into the Iraq period and about to start the Afghanistan period; and

**WHEREAS**, the increased work flow to assist and educate veterans, individual case complexity and level of personalized service necessitates the creation of one additional full-time Veterans Benefit Specialist ; and

**WHEREAS**, through the addition of one full-time Veterans Benefit Specialist , existing wait times for veterans' appointments of 20 days and greater will be reduced to five days; and

**WHEREAS**, the addition of one full-time Veterans Benefit Specialist will increase the monetary impact to Sauk County that will result in less reliance on other Sauk County governmental resources; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Veterans Service Office be authorized to create one full-time equivalent (1.00 FTE) Veterans Benefit Specialist position, effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

**Resolution No. \_\_\_\_-14, Resolution to Create One Full-Time Veterans Benefit Specialist Position for the Sauk County Veterans Service Office Effective January 1, 2015**

**Page 2**

Respectfully submitted,

**SAUK COUNTY  
PERSONNEL COMMITTEE**

\_\_\_\_\_  
TIM MEISTER - CHAIR

\_\_\_\_\_  
ANDREA LOMBARD

\_\_\_\_\_  
MICHELLE DENT

\_\_\_\_\_  
CAROL HELD

\_\_\_\_\_  
HENRY NETZINGER

**SAUK COUNTY  
FINANCE COMMITTEE**

\_\_\_\_\_  
TOMMY LEE BYCHINSKI - CHAIR

\_\_\_\_\_  
JOAN FORDHAM

\_\_\_\_\_  
WALLY CZUPRYNKO

\_\_\_\_\_  
MARTIN F. KRUEGER

\_\_\_\_\_  
ANDREA LOMBARD

**Fiscal Note:** The 1.00 FTE Veterans Benefit Specialist position has been budgeted in 2015 at \$58,703 for wages and benefits and \$3,538 in other costs including supplies, mileage and training. This position is funded by 90.00% County Tax Levy and 10.00% County Veterans Service Grant.

**MIS Note:** New hardware, software and MIS chargebacks have been budgeted in 2015 at \$1,909.

RESOLUTION NO. 11214

**AUTHORIZING THE SAUK COUNTY HEALTH CARE CENTER TO ELIMINATE  
FOUR, PART-TIME (.90 FTE) UNIT REGISTERED NURSE POSITIONS AND  
CREATE FOUR PART-TIME (.90 FTE) NURSE SUPERVISOR POSITIONS IN THE  
2015 BUDGET EFFECTIVE JANUARY 1, 2015**

**WHEREAS**, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Health Care Center Nursing positions and processes to ensure a favorable level of service is maintained; and

**WHEREAS**, the Health Care Center currently maintains four (4) Unit Registered Nurse positions which are being utilized as Nurse Supervisors; and

**WHEREAS**, the 4 Nurse Supervisor positions will allow for the assignment of a greater variety of tasks and responsibility as compared to the Unit Registered Nurse position; and

**WHEREAS**, the hourly wage of the 4 Nurse Supervisor positions would be set at a supervisory nurse wage \$0.87 to \$1.68 per hour above the current hourly wages of the Unit Registered Nurse positions but would move from hourly to salaried positions, eliminating overtime and supervisor premium pay; and

**WHEREAS**, the creation of the 4 Nurse Supervisor positions will increase Department efficiency due to better utilization of the workforce and be more fiscally responsible to the citizens of Sauk County; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Health Care Center be authorized to eliminate four, part-time Unit Registered Nurse positions and create four, part-time Nursing Supervisor positions through the 2015 budget.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Resolution 112-14

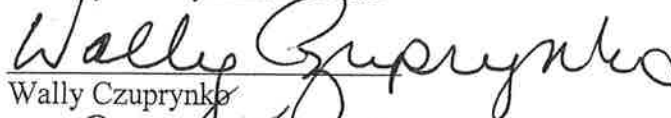
Authorizing The Sauk County Health Care Center To Eliminate Four, Part-Time (.90 FTE) Unit Registered Nurse Positions, and Create Four Part-Time (.90 FTE) Nurse Supervisor Positions in The 2015 Budget Effective January 1, 2015


Page 2

Respectfully submitted:

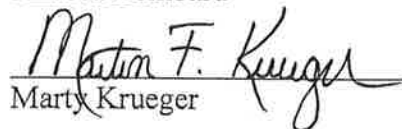
Sauk County  
Finance Committee

  
Tommy Lee Bychinski, Chair


  
Wally Czuprynski

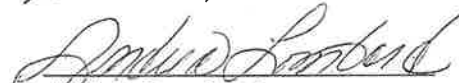
  
Joan Fordham

  
Andrea Lombard

  
Marty Krueger

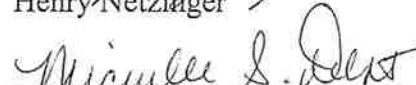
Sauk County  
Personnel Committee

  
Tim Meister, Chair

  
Andrea Lombard

\_\_\_\_\_  
Carol Held

  
Henry Netziinger

  
Michelle Dent

Fiscal Note: The hourly wage increase, with the overtime cost decrease, will amount to a net increase of approximately \$1,765 annually, from \$316,801 to \$318,566.

KLB

MIS Note: No MIS impact

RESOLUTION NO. 113 -14

**Authorizing the Sauk County Health Care Center To Create One Full-time (1.0 FTE) Home Health Director Position**

**WHEREAS**, the 2015 proposed budget includes transfer of the Sauk County Home Care program from the Public Health Department to the Health Care Center as of January 1, 2015; and,

**WHEREAS**, current management of the program is performed as part of the Deputy Director of Public Health duties, and this position's duties Home Care management time will be reallocated to other tasks in Public Health; and,

**WHEREAS**, Federal and State regulations require an appointed Home Health Director to oversee the program; and,

**WHEREAS**, the Home Health Director will perform 50% management and 50% as a working supervisor; and,

**WHEREAS**, this working position will ultimately reduce the Registered Nurses by (.5 FTE) and the potential need for a limited term employee for future coverage.


**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Health Care Center be authorized to create one full-time (1.0 FTE) Home Health Director position to assist the Sauk County Home Care Program effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

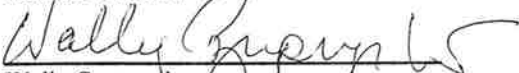
Respectfully submitted,

**SAUK COUNTY FINANCE COMMITTEE**

  
Tommy Lee Bychinski, Chair

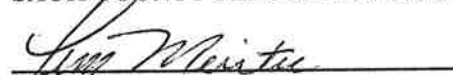
  
Joan Fordham

Andrea Lombard

  
Wally Czuprynski

  
Marty Krueger

**SAUK COUNTY PERSONNEL COMMITTEE**

  
Tim Meister, Chair

Carol Held

  
Henry Netzing

  
Michelle Dent

Andrea Lombard

Fiscal Note: The estimated cost of this position including salary and benefits for 2015 = \$89,266. Office space is available at the Health Care Center, and some additional furniture will be needed at a cost of approximately \$2,000. *KPB*

Information System Note: Existing computer equipment will be relocated with the program.

**RESOLUTION NO. 114 - 2014**

**AUTHORIZING DIRECTOR OF CONSERVATION, PLANNING, AND ZONING  
DEPARTMENT TO ENTER INTO A FIVE-YEAR REGIONAL CONSERVATION  
PARTNERSHIP PROGRAM AGREEMENT WITH THE USDA-NATURAL  
RESOURCES CONSERVATION SERVICE AND CREATE 1.0 FULL-TIME  
CONSERVATIONIST PROJECT POSITION.**

**WHEREAS**, the Sauk County Land and Water Resource Management Plan goals recognize the need to protect and improve water quality and quantity, protect productivity and viability of agricultural lands, and provide and coordinate educational programming promoting natural resource protection and sustainable living issues; and

**WHEREAS**, the Sauk County Land and Water Resource Management Plan implementation strategy includes providing one-on-one educational and technical assistance to landowners; providing information and consultation regarding sustainable practices, materials and operations to citizens, businesses, and communities; and monitoring and evaluating plan implementation and progress; and

**WHEREAS**, the USDA-Natural Resources Conservation Service (NRCS) is beginning a new five-year funding source titled the Regional Conservation Partnership Program (RCPP) which pools \$1.2 Billion for NRCS priority conservation projects mainly focusing on cropland, barnyards, and pasture lands; and

**WHEREAS**, the RCPP is created to require a one-to-one dollar match for the entire five-year project; and

**WHEREAS**, the Conservation, Planning, and Zoning Committee unanimously approved a motion on August 26, 2014 requesting consideration of the Personnel and Finance Committees to create the position for this program, and to include an additional \$80,000 in the Conservation, Planning, and Zoning Department 2015-2019 budget.


**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Director of the Conservation, Planning, and Zoning Department is authorized to act on its behalf as follows:

1. Sign the Agreement for the RCPP with USDA-NRCS after the announcement of the selected full proposals on November 14, 2014; and
2. Create the RCPP Conservationist Project Position charged with managing and completing the tasks identified in the funding proposal for projects located within the Baraboo River watershed of Sauk County.

**BE IT FURTHER RESOLVED**, to add \$80,000 to the Conservation, Planning, and Zoning Department budget for the 2015-2019 budget years.


For consideration by the Sauk County Board of Supervisors on October 21, 2014.  
Respectfully submitted,

**PERSONNEL COMMITTEE**

  
TIM MEISTER, Chair

  
ANDREA LOMBARD

  
HENRY NETZINGER

  
MICHELLE DENT

\_\_\_\_\_  
CAROL HELD

**FINANCE COMMITTEE**

  
TOMMY LEE BYCHINSKI, Chair

  
JOAN FORDHAM

  
ANDREA LOMBARD

  
MARTY KRUEGER

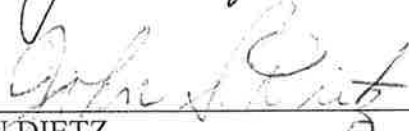
  
WALLY CZUPRYNKO

**SAUK COUNTY CONSERVATION, PLANNING AND ZONING COMMITTEE**

  
GERALD LEHMAN, Chair


  
JUDY ASHFORD

\_\_\_\_\_  
NATHAN JOHNSON

  
JOHN DIETZ

\_\_\_\_\_  
ERIC PETERSON

  
DENNIS POLIVKA

  
JOE FISH

  
RANDY PUTTKAMER

**FISCAL NOTE:** Tax Levy Funding of \$80,000 to fund a full-time project staff position. See Attachment A for the Full RCPP proposal and Attachment B for the RCPP Conservationist Project Position description. The estimated funding use is in the Regional Conservation Partnership Program Schedule Below. *VRB*

**MIS IMPACT:** The additional staff will require the purchase of additional computer hardware and software to be supported by the MIS department. Upfront costs are estimated to be approximately \$2,500.00 with ongoing costs for license maintenance estimated to be approximately \$1,250.00 annually.

Regional Conservation Partnership Program Schedule						
	Total	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019
<u>Revenues</u>						
Existing LWRM grant	75,000	15,000	15,000	15,000	15,000	15,000
*New USDA RCPP funding	800,000	160,000	160,000	160,000	160,000	160,000
Existing Tax Levy for Staff	225,000	45,000	45,000	45,000	45,000	45,000
Existing Tax Levy County Cost share	100,000	20,000	20,000	20,000	20,000	20,000
New Tax Levy	400,000	80,000	80,000	80,000	80,000	80,000
TOTAL REVENUES	1,600,000	320,000	320,000	320,000	320,000	320,000
<u>Expenses</u>						
New Staff	400,000	80,000	80,000	80,000	80,000	80,000
Existing Staff Reallocated	225,000	45,000	45,000	45,000	45,000	45,000
*Conservation Practice Installation	975,000	195,000	195,000	195,000	195,000	195,000
TOTAL EXPENSES	1,600,000	320,000	320,000	320,000	320,000	320,000

\* USDA-NRCS RCPP funding is provided directly to the landowners for installation of conservation practices.



**RESOLUTION NO. 115 14**

**AUTHORIZING THE SAUK COUNTY HEALTH CARE CENTER TO ELIMINATE ONE, PART-TIME (.90 FTE) UNIT REGISTERED NURSE POSITION AND CREATE ONE FULL-TIME (1.00 FTE) STAFF DEVELOPMENT COORDINATOR/MINIMUM DATA SET NURSE POSITION OUTSIDE OF THE BUDGET PROCESS**

**WHEREAS**, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Health Care Center Business office position and processes to ensure a favorable level of service is maintained; and

**WHEREAS**, the Health Care Center currently maintains one (1) Unit Registered Nurse position which is been utilized as a Minimum Data Set (MDS) nurse; and

**WHEREAS**, the Staff Development/MDS nurse position will allow for the assignment of a greater variety of tasks and responsibility as compared to the Unit Registered Nurse position; and

**WHEREAS**, the hourly wage of the Staff Development/MDS Nurse position would be set at a supervisory nurse wage \$1.69 per hour above the hourly wage of the Unit Registered Nurse position but would move from an hourly to a salaried position eliminating overtime; and

**WHEREAS**, the creation of the Staff Development/MDS position will increase Department efficiency due to better utilization of the workforce; and

**WHEREAS**, Sauk County Code § 13.19(4) authorizes the creation of positions outside the budget process upon consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Health Care Center be authorized to eliminate one, part-time Unit Registered Nurse position and create one, full-time Staff Development/MDS position outside of the budget process.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Resolution 115 -14

Authorizing The Sauk County Health Care Center To Eliminate One, Part-Time (.90 FTE) Unit Registered Nurse, And Create One Full-Time (1.00 FTE) Staff Development Coordinator/Minimum Data Set Nurse Position Outside Of The Budget Process

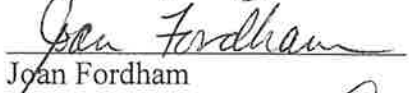
Page 2

Respectfully submitted:

**Sauk County Finance Committee**

  
Tommy Lee Bychinski, Chair


  
Wally Czuprynski


  
Joan Fordham

  
Andrea Lombard

  
Marty Krueger

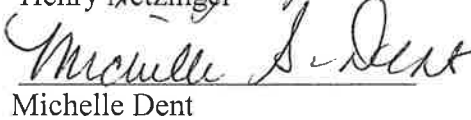
**Sauk County Personnel Committee**

  
Tim Meister, Chair

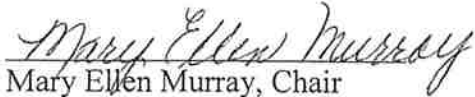
  
Andrea Lombard

\_\_\_\_\_  
Carol Held

  
Henry Metzinger

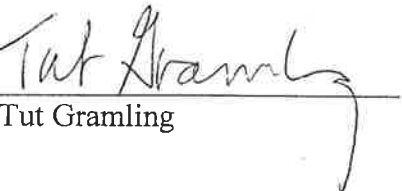
  
Michelle Dent

**Sauk County Health Care Center Board of Trustees**

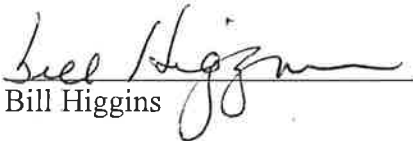
  
Mary Ellen Murray, Chair

\_\_\_\_\_  
Joe Fish

  
Henry Metzinger

  
Tut Gramling

  
Terry Langer

  
Bill Higgins

\_\_\_\_\_  
Carol Held

Fiscal Note: The wage increase for the position will amount to approximately \$1,109 annually, from \$88,996 to \$90,105 in wages and benefits. *PPB*

**APPROVING A REQUEST TO APPLY FOR AID TO LAW ENFORCEMENT WITH  
WISCONSIN HO-CHUNK LANDS WITHIN SAUK COUNTY**

**WHEREAS**, Sauk County is a duly organized political subdivision of the State of Wisconsin, and has within its borders federally recognized Indian trust lands having significant Wisconsin Ho-Chunk population; and

**WHEREAS**, the State of Wisconsin and County of Sauk have joint responsibility for providing law enforcement aid under Wis. Stat. § 165.90 to help defray the costs of services provided upon said land.

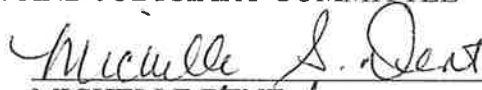
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors direct the Sauk County Sheriff's Department to make application to the State of Wisconsin, Department of Justice, for aid in the amount not to exceed the limit to defray costs to enforce the laws of the State of Wisconsin on Indian trust lands in the County of Sauk and to administer such grant monies under the grant guidelines.

For consideration by the Sauk County Board of Supervisors this 21<sup>st</sup> day of October, 2014


Respectfully submitted,

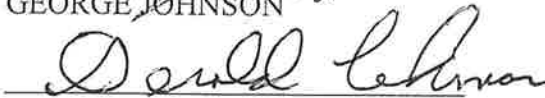
SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

  
WILLIAM WENZEL, CHAIR

  
MICHELLE DENT

  
GEORGE JOHNSON

  
DAVID MOORE

  
GERALD LEHMAN

**Fiscal Note:**

Anticipated revenues of \$28,442 in 2015; \$25,000 was the amount that was included in 2015 proposed budget. *KFB*

MIS Note: No MIS impact.

## RESOLUTION 117 -14

### APPROVING LIABILITY, PROPERTY AND WORKERS COMPENSATION INSURANCE COVERAGE, CARRIERS AND PREMIUMS FOR SAUK COUNTY FROM JANUARY 1, 2015 to JANUARY 1, 2016

**WHEREAS**, your Property and Insurance Committee has reviewed the 2015 premiums for General Liability, Nursing Home Liability/Professional Liability and Excess Liability (Umbrella) coverage for Sauk County from the Wisconsin County Mutual Insurance Corporation (WCMIC) and recommends the following as being in the best interests of the County:

<u>COVERAGE / DEDUCTIBLE / LIMITS</u>	<u>PREMIUM</u>
<b>General and Auto Liability</b>	
<u>General Liability</u>	<u>\$126,047.00</u>
\$10,000 occurrence	
\$75,000 aggregate	
\$10,000,000	
<u>Uninsured Motorists</u>	<u>\$ (included)</u>
\$10,000 occurrence	
\$25,000 person	
\$50,000 occurrence	
<u>Automobile Liability</u>	<u>\$126,047.00</u>
<b>Health Care Center Personnel</b>	
<u>Personal Injury Coverage</u>	<u>\$7,213.00</u>
\$10,000 occurrence	
\$75,000agg	
\$5,000,000	
<u>Health Care Center</u>	<u>\$17,019.00</u>
\$1,000,000/ Occurrence	
Professional Liability	
\$10,000 / Occurrence	
\$3,000,000/ Aggregate	
<b>Special Exposures</b>	<u>\$ 912.00</u>
<b>Deductible Fund Escrow</b> <i>(Subject to Adjustment)</i>	<u>\$ 1,792.00</u>
<b>Total WCMIC Liability Premium</b> <i>(Subject to Escrow Adjustment)</i>	<u><b>\$279,030.00</b></u>

and;

**WHEREAS**, your Property and Insurance Committee has reviewed the 2015 premiums for Property Insurance for Sauk County and does recommend the Property Insurance coverage for Sauk County from the Local Government Property Insurance Fund (LGPIF) and does recommend the following as being in the best interest of the County:

<u>COVERAGE</u>	<u>DEDUCTIBLE</u>	<u>PREMIUM</u>
Buildings and Contents	\$25,000	\$34,024.00
Contractors Equipment	\$500	\$ 7,603.00
Automobile Physical Damage	\$500/\$3,000	\$32,949.00
Other Coverage		\$1,391.00
<b><u>TOTAL LGPIF PREMIUM</u></b>		<u><b>\$75,967.00</b></u>

Page 2 - APPROVING LIABILITY, PROPERTY AND WORKERS COMPENSATION  
INSURANCE COVERAGE, CARRIERS AND PREMIUMS FOR SAUK COUNTY FROM  
JANUARY 1, 2015 to JANUARY 1, 2016 RESOLUTION - 14

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and;

**WHEREAS**, your Property and Insurance Committee has reviewed the renewal for the 2015 premium for Workers Compensation coverage for Sauk County and recommends that the following self insurance proposal by Wisconsin County Mutual Insurance Corporation (WCMIC) as being in the best interest of Sauk County

<u>Wisconsin County Mutual Self Insurance Administration Fee</u> (Administration fee covers WCMIC wages & cost to administer the program)	<u>\$23,000.00</u>
<u>Wisconsin County Mutual Reinsurance Fee</u> (Insurance policy that WCMIC purchases – Covers the County if an individual claim exceeds \$50,000 and /or policy year total losses exceed \$500,000)	<u>\$30,770.00</u>
<u>Wisconsin County Mutual Risk Bearing Fee</u> (Flat Fee for WCMIC to run our program)	<u>\$50,000.00</u>
<b>TOTAL PAYMENT TO WCMIC FOR SELF INSURANCE</b>	<b><u>\$103,770.00</u></b>

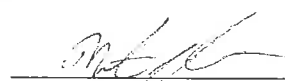
**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the above insurance coverage and premiums be, and hereby are, adopted for the policy period of January 1, 2015, through January 1, 2016.


For consideration by the Sauk County Board of Supervisors on October 21th, 2014.

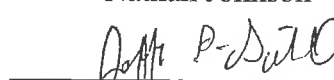
Respectfully submitted,

**Sauk County Property and Insurance Committee**

  
\_\_\_\_\_  
Scott Von Asten, Chair

  
\_\_\_\_\_  
Nathan Johnson

  
\_\_\_\_\_  
George F. Johnson

  
\_\_\_\_\_  
Jeffrey P. Giebel

  
\_\_\_\_\_  
William Hambrecht

**Fiscal Note:** The above premium costs are included in the 2015 proposed budget. Auto Liability is budgeted as a separate line item in various departments, in accordance with vehicle inventory values. General Liability is charged back to certain departments that can receive additional outside funding with an allocation basis of relative expenditures. Workers Compensation is allocated to departments according to wages budgeted. Property and Equipment Insurance is allocated to the departments based on property and equipment assigned to each department. Health Care Center Professional Liability and Personal Injury Extension Endorsement are allocated to the Sauk County Health Care Center.

**Information System Note:** No information system impact.

KPB ✓

**RESOLUTION NO. 118 -2014**

**ORDERING COUNTY CLERK TO ISSUE TAX DEEDS  
ON UNREDEEMED TAX CERTIFICATES**

**WHEREAS**, your Property and Insurance Committee has been informed by Elizabeth A. Geoghegan, Sauk County Treasurer, that real estate taxes for the year 2010 remain unpaid for certain properties; and

**WHEREAS**, your Committee is also informed that all of the statutory requirements concerning notification and the publication of notices for said properties with unpaid taxes for the year of 2010 have been completed; and

**WHEREAS**, pursuant to Wis. Stat. § 75.14(1), the County Board, by resolution, may order the County Clerk to execute to the County tax deeds for such properties; and

**WHEREAS**, such resolution is the next necessary step in the equitable enforcement and collection of real estate taxes.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Clerk of Sauk County is ordered to execute and issue a tax deed in favor of Sauk County upon all lands for which Sauk County owns and holds tax certificates remaining unredeemed for the year 2010.

		<b>MORE PARTICULARLY DESCRIBED IN REGISTER OF DEEDS OFFICE AT V AND P OR R AND I OR DOC NO.</b>	<b>2010 TAXES OWED</b>
<b>PARCEL ID NO.</b>	<b>LEGAL DESCRIPTION</b>		
<b><u>TOWN OF DELTON</u></b>			
008-0143-30000	S 8-12-6 PRT NE SE = CSM #2935 LOT 1 (FMLY PRT CSM #2735) 2.01A (S/EASE PER D-727787) (Formerly known as the Dwight A. Sexton property)	909021\862830\685684	\$719.00
008-1801-00000	WIL-MAR ACRES LOT 8 (Formerly known as the Steven Merker property)	411-685\207-227\207-226	\$174.81
008-1802-00000	WIL-MAR ACRES LOT 9 (Formerly known as the Cornelius Van Dun property)	964315\660-712\510-291	\$383.40

**TOWN OF GREENFIELD**

018-0444-00000	626-383\191-473\128-496\366-144	\$47.96
S 15-11-7 PRT SWNE & SENE = CSM #1004 LOT 25 3.609A (Formerly known as the Jeffrey S & Ann Vogt-Schaller property)		

**TOWN OF LA VALLE**

024-2576-00000	909822\787571\501-649	\$313.05
TOWN OF LA VALLE AMSTERDAM ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 1114 (Formerly known as the Reiner Family Revoc Trust property)		

024-2596-00000	743998\732685\675-469\627-473	\$348.90
TOWN OF LA VALLE AMSTERDAM ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 1134 (Formerly known as the Joseph P & Anna M Lanier property)		

024-2634-00000	695705\193-239	\$231.95
TOWN OF LA VALLE GREEN KNOLL ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 720 (Formerly known as the Paul Asselin & Julie Radish property)		

024-2728-00000	742536\736327\666-039\490-576\195-402	\$80.11
TOWN OF LA VALLE HIDDEN SPRING ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 916 (Formerly known as the Theodore Jr. & Shirley A Eichman property)		

024-2770-00000	191-575	\$347.01
TOWN OF LA VALLE HIDDEN SPRING ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 958 (Formerly known as the Charles E & Joyce A Zezulak property)		

024-2803-00000	154-437	\$454.57
TOWN OF LA VALLE PINE TOPS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 985 (Formerly known as the John F & Lynne D Diefenbach property)		

**TOWN OF REEDSBURG**

030-0599-10000	869484\847021\700738	\$167.39
S 15-12-4 PRT SW SW = CSM #1520 LOT 1 0.71A (Formerly known as the Gordon & Jeanette Benseman property)		
030-1139-10000	695819\669442\654912\206-622	\$351.25
S 36-12-4 NW SE EXC CSM #5894 38.6A M/L (SEE EASE D-1008618) (Formerly known as the John E & Lois W Hickey property)		

**TOWN OF SPRING GREEN**

032-0367-00000	842076\620-420\344-619	\$1,331.08
PINELAND – LAKE ADD LOT 22 (Formerly known as the Anita M Fewell property)		

**TOWN OF WOODLAND**

044-0951-00000	659-129\627-354\563-861	\$94.34
BLACK FOREST ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 168 (Formerly known as the Edward A & Elizabeth H Hooyman property)		
044-1145-00000	196-560	\$127.48
NETHERLANDS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 512 (Formerly known as the Michael L Robertson property)		
044-1200-00000	1050395\762595\501-643	\$113.00
NETHERLANDS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 567 (Formerly known as the Lifetime Investments LLC property)		
044-1201-00000	1050395\762595\501-643	\$84.00
NETHERLANDS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 568 (Formerly known as the Lifetime Investments LLC property)		
044-1213-00000	909823\787571\373-314	\$169.97
NETHERLANDS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 580 (Formerly known as the EB, LA, & DM Reiner Trustees Reiner Fam Revoc Trust Agmt property)		



**Resolution No. 118 - 2014, Authorizing Issuance of Tax Deeds**  
**Page 4 of 8**

044-1263-00000	707682\166-637	\$174.22
RHINE ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 615 (Formerly known as the James K & Julie L Sausen property)		
044-1264-00000	774294\677193\490-576\195-402	\$165.71
RHINE ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 616 (Formerly known as the James K & Julie L Sausen property)		
044-1291-00000	131-659	\$144.48
RHINE ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 643 EXC POR IN TN LA VALLE (Formerly known as the John A & Irene M Rogala property)		
044-1350-00000	838063\783694\490-576\372-549\ 195-402	\$106.24
SIOUX TRAILS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 359 (Formerly known as the Jacqueline A & Robert J Karpay property)		
044-1367-00000	514-687\380-599\188-768	\$121.11
SIOUX TRAILS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 376 (Formerly known as the Henry G & Marian F Hanson property)		
044-1388-00000	830163\783689\490-576\372-544\ 195-402	\$108.35
SIOUX TRAILS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 397 (Formerly known as the Forrest L & Leah A Koehnke property)		
044-1389-00000	830162\783690\490-576\195-402	\$108.35
SIOUX TRAILS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 398 (Formerly known as the Forrest L & Leah A Koehnke property)		
044-1503-00000	370-145	\$186.96
STAGHORN ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 57 (Formerly known as the James D & Clare A Fessel property)		

**Resolution No. 118 - 2014, Authorizing Issuance of Tax Deeds**  
**Page 5 of 8**

044-1520-00000	362-205	\$142.36
STAGHORN ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 74 (Formerly known as the Carl L & Elsie M Gogola property)		
044-1526-00000	366-115	\$142.36
STAGHORN ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 80 (Formerly known as the Virginia M Koczorowski property)		
044-1549-00000	980192\824552\400-849\364-235	\$131.19
STAGHORN ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 102 (Formerly known as the George A Youssef property)		

**VILLAGE OF LAKE DELTON**

146-0147-53416	1096713\180-784\387-145\304-028	\$3,295.95
S20-13-06 PRT SE SW = CSM #1293 LOT 4 7.88A (ANNX D839245/FMLY 008-0635-20000) (Formerly known as the Elizabeth Extrom Etal property)		
146-0790-20200	854410\749276\740681\740680	\$1,195.38
HIAWATHA SUB (PRT LTS 22-25 & 64-68) = LIGHTHOUSE COVE CONDO (PH 1) UNIT 202 (Formerly known as the Gregory W & Mary A Pliss property)		
146-1053-70530	930171\716262\430-537	\$1,242.17
VILLAGE OF LAKE DELTON 1 <sup>ST</sup> ADD TO SPRING BROOK SHORES LOT 53 0.28A (PRT NW SW 17-13-6) (Formerly known as the Fidel Gonzalez property)		

**VILLAGE OF LA VALLE**

147-0032-00000	831674\428-206\387-392	\$11,287.91
VILLAGE OF LA VALLE ORIG PLAT N 56' of S ½ LOTS 8 TO 11 INCL BLK 7 (Formerly known as the Conrad J Shaker Property)		

**VILLAGE OF LIME RIDGE**

148-0012-00000	732531\139-803\294-511\366-196	\$15.22
VILLAGE OF LIME RIDGE ORIG PLAT E 87' OF N 25' OF LOT 6 BLK 1 (Formerly known as the Joanne Husker Property)		

**VILLAGE OF MERRIMAC**

151-0139-00000	744929\734147\181-805\114-750	\$793.73
VILLAGE OF MERRIMAC ASSESSORS PLAT OUTLOT 37 EXC N80' W/EASE R181-529 (Formerly known as the Raymond S & Helen B Selje property)		

**VILLAGE OF PLAIN**

171-0432-00000	925860\744823\102-411\352-104	\$632.11
VILLAGE OF PLAIN 3 <sup>RD</sup> ADD TO WESTBROOK (FMLY PRT WEST – BROOK) LOT 149 0.75A (Formerly known as the Schluter Construction Inc property)		

171-0433-00000	925860\744823\102-411\352-104	\$629.97
VILLAGE OF PLAIN 3 <sup>RD</sup> ADD TO WESTBROOK (FMLY PRT WEST – BROOK) LOT 150 0.73A (Formerly known as the Schluter Construction Inc property)		

**VILLAGE OF SAUK CITY**

181-1059-00000	907694\406-401\371-278	\$1,790.59
VILL SAUK CITY		
S 12-9-6 PRT NE NW COM SW COR INTERS MAPLE & BATES		
STS-S90.38' TO POB: N85°51'27"W 153.37'-S64.50'- E TO		
MAPLE ST-N TO POB (SEE POS #3949)		
(Formerly known as the Lisa A Grossen property)		

**CITY OF BARABOO**

206-0851-00000	765430\651042\610-510	\$1,428.51
S 1-11-6 PRT W1/2 NW1/4 = CSM #3602 LOT 1 &		
ALSO CSM #4557 LOT 3 0.85A (PRT FMLY CSM #2793)		
(Formerly known as the James J & Teresa M Becker property)		

206-0947-00000	745099\656482\384-506\356-702	\$411.99
PRT NE NE S2-11-6 & PRT NW NW S1-11-6 COM SE COR LT 1 BLK 6		
OP- E 61.3'- N TO RIVER- WLY ALG RIVER TO PT N OF NW COR		
LT 3- S TO NW COR LT 3- E TO NE COR LOT 1- S TO POB 0.77A M/L		
(Formerly known as the JTB of Baraboo LLC property)		

206-1759-00000	745099\656482\384-506\356-702	\$5,275.46
CITY OF BARABOO		
ORIG PLAT LOTS 1 THRU 3 BLK 6		
(Formerly known as the JTB of Baraboo LLC property)		

206-2127-05210	763391\435-377\434-238	\$5,721.88
CITY OF BARABOO		
THE GREENS CONDO OF BARABOO EXPANSION AREA		
EXC LANDS IN D-946416 DESC AS: COM SE COR SD CONDO		
-N90°W 24.58'-N67°11' 16"W 201.40'-S88°17'E 210.23'- S0°E 73.64'		
TO POB 2.46A (PRT NE SE 2-11-6 & PRT NW SW 1-11-6)		
(Formerly known as the GM Golf Development LLC property)		

**Resolution No. 118 - 2014, Authorizing Issuance of Tax Deeds**  
**Page 8 of 8**

**AND, BE IT FURTHER RESOLVED**, that Sauk County will assume and pay the 2014 real estate taxes.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**

\_\_\_\_\_  
SCOTT VON ASTEN, Chairperson

\_\_\_\_\_  
GEORGE F. JOHNSON

\_\_\_\_\_  
WILLIAM HAMBRECHT

\_\_\_\_\_  
NATHAN S. JOHNSON

\_\_\_\_\_  
JEFFREY GIEBEL

**FISCAL NOTE:** From the Tax Certificates Held Account, taxes amounting to \$204,641.97 will be transferred to the Tax Deeds Held By County Account and interest and penalties amounting to \$105,761.71 will be transferred to the Treasurer's Interest on Taxes Account. *KPB*

**MIS NOTE:** No impact.

**RESOLUTION No. 119 - 14**

**APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT  
REVOLVING LOAN FUND**

**WHEREAS**, Resolution 75-04 created the countywide Revolving Loan Fund for the purpose of supporting economic development efforts on a countywide basis; and,

**WHEREAS**, the purpose of the fund is to offer business loans to those seeking to expand or create new operations; and,

**WHEREAS**, a total of \$447,177 is available in the Revolving Loan Fund for distribution to applicants; and,

**WHEREAS**, after due consideration, the Revolving Loan Fund Committee has recommended that a loan in the amount of \$100,000 be made to **Anthony Tomaska, d.b.a. 94 North Productions, LLC**, as the proposal is consistent with the intent of the Revolving Loan Fund.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, does authorize the distribution of \$100,000 in Community Development Block Grant – Revolving Loan Funds to the aforementioned small business owners; and,

**BE IT FURTHER RESOLVED**, that the Revolving Loan Fund Committee is authorized to negotiate the loan terms consistent with the Revolving Loan Fund manual; and,

**BE IT FURTHER RESOLVED**, that the Revolving Loan Administrator is hereby authorized to sign all necessary documents on behalf of the County of Sauk in accordance with this resolution.


For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

**REVOLVING LOAN FUND COMMITTEE**

  
TOMMY LEE BYCHINSKI, Chairperson

  
JOAN FORDHAM

  
JULIE ALIBRANDO


  
THOMAS FLEMING

  
MYRON LAROWE

  
JOHN "JACK" SCHLUTER

  
PATRICIA YANKE

**Fiscal Note:** Funds to be expended from the CDBG-RLF account. The current balance of the Revolving Loan Fund is \$447,177.

**MIS Note:** Not Applicable 

**SAUK COUNTY BOARD OF SUPERVISORS**

**NOVEMBER 11, 2014**

**WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

**6:00 P.M. – Public Hearing on the proposed 2015 Sauk County Budget:** Pursuant to Wis. Stats. §65.90, for the purpose of soliciting comments from the public regarding the 2015 Sauk County Budget for County Operations.

- 1) **Convene Public Hearing on the proposed 2015 Sauk County Budget:** Marty Krueger, County Board Chair.
- 2) **Budget Presentation:** Kathryn Schauf, Administrative Coordinator.
- 3) **Public Comment** on the *proposed 2015 Sauk County Budget*:
  1. Tim Reppen, re: 3.6% tax property increase.
- 4) **Close Public Comment** on the *proposed 2015 Sauk County Budget*. At 6:18 P.M., with no further public comment requests, Marty Krueger, County Board Chair, closed the public comment.
- 5) **Adjourn Public Hearing:** at 6:18 P.M., Marty Krueger, County Board Chair, adjourned the public hearing.

**SAUK COUNTY BOARD OF SUPERVISORS ANNUAL MEETING:**

- 1) **Call to Order Annual Meeting and Certify Compliance with Open Meeting Law: 6:19 P.M.**
- 2) **Roll Call.** PRESENT: (30) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (1) Vedro. (excused)
- 3) **Invocation and Pledge of Allegiance**
- 4) **Adopt Agenda.** MOTION (Moore/Bychinski) to approve agenda. Motion carried **unanimously**.
- 5) **Adopt Minutes of Previous Meeting.** MOTION (Alexander/Gramling) to approve previous month's minutes. Motion carried **unanimously**.
- 6) **Scheduled Appearances:** None.
- 7) **Public Comment:** None.
- 8) **Communications:** None.
- 9) **Bills & Referrals:** None.
- 10) **Claims:** None.

11) **Appointments:** None.

12) **Unfinished Business:** None.

13) **Reports – informational, no action required.**

- a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e):
  - **Petition 16-2014**, Applicant: Sauk County Planning & Zoning; Project Location: Sauk County; Purpose: Zoning Text Change.
- b. Janelle Krueger, Sauk County Criminal Justice Coordinator: Criminal Justice Coordinating Council (CJCC) Update.
- c. Kerry Beghin, Controller, Third Quarter 2014 Financial Report.
- d. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- e. Marty Krueger, County Board Chair.
  - Final Environmental Impact Statement; Badger Coulee Transmission Line, Volumes 1 and 2. (*On file in Conservation, Planning & Zoning Office*)
  - Committee vouchers.
  - Upcoming vacancy in Supervisor District 8.
  - County Board Christmas Party to be held at Trappers Turn, Saturday, December 20, 2014
- f. Kathryn Schauf, Administrative Coordinator.

14) **Consent Agenda:**

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

**Resolution 120-2014 Resolution Honoring George Johnson.** MOTION (Bychinski/Wenzel).

**VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Vedro. Motion carried **unanimously**.

15) **Resolutions & Ordinances:**

**CONSERVATION, PLANNING AND ZONING COMMITTEE:**

**Resolution 121-2014 Authorizing Attendance At Southern Area Association Meeting.**

MOTION (N. Johnson/Peterson). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Vedro. Motion carried **unanimously**.

**HIGHWAY AND PARKS COMMITTEE:**

**Resolution 122-2014 County Aid For Bridge Construction Under §82.08 Of The State Statutes.**

MOTION (Meister/Peper). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Vedro. Motion carried **unanimously**.



**Resolution 123-2014 Purchase Of Highway Equipment For Sauk County.**

MOTION (Meister/Fish). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, N. Johnson, Lehman, Dietz, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Vedro. Motion carried **unanimously**.

**FINANCE COMMITTEE:**

**Resolution 124-2014 Establishing Taxes To Be Levied In Sauk County For The Year 2015.**

MOTION (Bychinski/Czuprynko). Discussion followed regarding proposed amendments and budget process.

**MOTION (Kriegl/Dietz) to amend resolution 124-2014 using the vacancy factor re-allocation in the three of the four largest departments (Sheriff, Human Services & Highway).** Discussion followed in support of and opposition to the amendment.

**MOTION (Bychinski/Meister) for the previous question (to end discussion on the motion to amend).** **VOTE:** AYES: (22) Czuprynko, Meister, N. Johnson, Lehman, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Miller, Lombard, Ashford, Gramling, Polivka, Peper, Peterson, Hambrecht, Wenzel, Stehling, Fordham. NAYS: (8) Kriegl, Dietz, Von Asten, Kast, Riek, Alexander, Netzing and Krueger. ABSENT: (1) Vedro. Motion carried.

**VOTE on motion to amend resolution 124-2014 using the vacancy factor re-allocation in the three of the four largest departments (Sheriff, Human Service & Highway).** **VOTE:** AYES: (7) Kriegl, N. Johnson, Dietz, Miller, Von Asten, Kast, and Riek. NAYS: (23) Czuprynko, Meister, Lehman, Held, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Lombard, Ashford, Gramling, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (1) Vedro. Motion failed.

**MOTION (Kriegl/Dietz) to amend resolution 124-2015 to increase jail bed rental by \$ 222,435 providing a decrease in the tax levy in the 2015 Sheriff's department budget.** Supervisor Kriegl provided clarification to the various program area descriptions to be increased which would decrease the amount of tax levy for 2015. Discussion followed in support of and opposition to the amendment.

**VOTE on motion to amend resolution 124-2014 to increase jail bed rental by \$ 222,435 providing a decrease in the tax levy in the 2015 Sheriff's department budget.** **VOTE:** AYES: (9) Kriegl, N. Johnson, Dietz, Held, Miller, Von Asten, Gramling, Kast and Riek. NAYS: (21) Czuprynko, Meister, Lehman, G. Johnson, Bychinski, Fish, Moore, Giebel, Dent, Lombard, Ashford, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (1) Vedro. Motion failed.

MOTION (Bychinski/Czuprynko) to adopt Resolution 124-2014 establishing taxes to be levied in Sauk County for the Year 2015.

- Levy rate, including special purpose levies, of \$ 4.97 per \$ 1,000.00
- Total levy dollars raised of \$ 29,878,110.00

**VOTE:** AYES: (16) Czuprynko, Meister, Lehman, G. Johnson, Bychinski, Fish, Moore, Dent, Ashford, Gramling, Polivka, Hambrecht, Wenzel, Stehling, Fordham and Krueger. NAYS: (14) Kriegl, N. Johnson, Dietz, Held, Giebel, Miller, Von Asten, Lombard, Kast, Riek, Peper, Peterson, Alexander and Netzinger. ABSENT: (1) Vedro. Motion carried.

- 16) Adjournment to a date certain: 8:30 P.M. MOTION (Czuprynko/Netzinger) to adjourn until Tuesday, December 16, 2014 at 6:00 P.M. Motion carried **unanimously**.

Respectfully,



Rebecca A. DeMars  
Sauk County Clerk

Minutes Approved: December 16, 2014

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the November 11, 2014 Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Petition # 16 - 14

## 2014 DEVELOPMENT APPLICATION

Sauk County Office of Planning and Zoning  
505 Broadway Street - Sauk County West Square Building  
Baraboo, Wisconsin 53913  
(608) 355-3285

RECEIVED

OCT 21 2014

### Instructions:

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

SAUK COUNTY CLERK  
BARABOO, WISCONSIN

TYPE OF APPLICATION: (Please circle one or more)

Subdivision Plat

Rezoning

Development Plan

Zoning Text Change

ZONING: N/A

NAME OF SUBDIVISION (if applicable) \_\_\_\_\_

PROJECT

LOCATION Sauk County

TOWNSHIP \_\_\_\_\_

PROPERTY

OWNER \_\_\_\_\_

APPLICANT Sauk County Planning & Zoning

PHONE

NUMBER 608-355-3285

MAILING

ADDRESS West Square Building, 505 Broadway, Baraboo, WI 53913

SIGNATURE OF APPLICANT MA DATE \_\_\_\_\_

Fee Paid \_\_\_\_\_

Receipt # \_\_\_\_\_ (Credit Account # 10063-444240)

c: Corporation Counsel's Office  
Planning and Zoning Office  
County Clerk - For reporting at the next County Board of Supervisors meeting YN  
County Supervisor MA

### **PROJECT FACTS**

Please complete the following information for all proposed subdivisions and rezonings. Contact a staff person if you need assistance.

Name of Subdivision (if applicable) \_\_\_\_\_

Total Site Area (Acres) \_\_\_\_\_ (Square Feet) \_\_\_\_\_

	<u>Existing zoning</u>	<u>Existing land use</u>
Subject Area	_____	_____
North	_____	_____
South	_____	_____
East	_____	_____
West	_____	_____

### **JUSTIFICATION STATEMENT**

1. General description of the request.

A petition to consider an amendment package following the recent repeal and recreation of Chapter 7 of the Sauk County Zoning Ordinance.

2. Related background information on the project and site.

The proposed ordinance has the effect of changing the allowable use of certain property, corrects ambiguous language, establishes clear ADA requirements, zones government owned property, and other sundry amendments. Property affected by the ordinance amendment includes all unincorporated lands within Sauk County except lands subject to respective extraterritorial zoning jurisdiction and areas identified as unzoned. A zoning map may be obtained from the Sauk County Conservation, Planning and Zoning Office.

3. Justification, special reasons or basis for the request.

See no. 2 above.

---

### **SITE/PLOT PLAN**

Submit the following plan(s):

Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of-way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

#### **SURVEY/PLAT**

Surveys and plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code of Ordinances, Chapter 22.

#### **OTHER INFORMATION**

Submit these additional items which apply to the types of applications listed below:

1. Subdivisions - Submit a uniform street name plan with the application for a preliminary plat.
2. Development Plan - Submit information as required by Chapter 22, Sauk County Code of Ordinances.
3. Subdivisions/Rezoning - Submit a complete metes and bounds legal description.

**SAUK COUNTY PLANNING AND ZONING**  
**OWNER'S CONSENT FORM**

5

\_\_\_\_\_  
N/A  
**Owner's Name**, the sole owner of record of the

property legally described as:

As determined by each town upon town adoption of the recreated Chapter 7 of the Sauk County Zoning ordinance.

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of Planning and Zoning submitted by \_\_\_\_\_  
Brian Simmert  
**Agent/Representative**

of \_\_\_\_\_  
Conservation, Planning, and Zoning Department  
and expressly consents to the use of the  
**Applicant/Owner's Name**

subject property for the purpose \_\_\_\_\_  
Zoning Text Change  
**Type of Request** described in the

application and expressly consents to all conditions which may be agreed to for the application which may be imposed by the Conservation, Planning, and Zoning Committee and Sauk County Board of Supervisors. I will permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time for a "site visit" before the public hearing is conducted.

By \_\_\_\_\_  
**Owner's Name**

## Chapter 7 Sauk County Zoning Ordinance Amendment Package

(for the CPZ Committee 10/9/14).

**Proposed Change 1: Add the definition of hazardous substance.**

### **7.011 Definitions.**

(x) "Hazardous substance" means any material defined and regulated by the U.S. Environmental Protection Agency, the U.S. Occupational Safety and Health Administration, the U.S. Department of Transportation, and the U.S. Nuclear Regulatory Commission.

**Proposed Change 2: Limit mobile homes to mobile home parks only except as a temporary secondary structure.**

### **7.058 Mobile home park and mobile homes: secondary standards.**

(1) **MOBILE HOME PARKING.** Mobile home parking shall be provided at a rate of one parking space for each mobile home. Parking spaces shall consist of an all-weather surface. The space shall be provided with 6 tie-down anchors. Each mobile home parking space shall be not less than 10 feet wide, nor of less length than the length of the mobile home to be parked therein plus 5 feet.

(2) **DRIVEWAYS.** There shall be a system of driveways providing access to each mobile home, and to off-road parking areas within the mobile home park. This system of driveways shall connect to a road.

(3) **COMMON OPEN SPACE.** Each mobile home park shall set aside 5% of the total area for a contiguous, common open space. The common, open space area shall be in addition to yard open spaces. The area may be provided with children's playgrounds, picnic areas, game courts, and gardens, furnished and maintained by the mobile home park owner, or the plots shall be available to park inhabitants for personal garden plots.

(4) **CONSTRUCTION STANDARDS.** All mobile homes shall meet the construction standards of the Mobile Home Manufacturers Association and all federal, state, and local codes.

(5) Mobile homes shall only be permitted in mobile home parks except as provided under s.7.059.

Proposed Change 3: Change Agriculture-related business from a permitted use to a conditional use in the Agriculture zoning district:

Principal Use	(a) SFR	(b) MFR	(c) RUC	(d) COM	(e) RCOM	(f) IND	(g) EA	(h) RC	(i) AG	Secondary standards
<b>7.027 Agricultural uses.</b>										
(1) Agriculture incubator.			P	P	P		P	P	P	
(2) Agriculture-related business.			C	P		P	C	C	P C	
(4) Aquaculture facility.				P			P	P	P	s. 7.045
(5) Food processing facility.						P	P	P	P	s. 7.084
(6) Agriculture.							P	P	P	s. 7.046

Proposed Change 4: Change campground to a C and allow camping in RCOM.

Principal Use	(a) SFR	(b) MFR	(c) RUC	(d) COM	(e) RCOM	(f) IND	(g) EA	(h) RC	(i) AG	Secondary standards
<b>7.036 Recreational living uses.</b>										
(1) Bed and breakfast establishment.	C	C	C		C		C	C	C	s. 7.083
(2) Campground.					SC					s. 7.086
(3) Camping.					P		P	P	P	s. 7.055
(4) Hotel, motel.			C	P	P					
(5) Lodging house.	S	S	S		S		S	S	S	s. 7.083



Proposed Change 5: Permit the construction of a single family residence on a lot of record in EA zoning without needing a CUP. In Sauk Co. Code § 7.037 (6)(g), which are single family dwellings in exclusive agriculture change the table to reflect a P/C not just a C.

Principal Use	(a) SFR	(b) MFR	(c) RUC	(d) COM	(e) RCOM	(f) IND	(g) EA	(h) RC	(i) AG	Secondary standards
<b>7.037 Residential uses.</b>										
(1) Community living arrangements.	P/C	P/C	P/C		P/C					s. 7.056
(2) Dwelling temporarily used during construction.	P	P	P	P	P		P	P	P	s. 7.057
(3) Mobile home parks.		C								s. 7.058
(4) Multiple family dwelling, 2 units.		P	P	C	C		C	C	C	
(5) Multiple family dwelling, 3 or more units.		P	C							
(6) Single family dwelling.	P	P	P	P/C	P/C		P/C	P	P	s. 7.075 s. 7.074(3) Subch. IX

Proposed Change 6: Add Warehousing, self-storage facility, or mini-warehousing as a C under RCOM zoning.

Principle Use	(a) SFR	(b) MFR	(c) RUC	(d) COM	(e) RCOM	(f) IND	(g) EA	(h) RC	(i) AG	Secondary standards
<b>7.040 Storage and fabrication uses.</b>										
(1) Bulk storage in excess of 50,000 gal.						C				
(2) Storage yard.			C	C		P		C	C	s. 7.066
(3) Metal and wood fabrication.				C		P			C	s. 7.079
(4) Warehousing, self-storage facility, or mini-warehousing.				C	C	C				s. 7.067

Proposed Change 7: Clarify uses in the home based business.

**7.052 Home-based business: secondary standards.** A land use permit for a home-based business may be issued by the zoning administrator where the standards of this chapter are satisfied, and where the applicant has received a conditional use in those instances where a conditional use is required by this chapter. If the home-based business does not meet the standards for a land use permit in (1), then the home-based business must apply for a conditional use permit under (2) or (3). Any use that meets the

~~standards of a home-based does not need to meet the primary standards under that stated use, but does need to meet the secondary standards of that use.~~ meets the standards of a home-based business does not need to comply with the applicable zoning requirement but shall meet the primary and secondary standards of that use.

(j) ~~No hazardous materials such as explosives, highly flammable, or extremely hazardous materials as defined by the U.S. Environmental Protection Agency~~ No hazardous substances shall be employed in a home-based business except as normal for household use.

Proposed Change 8: Clarify camping language.

**7.086 Campground.** (1) ~~A camping unit may not be used for more than 8 months in any 12-month period. The stay does not need to be continuous and all separate stays shall be used in determining the 8-month period.~~ A camping unit may not be occupied for more than 240 days in a calendar year. The stay does not need to be continuous and all separate stays shall be combined in determining the 240 day period.

(2) ~~The camping units shall be 10 feet from the camping line as shown on a survey.~~ All camping units shall comply with applicable setbacks that apply to structures as otherwise delineated by this Ordinance.

(3) Only permanent non-habitable structures will be allowed on the campground. The only allowed structures allowed shall be sheds, gazebos, picnic shelters, porches, decks, or garages.

(4) ~~The campground must obtain all federal, state and local permits and be in compliance with Chapter HSS 178 of the Wisconsin Administrative Code.~~

(5)(4) Occupancy of a camping unit on a continuous, year-round basis or utilization of a camping unit as a permanent abode or legal place of residence is prohibited.

Proposed Change 9: 7.087(2) refers to special exception permit and it should refer to conditional use permit.

**7.087 Resort.** (1) A septic verification and/or a sanitary permit shall be required from Sauk County for any building that results in any change in use of the structure from the original use that results in an increased volume of wastewater above that for which the system was originally designed. Where cases of doubt exist as to the need of a sanitary permit, Sauk County shall be contacted before the change in use is made and the zoning administrator shall determine the need for a sanitary permit.

(2) Property meets all applicable State of Wisconsin regulations and all applicable licenses have been issued to said property, prior to application for said ~~special exception permit~~ conditional use permit.

(3) The permit shall be issued to the owner(s) of the residence and would not be transferable.

(4) In areas zoned, agriculture and resource conservancy only two dwelling units shall be allowed in any resort. If more than two dwellings units are desired, the area must be rezoned.

**Proposed Change 10:** Permit the construction of residences on lots of record in EA without requiring a CUP.

**7.074 Exclusive agriculture zoning district, secondary standards.** These standards apply to uses in the exclusive agriculture district

**(3)** The construction of a dwelling in areas zoned exclusive agriculture shall require the issuance of a conditional use permit pursuant to the standards in Wis. Stat. § 91.46(2)(c). ~~except that dwellings may be established on a PRD development area established pursuant to Subchapter IX.~~ Conditional use permits are not required for the following:

- (a) A dwelling may be established pursuant to subch. IX; or
- (b) Single family dwellings shall be a permitted use on a lot of record as that term is defined in s. 7.011(61).

**Proposed Change 11:** Permit the expansion of structures to become ADA compliant.

**7.094 Lot area, lot coverage, setbacks, floor area, and building height.** All lots created shall meet minimum lot area requirements. Except as otherwise provided under Sauk Co. Code chs. 8 and 23 and Subchapter IX, lot area, width, setbacks, and building height shall be in accordance with the following:

**(14)** Nonconforming structures may be expanded within a setback to become compliant with the Americans with Disabilities Act including the addition of accessible elements.

**Proposed Change 12:** Remove the wayfinding sign colocation requirement and add wall sign to table.

**7.130 Off-premises sign standards.** The following off-premises signs are allowed in the commercial, recreational commercial, and industrial zoning districts with the exception of wayfinding signs, which are allowed under any zoning district. Each type of sign shall be subject to the provisions of this chapter, including:

Off Premises Sign Type	(a) Maximum Number	(b) Maximum Copy Area (sq. ft.)	(c) Maximum Height (ft.)	(d) Spacing (ft.)
<b>(1) Ground</b>	1 per mile per side of road facing each direction of travel.	U.S. Highway/State Road: 75sq. ft. per sign County Road: 32 sq. ft. per sign Town, Village or City Road: Not permitted	18 ft.	Not located closer than 5,280 feet from any other off-premises or on-premises permanent signs and shall be placed no closer than 1,000 feet from any road intersection and from any exit or entrance ramps.
	2 per parcel regardless of the number of buildings located on the parcel.	U.S. Highway/State Road: 75 sq. ft. per sign County Road: 32 sq. ft. per sign	The maximum projection shall not exceed 1 ft. from the wall on	Not located closer than 5,280 feet from any other off-premises permanent sign and shall be placed no

		Town, Village, or City Road: Not permitted	which it is mounted.	closer than 1,000 feet from any road intersection and from any exit or entrance ramps.
(2) Wayfinding	a. Limit of 1 sign installation between road intersections, facing each direction of travel. <del>b. Collocation shall be required for any wayfinding sign located within 1 mile of any other wayfinding sign facing the same direction of travel</del>	8 sq. ft. per sign if located in the road right-of-way or 12 sq. ft. per sign if set back not less than 5 feet from any road right-of-way.	12 ft.	Not located closer than 5,280 feet per road, direction of travel from any other wayfinding sign conveying the same location.

Off Premises Sign Type	(a) Maximum Number	(b) Maximum Copy Area (sq. ft.)	(c) Maximum Height (ft.)	(d) Spacing (ft.)
(1) Ground	1 per mile per side of road facing each direction of travel.	U.S. Highway/State Road: 75sq. ft. per sign  County Road: 32 sq. ft. per sign  Town, Village or City Road: Not permitted	18 ft.	Not located closer than 5,280 feet from any other off-premises or on-premises permanent signs and shall be placed no closer than 1,000 feet from any road intersection and from any exit or entrance ramps.
(2) Wall	2 per parcel regardless of the number of buildings located on the parcel.	U.S. Highway/State Road: 75 sq. ft. per sign  County Road: 32 sq. ft.  per sign  Town, Village, or City Road: Not permitted	The maximum projection shall not exceed 1 ft. from the wall on which it is mounted.	Not located closer than 5,280 feet from any other off-premises permanent sign and shall be placed no closer than 1,000 feet from any road intersection and from any exit or entrance ramps.
(23) Wayfinding	a. Limit of 1 sign installation between road intersections, facing each direction of travel.  <del>b. Collocation shall be required for any wayfinding sign located within 1 mile of any other wayfinding sign facing the same direction of travel.</del>	8 sq. ft. per sign if located in the road right-of-way  or 12 sq. ft. per sign  if set back not less than  5 feet from any road  right-of-way.	12 ft.	Not located closer than 5,280 feet per road, direction of travel from any other wayfinding sign conveying the same location.
(24) Banner	2 per parcel	32 sq. ft. per sign	6 ft.	

**Proposed Change 13:** Remove the provision that B&B's and lodging houses must meet applicable state regulations prior to approval of a Special Exception Permit by Sauk County. The State requires approval by the zoning authority prior to issuance of a State permit.

**7.083 Bed and breakfast establishment, lodging houses; secondary standards.**

(1) A septic verification and/or a sanitary permit shall be required from Sauk County for any building that results in any change in use of the structure from the original use that results in an increased volume of wastewater above that for which the system was originally designed. Where cases of doubt exist as to the need of a sanitary permit, Sauk County shall be contacted before the change in use is made and the zoning administrator shall determine the need for a sanitary permit.

~~(2) Property meets all applicable State of Wisconsin regulations and all applicable licenses have been issued to said property, prior to application for said special exception permit.~~

~~(3)~~ (2) The permit shall be issued to the owner(s) of the residence and would not be transferable.

~~(4)~~ (3) An annual inspection fee shall be established by the agency and be payable to Sauk County by June 1st of each year.



## Accounting Department

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Controller  
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To: Sauk County Board of Supervisors  
Date: November 3, 2014  
About: September, 2014 3rd Quarter Financial Report – 75.00% of Year

Attached are some highlights related to the September, 2014 financial report.

### Revenues

Revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids, the largest revenue source after property tax levy, are paid on a reimbursement basis. The County incurs the expenses, submits the paperwork to primarily the State, and the reimbursement comes later. Grants that are not evenly received throughout the year and are still outstanding include: state shared revenues (\$643,000), various conservation grants (\$490,000), and child support (\$355,000). User fees are slightly behind budget primarily due to the Health Care Center needing to limit admissions for a short period early in 2014 due to illnesses. Miscellaneous revenues are high due to a revolving loan being unexpectedly repaid in full.

Overall, 71.74% of annual revenues have been recognized through September. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12<sup>th</sup> every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	2014 Annual Budget	Actual through June 2014	Favorable / (Unfavorable)	% of Budget
Grants & Aids	14,526,819	9,654,156	(4,872,663)	66.46%
User Fees	9,161,090	6,313,134	(2,847,956)	68.91%
Sales Tax	7,200,000	5,645,028	(1,554,972)	78.40%
Intergovernmental Charges	6,767,033	4,949,912	(1,817,121)	73.15%
Other Taxes	871,650	848,437	(23,213)	97.34%
Fines, Forfeitures & Penalties	653,000	388,080	(264,920)	59.43%
Licenses & Permits	347,460	261,322	(86,138)	75.21%
Rent	309,195	267,972	(41,223)	86.67%
Miscellaneous	207,002	373,814	166,812	180.58%
Interest	137,796	113,049	(24,747)	82.04%
Donations	82,000	70,764	(11,236)	86.30%
Total	40,263,045	28,885,668	(11,377,377)	71.74%

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of October 31, 2014 follow. This means uncollected delinquent taxes due to Sauk County equal \$2,513,949, which is \$640,000 less than a year ago at this time. Of this total, about 24.25% (about \$610,000) was originally levied to fund County operations. The remaining 75.75% was originally levied by schools and other local governments. The second installment of the 2013 levy, collected 2014, was due July 31, 2014.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of July 31, 2014	Percent of County-Wide Levy Collected
2013	2014	\$4.79	28,854,774	124,273,971	1,360,223	98.91%
2012	2013	\$4.66	28,531,297	122,259,549	648,016	99.47%
2011	2012	\$4.54	28,531,297	121,315,933	357,618	99.71%
2010	2011	\$4.42	28,531,297	122,553,732	83,252	99.93%
2009	2010	\$4.34	28,659,120	115,574,314	46,317	99.96%
2008	2009	\$4.18	27,714,671	111,860,501	13,763	99.99%
2007	2008	\$4.06	25,805,357	102,211,966	4,488	100.00%
2006	2007	\$4.13	24,802,350	97,232,872	135	100.00%
2005	2006	\$4.39	23,884,930	94,527,243	138	100.00%
Uncollected Taxes as of October 31, 2014					2,513,949	
Uncollected Taxes as of October 31, 2013					3,154,204	

Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of September only contain sales made through August. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County increased its sales tax budget for 2014 to \$7,200,000. Adjusting the budget for historical seasonal receipts, 2014 sales tax collections are ahead of budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	2009	2010	2011	2012	2013	2014	Avg 2009-2013 Cumulative % of Year	Actual 2014 Cumulative % of Budget
March	January	466,080.10	503,592.58	466,343.03	435,158.73	454,709.15	469,138.97	6.50%	6.52%
April	February	451,861.42	525,719.94	479,794.31	449,639.66	461,710.95	563,416.07	13.12%	14.34%
May	March	543,909.32	497,682.15	500,584.18	641,470.31	637,322.50	651,138.69	21.00%	23.38%
June	April	542,094.79	556,632.03	628,589.56	587,498.00	496,081.68	537,693.71	28.86%	30.85%
July	May	614,770.21	590,376.04	564,720.52	486,110.02	666,351.94	728,144.84	37.02%	40.97%
August	June	612,591.97	661,728.04	735,164.71	912,510.03	934,491.76	925,946.95	47.80%	53.83%
September	July	872,504.39	930,470.23	891,757.28	771,294.38	790,868.27	843,602.12	59.70%	65.54%
October	August	671,478.67	742,700.59	678,283.24	781,031.61	853,073.27	930,904.65	70.11%	78.47%
November	September	529,000.33	608,400.34	604,863.86	684,022.91	623,467.77		78.63%	
December	October	496,002.65	515,568.39	557,606.98	476,559.35	493,957.92		85.73%	
January	November	444,099.69	472,358.91	425,286.44	497,240.32	613,919.79		92.59%	
February	December	412,033.15	537,727.39	607,925.15	601,159.43	493,915.32		100.00%	
Sales Tax Collected		6,656,426.69	7,142,956.63	7,140,919.26	7,323,694.75	7,519,870.32	5,649,986.00		

#### Expenditures

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12<sup>th</sup> should be recorded each month. Also, the Wages & Salaries category includes \$1,099,188 of budgeted but largely unspent dollars for implementation of the classification and compensation plan. Supplies and services in most areas also tend to be spent fairly evenly throughout the year; however, Human Services volatile expenses for institutional care, foster care and juvenile corrections are underspent. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter.

Overall, 62.07% of annual expenditures have been recognized through September. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues. Labor benefits are outpacing wages and salaries because some payrolls happen to have fallen such that there are ten months of health insurance charges posted through June, or about an additional \$575,000.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Wages & Salaries	28,593,178	19,889,423	8,703,755	69.56%
Supplies & Services	28,367,684	16,257,878	12,109,806	57.31%
Labor Benefits	11,923,427	8,981,343	2,942,084	75.33%
Capital Outlay	6,164,840	1,452,510	4,712,330	23.56%
Total	75,049,129	46,581,154	28,467,975	62.07%

### **Current Sauk County 2014 Financial Position**

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

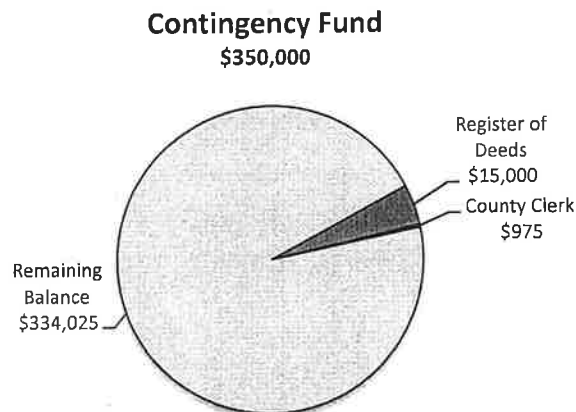
The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

<b>Selected Line Items as of September 30, 2014</b>	<b>2011 Total for Year</b>	<b>2012 Total for Year</b>	<b>2013 Total for Year</b>	<b>2014 Annual Budget</b>	<b>Actual through September 2014</b>	<b>Avg 2010- 2013</b>	<b>2014 % of Budget</b>
Interest & Penalty Collected on Delinquent Taxes	1,270,132	1,042,036	1,288,199	700,000	686,226	76%	98%
Land Use Permits	51,508	67,756	60,284	62,000	51,956	77%	84%
Sanitary Permits	54,920	57,085	64,650	62,000	39,350	78%	63%
Real Estate Transfer Tax	176,126	160,964	195,931	170,000	157,017	73%	92%
Register of Deeds Filing Fees	371,726	370,736	341,395	325,000	222,549	70%	68%
Interest Earned on Investments	171,874	97,536	79,482	75,000	89,961	78%	120%

Cash balances remain strong and steady, and the Treasurer is maintaining ample reserves for the County.

At this point, the Finance Committee has heard from two departments that they may expect budget overages in 2014.

County Clerk	Possible overage due to recount costs for State Senator District 17, estimated at \$975.
Register of Deeds	Filings lag budget and fluctuate considerably in the last couple months of the year, estimated at \$15,000.



### **In Conclusion**

In your role as oversight committee members, remain mindful of current and future indications that funding is changing, particularly from the State and Federal governments. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Even with 2015 budget development nearly complete, program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

I encourage you to contact me with questions as they come to mind.



Sauk County Financial Report  
as of  
September 30, 2014  
Percent of Year Complete

	General Government				Justice & Public Safety				Public Works				Health & Human Services			
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Revenues																
Property Taxes	(\$231,672)	(\$173,754)	(\$57,918)	75.00%	\$13,094,718	\$9,821,039	(\$3,273,679)	75.00%	\$3,933,464	\$2,950,098	(\$983,366)	75.00%	\$10,578,154	\$7,933,615	(\$2,644,539)	75.00%
Other Taxes	871,650	848,437	(23,213)	97.34%	0	0	0	--	0	0	0	--	0	0	0	--
Sales Tax	7,200,000	5,645,028	(1,554,972)	78.40% *	0	0	0	--	0	0	0	--	0	0	0	--
Grants & Aids	939,189	364,434	(574,755)	38.80% A	495,869	701,173	205,304	141.40% C	1,404,435	967,739	(436,696)	68.91%	10,857,959	7,279,481	(3,578,478)	67.04%
Licenses & Permits	16,500	13,525	(2,975)	81.97%	28,900	26,435	(2,465)	91.47%	0	0	0	--	90,480	87,866	(2,594)	97.13%
Fines, Forfeitures & Penalties	3,000	0	(3,000)	0.00%	539,000	328,662	(210,338)	60.98%	0	0	0	--	106,000	57,044	(48,956)	53.82% G
User Fees	701,325	478,213	(223,112)	68.19%	1,007,550	653,810	(353,740)	64.89%	163,570	143,119	(20,451)	87.50%	7,128,745	4,886,813	(2,241,932)	68.55%
Intergovernmental Charges	2,158,793	1,319,638	(839,155)	61.13%	875,388	896,639	21,251	102.43% D	3,678,698	2,697,843	(980,855)	73.34%	31,216	27,474	(3,742)	88.01%
Donations	0	0	0	--	0	5,690	5,690	--	0	0	0	--	82,000	62,523	(19,477)	76.25%
Interest	76,312	91,453	15,141	119.84%	600	0	(600)	0.00%	15,200	8,895	(6,305)	58.52%	14,706	4	(14,702)	0.03%
Rent	309,195	267,972	(41,223)	86.67%	0	0	0	--	0	0	0	--	0	0	0	--
Miscellaneous	7,720	25,241	17,521	326.96%	75,000	53,925	(21,075)	71.90%	0	72,766	72,766	-- E	28,370	6,230	(22,140)	21.96% H
Transfers from Other Funds	620,900	2,856,001	2,235,101	459.98%	0	0	0	--	0	0	0	--	1,276,071	957,053	(319,018)	75.00%
Bond / Note Proceeds	0	0	0	--	0	0	0	--	0	0	0	--	0	0	0	N/A
Total Revenues	12,672,912	11,736,189	(936,723)	92.61%	16,117,025	12,487,373	(3,629,652)	77.48%	9,195,367	6,840,461	(2,354,906)	74.39%	30,193,681	21,298,104	(8,895,577)	70.54%
Expenses / Expenditures																
Wages & Salaries	3,850,731	1,986,760	1,863,971	51.59% B	8,987,835	6,407,387	2,580,448	71.29%	2,726,420	1,957,599	768,821	71.80%	12,094,772	8,844,883	3,249,889	73.13%
Labor Benefits	935,761	700,599	235,162	74.87%	3,923,957	2,990,179	933,778	76.20%	1,258,867	872,833	386,034	69.33%	5,470,911	4,156,244	1,314,667	75.97%
Supplies & Services	3,720,513	2,310,257	1,410,256	62.10%	3,759,329	2,439,184	1,320,145	64.88%	5,423,416	2,534,151	2,889,265	46.73% F	12,200,503	6,973,026	5,227,477	57.15% I
Debt Service - Principal	0	0	0	--	0	0	0	--	0	0	0	--	800,000	N/A	800,000	N/A
Debt Service - Interest	0	0	0	--	0	0	0	--	0	0	0	--	476,071	392,751	83,320	82.50%
Capital Outlay	2,375,347	340,307	2,035,040	14.33%	287,500	241,665	45,835	84.06%	650,000	700,653	(50,653)	107.79%	102,600	12,061	90,539	11.75%
Transfers to Other Funds	2,903,870	2,177,903	725,967	75.00%	110,000	82,500	27,500	75.00%	6,200	0	6,200	0.00%	614,700	2,856,001	(2,241,301)	464.62%
Total Expenditures	13,786,222	7,515,825	6,270,397	54.52%	17,068,621	12,160,914	4,907,707	71.25%	10,064,903	6,065,237	3,999,666	60.26%	31,759,557	23,234,966	8,524,591	73.16%
Functional Expenditures as % of Total	16.81%	14.34%			20.82%	23.20%			12.28%	11.57%			38.74%	44.32%		
Net Increase/(Decrease) In Fund Balances	(\$1,113,310)	\$4,220,364	\$5,333,674		(\$951,596)	\$326,458	\$1,278,054		(\$869,536)	\$775,223	\$1,644,759		(\$1,565,876)	(\$1,936,863)	(\$370,987)	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 If revenues (excluding transfers, capital outlay and debt service)  
Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

\* Sales tax receipts lag the month of sale on this report by one month. This report is through July, 2014 sales (59.70% as seasonally adjusted).

A Grants & Aids are primarily shared revenues (\$756,920) which are received are received 15% in July and 85% in November.  
B Classification and compensation implementation funds of \$1,099,188 were placed in one non-departmental account in the general government area.  
C 2014 Includes reimbursement of 2013 expenses for CDBG-Emergency Assistance Program 2008 flood mitigation, \$258,008.  
D Inmate housing revenues exceed budget by \$151,000.  
E Sale of Baraboo Highway shop property to Wis DOT for Highway 12 bypass.  
F Highway timing of construction project expenses.  
G Human Services Driver Improvement Surcharge lagging budget.  
H Human Services miscellaneous revenues lagging budget.  
I Human Services volatile expenses underspent: Institutional care, foster care, juvenile corrections

Sauk County Financial Report  
as of  
September 30, 2014  
Percent of Year Complete

	Conservation, Development, Recreation, Culture & Education				Debt Service				Totals			
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
75.00%												
Revenues												
Property Taxes	\$1,230,110	\$922,583	(\$307,527)	75.00%	\$250,000	\$187,500	(\$62,500)	75.00%	\$28,854,774	\$21,641,081	(\$7,213,693)	75.00%
Other Taxes	0	0	0	--			0	--	871,650	848,437	(23,213)	97.34%
Sales Tax	0	0	0	--			0	--	7,200,000	5,645,028	(1,554,972)	78.40%
Grants & Aids	829,367	341,330	(488,037)	41.16% J			0	--	14,526,819	9,654,156	(4,872,663)	66.46%
Licenses & Permits	211,600	133,496	(78,104)	63.09%			0	--	347,460	261,322	(86,138)	75.21%
Fines, Forfeitures & Penalties	5,000	2,374	(2,626)	47.48%			0	--	653,000	388,080	(264,920)	59.43%
User Fees	159,900	151,179	(8,721)	94.55%			0	--	9,161,090	6,313,134	(2,847,956)	68.91%
Intergovernmental Charges	22,938	8,319	(14,619)	36.27%			0	--	6,767,033	4,949,912	(1,817,121)	73.15%
Donations	0	2,550	2,550	--			0	--	82,000	70,764	(11,236)	86.30%
Interest	28,478	10,734	(17,744)	37.69%	2,500	1,962	(538)	78.47%	137,796	113,049	(24,747)	82.04%
Rent	0	0	0	--			0	--	309,195	267,972	(41,223)	86.67%
Miscellaneous	95,912	215,651	119,739	224.84% K			0	--	207,002	373,814	166,812	180.58%
Transfers from Other Funds	41,000	35,981	(5,019)	87.76%	1,737,799	1,303,349	(434,450)	75.00%	3,675,770	5,152,385	1,476,615	140.17%
Bond / Note Proceeds	0	0	0	--	0	2,683,009	2,683,009	-- L	0	0	2,683,009	--
Total Revenues	2,624,305	1,824,196	(800,109)	69.51%	1,990,299	4,175,820	2,185,521	209.81%	72,793,589	58,362,143	(14,431,446)	80.17%
Expenses / Expenditures												
Wages & Salaries	933,420	692,793	240,627	74.22%			0	--	28,593,178	19,889,423	8,703,755	69.56%
Labor Benefits	333,931	261,487	72,444	78.31%			0	--	11,923,427	8,981,343	2,942,084	75.33%
Supplies & Services	3,263,923	2,001,260	1,262,663	61.31%			0	--	28,367,684	16,257,878	12,109,806	57.31%
Debt Service - Principal	0	0	0	--	1,455,000	0	1,455,000	0.00%	1,455,000	0	1,455,000	0.00%
Debt Service - Interest	0	0	0	--	535,299	301,016	234,283	56.23%	1,011,370	693,767	317,603	68.60%
Capital Outlay	2,749,393	157,824	2,591,569	5.74%			0	--	6,164,840	1,452,510	4,712,330	23.56%
Transfers to Other Funds	41,000	35,981	5,019	87.76%			0	--	3,675,770	5,152,385	(1,476,615)	140.17%
Total Expenditures	7,321,667	3,149,346	4,172,321	43.01%	1,990,299	301,016	1,689,283	15.12%	81,991,269	52,427,305	29,563,964	63.94%
Functional Expenditures as % of Total	8.93%	6.01%			2.43%	0.57%			100.00%	100.00%		
Net Increase/(Decrease) In Fund Balances	(\$4,697,362)	(\$1,325,150)	\$3,372,212		\$0	\$3,874,804	\$3,874,804		(\$9,197,680)	\$5,934,837	\$15,132,517	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 If revenues (excluding transfers, capital outlay and debt service)  
Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

J Grants received after expenditures made (Wisc Fund septic \$100,000, conservation grants \$660,000)

K A revolving loan was unexpectedly repaid in full.

L Refunding created large, unplanned revenue and expense for debt payoffs.

## SAUK COUNTY FINANCIAL REPORT (Unaudited)

September 30, 2014

Percent of Year Complete 75.00%

Department / Account Title	2014 Expense			2014 Revenue			Department Net Favorable / (Unfavorable) to Budget
	Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	
General Fund Property Tax	0	0	--	-4,409,988	-3,307,491	75.00%	1,102,497
Miscellaneous Sales Tax	0	0	--	150	157	104.76%	7
County Sales Tax	0	0	--	7,200,000	5,645,028	78.40%	(1,554,972)
Shared Revenue	0	0	--	756,920	113,538	15.00%	(643,382)
Computer Aid	0	0	--	85,000	103,008	121.19%	18,008
Indirect Cost Reimbursement	0	0	--	133,593	100,195	75.00%	(33,398)
Arts & Humanities Grants	0	0	--	7,010	7,010	100.00%	0
Interest on Loan Payments	0	0	--	112	112	100.11%	0
Rent of County Buildings	0	0	--	118,795	113,953	95.92%	(4,842)
Sale of County-Owned Property	0	0	--	2,000	6,798	339.91%	4,798
Miscellaneous Revenues	0	0	--	1,000	607	60.71%	(393)
Transfer from Human Services	0	0	--	10,100	2,539,251	25141.10%	2,529,151
Transfer from Health Care Center	0	0	--	604,600	316,750	52.39%	(287,850)
Transfer from Highway	0	0	--	6,200	0	0.00%	(6,200)
Classification & Compensation Implementation	1,099,188	0	0.00%	0	0	--	1,099,188
Miscellaneous Expenses	2,000	0	0.00%	0	0	--	2,000
Charitable/Penal Fines, Misc	3,537	3,537	100.01%	0	0	--	(0)
Contingency Fund	350,000	0	0.00%	0	0	--	350,000
Baraboo-Dells Airport	4,100	4,100	100.00%	0	0	--	0
Reedsburg Airport	4,100	4,100	100.00%	0	0	--	0
Sauk-Prairie Airport	4,100	4,100	100.00%	0	0	--	0
Tri-County Airport	21,336	21,336	100.00%	0	0	--	0
Wisconsin River Rail Transit	28,000	28,000	100.00%	0	0	--	0
Sauk County Libraries	926,961	927,884	100.10%	0	0	--	(923)
Arts & Humanities	110,772	90,910	82.07%	0	0	--	19,862
UW-Baraboo / Sauk County	2,485,738	180,725	7.27%	0	0	--	2,305,013
Sauk County Development Corp	67,528	67,528	100.00%	0	0	--	0
Transfer to Debt Service Fund	1,627,799	1,220,849	75.00%	0	0	--	406,950
Transfer to Health Care Center (for debt service)	1,276,071	957,053	75.00%	0	0	--	319,018
<b>TOTAL GENERAL FUND NON-DEPARTMENTAL</b>	<b>8,011,230</b>	<b>3,510,124</b>	<b>43.82%</b>	<b>4,515,492</b>	<b>5,638,916</b>	<b>124.88%</b>	<b>5,624,531</b>
County Board	139,327	102,924	73.87%	139,327	104,495	75.00%	1,571
Clerk of Courts	1,142,112	798,467	69.91%	1,142,112	815,043	71.36%	16,576
Circuit Courts	643,684	446,050	69.30%	643,684	532,183	82.68%	86,133
Court Commissioner	234,266	163,513	69.80%	225,277	167,639	74.41%	13,115
Register in Probate	159,627	90,052	56.41%	159,627	121,660	76.22%	31,608
Accounting	457,616	331,874	72.52%	457,616	343,289	75.02%	11,414
County Clerk / Elections	315,063	219,842	69.78%	315,063	231,403	73.45%	11,561
Personnel	425,856	286,360	67.24%	369,377	275,610	74.61%	45,728
Treasurer	556,133	418,850	75.31%	556,133	694,048	124.80%	275,198
Register of Deeds	207,695	152,030	73.20%	207,695	162,527	78.25%	10,497
District Attorney / Victim Witness	467,904	346,228	74.00%	467,904	365,772	78.17%	19,544
Corporation Counsel	575,829	415,852	72.22%	575,829	433,741	75.32%	17,890
Surveyor	80,249	45,993	57.31%	80,249	60,187	75.00%	14,194
Building Services	3,825,035	1,863,185	48.71%	2,436,721	1,820,313	74.70%	1,345,443
Sheriff	13,160,235	9,618,467	73.09%	13,031,703	9,899,891	75.97%	409,956
Coroner	155,712	103,177	66.26%	155,712	121,597	78.09%	18,419
Emergency Management	179,906	124,535	69.22%	179,906	130,566	72.57%	6,032
Administrative Coordinator	358,753	133,179	37.12%	185,553	142,980	77.06%	183,001
Management Information Systems	2,448,204	1,437,467	58.72%	2,260,646	1,432,166	63.35%	182,257
Public Health	1,076,570	660,745	61.37%	986,448	705,857	71.56%	135,235
Home Nursing	606,790	412,142	67.92%	606,790	307,975	50.75%	(104,166)
WIC	443,818	277,994	62.64%	340,451	240,479	70.64%	65,851
Environmental Health	307,095	196,883	64.11%	283,457	224,079	79.05%	50,834
Child Support	880,605	616,627	70.02%	880,605	478,676	54.36%	(137,951)
Veterans Service	223,711	169,675	75.85%	220,010	167,882	76.31%	1,909
Parks	516,109	249,522	48.35%	300,983	274,958	91.35%	240,562
Conservation, Planning & Zoning	2,330,477	1,022,642	43.88%	1,831,865	1,033,017	56.39%	508,988
UW Extension	343,724	286,359	83.31%	326,677	255,260	78.14%	(14,052)
<b>TOTAL GENERAL FUND</b>	<b>40,273,335</b>	<b>24,500,758</b>	<b>60.84%</b>	<b>33,882,912</b>	<b>27,182,211</b>	<b>80.22%</b>	<b>9,071,877</b>
Aging & Disability Resource Center	1,984,731	1,334,657	67.25%	1,813,042	1,247,460	68.80%	84,492
Human Services	15,204,082	12,062,047	79.33%	14,914,487	10,921,735	73.23%	(850,717)
Jail Fund	110,000	82,500	75.00%	110,000	75,013	68.19%	(7,487)
Land Records Modernization	374,807	176,498	47.09%	240,000	156,592	65.25%	114,901
Landfill Remediation	166,900	69,125	41.42%	9,000	8,895	98.84%	97,670
Drug Seizures	12,100	9,722	80.35%	1,100	0	0.00%	1,278
Community Development Block Grant	479,358	276,512	57.68%	103,780	224,976	216.78%	324,043
CDBG Flood Recovery Small Business	41,000	35,981	87.76%	41,000	35,981	87.76%	0
CDBG Emergency Assistance Program	299,663	0	0.00%	0	258,008	--	557,671
CDBG Housing Rehabilitation	20,000	11,283	56.42%	20,000	4	0.02%	(11,279)
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>18,692,641</b>	<b>14,058,326</b>	<b>75.21%</b>	<b>17,252,409</b>	<b>12,928,665</b>	<b>74.94%</b>	<b>310,571</b>

## SAUK COUNTY FINANCIAL REPORT (Unaudited)

September 30, 2014

Percent of Year Complete 75.00%

Department / Account Title	2014 Expense Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2014 Revenue Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget
<b>DEBT SERVICE FUND</b>	1,990,299	301,016	15.12%	1,990,299	4,175,820	209.81%	3,874,804
<b>HEALTH CARE CENTER FUND</b>	10,857,049	7,330,008	67.51%	10,120,391	6,983,606	69.01%	390,257
Highway	9,836,367	5,934,476	60.33%	9,186,367	6,831,565	74.37%	1,547,089
Insurance	47,050	48,816	103.75%	66,789	50,489	75.60%	(18,066)
Workers Compensation	266,422	226,716	85.10%	266,422	189,432	71.10%	(37,284)
<b>TOTAL INTERNAL SERVICE FUNDS</b>	10,149,839	6,210,009	61.18%	9,519,578	7,071,487	74.28%	1,491,740
Dog License	28,106	27,189	96.74%	28,000	20,353	72.69%	(6,730)
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>	28,106	27,189	96.74%	28,000	20,353	72.69%	(6,730)
<b>TOTAL COUNTY</b>	81,991,269	52,427,305	63.94%	72,793,589	58,362,143	80.17%	15,132,517

## SAUK COUNTY FUND BALANCES

	December 31, 2013	2014 Net Income/Adj	September 30, 2014
<b>GENERAL FUND</b>			
Nonspendable - Inventories	15,070	0	15,070
Nonspendable - Prepaid Items	41,146	0	41,146
Nonspendable - Long-Term Receivable (Delinquent Taxes)	1,797,662	0	1,797,662
Nonspendable - LT Receivable (Loan to Tri-County Airport)	6,744	-1,349	5,396
Restricted - Sales tax	688,499	0	688,499
Assigned - Alice in Dairyland Trust	4,978	2	4,980
Assigned - Carryforward Funds	1,498,834	0	1,498,834
Assigned - Subsequent Yr Budgeted Fund Bal Use	4,203,088	0	4,203,088
*Unassigned - Working Capital	11,061,785	3,499,004	14,560,789
*Unassigned	12,494,045	-816,204	11,677,841
<b>TOTAL GENERAL FUND BALANCE</b>	31,811,851	2,681,454	34,493,304
* County Reserves (working capital and unassigned)	23,555,830	2,682,800	26,238,630
<b>OTHER FUNDS</b>			
Aging & Disability Resource Center	391,220	-87,197	304,023
Human Services	4,236,271	-1,140,312	3,095,959
Jail Assessment	13,976	-7,487	6,488
Land Records	739,447	-19,906	719,541
Landfill Remediation	5,090,001	-60,230	5,029,771
Drug Seizures	113,397	-9,722	103,675
CDBG Revolving Loan Fund	494,480	-51,535	442,945
CDBG Flood Recovery Small Business	57	0	57
CDBG Emergency Assistance Program	333,092	258,008	591,100
CDBG Housing Rehabilitation	12,500	-11,279	1,221
Debt Service	0	3,874,804	3,874,804
Health Care Center	2,757,620	-346,401	2,411,219
Highway	9,846,417	897,089	10,743,506
Insurance	468,176	1,673	469,850
Workers Compensation	712,280	-37,284	674,996
Dog License	1,265	-6,836	-5,571
<b>TOTAL ALL FUNDS' BALANCES</b>	57,022,050	5,934,837	62,956,887

## CURRENT DEBT PRINCIPAL BALANCE

2004 Law Enforcement Refunding Bonds	6,080,000
2005 Law Enforcement Refunding Bonds	7,395,000
2007 Health Care Center (HCC) Notes	3,140,000
2009 HCC Refunding Bonds	4,680,000
2010 HCC Refunding Bonds	4,925,000

Principal Payments are Due October 1 26,220,000

Resolution 120-2014  
**Resolution Honoring George Johnson**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

**WHEREAS**, George Johnson has faithfully served as a member of the Sauk County Board of Supervisors since July 2010; and

**WHEREAS**, George Johnson has tendered his resignation as a member of the Sauk County Board of Supervisors on December 1, 2014;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends George Johnson for over 4 years of faithful service to the people of Sauk County; and

**BE IT FURTHER RESOLVED**, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to George Johnson an appropriate certificate of commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on November 11, 2014.

Respectfully submitted,

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

\_\_\_\_\_  
Marty Krueger, Chair

\_\_\_\_\_  
Joan Fordham, Vice-Chair

\_\_\_\_\_  
Wally Czuprynko

\_\_\_\_\_  
Joe Fish

\_\_\_\_\_  
Dennis B. Polivka

Fiscal & MIS note: no impact

KFB

RESOLUTION NO. 121 - 14

**AUTHORIZING ATTENDANCE AT SOUTHERN AREA ASSOCIATION MEETING**

**WHEREAS**, on October 22, 2014, the Southern Area Association of Land Conservation Committees hosted a meeting; and

**WHEREAS**, this session provided policy makers an opportunity to learn about a variety of statewide initiatives regarding conservation as well as share regional concerns regarding resource conservation issues with other county Conservation Committees from the area; and

**WHEREAS**, the Rules of the Board stipulate that attendance at a school, institute or meeting which is not a part of regular committee meetings requires approval by the County Board of Supervisors (Rule V.B of the Rules of the Sauk County Board of Supervisors).


**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, hereby approves compensating and reimbursing expenses of one member from the Conservation, Planning, and Zoning Committee for attendance at the meeting of the Southern Area Association of Land Conservation Committees held in Fitchburg, WI on October 22, 2014.


For consideration by the Sauk County Board of Supervisors on November 11, 2014.

Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, Chair

  
NATE JOHNSON

  
JOHN DIETZ

  
JOE FISH  
Fiscal Note:

  
JUDY ASHFORD

  
ERIC PETERSON

  
DENNIS POLIVKA

  
RANDY PUTTKAMER

Estimated Costs	Cost Per Person	Number of Persons	Total Estimated Cost
Meal	\$7.50	1	\$7.50
Per Diem and Benefits	\$54.00	1	\$54.00
Mileage (46 miles round trip)	\$25.76	1	\$25.76
Total Estimated Costs	<b>\$87.26</b>		<b>\$87.26</b>

MIS Note: No information systems impact.

# RESOLUTION 122 - 14

## COUNTY AID FOR BRIDGE CONSTRUCTION UNDER § 82.08 OF THE STATE STATUTES

**WHEREAS**, by specifications in the 2015 Budget and Levy for 2015, the Honorable Board of Supervisors of Sauk County has appropriated funds and authorized the Sauk County Highway and Parks Committee to proceed with the proper prosecution of all work provided for therein, and

**WHEREAS**, your Committee has included in its budget requests appropriations for the granting of petitions for County Aid under Wis. Stat. § 82.08, filed by governmental units as follows:

LOCAL GOVERNMENT BRIDGE	TOTAL AMOUNT	LOCAL SHARE	COUNTY SHARE
TOWN OF BEAR CREEK Cummings Road Culvert	\$ 3,071.42	\$ 1,536.42	\$ 1,535.00
TOWN OF FREEDOM Camp Road Culvert	\$ 27,506.12	\$ 13,753.12	\$ 13,753.00
TOWN OF GREENFIELD Tower Road Bridge	\$ 15,465.25	\$ 7,733.25	\$ 7,732.00
TOWN OF TROY Winkie Road Culvert	\$ 4,536.70	\$ 2,268.70	\$ 2,268.00
TOWN OF WESTFIELD Short Cut & Sunrise Road Int.	\$ 11,842.96	\$ 5,921.96	\$ 5,921.00
Feldman Road Culvert	\$ 10,662.80	\$ 5,331.80	\$ 5,331.00
TOWN OF WINFIELD Churchill Road Bridge	\$ 3,367.86	\$ 1,684.86	\$ 1,683.00
			<u>\$ 38,223.00</u>

RESOLUTION NO. 122-14

Page 2

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session that the above described petitions for County Aid be and hereby are granted with the appropriations shown approved.

For Consideration by the Sauk County Board of Supervisors on November 11, 2014.


Respectfully submitted:

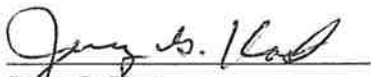
**Sauk County Highway and Parks Committee**


  
Tim Meister, Chair

  
Brian L. Peper

  
Henry Netzinger

  
Joseph W. Fish

  
Jerry G. Kast

Fiscal Note: Appropriation. This expenditure will be paid from Highway Acct.#70030303-526100.  
Local Bridge Aids.   
Funds for this Resolution are included in the Highway Budget request for 2015.

MIS Note: No MIS Impact.



RESOLUTION 123 - 14

**Purchase Of Highway Equipment For Sauk County**

**WHEREAS**, for the construction and maintenance of highways, including the removal and control of snow and ice, it becomes necessary from time to time to purchase equipment, the nature and necessity for which cannot be accurately anticipated.

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Highway and Parks Committee is hereby authorized, pursuant to § 83.015 (2), Stats., to purchase without further authority, and to the extent that revolving funds accumulated for such purpose or appropriations made for such purpose are available, such highway equipment as they deem necessary to properly carry on the work, and to trade or sell such old equipment as may be considered to be for the best interest of the County;

Provided, that the purchase of any additional complete unit of equipment of a value exceeding \$30,000.00 shall require further authority of the County Board.

For Consideration by the Sauk County Board of Supervisors on November 11, 2014.

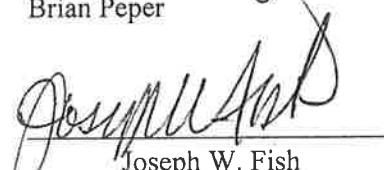
Respectfully submitted:

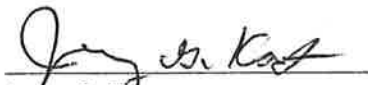
**Sauk County Highway and Parks Committee**

  
Martin (Tim) Meister

  
Brian Peper

  
Henry Netzinger

  
Joseph W. Fish

  
Jerry G. Kast

Fiscal Note: This Resolution sets the limit on equipment purchases made by the Highway Department without requiring a resolution of the County Board. Appropriate funds are maintained for equipment purchases in the Highway Department's Machinery and Equipment Account. *KPB*

MIS Note: No MIS Impact.

RESOLUTION 124 - 14

**ESTABLISHING TAXES TO BE LEVIED IN SAUK COUNTY FOR THE YEAR 2015**

The County Board of Supervisors of the County of Sauk does resolve as follows:

1. The sum of \$28,829,365.62 be levied as a County General Tax *(not including special purpose levies)*.
2. The sum of \$5,313.38 be levied as State Special Charges upon the County for Charitable and Penal purposes.
3. The sum of \$10,500.00 be levied as a Veterans Relief Tax, under Wis. Stat. § 45.86.
4. The sum of \$994,708.00 be levied upon all towns, and the villages of Cazenovia, Ironton, Lime Ridge, Loganville, Merrimac, and West Baraboo, as a County Library Tax under Wis. Stat. § 43.64.
5. The sum of \$38,223.00 be levied upon all towns, and the villages of Cazenovia, Ironton, Lake Delton, LaValle, Lime Ridge, Loganville, Merrimac, Plain, Prairie du Sac, Sauk City, and West Baraboo for a Bridge Tax under Wis. Stat. § 82.08.

**ADOPTION OF THIS RESOLUTION** approves the 2015 proposed County budget and establishes taxes to be levied herein for the taxable year of 2014.

For consideration by the Sauk County Board of Supervisors on November 11, 2014.

Respectfully submitted:

**SAUK COUNTY FINANCE COMMITTEE:**

  
TOMMY LEE BYCHINSKI, Chairperson

  
JOAN FORDHAM

  
ANDREA LOMBARD

  
WALLY CZUPRYNSKI

  
MARTIN F. KRUEGER

**Fiscal Note:** Passage of this resolution establishes the 2014 County Levy, which is a portion of the total 2015 County Budget. *KPB*

**MIS Note:** Various MIS projects and acquisitions are included in the 2015 budget.

Sauk County 2015 Budget - Proposed Amendments  
Updated 11/04/14

Amend #	Affected Department & Program	Amendment Description	Supervisor	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)	Department / Committee Comments	Finance Committee Concurrence Y or N	Motion / Second
1	Sheriff	Increase jail bed rental	Kriegl	22,986	245,421	-	(222,435)	There are no guarantees of future rentals, and current year rental income has decreased throughout 2014. The impacts of State emphasis on Treatment Alternatives and Diversion are hoped to reduce inmate populations. Relying on the contingency fund if there is a shortfall still creates a budget hole going into 2015.	No	Fordham / Czuprynsko
2	Sheriff, Human Services, Highway	Vacancy factor re-allocated between departments	Kriegl	-	-	-	-	Macro-level review of vacancy factor has worked in the past without penalizing specific departments. Departments don't choose to overspend in other areas due to under spent wages and benefits. This could penalize a department having a good year, meaning little vacancy and turnover.	No	Lombard / Czuprynsko
3	Conservation, Planning & Zoning (CPZ)	Decrease CPZ staff by 1.00 FTE	Netzinger	(78,000)	-	-	(78,000)	There has not been a change in the workload. The changes to the Chapter 7 Ordinance shifted some of the workload to regular CPZ Committee meetings or to administrative review.	No	Czuprynsko / Fordham
4	General	Remove Placemaking for 2015; study for another year.	Netzinger	(125,000)	-	(95,000)	(30,000)	The Economic Development Committee is prioritizing this as important to the County's economy. Grants and sponsorships will be sought.	No	Krueger / Czuprynsko
5	Arts, Humanities & Historic Preservation	Reduce funding for grants	Peterson	(20,000)	-	-	(20,000)	WITHDRAWN	No	Krueger / Fordham
6	General, County Board, CRP	Eliminate Sauk County Development Corporation. Also reduces County Board per diem and mileage, space rent revenues, and CPZ administrative staff costs.	Peterson	(74,528)	(17,644)	-	(56,884)	WITHDRAWN	No	Czuprynsko / Krueger
7	County Board	Allow per diem and mileage for intergovernmental meetings	Vedro	2,500	-	-	2,500	Since the levy recommendation is already at the maximum allowable, this amendment would need a funding source or reduction elsewhere.	No	Czuprynsko / Lombard

# Sauk County 2015 Budget Proposed Supervisor Amendment

By Supervisor: Kriegl

Amendment #: 1  
(Amendment # assigned by staff)

To amend the 2015 Proposed Budget, as recommended by the Finance Committee,  
I Hereby Propose: To decrease the tax levy in the 2015 Sheriff's department budget by \$222,435.

This can be done by increasing the budgeted rent income from rented beds in pod B from \$415,329 (22 ADP at \$51.72) to \$660,750 (35 ADP at \$51.72) and increasing the inmate meal expense from \$308,000 to \$330,986. The net impact on tax levy of these two steps is as follows. Increased revenue is \$245,421 (\$660,750 minus \$415,329). Increased meal expense is \$22,986 (\$308,000 to \$330,986).

Using official data and calendar years, the average daily population (ADP) of renters was 26 in 2012, 42 in 2013 and 38.8 from Jan to September 2014.

35 renters is less than in 2013 and likely less than in 2014. Budgeting for 35 renters is much more evidence based in contrast to the budgeting of 22 which is lower than any yearly ADP since 2003. Compared to the official actual rent numbers cited above, budgeting for only 22 renters grossly underestimates the rental population likely for 2015 and unnecessarily raises the property tax levy allocated to the Sheriff Department's budget.

Anticipated service changes (additions and/or reductions): None

I estimate that this proposed amendment would decrease the tax levy by \$ 222,435

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
Sheriff	Net impact increasing # of beds rented in pod B	\$22,986	\$245,421		(\$222,435)
<b>Total for Amendment</b>		\$22,986	\$245,421		(\$222,435)

# Sauk County 2015 Budget Proposed Supervisor Amendment

By Supervisor: Kriegl

Amendment #: 2  
(Amendment # assigned by staff)

**To amend the 2015 Proposed Budget, as recommended by the Finance Committee,  
I Hereby Propose:**

to amend the proposed 2015 budget to **reduce the levy dollars in the budget of three of the four largest county departments (listed below ) by the amount of their share of the \$460,747 "vacancy factor reduction"**

The **\$460,747** is not levied in the 2015 Sauk County budget because it is not expected to be spent.

We know from experience that the large departments have some staff vacancies each year which means they don't spend 100% of the amount needed to compensate all employees in a year without vacancies. The expected amount for 2015 is **\$460,747** and it is **already** omitted from the 2015 levy. Yet the 2015 budget authorizes the spending of the **\$460,747 by these three departments.**

The change proposed by the amendment for the three departments is tested and working because it was made to the county nursing home budget after 2005. If this change had not been made by someone else to the nursing home, the 2015 budget would allow the nursing home to spend another \$250,000 of levy dollars that are not levied.

## **Anticipated service changes (additions and/or reductions):**

Adoption of this amendment doesn't change the total tax levy even if vacancies end up being zero. This amendment doesn't encourage or discourage vacancies. It doesn't punish a department if the vacancy rate is different from expected. The benefit of the amendment is that it makes a budget more accountable and realistic compared to expectations. When vacancies were less than expected in the past, money was usually taken from the contingency or general fund. That would remain the same with this amendment.

The below numbers were provided by the accounting department.

**I estimate that this proposed amendment would increase / decrease (circle one) the tax levy by \$ zero**

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
Sheriff	Use of fund balance increased, tax levy decreased			228,441	(228,441)
Human Services	Use of fund balance increased, tax levy decreased			149,568	(149,568)
Highway	Use of fund balance increased, tax levy decreased			82,738	(82,738)
General	Use of fund balance decreased, tax levy increased			(460,747)	460,747
<b>Total for Amendment</b>		0	0	0	0

**Sauk County  
2015 Budget  
Proposed Supervisor Amendment**

By Supervisor: Henry Netzing Dist. 31 \_\_\_\_\_ Amendment #: 3  
(Amendment # assigned by staff)

To amend the 2015 Proposed Budget, as recommended by the Finance Committee, I Hereby Propose:

Decrease by 1 full-time equivalent from the CPZ budget.

Anticipated service changes (additions and/or reductions): None, Board of Adjustment has half the meetings since the new Chapter 7 has been approved. CPZ has requested an increase of \$189,769.

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease) Net Tax	Levy Increase or (Decrease)
CPZ		( \$78,000 )			( \$78,000 )
Total for Amendment					

**Sauk County  
2015 Budget  
Proposed Supervisor Amendment**

By Supervisor: Henry Netzing Dist. 31 \_\_\_\_\_ Amendment #: 4  
(Amendment # assigned by staff)

To amend the 2015 Proposed Budget, as recommended by the Finance Committee, I Hereby Propose:

Eliminate the Place Making From the budget this year and revisit it in the next budget cycle.

Anticipated service changes (additions and/or reductions): none. Other counties have gone through this process (expense). Sauk County should study their experience for at least another year before adding this program.

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease) Net Tax	Levy Increase or (Decrease)
General	Placemaking	( \$125,000 )			( \$30,000 )
Total for Amendment		<sup>379</sup> ( \$125,000 )			( \$30,000 )

# Sauk County 2015 Budget Proposed Supervisor Amendment

By Supervisor: Eric Peterson

Amendment #: 5  
(Amendment # assigned by staff)

To amend the 2015 Proposed Budget, as recommended by the Finance Committee,  
I Hereby Propose:

To reduce the tax levy for the Arts, Humanities & Historic Preservation budget by \$20,000 by  
reducing grants.

Anticipated service changes (additions and/or reductions):

None.

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
AHHP	Grants	(20,000)			(20,000)
<b>Total for Amendment</b>		(20,000)			(20,000)



# Sauk County 2015 Budget Proposed Supervisor Amendment

By Supervisor: Eric Peterson

Amendment #: 6  
(Amendment # assigned by staff)

To amend the 2015 Proposed Budget, as recommended by the Finance Committee,  
I Hereby Propose:

To eliminate the Sauk County Development Corporation (SCDC), reducing levy by \$72,528.  
This would also reduce the County Board budget by \$2,000 for per diem and mileage.  
Lost revenues would include space rent of \$2,131 and administrative assistance of \$15,513.

Anticipated service changes (additions and/or reductions):

The tasks performed by SCDC could be combined with the Economic Development Committee and their Placemaking initiative.

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
General	SCDC	(72,528)			(72,528)
County Board	Per diem & mileage	(2,000)			(2,000)
CPZ	Lost administrative revenues		(15,513)		15,513
General	Lost space rental revenues		(2,131)		2,131
<b>Total for Amendment</b>		<b>(74,528)</b>	<b>(17,644)</b>		<b>(56,884)</b>

**Sauk County  
2015 Budget  
Proposed Supervisor Amendment**

By Supervisor: Peter Vedro

Amendment #: 7  
(Amendment # assigned by staff)

To amend the 2015 Proposed Budget, as recommended by the Finance Committee,  
I Hereby Propose:

to amend the proposed 2015 budget **to increase the levy dollars for the county board by \$2,500 by paying per diems and mileage for all county board members who attend the intergovernmental meetings.** Currently the members of the Finance, Executive and Legislative committees, and county board Chair receive such reimbursement for attending intergovernmental meetings.

County board members not in the above named roles are encouraged to attend the intergovernmental meetings but are denied per diems and mileage reimbursement because the meetings are not agendaized for decision making. Yet the Finance, Executive and Legislative committees, and county board Chair are allowed reimbursement for attending these meetings even though their attendance at such meetings don't benefit the county more than attendance by board members who also attend

Anticipated service changes (additions and/or reductions):

Adoption of this amendment shouldn't reduce services to taxpayers.

I estimate that this proposed amendment would change the budget as follows:

Department	Program Area Description	Expenditure Increase or (Decrease)	Revenue Increase or (Decrease)	Other Sources Increase or (Decrease)	Net Tax Levy Increase or (Decrease)
County Board	Per diem and mileage	\$2,500			\$2,500
Total for Amendment		\$2,500			\$2,500

**SAUK COUNTY BOARD OF SUPERVISORS**

**DECEMBER 16, 2014**

**WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

- 1) **Call to Order and Certify Compliance with Open Meeting Law:** 6:00 P.M.
- 2) **Roll Call.** PRESENT: (28) Czuprynko, Kriegl, Meister, Johnson, Lehman, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (2) Dietz and Held (excused). VACANT: (1) District # 8.

\*A moment of silence was observed for former Supervisor Don Nobs.

- 3) **Invocation and Pledge of Allegiance.**
- 4) **Adopt Agenda.** MOTION (Von Asten/Polivka) to approve agenda. Motion carried unanimously.
- 5) **Adopt Minutes of Previous Meeting.** MOTION (Alexander/Czuprynko) to approve minutes. Abstention: (1) Vedro. Motion carried.
- 6) **Scheduled Appearances.** None.
- 7) **Public Comment.** None.
- 8) **Communications.**
  - a. 12/04/14 Appointment Letter: John M. Deitrich to Vacant Seat – Supervisor Dist. 8.
  - b. Chair Krueger read a Thank You card from the family of Don Nobs.
- 9) **Bills & Referrals.** None.
- 10) **Claims.** None.
- 11) **Appointments.**
  - a. Board of Supervisors (addressing vacancy in Supervisor District #8)  
John M. Deitrich, 800 Mary Avenue, Reedsburg, filling the unexpired term of former Supervisor George Johnson. MOTION (Meister/Bychinski) to approve appointment.  
**VOTE:** AYES: (28) Czuprynko, Kriegl, Meister, Johnson, Lehman, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger.  
NAYS: (0). ABSENT: (2) Dietz and Held (excused). VACANT: (1). Motion carried unanimously.

Rebecca A. DeMars, Sauk County Clerk; administered the Oath of Office to John M. Deitrich. Mr. Deitrich then took his place at Supervisor District #8's seat and began participation and voting from this point forward.

- b. Health Care Center Board of Trustees:  
 Mary Ellen Murray, PhD, RN, Citizen Member, re-appointment  
 William Higgins, Citizen Member, re-appointment  
 3- Year terms- 01/01/15 – 12/31/2017
- c. Sauk County Library Board:  
 Sue Meise, Citizen Member, re-appointment  
 Cindy Shanks, Citizen Member, re-appointment  
 Barbara Morford, Citizen Member, new appointment (replacing Robert Wills)  
 3-Year terms- 01/01/2015 - 12/31/2017  
 Beverly Vaillancourt, Citizen Member, appointment extension  
 Term expiring 12/31/2015
- d. Veteran's Service Commission:  
 Jason Lane, Citizen Member, new appointment (replacing Harry Schutz)  
 3- Year term- 01/01/2015 - 12/31/2017
- e. Workforce Development Board of Southern Wisconsin:  
 Paul Dietmann, Citizen Member, re-appointment  
 Fred Hebert, Citizen Member, re-appointment  
 3- Year terms- 01/01/2015 - 12/31/2017

MOTION (Moore/Netzinger) to approve all appointments.

**VOTE:** AYES: (29) Czuprynski, Kriegel, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger.  
**NAYS:** (0). **ABSENT:** (2) Dietz and Held (excused). Motion carried **unanimously**.

12) **Unfinished Business.** None

13) **Reports – informational, no action required.**

- a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e): None.
- b. Todd Liebman, Corporation Counsel, Summary of Ordinance Changes.
- c. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- d. Marty Krueger, County Board Chair
  - 11/11/14 Annual Meeting;
  - Ad Hoc Committee on Supervisor Compensation;
  - Board Christmas Party
- e. Kathryn Schauf, Administrative Coordinator.
  - CDBG Housing and RLF;
  - Comprehensive Plan update; (*handouts*)
  - Annual Report

14) **Consent Agenda:**

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES:**

**Resolution 125 - 2014 Commending LaVerne Jones For 26 Years Of Faithful Service To The People Of Sauk County.** MOTION (Netzinger/Fish). VOTE: AYES: (29) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

15) **Resolutions & Ordinances:**

**BOARD OF HEALTH COMMITTEE:**

**Ordinance 9 - 2014 Repealing Chapter 28, Regulation Of Tattoo Artists, Tattoo Establishments, Body Piercers And Body Piercing Establishments; Repealing Chapter 29, Public Health Nuisance Ordinance; Repealing Chapter 44, Food Protection; Creating Chapter 28, Environmental Health; Amending Chapter 20, Uniform Citation Ordinance, Section 20.07(16); And Amending Chapter 30, Miscellaneous Provisions.** MOTION (Stehling/Miller). VOTE: AYES: (29) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

*Ordinance effective upon passage pursuant to 59.02(2), of the Wisconsin State Statutes, December 16, 2014.*

**CONSERVATION, PLANNING & ZONING COMMITTEE:**

**Ordinance 10 - 2014 Approving An Amendment Package Following The Recent Repeal And Recreation Of Chapter 7 Sauk County Zoning Ordinance. (Petition 16- 2014)**

MOTION (Polivka/Johnson). Brentt P. Michalek, Director, Conservation, Planning and Zoning, responded to supervisors' questions. VOTE: AYES: (29) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

*Ordinance effective upon passage pursuant to 59.02(2), of the Wisconsin State Statutes, December 16, 2014.*

**Resolution 126 - 2014 Authorizing The Purchase Of A Truck For Conservation, Planning, And Zoning Department.** MOTION (Lehman/Polivka). Brentt P. Michalek, Director, Conservation, Planning and Zoning, responded to supervisors' questions. VOTE: AYES: (29) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

**Resolution 127 - 2014 Establishing An Ad Hoc Committee On Supervisor Compensation.**

MOTION (Polivka/Fordham). Discussion followed in support of, and opposition to the resolution. MOTION (Stehling/Lombard) for the previous question (to end discussion).

**VOTE:** AYES: (26) Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (3) Czupryko, Kriegl and Von Asten. ABSENT: (2) Dietz and Held (excused). Motion **carried**.

Discussion continued in support of and opposition to original motion.

**VOTE ON ORIGINAL MOTION:** (Polivka/Fordham). **VOTE:** AYES: (9) Lehman, Deitrich, Giebel, Von Asten, Ashford, Gramling, Riek, Fordham and Krueger. NAYS: (20) Czupryko, Kriegl, Meister, Johnson, Bychinski, Fish, Moore, Dent, Vedro, Miller, Lombard, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, and Netzing. ABSENT: (2) Dietz and Held (excused). Motion **failed**.

**Ordinance 11 - 2014 Repealing And Recreating Chapter 42 Emergency Management Ordinance.** MOTION (Czupryko/Polivka). **VOTE:** AYES: (29) Czupryko, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

*Ordinance effective upon passage pursuant to 59.02(2), of the Wisconsin State Statutes, December 16, 2014.*

**Ordinance 12 - 2014 Repealing Sauk Co. Code Ch. 37, Records Retention And Creating Sauk Co. Code Ch. 37, Information Practices And Repealing Sauk Co. Code §30.50.**

MOTION (Czupryko/Polivka). Todd Liebman, Sauk County Corporation Counsel, responded to supervisors' questions. **VOTE:** AYES: (29) Czupryko, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

*Ordinance effective upon passage pursuant to 59.02(2), of the Wisconsin State Statutes, December 16, 2014.*

#### **HIGHWAY AND PARKS COMMITTEE:**

**Ordinance 13 - 2014 Amending Chapter 15, All-Terrain Vehicle (ATV) And Utility-Terrain Vehicle (UTV) Crossings And Routes On County Trunk Highways.** MOTION (Peper/Meister).

Steve Muchow, Commissioner, Sauk County Highway Department, responded to supervisors' questions.

**VOTE:** AYES: (29) Czupryko, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

*Ordinance effective upon passage pursuant to 59.02(2), of the Wisconsin State Statutes, December 16, 2014.*

**Resolution 128 - 2014 Request To Accept Proposal For One (1) Tractor And Roadside Mower From Scenic Bluffs Implement, Union Center, Wisconsin.** MOTION (Meister/Netzing). **VOTE:** AYES: (29) Czupryko, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent,

Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0).  
ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

**Resolution 129 - 2014 Authorizing Reimbursement For Attendance At The Wisconsin County Highway Association Winter Road School.** MOTION (Peper/Meister) to approve resolution with fiscal note amended to read: *Per Diem and Benefits - \$200.00 \$150.00; Total of \$800.00 \$600.00; Total Estimated Cost- \$1,660.00 \$1,460.00.* **VOTE:** AYES: (29) Czuprynski, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

**Resolution 130 - 2014 Authorizing Highway Commissioner Of Sauk County To Enter Into An Agreement With The Village Of Prairie du Sac And The Sauk Prairie School District For Cost Share Of Traffic Signal Installation CTH PF.** MOTION (Meister/Peper) to move resolution to board floor for discussion.

MOTION (Netzing/Lombard) to amend the resolution's fiscal note to read:

*This Expenditure will be paid from Highway Fund Acct#70030322-52611 the 2015 Contingency Fund.* Discussion followed in favor of, and opposition to the amendment. **VOTE:** AYES: (5) Lombard, Kast, Peper, Stehling, and Netzing. NAYS: (24) Czuprynski, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Ashford, Gramling, Polivka, Riek, Peterson, Alexander, Hambrecht, Wenzel, Fordham and Krueger. ABSENT: (2) Dietz and Held (excused). Motion **failed**.

**VOTE ON ORIGINAL MOTION:** (Meister/Peper). **VOTE:** AYES: (27) Czuprynski, Kriegl, Meister, Johnson, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (2) Lehman and Polivka. ABSENT: (2) Dietz and Held (excused). Motion **carried**.

#### **LAW ENFORCEMENT AND JUDICIARY COMMITTEE:**

**Resolution 131 - 2014 Resolution Restructuring The Fee Schedule Of Process Fees In the Sauk County Sheriff's Office Effective January 1, 2015.** MOTION (Wenzel/Moore). Lt. Det. Chris Zunker gave an overview of the resolution and responded to supervisors' questions. **VOTE:** AYES: (29) Czuprynski, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

#### **PROPERTY AND INSURANCE COMMITTEE:**

MOTION (Moore/Von Asten) to combine Resolutions' 132-2014, 133-2014 and 134-2014.

**VOTE:** AYES: (28) Czuprynski, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Alexander. ABSENT: (2) Dietz and Held (excused). Motion **carried**.

**Resolution 132 - 2014 Rescinding So Much Of Resolution No. 118-2014 Involving The Taking Of A Tax Deed On Parcel Number 018-0444-00000 In The Town Of Greenfield And More Particularly Described Below.**

**Resolution 133 - 2014 Rescinding So Much Of Resolution No. 118-2014 Involving The Taking Of A Tax Deed On Parcel Number 146-0790-20200 In The Village Of Lake Delton And More Particularly Described Below.**

**Resolution 134 - 2014 Rescinding So Much Of Resolution No. 118-2014 Involving The Taking Of A Tax Deed On Parcel Number 146-1053-70530 In The Village Of Lake Delton And More Particularly Described Below.**

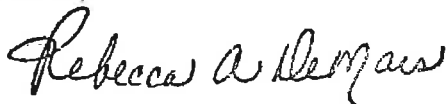
MOTION (Von Asten/Johnson). **VOTE:** AYES: (29) Czuprynski, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

**Resolution 135 - 2014 Accepting Bids On Tax-Delinquent Real Estate Acquired By Sauk County.**

MOTION (Von Asten/Hambrecht). **VOTE:** AYES: (29) Czuprynski, Kriegl, Meister, Johnson, Lehman, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (2) Dietz and Held (excused). Motion carried **unanimously**.

- 16) **Adjournment to a date certain:** 9:26 P.M. MOTION (Von Asten/Moore) to adjourn until Tuesday, January 20, 2015 at 6:00 P.M. Motion carried **unanimously**.

Respectfully,



Rebecca A. DeMars  
Sauk County Clerk

Minutes Approved: January 20, 2015

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the December 16, 2014 Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)





## COUNTY BOARD CHAIRPERSON

SAUK COUNTY WEST SQUARE BUILDING  
505 BROADWAY, ROOM 140  
BARABOO, WI 53913  
PH: (608) 355-3500

December 4, 2014

Rebecca A. DeMars, Sauk County Clerk  
Sauk County West Square Building  
505 Broadway, Room 141  
Baraboo, WI 53913-9704

RECEIVED

DEC - 4 2014

SAUK COUNTY CLERK  
BARABOO, WI

re: **Vacancy in Sauk County Supervisory District 8**

Madame Clerk:

Pursuant to State Statute 59.10 (3) (e) and Rule IV D. of the *Rules of the Sauk County Board*, I appoint **John M. Deitrich**, 800 Mary Avenue, Reedsburg, WI to fill the unexpired term of George Johnson. The vacancy exists due to former Supr. Johnson's resignation from the Sauk County Board of Supervisors, effective at 12:01 AM on December 1, 2014. Pursuant to the *Rules of the Sauk County Board*, Mr. Deitrich will assume the same committee assignments previously delegated to Supr. Johnson: Property & Insurance Committee; Law Enforcement & Judiciary Committee; the Sauk County Board representative on the Sauk County Housing Authority; and, one of the three regular commissioners on the Wisconsin River Rail Transit Commission. The appointee is a qualified elector of the district in which the vacancy exists, and the appointment becomes effective upon your receipt of this notice.

Mr. Deitrich will be entitled to all rights and compensation by rule. This appointment will be placed on the agenda of the December 16, 2014 meeting for consideration by the full Board of Supervisors. Pending Board approval, please be prepared to administer the Oath of Office to Mr. Deitrich so he may take his seat as the representative for Supervisory District 8.

Sincerely,

MARTIN F. KRUEGER

*Martin F. Krueger*  
Sauk County Board Chairperson

cc: Corporation Counsel; Administrative Coordinator; Personnel; Accounting.

## **SUMMARY OF ORDINANCE CHANGES – DECEMBER 16, 2014 COUNTY BOARD**

The following summarize the proposed changes to the Sauk Co. Code of Ordinances that have been recommended by various oversight committees for consideration by the county board:

### **CHAPTER 15 - ALL-TERRAIN VEHICLE (ATV) AND UTILITY-TERRAIN VEHICLE (UTV) CROSSINGS AND ROUTES ON HIGHWAYS IN SAUK COUNTY**

The current version of Sauk Co. Code ch. 15 that regulates approval of ATV and UTV routes, does not include delegating approval of ATV and UTV routes on state highway bridges to the Highway and Parks Committee. In April 2014, the Wisconsin State Legislature enacted 2013 Act 313. This Act granted authority to counties and local governments to establish ATV routes on state trunk highway bridges. Pursuant to the Act, ch. 15 has been revised to include authority to the Highway and Parks Committee to designate ATV and UTV routes on state trunk highway bridges. Along with the delegation of this authority, ch. 15 has been revised to include rules and regulations pertaining to ATVs and UTVs operating on designated ATV and UTV routes on state trunk highways to cross a bridge. Additionally, the permit process section of ch. 15 has been revised to include state trunk highway bridges as well as county trunk highways. The speed that ATVs and UTVs can operate on a route has also been increased from 25 to 35 miles per hour, unless a reduced speed is otherwise required by law. Seasonal closure of routes has been removed to allow year around use of ATVs and UTVs. Other non-substantive changes have been made to ch. 15 that do not change its meaning.

### **CHAPTER 16 - AGING AND DISABILITY RESOURCE CENTER**

The current version of Sauk Co. Code ch. 16 interchangeably refers to the Aging and Disability Resource Center (ADRC) Committee and Advisory Committee. The Wisconsin Statutes clarify the duties of these respective bodies and provide for an ADRC Committee of the county board and an Advisory Committee, two separate entities. The revised version of ch. 16 has been amended to reflect the proper usage of these names. Additionally, other non-substantive changes have been made to ch. 16 that improve the clarity of the ordinance.

### **CHAPTER 20 – UNIFORM CITATION**

Sauk Co. Code ch. 20, Uniform Citation Ordinance, is amended to reflect changes made in ch. 28 and the repeal of chs. 29 and 44.

### **CHAPTER 28 - ENVIRONMENTAL HEALTH**

Sauk Co. Code ch. 28 Tattoo Ordinance, ch. 29 Public Health Nuisance Ordinance, and ch. 44 Food Protection Ordinance are each individual ordinances. These ordinances have been consolidated and amended to become ch. 28 Environmental Health Ordinance. It is believed that other members of the environmental health consortium will adopt a similar code. Non-substantive changes have also been made.

## CHAPTER 30 - MISCELLANEOUS PROVISIONS

Sauk Co. Code ch. 30 Miscellaneous Provisions is amended to include "electronic smoking" and "electronic smoking device" in the definition of "smoking." The definition of "smoking" in ch. 30 has been revised to include the carrying or holding of a lighted or activated pipe, cigar, cigarette, electronic smoking device, or any other lighted or activated smoking product or equipment used to burn any tobacco products, weed, plant, or any other combustible substance. Smoking includes emitting or exhaling the fumes or vapor of any pipe, cigar, cigarette, electronic smoking device, or any other lighted smoking equipment used for burning any tobacco product, weed, plant, or any other combustible substance. As the definition of "smoking" includes the term "electronic smoking device," it is necessary to include the definition of "electronic smoking device" in ch. 30, as well. The definition of "electronic smoking device" has been included to mean an electronic or battery-operated device that delivers vapor for inhalation. The term includes every variation and type of such devices including electronic cigarettes, electronic cigars, electronic cigarillos, electronic pipes, electronic hookahs or any other similar product.

## CHAPTER 37 - INFORMATION PRACTICES

Sauk Co. Code ch. 37 is currently the Records Retention ordinance. This ordinance is out of date and not in compliance with the Wisconsin Public Records Board's model retention schedule for counties. The current ordinance also does not address electronic data and differentiate what electronic data must be maintained as a public record and what does not. Currently, provisions related to the maintenance of public records and public records requests, are contained in Sauk Co. Code § 30.50 Miscellaneous Provisions. This proposed repeal and recreate creates a new ch. 37 Information Practices that places all code provisions dealing with records in one location. The two key new provisions are; first, the elimination of a detailed records retention schedule, and replacing it with a reference to the Public Records Board's schedule; and second, the provisions pertaining to electronic records. The other provisions of the ordinance relocate the current provisions pertaining county practices related to public records from Sauk Co. Code § 30.50 to the new ch. 37.

## CHAPTER 42 - EMERGENCY MANAGEMENT

Sauk Co. Code ch. 42 is repealed and recreated to accurately reflect statutory authorities, organizational changes in the Emergency Management, Buildings & Safety Department and to ensure compliance with the National Incident Management Systems. The changes facilitate an effective and coordinated emergency management system in order to meet the needs of the community in a county-declared disaster in a timely manner. The changes also ensure that county guidelines for competitive purchasing, emergency bidding and hiring details are addressed.

*Happy Holidays!*

Please join the Sauk County Board of Supervisors  
for a Celebration of the Season at their

*Annual Christmas Party*

Saturday, December 20, 2014

Trappers Turn Golf Club

2955 Wisconsin Dells Parkway

Wisconsin Dells WI

"The Mystic" Cocktail Hour 5:30pm to 7:00pm

Dinner following at 7:00pm

Deluxe Soup & Salad Bar, Top Sirloin and BBQ Bone-In Chicken,  
Baby Red Potatoes, Vegetable, "Chef's Choice" Dessert, Beverage

\$25.00 per person

RSVP to Michelle Commings by December 16, 2014

(608)355-3286

In the Spirit of the Season, make a cash donation  
to be entered into a drawing for a one night stay at the Kalahari Resort  
and two passes for a couples round of golf.

Proceeds to benefit: Community Free Christmas Day Dinner;  
Sauk County Children's Giving Tree; and the Baraboo Warming Center.

\$5.00 suggested donation...Participation is Optional.

RESOLUTION No. 125 - 14

Commending **LAVERNE JONES** for 26 Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, **LAVERNE JONES** has faithfully served the people of Sauk County as a Human Services Economic Support worker and at the Sauk County Health Care Center as a Certified Nursing Assistant, Registered Nurse, Staff Development Coordinator and Assistant Director of Nursing for a total of 26 years; and

**WHEREAS**, **LAVERNE JONES** retired from the Health Care Center on November 3, 2014;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **LAVERNE JONES** for 26 faithful years of service to the people of Sauk County;

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **LAVERNE JONES** an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on December 16 2014.

Respectfully submitted,

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

\_\_\_\_\_  
Mary Ellen Murray, Chair

\_\_\_\_\_  
Joseph Fish, Vice-Chair


\_\_\_\_\_  
William Higgins

\_\_\_\_\_  
Terri Langer

\_\_\_\_\_  
Henry Netzinger

\_\_\_\_\_  
Tut Gramling

\_\_\_\_\_  
Carol Held

No Fiscal Impact   
No Information System Impact

ORDINANCE NO. 9 - 2014

**REPEALING CHAPTER 28, REGULATION OF TATTOO ARTISTS, TATTOO ESTABLISHMENTS, BODY PIERCERS AND BODY PIERCING ESTABLISHMENTS;  
REPEALING CHAPTER 29, PUBLIC HEALTH NUISANCE ORDINANCE;  
REPEALING CHAPTER 44, FOOD PROTECTION;  
CREATING CHAPTER 28, ENVIRONMENTAL HEALTH;  
AMENDING CHAPTER 20, UNIFORM CITATION ORDINANCE, SECTION 20.07(16);  
AND AMENDING CHAPTER 30, MISCELLANEOUS PROVISIONS**

The County Board of Supervisors of the County of Sauk does ordain as follows:

**WHEREAS**, ch. 28, Regulation of Tattoo Artists, Tattoo Establishments, Body Piercers and Body Piercing Establishments; ch. 29, Public Health Nuisance Ordinance; and ch. 44, Food Protection, have been consolidated into one chapter; and,

**WHEREAS**, it is necessary to repeal chs. 28, 29, and 44; and create ch. 28, Environmental Health; and,

**WHEREAS**, it is necessary to amend ch. 20, Uniform Citation Ordinance, to reflect changes made in ch. 28 of the Sauk Co. Code; and,

**WHEREAS**, it is necessary to amend ch. 30, Miscellaneous Provisions, to include "electronic smoking" in the definition of "smoking;" and,

**WHEREAS**, other non-substantive changes have been made to the attached ordinances, including the renumbering of sections, which do not substantially change their meaning; and,

**WHEREAS**, your undersigned Committee has considered the repeal of chs. 28, 29 and 44, and the creation of ch. 28, and the amendments to ch. 20 and ch. 30, and believe that adoption of these amendments is in the best interest of the people of Sauk County.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that chs. 28, 29 and 44 of the Sauk Co. Code are hereby repealed, and ch. 28, Environmental Health, is created to read as contained in the attached Appendix A and shall be effective upon passage; and,

**BE IT FURTHER ORDAINED**, that ch. 20.07(16) of the Sauk Co. Code is hereby amended to read as contained in the attached Appendix B, and shall be effective upon passage; and,

**BE IT FURTHER ORDAINED**, that ch. 30 of the Sauk Co. Code is hereby amended to read as contained in the attached Appendix C, and shall be effective upon passage.

For consideration by the Sauk County Board of Supervisors on December 16, 2014.

Resolution No. 9 - 2014

REPEALING CHAPTER 28, REGULATION OF TATTOO ARTISTS, TATTOO ESTABLISHMENTS, BODY PIERCERS AND BODY PIERCING ESTABLISHMENTS; REPEALING CHAPTER 29, PUBLIC HEALTH NUISANCE ORDINANCE; REPEALING CHAPTER 44, FOOD PROTECTION; CREATING CHAPTER 28, ENVIRONMENTAL HEALTH; AMENDING CHAPTER 20, UNIFORM CITATION ORDINANCE, SECTION 20.07(16); AND AMENDING CHAPTER 30, MISCELLANEOUS PROVISIONS

Page 2

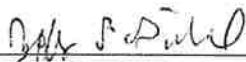
Respectfully submitted,

**BOARD OF HEALTH COMMITTEE:**

**Supervisor Members**

  
DONNA STEHLING, Chair

\_\_\_\_\_  
JOHN MILLER

  
JEFFREY P. GIEBEL

  
SCOTT VON ASTEN

**Citizen Members**

\_\_\_\_\_  
STACY CLEMENT ZOBEL

  
KENNETH R. CARLSON

  
AMY DELONG, MD

**FISCAL NOTE:** No fiscal impact. *KB*

**MIS IMPACT:** No MIS impact.

s:/ccounsel/Ordindoc/Drafts&Notes/ch.28/Implimenting Ordn for chs. 20, 28 & 30

## CHAPTER 20

## UNIFORM CITATION ORDINANCE

## 20.07 Schedule of Forfeitures.

- ~~(16) CHAPTER TWENTY EIGHT: TATTOO ORDINANCE; pursuant to Section 28.13, which authorizes penalties of not less than \$ 500.00 nor more than \$ 2000.00 and which authorizes the suspension of licenses a period of up to three (3) years:~~

~~FORFEITURE~~

- ~~(a) \$500 first violation by a tattoo practitioner, a body piercing practitioner, a tattoo establishment or a body piercing establishment in one (1) year~~
- ~~(b) \$1000 second violation by a tattoo practitioner, a body piercing practitioner, a tattoo establishment or a body piercing establishment in one (1) year~~
- ~~(c) \$2000\* third and subsequent violations by a tattoo practitioner, a body piercing practitioner, a tattoo establishment or a body piercing establishment in three (3) years~~

~~\*and suspension of permit for a period of three (3) years~~

- ~~(17) CHAPTER TWENTY NINE: PUBLIC HEALTH NUISANCE ORDINANCE; pursuant to Section 29.10(2), which authorizes forfeitures of not less than \$ 50.00 nor more than \$ 200.00.~~

~~FORFEITURE~~

- ~~(a) \$50 first violation in one (1) year~~
- ~~(b) \$100 second violation in one (1) year~~
- ~~(c) \$150 third violation in two (2) years~~
- ~~(d) \$200 fourth and subsequent violations in three (3) years~~

**(16) CHAPTER TWENTY-EIGHT: ENVIRONMENTAL HEALTH ORDINANCE.**

- (a) Authorizing forfeitures of not less than \$500 nor more than \$2,000 and which authorizes the suspension of licenses for up to a period of 3 years, pursuant to Sections 28.018, 28.019, and 28.020(4):**

**FORFEITURE**

- 1. \$500 first violation by a tattoo practitioner, a body-piercing practitioner, a tattoo establishment, or a body-piercing establishment in one year**
- 2. \$1,000 second violation by a tattoo practitioner, a body-piercing practitioner, a tattoo establishment, or a body-piercing establishment in one year**
- 3. \$2,000\* third and subsequent violations by a tattoo practitioner, a body-piercing practitioner, a tattoo establishment, or a body-piercing establishment in 3 years**

**\*and suspension of permit for a period of 3 years**



(b) Authorizing forfeitures of not less than \$50 nor more than \$200, pursuant to Section 28.022(2):

FORFEITURE

1. \$50 first violation in one year
2. \$100 second violation in one year
3. \$150 third violation in 2 years
4. \$200 fourth and subsequent violations in 3 years

(c) Authorizing forfeitures of not less than \$25 nor more than \$200, pursuant to Section 28.020(4):

FORFEITURE

1. \$50 first violation within 12 months.
2. \$100 second and subsequent violations within 12 months.

~~(18)~~ (17) CHAPTER THIRTY-ONE: ALCOHOLIC BEVERAGE CONTROL ORDINANCE; pursuant to Section 31.09 which authorizes penalties of not less than \$100 nor more than \$10,000.

~~(19)~~ (18) CHAPTER THIRTY-NINE: REGULATIONS OF FALSE ALARM.

~~(20)~~ CHAPTER FORTY-FOUR: FOOD PROTECTION ORDINANCE; pursuant to Section 44.14 which authorizes penalties of not less than \$25.00 nor more than \$200.00.

FORFEITURE PROVISIONS, DESCRIPTION AND SECTION NUMBERS

- ~~(a)~~ \$50 First violation within twelve (12) months.
- ~~(b)~~ \$100 Second and subsequent violations within (12) months.

Chapter 20 of the Sauk County Code of Ordinances repealed and recreated, adopted by the Sauk County Board of Supervisors on November 10, 1992. Amended by the Sauk County Board of Supervisors on April 15, 1997. Amended by the Sauk County Board of Supervisors on April 18, 2000 - Ordinance No. 83-00. Amended by the Sauk County Board of Supervisors on June 19, 2001 - Ordinance No. 40-01. Amended by the Sauk County Board of Supervisors on June 18, 2002 - Ordinance No. 110-02. Chapter 15 repealed in its entirety by the Sauk County Board of Supervisors on December 19, 2006 - Ordinance No. 154-06. Amended by the Sauk County Board of Supervisors on April 17, 2007 - Ordinance No. 51-07. Amended by the Sauk County Board of Supervisors on May 19, 2009 - Ordinance No. 58-09. Amended by the Sauk County Board of Supervisors on July 21, 2009 - Ordinance No. 84-09. Amended by the Sauk County Board of Supervisors on August 18, 2009 - Ordinance No. 99-09. Amended by the Sauk County Board of Supervisors on October 19, 2010 - Ordinance Nos. 119-10 and 120-10. Amended by the Sauk County Board of Supervisors on February 20, 2012 - Ordinance No. 3-12397

Amended by the Sauk County Board of Supervisors on April 16, 2013 - Ordinance No. 06-13. Amended by the Sauk County Board of Supervisors on October 15, 2013 - Ordinance No. 64-13. Amended by the Sauk County Board of Supervisors on February 18, 2014 - Ordinance No. 2-14. Amended by the Sauk County Board of Supervisors on June 17, 2014 - Ordinance No. 3-2014. Amended by the Sauk County Board of Supervisors on December 16, 2014 - Ordinance No. -14.

## CHAPTER 30

## MISCELLANEOUS PROVISIONS

**30.20 Smoking prohibited in Sauk County buildings and within close proximity to building entrances.** (1) **DEFINITIONS.** For the purposes of this section, certain words and terms are defined as follows:

(a) "Electronic smoking device" means an electronic or battery-operated device that delivers vapor for inhalation. The term includes every variation and type of such devices including electronic cigarettes, electronic cigars, electronic cigarillos, electronic pipes, electronic hookahs, or any other similar product.

(b) "Smoking" means the carrying or holding of a lighted or activated pipe, cigar, cigarette, electronic smoking device, or any other lighted or activated smoking product or equipment used to burn any tobacco product, weed, plant, or any other combustible substance. Smoking includes emitting or exhaling the fumes or vapor of any pipe, cigar, cigarette, electronic smoking device, or any other lighted smoking equipment used for burning any tobacco product, weed, plant, or any other combustible substance.

(2) There shall be no smoking allowed in any building owned or leased by Sauk County except that smoking policies for residents of the Sauk county Health Care Center shall be established by the Sauk County Health Care Center Board of Trustees.

(3) Exposure by nonsmokers to secondhand smoke should be minimized, and therefore, smoking shall be discouraged adjacent to or within 15 feet to a public building entrance. Smokers should be directed to designated outdoor smoking areas.

(4) The property & insurance committee shall designate an outdoor area at the Sauk County Courthouse and the Sauk County West Square Building as a smoking area, shall furnish it appropriately, and clear signage should direct smokers to their location. The sheriff, highway commissioner, and superintendent of the Health Care Center are authorized to establish employee smoking areas that are not closer than 15 feet to any building entrance at the facilities

under their supervision. While smoking in outdoor areas is not prohibited, employees and visitors to Sauk County grounds shall be encouraged to smoke in designated areas.

(5) The property & insurance committee is authorized to adopt policies consistent with this section.

Section 30.04 was created and adopted by the Sauk County Board of Supervisors on November 12, 1991. Amended by the Sauk County Board of Supervisors on May 17, 2005 - Ordinance No. 62-05. Amended by the Sauk County Board of Supervisors on October 16, 2007 - Ordinance No. 129-07. Section 30.60 was created and adopted by the Sauk County Board of Supervisors on July 15, 2008 - Ordinance No. 67-08. Section 30.07 was created and adopted by the Sauk County Board of Supervisors on December 20, 2011 - Ordinance No. 122-11. Amended by the Sauk County Board of Supervisors on May 15, 2012 - Ordinance No. 10-2012. Amended by the Sauk County Board of Supervisors on November 20, 2012 - Ordinance No. 14-2012. Amended by the Sauk County Board of Supervisors on December 18, 2012 - Ordinance No. 16-2012. Amended by the Sauk County Board of Supervisors on December 16, 2014 - Ordinance No. \_\_\_\_\_.

## CHAPTER 28

## ENVIRONMENTAL HEALTH

SUBCHAPTER I  
GENERAL PROVISIONS

- 28.001 Title.
- 28.002 Effective date.
- 28.003 Purpose.
- 28.004 Administration.
- 28.005 Interpretation.
- 28.006 Authority.
- 28.007 Severability.
- 28.008 Jurisdiction.

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- 28.012 Administrative regulation.
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- 28.015 Licensing and permits.
- 28.016 Public display of permits.
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SUBCHAPTER IV  
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- 28.021 Applicability.
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- 28.023 Applicability.
- 28.024 Regulations, rules, and laws adopted by reference.
- 28.025 Non-compliance.

SUBCHAPTER VI  
REGULATION OF TATTOO ARTISTS,  
TATTOO ESTABLISHMENTS, BODY PIERCERS,  
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- 28.026 Applicability.
- 28.027 Regulations, rules and laws adopted by reference.
- 28.028 Health and sanitary requirements.
- 28.029 Records maintained.
- 28.030 Non-compliance.

## SUBCHAPTER I

## GENERAL PROVISIONS

**28.001 Title.** This ordinance may be cited as the Sauk County Environmental Health Ordinance.

**28.002 Effective date.** This ordinance shall become effective upon its adoption by the Sauk County Board of Supervisors.

**28.003 Purpose.** The purpose of this ordinance is to protect the public health, safety, welfare, and environment for the people and communities of Sauk County, in cooperation with state and federal authorities and specifically the following:

(1) Define words, terms, and phrases contained in this ordinance which are essential to the understanding, administration, and enforcement of this ordinance.

(2) Authorize the Sauk County Health Department to become the designated agent of the State of Wisconsin Department of Agriculture, Trade, and Consumer Protection for the purpose of establishing permit fees, issuing permits, collecting samples, making investigations of retail food establishments, and enacting local regulations governing these establishments.

(3) Protect the public health by preventing the spread and transmission of disease through the processes of tattoo application, body piercing, or both.

(4) Provide for the administration and enforcement of this ordinance and establish penalties for its violation.

(5) Prevent the spread of communicable diseases.

(6) Prevent the continuance of public nuisances.

(7) Assure compliance with state and county air quality standards.

(8) Assure that insects and rodents do not create a public nuisance or health hazard.

(9) Assure that surface and ground water meet state and county regulatory standards.

(10) Assure that solid waste is handled, stored, and disposed of according to state and county regulatory standards.

(11) Assure that citizens are protected from hazardous, unhealthy, or unsafe substances.

(12) Assure protection against food borne illness.

(13) Assure that all public facilities that require a license or permit under this ordinance or Wisconsin Administrative Code, adopted by reference in this ordinance, comply with state and county regulations.

(14) Provide guidance to the health officer for enforcement of public facilities not in compliance with this ordinance and state regulations.

**28.004 Administration.** This ordinance shall be administered by the health department under the guidance of the board of health, in cooperation with state agencies. The Sauk County Health Officer shall have the power to ensure compliance with the intent and purpose of this ordinance by any means authorized by the law. The health officer may designate in writing other employees of the health department as designees to carry out the responsibilities of this ordinance. These designees shall have those powers designated by the health officer and may include any power or duty of the health officer.

**28.005 Interpretation.** In their interpretation and application, the provisions of this ordinance shall be held to be minimum requirements and shall be liberally construed in favor of Sauk County, and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes or other county ordinance.

**28.006 Authority.** This ordinance is adopted pursuant to the authority granted by law including Wis. Stat. §§59.70, 59.54, 66.0119, 66.0417, 66.115, 95.50(3), 97.41, 125.68(5), and 68, 75, 173, 250, 251, 252, 254, 66.122, 141.01(10), 143.03 146.14 Wis. Admin Code ch.

SPS 361 to SPS 365, 526, and 823, and as further updated or modified by law.

**28.007 Severability.** Each section, paragraph, sentence, clause, word, and provision of this ordinance is servable, and if any provisions shall be held unconstitutional or invalid by a decision of any court or other tribunal having jurisdiction for an reason, such decisions shall not affect the remainder of this ordinance nor any part, other than that clearly intended to be affected by such decision.

**28.008 Jurisdiction.** The jurisdiction of this ordinance shall include all air, land, and water; both surface and ground; within Sauk County.

## SUBCHAPTER II

### DEFINITIONS

**28.009 Word usage.** For the purposes of this ordinance, certain words and terms are used as follows:

(1) Words used in the present tense include the future.

(2) Words in the singular include the plural.

(3) Words in the plural include the singular.

(4) The word "shall" is mandatory and not permissive.

(5) Words and phrases not defined in this subchapter shall be construed according to common and approved usage, but technical words and phrases and others that have a peculiar meaning shall be construed according to the peculiar meaning unless such construction would produce a result inconsistent with the manifest intent of this ordinance.

(6) All definitions as set forth in Wis. Stat. chs. 68, 97, 125, and 251, Wis. Stat. § 66.0417, Wis. Admin Code ch. ATCP 75, DHS 140, and SPS 361 to SPS 365 are incorporated in this ordinance by reference and shall be construed, read, and interpreted as if fully set forth in this subchapter until amended, and then shall apply as amended.

**28.010 Definitions.** For the purposes of this ordinance, certain words and terms are defined as follows:

- (1) "Annual food sales" means the total gross retail food sales at a retail food establishment for the previous 12 months.
- (2) "Annual permit fee" means a fee for on-site inspection of the entire facility and one follow-up inspection to determine that establishments identified in subch. III are compliant with the statutes and administrative codes that govern their operation.
- (3) "Antiseptic" means a chemical that kills or inhibits the growth of organisms on skin or living tissue.
- (4) "Autoclave" means an apparatus that is registered and listed with the federal food and drug administration for sterilizing articles by using superheated steam under pressure.
- (5) "Board of health" means the Sauk County Board of Health.
- (6) "Body pierce" as a verb, means to perforate any human body part or tissue, except an ear, and to place a foreign object in the perforation to prevent the perforation from closing.
- (7) "Body piercer" means a person who performs body piercing on another person at that person's request.
- (8) "Body piercing" means perforating any human body part or tissue, except an ear, and placing a foreign object in the perforation to prevent the perforation from closing. .
- (9) "Body piercing establishment" means the premises where a body piercer performs body piercing.
- (10) "Building or structure" means a building or structure having walls and a roof erected or set upon an individual foundation or slab constructed base designed or used for the housing, shelter, enclosure, or support of persons, animals or property of any kind. This definition includes mobile homes.
- (11) "Combined tattoo and body piercing establishment" means the premises where a tattooist or body piercer performs a tattoo or body piercing.
- (12) "Combined temporary tattoo and body piercing establishment" means the premises where a tattooist or body piercer

performs a tattoo or body piercing for a maximum of 7 days.

(13) "County" means Sauk County, Wisconsin.

(14) "Cleaning" means the removal of foreign material from objects, normally accomplished with detergent, water, and mechanical action.

(15) "Disinfectant" means a chemical that is capable of destroying disease-causing organisms on inanimate objects, with the exception of bacterial spores.

(16) "Duplicate permit fee" means a fee for the replacement of an original permit.

(17) "Health department" means the Sauk County Health Department.

(18) "Health director" means the director of the health department.

(19) "Health officer" means a public official charged with the administration, enforcement, and interpretation of the Sauk County Environmental Health Ordinance.

(20) "Food" means a raw, cooked, or processed edible substance, ice, beverage, or ingredient used or intended for use or for sale in whole or in part for human consumption, or chewing gum.

(21) "Food processing" means the manufacture or preparation of food sale through the process of canning, extracting, fermenting, distilling, pickling, freezing, baking, drying, smoking, grinding, cutting, mixing, coating, stuffing, slicing cheese and lunch meat, popping popcorn, scooping ice cream, packing, bottling or packaging, or through any other treatment or preservation process.

(22) "Hot water" means water at a temperature of 110°F or higher.

(23) "Health hazard" means a substance, activity, or condition that is known to have the potential to cause acute or chronic illness or death if exposure to the substance, activity, or condition is not abated or removed.

(24) "Immediate health hazard" means a health hazard which should, in the opinion of the health officer, be abated or corrected immediately, or not later than within a 24-hour period, to prevent possible serve damage to human health or the environment.

(25) "Inspection fee" means the fee to conduct an inspection without the intent of licensing an establishment.

(26) "Late fee" means a fee that is charged for failure to comply with the time frame specified in the applicable statute and administrative code for completion and submission of the required application, renewal, or inspection of a permit to the health department.

(27) "Large processing, non-potentially hazardous establishment" means a retail food establishment where there is food processing of non-potentially hazardous (time/temperature control for food safety) food only present. Annual food sales for this establishment are greater than \$25,000.00.

(28) "Large processing, potentially hazardous establishment" means a retail food establishment where there is processing of food that is potentially hazardous because of time and temperature controls required for safe processing, and where the annual sales for the establishment are in excess of \$1,000,000.

(29) "Licensing year" means the 12-month period from July 1 through the next following June 30.

(30) "Limited food service," means the serving of only individually wrapped, hermetically sealed, single-food servings by a licensed processor with preparation on the premises limited to heating and serving with single-service articles.

(31) "Mobile retail food establishment vehicle" means a retail food establishment operating from a moveable vehicle, push cart, trailer or boat which periodically or continuously changes location and wherein retail food is sold to the consumer for consumption, excepting those vehicles used in delivery of pre-ordered food prepared in a licensed food establishment.

(32) "Mobile retail food establishment, not engaged in food processing" means a mobile retail food establishment that meets the requirements of a not-engaged-in-food-processing establishment.

(33) "Mobile retail food service base" means a service base for mobile retail food establishments to clean, store, and service.

(34) "Not engaged in food processing" means a retail food establishment where there is no food processing, and there is the sale of prepackaged potentially hazardous (time/temperature control for food safety) food to consumers.

(35) "Operator" means the owner, person responsible to the owner, or other person engaged in the management of a public facility.

(36) "Outdoor grilling" means the cooking of food on an outdoor grill on the premises of a retail food establishment. The purpose of outdoor cooking shall not increase the production capability of the restaurant kitchen by circumventing codes applicable to indoor cooking facilities. Hot holding shall be limited to what can be held on the cooking unit.

(37) "Patron" means a person receiving a tattoo or body piercing.

(38) "Permit" refers to a document issued by the environmental health division of the Sauk County Health Department to allow the operation of a public facility. Permit is synonymous with the term license.

(39) "Person" means any individual, firm, institution, corporation, society, or other entity.

(40) "Pollution" means the contaminating or rendering unclean or impure of the air, land, or waters of the county, or the introduction of any substance that causes injury to public health, is harmful to the commercial or recreational use of the air, land, or waters of the county, or is deleterious to fish, bird, animal, or plant life.

(41) "Potentially hazardous food (time/temperature control for food safety)" means:

(a) A food that requires time/temperature control for safety to limit pathogenic microorganism growth or toxin formation.

(b) "Potentially hazardous food (time/temperature control for food safety)" includes the following:

1. An animal food that is raw or heat-treated.
2. A plant food that is heat-treated or consists of raw seed sprouts.
3. Cut melons.
4. Cut leafy greens.
5. Cut tomatoes or mixtures of cut tomatoes that are not modified in a way so that

they are unable to support pathogenic microorganism growth or toxin formation.

6. Garlic in oil mixtures that are not acidified or otherwise modified at a food processing plant in a way so that they are unable to support pathogenic microorganism growth or toxin formations.

7. Except as specified in subd. (c) 4. of this definition, food that, because of the interaction of its  $A_w$  and pH values, is designated as product assessment required in Tables A and B of this definition:

A. Interaction of pH and A <sub>w</sub> for control of spores in food heat-treated to destroy vegetative cells and subsequently packaged.			
A <sub>w</sub> values	pH values		
	4.6 or less	>4.6-5.6	> 5.6
< 0.92	Non-PHF*/non-TCS food **	Non-PHF/non-TCS food	Non-PHF/non-TCS food
> 0.92-.95	Non-PHF/non-TCS food	Non-PHF/non-TCS food	PA **
> .95	Non-PHF/non-TCS food	PA	PA

\* PHF means potentially hazardous food  
\*\* TCS food means time/temperature control for safety food  
\*\*\* PA means product assessment required

<b>B. Interaction of pH and <math>A_w</math> for control of vegetative cells and spores in food not heat-treated or heat-treated but not packaged.</b>				
$A_w$ values	pH values			
	< 4.2	4.2-4.6	> 4.6 - 5.0	> 5.0
< 0.88	Non-PHF*/non-TCS food **	Non-PHF/non-TCS food	Non-PHF/non-TCS food	Non-PHF/non-TCS food
.88 - .90	Non-PHF/non-TCS food	Non-PHF/non-TCS food	Non-PHF/non-TCS food	PA **
> 90 - .92	Non-PHF/non-TCS food	Non-PHF/non-TCS food	PA	PA
>.92	Non-PHF/non-TCS food	PA	PA	PA
* PHF means potentially hazardous food				
** TCS food means time/temperature control for safety food				
*** PA means product assessment required				

(c) "Potentially hazardous food (time/temperature control for safety food)" does not include the following:

1. An air-cooled, hard-boiled egg with shell intact, or an egg with shell intact that is not hard-boiled but has been pasteurized to destroy all viable salmonellae.

2. A food in an unopened, hermetically sealed container that is commercially processed to achieve and maintain commercial sterility under conditions of non-refrigerated storage and distribution.

3. A food that because of its pH or  $A_w$  value, or interaction of  $A_w$  and pH values, is designated as a non-PHF/non-TCS food in Table A or B of this definition.

4. A food that is designated as product assessment required in Table A or B of this definition and has undergone a product assessment showing that the growth or toxin formation of pathogenic microorganisms that are reasonably likely to occur in that food is precluded due to the following:

a. Intrinsic factors including added or natural characteristics of the food such as preservatives, antimicrobials, humectants, acidulants, or nutrients.

b. Extrinsic factor including environmental or operational factor that affect the food such as packaging, modified atmosphere such as reduced oxygen packaging, shelf life and use, or temperature range of storage and use.

c. A combination of intrinsic and extrinsic factors.

5. A food that doesn't support the growth or toxin formation of pathogenic-microorganisms in accordance with any of the subds. (c)1. to 4. of this definition even though the food may contain a pathogenic microorganism, or chemical, or physical contaminant at a level sufficient to cause illness or injury.

(42) "Public" means affecting or having the potential to affect the people or environment outside the limits of an individual's personally occupied structure or all persons outside of an individual's personally owned or occupied structure.

(43) "Public building" means any structure used in whole or in part as a place of resort, assemblage, lodging, trade, traffic,

occupancy, or use by the public. In most cases, anything other than a 1 or 2 family residence.

(44) "Public facility" means any facility used by the public that requires a license or permit under this ordinance or a state code adopted by reference in this ordinance.

(45) "Public health nuisance" or similar or related words used within this ordinance means:

(a) Whoever by their act or failure to perform a legal duty, intentionally maintains or permits a condition that unreasonably injures or endangers the safety or health of the public, and whoever causes or maintains any source of filth or sickness, has committed a public health nuisance.

(b) The following, except to the extent as incorporated into approved agricultural practices, it not being the intent of this ordinance to regulate approved agricultural practices, are hereby expressly declared to be public health nuisances without limitation by reason of such enumeration:

1. Failure to keep waste, refuse, or garbage in an enclosed building or properly contained in a closed container designed or reasonably adapted for such purpose.

2. Allowing any discharge into the environment of toxic or hazardous substances in any form in such concentrations or for such length of time as to endanger the public health.

3. Causing or allowing the pollution of any well, cistern, spring, ground water, lake, canal, or body of water by sewage or industrial wastes, fertilizers, toxic pesticides, or other substances harmful to human beings.

4. Causing or allowing any accumulation of carcasses of animals, birds, fish, or fowl not intended for human consumption which are not buried or otherwise disposed of in a sanitary manner within 24 hours after death, in accordance with Wis. Stats. § 95.

5. Causing or allowing unreasonable accumulation of decayed animal or vegetable matter, trash, rubbish, garbage, rotting lumber, packing material, scrap metal, tires, or any other substances in which flies, mosquitoes, disease, carrying insects, rats, or other vermin can breed, live, nest, or seek shelter.

6. Maintaining a building or structure which is dilapidated, neglected, or out-of-repair so as to be dangerous, unsafe, unsanitary, or

otherwise unfit for use, and for which no appropriate precautions to prevent entry by persons, such as posting fencing or closure of entrance ways, have been taken.

7. Failing to comply with any law or regulation regarding sanitation and health including:

a. Water supplies, including wells and surface waters.

b. Waste disposal.

c. Storage of chemical pesticides or herbicides.

d. Public buildings.

8. Causing or allowing improper sewage disposal facilities to be operated, or causing or allowing the effluent from any cesspool, septic tank, drain field, or sewage disposal system to discharge upon the surface of the ground or into any body of water.

9. Maintaining a hole or opening caused by an improperly abandoned cistern, septic system, dug well, driven well, drilled well, foundation, mine shaft, or tunnel, including an improperly abandoned, sealed, barricaded, or backfilled excavation for which no proper precautions to prevent entry such as posting or fencing have been taken. In addition to direct hazard to human welfare, this subsection is intended to prevent contamination of ground water supplies.

(46) "Practitioner" means a tattooist or body piercer.

(47) "Pre-inspection fee" means the fee associated with the required inspection necessary to determine compliance at the time of starting a new business, change-in-operator, or major alterations of establishment or its processes.

(48) "Premises" means a building, structure, area, or location where tattooing or body piercing are performed or where a retail food establishment, either mobile or fixed, conducts its sale to its consumers.

(49) "Re-inspection fee" means a fee structure for the subsequent inspections needed to address compliance issues with the statutes and administrative codes that govern a respective establishment. The fee for a re-inspection shall be a set fee, determined by the board of health. Re-inspections are conducted due to one or more of the following:

(a) Uncorrected critical violations.



(b) More than 10 total violations.

(c) Repeat violations from previous inspections.

(d) A complaint investigation identifying unsatisfactory conditions that require later re-inspection.

(50) "Retail food establishment" means any of the following, but does not include a restaurant or the establishment holding a permit to the extent that the activities of the establishment are covered by that permit:

(a) A permanent or mobile food processing facility where food is processed primarily for direct retail sale to consumers at the facility.

(b) A mobile facility from which potentially hazardous food is sold to customers at retail.

(c) A permanent facility from which food is sold to consumers at retail, whether or not that facility sells potentially hazardous food or is engaged in food processing.

(51) "Sharps container" means rigid puncture-resistant labeled containers made of materials including metal or rigid plastic, designed to prevent the loss of the contents, labeled with visible bio-hazard emblem or with the visible words "bio-hazard", "sharps", or "infectious waste".

(52) "Sharps waste" means waste consisting of medical equipment or clinical laboratory articles that may cause punctures or cuts, including hypodermic needles, syringes with attached needles, and lancets, whether contaminated, unused, or disinfected.

(53) "Small processing, potentially hazardous establishment" means a retail food establishment where there is processing of food that is potentially hazardous because of time and temperature controls required for safe processing, and where the annual sales for the establishment are between \$25,000 and \$1,000,000.

(54) "Sterilization" means the killing of all organisms and spores through use of an autoclave operated at a minimum of 250°F (121°C) at pressure of at least 15 pounds per square inch for not less the 30 minutes or through the use of an autoclave approved by the health department that is operated at different temperature and pressure levels but is equally effective in killing all organisms and spores.

(55) "Tattoo" as a verb, means to insert pigment under the surface of the skin of a person by pricking with a needle or otherwise, so as to produce an indelible mark or figure through the skin.

(56) "Tattoo establishment" means the premises where a tattooist performs a tattoo.

(57) "Tattooist" means a person who performs tattoos on another person at that person's request.

(58) "Temporary tattoo establishment" means a single building structure, special event, area or location where a tattooist performs tattooing for a maximum of 7 days.

(59) "Temporary body piercing establishment" means a single building structure, special event, area or location where a body piercer performs body piercing for a maximum of 7 days.

(60) "Temporary retail food establishment" means a retail food establishment that operates at a fixed location in conjunction with a single event such as a fair, carnival, circus, public exhibition, anniversary sale, or occasional sales promotion for a period of no more than 14 consecutive days or less.

(61) "Toxic or hazardous substance" means any chemical or biological material that is, or has the potential to create, a public health hazard.

(62) "Very small processing, non-potentially hazardous establishment" means a retail food establishment where there is processing of food that is potentially hazardous because of time and temperature controls required for safe processing, and where the annual sales for the establishment are less than \$25,000.

(63) "Very small processing, potentially hazardous establishment" means a retail food establishment where there is processing of food that is potentially hazardous because of time and temperature controls required for safe processing, and where the annual sales for the establishment are less than \$25,000.

## SUBCHAPTER III

## PROCEDURES AND ADMINISTRATION

**28.011 Responsibilities and powers.** (1) GENERAL PROVISIONS. (a) If any city or village becomes an agent under Wis. Stat. § 254.69, then the provisions of this ordinance shall not apply in that jurisdiction.

(2) RESPONSIBILITIES OF HEALTH OFFICERS OR DESIGNEES. (a) To insure compliance with the purpose, requirements, and intent of this ordinance and of Wis. Stat. ch. 251.06.

(b) To issue and deny permits as provided by this ordinance.

(c) To maintain records of permits issued, inspections made, work approved, and other official actions.

(d) To enforce the provisions of this ordinance.

(3) POWERS. The health officer or designee shall have all the powers necessary to enforce the provisions of this ordinance without limitation by reason of enumeration including the following:

(a) To enter any structure or premises at a reasonable time for the purpose of performing necessary duties and to secure a court order to accomplish the purpose, if necessary.

(b) To order abatement or correction of any public nuisance or health hazard in compliance with this ordinance or state statutes.

(c) To issue a permit for any public facility as provided for in this ordinance.

(d) To withhold issuances of a permit pursuant to this ordinance where the applicant, owner, or licensed contractor is in violation of this ordinance and to prohibit the use of any public facility requiring a permit under this ordinance, until it has been inspected and approved.

(e) To revoke the permit of or prohibit the use of a public facility that has been determined to present a potential health hazard or is in non-compliance with this ordinance.

(f) To delegate the responsibilities of administration and enforcement of this ordinance to a registered environmental health sanitarian or another person qualified in the field of public health.

(g) Any other action authorized by law to ensure compliance with the purpose and intent of this ordinance.

**28.012 Administrative regulation.** The authority to implement policies consistent with this ordinance is vested with the board of health. Policies will be promulgated as follows:

(1) The health director shall prepare draft policies and present those policies at least 20 days prior to adoption at a meeting of the board of health. Public comment on the draft policies shall be accepted.

(2) The health director shall consider the comments submitted, report to the board of health regarding any comments received, report whether the comments were incorporated into the draft policy, and provide an explanation why they were or were not incorporated. The board of health may consider the policy for adoption at their next meeting following the expiration of the 20-day period.

**28.013 Application.** Application for permits shall be filed with the health department on forms developed and provided by the health department, stating the name and the address of the proposed applicant and operator, and the address and location of the proposed establishment, together with any such other information as may be required. The health department shall issue the permit only after an investigation or inspection of the premises is completed and certifies that the condition of the premises comply with the provision of this ordinance and the licensee demonstrates competence in the maintenance of sanitary conditions. The premises and equipment must be in compliance with the adopted state regulation and this ordinance before a permit will be issued. In accordance with s. 28.019 of this ordinance, the health department shall either approve or deny the application within 30 days after receipt of a complete application.

**28.014 Fees.** (1) Fees for permits required by this ordinance shall be authorized through a fee schedule approved and periodically reviewed by the board of health.

(2) The following permit fees are established by the board of health and shall be

paid before any permit is issued. The required annual permit fees are as follows:

(a) Retail food establishments addressed in subch. V:

1. Not engaged in food processing establishment.

2. Very small processing, non-potentially hazardous establishment.

3. Large processing, non-potentially hazardous establishment.

4. Very small processing, potentially hazardous establishment.

5. Small processing, potentially hazardous establishment.

6. Large processing, potentially hazardous establishment.

7. Mobile retail food establishment.

8. Mobile retail food establishment, not engaged in food processing.

9. Mobile retail food establishment service base.

10. Temporary retail establishment, 7 day.

(b) Tattoo and body piercing establishments addressed in subch. VI.

1. Tattoo establishment.

2. Body piercing establishment.

3. Combined tattoo and body piercing establishment.

4. Temporary tattoo establishment.

5. Temporary body piercing establishment.

6. Temporary tattoo and body piercing establishment.

(c) There shall be a fee assessed for any duplicate permit applied for under the subchapter.

(3) The following fees are established by the board of health and must be paid before any permit is issued. The required fees are as follows:

(a) Retail food establishments addressed in subch. V:

1. The health department shall not issue a permit to a person intending to operate a new public facility or to a person intending to be the new permit holder of an existing public facility covered in s. 28.014(2)(a) 1. to 9. without a pre inspection fee. Pre inspection fees are not applicable to temporary retail food establishments.

2. Temporary retail establishments which conduct business in Sauk County that are

licensed outside of Sauk County are subject to the provision of this subsection, and will be inspected and charged an inspection fee to cover the cost of inspection. The fee charged shall not exceed the actual, direct costs incurred by the health department in conducting the inspection.

3. The health department shall issue a late fee to an existing public facility covered in s. 28.014(2)(b) 1. to 9. when the annual permit renewal payment is received after the end of the licensing year. Late fees are not applicable to temporary retail food establishments.

4. The health department shall issue a re-inspection fee to an existing public facility covered in s. 28.014(2)(a) 1. to 9. when necessary to determine compliance with repeating, excessive, or immediate health hazard violations. Re-inspection fees are not applicable to temporary retail food establishments.

(b) Tattoo and body piercing establishments addressed in subch. VI:

1. The health department shall not issue a permit to a person intending to operate a new public facility or to a person intending to be the new permit holder of an existing public facility covered in s. 28.014(2)(b) 1. to 3. without a pre inspection fee. Pre inspection fees are not applicable to temporary tattoo and body piercing establishments.

2. The health department shall issue a late fee to an existing public facility covered in s. 28.014(2)(b) 1. to 3. when the annual permit renewal payment is received after the end of the licensing year. Late fees are not applicable to temporary tattoo and body piercing establishments.

3. The health department shall issue a re-inspection fee to an existing public facility covered in s. 28.014(2)(b) 1. to 3. when necessary to determine compliance with repeating, excessive, or immediate health hazard violations. Re-inspection fees are not applicable to temporary tattoo and body piercing establishments.

(3) No annual permit will be renewed after the last day of the licensing year unless payment of the annual permit renewal and the late fee is received by the health department on or before September 1. No person may conduct, manage, maintain, or operate any of the public facilities requiring annual permits if the person

has not been issued a current permit; or, in the case of renewal of an annual permit, if the person has not renewed the permit on or before September 1.

**28.015 Licensing and permits. (1) PERMITS.**

(a) No permit shall be issued without compliance with this ordinance and applicable state regulations as adopted by reference. The person issued an annual health department permit for a public facility shall be responsible for compliance with this ordinance and subject to enforcement action for noncompliance with this ordinance.

(b) The issuance of a permit may be conditional upon the permit licensee correcting a violation of this ordinance within a specified period of time. If the condition is not met within the specified period of time, the permit shall be voided. Before a person may legally operate a public facility where the permit has been voided, the person must reapply for a permit and accompany the application with the appropriate permit and pre inspection fee, where applicable in accordance with this subchapter, and have the facility re-inspected and approved by the health department.

(c) Permits are not transferable and shall only apply to the named person and premises listed on the license.

(d) A permit may be issued or renewed upon payment of the required fees and a satisfactory inspection of the premises.

(e) A permit may not be issued until all annual permit fees and pre inspection fees have been paid, where applicable.

(f) Such permits issued for the licensing year shall expire as follows:

1. On June 30 of each year following their issuance, except that an initial permit may be issued beginning on April 1 for a maximum length of 15 months, expiring on the second June 30 following issuance.

2. Except for tattoo and body piercing permits, which shall be valid from a period of one year, from July 1 to June 30.

(g) The permit shall not be transferable to a location other than the one for which it was issued, nor shall a permit be transferred from one operator to another unless expressly authorized by this ordinance, state statute, or

administrative code. As to location, temporary permits may be transferred.

(2) **RETAIL FOOD ESTABLISHMENT.** (a) A person may not operate a retail food establishment without first obtaining a permit from the health department.

(b) Operators or permit licensees of temporary retail food establishment whom the health department has found to be uncooperative by evidence of failing to allow inspections, failure to remedy violations or other specific and documented violations, or operator or permit licensees who are habitual violators of this ordinance, may be denied a permit to operate.

(c) Temporary permits may be transferred to a premises other than that for which it was issued. The permit licensee must notify the health department prior to the transfer, and the transfer is subject to the approval of the new premises by the health department prior to operating at the new premises.

(d) With the exception of those establishments defined under this section as "temporary", no permits shall be granted to any person under this ordinance without a pre-inspection by the health department of the premises for which the permit shall be granted.

(3) **TATTOO AND BODY PIERCING ESTABLISHMENT.** (a) No person may tattoo or body pierce another person, use or assume the title of tattooist or body piercer, or designate or represent themselves as a tattooist or body piercer unless the person has obtained a practitioner license from the Wisconsin Department of Health Services. Application for the license shall be made pursuant to Wisconsin Department of Health Services regulation, and the applicable fee shall be paid when submitting the application.

(b) A person may not engage in the practice of tattooing or own or operate a tattoo establishment in Sauk County without first applying for and receiving a permit from the Sauk County Health Department.

**28.016 Public display of permits.** Every establishment required to obtain a permit pursuant to this ordinance shall prominently display the permit at all times in a conspicuous, public place.

**28.017 Temporary orders.** Whenever, as the result of an investigation or inspection, the health officer has reasonable cause to believe that an immediate health hazard exists on a premises covered by this ordinance, the health officer may issue a Temporary Order in accordance with Wis. Stat. §66.0417 (2).

**28.018 Enforcement.** (1) The provisions of this ordinance shall be enforced by employees of the Sauk County Sheriff's Department, the Sauk County Health Department, the designees of these departments, or other persons authorized by the board of supervisors. Non-compliance with the ordinance or with a temporary order from the health officer or designee shall be cause for enforcement action under this section of this ordinance.

(2) This ordinance may be enforced by citation or civil forfeiture and the Sauk County Corporation Counsel is authorized to prosecute violations of this ordinance. Any person, business, corporation, property owner, or other entity violating this ordinance may be issued a citation in which case punishment shall occur for forfeiture provided in Sauk Co. Code ch. 20. Failure to pay penalties in accordance with this ordinance may result in imprisonment in the Sauk County Jail.

(3) **ACCESS.** An authorized agent of the health department shall be permitted to enter the public facility at any time in order to ensure that the provisions of this ordinance are being met. If violations are found, an order to correct shall be given to the owner or operator, in writing, noting specific changes that must be made in order to bring the facility into compliance. The order shall set forth the time period by which corrections must take place. In accordance with s. 28.019 of this ordinance, failure to correct may result in suspension of the establishments permit to operate, and may invoke the penalty provisions of this ordinance.

**28.019 Denial, suspension, or revocation of license.** The health officer may deny any license application or suspend or revoke any license issued under this ordinance for noncompliance with this ordinance and regulations, rules, and laws adopted by reference under this ordinance. The following procedure

shall be followed in the denial, suspension, or revocation of any permit issued under this subchapter.

(1) A decision by the health officer or designee, to deny, suspend, or revoke a license shall be in writing and shall state, with specificity, the reasons for the health officer's decision and shall state any applicable statutes, ordinances, rules, regulations, or orders which may have been violated. The health officer shall send a copy of the written decision to the licensee or applicant by mail or by personal service within 30 days of receiving the initial application. The notice shall inform the licensee or applicant of the right to have this decision reviewed and the procedure for such review.

(2) Any licensee or applicant aggrieved by a decision of the health officer to deny, suspend, or revoke a license may have the decision reviewed and reconsidered by a written request mailed or delivered to the health officer within 30 working days of receipt of the notice of the health officer's or designee's decision. The written request for review and reconsideration shall state the grounds upon which the person aggrieved contends that the decision should be reversed or modified.

(3) Within 15 working days of receipt of the request for review and reconsideration, the health officer shall review the initial determination. The health officer may affirm, reverse, or modify the initial determination. The health officer shall mail or deliver to the licensee or applicant a copy of the officer's decision on review, and shall state the reasons for such decision. The decision shall advise the licensee or applicant of the right to an administrative appeal, the time within which appeal shall be taken, and the office or person with whom the appeal shall be filed.

(4) A licensee or applicant who wishes to appeal a decision made by the health officer on review must file a notice of appeal within 30 days of delivery of the notice of the health officer's decision on review. The administrative appeal shall be filed or mailed to the health officer. The health officer shall immediately file the notice of appeal with the board of health.

(5) A licensee or applicant shall be provided a hearing on appeal within 15 days of receipt of the request for an administrative

appeal. The health officer shall serve the licensee or applicant with notice of hearing by mail or personal service at least 10 days before the hearing.

(6) The hearing shall be conducted before the board of health and shall be conducted in accordance with the procedures outline in Wis. Stat. §68.11(2) and (3).

(7) Within 20 days of the hearing, the board of health shall mail or deliver to the licensee or applicant its written determination stating the reasons for the determination.

(8) A decision by the health officer upon a request for review and reconsideration which is not appealed to the board of health, or a decision by the board of health on an appeal of a decision by the health officer of a request for review and reconsideration, shall be a final determination under Wis. Stat. §68.12(2).

(9) Any party to a proceeding resulting in a final determination may seek review of the final determination by certiorari within 30 days of receipt of the final determination per Wis. Stat. § 68.13.

**28.020 Violation and penalties.** (1) Any person who violates and refuses to comply with any provision of this ordinance shall be subject to a citation and respective forfeiture as established in Sauk Co. Code ch. 20 for each offense. The health officer or authorized representative may issue citations using the standard citation form used by Sauk County. Citations may be served in person or sent by certified mail. The health officer may also, or alternatively, revoke or amend any applicable permit. Each day a violation exists or continues shall be considered a new and separate offense.

(2) The Sauk County Corporation Counsel may seek enforcement of violations of this ordinance in Sauk County Circuit Court or any other court of competent jurisdiction. A court may enforce this ordinance through injunctive relief.

(3) Any person or entity violating this ordinance, or any rule promulgated in this subchapter or incorporated by reference, shall forfeit according to sub. (4) described as follows:

**(4) Forfeiture amounts for licensed public facilities.**

Type of Penalty	Minimum forfeiture per day	Maximum forfeiture per day
Retail Food Establishment	\$25	\$200
Tattoo and Body Piercing	\$500	\$2,000

(5) Forfeitures are exclusive of any fees or costs imposed pursuant to the Wisconsin Statutes.

(6) Violations of this ordinance pertaining to a tattoo establishment, or a body-piercing establishment, are considered an immediate and present danger to the public health and welfare. Unpermitted or unsanitary operation of a tattoo or body piercing business shall be deemed to cause irreparable harm. Violations of this ordinance may be enjoined without prejudice to seek forfeiture for the violations involved. Upon conviction of a second or subsequent violation, the license of an establishment and practitioner may be suspended for up to a period of 3 years.

## SUBCHAPTER IV

### PUBLIC HEALTH NUISANCE

**28.021 Applicability.** This subsection shall apply to all unincorporated areas of Sauk County.

**28.022 Enforcement of public nuisances.** (1) Whenever, in the judgment of the director, it is determined upon investigation that a public health nuisance in violation of this ordinance is being maintained or exists within Sauk County, the director may issue a written order of abatement ordering the person committing or maintaining the nuisance to terminate and to abate it and to remove the conditions or remedy the defects creating the nuisance. The order of abatement shall be served upon the person committing or maintaining the nuisance in the manner set forth for service of a summons in Wis. Stat. ch. 801, or by certified mail if that person resides outside of Sauk County. If the premises are not occupied and the address of the

owner is unknown and cannot be determined with due diligence, service on the owner may be accomplished by positing a copy of the order of abatement in a prominent place on the premises. The order of abatement shall require the owner or occupant of such premises, or both, to take reasonable steps within a reasonable period of time, as specified by the director in the order, to abate and remove the nuisance. Except in cases of emergency, special inspection warrants shall be obtained from the Sauk County Circuit Court in accordance with Wis. Stat. § 66.0119, for inspection of personal or real properties which are not public buildings or for inspection of portions of public buildings which are not open to the public where consent to entry for inspection purposes is refused.

(2) When the order for abatement has not been complied with, the noncompliance shall be reported to the Sauk County Corporation Counsel, who is hereby delegated the duty of prosecuting violations of this ordinance referred in this subchapter. The Sauk County Corporation Counsel shall take steps as that officer deems appropriate, to enforce this ordinance and the order for abatement and to abate the nuisance and to enjoin the future continuation of the nuisance. All violations of the ordinance shall be subject to a forfeiture of not less than \$50 and not more than \$200 per offense, together with applicable penalty assessments and the taxable costs of prosecution, and the court may also grant injunctive relief. Failure to comply with an order of abatement issued under this ordinance shall constitute a violation of this ordinance, and each day of continued violation shall constitute a separate offense. Failure to pay any penalties imposed by the court in accordance with this ordinance, may result in imprisonment in the Sauk County Jail.

(3) In the case of a violation of this ordinance caused by improper sewage disposal facilities, Sauk County by its officers, agents, or employees may enter upon the property and abate or remove the nuisance or may contract to have the work performed in a manner approved by the Wisconsin Department of Industry, Labor and Human Relations, and the cost thereof may be recovered from the person causing or permitting the violation of this ordinance, or the cost may be paid by the Sauk County Treasurer

and the amount, after being paid by the treasurer, shall be filed with the municipal clerk, who shall enter the amount on the tax roll as special tax on the lands upon which such nuisance was abated and this tax shall be collected as are other taxes. As to any other violation of this ordinance, Sauk County may act to abate the nuisance and the county may recover the cost thereof in a suit of law.

## SUBCHAPTER V

### FOOD PROTECTION

**28.023 Applicability.** The provision of this subchapter shall apply to the owner and operator of any retail food establishment in both the incorporated or unincorporated areas of Sauk County, unless a city or village enters into a separate agreement pursuant to Wis. Stat. § 97.41 with the State of Wisconsin Department of Agriculture, Trade and Consumer Protection to become a designated agent for the purposes designated in subch. III.

**28.024 Regulations, rules, and laws adopted by reference.** (1) The applicable laws, rules, and regulations as set forth in Wis. Stat. chs. 68, 97, 125, 251, Wis. Stat. § 66.0417, Wis. Admin. Code ch. ATCP 75, ATCP 97, and SPS 361 to 365 are incorporated in this regulation by reference and they shall be construed, read, and interpreted as fully set forth in this ordinance until amended, and then shall apply as amended. The expressed provisions of this ordinance shall control where more restrictive.

(2) Parts of some of the State Administrative Code enumerated in sub. (1) of this section may not be incorporated in this ordinance. These exceptions may be specified in the beginning of the section of this ordinance that deals with the subject matter of the code in question.

**28.025 Non-compliance.** Non-compliance with the provision of this ordinance and Wis. Admin. code ATCP 75 and ATCP 97 will be cause for enforcement under subch. III of this ordinance.

## SUBCHAPTER VI

REGULATION OF TATTOO ARTISTS,  
TATTOO ESTABLISHMENTS, BODY  
PIERCERS, AND BODY PIERCING  
ESTABLISHMENTS

**28.026 Applicability.** The provisions of this subchapter shall apply to all tattooist, body piercers, tattoo establishments and body piercing establishments within the boundaries of Sauk County.

**28.027 Regulations, rules, and laws adopted by reference.** (1) The applicable laws, rules, and regulations as set forth in Wis. Stat. chs. 68 and 251, Wis. Stat. § 66.0417, and Wis. Admin. Code ch. DHS 173 and SPS 361 to 365 are incorporated in this regulation by reference and they shall be construed, read, and interpreted as fully set forth in this ordinance until amended, and then shall apply as amended. The expressed provisions of this ordinance shall control where more restrictive.

(2) Parts of some of the State Administrative Code enumerated in sub. (1) of this section may not be incorporated in this ordinance. These exceptions may be specified in the beginning of each section of this ordinance that deals with the subject matter of the code in question.

**28.028 Health and sanitary requirements.**

(1) **ESTABLISHMENT.** (a) Tattooing and body piercing shall be performed by a practitioner in a business establishment that is completely separated from any living quarters by a solid, permanent partition. A solid door leading to the living quarters shall be permitted, provided it remains closed during business hours.

(b) The entire premises of the establishment, and all facilities used in connection with the establishment, shall be maintained in a clean, sanitary, vermin free condition and in good repair. Antiseptic procedures shall be followed to insure physical cleanliness and sanitation.

(c) The establishment shall have potable hot and cold water under pressure.

(d) The establishment shall be equipped with toilet and hand washing facilities which are

connected to water and sewage disposal systems. Hand washing lavatories shall be supplied with cleansing compound and single service towels. At least one additional hand washing facility shall be located within the immediate area of the procedure area.

(e) The establishment, including the immediate area where the procedure is to be performed, shall be adequately lighted and ventilated.

(f) Floors in the immediate area where the procedure is to be performed shall have nonporous, smooth, washable surfaces, and shall be maintained in a clean condition. Carpeting is prohibited.

(g) Approved waste containers with nonabsorbent, durable plastic liners shall be used for all tissues, towels, gauze pads, and other similar items used on the patron. Bio-hazardous waste shall be disposed of in an acceptable manner. Needles and razors shall be disposed of in a Sharps container. Other contaminated wastes should be incarcerated or autoclaved prior to disposal.

(h) No person other than the patron shall be present in the immediate vicinity of the area in which tattoos or body piercings are administered unless authorized by the practitioner to be there.

(i) Smoking or consumption of food or drink shall not be allowed in the immediate area where the procedure is being performed. The patron may consume a soft drink.

(j) No animals, except guide dogs for visually or hearing impaired persons, shall be permitted in an establishment.

(k) The health officer shall have the authority under the Sauk Co. Code, to inspect any establishment under the provision of this ordinance for the purpose of determining compliance with any of the terms of this ordinance.

(2) **EQUIPMENT.** (a) *General.* 1. All establishments shall be equipped with an autoclave approved for use in sterilizing instruments to be used on humans, and which is in good working order and which is manufactured with temperature and pressure gauges marked as visible on the outside of the unit. Sterilization tape, or similar indicator, shall be used with each batch autoclaved or dry



sterilized to monitor functioning of the sterilization unit.

2. All pigments, dyes, and instruments used in the practice of tattooing, if not sterilized by the manufacturer and maintained in a condition to prevent contamination, shall be sterilized before use by the establishment.

3. Any dye or ink in which needles were dipped shall not be used on another person. Ink cups shall be for single patron use.

4. Needles shall be used on only one customer and then properly discarded.

5. Needles may be reused during the same session on the same person by rinsing them under running tap water followed by rinsing them in 70% isopropyl alcohol or other method approved by the health officer.

6. All instruments shall be thoroughly cleaned before being sterilized. This may be done with an ultrasonic cleaner or with a probe, needle, or brush able to enter the smallest opening of the instrument. The cleaning of instruments shall be done with detergent and hot water or other methods approved by the health officer.

7. After sterilization, all needles and other instruments not individually wrapped shall be stored in a sterilized and covered glass container or in a stainless steel tray and submerged in an approved sterilizing and disinfection solution. The health officer shall supply all licensed establishments with a list of approved sterilizing and disinfection solutions.

8. Equipment or instruments requiring sterilization may be wrapped with an approved paper or plastic or placed in glass or plastic tubes. All packages of containers shall be marked with temperature recording tape or labels, and dated with the date of sterilization.

9. Engineering and work practice controls shall be utilized to eliminate or minimize exposure to blood and body fluids. Extraordinary care must be taken to avoid accidental wounds from sharp instruments contaminated with blood or body fluids and to avoid contact with open skin lesions. Used sharps shall be disposed of in a sharps container designed for this purposes. Needles shall not be broken, bent, or recapped.

(b) *Stencils*. 1. No stencil may be used unless it is sterile.

2. Plastic stencils shall be thoroughly cleaned after each used and sanitized by immersion for 10 minutes in a chlorine disinfectant solution prepared by mixing one tablespoon of household bleach containing 5% chlorine with one pint of water. A fresh solution of chlorine must be prepared for each stencil. After sanitizing, the stencils shall be rinsed in running tap water and air dried or blotted dry with a clean single service towel. Prior to use, each pre-cleaned stencil shall be rinsed in a 70% isopropyl alcohol solution.

3. Paper stencils shall only be used once. New paper stencils shall be used for every individual.

(c) *Ink and Pigments*. 1. All inks and pigments shall be obtained from sources recognized as safe. Information indicating the sources of all inks and pigments shall be available to the health department upon request.

2. Only sterile inks or pigments shall be used, and they shall be dispensed from sterile bottles and containers.

3. Immediately before applying a tattoo, the dye to be used for the tattoo shall be squeezed from the sterile dye bottles into sterile disposable cups. Upon the completion of the tattoo, the cups and unused dye shall be discarded. Any dye in which the needles were dipped shall not be used on another person.

(3) SKIN PREPARATION. (a) The following aseptic techniques shall be utilized in the practice of tattooing and body piercing:

1. Practitioners shall wash their hands thoroughly with hot water and soap before gloving prior to each patron. Hands shall be dried with individual paper towel. Practitioners shall wear single-use sterile gloves during the procedure and shall discard the gloves at the end of the procedure.

2. If the patron's skin is to be shaved, the skin shall be washed with a cleansing, medicated soap before shaving. A safety razor shall be used. A new blade shall be used for each customer. The blade shall be discarded in a sharps container after each use. If reusable blade holders are used, they may be used on only one customer and then must be discarded. Disposal of all regulated waste shall be in accordance with applicable federal, state, and local regulation.

3. The skin area to be tattooed or pierced shall be prepared by thoroughly washing the area with 70% isopropyl alcohol or other method approved by the health officer. The solutions shall be applied with sterile cotton or sterile gauze or sprayed on.

4. Single-use gauze pads, cloths, and towels shall be used in the skin cleaning and preparation process. Such materials shall be discarded after use.

5. Petroleum jelly used for applying stencils shall be dispensed from a single-use disposable container, or dispensed with a sterile tongue blade or sterile applicator stick which shall be discarded after each use.

6. After completing work on any patron, the tattooed area shall be washed with 70% isopropyl alcohol. A dry, sterile gauze dressing shall be used to cover the tattooed area. Pierced areas shall be treated to ensure the prevention of infection.

(b) Tattooed or pierced patrons shall be provided with printed instructions regarding care during the healing process.

(4) GENERAL SUPPLIES. (a) All establishments shall have clean laundered towels, washcloths, and disposable paper towels in sufficient quantity.

(b) A clean towel and washcloth shall be used for each customer.

(c) Clean towels and washcloths shall be stored in a closed, dust-proof container.

(d) Soiled towels and washcloths shall be stored in an approved covered container.

(e) All practitioners shall wear clean, washable outer clothing.

(f) The procedure table or chair and supply tables shall be constructed of materials capable of being easily and thoroughly cleaned.

(g) Any materials or supplies having made contact with the blood or body fluid of any person, or with an instrument which has had such contact, shall be deemed contaminated and must be disposed of unless it may be sterilized and reused under the specific provision of this ordinance.

(5) PRACTITIONER REQUIREMENTS. (a) Practitioners with open sores, rashes, lesions, boils, or skin infections shall not be permitted to engage in the practice of tattooing or body piercing.

(b) No tattooist or body piercer may work while under the influence of alcohol or any mind-altering drug. Tobacco products may not be used while performing an actual procedure.

(c) Practitioners shall wash their hands thoroughly with soap and water before any skin preparation or procedure; the hands shall be dried with individual single-service towels. Single-service disposable rubber gloves and a disposable single-service face mask shall be worn throughout the entire procedure.

(d) *Physical Examinations of Practitioners.*

1. The health officer shall have the power to require any practitioner to submit to a physician for a physical examination whenever the practitioner is suspected of having any infections or contagious disease. The expenses of the physical examination shall be paid by the practitioner.

2. Any practitioner notified to appear for a physical examination as may be required by the preceding subsection, shall immediately cease working as a tattooist or body piercer and shall not be allowed to work in that capacity until the practitioner has first received a certificate in writing from a practicing physician that states the practitioner is not inflicted with any infectious or contagious condition or disease that may be transmitted by the practice of tattooing or body piercing.

(6) PATRONS. (a) It shall be unlawful for any person to tattoo an individual under the age of 18 years.

(b) No person under 16 years of age may be body pierced.

(c) No person 16 or 17 years of age may be body pierced unless an informed consent form has been signed by their parent or legal guardian in the presence of the operator.

(d) Inquiry shall be made, and no tattooing shall be performed, on an individual who is suspected of having jaundice or hepatitis or who has recovered from jaundice or hepatitis within the preceding 6 months.

(e) Tattooing or body piercing shall not be performed on an individual in an area with an evident skin infection or other skin disease or condition, including rashes, pimples, boils or infections.

(f) Tattooing or body piercing shall not be performed on any patron who appears to be

under the influence of alcohol or any mind-altering drug.

**28.029 Records maintained.** Records shall be kept of all tattoos and piercings administered, including the name of customer, date, time, identification of tattoo if applicable, and practitioner's name. Records shall be kept on the premises of the establishment where administered. These records shall be available for inspection for a period of 5 years after the date of the procedure.

**28.030 Non-compliance.** Non-compliance with the provisions of this ordinance and Wis. Admin. code DHS 173 or NR 526 will be cause for enforcement under subch. III of this ordinance.

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Previously Chapter 28 – As adopted by the Sauk County Board of Supervisors on February 20, 1996. Repealed and recreated by the Sauk County Board of Supervisors on January 19, 1999 – Ordinance No. 13-99. Amended by the Sauk County Board of Supervisors on June 16, 2009 – Ordinance No. 74-09. Amended by the Sauk County Board of Supervisors on March 20, 2012 – Ordinance No 5-2012. Previously Chapter 29 – Adopted by the Sauk county Board of Supervisors on May 15, 1990. Amended by the Sauk County Board of Supervisors on February 20, 2 1996. Previously Chapter 44 – As adopted by the Sauk County Board of Supervisors on April 17, 2007 – Ordinance No. 51-07. Amended by the Sauk County Board of Supervisors on April 16, 2013 – Ordinance No. 07-13. Chapter 28, 29, & 44 repealed and recreated as Ch. 28 by the Sauk County Board of Supervisors on December 16, 2014 – Ordinance No. \_\_\_\_\_ - 14.

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ORDINANCE NO. 10-2014

APPROVING AN AMENDMENT PACKAGE FOLLOWING THE RECENT REPEAL AND  
RECREATION OF CHAPTER 7 SAUK COUNTY ZONING ORDINANCE.  
(Petition 16-2014)

**WHEREAS**, the County Board of Supervisors of the County of Sauk does ordain as follows:

**WHEREAS**, Wis. Stat. § 50.69 allows the Sauk County Board of Supervisors, by ordinance, to establish districts of such number, shape, and area, and adopt such regulations for each such district as the Sauk County Board of Supervisors considers best suited to carry out the purposes of this section, including the purposes of promoting the public health, safety, and general welfare; and,

**WHEREAS**, the ordinance now in effect was originally passed on February 18, 2014, however because of the scale and complexity of drafting a new zoning ordinance, certain omissions, oversights, and incorrect references have been discovered; and

**WHEREAS**, the proposed amendment has the effect of correcting certain omissions, oversights, and incorrect references by changing allowable uses on certain property, correcting ambiguous language, establishing clear Americans with Disabilities Act requirements, zoning government owned property, and other sundry amendments; and

**WHEREAS**, your Committee has considered these amendments to Sauk Co. Code, Chapter 7 and believes that adoption of these amendments is in the best interest of the people of Sauk County.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that Sauk Co. Code, Chapter 7, is hereby amended to read as attached hereto as Appendix A, and shall be effective upon passage.


For consideration by the Sauk County Board of Supervisors on December 16, 2014.

Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOHN DIETZ

  
JOSEPH FISH

  
NATHAN JOHNSON

  
ERIC PETERSON

  
DENNIS POLIVKA

Fiscal Note: No Impact  
MIS Note: No Impact



## CHAPTER 7

### SAUK COUNTY ZONING ORDINANCE

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diverted primarily from off-site is processed by composting or processed for commercial purposes, or both. Activities of a composting facility may include management, collection, transportation, staging, composting, curing, storage, and marketing of compost.

(31) "Comprehensive plan" means a guide to physical, social, and economic development of a local unit of government as defined in Wis. Stat. § 66.1001(1)(a).

(32) "Conditional use" means a use approved by the agency pursuant to the provisions of this chapter.

(33) "Contractor's storage yard" means an area outside of a building utilized for the storage and maintenance of contractor's supplies, materials, and operational equipment.

(34) "Department" means Sauk County Department of Conservation, Planning and Zoning.

(35) "Dependency living arrangement" means a living situation which allows for a dependent person to live in an accessory dwelling while the owner and owner's family live in the principal dwelling or a dependent person lives in a principal dwelling while a caretaker lives in the accessory dwelling.

(36) "Dependent" as it pertains to dependency living arrangements, means an individual who requires assistance in the activities of daily living such as eating, dressing, bathing, and ambulation.

(37) "Dwelling" means a single-family dwelling or a multiple family dwelling:

(a) "Single family dwelling" means a building designed for and occupied exclusively as a residence for one family.

(b) "Multiple family dwelling" means a building designed or intended to be used by 2 or more families living independently of each other.

(38) "Dwelling unit" means a single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living sleeping, eating, cooking, and sanitation.

(39) "Family" means any number of individuals related by blood, adoption, foster care, or marriage, or not to exceed 5 persons not so related, living together on the premises as a single housekeeping unit.

(40) "Farm" means all land under common ownership that is primarily devoted to agricultural use. For purposes of this definition, land is primarily devoted to agricultural use if a majority of the land is in agricultural use.

(41) "Farm operator" means the owner or other persons engaged in the management of a farm.

(42) "Floor area" means the area, measured in square feet, within the outer lines of the exterior walls of a building at the top of the foundation or basement wall; provided that the floor area of a dwelling shall not include space not usable for living quarters, such as attics, utility or unfinished basement rooms, garages, breezeways or unheated porches, or terraces. Floor area includes all area regardless of ability to stand upon; or whether the surface is covered or contains a floor.

(43) "Floor space" means the floor area inside an establishment that is accessible to patrons.

(44) "Full-time equivalent" means a unit equal to 40 hours in any given 7-day week.

(44m) "Hazardous substance" means any material defined and regulated as a hazardous substance by the U.S. environmental protection agency, the U.S. occupational safety and health administration, the U.S. department of transportation, and the U.S. nuclear regulatory commission.

(45) "Home-based business" means any nonagricultural occupation or use which is conducted within a dwelling or an accessory structure. A home-based business must meet the definition of an accessory use.

(46) "Hotel" means a place where sleeping accommodations are offered for pay to transients, in 5 or more rooms, and all places used in connection therewith, and is not a bed and breakfast establishment or lodging house.

(47) "Human habitation" means the act of occupying a structure as a dwelling, living, or sleeping place; whether infrequently, intermittently, or as a principal residence.

(48) "Junk" means garbage, waste, refuse, trash, any used motor vehicle upon which no current license plate is displayed, any inoperable motor vehicle, any used tire or used motor vehicle part, any inoperable machinery, and any scrap material, such as metal, paper, rags, cans

chapter including the issuance of a land use permit by the zoning administrator when applicable, and any secondary standards in this subchapter as referenced in the use table key.

(1) **PERMITTED (P).** The use is permitted in the respective zoning district following the issuance of a land use permit by the zoning administrator, except as otherwise provided for in this chapter, and is subject to all applicable requirements in this chapter.

(2) **CONDITIONAL USE (C).** The use may be permitted in the respective zoning district only after approval by the agency in accordance with the standards of this chapter, and following the issuance of a land use permit by the zoning administrator.

(3) **BLANK CELL.** The use is not permitted in the respective zoning district.

(4) **SPECIAL EXCEPTION (S).** The use may be permitted in the respective zoning district only after approval by the board of adjustment in accordance with the standards of this chapter, and following the issuance of a land use permit by the zoning administrator.

(5) **PRIMARY STANDARDS.** All uses must meet applicable primary standards. Primary standards include those provisions in subchs. I to III and subchs. VI to XI.

(6) **SECONDARY STANDARDS.** All uses must meet applicable secondary standards. Secondary standards are those provisions in subch. V.

<p>P=Permitted. Blank Cell= Not Permitted. C= Conditional Use. S = Special Exception. P/C=Permitted or Conditional.  P/S=Permitted or Special Exception. SFR = Single Family Residential. MFR = Multiple Family Residential. RUC = Rural  Community. COM = Commercial. RCOM = Recreation Commercial. IND = Industrial. EA = Exclusive Agriculture.  RC = Resource Conservancy. AG = Agriculture.</p>										
All uses must meet applicable primary and secondary standards.										
Principal Use	(a) SFR	(b) MFR	(c) RUC	(d) COM	(e) RCOM	(f) IND	(g) EA	(h) RC	(i) AG	Secondary standards
<b>7.027 Agricultural uses.</b>										
(1) Agriculture incubator.			P	P	P		P	P	P	
(2) Agriculture-related business.			C	P		P	C	C	P C	
(3) Agricultural tourism.			C	C	C		C	C	C	s. 7.044
(4) Aquaculture facility.				P			P	P	P	s. 7.045
(5) Food processing facility.						P	P	P	P	s. 7.084
(6) Agriculture.							P	P	P	s. 7.046
(7) Landscaping center.			C	P	P			C	C	
(8) Poultry and egg production, beekeeping residential.	P	P	P							s. 7.047
(9) Roadside stand and farmer's market.			P	P	P		P	P	P	s. 7.076
(10) Sawmill.				C	C	C	C	C	C	s. 7.048
(11) Livestock harvest facility.				C	C	C	C	C	C	s. 7.049

(3) Recreation facility, outdoor.			C	C	C					s. 7.053
(4) Sport shooting range.				C	C			C	C	s. 7.054

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P/S=Permitted or Special Exception. SFR = Single Family Residential. MFR = Multiple Family Residential. RUC = Rural  
Community. COM = Commercial. RCOM = Recreation Commercial. IND = Industrial. EA = Exclusive Agriculture.  
RC = Resource Conservancy. AG = Agriculture.

All uses must meet applicable primary and secondary standards.

Principal Use	(a) SFR	(b) MFR	(c) RUC	(d) COM	(e) RCOM	(f) IND	(g) EA	(h) RC	(i) AG	Secondary standards
<b>7.036 Recreational living uses.</b>										
(1) Bed and breakfast establishment.	C	C	C		C		C	C	C	s. 7.083
(2) Campground.					S C					s. 7.086
(3) Camping.					P		P	P	P	s. 7.055
(4) Hotel, motel.			C	P	P					
(5) Lodging house.	S	S	S		S		S	S	S	s. 7.083
(5) Resort.					C			C	C	s. 7.087
<b>7.037 Residential uses.</b>										
(1) Community living arrangements.	P/C	P/C	P/C		P/C			P/C	P/C	s. 7.056
(2) Dwelling used temporarily during construction.	P	P	P	P	P		P	P	P	s. 7.057
(3) Mobile home park and mobile homes.		C								s. 7.058
(4) Multiple family dwelling, 2 units.		P	P	C	C		C	C	C	
(5) Multiple family dwelling, 3 or more units.		P	C							
(6) Single family dwelling.	P	P	P	P/C	P/C		P/C	P	P	s. 7.075 s. 7.074(3) Subch. IX
(7) Temporary secondary dwelling for dependency living arrangements or		C	C	C	C		C	C	C	s. 7.059



(6) Retail establishment, indoor.			P	P	P	P				
(7) Retail establishment, outdoor.			C	C	C	C		C		
(8) Tannery.				C		C				
(9) Auto body, vehicle repair and maintenance.			C	C	C	C			C	s. 7.065

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P/S=Permitted or Special Exception. SFR = Single Family Residential. MFR = Multiple Family Residential. RUC = Rural Community. COM = Commercial. RCOM = Recreation Commercial. IND = Industrial. EA = Exclusive Agriculture. RC = Resource Conservancy. AG = Agriculture.

All uses must meet applicable primary and secondary standards.

Principle Use	(a) SFR	(b) MFR	(c) RUC	(d) COM	(e) RCOM	(f) IND	(g) EA	(h) RC	(i) AG	Secondary standards
<b>7.040 Storage and fabrication uses.</b>										
(1) Bulk storage in excess of 50,000 gal.						C				
(2) Storage yard.			C	C		P		C	C	s. 7.066
(3) Metal and wood fabrication.				C		P			C	s. 7.079
(4) Warehousing, self-storage facility, or mini-warehousing.				C	C	C				s. 7.067
(5) Wholesale, distribution facility.				C		C				s. 7.068
(6) Seasonal storage of recreational equipment and motor vehicles.							P	P	P	s. 7.082
<b>7.041 Waste uses.</b>										
(1) Composting facility, recycling center, waste transfer station.						C				s. 7.069
(2) Junkyard.						C			C	s. 7.070
(3) Landfill, Clean.				C				C	C	s. 7.071
(4) Landfill, Sanitary.						C			C	s. 7.072
(5) Rendering plant facility.						C			C	s. 7.073

## SUBCHAPTER V

shall be completed in a manner so as to maintain the shape or appearance of trees within the buffer area.

**7.044 Agricultural tourism: secondary standards.** (1) **SALES.** The sale of goods may only consist of those goods produced, raised, assembled, or provided on the premises. Sales of goods not produced on the premises are limited to 25% of floor space. Services must be directly related to the principal use of the property.

(2) **OVERNIGHT ACCOMMODATIONS.** Overnight and extended stay accommodations may be permitted as part of a conditional use provided that the accommodations are directly related to the principal use of the property.

**7.045 Aquaculture facility: secondary standards.** (1) **WASTE MANAGEMENT.** All wastewater and sludge shall follow a disposal plan approved by the department.

(2) **ESCAPE.** Aquaculture operations shall be designed and operated as closed systems that permit no escape of plant and animal organisms outside of the closed system.

**7.046 Agriculture: secondary standards.** Land uses associated with general agricultural use including crop or livestock production, grazing, and forest management shall not require the issuance of a land use permit by the zoning administrator. Structures may require a land use permit.

**7.047 Poultry and egg production, beekeeping residential: secondary standards.** These standards apply to poultry and egg production in single family residential, multiple family residential, and rural community zoning districts only and do not affect poultry and egg production as an agricultural use. (1) **NUMBER.** If less than 2 acres, the number of poultry kept shall not exceed 6 per lot on the same lot as the dwelling. If 2 acres or more, the number of poultry kept shall not exceed 12 per lot on the same lot as the dwelling.

(2) **DESCRIPTION.** A description of the poultry coop shall be provided with the land use permit application. Coops may be part of an accessory structure, but may not be a part of a dwelling.

(3) **NOISE.** Roosters and crowing cockerels shall not be kept.

(4) **TRESPASS.** Poultry shall be kept in fenced areas to prevent poultry from trespassing onto neighboring properties.

(5) **SETBACKS.** (a) Poultry related structures shall be located no less than 25 feet from any side or rear yard. The setback from the road right-of-way shall be as specified in s. 7.098.

(b) Beekeeping related structures shall be located no less than 100 feet from any side or rear yard. The setback from the road right-of-way shall be as specified in s. 7.098.

(6) Land uses associated with poultry and egg production in the SFR, MFR, and RUC and which are less than or equal to 120 square feet shall not require the issuance of a land use permit by the zoning administrator provided the standards of this chapter are met.

**7.048 Sawmill: secondary standards.** (1) **TIMEFRAME.** This standard applies to sawmills when located on the premises for more than 10 days in a 365-day period.

(2) **ON-SITE SALES.** There shall be no retail sales other than products produced on the premises.

(3) **WASTE DISPOSAL.** Deleterious materials such as accumulated slabs, decayed wood, sawdust, sawmill refuse, planing mill shavings, or waste material of any kind shall be handled according to a management plan submitted to the zoning administrator and approved by the agency. Operators must demonstrate that the material will be used or disposed of in a manner that does not endanger human health or environmental resources.

(4) **EMISSIONS.** No sawmill operation shall burn substances by open burning.

(5) **MATERIAL STORAGE.** No storage of logs, lumber, deleterious substances, or equipment of any kind shall be permitted within any building setback area, as specified by the applicable zoning district.

(6) **OPERATIONAL HOURS.** Hours of operation and days shall be limited to between 8:00 a.m. and 5:00 p.m. Hours or days of operation may be further limited specified as a condition of the conditional use by the agency.

**7.049 Livestock harvest facility: secondary standards.** (1) **ANIMAL CONTROL.** Harvest of animals shall take place in a confined area. Fencing shall be adequate to contain animals securely on the owner's property at all times.

(2) **WASTE DISPOSAL.** Deleterious materials such as sewage, processed and unprocessed animal parts, manure, entrails, blood, hides, bones, and waste material of any kind shall be handled according to a management plan submitted to the zoning administrator and approved by the agency as part of the permitting process. Operators must demonstrate that the material will be used, or disposed of, in a manner that does not endanger human health or environmental resources.

(3) **LOCATION.** Livestock harvest facilities may not be located less than 1,500 feet from any residential building and 300 feet from any lot line other than that of the owner of the premises or employees.

(4) **SCALE.** Livestock harvest facilities gross annual income may not exceed \$100,000 except those facilities located in the industrial zoning district.

**7.050 Art gallery and art studio: secondary standards.** Sales of products and goods shall be of products and goods produced on the premises. The sale of products and goods not produced on the premises are permitted provided these sales are incidental to, or part of, the art gallery or art studio use.

**7.051 Child care center: secondary standards.** (1) **OUTDOOR PLAY AREAS.** Play area boundaries shall be defined by the placement of a fence.

(2) **INCIDENTAL TO RESIDENTIAL USE.** Daycare centers, 8 or fewer people, shall be incidental to a residential use.

**7.052 Home-based business: secondary standards.** A land use permit for a home-based business may be issued by the zoning administrator where the standards of this chapter are satisfied, and where the applicant has received a conditional use in those instances where a conditional use is required by this chapter. If the home-based business does not

meet the standards for a land use permit in (1), then the home-based business must apply for a conditional use permit under (2) or (3). Any use that meets the standards of a home-based business does not need to ~~meet the primary standards under that stated use, but does need to meet the secondary~~ comply with the zoning requirement specific to that use but shall meet the primary and secondary standards of that use.

(1) **LAND USE PERMIT.** The zoning administrator may issue a land use permit for a home-based business that meets and does not exceed the, following standards:

(a) There shall be no more than one full-time equivalent employee that is not an occupant of the residential dwelling on the same lot or parcel of the home-based business.

(b) No more than 1,200 square feet of all accessory structures shall be used for the purpose of conducting a home-based business. There is no limit to the amount of square footage that may be used within the residential dwelling, provided the home-based business remains incidental to the residential use.

(c) Any structural addition to the home for the purposes of operating a home-based business shall be designed, and appear residential in character, so that the addition can readily be repurposed for residential uses at such time that the home-based business is no longer operating.

(d) Retail sales or services shall be of goods grown, produced, assembled, or for services rendered on the premises. Sales of products not produced on the premises are permitted only when these sales are incidental to, and part of, the principal function of the home-based business.

(e) There shall be no outdoor storage of equipment, materials, or stock.

(f) The home-based business shall not cause any odor, dust, smoke, vibration, or noise that can be detected beyond the property line.

(g) All mechanical equipment used in conjunction with the home-based business shall be operated within a structure.

(h) The home based business does not involve delivery services, other than those delivered by passenger motor vehicle or by parcel or letter carrier mail service using vehicles typically employed in residential deliveries.

(i) Clients or customers visiting the home-based business shall not exceed 5 persons per day, or a maximum of 25 persons per week, whichever is greater.

(j) ~~No hazardous materials such as explosives, highly flammable, or extremely hazardous materials as defined by the U.S. Environmental Protection Agency, shall be stored on premises in relation to the function of the home-based business.~~ No hazardous substances shall be used or stored as part of a home-based business except normal use for household purposes.

(2) CONDITIONAL USE STANDARDS FOR SINGLE FAMILY RESIDENTIAL (SFR), MULTIPLE FAMILY RESIDENTIAL (MFR), AND RURAL COMMUNITY (RUC) ZONING DISTRICTS. A home-based business within a SFR, MFR or RUC zoning district shall be referred to the agency for consideration of a conditional use provided the home-based business first meets standards pursuant to s. 7.052(1), and does not exceed the following additional standards, when applicable.

(a) There shall be no more than 2 full-time equivalent employees that are not occupants of the residential dwelling, on the same lot or parcel of the home-based business.

(b) Clients or customers visiting the home-based business shall not exceed 10 persons per day, or a maximum of 50 persons per week, whichever is greater.

(3) CONDITIONAL USE STANDARDS FOR EXCLUSIVE AGRICULTURE (EA), RESOURCE CONSERVANCY (RC), AGRICULTURE (AG) ZONING DISTRICTS. A home-based business within an EA, RC or AG zoning district shall be referred to the agency for consideration of a conditional use provided the home-based business first meets standards pursuant to s. 7.052(1), and does not exceed the following additional standards, when applicable.

(a) No more than 2,400 square feet of all accessory structure shall be used for the purpose of conducting a home-based business.

(b) There shall be no more than 3 full-time equivalent employees that are not occupants of the residential dwelling on the same lot or parcel of the home-based business.

(c) The home-based business may utilize delivery services, including cartage, drayage, or

other services, that are not customarily utilized for residential delivery.

(d) Clients or customers visiting the home-based business shall not exceed 10 persons per day, or a maximum of 50 per week, whichever is greater

#### **7.053 Recreation facility, outdoor: secondary standards.**

(1) LIGHTING. Proposed lighting installations shall integrate every reasonable effort to mitigate the effects of light on surrounding properties.

(2) OPERATION. Hours of operation, including hours of night lighting, shall be specified as a condition of the conditional use.

#### **7.054 Sport shooting range: secondary standards.**

(1) FENCING AND SIGNAGE. All premises used for sport shooting ranges shall be completely fenced except for one point of entrance not more than 12 feet wide. Each such range shall be posted with warning signs, facing outward away from the range, not more than 100 feet apart, fastened level to the top of such fence, and not more than 6 feet above the ground. Such warning signs shall be at least 2 square feet in area and shall contain the words, "Danger Shooting Range" in red on a white background. The letters of such words shall be not less than 4 inches high and maintained in a legible condition at all times.

(2) VEGETATIVE BUFFER. All sport shooting ranges shall meet the vegetative buffer requirements of s. 7.042.

(3) BARRIER. Ranges where solid projectile ammunition is used shall be arranged in a manner that provides for a sod-faced barrier of earth or sand, impenetrable by any solid projectile fired on such ranges. For sport shooting ranges where all targets are 100 yards or less in distance, such barrier shall be at least 20 feet in height, measured from the base of the targets, and shall not be less than 50 feet in width. For those sport-shooting ranges where targets are greater than 100 yards, such barrier shall not be less than 30 feet in height, measured from the base of the targets, and shall not be less than 100 feet in width. If an eyebrow ricochet catcher or similar device is used, the aforementioned height and width standards may be decreased by 10%. The target area shall be

(3) **CAMPING WITHOUT A LAND USE CAMPING PERMIT.** Camping on a lot with an existing residential dwelling shall not require a land use camping permit. All of the provisions in s. 7.055 (1) shall be met.

**7.056 Community living arrangements: secondary standards.** (1) All community living arrangements shall meet the following standards:

(a) No community living arrangement may be placed within 2,500 feet of any other community living arrangement.

(b) The community living arrangement must be licensed, operated, or permitted under the authority of the Wisconsin Department of Human Services or the Wisconsin Department of Children and Families.

(2) Community living arrangements with 8 or fewer persons being served by the program shall be permitted in single family residential, multiple family residential, rural community, and recreation commercial, resource conservancy, and agriculture zoning districts.

(3) Community living arrangements with 9 to 15 persons being served by the program shall be permitted in multiple family residential, rural community, and recreation commercial zoning districts. A conditional use shall be required prior to locating in the single family residential, resource conservancy, and agriculture zoning districts.

(4) Community living arrangements with 16 or more persons being served by the program shall require a conditional use prior to locating in single family residential, multiple family residential, rural community, and recreation commercial, resource conservancy, and agriculture zoning districts.

**7.057 Dwelling used temporarily during construction: secondary standards.** (1) **LAND USE PERMIT.** Occupancy of a temporary dwelling during the construction of a new dwelling on the same lot or parcel requires the issuance of a land use permit as a principal residence during the construction of a permanent residential dwelling. The land use permit shall be filed with the zoning administrator. The land use permit shall expire within 365 days. The temporary home shall be removed within 30

days of taking occupancy of the permanent residential dwelling.

(2) **PLACEMENT DURING HOME CONSTRUCTION.** A temporary dwelling may be located on the same lot during the construction of a single family or multiple family dwelling provided that the dwelling is only occupied for residential uses, and by the same family who will occupy the permanent residential dwelling.

**7.058 Mobile home park and mobile homes: secondary standards.** (1) **MOBILE HOME SPACE PARKING.** Mobile home spaces

parking shall be provided at a rate of one parking space for each mobile home. Parking Spaces shall consist of an all-weather surface. The space shall be provided with 6 tie-down anchors. Each mobile home parking space shall be not less than 10 feet wide, nor of less length than the length of the mobile home to be parked placed therein plus 5 feet.

(2) **DRIVEWAYS.** There shall be a system of driveways providing access to each mobile home, and to off-road parking areas within the mobile home park. This system of driveways shall connect to a road.

(3) **COMMON OPEN SPACE.** Each mobile home park shall set aside 5% of the total area for a contiguous, common open space. The common, open space area shall be in addition to yard open spaces. The area may be provided with children's playgrounds, picnic areas, game courts, and gardens, furnished and maintained by the mobile home park owner, or the plots shall be available to park inhabitants for personal garden plots.

(4) **CONSTRUCTION STANDARDS.** All mobile homes shall meet the construction standards of the Mobile Home Manufacturers Association and all federal, state, and local codes.

(5) Mobile homes shall only be permitted in mobile home parks except as provided under s. 7.059.

**7.059 Temporary secondary dwelling for dependency living arrangement or agricultural use: secondary standards.** (1) **CONDITIONAL USE, LAND USE PERMIT, AND NOTICE OF TEMPORARY PERMIT.** The arrangement shall require the issuance of a land

to expire, a new conditional use shall be applied for and approved by the agency provided that the junkyard is in compliance with the conditions set forth in the original conditional use.

(8) **ANNUAL INSPECTION FEE.** An annual inspection fee shall be established by the agency and shall be payable to the zoning administrator by June 1 of each year.

**7.071 Landfill, clean: secondary standards.**

(1) **RECORDS.** The landowner shall maintain written records regarding the type, amount, and dates that materials are deposited into the landfill, and shall include written documentation of the source of the material claimed to be deposited into the landfill. Such records shall be made available to the zoning administrator on request.

(2) **CONDITIONAL USE TERM LIMIT.** A conditional use shall be in effect for a period not to exceed 5 years. At the time the conditional use is set to expire it may be renewed for a period of not more than 5 years by the zoning administrator provided that the landfill is in compliance with the conditions set forth in the original conditional use.

(3) **ANNUAL INSPECTION AND FEE.** The zoning administrator shall inspect the landfill annually and review the conditional use to assure continued compliance. An annual inspection fee will be charged and review shall be good for a period of one calendar year, or portion of a year, beginning on January 1 through December 31. The fee is due on January 1, and becomes delinquent on February 1. If the annual inspection fee becomes delinquent, the conditional use shall become null and void.

**7.072 Landfill, sanitary: secondary standards.**

(1) **RECORDS.** The landowner shall maintain written records regarding type, amount and dates materials are deposited into the landfill and shall include a written documentation of the source of the material claimed to be deposited into the landfill. Such records shall be made available to the zoning administrator on request

(2) **VEGETATIVE BUFFER.** All sanitary landfills shall meet the vegetative buffer requirements of s. 7.042.

**7.073 Rendering plant facility: secondary standards.**

(1) **REDUCTION ACTIVITIES.** Reduction activities shall take place in a confined area.

(2) **WASTE DISPOSAL.** Deleterious materials such as sewage, processed and unprocessed animal parts, manure, entrails, blood, hides, bones or waste material of any kind, shall be handled according to a management plan submitted to the zoning administrator and approved by the agency as part of the permitting process. Operators must demonstrate that the material will be used, or disposed of, in a manner that does not endanger human health or environmental resources.

(3) **SETBACKS.** (a) All rendering plant facilities shall be no closer than 1,000 feet from any residential dwelling, other than the owner, agent or employee of such facility.

(b) It shall be in violation of this chapter for a person, corporation or other legal entity to operate, or cause to be operated, any rendering plant within 1,500 feet of:

1. A duly organized and recognized place of worship.
2. A public or private elementary or secondary school.
3. A public or private day care facility or kindergarten.
4. A residential dwelling other than a dwelling for the owner, proprietor, commercial tenant, employee or caretaker.
5. Boundary of a platted area for residential development.
6. A public park.

**7.074 Exclusive agriculture zoning district, secondary standards.**

These standards apply to uses in the exclusive agriculture district. (1) These standards apply to the uses stated in ss. 7.029, 7.030, and 7.038(7). The uses may be located in the exclusive agriculture zone if it is determined that all of the following apply:

(a) The use and its location in the exclusive agriculture zoning district are consistent with the purposes of the district.

(b) The use and its location in the exclusive agriculture zoning district are reasonable and appropriate, considering alternative locations, or are specifically approved under state or federal law.

(c) The use is reasonably designed to minimize conversion of land, at and around the site of the use, from agricultural use or open space use.

(d) The use does not substantially impair or limit the current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

(e) Construction damage to land remaining in agricultural use is minimized and repaired, to the extent feasible.

(2) These standards apply to the uses stated in s. 7.038 (5) and (6). The uses may be located in the exclusive agriculture zone if it is determined that all of the following apply:

(a) The operation complies with subch. I of ch. 295 and rules promulgated under that subchapter, with applicable provisions of the local ordinance under Wis. Stats. 295.13 or 295.14, and with any applicable requirements of the department of transportation concerning the restoration of nonmetallic mining sites.

(b) The operation and its location in the exclusive agriculture zoning district are consistent with the purposes of the exclusive agriculture zoning district.

(c) The operation and its location in the exclusive agriculture zoning district are reasonable and appropriate, considering alternative locations outside the exclusive agriculture zoning district, or are specifically approved under state or federal law.

(d) The operation is reasonably designed to minimize the conversion of land around the extraction site from agricultural use or open space use.

(e) The operation does not substantially impair or limit the current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

(f) The owner shall restore the land to agricultural use, consistent with any required approved reclamation plan, when extraction is completed.

(3) The construction of a dwelling in areas zoned exclusive agriculture shall require

the issuance of a conditional use permit pursuant to the standards in Wis. Stat. § 91.46(2)(c). ~~except that dwellings may be established on a PRD development area established pursuant to Subchapter IX.~~ Conditional use permits are not required for the following:

(a) A dwelling may be established pursuant to subch. IX; or

(b) Single family dwellings shall be a permitted use on a lot of record as that term is defined in s. 7.011(61).

#### **7.075 Single family dwelling and accessory structures: secondary standards.**

(1) ACCESSORY STRUCTURE NUMBER AND FLOOR AREA. Accessory structures in the Single Family Residential District shall comply with all building setback requirements and be limited to one principal accessory structure and one secondary accessory structure per lot. The dimensional standards for the principal accessory structure shall be as follows:

Lot Area (sq. feet)	1. Maximum Floor Area (sq. feet)
(a) 0-19,999 sq. ft.	600 sq. ft.
(b) 20,000-43,559 sq. ft.	900 sq. ft.
(c) 43,560 sq. ft. and greater	1,200 sq. ft.

(2) ACCESSORY STRUCTURE FLOOR AREA FOR THE SINGLE FAMILY RESIDENTIAL ZONING DISTRICT. The secondary accessory structure shall have a maximum floor area of 120 square feet.

(3) SINGLE FAMILY DWELLINGS IN COMMERCIAL AND RECREATION COMMERCIAL. Residential quarters for the owner, proprietor, commercial tenant, employee or caretaker may be located on the same lot as the business, not to exceed one single family dwelling. Residential quarters in excess of one single family dwelling may be approved by the agency as a conditional use.

#### **7.076 Roadside stand and farmer's market: secondary standards.**

(1) LOCATION. All

goods shall be of products and goods produced on the premises.

**7.080 Government facilities, buildings and uses: secondary standards.** Government uses shall be those uses conducted by a governmental entity on government owned property.

**7.081 Accessible element: secondary standards.** The addition of an accessible element to any structure may project into the road setback, front, or rear yard setback by up to 10 feet and into the side yard setback by up to 5 feet. There shall be only one accessible element per building. Prior to any accessible element projecting into a setback, the applicant must show that the element cannot be built outside of the setback.

**7.082 Seasonal storage of recreational equipment and motor vehicles: secondary standards.** Recreational equipment and motor vehicles may be stored on the premises provided the equipment is owned by private individuals other than those residing on the premises and the storage is located within an existing farm building and completely enclosed therein. The storage of a dealer's inventory or construction of any new buildings for storage shall be a commercial use. In the exclusive agricultural district, the storage must meet the definition of an accessory use.

**7.083 Bed and breakfast establishment, lodging houses: secondary standards.** (1) A septic verification and/or a sanitary permit shall be required from Sauk County for any building that results in any change in use of the structure from the original use that results in an increased volume of wastewater above that for which the system was originally designed. Where cases of doubt exist as to the need of a sanitary permit, Sauk County shall be contacted before the change in use is made and the zoning administrator shall determine the need for a sanitary permit.

(2) The property must obtain all federal, state, and local permits. Property meets all applicable State of Wisconsin regulations and all applicable licenses have been issued to said

property, prior to application for said special exception permit.

(3) The permit shall be issued to the owner(s) of the residence and would not be transferable.

(4) An annual inspection fee shall be established by the agency and be payable to Sauk County by June 1st of each year.

**7.084 Food processing facility and grocery store, confectionary, bakery, deli, and meat market: secondary standards.** Food processing facilities and grocery stores, confectionaries, bakeries, delis, and meat markets shall only be permitted in the exclusive agriculture, rural community, or agriculture zoning districts if they have an annual gross income of less than \$100,000. Food processing facilities and grocery stores, confectionaries, bakeries, delis, and meat markets must meet the definition of an accessory use to be permitted in the exclusive agricultural zoning district. If a food processing facility's annual gross income is greater than said number, it shall only be permitted in the industrial zoning district. If a grocery store, confectionary, bakery, deli, or meat market's gross annual income is greater than said number, it shall only be permitted in rural community, commercial, or recreation commercial districts.

**7.085 Animal grooming, veterinary clinic: secondary standards.** In the exclusive agricultural district, this use is only allowed to care primarily for livestock.

**7.086 Campground.** (1) A camping unit may not be ~~used for more than 8 months in any 12 month period~~ occupied for more than 240 days in a calendar year. The stay does not need to be continuous, and all separate stays shall be combined in determining the 240-day period.

(2) ~~The camping units shall be 10 feet from the camping line as shown on the survey.~~ All camping units shall comply with applicable setbacks that apply to structures.

(3) Only permanent non-habitable structures will shall be allowed in the campground. The only allowed structures allowed shall be sheds, gazebos, picnic shelters, porches, decks, or garages.



(4) The campground must obtain all federal, state and local permits. ~~and be in compliance with Chapter HSS 178 of the Wisconsin Administrative Code.~~

(5) Occupancy of a camping unit on a continuous, year-round basis or utilization of a camping unit as a permanent abode or legal place of residence is prohibited.

**7.087 Resort.** (1) A septic verification ~~and/or~~ a sanitary permit shall be required from Sauk County for any building that results in any change in use of the structure from the original use that results in an increased volume of wastewater above that for which the system was originally designed. Where cases of doubt exist as to the need of a sanitary permit, Sauk County shall be contacted before the change in use is made and the zoning administrator shall determine the need for a sanitary permit.

~~(2) Property meets all applicable State of Wisconsin regulations and all applicable licenses have been issued to said property, prior to application for said special exception permit.~~

~~(3)~~ (2) The permit shall be issued to the owner(s) of the residence and would not be transferable.

(4) (3) In areas zoned, agriculture and resource conservancy only two dwelling units shall be allowed in any resort. If more than two dwellings units are desired, the area must be rezoned.

## SUBCHAPTER VI

### PARKING AND LOADING

**7.088 Purpose.** The purpose of this subchapter is to provide vehicle parking, loading, and circulation standards sufficient to prevent congestion of public rights-of-way and provide safe, efficient public access to properties while minimizing the impact of parking areas on nearby properties.

**7.089 Applicability.** This subchapter applies to all zoning districts and uses. The requirements of this subchapter apply when any new structure is erected, any use of a structure or land is enlarged or increased in intensity, or any other

use or change of use is established that requires a land use permit.

**7.090 Permit requirements.** (1) **SITE PLAN.** A site plan drawn to a scale, showing the location of the parking spaces relative to structures, roads, setbacks, other parking spaces, vision clearance areas, and any other dominate land features located within and adjacent to the proposed parking area.

(2) **PARKING AND LOADING.** When multiple uses are located on one property, or parking areas are shared between different lots to meet the requirements of this section, adequate parking and loading areas shall be identified on a land use permit application.

(3) **ASSURANCE.** The zoning administrator may require additional information to assure compliance with this subchapter and all other applicable provisions of this chapter.

**7.091 General standards.** (1) **ACCESS.** Adequate ingress and egress to parking and loading areas by clearly limited and defined driveways shall be provided. Driveways shall be perpendicular to the public right-of-way wherever possible. Driveways shall be spaced a safe distance from road intersections, and each other, shall not be located within any vision clearance triangle, and may be limited in number and location according to federal, state, and local standards.

(2) **SURFACING.** All driveways and parking, loading, and circulation areas shall be paved with an all-weather surface. Grass surfacing may be used for special events only.

(3) **DIMENSIONS OF LANES AND PARKING AREAS.** Dimensions of parking lanes and spaces shall be in accordance with the following table. Parking for people with disabilities shall be provided as specified by federal and state regulations.

(4) **CIRCULATION.** Minimum width of internal aisles providing traffic access to parking spaces shall be 12 feet for each direction of travel. Directional marking or signage, or both, shall be provided where required to facilitate safe, efficient circulation. Uses with drive-through facilities shall provide sufficient space on-site for all vehicles being served. Vehicles queuing to be served shall not utilize any road.

the district in which such building is to be located.

(13) Structures for agricultural uses may be erected to a height exceeding 75 feet provided the front, side, and rear yards in the district in which the structure is to be located are increased at least 1.5 feet from the minimum setback requirement for each additional one foot of height greater than 75 feet in height of any agriculture structure that exceeds 75 feet in height.

(14) Nonconforming structures may be expanded within a setback to become compliant with the Americans with Disabilities Act including the addition of accessible elements.

(15) For purposes of subch. VII, if a lot was originally created by certified survey map or subdivision plat, lot lines may only be dissolved by a new certified survey map or subdivision plat.

**7.095 Multiple family zoning: lot area.** Multiple family dwellings shall meet lot area and floor area in accordance with the following:

(1) **SEWERED.** Buildings served by public sewer:

Number of Dwellings	1. Minimum Floor Area (sq. feet)	2. Minimum Lot Area (sq. feet)
(a) 2	500 sq. ft. per dwelling (1,000 sq. ft. total)	8,000 sq. ft.
(b) 3	1,500 sq. ft.	13,000 sq. ft.
(c) 4	1,900 sq. ft.	15,000 sq. ft.
(d) 5	2,300 sq. ft.	17,000 sq. ft.
(e) 6	2,700 sq. ft.	18,000 sq. ft.
(f) Each addition over 6	Plus 400 sq. ft. for each additional dwelling	18,000 sq. ft. plus 1,000 sq. ft. for each additional dwelling

(2) **UNSEWERED.** Buildings served by a private on-site wastewater treatment system:

Number of Dwellings	1. Minimum Floor Area (sq. ft.)	2. Minimum Lot Area (sq. ft.)
(a) 2	500 sq. ft. per dwelling (1,000 sq. ft. total)	20,000 sq. ft. or
(b) 3	1,500 sq. ft.	25,000 sq. ft.

(c) 4	1,900 sq. ft.	30,000 sq. ft.
(d) 5	2,300 sq. ft.	35,000 sq. ft.
(e) 6	2,700 sq. ft.	40,000 sq. ft.
(f) Each addition over 6	Plus 400 sq. ft. for each additional dwelling	40,000 sq. ft. plus 5,000 for each additional dwelling

**7.096 Industrial zoning: setbacks and height.** The minimum setback for any principal building and accessory structure shall be 10 feet from any side yard and 10 feet from any rear yard. Side and rear yards shall be increased in depth by 1.5 feet from the minimum setback requirement for each additional one foot of height greater than 35 feet in height of any structure that exceeds 35 feet in height.

**7.097 Livestock related and manure storage structure setbacks.** Livestock facilities, livestock structures, manure storage structures, and any additions to such structures, shall maintain the following setbacks pursuant to Wis. Admin. Code § ATCP 51.12. (1) **LIVESTOCK STRUCTURE SETBACKS.**

(a) Livestock structures with fewer than 1,000 animal units shall be 100 feet from any property line or road right-of-way.

(b) Livestock structures 1,000 animal units or more shall be 150 feet from any public road right-of-way or 200 feet from any property line.

(c) Livestock structures located within the setback area may be expanded provided the area to be expanded meets required setbacks.

(2) **MANURE STORAGE SETBACKS.** (a) Manure storage structures shall be 350 feet from any property line or road right-of-way.

(b) Manure storage structures located within the setback area may be expanded provided the area to be expanded meets required setbacks.

**7.098 Road setbacks.** Roads are divided into the following categories for the purpose of determining the distance buildings and other structures shall be set back from roads.

(1) **STATE AND FEDERAL HIGHWAYS.** The setback line for state and federal highways shall be 50 feet from the right-of-way line. The right-of-way shall be as shown on the highway plans.

(2) **COUNTY ROADS.** The setback line for county roads shall be 42 feet from the right-of-

**7.102 Authority to continue.** Any lawfully existing nonconforming use or nonconforming structure, may be continued so long as it remains otherwise lawful, subject to the provisions of this chapter.

**7.103 Nonconforming uses.** (1) In this subsection "nonconforming use" means a use of land, a dwelling, or a building that existed lawfully before the current zoning ordinance was enacted or amended, but that does not conform to the use restrictions in the current ordinance.

(2) **ORDINARY REPAIR AND MAINTENANCE.** Maintenance and incidental repair or replacement, and installation or relocation of non-load-bearing walls, non-load-bearing partitions, fixtures, wiring or plumbing, may be performed on any structure that is devoted in whole, or in part, to a nonconforming use.

(3) **TEMPORARY STRUCTURE.** The continuance of the nonconforming use of a temporary structure is hereby prohibited.

(4) **EXPANSION, RELOCATION, DAMAGE OR DESTRUCTION.** The alteration of, or addition to, or repair in excess of 50% of its assessed value of any existing building, premises, structure, or fixture, for the purpose of carrying on any prohibited trade or new industry within the zoning district where such buildings, premises, structures, or fixtures are located, is prohibited. The continuance of a nonconforming use may continue if any expansion, relocation, maintenance, repair, or other restoration of any nonconforming use is less than 50% of the assessed value of any existing building, premises, structure, or fixture used for the purpose of carrying on the nonconforming use provided that such repair or reconstruction is commenced and completed within 365 consecutive days of the date of such damage or destruction. A land use permit is required prior to starting any construction.

(5) **CHANGE IN USE.** A nonconforming use of land or of a structure shall not be changed to any use other than a use permitted by this zoning ordinance. When such nonconforming use has been changed to a permitted use, it shall only be used thereafter for a use permitted by this chapter. For purposes of the section, a use

shall be deemed to have been changed when an existing nonconforming use has been terminated and a new use has been permitted.

(6) **ABANDONMENT OR DISCONTINUANCE.** When a nonconforming use of land, or a nonconforming use of part or all of a structure is discontinued or abandoned for a period of 365 days, such use shall not be reestablished or resumed. Any subsequent use or occupancy of such land or structure shall comply with this chapter.

(7) **DAMAGE OR DESTRUCTION.** (a) In the event that any structure that is devoted in whole, or in part, to a nonconforming use is damaged or destroyed by any means, to the extent that the damage exceeds 50% of the equalized assessed value of such structure immediately prior to such damage, such structure shall not be restored unless the structure and the use will conform to all regulations of this chapter.

(b) When such damage or destruction is 50% or less of the equalized assessed value of the structure immediately prior to the damage, the structure may be repaired and reconstructed and used for the same purposes as it was before the damage or destruction.

**7.104 Nonconforming structures.** (1) In this section, "nonconforming structure" means a dwelling, or other building, that existed lawfully before the current zoning ordinance was enacted or amended, but that does not conform to one or more of the development regulations in the current zoning ordinance.

(2) **AUTHORITY TO CONTINUE.** Any nonconforming structure which is devoted to a use which is permitted in the zoning district in which the structure is located, may continue so long as it remains otherwise lawful.

(3) **ENLARGEMENT, REPAIR, AND ALTERATIONS.** Any nonconforming structure may be ~~enlarged, maintained, repaired, or altered~~ repaired, maintained, altered, renovated, or remodeled. ~~provided that the enlargement, maintenance, repair, or alteration~~ Enlargement of any nonconforming structure shall meet the requirements of this chapter. In instances in which other applicable ordinances are more restrictive, the more restrictive ordinance shall apply.

(6) Farm identification	1 per parcel to which the sign pertains.	32 sq. ft.	15 ft.
(7) Ground	1 sign per road frontage.	75 sq. ft.	10 ft.
(8) Notification		4 sq. ft.	
(9) Wall	2 per parcel.	15% of the building wall that the sign is affixed to, not to exceed 300 sq. ft. The area of the wall shall be calculated as wall height (not to exceed 15 feet) times wall length.	The maximum projection shall not exceed 12 inches from the wall on which it is mounted.

**7.130 Off-premises sign standards.** The following off-premises signs are allowed in the commercial, recreational commercial, and industrial zoning districts with the exception of

wayfinding signs, which are allowed under any zoning district. Each type of sign shall be subject to the provisions of this chapter, including:

Off Premises Sign Type	(a) Maximum Number	(b) Maximum Copy Area (sq. ft.)	(c) Maximum Height (ft.)	(d) Spacing (ft.)
(1) Ground	1 per mile per side of road facing each direction of travel.	U.S. Highway/State Road: 75sq. ft. per sign County Road: 32 sq. ft. per sign Town, Village or City Road: Not permitted	18 ft.	Not located closer than 5,280 feet from any other off-premises or on-premises permanent signs and shall be placed no closer than 1,000 feet from any road intersection and from any exit or entrance ramps.
(2) Wall	2 per parcel regardless of the number of buildings located on the parcel.	U.S. Highway/State Road: 75 sq. ft. per sign County Road: 32 sq. ft. per sign Town, Village, or City Road: Not permitted	The maximum projection shall not exceed 1 ft. from the wall on which it is mounted.	Not located closer than 5,280 feet from any other off-premises permanent sign and shall be placed no closer than 1,000 feet from any road intersection and from any exit or entrance ramps.
(2) (3) Wayfinding	a. Limit of 1 sign installation between road intersections, facing each direction of travel. b. Collocation shall be required for any wayfinding sign located within 1 mile of any other wayfinding sign facing the same direction of travel.	8 sq. ft. per sign if located in the road right-of-way or 12 sq. ft. per sign if set back not less than 5 feet from any road right-of-way.	12 ft.	Not located closer than 5,280 feet per road, direction of travel from any other wayfinding sign conveying the same location.
(3) (4) Banner	2 per parcel	32 sq. ft. per sign	6 ft.	

**7.131 Temporary on-premises or off-premises sign standards.** The following temporary signs are allowed in all zoning

districts. Each type of sign shall be subject to the provisions of this chapter, including:

Temporary Sign Type	1. Maximum Number	2. Maximum Copy Area (sq. ft.)	3. Maximum Height (ft.)
(a) Farm Crop Identification		6 sq. ft. per sign	10 ft.
(b) Real Estate	2 per parcel on the same lot to which the sign pertains.	64 sq. ft. per sign	12 ft.
(c) Rummage Sale		6 sq. ft. per sign	6 ft.

must be made not more than 30 days from the date of the decision. The appeal shall be initiated by an application to the zoning administrator and shall be heard by the board of adjustment. The board of adjustment shall review whether the agency followed the standards and criteria in this chapter, rather than conducting a de novo review of the conditional use application.

(8) APPLICATION, RECORDING, AND ADHERENCE TO CONDITIONS. The agency shall have the authority to attach such conditions and restrictions on the establishment, location, maintenance, and operation of the conditional use as it deems necessary to ensure the conditional use adheres to the purpose and review criteria of this chapter. If applicable, prior to commencing the authorized activity on the site and obtaining any necessary land use permits, the zoning administrator may require the property owner to record notice against the property of the approved use, applicable plans, and conditions of approval with the county register of deeds.

(9) TIME LIMITS ASSOCIATED WITH CONDITIONAL USE. If the conditional use is not initiated by securing a land use permit within 365 days of the date of the approval, the conditional use shall be considered void. The applicant may apply, without a fee, and the agency may grant a one-time 365-day extension provided that a written request for extension is submitted to the zoning administrator before the original expiration date. If a use or activity associated with a previously approved conditional use ceases for 365 days or more after first being established on the property, the use will be deemed to have been terminated and the property owner or authorizing agent must reapply and obtain another conditional use before recommencing the use or activity.

(10) EFFECT OF DENIAL. No application that has been denied under this section may be resubmitted for a period of 365 days from the date of final agency action, except on grounds of new evidence or proof of changes of factors found valid by the agency.

(11) MONITORING AND POTENTIAL REVOCATION OF A CONDITIONAL USE. The agency or zoning administrator may require evidence and guarantees as either may deem necessary as

proof that approved plans are being followed, required conditions are being met, and review criteria are being satisfied for conditional use at all times. If the agency finds that the review criteria of this section or the conditions attached to the permit are not complied with, the agency, after a public hearing, may revoke or alter the conditional use.

(12) EXPANSION OF CONDITIONAL USE. The expansion of any use approved by a conditional use shall require an application and review by the agency. Expansion of use shall be determined by the zoning administrator.

#### **7.143 Special exceptions: review procedure and standards.**

(1) PURPOSE. To provide the procedures and standards for the granting of special exceptions and amendments to special exceptions previously granted. Lawful uses existing at the time of adoption of this chapter that would require a special exception under this chapter may continue as a nonconforming use.

(2) AUTHORITY. The board of adjustment, after a public hearing, shall within a reasonable time, grant or deny any application for a special exception. Prior to granting or denying a special exception, the board of adjustment shall make findings of fact based on the evidence presented and issue a determination indicating whether the standards prescribed in the ordinance are met. No special exception may be granted if the board of adjustment determines the standards have not been met, nor may a special exception be denied if the board of adjustment determines that the standards are met. The standards include the applicable primary and secondary standards, the standards found in pars. (5) and (6) below, or any other standards found in this ordinance.

(3) APPLICATION AND NOTICE OF HEARING. Application for approval of a special exception shall be made to the zoning administrator on forms furnished by the zoning administrator and shall include the following:

(a) Names and addresses of the applicant, owner of the property, architect, and professional engineer, as applicable.

(b) A narrative of the proposed special exception indicating a description of the subject property by lot, block, and recorded subdivision

vegetative cover and mitigation of erosion potential.

(b) The prevention and control of water pollution, including sedimentation, and the potential impacts on floodplain and wetlands.

(c) Whether the site has adequate utilities including, if necessary, acceptable disposal systems.

(d) Whether the site has access to roads and highways.

(e) Whether the site has suitable, ingress and egress.

(f) Whether the site is designed to minimize traffic congestion, and the potential effect on traffic flow.

(7) APPLICATION, RECORDING, AND ADHERENCE TO CONDITIONS. The board of adjustment shall have the authority to attach such conditions and restrictions on the establishment, location, maintenance, and operation of the special exception as it deems necessary to ensure the special exception adheres to the purpose and review criteria of this chapter. If applicable, prior to commencing the authorized activity on the site and obtaining any necessary land use permits, the zoning administrator may require the property owner to record notice against the property of the approved use, applicable plans, and conditions of approval with the county register of deeds.

(8) TIME LIMITS ASSOCIATED WITH SPECIAL EXCEPTIONS. If the special exception is not initiated by securing a land use permit within 365 days of the decision letter, the special exception approval shall be considered void. The applicant may apply without fee, and the board of adjustment may grant, a one-time, 365-day extension provided that a written request for extension is submitted before the original expiration date. If a use or activity associated with a previously approved special exception ceases for 365 days or more after first being established on the property, the use will be deemed to have been terminated and the property owner or authorizing agent must reapply and obtain approval of another special exception before recommencing the use or activity.

(9) EFFECT OF DENIAL. No application that has been denied under this section may be resubmitted for a period of 365 days from the

date of the decision letter, except on grounds of new evidence or proof of changes of factors found valid by the board of adjustment.

(10) MONITORING AND POTENTIAL REVOCATION OF A SPECIAL EXCEPTION. The board of adjustment or zoning administrator may require evidence and guarantees as either may deem necessary as proof that approved plans are being followed, required conditions are being met, and review criteria are being satisfied for special exceptions at all times. If the board of adjustment finds that the review criteria of this subsection or the conditions attached to the use are not complied with, the board of adjustment, after a public hearing, may revoke or alter the special exception.

(11) EXPANSION OF SPECIAL EXCEPTION USE. The expansion of any use approved by a special exception shall require an application and review by the board of adjustment. Expansion of use shall be determined by the zoning administrator.

#### **7.144 Land use permits: review procedure and standards.**

(1) PURPOSE. The purpose of this section is to specify the requirements and procedures for the issuance of land use permits. Land use permits are issued by the zoning administrator for structures and uses specified in this chapter in order to verify compliance with the provisions of this chapter. A land use permit is not a substitute for a building permit, which is instead issued by the affected town. In certain cases, other land use approvals including but not limited to rezoning, conditional use, special exception, or variance approval, are required before a land use permit may be issued.

(2) APPLICABILITY. Except as exempted under this subsection, a land use permit is required from the zoning administrator in the following instances:

(a) Before a structure is erected, affixed, moved, or structurally altered.

(b) Before the construction of any foundation.

(c) Before any substantial alteration in the heating plant, sanitary facilities, or mechanical equipment which would affect or change the use of an existing site or structure.

continue the activity authorized by the permit, and the permit is considered voidable.

(3) Any building or structure erected, moved or structurally altered or any use established in violation of the provisions of this chapter by any person, firm, association, corporation, including building contractors or their agents, shall be an unlawful structure or use.

(4) The corporation counsel may bring an action to enforce this chapter and seek any remedy, legal or equitable, subject to prosecutorial discretion. The corporation counsel may seek an order to enjoin, remove, or vacate any violation of this chapter; or any use, erection, moving or structural alteration of any building, or use in violation of this chapter and seek fines as provided herein.

(5) The provisions of this chapter shall be enforced under the direction of the Sauk County Board of Supervisors, through the agency, the zoning administrator, law enforcement officers, and the corporation counsel. Any person, firm, company, or corporation who violates, disobeys, omits, neglects, or refuses to comply with; or who resists the enforcement of any of the provisions of this chapter; shall be subject to a fine of not less than \$50 or more than \$200 per day as long as the violation exists; together with the costs of action. This chapter may be enforced by any remedy, legal or equitable. Actions may be brought by the corporation counsel or by the owner of land within the zoning district affected by the regulations of this chapter.

the Sauk County Board of Supervisors on February 19, 2002 - Ordinance No. 31-02. Amended by the Sauk County Board of Supervisors on March 19, 2002 - Ordinance No. 55-02. Amended by the Sauk County Board of Supervisors on August 20, 2002 - Ordinance No. 146-02. Amended by the Sauk County Board of Supervisors on September 23, 2003 - Ordinance No. 136-03. Amended by the Sauk County Board of Supervisors on February 19, 2004 - Ordinance No. 28-04. Amended by the Sauk County Board of Supervisors on May 16, 2006 - Ordinance No. 54-06. Amended by the Sauk County Board of Supervisors on March 17, 2009 - Ordinance No. 35-09. Amended by the Sauk County Board of Supervisors on August 18, 2009 - Ordinance No. 105-09. Amended by the Sauk County Board of Supervisors on October 20, 2009 - Ordinance No. 137-09. Amended by the Sauk County Board of Supervisors on June 15, 2010 - Ordinance No. 72-10. Amended by the Sauk County Board of Supervisors on March 15, 2011 - Ordinance No. 31-11. Amended by the Sauk County Board of Supervisors on January 17, 2012 - Ordinance No. 128-11. Amended by the Sauk County Board of Supervisors on August 21, 2012 - Ordinance No. 12-12. Repealed and recreated by the Sauk County Board of Supervisors on February 18, 2014 - Ordinance No. 2-2014. Amended by the Sauk County Board of Supervisors on \_\_\_\_\_, 2014 - Ordinance No. \_\_\_\_-14.

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Amended May 11, 1971; amended June 15, 1971; amended May 15, 1973; revised March 5, 1975; recodified March 22, 1977; amended May 15, 1979; amended July 21, 1981; amended January 19, 1982; amended March 15, 1983; amended February 21, 1984; amended June 19, 1984; amended July 18, 1984; amended August 21, 1984; amended April 15, 1986; amended June 17, 1986; amended July 8, 1986; amended November 12, 1986; amended December 16, 1986; amended July 26, 1987; amended April 19, 1988; amended August 16, 1988; amended September 10, 1991; amended August 18, 1992; amended July 20, 1993; amended June 20, 1995; amended October 17, 1995; amended April 16, 1996; amended November 11, 1997; amended December 15, 1998; amended July 20, 1999. Amended by the Sauk County Board of Supervisors on October 16, 2001 - Ordinance No. 119-01. Amended by



**Staff Report**  
**Conservation, Planning, and Zoning Committee**  
**Conservation, Planning, and Zoning Department, applicant**  
**Ordinance Amendment Petition 16-2014**

*Hearing Date: November 13, 2014*

**Applicant:**

Sauk County Conservation, Planning and Zoning Department

**Staff:**

Brian Simmert, CPZ

355-4834

[bsimmert@co.sauk.wi.us](mailto:bsimmert@co.sauk.wi.us)

**Current Zone:**

NA

**Proposed Zone:**

NA

**Applicable Zoning Regulations:**

NA

**Notification:**

(by U.S. mail, except newspaper)

October 21, 2014: Newspaper

October 21, 2014: CPZ Committee

October 21, 2014: Town Clerks

October 21, 2014: Airports

**Town Board Approval:**

Pending, Independent Town decision for the Towns of LaValle and Ironton

Effective following County Board Approval for all other towns except Delton, Fairfield, Merrimac and Washington

**Exhibits:**

- A. Chapter 7 Sauk County Zoning Ordinance Amendment Package (PH version dated 11/13/14)
- B. DRAFT Oct, 23, 2014 Chapter 7 Sauk County Zoning (just the pages with changes)
- C. Electronic zoning map on Sauk County's GIS website.

**Request**

A request by the Sauk County Conservation, Planning and Zoning Department to approve a zoning ordinance amendment package following the recent repeal and recreation of Chapter 7 Sauk County Zoning Ordinance.

**Areas Affected by the New Ordinance**

As determined by towns that have previously adopted or intend to adopt the new Ordinance.

**Background**

The County Board of Supervisors approved the repeal and recreation of the Sauk County Zoning Ordinance on February 18, 2014. The newly adopted zoning ordinance accounts for policy direction provided in each town comprehensive plans, the *Sauk County Comprehensive Plan*, the joint comprehensive plan for the Sauk Prairie area and the recently adopted *Sauk County Farmland Preservation Plan*. The ordinance has been certified by DATCP for a period of 10-years, the maximum allowed, as meeting *Chapter 91 Farmland Preservation* of state statutes.

Because of the project scale and complexity of drafting a new zoning ordinance, and despite best intentions otherwise, it is difficult to develop an ordinance that does not include some omissions, oversights, and incorrect references. Going into the rewrite process, the CPZ Department made it clear to the towns and County Board that an amendment package would be introduced in late 2014 to address any oversights.

The amendment package, as show in Exhibit A, does not make any substantive changes to the ordinance that would otherwise need to be vetted with the towns affected by the ordinance, however every affected town was given an opportunity to provide comments and suggestions. In addition to the changes noted in Exhibit A, the amendment package will reinstate zoning on public lands which were inadvertently unzoned on February 18, 2014.

As with any zoning ordinance, this zoning ordinance is a dynamic document that can and will likely be amended from time to time to address changing conditions. This amendment package, in part, also accounts for changing conditions since the date of adoption by the County Board.



### **Committee Action Options**

**Approve** Petition 16-2014, based on the facts of the request presented at the public hearing, that the amendment package is necessary to correct omissions, oversights, and incorrect references since the original date of ordinance adoption by the County Board. Not Recommended.

**Disapprove** Petition 16-2014, based on the facts of the request presented at the public hearing. Not Recommended.

**Modify and Approve** Petition 16-2014, based on the facts of the request presented at the public hearing, that the amendment package is necessary to correct omissions, oversights, and incorrect references since the original date of ordinance adoption by the County Board. Recommended.

*OFFICE OF*  
**SAUK COUNTY CONSERVATION, PLANNING AND ZONING**

*SAUK COUNTY WEST SQUARE BUILDING*

*505 BROADWAY*

*BARABOO, WI 53913*

*Telephone: (608) 355-3245*

**NOTICE**

PLEASE TAKE NOTICE, that the Conservation, Planning and Zoning Committee of the Sauk County Board of Supervisors will hold a public hearing on November 13, 2014, at 10:00 a.m., or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 16-2014 Ordinance Amendment. A petition to consider an amendment package following the recent repeal and recreation of Chapter 7 of the Sauk County Zoning Ordinance.
- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. The proposed ordinance has the effect of changing the allowable use of certain property, corrects ambiguous language, establishes clear ADA requirements, zones government owned property, and other sundry amendments. Property affected by the ordinance amendment includes all unincorporated lands within Sauk County except lands subject to respective extraterritorial zoning jurisdiction and areas identified as unzoned. A zoning map may be obtained from the Sauk County Conservation, Planning and Zoning Office at the below phone number and address.
- B. Any person desiring more information or to request copies of the proposed ordinance the Sauk County Conservation, Planning, and Zoning Office, Brian Simmert, at the Sauk County West Square Building (Telephone 608/355-3245): Copies of the proposed ordinance may also be obtained from the Sauk County Clerk.

Date: October 22, 2014

SAUK COUNTY CONSERVATION, PLANNING AND ZONING COMMITTEE

BY: BRIAN SIMMERT  
Sauk County Department of Conservation, Planning and Zoning  
Sauk County West Square Building  
505 Broadway Street  
Baraboo, WI 53913

To be published October 30, 2014 and November 6, 2014

For office use only: Pet. No. 16-2014

If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3285 or TDD 608-355-3490.

RESOLUTION NO. 126 - 14

**AUTHORIZING THE PURCHASE OF A TRUCK  
FOR CONSERVATION, PLANNING, AND ZONING DEPARTMENT**

**WHEREAS**, the 2015 Sauk County Budget authorized the expenditure of \$25,000 for the purchase of a vehicle for use by the Conservation, Planning, and Zoning Department to replace a vehicle; and,

**WHEREAS**, notice was distributed to all Sauk County car dealers and a bid notice provided on the County's website for all dealers, requesting bids for a vehicle to meet the Department's needs; and

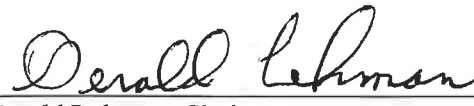
**WHEREAS**, the bid from Ewald Chevy of Oconomowoc was found to best meet the needs and requirements put forth in the bid solicitation notice and was selected by the Conservation, Planning, and Zoning Committee as the most advantageous bid for the vehicle required;

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the bid of Ewald Chevy of Oconomowoc for a 2015 Chevy Colorado Extended Cab WT for \$25,557.00 hereby be accepted with delivery to be made after January 1, 2015.

For consideration by the Sauk County Board of Supervisors on December 16, 2014.


Respectfully submitted,

**SAUK COUNTY CONSERVATION, PLANNING AND ZONING COMMITTEE**

  
Gerald Lehman, Chair

  
John Dietz

  
Nathan Johnson

  
Dennis Polivka

  
Judy Ashford, Vice Chair

  
Joe Fish

  
Eric Peterson

  
Randy Puttkamer

**Fiscal Note:** The 2015 adopted budget includes \$25,000 for the purchase of a vehicle in the Conservation, Planning, and Zoning Department Outlay Account, the \$557 over can be absorbed in the department's budget. *AMH*

**MIS Note:** No impact.

Bid quotes received were as follows:

2015 Conservation, Planning and Zoning Vehicle Acquisition		
Received From	Vehicle	Price
Ewald Chevy of Oconomowoc, WI	Chevy Colorado Extended Cab WT	\$25,557
Holz Motors of Hales Corners, WI	Chevy Colorado Extended Cab WT	\$26,161
Whiteside Chevrolet of Saint Clairsville, IL	Chevy Colorado Extended Cab WT	\$27,900
Whiteside Chevrolet of Saint Clairsville, IL	GMC Canyon Extended Cab	\$28,900

Note: All Vehicles are four wheel drive

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**RESOLUTION NO. - 2014**

**ESTABLISHING AN AD HOC COMMITTEE ON SUPERVISOR COMPENSATION**

**WHEREAS**, Wis. Stat. § 59.10(3)(f), (g), (i) and (j) provide that the county board may, at its annual meeting, with a two-thirds vote, establish the compensation for board members subsequently elected, and for the term beginning in April of 2016, the annual meeting at which to establish this compensation will be the November 2015 meeting; and,

**WHEREAS**, the Executive & Legislative Committee is charged with matters pertaining to board operation, and may sponsor a resolution at the above referenced annual meeting regarding changes to supervisor compensation; and,

**WHEREAS**, it is desirable to create an Ad Hoc Committee on supervisor compensation to make recommendations consistent with Wis. Stat. § 59.10(3)(f), (g), (i) and (j), regarding the appropriate compensation for the supervisors next elected, with said Ad Hoc Committee charged with investigating the compensation of supervisors in other counties, consideration of the rate of inflation and the costs associated with serving on the county board, and such other matters as should practically be considered in making a sound recommendation to the Executive & Legislative Committee.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that an Ad Hoc Committee on Supervisor Compensation is hereby created to consist of three county board supervisors, to be appointed by the chairperson as provided in Rule IV Q of the Rules of the Board to prepare a recommendation to the Executive & Legislative Committee regarding the appropriate compensation to be provided to board supervisors elected in 2016, with said Ad Hoc Committee to consider the factors identified above, and other appropriate factors deemed relevant; and,

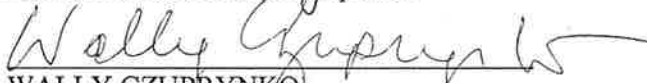
**BE IT FURTHER RESOLVED**, that the Ad Hoc Committee is authorized per diem and mileage for not more than four meetings, and shall make its recommendation to the Executive & Legislative Committee not later than the regular meeting of that committee in July of 2015 after which time the work of the Ad Hoc Committee is completed, and the committee shall be dissolved.

For consideration by the Sauk County Board of Supervisors on December 16, 2014.

Respectfully submitted,

**EXECUTIVE & LEGISLATIVE COMMITTEE**

  
MARTY KRUEGER, Chairperson

  
WALLY CZUPRYNSKI

  
DENNIS POLIVKA

  
JOAN FORDHAM, Vice-Chairperson

  
JOSEPH FISH

**Fiscal Note:** Passage of this resolution will cause the payment of per diem and mileage for three supervisors for a maximum of four meetings, the cost of which should be approximately \$700.00. Future impact based on committee recommendations cannot be determined at this time.

**MIS Note:** No MIS impact.

ORDINANCE NO. 11 - 2014

**REPEALING AND RECREATING CHAPTER 42  
EMERGENCY MANAGEMENT ORDINANCE**

The County Board of Supervisors of the County of Sauk does ordain as follows:

**WHEREAS**, Sauk Co. Code ch. 42, Emergency Management is in need of revision to reflect changes in position responsibilities, the County's compliance with the National Incident Management System, and to provide current guidance in the event of a county-declared disaster, while meeting the county guidelines for competitive purchasing, emergency bidding and hiring; and,

**WHEREAS**, other non-substantive changes were desirable to improve the clarity of the ordinance, and your undersigned Committee has considered these revisions and does recommend to the board that these changes be adopted.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that Sauk Co. Code ch. 42 is hereby repealed and recreated to read as contained in the attached Appendix and shall be effective upon passage.

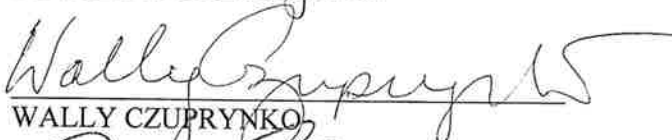
For consideration by the Sauk County Board of Supervisors on December 16, 2014.

Respectfully submitted,

**EXECUTIVE AND LEGISLATIVE COMMITTEE**

  
MARTIN F. KRUEGER, Chair

  
JOAN FORDHAM

  
WALLY CZUPRYNSKI

  
JOSEPH FISH

  
DENNIS POLIVKA

**FISCAL NOTE:** No fiscal impact. *KFB*

**MIS IMPACT:** No MIS impact.

*s:/ccounsel/Ordindoc/Drafts&Notes/ch.42/Implimenting Ordinance for ch. 42*

## CHAPTER 42

### EMERGENCY MANAGEMENT

42.01	Purpose and intent.	42.07	Issuing authorities who may declare an emergency.
42.02	Definitions.	42.08	Emergency ordinances.
42.03	Emergency management staffing.	42.09	National incident management system and incident command system .
42.04	Emergency management committee.	42.10	Emergency bidding and hiring.
42.05	Sauk County Emergency Operations Plan.		
42.06	Utilization of existing services and facilities.		

**42.01 Purpose and intent.** (1) The purpose of this ordinance is to prescribe, in accordance with Wis. Stat. § 323.14(3), the operations and authority of the department and to establish the procedure for the declaration of an emergency in Sauk County to ensure that the county will be prepared to address emergencies resulting from enemy action, natural disaster, or technological emergency.

(2) It is the intent of the county board that all sections and provisions of this ordinance have an independent existence, and, should any section or provision be declared invalid or unconstitutional by a court of competent jurisdiction, it is the intent of the county board that any section or provision so declared shall be severable from, and shall not affect the validity of, the remainder of this ordinance.

(3) This ordinance shall be effective in all unincorporated areas of Sauk County and any incorporated municipality that has not passed an emergency management ordinance in accordance with Wis. Stat. ch. 323.

(4) Nothing in this ordinance shall prohibit or discourage the cities, towns, and villages, or the department from entering into any intergovernmental agreement regarding emergency management pursuant to Wis. Stat. § 66.0301.

**42.02 Definitions.** Unless specifically defined under this section, words and phrases used in this ordinance shall have the same meaning as they have at common law and to give this ordinance it's most reasonable application. Words used in the present tense include the future, the singular number includes the plural, and the plural number includes the singular. The word "may" is permissive; "shall" is mandatory and not discretionary. The terms "emergency

management," "emergency government," and "emergency operations" shall be interchangeable and given the same meaning throughout this ordinance.

(1) "Civil defense" means all measures taken by or on behalf of the State of Wisconsin and its subdivisions to prepare for and minimize the effect of enemy action upon the civilian population.

(2) "County board" means the Sauk County Board of Supervisors.

(3) "Department" means the Sauk County Department of Emergency Management.

(4) "Emergency" means any event that inflicts damage or threatens to inflict damage to property or people.

(5) "Emergency management" means all measures undertaken by, or on behalf of, the county and includes "civil defense" as follows:

(a) To prepare for, and minimize, the effect of enemy action and natural or human-induced disasters upon persons and property;

(b) To effectuate emergency repairs to, or the emergency restoration of, vital public utilities and facilities destroyed or damaged by action or disaster.

(6) "Emergency operations plan" means the *Sauk County Emergency Operations Plan* that identifies the various county functions to be performed during an emergency.

(7) "Enemy action" means any hostile action taken by a foreign power or a foreign or domestic terrorist organization, or both, which threatens the security of Sauk County or a portion of Sauk County.

(8) "Governor" means the Governor of the State of Wisconsin.

(9) "Natural disaster" means all other extraordinary misfortunes affecting the county whether natural, technological, or human induced and that are not included in the term "enemy action."

**42.03 Emergency management staffing. (1) DIRECTOR OF EMERGENCY MANAGEMENT.**

(a) The director of emergency management shall control, supervise, organize, and direct all operations of the emergency management program and department.

(b) The director of emergency management shall have all powers and duties necessary to effectuate the *Sauk County Emergency Operations Plan* and any future powers delegated by the county board.

(2) **DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT.** The safety and risk manager, in addition to duties assigned within the safety risk management program, shall assist the emergency management director in effectuating the *Sauk County Emergency Operations Plan* and emergency management program as directed, and assume any future powers delegated by the county board.

(3) **PROGRAM SPECIALIST.** The program specialist shall assist the emergency management director and deputy director in all aspects of the emergency management program and department.

**42.04 Emergency management committee. (1)** The executive and legislative committee is designated as the emergency management committee, pursuant to Wis. Stat. § 323.14. The chairperson of the county board is the chairperson of the committee.

(2) The emergency management committee is delegated policy-making and rule-making authority for the implementation of Wis. Stat. ch. 323. The emergency management committee shall plan and execute activities in accordance with applicable legal authority. The emergency management committee shall be subject to the powers of the county board and shall comply with the personnel, purchasing, and budgeting rules established by the county board. The emergency management committee shall utilize the services of the administrative coordinator who shall exercise general supervision and control over the director and deputy director of emergency management.

**42.05 Sauk County Emergency Operations Plan.** The department shall prepare and maintain an emergency management plan entitled the "*Sauk County Emergency Operations Plan*" that is consistent with the principals stated in Wis. Stat. ch. 323 and approved by the county board.

**42.06 Utilization of existing services and facilities.** In preparing and executing the emergency management program, the services, equipment, supplies and facilities of the existing departments and agencies of the county shall be utilized to the maximum extent practicable, and the officers and personnel of all departments and agencies are directed to cooperate with the emergency management director and to provide services and facilities as needed.

**42.07 Issuing authorities who may declare an emergency. (1) WHO MAY DECLARE AN EMERGENCY.**

(a) An emergency may be declared in Sauk County by the Governor in accordance with Wis. Stat. § 323.10, the governing bodies of the cities, towns, and villages in accordance with Wis. Stat. § 323.11, or by a majority of the county board.

(b) In the event an emergency occurs within Sauk County at a time when the county board is unable to meet for the purpose of making a declaration of an emergency, in order to access state emergency resources, fix liability for emergency response costs, or authorize emergency repairs to county facilities, the following persons may declare a state of emergency:

1. In the event the county board is unavailable, the chairperson of the county board may declare a state of emergency.

2. In the event the chairperson of the county board is unavailable, the director of emergency management may declare a state of emergency.

(2) A declaration of an emergency shall be confirmed by resolution of the county board at its next regularly scheduled or special meeting.

(3) The issuing authority shall issue all necessary proclamations regarding the existence of a state of emergency and shall issue disaster warnings or alerts as shall be required in the *Sauk County Emergency Operations Plan*.

(4) If any city, town, or village in Sauk County declares an emergency and Sauk County does not, the department may, upon request, assist



the requesting city, town, or village as necessary. Any expenditures for services rendered in response to an assist request shall be paid by the requesting municipalities unless other mutual aid agreements, contracts, or other binding documents dictate differently.

(5) A state of emergency shall continue until terminated by the issuing authority, except that any declaration not issued by the Governor may be terminated at the discretion of the county board by a majority vote.

(6) In the event that the Governor, the county board, the chairperson of the county board, or the director of emergency management determines that an emergency exists growing out of natural or human-induced disasters, expenditures for services rendered in participating municipalities shall be paid by participating municipalities unless other mutual aid agreements, contracts, or other binding documents dictate differently.

**42.08 Emergency ordinances.** Whenever necessary to meet an emergency for which insufficient ordinances are in place, the chairperson of the county board and, in the chairperson's absence, the director of emergency management may proclaim, promulgate, and enforce orders, rules, and ordinances relating to the conduct of persons and the use of property which are necessary and expedient for the safety, welfare, and good order of the county and to protect public peace, health, and safety, and preserve lives and property, and to ensure cooperation in emergency management activities. The proclamation shall be posted in 3 public places, and it may be rescinded by resolution of the county board.

**42.09 National incident management system and incident command systems.** Sauk County shall comply with the National Incident Management System requirements in all phases of its emergency management program as detailed by the federal and state government. This compliance is in order to facilitate an effective and coordinated emergency management system and in order to remain eligible for funding. As part of becoming compliant with the national incident management system, Sauk County, in this section, adopts the approved incident command system for use in all emergency operations. The Sauk County Emergency Management Office will provide

county and municipal agencies with the information necessary to aid each entity with complying with the national incident management system requirements.

**42.10 Emergency bidding and hiring.** In order to meet the needs of the community in a county-declared disaster in a timely manner while still meeting the county guidelines for competitive purchasing, requests for contractors may be released in the most expeditious form of legal notice and the open period may close no less than 3 days after the request is publically released. The county will review the submissions for both price and quality to select a bidder. In order to achieve economies of scale or to simplify the bidding process, municipalities may, at the time of disaster, submit a written letter requesting that the county hire contractors on the municipality's behalf. The municipality will remain responsible for the costs of their portion of the contract unless other arrangements are detailed in writing beforehand. The county may also implement an expedited hiring process. The intent of this process is to bring into county service temporary employees that may be needed on a limited-term basis specifically to aid in the recovery from a county declared disaster. In a formally declared county disaster, this provision of the ordinance would supersede existing county policy, resolution, or ordinance in order to expedite the hiring and bidding process only during this specifically declared event. If the county board is not available for approval, the chairperson of the county board, county administrative coordinator, or the county emergency management director may approve the implementation of this process.

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As adopted by the Sauk County Board of Supervisors on February 19, 2004 - Ordinance No. 20-04. Repealed and Recreated by the Sauk County Board of Supervisors on Dec. 16, 2014 - Ordinance No. \_\_\_\_ -14.

ORDINANCE NO. 12-2014

**REPEALING SAUK CO. CODE CH. 37, RECORDS RETENTION  
AND CREATING SAUK CO. CODE CH. 37, INFORMATION PRACTICES  
AND REPEALING SAUK CO. CODE § 30.50**

The County Board of Supervisors of the County of Sauk does ordain as follows:

**WHEREAS**, Sauk Co. Code ch. 37 Records Retention is out of date and in need of revision, the existing provisions related to public records in the ordinances do not address electronic records, and other provisions of the ordinances addressing records are contained in miscellaneous provisions making them difficult to locate; and,

**WHEREAS**, the corporation counsel has done considerable research regarding the lawful handling of requests for electronic records and has drafted changes pertaining to these records as well as updating the ordinance to refer to the State of Wisconsin Public Records Board schedule for records retention, and relocated existing provisions related to public records from Sauk Co. Code § 30.50 to the new chapter; and,

**WHEREAS**, the attached appendix containing the proposed Sauk Co. Code ch. 37 entitled Information Practices is intended to be the single chapter dealing with records to provide both officials, employees and the public a single point of reference for all provisions of the ordinances pertaining to the general records of the county; and,

**WHEREAS**, other non-substantive changes have been made to improve the clarity of the ordinance, and your undersigned Committee has considered the changes and does recommend their adoption.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that ch. 37 of the Sauk Co. Code of Ordinances is hereby repealed and recreated to read as contained in the attached Appendix and shall be effective upon passage; and,

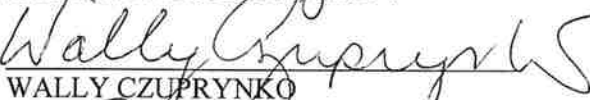
**BE IT FURTHER ORDAINED**, that in the event that the State of Wisconsin Public Records Board amends the General Schedules for County Governments, Sauk Co. Code ch. 37.12 will encompass the amended schedule as if set forth therein.

For consideration by the Sauk County Board of Supervisors on December 16, 2014


Respectfully submitted,

**EXECUTIVE AND LEGISLATIVE COMMITTEE**

  
MARTIN F. KRUEGER, Chair J

  
WALLY CZUPRYNSKI

  
JOE FISH

  
JOAN FORDHAM

  
DENNIS POLIVKA

**FISCAL NOTE:** Fees associated with responding to public records requests are calculated to represent only the actually cost of duplicating, locating, and mailing the record(s). A locating fee will only be charged if the cost to locate a record is \$50.00 or more.



## CHAPTER 37

## INFORMATION PRACTICES

37.01	Purpose.	37.08	Fees.
37.02	Historical records.	37.09	Separation of information.
37.03	Definitions.	37.10	Disposition.
37.04	Procedural information and notice to public.	37.11	Microfilming of optical disk storage of department records.
37.05	Treatment of certain data as records.	37.12	Retention schedule.
37.06	Access to public records.		
37.07	Form of request.		

**37.01 Purpose.** (1) This ordinance is intended to provide access to public records and to establish a retention schedule that authorizes the destruction of county records. This ordinance establishes procedures required to access public records and establishes minimum retention periods. This ordinance shall be construed with a presumption of public access, consistent with the conduct of governmental business. Denying access to records is contrary to the public interest unless exceptional reasons support denial. Sauk County adopts and incorporates the provisions of Wisconsin's Public Records Laws, Wis. Stats. §§ 19.21 to 19.39, inclusive of all future amendments and revisions.

(2) Records custodians may destroy a record prior to the time set forth in the schedule only if such a record has been reproduced as an original record in accordance with Wis. Stats. §§ 16.61(7) and 16.612. Storage of public records in electronic format shall comply with the requirements, standards, and guidelines set forth in Wis. Adm. Code § Adm 12.05. Any record not covered by this ordinance or any other regulation of law shall be maintained 7 years in accordance with Wis. Stat. § 19.21(5)(c). Records custodians are instructed to destroy non-records when they are no longer needed or useful. The following is intended to supplement, not to replace or supplant, the Wisconsin Public Records Law.

**37.02 Historical records.** The State Historical Society of Wisconsin has waived the required statutory 60-day notice under Wis. Stat. § 19.21(5)(d), for any record marked "Waived," waived notice, on the State of Wisconsin Public

Records Board's General Schedules for County Governments. The State Historical Society of Wisconsin must be notified prior to destruction of a record marked "Notify," non-waived. Notice is also required for any record not listed in this ordinance. "N/A" or "P" indicates not applicable and applies to any county record designated for permanent retention.

**37.03 Definitions.** For the purposes of this ordinance, certain words and terms are defined as follows:

(1) "Authority" means any of the following entities having custody of a record and constituting a part of Sauk County government, or being attached for administrative purposes to Sauk County government: an office, elected official, agency, department of a public body corporate and politic created by constitutional law, ordinance, rule, or order; or a formally constituted subunit of the foregoing.

(2) "Record" means any material on which written, drawn, printed, spoken, visual or electromagnetic information is recorded or preserved, regardless of physical form or characteristics, which has been created or is being kept by an authority. "Record" includes all items identified in Wis. Stat. § 19.32(2). "Record" does not include drafts, notes, preliminary computations and like materials prepared for the originator's personal use or prepared by the originator in the name of a person for whom the originator is working; materials which are purely the personal property of the custodian and have no relation to the custodian's office; materials to which access is limited by copyright, patent, or bequests; and

published materials in the possession of an authority other than a public library which are available for sale, or which are available for inspection at a public library.

(3) “Legal Custodian” means:

(a) An elected official who is elected to a county office that oversees a department of the county. The official may designate an employee of the office to act as the legal custodian for records pursuant to Wis. Stat. § 19.33(1).

(b) Unless otherwise specifically provided, the county clerk or the clerk’s designee shall act as legal custodian for the county board and for any committees, commission, boards, or authorities created by ordinance or resolution of the county board. In general, the county clerk will act as legal custodian with respect to notices and minutes of the county board, its committees and commissions, boards, or authorities; other records concerning the departments or activities within the jurisdiction of committees, commissions, or authorities, shall generally be maintained by the elected official, department head, or chief administrative officer of the departments or activities.

(c) For every authority not specified in pars. (a) or (b), supra, the authority’s chief administrative officer is the legal custodian for the authority; the administrative officer may designate an employee of the officer’s staff to act as the legal custodian.

(d) The legal custodian shall be vested by the authority with full legal power to render decisions and carry out the duties of the authority under this ordinance. Each authority shall provide the name of the legal custodian and a description of the nature of the legal custodian’s duties under this subchapter to all employees of the authority entrusted with records subject to the legal custodian’s supervision. Each legal custodian shall name a person to act as legal custodian in the legal custodian’s absence or the absence of the legal custodian’s designee. This subsection does not apply to members of the county board.

**37.04 Procedural information and notice to public.** (1) Each authority, in accordance with Wis. Stat. § 19.34; shall adopt, prominently display, and make available for inspection and copying at its offices for the guidance of the

public; a notice containing a description of its organization and the established times and places at which, the legal custodian from whom, and the methods whereby, the public may obtain information and access to records in its custody, make requests for records, or obtain copies of records and the costs thereof. This subsection does not apply to members of the county board.

(2) Each authority, as defined in sub. 37.03(1), supra, shall promulgate the notice required under this subsection, file a copy of its notice with the county clerk, and display a copy of the notice at its own offices. This subsection does not apply to members of the county board.

### **37.05 Treatment of certain data as records.**

The Wisconsin Public Records Law provides limited guidance as to whether the raw and perishable data of the following technologies qualify as records that must be maintained. This ordinance provides the following status of these technologies:

(1) E-MAIL. The data in an e-mail message may constitute a public record and is subject to maintenance as a public record. The data in an e-mail is subject to the same analysis under the public records statutes as an equivalent paper or hard copy record. Management information systems is responsible for ensuring that all e-mails are properly preserved for analysis.

(2) VOICE-MAIL. A voice-mail message is not a public record and voice-mail messages do not have to be maintained as public records. These messages are the functional equivalent of phone conversations. Phone conversations are not public records. Additionally, voice-mail messages share many of the attributes of “personal notes” which are not public records. Voice-mail messages cannot be indexed or maintained in any manner that would allow for their easy classification, searching, or retrieval making retention impractical.

(3) INSTANT MESSAGING AND TEXT MESSAGING. Except as set forth in this paragraph and in sub. 37.05(10), infra, the data involved in instant messaging and text messaging communications is not subject to maintenance as a public record. Instant messaging and text messaging have all of the attributes of instantaneous exchange of ideas as does a

regular telephone conversation. The data exchange has the same technological issues regarding capturing and storage of data that is present with voice-mail. An additional concern is that the raw data is often briefly stored or not stored at all by third party vendors or hosts that provide these services. This technology is closer to a true telephone conversation than are voice-mails. County employees and officials shall refrain from using instant messaging and text messaging for official communication purposes, or for matters that would result in a public record if another format such as e-mail or written communication were employed, unless the employee or official preserves a copy of the instant messaging or text messaging communication by any of the following means:

- (a) Copying the communication to their email account.
- (b) Downloading the communication to a county computer.
- (c) Making a computer file of the communication.
- (d) Printing and retaining a copy of the communication.

(4) **VOICE OVER THE INTERNET PROTOCOL.** The county does not monitor nor record the data associated with the conversations that occur over voice over the internet protocol. These conversations are the same real time voice communications as standard telephone conversations that are not public records. The only difference between these communications is the medium employed in transmitting the voice communications from one participant in the conversation to all others involved in the conversation.

(5) **AUDIO, VIDEO, DATA TRANSMISSIONS, AND COMMUNICATIONS.** The county does not routinely copy the data, nor maintain records of audio, video, data and radio transmissions and communications that may be processed through county computer. When the county copies, records, or maintains copies or recordings of such communications or transmissions, those copies may constitute public records that are subject to records requests and must be maintained according to the appropriate records retention schedule. The Sauk County 9-1-1 center is the custodian for police and fire radio communications.

(6) **AUDIO AND VIDEO RECORDINGS.** Unless otherwise provided in this ordinance, public records are subject to requests and must be maintained according to the retention schedules published in this ordinance.

(a) *Rewritable Recording Systems.* Those systems where the recordings are routinely overwritten by newer recordings, such as in continuous loop videotape or digital video written to a camera's hard drive or memory, do not constitute a record unless the recordings are further downloaded, printed, or separately preserved to memorialize some event or proceeding. Until such time as these recordings are downloaded, printed, or separately preserved, these recordings do not have to be preserved and, as the recording equipment programs or protocols may dictate, can be overwritten, erased, or otherwise destroyed. If such data is downloaded, printed, or separately preserved, it shall be treated as a record and shall be retained in accordance with the retention schedules.

(b) *Recordings Made for Preparing Minutes of Meetings.* In accordance with Wis. Stat. § 19.21(7), any tape recording of a meeting, as defined in Wis. Stat. § 19.82(2), by any government body as defined by Wis. Stat. § 19.82(1), may be destroyed, overwritten, or recorded over no sooner than 90 days after the minutes have been approved and published if the purpose of the recording was to take minutes of the meeting.

(7) **ELECTRONIC DOCUMENT FILES.** Where records, as that term is defined in Wis. Stat. § 19.32(2), exist only in an electronic format, the electronic records shall be maintained according to the appropriate retention schedule. Where both hard copy and electronic copies of a record exist, they shall each be subject to public records requests. When the custodian has designated electronic records as the official records, only an electronic copy shall be retained and made available for inspection under the public records laws. Where the custodian has not made such a designation, only the hard copy shall be subject to inspection as a public record and the electronic copies shall be treated and disposed of as draft documents that do not need to be maintained beyond creation of the final hard copy.

(8) **ELECTRONIC LOGS AND TEMPORARY DATA FILES.** Electronic logs and temporary data files provide detailed information about the design and functionality of the county's computer network. These logs are routinely overwritten on a daily basis due to the high volume of traffic that is being logged. Unrestricted access to these logs and files would constitute a breach of system security and leave the system vulnerable to exploitation and hacking. In order to ensure network security, these logs are available to the MIS coordinator's authorized staff only. These determinations apply to the following types of logs and data files:

(a) *Syslogs for Network Electronic Devices.* All logs created by network devices such as firewalls, routers, and switches, which are used for monitoring and trending computer network traffic patterns or detecting unauthorized network traffic, or both.

(b) *Network Server Security, Application, and Event Logs.* These logs are used to monitor activity on county network servers including successful and unsuccessful login attempts, file system access, and hardware performance. These logs provide detailed information about county network account ID's, file system structure, and hardware profiles.

(c) *Network Security Appliance Logs.* All logs created by network security devices such as the anti-virus appliance, anti-SPAM appliance, and content filtering appliance, which are used to monitor specific types of unauthorized or malicious traffic on the county network. These logs identify specific network traffic patterns and protocols that are allowed or disallowed on the county network.

(d) *Application Logs.* These logs are used to monitor activity on various database applications; they do not contain specific audits of database transactions. These logs may contain version information, program variables, and programming logic.

(9) **EMERGING TECHNOLOGIES AND RECORDS RETENTION.** (a) As new information technologies emerge, the management information systems coordinator (MIS coordinator) shall evaluate these technologies and their benefit to county operations. The MIS coordinator shall consider whether any of these

technologies provide the capacity to archive public records created by these technologies. Whenever it is economically and practically feasible to archive records created by emerging technologies, archiving shall be incorporated into any deployment of the technologies.

(b) Whenever the technologies do not provide for such archiving capabilities, the MIS coordinator shall consider whether the benefits of employing such technologies outweigh the risks that some public records may not be retained by deployment of the technologies. Where benefits outweigh the risks, county employees shall refrain from using new technologies for official communication purposes or for matters that would result in a public record if another format such as e-mail or written communication were employed. In the event that newly emerging technologies are used for communication purposes, the employee shall preserve a copies of these communications by any of the following means:

1. Copying communications to their email account.
2. Downloading communications to a county computer.
3. Making a computer file of the communications.
4. Printing and retaining copies of the communications.

The MIS coordinator shall also ensure that, as soon as practical and economically feasible, archiving systems are obtained for any information technology that is deployed without an archiving system.

(10) **USE OF TECHNOLOGIES TO AVOID THE DUTY TO PRESERVE PUBLIC RECORDS IS PROHIBITED.** No employee shall use or employ any form of communication or information technology with the intent or design to circumvent the records retention requirements of this ordinance. Text Messaging shall not be used in lieu of e-mail to share or create a public record unless the employee complies with the provisions of sub. 37.05(3), supra.

**37.06 Access to public records.** (1) The rights of any person who requests inspection or copies of a record are governed by the provisions of Wis. Stat. § 19.35(1).

(2) Each authority shall provide any person who lawfully requests to inspect or copy a record which appears in written form, or who requests to photograph a record that is only available in a form that does not permit copying, with facilities comparable to those used by its employees in order for the requesting person to inspect, copy, abstract, or photograph the record during established office hours. An authority is not required by this subsection to purchase or lease photocopying, duplicating, photographic, or other equipment or to provide a separate room for the inspection, copying, abstracting, or photographing of records.

(3) Each authority, upon request for any record, shall as soon as practicable and without delay, either fill the request or notify the requestor of the authority's determination to deny the request in whole or in part and the reason for denial of the request. An oral request may be denied orally unless a demand for a written statement of the reasons denying the request is made by the requestor within 5 business days of the oral denial. If an authority denies a written request in whole or in part, the requestor shall receive from the authority a written statement of the reasons for denying the written request. Every written denial of a request by an authority shall inform the requestor that if the request for the record was made in writing, then the determination is subject to review upon petition for a writ of mandamus under Wis. Stat. § 19.37(1), or upon application to the attorney general or a district attorney.

(4) **FORMAT FOR DELIVERY OF RECORDS.**

(a) Except as otherwise provided by law, any requestor may receive or inspect a record in the same format in which the county maintains the record. Whenever it is necessary to redact or excise portions of a record in order to comply with the Wisconsin Public Records Law, the redactions shall be made with the assistance of the MIS department. Whenever electronic redaction or excisions cannot be done in a secure manner that preserves such redactions and prevents the viewing of the redacted information, such redactions should be made by hand; not electronically, and the requestor shall only receive a hard copy, not an electronic copy, of the redacted record. A requestor may not be

charged for the time necessary to review a record or to redact or excise non-releasable materials.

(b) When practicable, records may be e-mailed to the requestor or provided by a media storage device. In order to ensure the integrity of county records, any e-mailed document shall be converted to a secure format prior to sending the document to anyone outside of the county government. There shall not be any reproduction charge for e-mailing records, however, such records may still be subject to payment of a location fee as established in Wis. Stat. § 19.35(3)(c).

(5) **SPECIAL RULES REGARDING REPRODUCTION OF E-MAIL RECORDS.** (a) E-mails dated January 1, 2011, or before were not stored in an archive. The restoration and location of these e-mails is difficult and labor intensive. Such requests often take more than 30 days to comply with due to labor and technical issues. Custodians who receive requests for these records should inform the requestor of these issues. Such requests must be immediately forwarded to the MIS coordinator who may prepare an estimate of the actual, necessary, and direct cost of locating such records and the MIS coordinator shall provide technical assistance to the custodian.

(b) All Sauk County e-mail transactions dated January 1, 2011, or later have been preserved in a searchable data archive, subject to retention as provided in this ordinance. When requests are made for such records, custodians shall clarify with the requestor, the various search terms and e-mail boxes that the requestor would have the county search. Once the requestor has specified search terms, the custodian shall contact the MIS coordinator for technical assistance in fulfilling the request.

(c) E-mails are often sent to multiple recipients creating a chain. A requestor will be provided with one copy of an e-mail and all responses to that e-mail. Unless a requestor specifically requests otherwise, the requestor will not be provided with multiple copies of an e-mail showing receipt by each of the designated e-mail recipients.

(6) **TIME FOR COMPLIANCE AND PROCEDURES.** (a) The fulfillment of public records requests is a high priority for the county.

Each custodian, upon request for any record, shall, as soon as practicable and without delay, either fill the request or notify the requestor of the custodian's determination to deny the request in whole or in part and the reason for the denial. If a request may take more than 10 business days to process, then the custodian must respond to the requestor within those 10 days with an estimate of when the processing will be completed and with an explanation of the reason supporting that estimate.

(b) Before any custodian may deny access to any records or portion of a record, the custodian must consult with the corporation counsel. The consultation shall occur as soon as practicable after the custodian has assembled and reviewed the requested records. In any response to a requestor, the custodian shall include a statement that the corporation counsel was consulted regarding the denial of access to the requested records. Any denial of access made by a custodian without such consultation and statement is not considered a response from Sauk County.

(c) The county shall maintain a procedure whereby individuals may inform the county that their safety may be endangered by the release of otherwise available public records and whereby individuals may request that records be maintained as confidential records. The office of the corporation counsel and MIS shall work cooperatively to maintain the necessary procedures and policies to facilitate and respond appropriately to such communications.

(7) No custodian may destroy a record at any time after the receipt of a request for inspection or copying of a record until after the request is granted or until at least 60 days after the date that the request is denied. If any legal action is pending regarding or related to the record, the record may not be destroyed without the express authorization of the corporation counsel. No record that is the object of, or that has been produced in accordance with, a discovery order or a subpoena may be destroyed without the express consent of the corporation counsel.

**37.07 Form of request.** The Wisconsin Public Records Law dictates that certain actions must be taken regarding oral requests for records

and that certain more formal actions are taken in response to written requests for records. State law does not expressly explain how to respond to the following methods of communication. Therefore, requests made by the following means shall be responded to as follows:

(1) E-MAIL. A request made by e-mail may be responded to via e-mail or in writing and shall comply with all of the formalities as though the request was made in writing.

(2) VOICE-MAIL. A request made by voice-mail shall be responded to as though it were made orally.

(3) INSTANT MESSAGING AND TEXT MESSAGING. A request made in either such manner shall be treated as an oral request.

**37.08 Fees.** (1) Each authority shall impose a fee upon the requestor of a copy of a record. The imposed fee may not exceed the actual, necessary, and direct cost of reproduction and transcription of the record unless a fee is otherwise specifically established, or authorized to be established, by the law.

(2) Each authority shall impose a fee upon the requestor of a copy of a record for the actual, necessary, and direct cost of photographing and photographic processing if the authority provides a photograph of a record, the form of which does not permit copying.

(3) Except as otherwise provided by law or as authorized to be prescribed by law, an authority shall impose a fee upon a requestor for locating a record, not exceeding the actual, necessary, and direct cost of location, if the cost is \$50 or more.

(4) Each authority shall impose a fee upon a requestor for the actual, necessary, and direct cost of mailing or shipping of any copy or photograph of a record that is mailed or shipped to a requestor.

(5) Each authority shall require prepayment by a requestor of any fee or fees imposed under this subsection if the total amount exceeds \$5. An authority may provide copies of a record without charge or at a reduced charge where the authority determines that waiver or reduction of the fee is in the public interest.



**37.09 Separation of information.** If a record contains information that may be made public and information that may not be made public, the authority having custody of the record shall provide the information that may be made public and delete the information that may not be made public from the record before release. Each authority shall consult with the corporation counsel before releasing any information requiring separation under this subsection.

**37.10 Disposition.** (1) Each custodian may dispose of records when the minimum retention period expires.

(2) Sixty days prior to the destruction of records, written notice of destruction must be given to the Wisconsin Historical Society in accordance with Wis. Stat. § 19.21(5)(d). This does not apply to any record listed in the schedule and designated “waived”.

(3) Prior to the destruction of records, the custodian must determine if there is litigation, an audit, or a public records request pending. If so, place a “hold” on records and cease all disposition activity until:

(a) After a public records request is granted, or 60 days after a request is denied pursuant to Wis. Stat. § 19.35(5); or,

(b) Until any litigation or audit is fully and finally resolved.

**37.11 Microfilming of optical disk storage of department records.** (1) Departments may keep and preserve public records through the use of microfilm or optical disk storage providing that the applicable standards established in Wis. Stats. §§ 16.61(7) and 16.612 are met.

(2) Departments should consider factors such as retention periods and estimated costs and benefits of converting records between different media in deciding which records to microfilm or store on optical disk. Paper records converted to either microfilm or optical disk storage should be destroyed. The retention periods identified in this ordinance apply to records in any media.

**37.12 Retention schedule.** Sauk County hereby adopts the State of Wisconsin Public Records Board’s General Schedules for County Governments. The retention schedule can be

found at the Wisconsin Public Record Board’s website.

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Approved by the State of Wisconsin Public Records Board, August 16, 1995. Adopted by Sauk County Board of Supervisors, September 21, 1995. Amended by the Sauk County Board of Supervisors on October 21, 2003 – Ordinance No. 139-03. Repealed and Recreated by the Sauk County Board of Supervisors on December 16, 2014 - Ordinance No. \_\_\_\_ -14 .

ORDINANCE NO. 13 - 2014

**AMENDING CHAPTER 15, ALL-TERRAIN VEHICLE (ATV)  
AND UTILITY-TERRAIN VEHICLE (UTV) CROSSINGS AND ROUTES  
ON COUNTY TRUNK HIGHWAYS**

The County Board of Supervisors of the County of Sauk does ordain as follows:

**WHEREAS**, Sauk Co. Code ch. 15 regulates approval of ATV routes, and in April 2014, the Wisconsin State Legislature enacted 2013 Act 313, which granted authority to counties and local governments to establish ATV routes on state trunk highway bridges, and your undersigned committee does believe Sauk County should have the discretion to so designate such routes; and,

**WHEREAS**, the attached amendments to Sauk Co. Code ch. 15 provide authority to the Highway and Parks Committee to designate ATV and UTV routes on state trunk highway bridges and provide for rules and regulations pertaining to ATVs and UTVs; and,

**WHEREAS**, your committee has been advised that the speed that ATVs and UTVs can operate on a route should be increased from a maximum of 25 to 35 miles per hour unless a reduced speed is otherwise required by law, and that it is unnecessary to provide for the seasonal closure of routes; and,

**WHEREAS**, other non-substantive changes have been made to the attached ordinance which do not substantially change its meaning; and,

**WHEREAS**, your undersigned Committee has considered these amendments to ch. 15 and believes that adoption of these amendments is in the best interest of the people of Sauk County.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that ch. 15 of the Sauk Co. Code is hereby amended to read as provided on the attached Appendix.


For consideration by the Sauk County Board of Supervisors on December 16, 2014.

Respectfully submitted,

**HIGHWAY & PARKS COMMITTEE:**

  
TIM MEISTER, Chair

  
HENRY METZINGER

  
JOE FISH

  
BRIAN L. PEPER

  
JERRY G. KAST

FISCAL NOTE: No fiscal impact.  
MIS IMPACT: No MIS impact.

KPB

## CHAPTER 15

**ALL-TERRAIN VEHICLE (ATV)  
AND UTILITY-TERRAIN VEHICLE (UTV) CROSSINGS AND ROUTES  
ON COUNTY TRUNK HIGHWAYS IN SAUK COUNTY**

**15.03 Designating ATV/UTV routes.** (1) The county board has delegated its authority to designate ATV/UTV routes on county trunk highways and state trunk highway bridges to the highway and parks committee. Any modification to a designated ATV/UTV route must be approved by the highway and parks committee. A copy of designated ATV/UTV routes, along with a map showing their location, shall be kept on file at the highway department, provided to the sheriff's department, and posted on the Sauk County website. The highway commissioner shall have the authority to close or terminate any ATV/UTV route on a county trunk highway system or state trunk highway bridge and shall advise the highway and parks committee at its next regular meeting of any closure or termination. The highway and parks committee may reverse the decision of the highway commissioner, but the decision of the highway and parks committee on closure or termination shall be final.

(2) ATVs and UTVs operated on designated routes on county trunk highways shall operate on the roadway and not on the shoulder, ditch, or other parts of the highway right-of-way. ATVs and UTVs operated on designated ATV/UTV routes on a state trunk highway bridge shall:

(a) Cross the bridge in the most direct manner practicable and at a place where no obstruction prevents a quick and safe crossing.

(b) Stay as far to the right of the roadway or shoulder as practicable.

(c) Stop the vehicle prior to the crossing.

(d) Yield the right-of-way to other vehicles, pedestrians, and electric personal assistive mobility devices using the roadway or shoulder.

(e) Exit the highway as quickly and safely as practicable after crossing the bridge.

**15.04 Permit process.** (1) Any municipality or organization that desires a route along, or a crossing over, a county trunk highway or on a state trunk highway bridge may request a route or crossing permit. Anyone requesting a permit shall complete an application in compliance with this policy ordinance and the Wisconsin Statutes and file the application with the highway department. The highway department and highway and parks committee will review the application using the process in this ordinance. No person shall commence or continue using a county trunk highway or state trunk highway bridge, or request or allow others to commence or continue using a county trunk highway or state trunk highway bridge, unless a permit has been issued and remains in effect pursuant to this ordinance.

**15.05 Regulations on operation and maintenance of crossings and routes.** (1) The following restrictions shall apply to operation of ATVs and UTVs on designated routes:

(a) ATVs and UTVs shall not be operated on an approved route other than between one-half hour before sunrise and one-half hour after sunset, ~~from April 15 through November 15 only.~~

(b) ATVs and UTVs shall be operated on a route at a safe speed not to exceed ~~25~~ 35 miles per hour unless a reduced speed is otherwise required by law.

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Chapter 15 was created and adopted by the Sauk County Board of Supervisors on April 16, 2013 - Ordinance No. 06-13. Amended by the Sauk County Board of Supervisors on December 16, 2014 - Ordinance No. ~~06-13~~ -14.

RESOLUTION 128 - 14

**Request To Accept Proposal For One (1) Tractor and Roadside Mower  
From Scenic Bluffs Implement, Union Center, Wisconsin**

**WHEREAS**, your Highway Department is in need of one (1) Tractor and Roadside Mower, and in a planned program of replacement, having set minimum specification for same, and

**WHEREAS**, your Committee has agreed to accept the following proposal which met our specifications subject to County Board approval:

From: Scenic Bluffs Implement  
Union Center, Wisconsin

One (1) New Holland TS6110 Tractor with Tiger Roadside Mower	\$ 73,036.00
---	--------------


Net Cost, F.O.B. Baraboo	\$ 73,036.00
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**NOW, THEREFORE BE IT RESOLVED**, that the above bid be approved, it further being understood that this expenditure will be paid from Highway Department funds.

For Consideration by the Sauk County Board of Supervisors on December 16, 2014.

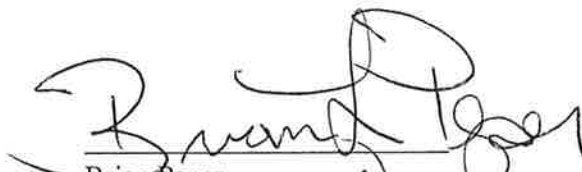
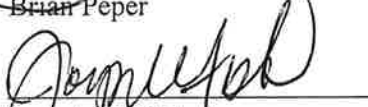
Respectfully submitted:


**Sauk County Highway and Parks Committee**

  
Martin (Tim) Meister, Chair

  
Henry Netzinger

  
Jerry G. Kast

  
Brian Peper  
  
Joseph W. Fish

Fiscal Note: This Expenditure will be paid from Highway Fund Account #70-185010. 

MIS Note: No MIS Impact.

# SUMMARY SHEET BID PROPOSAL

BID LETTING DATE: November 12, 2014 at 9:30 a.m.  
FOR ONE (1) TRACTOR/ROADSIDE MOWER

FIRM NAME	ST. JOSEPH EQUIPMENT	MID STATE EQUIPMENT	MC FARLANE IMPLEMENT	HILLSBORO EQUIPMENT	SCENIC BLUFFS EQUIPMENT	SIMPSON'S TRACTOR
MAKE & MODEL	RICHLAND CENTER CASE IH 110A TIGER MOWER	RAIRIE DU SAC JOHN DEERE 6115D TIGER MOWER	SAVAIL CITY KUBOTA M108SHDC2	HILLSBORO JOHN DEERE 6115D	UNION CENTER NEW HOLLAND T56.110	RICHLAND CENTER NEW HOLLAND T56.110
TOTAL NET COST F.O.B. BARABOO	TRACTOR 52650 <sup>00</sup>	54,860 <sup>00</sup>	<u>NO MOWER BID</u> 50425 <sup>00</sup>	DIAMOND MOWER 58,200 <sup>00</sup>	TIGER MOWER 45999 <sup>00</sup>	DIAMOND MOWER 51,433 <sup>00</sup>
	MOWER 27300 <sup>00</sup>	27,197 <sup>00</sup>		29,400 <sup>00</sup>	27037 <sup>00</sup>	27,400 <sup>00</sup>
	\$ 79,950 <sup>00</sup>	\$ 82,057 <sup>00</sup>		87,600 <sup>00</sup>	73,036 <sup>00</sup>	78,833 <sup>00</sup>
DELIVERY DATE	6/1/2015	4/20/2015			2/1/2015	2/1/2015
REMARKS			KUBOTA M100GXDTC 54,600 <sup>00</sup> KUBOTA M126GXDTC 64,500 <sup>00</sup>		DIAMOND MOWER 27,400 <sup>00</sup> OPTION	

BID TRACTOR ONLY NO MOWER BID

\* LOW BID.

RESOLUTION 129-14

**Authorizing Reimbursement For Attendance At The Wisconsin County Highway Association Winter Road School**

**WHEREAS**, on January 12, 13, 14, 2015 the Wisconsin County Highway Association will be hosting a Winter Road School; and,

**WHEREAS**, this session will allow policy makers an opportunity to learn about a variety of issues that occur in field of study as well as the technological advances used in field of study today; and,

**WHEREAS**, the Rules of the Board stipulate that attendance of a school, institute or meeting which is not a part of regular committee meetings requires approval by the County Board of Supervisors (Rule V.A. of the Rules of the Sauk County Board of Supervisors).

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, hereby approves compensating and reimbursing expenses of four Sauk County Highway Committee members for attendance at the Wisconsin County Highway Association Winter Road School at the Chula Vista in Wisconsin Dells, WI on January 12, 13, 14, 2015.

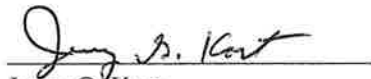
For consideration by the Sauk County Board of Supervisors on December 16, 2014.


Respectfully submitted:

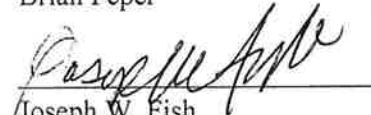
**Sauk County Highway and Parks Committee**

  
Martin (Tim) Meister, Chair

  
Henry Netzinger

  
Jerry G. Kast

  
Brian Peper

  
Joseph W. Fish

**Fiscal Note:**

Estimated Costs	Cost per Person	Number of Persons	Total Estimated Cost
Registration	\$ 165.00	4	\$ 660.00
Meals and Expenses (i.e. hotel, parking, etc.)	\$ 0.00		\$ 0.00
Per Diem and Benefits	\$ 200.00	4	\$ 800.00
Mileage	\$ 50.00	4	\$ 200.00
<b>Total Estimated Costs</b>	<b>\$415.00</b>		<b>\$ 1,660.00</b>

MIS Note: No MIS Impact.

RESOLUTION 130 - 14

**Authorizing Highway Commissioner Of Sauk County To Enter Into An Agreement With The Village Of Prairie du Sac And The Sauk Prairie School District For Cost Share Of Traffic Signal Installation CTH PF.**

**WHEREAS**, the Sauk County Highway Department Mission is the development, maintenance, and safe operations of the Sauk County Transportation System; and

**WHEREAS**, the Sauk County Highway Department maintains the travel lanes of CTH PF in Village of Prairie du Sac; and

**WHEREAS**, the Village of Prairie du Sac and the Sauk Prairie School District has completed a traffic impact analysis for the proposed elementary school to be constructed at the intersection of CTH PF/13<sup>th</sup> Street; and

**WHEREAS**, the traffic impact analysis showed a need for improvements to the CTH PF/13<sup>th</sup> Street intersections to accommodate the additional school traffic; and

**WHEREAS**, an all-way stop-control and traffic signal-control alternatives were analyzed for CTH PF/13<sup>th</sup> Street intersection; and

**WHEREAS**, the traffic signal-control alternative is the preferred intersection treatment for the following reasons: additional right of way not needed, minimal or no impact to the multiuse path, provides signal-controlled push button-actuated pedestrian crossings, does not require CTH PF traffic to stop at the intersection at all times; and

**WHEREAS**, Sauk County, Village of Prairie du Sac and the Sauk Prairie School District have agreed to share the costs for construction and engineering of a two-phase actuated-control traffic signal; and

**WHEREAS**, the Village of Prairie du Sac is responsible for ownership and maintenance of the traffic control signal; and

**WHEREAS**, the Sauk County Highway and Parks Committee unanimously approved a motion on October 15, 2014 to fund one third of the estimated cost of \$165,000.00, not to exceed \$55,000.00 for the construction and engineering of a traffic control signal.

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the Highway Commissioner is authorized to act on its behalf to sign an agreement for cost sharing of construction and engineering of a traffic control signal with the Village of Prairie du Sac and the Sauk Prairie School District.

RESOLUTION NO. 130<sub>14</sub>  
Page 2

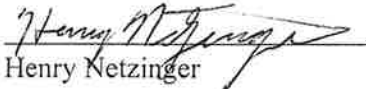
For Consideration by the Sauk County Board of Supervisors on December 16, 2014.

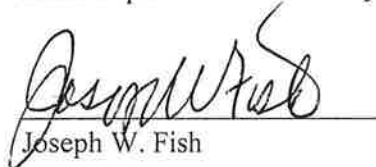
Respectfully submitted:


**Sauk County Highway and Parks Committee**


  
Martin (Tim) Meister

  
Brian Peper

  
Henry Netzing

  
Joseph W. Fish

  
Jerry G. Kast

Fiscal Note: This Expenditure will be paid from Highway Fund Acct#70030322-526100 

MIS Note: No MIS Impact.



**RESOLUTION RESTRUCTURING THE FEE SCHEDULE OF PROCESS FEES IN THE SAUK  
COUNTY SHERIFF'S OFFICE EFFECTIVE JANUARY 1, 2015**

**WHEREAS**, Section 814.705 (1) (a), Wisconsin Statutes, authorizes the Sauk County Board of Supervisors to establish fees higher than the level set by state statute for various services performed by the Sauk County Sheriff's Office; and

**WHEREAS**, Section 814.70, Wisconsin Statutes, authorizes the Sauk County Sheriff's Office to collect necessary expenses incurred with respect to civil process; and

**WHEREAS**, the Sauk County Sheriff's Office currently charges \$30 per attempt for paper service, writs and executions, \$15 for the second paper served at the same address plus 55 cents per mile calculated from the County Seat; and

**WHEREAS**, the Sauk County Board of Supervisors revised service of process fees by Resolution No. 67-03 adopted on April 15, 2003; and

**WHEREAS**, a flat fee would create less billing calculations while maintaining the same overall fees charged for paper service; and

**WHEREAS**, a flat fee would allow for requiring prepayment of service fees and therefore eliminate past due and unpaid accounts and eliminate the additional efforts to recoup the money owed on those accounts; and

**WHEREAS**, the Sauk County Sheriff's Office recommends a flat fee of \$60 for paper service and \$90 for writs and executions, which may, in effect, increase the fees for service; and

**WHEREAS**, it is appropriate at this time to establish a new fee schedule for service of process by the Sheriff's Office to more closely reflects the actual cost of providing service

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session that the Sauk County Sheriff be and hereby is authorized and directed to base process fees on a flat fee for service, \$60 for paper service, and \$90 for writs and executions, plus additional officer hours and expenses when necessary effective January 1, 2015

For consideration by the Sauk County Board of Supervisors this 16<sup>th</sup> day of December, 2014

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

\_\_\_\_\_  
WILLIAM WENZEL, CHAIR

\_\_\_\_\_  
MICHELLE DENT

\_\_\_\_\_  
GERALD LEHMAN

\_\_\_\_\_  
DAVID MOORE

**Fiscal Note:**

No anticipated changes in revenue in the 2015 budget. **KAS**

Service	Current Fee	Proposed Fee
Sheriff's Sale (post)	75.00	75.00 (No change)
Sheriff's Sale (held)	75.00	75.00 (No change)
Paper Service	30.00 per attempt	60.00 (includes mileage & 3 attempts)
Add'l Defendant/ Same address	15.00	60.00 (includes mileage & 3 attempts)
Add'l Defendant / Different address	30.00 per attempt	60.00 (includes mileage & 3 attempts)
Mileage	.55 a mile	(Now included in base charge)
Writs	30.00 attempt + mileage	\$90.00 plus \$50 per officer per hour & additional expenses if required
Executions	30.00 attempt & mileage	\$90.00 plus \$50 per officer per hour & additional expenses if required

MIS Note: No MIS impact.

RESOLUTION NO. 132-2014

**RESCINDING SO MUCH OF RESOLUTION NO. 118-2014  
INVOLVING THE TAKING OF A TAX DEED ON PARCEL  
NUMBER 018-0444-00000 IN THE TOWN OF GREENFIELD AND MORE  
PARTICULARLY DESCRIBED BELOW**

**WHEREAS**, by Resolution No. 118-2014, the Honorable Sauk County Board of Supervisors authorized the taking of a tax deed on parcel number 018-0444-00000 more particularly described below:

TOWN OF GREENFIELD, S 15-11-7 PRT SWNE & SENE = CSM #1004, LOT 25 3.609 A, more particularly described in the Register of Deeds Office at Reel 626, Image 383; Reel 191, Image 473; Reel 128, Image 496; and Volume 366, Page 144

**WHEREAS**, Sauk Co. Code § 30.03(6) and Wis. Stat. § 75.35(3) authorizes Sauk County to give preference to a former owner in the sale of property taken by tax deed; and,

**WHEREAS**, your undersigned Committee has had this matter under advisement, and has determined that it is in the best interest of Sauk County to give preference to the former owner of this property because the funds received will compensate the County in full for the amounts due and owing.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that so much of Resolution No. 118-2014 as it pertains to the above described parcel of real property located in the Town of Greenfield is hereby rescinded; and,

**BE IT FURTHER RESOLVED**, that the County Clerk shall be and hereby is authorized to sign documents effectuating and providing notice of rescission of a portion of said tax deed.

For consideration by the Sauk County Board of Supervisors on December 16, 2014.

Respectfully submitted:

**PROPERTY & INSURANCE COMMITTEE**


  
SCOTT VON ASTEN, Chairperson

  
NATHAN S. JOHNSON

  
WILLIAM HAMBRECHT

  
JEFFREY GIEBEL

VACANT

**FISCAL NOTE:** Funds received were \$4,580.97. This amount is sufficient to cover all previously owed Taxes (Years of 2010 thru 2013) in the amount of \$2,403.22; an estimated amount for the 2014 Taxes of \$900.00; Penalties and Interest in the amount of \$839.41; Tax Deed Service Charge in the amount of \$150.00; Service Charges pursuant to Sauk County Ordinance 30.03(6) (b) in the amount of \$258.34 and Recording Fee of \$30.00. 

**MIS NOTE:** No impact.

RESOLUTION NO. 133-2014

**RESCINDING SO MUCH OF RESOLUTION NO. 118-2014  
INVOLVING THE TAKING OF A TAX DEED ON PARCEL  
NUMBER 146-0790-20200 IN THE VILLAGE OF LAKE DELTON AND MORE  
PARTICULARLY DESCRIBED BELOW**

**WHEREAS**, by Resolution No. 118-2014, the Honorable Sauk County Board of Supervisors authorized the taking of a tax deed on parcel number 146-0790-20200, more particularly described below:

VILLAGE OF LAKE DELTON, HIAWATHA SUB (PRT LTS 22-25 & 64-68) = LIGHTHOUSE COVE CONDO (PH 1) UNIT 202, more particularly described in the Register of Deeds Office at Document No. 854410; Document No. 749276; Document No. 740681; and Document No. 740680

**WHEREAS**, Sauk Co. Code § 30.03(6) and Wis. Stat. § 75.35(3) authorizes Sauk County to give preference to a former owner in the sale of property taken by tax deed; and,

**WHEREAS**, your undersigned Committee has had this matter under advisement, and has determined that it is in the best interest of Sauk County to give preference to the former owner of this property because the funds received will compensate the County in full for the amounts due and owing.

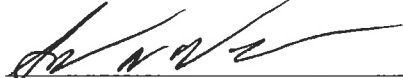
**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that so much of Resolution No. 118-2014 as it pertains to the above described parcel of real property located in the Village of Lake Delton is hereby rescinded; and,

**BE IT FURTHER RESOLVED**, that the County Clerk shall be and hereby is authorized to sign documents effectuating and providing notice of rescission of a portion of said tax deed.

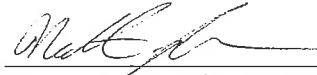
For consideration by the Sauk County Board of Supervisors on December 16, 2014.

Respectfully submitted:

**PROPERTY & INSURANCE COMMITTEE**



SCOTT VON ASTEN, Chairperson



NATHAN S. JOHNSON



WILLIAM HAMBRECHT



JEFFREY GIEBEL

VACANT

**FISCAL NOTE:** Funds received were \$8,764.80. This amount is sufficient to cover all previously owed Taxes (Years of 2010 thru 2013) in the amount of \$4,750.46; an estimated amount for the 2014 Taxes of \$1,400.00; Penalties and Interest in the amount of \$2,058.73; Tax Deed Service Charge in the amount of \$150.00; Service Charges pursuant to Sauk County Ordinance 30.03(6) (b) in the amount of \$375.61 and Recording Fee of \$30.00.

**MIS NOTE:** No impact.

RESOLUTION NO. 134-2014

**RESCINDING SO MUCH OF RESOLUTION NO. 118-2014  
INVOLVING THE TAKING OF A TAX DEED ON PARCEL  
NUMBER 146-1053-70530 IN THE VILLAGE OF LAKE DELTON AND MORE  
PARTICULARLY DESCRIBED BELOW**

**WHEREAS**, by Resolution No. 118-2014, the Honorable Sauk County Board of Supervisors authorized the taking of a tax deed on parcel number 146-1053-70530 more particularly described below:

Village of Lake Delton, 1<sup>st</sup> Addition to Spring Brook Shores, Lot 53 0.28 A (Prt NW SW 17-13-6), more particularly described in the Register of Deeds Office at Document #930171; Document #716262; and Reel 430, Image 537

**WHEREAS**, Sauk Co. Code § 30.03(6) and Wis. Stat. § 75.35(3) authorizes Sauk County to give preference to a former owner in the sale of property taken by tax deed; and,

**WHEREAS**, your undersigned Committee has had this matter under advisement, and has determined that it is in the best interest of Sauk County to give preference to the former owner of this property because the funds received will compensate the County in full for the amounts due and owing.


**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that so much of Resolution No. 118-2014 as it pertains to the above described parcel of real property located in the Village of Lake Delton is hereby rescinded; and,

**BE IT FURTHER RESOLVED**, that the County Clerk shall be and hereby is authorized to sign documents effectuating and providing notice of rescission of a portion of said tax deed.

For consideration by the Sauk County Board of Supervisors on December 16, 2014.

Respectfully submitted:

**PROPERTY & INSURANCE COMMITTEE**

  
SCOTT VON ASTEN, Chairperson

  
NATHAN S. JOHNSON

  
WILLIAM HAMBRECHT

  
JEFFREY GIEBEL

VACANT

**FISCAL NOTE:** Funds received were \$9,081.72. This amount is sufficient to cover all previously owed Taxes (Years of 2010 thru 2013) in the amount of \$4,972.13; an estimated amount for the 2014 Taxes of \$1,400.00; Penalties and Interest in the amount of \$2,151.99; Tax Deed Service Charge in the amount of \$150.00; Service Charges pursuant to Sauk County Ordinance 30.03(6) (b) in the amount of \$377.60 and Recording Fee of \$30.00.

**MIS NOTE:** No impact.

RESOLUTION NO. 135 - 2014

**ACCEPTING BIDS ON TAX-DELINQUENT REAL ESTATE  
ACQUIRED BY SAUK COUNTY**

**WHEREAS**, your Property and Insurance Committee has appraised certain property, acquired by Sauk County as tax-delinquent real estate, pursuant to the Wisconsin Statutes; and,

**WHEREAS**, the Sauk County Treasurer has advertised the sale and appraised value of such real estate in a Class 3 Notice under Chapter 985 of the Wisconsin Statutes; and,

**WHEREAS**, at 8:00 a.m. on November 21, 2014, the Sauk County Treasurer and the Sauk County Deputy Treasurer opened bids for said property, the successful bidder indicated, with all parcels not receiving sufficient bids being omitted; said properties receiving sufficient bids described below:

**THE FOLLOWING PROPERTY IN THE TOWN/VILLAGE OR CITY:**

**TOWN OF WOODLAND**

#044-1526-00000	STAGHORN ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 80
Appraised Value:	\$1,100.00
Bid:	\$1,327.00
Submitted by:	Norma J Hessling

**VILLAGE OF LIME RIDGE**

#148-0012-00000	VILLAGE OF LIME RIDGE ORIG PLAT E 87' OF N 25' OF LOT 6 BLK 1
Appraised Value:	\$500.00
Bid:	\$577.00
Submitted by:	David L. & Sandra K. Ewers

**WHEREAS**, Sauk County is now authorized by § 75.69 of the Wisconsin Statutes to accept the bids exceeding the appraised value of said property deemed most advantageous to it.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Clerk is hereby instructed to issue Quit Claim Deeds for the above described real property to the above-named successful bidders upon receipt in full of the amounts of said bids by the Sauk County Treasurer by December 5, 2014.

**AND BE IT FURTHER RESOLVED** that the Sauk County Clerk is also authorized to accept the next successful bid exceeding the appraised value of any parcel if the successful bidder on said property does not comply with all requirements as outlined in the Notice of Sale.

For consideration by the Sauk County Board of Supervisors on December 16, 2014.


Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**

  
SCOTT VON ASTEN, Chairperson

  
NATHAN S. JOHNSON

  
WILLIAM HAMBRECHT

  
JEFFREY GIEBEL

\_\_\_\_\_  
VACANT

**FISCAL NOTE:** Funds received provide sufficient revenue to reimburse Sauk County for its costs invested in the property. 

**MIS NOTE:** No Impact.

**SAUK COUNTY BOARD OF SUPERVISORS**

**JANUARY 20, 2015**

**WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

- 1) **Call to Order and Certify Compliance with Open Meeting Law:** 6:00 P.M.
  - 2) **Roll Call.** PRESENT: (28) Czaprynko, Kriegl, Meister, Johnson, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (3) Held, Riek (Excused) and Lehman.
  - 3) **Invocation and Pledge of Allegiance.**
  - 4) **Adopt Agenda.** MOTION (Ashford/Netzing) to approve agenda. Motion carried **unanimously**.
  - 5) **Adopt Minutes of Previous Meeting.** MOTION (Moore/Fish) to approve minutes. Motion carried **unanimously**.
  - 6) **Scheduled Appearances.** None.
  - 7) **Public Comment.** None.
  - 8) **Communications.**
    - a. State of Wisconsin Department of Corrections: 2014 Annual Jail Inspection.
    - b. Read thank you from the Community Christmas Dinner Committee.
    - c. Read thank you from the Sauk Prairie Caring Tree Committee.
    - d. Read thank you from Reedsburg Area Helping Hands Program.
    - e. Announced 2015 WCA Regional Legislative Meeting.
    - f. Announced Howard Marklein Listening Session.
- Supervisor Lehman arrived at 6:05 P.M.
- 9) **Bills & Referrals.** None.
  - 10) **Claims.** None.
  - 11) **Appointments.** None.
  - 12) **Unfinished Business.** None
  - 13) **Reports – informational, no action required.**
    - a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e):
      - **Petition 1-2015, Applicant:** Yahara Materials, Inc.; **Project Location:** Town of Honey Creek; **Current Zoning:** Exclusive Agriculture; **Proposed Zoning:** Agriculture.
    - b. Penny Pohle, Sauk Co. Conservation, Planning & Zoning Dept., and Katie Pfeiffer,



- Sauk Co./UW-Extension Agent – Ag Plastics Recycling Program. *(Hand-out on file)*
- c. Penny Pohle, Sauk Co. Conservation, Planning & Zoning Dept. – Fall 2014 Clean Sweep.  
*(Hand out on file)*
- d. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- e. E & L Committee: 2015 Mid-Term Assessment.
- f. Marty Krueger, County Board Chair:
- RCPP Announcement;
  - Great Sauk Trail Commission;
  - March Inter-Governmental Meeting.
- g. Kathryn Schauf, Administrative Coordinator:
- Appeals Report. *(Hand-out on file)*

**14) Consent Agenda:**

**HEALTH CARE CENTER BOARD OF TRUSTEES:**

**Resolution 1-2015 Commending Rita Del Valle For 13 Years Of Faithful Service To The People Of Sauk County.**

**Resolution 2-2015 Commending Diane Gade For 21 Years Of Faithful Service To The People Of Sauk County.**

**Resolution 3-2015 Commending Michelle Heiser For 20 Years Of Faithful Service To The People Of Sauk County.**

**Resolution 4-2015 Commending Rita Lomasney For 33 Years Of Faithful Service To The People Of Sauk County.**

MOTION (Netzinger/Gramling) to combine votes for Resolutions 1-4, 2015.

**VOTE:** AYES: (29) Czuprynski, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger.

**NAYS:** (0). **ABSENT:** (2) Held and Riek (Excused). Motion carried **unanimously**.

**15) Resolutions & Ordinances:**

**HIGHWAY & PARKS COMMITTEE:**

**Resolution 5-2015 Authorizing The Highway & Parks Committee And The Parks Director To Sign A Contract For A Timber Sale At The Sauk County Community Forest.**

MOTION (Peper/Netzinger). **VOTE:** AYES: (29) Czuprynski, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. **NAYS:** (0). **ABSENT:** (2) Held and Riek. Motion carried **unanimously**.

**PROPERTY AND INSURANCE COMMITTEE:**

**Resolution 6-2015 Ordering County Clerk To Issue Tax Deeds On Unredeemed Tax Certificates.**

MOTION (Hambrecht/Von Asten). **VOTE:** AYES: (29) Czuprynski, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzinger, Fordham and Krueger. **NAYS:** (0). **Absent:** (2) Held and Riek. Motion carried **unanimously**.

- 16) **Adjournment to a date certain:** 8:05 P.M. MOTION (Polivka/Peterson) to adjourn until Tuesday, February 17, 2015 at 6:00 P.M. Motion carried **unanimously**.

Respectfully,

A handwritten signature in black ink that reads "Rebecca C. Evert". The signature is written in a cursive style with a large, prominent "R" and "E".

Rebecca C. Evert  
Deputy Sauk County Clerk

Minutes Approved: February 17, 2015

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the January 20, 2015, Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Scott Walker  
Governor

Edward F. Wall  
Secretary



State of Wisconsin  
Department of Corrections

Office of Detention Facilities  
3099 E. Washington Ave.  
PO Box 7925  
Madison, WI 53707-7925  
Telephone (608) 240-5050  
Fax (608) 240-3305

December 29, 2014

RECEIVED

DEC 29 2014

Sheriff Chip Meister  
Sauk County Sheriff's Office  
1300 Lange Court  
Baraboo, WI 53913

SAUK COUNTY BOARD CHAIR  
BARABOO, WISCONSIN

Re: 2014 Annual Jail Inspection

Dear Sheriff Meister:

Pursuant to Wisconsin Statute §301.37(3), an inspection of the Sauk County Jail was conducted on September 30<sup>th</sup>, 2014. The inspection compared the facility to the Department of Corrections Administrative Codes Chapters DOC 348 & 350, applicable State Statutes, and best correctional practices. The process included a review of records, dialogue with staff and inmates, and a walkthrough of the building to assess the safety, sanitation, adequacy, and fitness of the facility. This correspondence will summarize the findings of the inspection.

**SUMMARY OF FACILITY**

The Sauk County Jail was originally constructed in 2003 and consists of one podular-remote housing unit (B) and two Huber pods (E&F). The facility has a maximum rated capacity of 369 adult detainees and is not approved to hold juvenile offenders. On the date of the inspection, there were 185 inmates at the jail and 20 individuals on electronic monitoring.

**INMATE RESOURCES**

The Sauk County Jail provides extensive programming services/opportunities to inmates. The following summarizes what is typically available (as this can change throughout the calendar year):

- **EDUCATION** – GED/HSED instruction is provided by the Madison Area Tech College on a weekly basis.
- **SUPPORT GROUPS** – AA meetings are conducted twice a week.

- **LIFE SKILLS PROGRAMMING** – Employee Readiness, Child First Program, AODA, Cognitive Thinking, Fatherhood, Anger Management, Inmate Art Program, Money Smarts, Community Service Projects, and the Inmate Sentence Reduction Program.
- **RELIGIOUS SERVICES** – Non-denominational services are held every Sunday (as well as individual consultations). Specific denominational services can also be facilitated upon request. Bible studies are conducted throughout the week.
- **VISITATION** – Depending on their classification, inmates are generally allowed to visit six days/week, at least once a day, up to 20 minutes per visit. Visits are conducted electronically through televisiting.
- **COMMISSARY** – Canteen is provided by Stellar Services and inmates are allowed to order weekly.
- **RECREATION** – Due to the closing of A-Pod, inmates no longer have access to the indoor/outdoor recreation area. As a result, inmate recreation is limited to the housing unit dayrooms.
- **READING MATERIALS** – Inmates are generally afforded access to reading materials on a daily basis (although it should be noted the practice of using the library (room A146) was discontinued due to the closing of A-Pod).

### CHANGES

*The following is a list of operational/physical plant changes made since last year's inspection:*

- All doors in the secure corridor are now locked (including the break room door).
- Updated the Huber Search policy.
- Brought in guest speakers with previous addiction issues to address inmates (RISE TOGETHER).
- Implemented a new FTO program.

### GOALS

*The following is a list of goals for the upcoming year:*

- Update the jail's policy and procedure manual utilizing Lexipol.
- Explore utilization of electronic medical records.
- Continuation/expansion of emergency preparedness training with the local fire department and EMS.
- Expansion of inmate educational programming with assistance from the Sauk County Criminal Justice Coordinating Council (CJCC).
- Expansion of the Vivitrol program for opiate addicts with assistance from the CARE Committee of Sauk Prairie.
- Provide an opportunity for inmates to sign-up for Badger Care/medical assistance (prior to release).
- Implement mentorship program.
- Continue to resurface showers as needed (with epoxy coating).
- Continue to paint inmate housing areas as needed.
- Work with the local fire department to inspect the jail twice a year.

## STATE TRAINING

Sauk County provides extensive in-service and online training to staff (in addition to external opportunities). Multiple standard operating procedures are reviewed each month and staff are often required to complete a post test. Additionally, practical exercises are conducted throughout the year.

## SUMMARY OF INSPECTION

I met with Sauk County administrative, security, healthcare, and food service personnel to conduct the annual inspection. The process included a review of records, dialogue with staff and inmates, and a walkthrough of the building to assess the safety, sanitation, adequacy, and fitness of the facility. The attached checklist details my findings as they relate to the Department of Corrections Administrative Code Chapter DOC 350 and applicable State Statutes.

In summary, the overall appearance of the jail was in satisfactory condition. There were no apparent signs of graffiti or property defacing. A spot check of housing unit conditions and mechanical devices revealed no deficiencies. It is apparent that both inmates and staff are held accountable for the cleanliness of the facility.

Inmate feedback on conditions of confinement and staff supervision was generally positive (there were no repetitive complaints and I received multiple compliments regarding the staff). Consistent with previous inspections, my observations during the walkthrough revealed cordial and professional interactions between staff and inmates. Lt. Lange and his staff are to be commended for the positive climate.

## VIOLATIONS

There were no violations documented in last year's inspection. One (1) violation was noted during this year's inspection:

- ☒ **Administrative Code DOC 350.07(9)** states if a jail uses cells for double occupancy in a housing unit, the dayrooms in that housing unit may not be used for sleeping purposes. There was a short time during this inspection period where the female housing unit was overcrowded (resulting in temporary dayroom placements). It should be noted with the recent updates to Administrative Code DOC 350, no dayroom (regardless of the type of housing unit) may be used for sleeping purposes.

## MISCELLANEOUS

*The following concerns were also noted during this inspection process:*

- ☒ **Jail Policies** – There are a significant number of jail policies that necessitate updating to reflect the new requirements of DOC 350 (see attached inspection document for further detail). When completed, please submit the updated policy manual to my office for formal approval.
- ☒ **Intake Holding Rooms** – As was discussed during the inspection closeout, the three holding rooms in the intake area should not be used for sleeping purposes (as a receiving cell could be). Short-term placement of detainees in these previously labeled “transfer cells” should only be for admission, release, and investigative purposes.



The Sauk County Jail is approved to hold adult detainees with a rated capacity of 369. This approval is contingent upon the continued compliance with Administrative Codes Chapters DOC 348 & 350, as well as applicable State Statutes. I would like to thank your staff for their assistance and cooperation during the inspection. All of the documents I requested were well prepared and organized.

Please do not hesitate to contact my office should you have any questions regarding the CY14 jail inspection.

Professionally,

A handwritten signature in black ink, appearing to read "N. White", with a stylized, cursive flourish at the end.

Nathan White, Inspector

**DEPARTMENT OF CORRECTIONS**

Cc: Marty Krueger, County Board Chair  
William Wenzel, Law Enforcement & Judiciary Committee  
Jeff Spencer, Chief Deputy  
Lt. Lewis Lange, Jail Administrator  
Kristi Dietz, ODF  
File

Petition # 1 - 2015

**2014 DEVELOPMENT APPLICATION**  
Sauk County Conservation, Planning and Zoning  
505 Broadway Street - Sauk County West Square Building  
Baraboo, Wisconsin 53913  
(608) 355-3245

RECEIVED

DEC 26 2014

SAUK COUNTY CLERK  
BARABOO, WISCONSIN

**Instructions:**

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

TYPE OF APPLICATION: (Please circle one or more)

Subdivision Plat

Rezoning

Development Plan

Zoning Text Change

**ZONING:**

CURRENT Exclusive agriculture

PROPOSED Agriculture

NAME OF SUBDIVISION (if applicable) N/A

**PROJECT**

LOCATION 8356 Balfanz Road/8704A Zech Road North Freedom

TOWNSHIP Honey Creek (Section 14)

**PROPERTY**

OWNER Richard Balfanz/Timothy Evert

APPLICANT Yahara Materials, Inc.

**PHONE**

NUMBER 608-849-4162

**MAILING**

ADDRESS P.O. Box 277

Waunakee, WI 53597

SIGNATURE OF APPLICANT



DATE 22 Dec 2014

Fee Paid

500.00

Receipt #

70442

(Credit Account # 10063-444240)

c:

Corporation Counsel's Office  
Planning and Zoning Office

County Clerk - For reporting at the next County Board of Supervisors meeting Y/N

County Supervisor 25

**TYPE OF APPLICATION AND INFORMATION REQUIREMENTS** (continue for explanation)

2

Type of Application Fee Required	Project Facts (Please see Page 3)	Site/Plot Plan or Survey/Plat	Other Information (As required)
Subdivision / Plat Review / Development Plan / PUD \$300 plus \$20/lot	Yes	Preliminary Plat-6 copies Final Plat-11 copies Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement* Architectural Drawings** Other information in Chapter 22 County Code
Rezoning \$500	Yes	Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement*
Zoning Text Change \$500	No	No	**

# Aerial photos are available from the Office of Planning and Zoning.

\* Prior to the approval of any final plat or rezoning, the applicant must provide written statements from the utility providers which will serve the proposed development. The statements shall address the adequacy and location of all utility easements. The applicant shall also provide driveway access improvement approvals where applicable.

\*\* Other items which the staff may require.

**APPLICATION DEADLINE**

All applications must be in the Office of Planning and Zoning no later than 12:00 noon on the day of the deadline. In order to be accepted, the application must contain all required items and information described in the application. Partial applications will not be accepted for placement on the Planning, Zoning and Land Records Committee agenda until all such materials are submitted.

Meeting Date	Deadline to Department
January 28, 2014	December 23, 2013
February 25, 2014	January 27, 2014
March 25, 2014	February 24, 2014
April 22, 2014	March 24, 2014
May 27, 2014	April 21, 2014
June 24, 2014	May 27, 2014
July 22, 2014	June 23, 2014
August 26, 2014	July 22, 2014
September 23, 2014	August 25, 2014
October 28, 2014	September 22, 2014
November 25, 2014	October 27, 2014
December 18, 2014	November 24, 2014

**APPLICATION FEE**

Submit the appropriate application fee indicated above. Make checks payable to Conservation, Planning & Zoning.



**PROJECT FACTS**

Please complete the following information for all proposed subdivisions and rezonings. Contact a staff person if you need assistance.

Name of Subdivision (if applicable) Balfanz/Evert

Total Site Area (Acres) 51.59 (Square Feet) 2247074.12

	<u>Existing zoning</u>	<u>Existing land use</u>
Subject Area	<u>A-1 Exclusive</u>	<u></u>
North	<u></u>	<u></u>
South	<u></u>	<u></u>
East	<u></u>	<u></u>
West	<u></u>	<u></u>

**JUSTIFICATION STATEMENT**

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

Change zoning classification from exclusive agriculture to general agriculture to allow for mineral extraction.

2. Related background information on the project and site.

This is an existing quarry that has been inactive for many years. Our proposal is to reopen the quarry for

DOT work and to supply the local area.

3. Justification, special reasons or basis for the request.

4

Sauk County requires land used for mineral extraction to be zoned for general agriculture.

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**SITE/PLOT PLAN**

Submit the following plan(s):

Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

**SURVEY/PLAT**

Surveys and plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code of Ordinances, Chapter 22.

**OTHER INFORMATION**

Submit these additional items which apply to the types of applications listed below:

1. Subdivisions - Submit a uniform street name plan with the application for a preliminary plat.
2. Development Plan - Submit information as required by Chapter 22, Sauk County Code of Ordinances.
3. Subdivisions/Rezoning - Submit a complete metes and bounds legal description.

**SAUK COUNTY PLANNING AND ZONING**  
**OWNER'S CONSENT FORM**

5

Richard Balfanz/Timothy Evert

**Owner's Name**

, the sole owner of record of the

property legally described as:

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of Planning and Zoning submitted by Yahara Materials, Inc., on behalf

**Agent/Representative**

of Richard Balfanz/Timothy Evert and expressly consents to the use of the

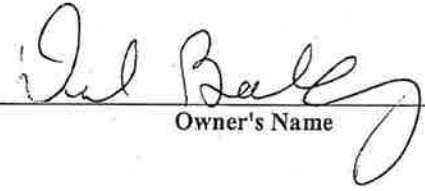
**Applicant/Owner's Name**

subject property for the purpose mineral extraction described in the

**Type of Request**

application and expressly consents to all conditions which may be agreed to for the application which may be imposed by the Planning, Zoning and Land Records Committee and Sauk County Board of Supervisors. I will permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time for a "site visit" before the public hearing is conducted.

By

  
**Owner's Name**

**SAUK COUNTY PLANNING AND ZONING**  
**OWNER'S CONSENT FORM**

5

Richard Balfanz/Timothy Evert

**Owner's Name**

, the sole owner of record of the

property legally described as:

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of Planning and Zoning submitted by Yahara Materials, Inc., on behalf

**Agent/Representative**

of Richard Balfanz/Timothy Evert

**Applicant/Owner's Name**

and expressly consents to the use of the

subject property for the purpose mineral extraction

**Type of Request**

described in the

application and expressly consents to all conditions which may be agreed to for the application which may be imposed by the Planning, Zoning and Land Records Committee and Sauk County Board of Supervisors. I will permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time for a "site visit" before the public hearing is conducted.

By



**Owner's Name**



The property to be rezoned from Exclusive Agriculture to General Agriculture is described as follows:

**Parcel #1**

The west 825.24' of the NW1/4, SE1/4 section 14 T10N-R5E described area 25.15 acres owned by Timothy & Lisa Evert. Tax parcel ID number 0581 Town of Honey Creek, Sauk County, WI.

**Parcel #2**

The east 825.24' of the NE1/4, SW1/4 section 14 T10N-R5E described area 25.15 acres owned by Richard A. Balfanz. Tax parcel ID number 0585 Town of Honey Creek, Sauk County, WI.

The driveway into Parcel #1 is described as 336' x 224' x 112' x 364' which equals 1.295 acres extending from County Trunk C to parcel 0581. The remainder of the driveway is in the above described area.

The total area is 51.59 acres.

RESOLUTION No. 1 - 15

Commending **Rita Del Valle** for 13 Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, **Rita Del Valle** has faithfully served the people of Sauk County as a Certified Nursing Assistant at the Sauk County Health Care Center for 13 years; and

**WHEREAS**, **Rita Del Valle** retired from the Health Care Center on December 31, 2014;

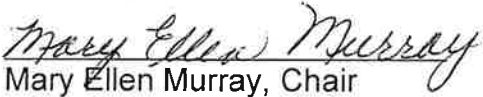
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **Rita Del Valle** for 13 faithful years of service to the people of Sauk County;

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **Rita Del Valle** an appropriate certificate and commendation as a token of our esteem.

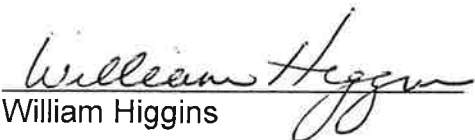
For consideration by the Sauk County Board of Supervisors on January 20, 2015.

Respectfully submitted,

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

  
Mary Ellen Murray, Chair

  
Joseph Fish, Vice-Chair


  
William Higgins

  
Terri Langer

\_\_\_\_\_  
Henry Netzing

  
Tut Gramling

\_\_\_\_\_  
Carol Held

No Fiscal Impact   
No Information System Impact

RESOLUTION No. 2 - 15

Commending **Diane Gade** for 21 Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, **Diane Gade** has faithfully served the people of Sauk County as a Secretary and at the Sauk County Health Care Center as an Administrative Assistant for a total of 21 years; and

**WHEREAS**, **Diane Gade** retired from the Health Care Center on January 6, 2015;

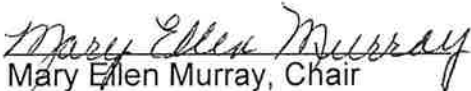
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **Diane Gade** for 21 faithful years of service to the people of Sauk County;

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **Diane Gade** an appropriate certificate and commendation as a token of our esteem.

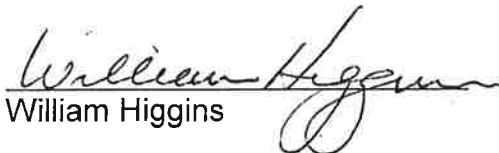
For consideration by the Sauk County Board of Supervisors on January 20, 2015.

Respectfully submitted,

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

  
Mary Ellen Murray, Chair

\_\_\_\_\_  
Joseph Fish, Vice-Chair

  
William Higgins

  
Terri Langer

\_\_\_\_\_  
Henry Netzinger

  
Tut Gramling

\_\_\_\_\_  
Carol Held

No Fiscal Impact *KPB*  
No Information System Impact

RESOLUTION No. 3 - 15

Commending **Michelle Heiser** for 20 Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, **Michelle Heiser** has faithfully served the people of Sauk County as a Certified Nursing Assistant at the Sauk County Health Care Center for 20 years; and

**WHEREAS**, **Michelle Heiser** retired from the Health Care Center on January 5, 2015;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **Michelle Heiser** for 20 faithful years of service to the people of Sauk County;

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **Michelle Heiser** an appropriate certificate and commendation as a token of our esteem.


For consideration by the Sauk County Board of Supervisors on January 20, 2015.

Respectfully submitted,

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

  
Mary Ellen Murray, Chair

\_\_\_\_\_  
Joseph Fish, Vice-Chair


  
William Higgins

  
Terri Langer

\_\_\_\_\_  
Henry Netzing

  
Tut Gramling

\_\_\_\_\_  
Carol Held

No Fiscal Impact   
No Information System Impact



RESOLUTION No. 4 - 15

Commending **Rita Lomasney** for 33 Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, **Rita Lomasney** has faithfully served the people of Sauk County as a Certified Nursing Assistant at the Sauk County Health Care Center for 33 years; and

**WHEREAS**, **Rita Lomasney** retired from the Health Care Center on January 2, 2015;

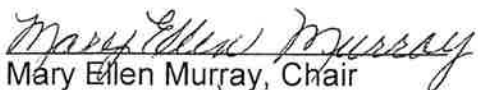
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **Rita Lomasney** for 20 faithful years of service to the people of Sauk County;

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **Rita Lomasney** an appropriate certificate and commendation as a token of our esteem.

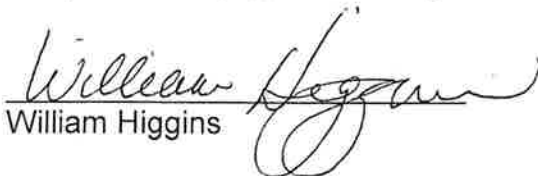
For consideration by the Sauk County Board of Supervisors on January 20, 2015.

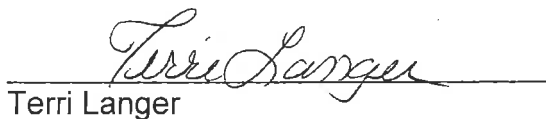
Respectfully submitted,

**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

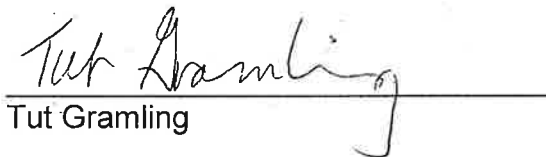
  
Mary Ellen Murray, Chair

\_\_\_\_\_  
Joseph Fish, Vice-Chair


  
William Higgins

  
Terri Langer

\_\_\_\_\_  
Henry Netzing

  
Tut Gramling

\_\_\_\_\_  
Carol Held

No Fiscal Impact   
No Information System Impact

RESOLUTION NO. 5 -15

**AUTHORIZING THE HIGHWAY & PARKS COMMITTEE AND THE PARKS DIRECTOR  
TO SIGN A CONTRACT FOR A TIMBER SALE AT THE SAUK COUNTY COMMUNITY  
FOREST**

**WHEREAS**, selective thinning is needed at the Community Forest to increase tree growth and resistance to disease; and,

**WHEREAS**, the Highway & Parks Committee, of the Sauk County Board of Supervisors has accepted bids to thin approximately one hundred seventy nine acres of red and white pine; and,

**WHEREAS**, after evaluation of the bid received, your committee recommends as being in the best interest of Sauk County, accepting the bid of Biewer Wisconsin Sawmill, Inc. , Prentice, Wisconsin for \$57.40 per cord for white pine and \$61.50 per cord for red pine.

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Highway & Parks Committee and the Parks Director be and hereby is authorized and directed to contract with Biewer Wisconsin Sawmill, Inc. for a timber sale at the Sauk County Community Forest.

For Consideration by the Sauk County Board of Supervisors on January 20, 2015.


Respectfully submitted,

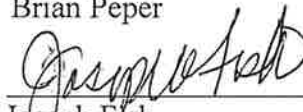
**SAUK COUNTY HIGHWAY & PARKS COMMITTEE**

  
Tim Meister, Chairperson

  
Henry Netziinger

  
Jerry Kast

  
Brian Peper

  
Joseph Fish

**Fiscal Note:** The amount bid is for an estimated 513 cords for white pine and 1800 cords for red pine for an estimated amount of \$140,146.20. Mill scale will determine the final amounts. Revenues are to be used for timber stand improvement costs and park improvements. *KAS*

**MIS Note:** No information systems impact.

*resolution.2015timbersale.lwp*

Company		Price for White Pine	Price for Red Pine	Total Bid
Lambert Forest Products Warrens, WI		27.50	27.50	50,910.00
Biewer Lumber Prentice, WI		57.40	61.50	140,146.20
Verso Corp. Norwalk, WI		41.00	41.00	94,833.00
Draeger Gilman, WI		46.20	46.20	106,860.60
487 CUSTOM THINNING				
DOROW LOGGING REEDSBURG WI		38.38	38.38	88,849.70
Weekly Timber & Pulp Wautoma, WI		38.00	40.00	91,494.00

RESOLUTION NO. 6 -2015

**ORDERING COUNTY CLERK TO ISSUE TAX DEEDS  
ON UNREDEEMED TAX CERTIFICATES**

**WHEREAS**, your Property and Insurance Committee has been informed by Elizabeth A. Geoghegan, Sauk County Treasurer, that real estate taxes for the year 2009 remain unpaid for certain properties; and

**WHEREAS**, your Committee is also informed that all of the statutory requirements concerning notification and the publication of notices for said properties with unpaid taxes for the year of 2008 have been completed; and

**WHEREAS**, pursuant to Wis. Stat. § 75.14(1), the County Board, by resolution, may order the County Clerk to execute to the County tax deeds for such properties; and

**WHEREAS**, such resolution is the next necessary step in the equitable enforcement and collection of real estate taxes.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Clerk of Sauk County is ordered to execute and issue a tax deed in favor of Sauk County upon all lands for which Sauk County owns and holds tax certificates remaining unredeemed for the year 2009.

<b>PARCEL ID NO.</b>	<b>LEGAL DESCRIPTION</b>	<b>MORE PARTICULARLY DESCRIBED IN REGISTER OF DEEDS OFFICE AT V AND P OR R AND I OR DOC NO.</b>	<b>2009 TAXES OWED</b>
--------------------------	------------------------------	---	--------------------------------

**TOWN OF WASHINGTON**

038-0619-00000	S 28 T11N R3E N 8.5 RDS OF W 20RDS OF NW NW 1.06A (Formerly known as the Claude M & Ella M Box property)	951242\211-568	\$745.99
038-0620-00000	S 28-11-3 COM AT PT 81/2 RD S NW COR NW1/4NW1/4-E 20RDS-S 8RDS-W 20RDS-N 8RDS TO POB (Formerly known as the Claude M & Ella M Box property)	951242\368-322\371-346	\$93.13

**Resolution No. \_\_\_\_ - 2015, Authorizing Issuance of Tax Deeds**  
**Page 2 of 2**

**AND, BE IT FURTHER RESOLVED**, that Sauk County has assumed and paid all real estate taxes owed.

For consideration by the Sauk County Board of Supervisors on January 20, 2015.

Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**

\_\_\_\_\_  
SCOTT VON ASTEN, Chairperson

\_\_\_\_\_  
WILLIAM HAMBRECHT

\_\_\_\_\_  
NATHAN S. JOHNSON

\_\_\_\_\_  
JEFFREY GIEBEL

\_\_\_\_\_  
JOHN M. DEITRICH

**FISCAL NOTE:** From the Tax Certificates Held Account, taxes amounting to \$7,061.99 were transferred to the Tax Deeds Held By County Account and interest and penalties amounting to \$4,302.23 were transferred to the Treasurer's Interest on Taxes Account. *JPB*

**MIS NOTE:** No impact.

**SAUK COUNTY BOARD OF SUPERVISORS – REGULAR MEETING**

**FEBRUARY 17, 2015**

**WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

- 1) **Call to Order and Certify Compliance with Open Meeting Law:** 6:00 P.M.
- 2) **Roll Call.** PRESENT: (30) Czuprynski, Kriegl, Meister, Johnson, Lehman, Dietz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger.  
ABSENT: (1) Deitrich (Excused).
- 3) **Invocation and Pledge of Allegiance.**
- 4) **Adopt Agenda.** MOTION (Polivka/Moore) to approve agenda with the removal of Resolution 22-2015. Motion carried **unanimously**.
- 5) **Adopt Minutes of Previous Meeting.** MOTION (Alexander/Peper) to approve minutes. Motion carried **unanimously**.
- 6) **Scheduled Appearances.** None.
- 7) **Public Comment.** None.
- 8) **Communications.**
  - a. Wisconsin Historical Society: Notice of Entry/Devil's Lake State Park in National & State Register of Historic Places.
  - b. Thank you card was read from Nathan and Kellie Johnson and family.
- 9) **Bills & Referrals.** None
- 10) **Claims:** Subcontractor notice of intention to file claim for lien, KNZ Corporation d/b/a McMillian Electric. Claim was referred to the Executive and Legislative Committee.
- 11) **Appointments.**
  - a. Comprehensive Community Services (CCS) Program Coordinating Committee:  
Department of Human Services Representatives:  
Jeff Semenas, re-appointment  
Sharon Boesl, re-appointment  
2-Year Terms – 02/17/2015 - 02/21/2017  
  
Citizen Members:  
Tom Kolb, re-appointment  
Pamela Woodruff, new appointment  
Andrea Montemurro, new appointment  
2-Year Terms – 02/17/2015 - 02/21/2017

b. Long Term Support Planning Committee:

Shell Lea Hainz, Home Health Agency Rep, re-appointment

3-Year Term – 02/17/2015 - 02/20/2018

MOTION (Alexander/Vedro) to approve all appointments.

**VOTE:** AYES: (30) Czuprynski, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0).

ABSENT : (1) Deitrich (Excused). Motion carried **unanimously**.

12) **Proclamations.**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

**Resolution 7-2015 Proclamation Of May 2015 As Older Americans Month.**

MOTION (Ashford/Moore) to approve proclamation.

**VOTE:** AYES: (30) Czuprynski, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0).

ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

13) **Unfinished Business.** None

14) **Reports – informational, no action required.**

- a. Rebecca C. Evert, Asst. Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
- b. David W. Pluymers, MSTHA, RS, Southern Regional Director, Wisconsin Division of Public Health – Level II Certification for Public Health Department. Cindy Bodendein, Public Health Director/Health Officer accepted the certificate on behalf of the Public Health Department.
- c. Jon Hochkammer, WCA Outreach Manager: Mid-Term Assessment.
- d. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- e. Marty Krueger, County Board Chair
  - Date Change (04/01/15) for InterGovernmental Meeting
  - Great Sauk Trail Commission
- f. Kathryn Schauf, Administrative Coordinator.

15) **Consent Agenda:**

**BOARD OF HEALTH:**

**Resolution 8-2015 Commending Sonja Thompson For Over Twenty-Three Years Of Faithful Service To The People Of Sauk County.**

**HUMAN SERVICES BOARD:**

**Resolution 9-2015 Commending Susan Driefke For 37 Years Of Service To The People Of Sauk County.**

**Resolution 10-2015 Commending Susan Wobschall For 26 Years Of Service To The People Of Sauk County.**

**LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

**Resolution 11-2015 Commending Patricia Fuller For 44 Years Of Faithful Service To The People Of Sauk County.**

MOTION (Moore/Vedro) to approve Resolution 8-2015, Resolution 9-2015, Resolution 10-2015 and Resolution 11-2015. **VOTE:** AYES: (30) Czaprynyko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

**16) Resolutions & Ordinances:**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

**Resolution 12-2015 Adopting Program Fees For The Aging & Disability Resource Center of Sauk County.**

MOTION (Riek/Moore). Keri Olson, Acting Director, Aging & Disability Resource Center, responded to supervisors' questions. **VOTE:** AYES: (30) Czaprynyko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

**CONSERVATION, PLANNING AND ZONING COMMITTEE:**

**Ordinance 1-2015 Petition 1-2015. Approving The Rezoning Of Lands In The Town Of Honey Creek From An Exclusive Agriculture To An Agriculture Zoning District Filed Upon Richard Balfanz And Timothy Evert, Property Owners.**

MOTION (Lehman/Peterson). **VOTE:** AYES: (29) Czaprynyko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Von Asten. ABSENT: (1) Deitrich (Excused). Motion carried.

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

**Resolution 13-2015 Designating An Information Security Officer And Establishing An Information Security Team.**

MOTION (Czaprynyko/Netzing). **VOTE:** AYES: (30) Czaprynyko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

**Resolution 14-2015 Authorizing The Renewal Of Sauk County's Existing Microsoft Enterprise Agreement (EA).**

MOTION (Polivka/Czaprynyko). **VOTE:** AYES: (30) Czaprynyko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

**FINANCE COMMITTEE:**

**Resolution 15-2015 Amending The 2015 Budget To Appropriate \$90,259 Pursuant To An Intergovernmental Agreement Between Sauk County, Wisconsin And The Ho-Chunk Nation.**



MOTION (Fordham/Czuprynko). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

#### **HIGHWAY AND PARKS COMMITTEE:**

##### **Resolution 16-2015 Request To Accept Proposal For One (1) 36,200 GVW Single Axle Truck From Truck Country, DeForest, Wisconsin.**

MOTION (Meister/Netzing). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

##### **Resolution 17-2015 Request To Accept Proposal For One (1) 60,000 GVW Tandem Truck From Truck Country, DeForest, Wisconsin.**

MOTION (Meister/Fish). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

#### **LAW ENFORCEMENT AND JUDICIARY COMMITTEE:**

##### **Resolution 18-2015 Authorization To Purchase Six Police Specification Squad Cars And Two Unmarked Squads.**

MOTION (Wenzel/Moore). Cpt. Jeff Spencer, Sauk County Sheriff Department responded to supervisors' questions. **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

##### **Resolution 19-2015 Authorization To Extend Contract With Consolidated Correctional Food Service For Provision Of Inmate Meals.**

MOTION (Wenzel/Lehman). Lt. Lewis Lange, Sauk County Sheriff Department, responded to supervisors' questions. **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

#### **PERSONNEL COMMITTEE:**

##### **Resolution 20-2015 Ratifying The 2014-2015 Collective Bargaining Agreement Between Sauk County And The Wisconsin Professional Police Association (WPPA) L241 – Sheriff's Department Sworn Unit.**

MOTION (Meister/Giebel). Discussion followed in support of and opposition to the amendment.

MOTION (Kriegl/Von Asten) to postpone indefinitely the vote on Resolution 20-2015 Ratifying The 2014-2015 Collective Bargaining Agreement Between Sauk County And The Wisconsin Professional Police Association (WPPA) L241 – Sheriff's Department Sworn Unit.

**VOTE:** AYES: (2) Kriegl and Von Asten. NAYS: (28) Czuprynko, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. ABSENT: (1) Deitrich (Excused). Motion **failed**.

**Vote on original motion Resolution 20-2015 Ratifying The 2014-2015 Collective Bargaining Agreement Between Sauk County And The Wisconsin Professional Police Association (WPPA) L241 – Sheriff's Department Sworn Unit.**

**VOTE:** AYES: (29) Czuprynko, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (1) Kriegl. ABSENT: (1) Deitrich (Excused). Motion carried.

**PROPERTY AND INSURANCE COMMITTEE:**

**Resolution 21-2015 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The Town Of Reedsburg To Steven D. Sarles.**

MOTION (Von Asten/Hambrecht). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

**Resolution 23-2015 Approving Quit Claim Deed To Town Of Franklin Releasing Restriction Upon Timely Receipt Of \$18,070.22.**

MOTION (Von Asten/Hambrecht). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Deitz, Held, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Deitrich (Excused). Motion carried **unanimously**.

- 17) **Adjournment to a date certain:** 9:20 P. M. MOTION (Von Asten/Stehling) to adjourn until Tuesday, March 17, 2015 at 6:00 P.M. Motion carried **unanimously**.

Respectfully,



Michelle A. Commings  
Deputy County Clerk

Minutes Approved: March 17, 2015

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the February 17, 2015, Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)



RECEIVED

FEB 03 2015

SAUK COUNTY BOARD CHAIR  
BARABOO, WISCONSIN

## NOTICE OF ENTRY IN THE NATIONAL REGISTER AND/OR STATE REGISTER OF HISTORIC PLACES

*Name of property:* Devil's Lake State Park

*Location:* S5975 Park Road, Baraboo Township, Sauk County, Wisconsin

*Date of Entry:* January 21, 2015

*Designation:*      ☒ State Register of Historic Places  
                         ☒ National Register of Historic Places

The property listed above has been entered in the National Register of Historic Places by the Secretary of the Interior, and listed in the State Register of Historic Places by the State Historic Preservation Office.

Accordingly, this property is entitled to the benefits and protections of the National Historic Preservation Act of 1966, as amended and under Chapter 44, Wisconsin Statutes. It will receive limited protection from encroachment by federal or state assisted or licensed projects or state facilities development projects, and may be eligible to apply for matching grants for research, restoration, acquisition, or stabilization. Certain tax incentives are available to depreciable properties listed in the State Register or National Register.

The State Register and National Register programs are administered by the Division of Historic Preservation-Public History of the Wisconsin Historical Society, Jim Draeger, State Historic Preservation Officer. Questions about the State Register and National Register programs in Wisconsin should be addressed to:

Division of Historic Preservation-Public History  
Wisconsin Historical Society  
816 State Street  
Madison, WI 53706  
Telephone: 608/264-6501

**PROCLAMATION OF MAY 2015 AS OLDER AMERICANS MONTH**

**WHEREAS**, President John F. Kennedy formally proclaimed May 1963 as Senior Citizens Month, which was later renamed Older Americans Month, in honor and celebration of the contributions of older adults to their communities and nation; and

**WHEREAS**, President Lyndon Johnson signed into law the Older Americans Act in July 1965 in order to meet the diverse needs of older persons in the United States, thus establishing the Administration on Aging within the Department of Health, Education and Welfare, and calling for the creation of State Units on Aging. The Older Americans Act provides a nationwide aging services network and funding to help older adults live with dignity in the communities of their choice for as long as possible; and

**WHEREAS**, the Administration on Community Living of the U.S. Department of Health and Human Services has established the 2015 Older Americans Month theme to be, "Get into the Act." By promoting and engaging in activity, wellness and inclusivity, more Americans than ever can "Get into the Act;" and

**WHEREAS**, the 2015 Older Americans Month will honor the 50<sup>th</sup> anniversary of the Older Americans Act and focus on how older adults are taking charge of their health, getting engaged in their communities, and making a positive impact in the lives of others; and

**WHEREAS**, the older adults of Sauk County and throughout the nation are a growing population with evolving needs. The number of baby boomers reaching traditional retirement age continues to rise, a fact that spotlights the need for increased attention to the needs of older adults; and


**WHEREAS**, the older adults of Sauk County play a vital role within their communities through their contributions of experience, knowledge, wisdom, and accomplishments; and

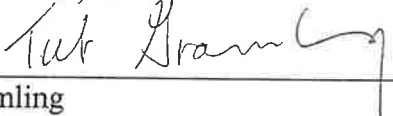
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors, met in regular session, does proclaim May 2015 to be Older Americans Month and urges everyone to take time to honor our older adults and those people who serve and support them as powerful and vital citizens who greatly contribute to our communities.

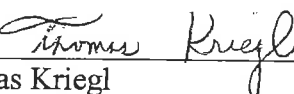
For consideration by the Sauk County Board of Supervisors on Tuesday, February 17, 2015.

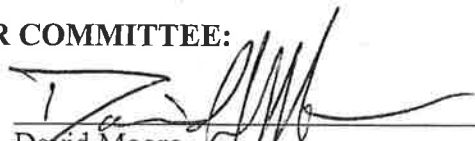
Respectfully submitted,

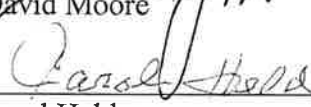
**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

  
\_\_\_\_\_  
David A. Riek, Chair

  
\_\_\_\_\_  
Tut Gramling

  
\_\_\_\_\_  
Thomas Kriegl

  
\_\_\_\_\_  
David Moore

  
\_\_\_\_\_  
Carol Held



DIVISION OF PUBLIC HEALTH

1 WEST WILSON STREET  
P O BOX 2659  
MADISON WI 53701-2659

Scott Walker  
Governor

Kitty Rhoades  
Secretary

State of Wisconsin

Department of Health Services

608-266-1251  
FAX: 608-267-2832  
TTY: 888-701-1253  
dhs.wisconsin.gov

January 13, 2015

RECEIVED

JAN 16 2015

Donna Stehling, Chairperson  
503 Monroe Street  
Sauk City, WI 53583-1410

SAUK COUNTY BOARD CHAIR  
BARABOO, WISCONSIN

Dear Ms. Stehling:

The Department of Health Services (DHS) congratulates the Sauk County Public Health Department for demonstrating the infrastructure and program capacity to be certified as a Level II Health Department. As authorized by state statute and defined in Administrative Rule DHS Chapter 140.07, the department shall direct a process to determine compliance with state statutes and establish the level of services being provided. The Sauk County Public Health Department presented to DHS evidence of providing seven programs or services which address at least five focus areas identified in the state health plan: *Healthiest Wisconsin 2020: Everyone Living Better, Longer*. Formulas used by DHS to distribute grant funds provide for additional funds to Level II Health Departments.

I am happy to report the Sauk County Public Health Department provided all services required by statute and rule. Tools used by DHS to gather evidence of statute and rule compliance and identify strengths of the health department are available from your local health officer or Division of Public Health (DPH) Regional Director.

I want to acknowledge the work of the Sauk County Public Health Department staff. Cindy Bodendein, Health Officer, did an excellent job of providing quality evidence of meeting statutes and rules. I also appreciate the support of the Sauk County Board of Health for maintaining a strong public health department. I am sure that with ongoing support, the Sauk County Public Health Department will continue to protect and promote the health of the people in your jurisdiction.

Sincerely,

Karen McKeown, RN, MSN  
State Health Officer and Administrator

cc: Cindy Bodendein, RN, MSN, Health Officer  
Marty Krueger, County Board Chair  
David Pluymers, DPH Southern Regional Director  
Cynthia Virnig, DPH Southern Regional Office Manager

RESOLUTION # 8 - 15

COMMENDING SONJA THOMPSON FOR  
OVER TWENTY-THREE YEARS OF FAITHFUL SERVICE  
TO THE PEOPLE OF SAUK COUNTY

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize citizens who have served the people of Sauk County with distinction; and

WHEREAS, **Sonja Thompson** has faithfully served the people of Sauk County in the County Public Health Department for more than twenty-three years and;

WHEREAS, **Sonja Thompson**, Women Infants and Children Program Assistant, retired effective December 15, 2014;

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends her for her many faithful years of service to the people of Sauk County;

AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **Sonja Thompson** with an appropriate certificate and commendation as a token of our esteem.

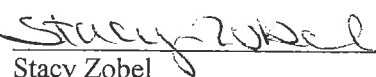
For consideration by the Sauk County Board of Supervisors on Tuesday, February 17, 2015.

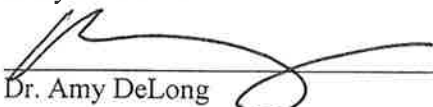
Respectfully submitted,

BOARD OF HEALTH

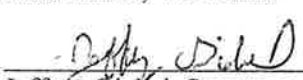
  
Donna Stehling, Chair

  
Scott VonAsten

  
Stacy Zobel

  
Dr. Amy DeLong

  
John Miller, Vice Chair

  
Jeffrey Giebel, Secretary

  
Ken Carlson

Fiscal Note: No County Levy Impact

MIS Note: No Information System Impact

**RESOLUTION # 9 -15**  
**Commending Susan Driefke For 37 Years of Service**  
**To The People Of Sauk County**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Susan Driefke faithfully served the people of Sauk County as an employee since May 30, 1977; and

**WHEREAS**, Susan Driefke has left the service of the Sauk County Human Services Department as of January 8, 2015;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Susan Driefke for 36 years of faithful service to the people of Sauk County; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Susan Driefke an appropriate symbol of our appreciation for service to the people of Sauk County.

For consideration by the Sauk County Board of Supervisors on February 17, 2015.

Respectfully submitted:

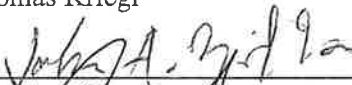
**SAUK COUNTY HUMAN SERVICES BOARD**

  
\_\_\_\_\_  
Scott Alexander, Chair

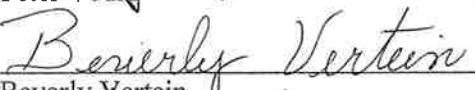
  
\_\_\_\_\_  
Andrea Lombard, Vice-Chair


  
\_\_\_\_\_  
Joan Fordham


  
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Thomas Kriegl

  
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John A. Miller

  
\_\_\_\_\_  
Peter Vedro

  
\_\_\_\_\_  
Beverly Vertein

  
\_\_\_\_\_  
James Bowers

  
\_\_\_\_\_  
Julie Fleming

*HB*

**RESOLUTION # 10 -15**  
**Commending Susan Wobschall For 26 Years of Service**  
**To The People Of Sauk County**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Susan Wobschall faithfully served the people of Sauk County as an employee since August 10, 1988; and

**WHEREAS**, Susan Wobschall has left the service of the Sauk County Human Services Department as of January 8, 2015;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Susan Wobschall for 26 years of faithful service to the people of Sauk County; and

**BE IT FURTHER RESOLVED**, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Susan Wobschall an appropriate symbol of our appreciation for service to the people of Sauk County.

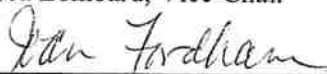
For consideration by the Sauk County Board of Supervisors on February 17, 2015.

Respectfully submitted:

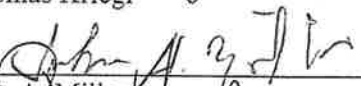
**SAUK COUNTY HUMAN SERVICES BOARD**


  
\_\_\_\_\_  
Scott Alexander, Chair


  
\_\_\_\_\_  
Andrea Lombard, Vice-Chair

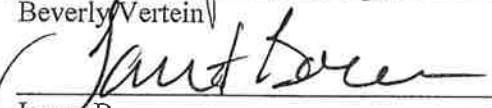
  
\_\_\_\_\_  
Joan Fordham

  
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Thomas Kriegl

  
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John A. Miller

  
\_\_\_\_\_  
Peter Vedro

  
\_\_\_\_\_  
Beverly Vertein

  
\_\_\_\_\_  
James Bowers

  
\_\_\_\_\_  
Julie Fleming



RESOLUTION No. 11 -15

Commending Patricia Fuller for 44 Years of Faithful Service  
to the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Patricia Fuller has faithfully served the people of Sauk County as the Deputy Register in Probate/Deputy Juvenile Clerk in the Sauk County Probate Office for a total of 44 years; and

**WHEREAS**, Patricia Fuller retired from the Sauk County Probate Office on February 6, 2015;

**NOW, THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Patricia Fuller for 44 faithful years of service to the people of Sauk County;

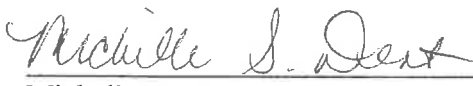
**AND FURTHER BE IT RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to Patricia Fuller an appropriate certificate and commendation as a token of our esteem.

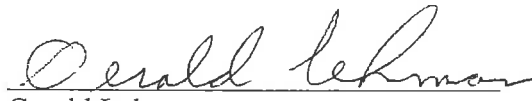
For consideration by the Sauk County Board of Supervisors on February 17, 2015.

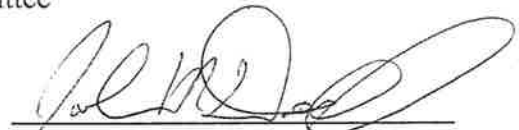
Respectfully submitted,

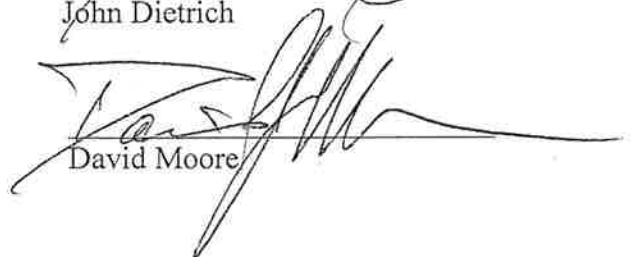
Sauk County Law Enforcement and Judiciary Committee

  
William Wenzel, Chair

  
Michelle Dent

  
Gerald Lehman

  
John Dietrich

  
David Moore

Fiscal and MIS Note: No Impact. *YPB*

## RESOLUTION NO. 12 - 15

### ADOPTING PROGRAM FEES FOR THE AGING & DISABILITY RESOURCE CENTER OF SAUK COUNTY

**WHEREAS**, the Aging & Disability Resource Center Committee has established reasonable program fees for the *AddLIFE Today!* News Magazine, Congregate Dining Center Lunches, Home Delivered Lunches, Taxi Subsidy Punch Cards "Get Out and Go," a Demand-Response Bus System Including One-day Excursions "Fun-day Travels" and Grocery/Shopping, and Volunteer Driver Escort Rides provided through the Aging & Disability Resource Center of Sauk County; and,

**WHEREAS**, the fees set forth are in accordance with United States Federal Code, State of Wisconsin Statutes, and County Ordinances and Policies; and,

**WHEREAS**, a listing of these fees is as follows; and,

Program	Population Served	Units Charged	Fee Charged
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Information Article	\$ 125.00
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Brain Teaser	\$ 100.00
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Program Statistic/ Factoid	\$ 75.00
Congregate Dining Center	Adults 60 Years Old and Older	(1) Lunch	Donation
Congregate Dining Center	Adults 59 Years Old and Younger	(1) Lunch	\$ 8.25
Congregate Dining Center	Family Care Participants	(1) Lunch	\$ 8.25
Congregate Dining Center	Community Options Program Participants	(1) Lunch	\$ 8.25
Home Delivered Lunch	Adults 60 Years Old and Older	(1) Lunch	Donation
Home Delivered Lunch	Adults 59 Years Old and Younger	(1) Lunch	\$ 9.19
Home Delivered Lunch	Family Care Participants	(1) Lunch	\$ 9.19
Home Delivered Lunch	Community Options Program Participants	(1) Lunch	\$ 9.19
Taxi Subsidy "Get Out and Go" - Baraboo	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (10 Rides)	\$ 15.00
Taxi Subsidy "Get Out and Go" - Baraboo West	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (10 Rides)	\$ 7.50
Taxi Subsidy "Get Out and Go" - Reedburg	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card ( 9 Rides)	\$ 14.00
Taxi Subsidy "Get Out and Go" - Sauk Prairie	Adults 60 Years Old and Older, Disabled Adults	(1) Punch Card (10 Rides)	\$ 10.00
One-Day Excursion "Fun-day Travels"	Adults 60 Years Old and Older, Disabled Adults	(1) Round-Trip Ride	\$ 5.00
Grocery/Shopping Bus	Adults 60 Years Old and Older, Disabled Adults	(1) Round-Trip Ride	\$ 3.00
Volunteer Escort Driver	Adults 60 Years Old and Older, Disabled Adults	(1) Mile	\$ 0.40
Volunteer Escort Driver	Adults 59 Years Old and Younger, Non-Disabled Adults	(1) Mile	\$ 1.26
Volunteer Escort Driver	Family Care Participants	(1) Mile	\$ 1.26

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the fees schedule for the Aging & Disability Resource Center of Sauk County be and hereby is adopted, to be reviewed annually by the Aging & Disability Resource Center Committee, until such time as the fees are in need of change.

For consideration by the Sauk County Board of Supervisors on Tuesday, February 17, 2015.


RESOLUTION NO. 12-15, Adopting Fees for the Aging & Disability Resource Center of Sauk County

Page 2

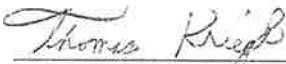
Respectfully submitted,

AGING & DISABILITY RESOURCE CENTER COMMITTEE

  
\_\_\_\_\_  
David A. Riek, Chair

  
\_\_\_\_\_  
Tut Gramling

  
\_\_\_\_\_  
Carol Held

  
\_\_\_\_\_  
Thomas Kriegl

  
\_\_\_\_\_  
David J. Moore

**Fiscal Note:** The program fees are included in the adopted 2015 Budget.

*KB*

**MIS Note:** No impact.

ORDINANCE NO. 1-2015

**PETITION 1-2015. APPROVING THE REZONING OF LANDS IN THE TOWN OF HONEY CREEK FROM AN EXCLUSIVE AGRICULTURE TO AN AGRICULTURE ZONING DISTRICT FILED UPON RICHARD BALFANZ AND TIMOTHY EVERT, PROPERTY OWNERS.**

**WHEREAS**, a public hearing was held by the Conservation, Planning, and Zoning Committee upon petition 1-2015 as filed by Richard Balfanz and Timothy Evert, property owners, for a change in the zoning of certain lands from an Exclusive Agriculture to an Agriculture Zoning District; and

**WHEREAS**, the purpose of the request is to allow for the reopening of an existing quarry; and

**WHEREAS**, the Town of Honey Creek Town Board has approved the rezone request; and

**WHEREAS**, the Conservation, Planning, and Zoning Committee reviewed and discussed the request as described in petition 1-2015; and

**WHEREAS**, your Committee, based upon the facts of the request and public testimony heard at the public hearing on January 27, 2015, recommended to the Sauk County Board of Supervisors that the petition be approved.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more specifically described in petition 1-2015, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

For consideration by the Sauk County Board of Supervisors on February 17, 2015.

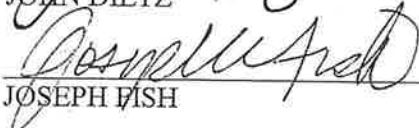
Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOHN DIETZ

  
JOSEPH FISH

  
NATHAN JOHNSON

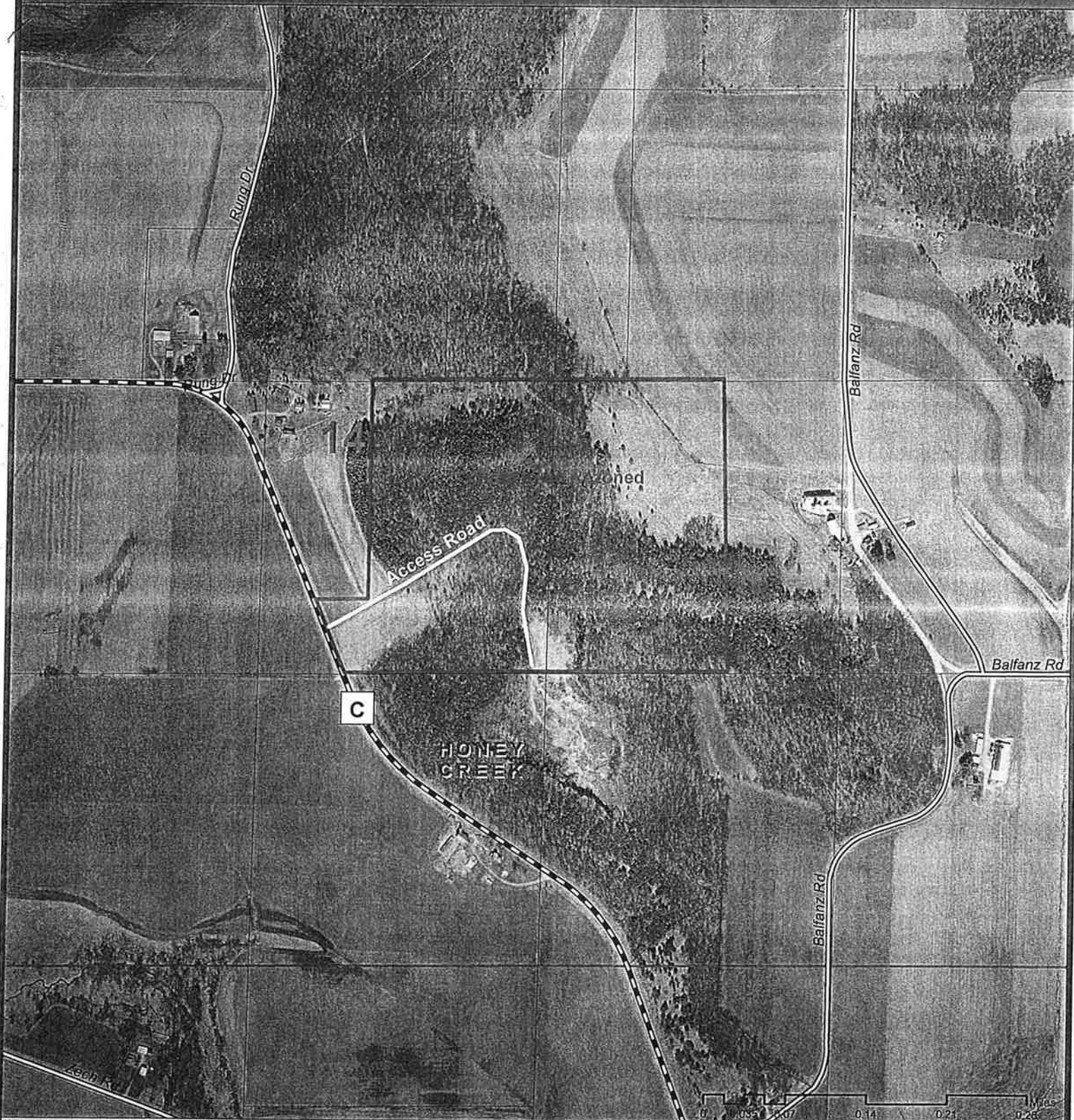
  
ERIC PETERSON

  
DENNIS POLIVKA

Fiscal Note: No Impact  
MIS Note: No Impact

KAB

# Yahara Materials, Rezone Petition 1-2015



**Legend**

<b>Road Centerline</b>	<b>Sauk Soils</b>	<b>Zoning</b>
<b>Layer Type</b>	<b>Agriculture Soils</b>	
Interstate	Class I Soils	AG
Federal	Class II and III Soils	COM
State		EA
County		IND
		MFL
		RC35
		RCOM
		RUC
		SFR

505

FOR INFORMATIONAL PURPOSES ONLY  
 Sauk County does not intend to file a petition  
 of the State of Wisconsin and neither  
 nor any other person or entity  
 shall be liable for any damages  
 caused by the use of this map.

OFFICE OF  
SAUK COUNTY CONSERVATION, PLANNING AND ZONING

SAUK COUNTY WEST SQUARE BUILDING

505 BROADWAY

BARABOO, WI 53913

Telephone: (608) 355-3285

**NOTICE**

PLEASE TAKE NOTICE, that the Conservation, Planning, and Zoning Committee of the Sauk County Board of Supervisors will hold a public hearing on January 27, 2015, at 10:00 a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 1-2015 Rezone. A petition to rezone certain lands from an Exclusive Agriculture to an Agriculture zoning district pursuant to Chapter 7, Sauk County Zoning Ordinance. Said rezone is located in the Town of Honey Creek, Sauk County, Wisconsin.

Lands to be affected by the proposed rezone are located in Section 14, T10N, R5E, Town of Honey Creek, part of parcel # 020-0581-00000 and 020-0585-00000 and further described in Petition 1-2015.

- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.

- II. A. The purpose of the proposed rezone is reopen an existing quarry that had previously been abandoned to provide material for transportation projects and local needs.

- B. Any person desiring more information may contact the Sauk County Conservation, Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-4834).

Date: January 5, 2015

SAUK COUNTY CONSERVATION, PLANNING AND ZONING COMMITTEE

BY: BRIAN SIMMERT  
Sauk County Department of Planning and Zoning  
505 Broadway Street  
Sauk County West Square Building  
Baraboo, WI 53913

To be published January 15, 2015 and January 22, 2015

For office use only: Pet. No. 1-2015

If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3285 or TDD 608-355-3490.



**Staff Report**  
**Conservation, Planning, and Zoning Committee**  
**Yahara Materials, applicant**  
**Richard Belfanz / Timothy Evert, property owners**  
**Rezone Petition 1-2015**

*Hearing Date: January 27, 2015*

**Applicant:**

Yahara Materials

**Staff:**

Brian Simmert, CPZ

355-4834

[bsimmert@co.sauk.wi.us](mailto:bsimmert@co.sauk.wi.us)

**Current Zone:**

Exclusive Agriculture

**Proposed Zone:**

Agriculture

**Relevant Plans:**

Town of Honey Creek Comprehensive

**Area to be Rezoned:**

51.59 acres

**Applicable Zoning Regulations:**

7.038(1) Agriculture Zoning District

**Notification:**

(by U.S. mail, except newspaper)

January 5, 2015: Newspaper

January 5, 2015: CPZ Committee

January 5, 2015: Town Clerk

January 5, 2015: Adjacent Landowners

**Town Board Recommendation:**

Approval, December 9, 2014

**Exhibits:**

A. Map of area to be rezoned (cover)

B. Operation Plan (Appx. A)

**Request**

Yahara Materials, hereafter referred to as 'applicant', is requesting a rezone from an Exclusive Agriculture to an Agriculture zoning district on behalf of two different property owners, Richard Belfanz and Timothy Evert. The purpose of the rezone request is to reopen and expand an inactive quarry to provide material for transportation projects and local needs.

**Legal Description of Area**

A parcel located in the NW ¼, SE ¼ and NE ¼, SW ½, Section 14, T10N, R5E, Town of Honey Creek, Sauk County, Wisconsin.

**Background**

Yahara Materials has entered into an agreement with Richard Belfanz and with the adjoining landowner, Timothy Evert to reactivate an existing quarry that was last worked in the 1980's.

If the rezone is approved, the applicant will need approval of a Special Exception Permit from the Sauk County Board of Adjustment pursuant to Sauk Co. Code ch. 7 and will be required to meet non-metallic mining reclamation standards pursuant to Sauk Co. Code ch. 24 and Wis. Admin. Code ch. NR 135.

Pending the approval of the rezone and special exception permit and all permits being issued, the applicant suggests that the site will be reopened in June, 2015 and will remain operational based upon market demands for materials. The site will include active areas of extraction, stockpiling, and a crushing operation. The site has one ingress/egress point connecting to County Road C.

Conceptually, the Town of Honey Creek Town Board supports the quarry proposal as evidenced by their recommendation to the CPZ Committee that the rezone be approved. The Town Board will review and consider the special exception permit at a future meeting.



The Town did express concern about the amount of land being rezoned out of Exclusive Agriculture to Agriculture and the potential for increased housing density. Based on required setbacks of structures from mineral extraction operations (600 feet from an existing building) and that the Board of Adjustment can place a condition on the special exception that no houses be built in the Agriculture zoned area, this concern should be adequately addressed.

**Adjacent Zoning and Land Uses (also shown in Exhibit A)**

Direction	Zoning	Land Use
Property	Exclusive Agriculture	Farm Field, Woods
North	Exclusive Agricultural	Farm Field, Woods
South	Exclusive Agricultural	Woods
East	Exclusive Agricultural	Farm Field/House
West	Exclusive Agricultural	Farm Field

**Town of Honey Creek Comprehensive Plan.** The proposed rezone to Agriculture appears to be consistent with the Town of Honey Creek Comprehensive Plan. The plan includes the following objectives:

*NRP-20 Mineral extraction operations will not be permitted within in the BRNNL as defined on Map 9-1 Environmentally Sensitive Areas.*

The proposed mineral extraction operation is located outside of the Baraboo Range National Natural Landmark (BRNNL).

*LUP-34 Limit mining in Honey Creek to one active non-metallic rock quarry, sufficient to meet the public needs of the Town. No metallic mining will be permitted. Reclamation of mining sites to their original pre-mining contours is required.*

Currently, there are no other mineral extraction operations in the Town, it is non-metallic, and will meet the reclamation standards of Sauk Co. Code ch. 24 and Wis. Admin. Code ch. NR 135.

**Zoning Map Amendment Standards pursuant to 7.141(8)**

In its review and action on the application, the agency (CPZ Committee) shall make findings with respect to the following criteria:

Staff Note: If this property is rezoned out of Exclusive Agriculture, pursuant to Wis. Stat. ch 91 Farmland Preservation, Sauk County is required to report such rezone to the Wisconsin Department of Agriculture, Trade and Consumer Protection. Staff recommends that the CPZ Committee review and respond to the following findings before making a recommendation on the rezoning petition.



- (a) The proposed map amendment is consistent with the overall purpose and intent of this chapter (Sauk County Zoning Ordinance).

Staff comment: The rezone as proposed is consistent with the overall purpose and intent of the Sauk County Zoning Ordinance which is to protect public health, safety and welfare of Sauk County residents and the public, to plan for future development of communities, and to further the purposes contained in Wis. Stat. § 59.69(1).

This rezone will provide needed material for the construction and maintenance of transportation options, physical development of communities and other identified needs that benefit Sauk County.

- (b) The proposed map amendment is consistent with the Sauk County Comprehensive Plan and the Farmland Preservation Plan, if applicable.

Staff comment: Both the Sauk County Farmland Preservation Plan and Sauk Comprehensive Plan do not provide direct guidance to decision makers regarding a rezone out of Exclusive Agriculture zoning to accommodate a non-metallic mining operation. However, a quarry in this location will provide needed material to maintain and develop our communities according to these two plans. Additionally, the area to be rezoned is not predominately utilized for agriculture.

- (c) Factors have changed from the time of initial ordinance adoption that warrant the map change, or an error, inconsistency, or technical problem administering this chapter as currently depicted has been observed.

Staff comment: The existing quarry was abandoned in the 1980's prior to the adoption of Exclusive Agriculture by the Town of Honey Creek in 1987. Had the quarry been active in 1987, the property would have remained zoned Agriculture. This action reinstates Agriculture zoning.

The following item (d) is pursuant to Wis. Stat. ch 91 and the Sauk County Zoning Ordinance.

- (d) In rezoning land out of any exclusive agriculture district, the agency shall find all of the following, after a public hearing:

1. The land is better suited for a use not allowed in the exclusive agriculture district.
2. The rezoning is consistent with the Sauk County Comprehensive Plan.
3. The rezoning is substantially consistent with the Sauk County Farmland Preservation Plan.
4. The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels or land that are zoned for or legally restricted to agricultural use.

### **Committee Action Options**

**Approve** Petition 1-2015, based on the facts of the request presented at the public hearing, that the Town of Honey Creek Board recommends approval of the rezone, and that the proposed rezone appears to be consistent with respective plans and meets the standards and findings for rezoning pursuant to 7.141(8) and Wis. Stat. ch 91.

**Disapprove** Petition 1-2015, based on the facts of the request presented at the public hearing and that the rezone does not meet the standards and findings for rezoning pursuant to 7.141(8) and Wis. Stat. ch 91.

**Modify and Approve** Petition 1-2015. Not Recommended.

### **Staff Recommendation**

Staff recommends that the CPZ Committee base their decision upon the findings on whether the standards and findings pursuant to 7.141(8) and Wis. Stat. ch 91 are met. If the Committee believes these standards are met, staff recommends approval of petition 1-2015.

RESOLUTION 13 - 15

**DESIGNATING AN INFORMATION SECURITY OFFICER AND ESTABLISHING AN  
INFORMATION SECURITY TEAM**

**WHEREAS**, Sauk County is considered a covered entity under the Federal Government's Health Insurance Portability and Accountability Act of 1996 (HIPAA), codified at 42 U.S.C. § 300gg, 1181 et. seq., and 1320d et. seq.; and,

**WHEREAS**, resolution 78-03 adopted the Sauk County HIPAA Privacy Policy, as required under the HIPAA rules, which established basic provisions for implementation of the HIPAA rules within Sauk County Government; and,

**WHEREAS**, pursuant to 45 CFR §164.308(a)(2) Sauk County is required to "identify a security official who is responsible for the development and implementation of the policies and procedures required by this subpart for the covered entity or business associates" and those responsibilities relate directly to electronic information security and are the responsibility of the MIS Coordinator; and,

**WHEREAS**, your undersigned committees believe that it is necessary to designate the MIS Coordinator as Sauk County's Information Security Officer and vest in that position the authority to appoint an Information Security Team and that Team be delegated the authority to make administrative policies related to the security of information systems as required by law.

**NOW THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the MIS Coordinator be designated as Sauk County's Information Security Officer in accordance with 45 CFR § 164.308(a)(2); and,

**BE IT FURTHER RESOLVED** that, the Sauk County Information Security Officer is delegated the authority to appoint the Sauk County Information Security Team to be comprised of not less than one staff from each of the following departments: Corporation Counsel, Human Services, Health, ADRC, Health Care Center; and Veteran's, with other staff as deemed necessary; and,

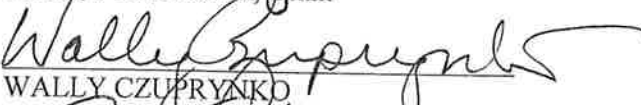
**BE IT FURTHER RESOLVED** that the Sauk County Information Security Team, under the guidance of the Information Security Officer, is delegated the authority to create, maintain and implement policies, procedures and standards applicable to Sauk County's information systems, for the purpose of safeguarding Sauk County's electronic information, and other forms of protected information, in a manner consistent with all applicable laws and regulations.

For consideration by the Sauk County Board of Supervisors on February 17, 2015.


Respectfully submitted,

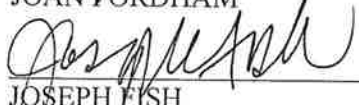
**EXECUTIVE AND LEGISLATIVE COMMITTEE:**

  
MARTY KRUEGER, Chair

  
WALLY CZUPRYNSKI

  
DENNIS POLIVKA

  
JOAN FORDHAM

  
JOSEPH FISH

RESOLUTION NO. 13 -15

DESIGNATING AN INFORMATION SECURITY OFFICER AND ESTABLISHING AN  
INFORMATION SECURITY TEAM

PAGE 2

PERSONNEL COMMITTEE

\_\_\_\_\_  
TIM MEISTER, Chair

\_\_\_\_\_  
ANDREA LOMBARD

\_\_\_\_\_  
HENRY NETZINGER

\_\_\_\_\_  
CAROL HELD

\_\_\_\_\_  
MICHELLE DENT

FISCAL NOTE: No Fiscal Impact

*WFB*

M.I.S. NOTE: Information security is a top priority for the MIS department. The designation of an Information Security Officer and Information Security Team will provide for the creation of the policy required in our continued efforts to maintain a high level of system security.

**Authorizing the Renewal of Sauk County's existing Microsoft Enterprise Agreement (EA)**

**WHEREAS**, Sauk County utilizes the Microsoft Windows operating system and Microsoft Office on all computer workstations, and;

**WHEREAS**, Sauk County is currently enrolled in a three year Microsoft EA agreement, the annual cost of which was \$48,816, and;

**WHEREAS**, this agreement will expire on March 31, 2015, and;

**WHEREAS**, based upon the State of Wisconsin's volume license agreement with Microsoft, the annual cost to renew this agreement for the three year term would be \$55,218.70 based on:

\$16,896.88 annually for 422 Microsoft Windows licenses (\$40.04 /license/yr)  
\$38,321.82 annually for 422 Microsoft Office licenses (\$90.81/license/yr)

**WHEREAS**, your Executive and Legislative has reviewed this matter and found it in the best interest of Sauk County to enter into an Enterprise License Agreement with Microsoft to purchase the above described software licensing.

**NOW THEREFORE BE IT RESOLVED** by the Sauk County Board of Supervisors, met in regular session, that the existing agreement be renewed for a three year term beginning April 1, 2015, and;

**BE IT FURTHER RESOLVED** that the Sauk County MIS Coordinator be authorized to obtain additional licenses under this agreement, up to the number required to license each desktop computer owned by Sauk County, and;

**BE IT FURTHER RESOLVED** that the Sauk County MIS Coordinator be delegated the authority to enter into this agreement on behalf of Sauk County.

For consideration by the Sauk County Board of Supervisors on February 17, 2015.

Respectfully submitted,

**Executive and Legislative Committee:**

  
Marty Krueger, Chair

  
Joseph Fish

  
Wally Czuprynski

  
Joan Fordham

  
Dennis Polivka

Resolution 14 - 15

Authorizing the Renewal of Sauk County's existing Microsoft Enterprise Agreement (EA)

Page 2

**Fiscal Note:** The 2015 MIS budget provides \$51,770 to cover current Microsoft licensing. The additional \$3448.70 will be expended from 2015 MIS capital outlay funds designated for infrastructure upgrades.

VRB

**M.I.S. Note:** Sauk County has made a significant investment in Microsoft software and applications. The continuation of this agreement protects that investment by providing ongoing upgrades and support.

## RESOLUTION NO. 15 -2015

### AMENDING THE 2015 BUDGET TO APPROPRIATE \$90,259 PURSUANT TO AN INTERGOVERNMENTAL AGREEMENT BETWEEN SAUK COUNTY, WISCONSIN AND THE HO-CHUNK NATION

**WHEREAS**, by Resolution 43-10 dated April 20, 2010, Sauk County was authorized to enter into an intergovernmental agreement with the Ho-Chunk Nation; and,

**WHEREAS**, this agreement provides for an annual payment of \$90,259 from the Ho-Chunk Nation to Sauk County; and,

**WHEREAS**, these funds may be used at the County's discretion for any purpose unless that purpose is considered a prohibited purpose that diminishes the Nation's governmental jurisdiction or has an adverse financial impact on the Nation; and,

**WHEREAS**, the County may not spend any money received under this agreement until the County provides a written report to the Nation each March 1; and the Nation must expressly state that the intended use does not constitute a prohibited purpose, or 30 days must have elapsed since the Nation has received said report and the Nation has not objected.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the 2015 budget is hereby amended to appropriate \$90,259 as follows:

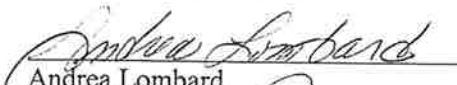
Conservation, Planning & Zoning	Sauk Prairie Recreation Area or Badger Army Ammunition Plant	\$20,000
Criminal Justice Coordinating Council	Justice continuum start-up training	\$4,500
Criminal Justice Coordinating Council	Operating after revocation programming	\$7,000
Highway	Highway maintenance	\$25,000
Public Health	Nurse Family Partnership	\$25,000
Public Health	Seal-a-Smile	\$5,000
Public Health	Child Death Review Team	\$2,259
UW Extension	Hire a Ho-Chunk Summer Intern to work with Summer Lunch Bunch	\$1,500
		\$90,259

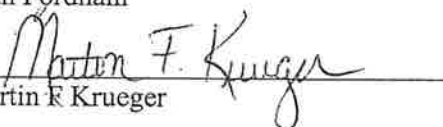
For Consideration by the Sauk County Board of Supervisors on February 17, 2015.


#### SAUK COUNTY FINANCE COMMITTEE

\_\_\_\_\_  
Tommy Lee Bychinski, Chair

  
Joan Fordham

  
Andrea Lombard

  
Martin F. Krueger

  
Wally Czuprynski

**FISCAL NOTE:** So as to avoid supplanting the property tax levy and creating undue reliance on this potentially non-recurring and somewhat non-discretionary funding stream, these dollars were purposefully not included in the original 2015 budget. *KPB*

515

**MIS NOTE:** No MIS impact.

RESOLUTION 16 - 15

**Request To Accept Proposal For One (1) 36,200 GVW Single Axle Truck  
From Truck Country, DeForest, Wisconsin**

**WHEREAS**, your Highway Department is in need of one (1) 36,200 GVW Single Axle Truck, and in a planned program of replacement, having set minimum specification for same, and

**WHEREAS**, your Committee has agreed to accept the following proposal which met our specifications subject to County Board approval:

From: Truck Country  
DeForest, Wisconsin

One (1) Freightliner M2 106 36,200 GVW Single Axle Truck	\$ 79,135.00
---	--------------

Net Cost, F.O.B. Baraboo	\$ 79,135.00
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**NOW, THEREFORE BE IT RESOLVED**, that the above bid be approved, it further being understood that this expenditure will be paid from Highway Department funds.

For Consideration by the Sauk County Board of Supervisors on February 17, 2015.

Respectfully submitted:

**Sauk County Highway and Parks Committee**

\_\_\_\_\_  
Martin (Tim) Meister, Chair

\_\_\_\_\_  
Brian Peper

\_\_\_\_\_  
Henry Netzing

\_\_\_\_\_  
Joseph W. Fish

\_\_\_\_\_  
Jerry G. Kast

Fiscal Note: This Expenditure will be paid from Highway Equipment Fund Account.

MIS Note: No MIS Impact.

KPB



# SUMMARY SHEET BID PROPOSAL

BID LETTING DATE: February 11, 2015 at 9:30 a.m.  
FOR ONE (1) 36,200 GVW SINGLE AXLE TRUCK

FIRM NAME	WISCONSIN KENWORTH	V&H INC. MADISON	TRUCK COUNTRY			
MAKE & MODEL	KENWORTH T370	WESTERN STAR 4700	FREIGHTLINER			
TOTAL COST F.O.B BARABOO	84,900 <sup>00</sup>	87,529 <sup>00</sup>	79,135 <sup>00</sup>			
NET COST TAX FREE	84,900 <sup>00</sup>	87,529 <sup>00</sup>	79,135 <sup>00</sup>			
DELIVERY DATE	8/1/15	120 DAYS	180 DAYS			
REMARKS			LOW BID AWARDED			

RESOLUTION 17 - 15

**Request To Accept Proposal For One (1) 60,000 GVW Tandem Truck  
From Truck Country, DeForest, Wisconsin**

**WHEREAS**, your Highway Department is in need of one (1) 60,000 GVW Tandem Truck, and in a planned program of replacement, having set minimum specification for same, and

**WHEREAS**, your Committee has agreed to accept the following proposal which met our specifications subject to County Board approval:

From: Truck Country  
DeForest, Wisconsin

One (1) Freightliner 114 SD 60,000 GVW Tandem Truck	\$ 104,307.00
--	---------------

Less Trade In: Sauk Co. Truck Unit #181	(\$ 3,500.00)
--	---------------

Net Cost, F.O.B. Baraboo	\$ 100,807.00
--------------------------	---------------

**NOW, THEREFORE BE IT RESOLVED**, that the above bid be approved, it further being understood that this expenditure will be paid from Highway Department funds.

For Consideration by the Sauk County Board of Supervisors on February 17, 2015.

Respectfully submitted:

**Sauk County Highway and Parks Committee**

\_\_\_\_\_  
Martin (Tim) Meister, Chair

\_\_\_\_\_  
Brian Peper

\_\_\_\_\_  
Henry Netzing

\_\_\_\_\_  
Joseph W. Fish

\_\_\_\_\_  
Jerry G. Kast

Fiscal Note: This Expenditure will be paid from Highway Equipment Fund Account.  
MIS Note: No MIS Impact.

KPB

# SUMMARY SHEET BID PROPOSAL

BID LETTING DATE: February 11, 2015 at 9:30 a.m.  
FOR ONE (1) 60,000 GVW TANDEM TRUCK

FIRM NAME	WISCONSIN KENWORTH	V#H INC MADISON	TRUCK COUNTRY			
MAKE & MODEL	KENWORTH T800	WESTERN STAR 4700	FREIGHTLINER 114 SD			
TOTAL COST F.O.B BARABOO	125,900 <sup>00</sup>	108,559 <sup>00</sup>	104,307 <sup>00</sup>			
LESS TRADE-IN	- 3,500 <sup>00</sup>	- 6,500 <sup>00</sup>	- 3,500 <sup>00</sup>			
NET COST TAX FREE	122,400 <sup>00</sup>	102,059 <sup>00</sup>	100,807 <sup>00</sup>			
DELIVERY DATE	8/1/15	120 DAYS	180 DAYS			
REMARKS			LOW BID AWARDED			

RESOLUTION NO. 18-15  
AUTHORIZATION TO PURCHASE SIX  
POLICE SPECIFICATION SQUAD CARS AND TWO UNMARKED SQUADS

**WHEREAS**, the 2015 Sheriff's Budget contains an allocation of \$185,500 for the purchase of seven police specification squad cars and an allocation of \$52,500 for the purchase of two unmarked squads; and,

**WHEREAS**, the Sheriff's Office currently needs six police specification squad cars and two unmarked squads; and,

**WHEREAS**, your Committee has examined the bids received, which are enumerated on the bottom of this resolution; and,

**WHEREAS**, after examination of the bids your committee recommends it to be in the best interest of Sauk County to accept the bid of Kayser Ford of Madison, Wisconsin for the six police specification squad cars; and,

**WHEREAS**, after examination of the bids for the 2015 Chevrolet Impala your committee recommends it to be in the best interest of Sauk County to accept the bid of Larson Automotive of Baraboo, Wisconsin; and,

**WHEREAS**, after examination of the bids for the 2015 Ford Explorer your committee recommends it to be in the best interest of Sauk County to accept the bid of Koenecke Ford of Reedsburg, Wisconsin.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Sheriff be and hereby is authorized to purchase six 2015 Ford Police Interceptor Utility Vehicles, one 2015 Chevrolet Impala and one 2015 Ford Explorer for a total after trade cost of \$177,462.

For consideration by the Sauk County Board of Supervisors this 17<sup>th</sup> day of February, 2015

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

  
WILLIAM WENZEL, CHAIR

  
GERALD LEHMAN

  
JOHN DEITRICH

  
MICHELLE DENT

  
DAVID MOORE

**Fiscal Note:**

Expenditure of \$177,462 from the 2015 adopted Sheriff's budget, Additional expenditures of \$6,729.41 for cages, cage kits and graphics

**MIS Note:** No MIS impact

## 2015 Squad Bids

### 6 Marked Squads

Koenecke \$142,620

Glacier Valley \$151,734

Kayser: \$140,500

### 2015 Chevy Impala

Larson Automotive \$13,518

Bergstrom \$21,232

### 2015 Ford Explorer

Koenecke \$23,444

Glacier Valley \$26,289

Kayser \$25,300

RESOLUTION NO. 19 -15

**AUTHORIZATION TO EXTEND CONTRACT WITH CONSOLIDATED  
CORRECTIONAL FOOD SERVICE FOR PROVISION OF INMATE MEALS**

**WHEREAS**, the contract for provision of inmate meals with Consolidated Correctional Food Service expired December 31, 2014; and,

**WHEREAS**, Consolidated Correctional Food Service is the present provider for inmate meals; and,

**WHEREAS**, Consolidated Correctional Food Service has provided satisfactory service with competitive prices to Sauk County for the past twelve (12) years; and,

**WHEREAS**, Consolidated Correctional Food Service has proposed to extend the inmate food service contract for an additional six (6) years with a variable per meal rate fee which decreases as the number of inmate meals served increases; and,

**WHEREAS**, Consolidated Correctional Food Service has proposed that for the first two (2) years contract rates will not change and future year rates will only increase based on CPI; and,

**WHEREAS**, the Sauk County Sheriff's Office is in need of a floor scrubber to maintain floors and Consolidated Correctional Food Service has agreed to purchase a Walk-Behind Scrubber for a total delivered cost of \$7,220.74 in exchange for this contract extension; and,

**WHEREAS**, the Law Enforcement and Judiciary Committee believes it is in the best interest of Sauk County to accept the proposal of Consolidated Correctional Food Service to extend the contract for the provision of inmate meals until June 30, 2021, with an additional option to extend the contract with review from the Law Enforcement and Judiciary Committee and Sauk County Corporation Counsel; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Sheriff be and hereby is authorized and directed to enter into a contract with Consolidated Correctional Food Service for the provision of inmate meals for the period from January 1, 2015 until June 30, 2021, with the option to extend the contract with the approval of the Law Enforcement and Judiciary Committee and Sauk County Corporation Counsel.

For consideration by the Sauk County Board of Supervisors this 17<sup>th</sup> day of February, 2015

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

  
WILLIAM WENZEL, CHAIR

  
GERALD LEHMAN

  
JOHN DEITRICH

  
MICHELLE DENT

  
DAVID MOORE

**AUTHORIZATION TO EXTEND CONTRACT WITH CONSOLIDATED  
CORRECTIONAL FOOD SERVICE FOR PROVISION OF INMATE MEALS**

**Page 2 of 2**

**Fiscal Note:** Listed below is the variable per meal rate fee scheduled based on the number of inmate meals served per day:

<u>Level</u>	<u>Range</u>	<u>Rate per meal</u>
1	100-124	\$2.08
2	125-149	\$1.87
3	150-174	\$1.73
4	175-199	\$1.60
5	200-224	\$1.51
6	225-249	\$1.43
7	250-274	\$1.42
8	275-299	\$1.28
9	300-324	\$1.23
10	325-349	\$1.19
11	350-374	\$1.16
12	375-399	\$1.13
13	400-424	\$1.10
14	425-449	\$1.07
15	450-474	\$1.05

KPB

	<u># of Meals Served Per Year</u>	<u>Annual Cost</u>
2012	186,174	\$314,170.16
2013	198,896	\$320,723.47
2014	199,581	\$323,670.59

**MIS Note:** No MIS impact

RESOLUTION NO. 20-15

**RATIFYING THE 2014-2015 COLLECTIVE BARGAINING AGREEMENT BETWEEN  
SAUK COUNTY AND THE WISCONSIN PROFESSIONAL POLICE ASSOCIATION  
(WPPA) L241 - SHERIFF'S DEPARTMENT SWORN UNIT**

**WHEREAS**, the existing collective bargaining agreement between Sauk County and WPPA L241 (Sheriff's Department Sworn Unit) hereinafter referred to as Union, expired on December 31, 2013; and,

**WHEREAS**, the Negotiating Committee, acting under the authority of the Personnel Committee, has negotiated a tentative agreement with WPPA L241 (attached hereto), for the terms of a successor agreement for the calendar years of 2014 and 2015; and,

**WHEREAS**, in accordance with Wisconsin Act 10, certain sworn law enforcement officers maintained collective bargaining rights pursuant to Wis. Stats. § 111.70/111.77 and are exempted from the mandatory employee required contributions to the Wisconsin Retirement System (WRS); and,

**WHEREAS**, the provisions of the tentative agreements reflect a commitment of Sauk County to remain competitive with the wage rates of neighboring counties, and the dedication of both parties to recruit and retain the highest quality employees for Sauk County; and,

**WHEREAS**, the Personnel Committee, after careful consideration and review, believes the provisions of the tentative agreement as being in the best interest of Sauk County.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Personnel Committee be and hereby is authorized and directed to sign on behalf of Sauk County a collective bargaining agreement incorporating the provisions of the tentative agreement, set forth in more detail in the attached summary.

For consideration by the Sauk County Board of Supervisors on February 17, 2015.

Respectfully submitted,

**SAUK COUNTY PERSONNEL COMMITTEE**

\_\_\_\_\_  
**TIM MEISTER**

\_\_\_\_\_  
**HENRY NETZINGER**

\_\_\_\_\_  
**ANDREA LOMBARD**

\_\_\_\_\_  
**CAROL HELD**

\_\_\_\_\_  
**MICHELLE DENT**



**Fiscal Note:**

	2014	2015
Full-Time Equivalent	92.00	92.00
Wages, Overtime, Longevity - Cost of Living Adjustment (COLA)	5,016,854	5,181,204
Wage-Related Benefits COLA (FICA/Medicare, Retirement, Work Comp)	1,114,745	1,101,524
Health & Life Insurance	1,005,879	925,518
1-1-15, employee share of retirement paid by the County reduced from 2.8% to 1.4% of gross wages	-	(36,127)
7-1-15, employee share of retirement paid by the County reduced from 1.4% to 0.0% of gross wages	-	(72,820)
Clothing allowance from \$450 to \$500 for Patrol and Detective effective 1-1-2015	-	1,850

Total Package Cost	7,137,477	7,101,150
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**Change from Prior Year**

	%	\$	%	\$
Wages, Overtime, Longevity - Cost of Living Adjustment (COLA)	1.25%	61,936	3.28%	164,350
Wage-Related Benefits COLA (FICA/Medicare, Retirement, Work Comp)	-7.76%	-93,759	-1.19%	-13,221
Health & Life Insurance	4.79%	45,935	-7.99%	-80,360
1-1-15, employee share of retirement paid by the County reduced from 2.8% to 1.4%	-	0	-	-36,127
7-1-15, employee share of retirement paid by the County reduced from 1.4% to 0.0%	-	0	-	-72,820
Clothing allowance from \$450 to \$500 for Patrol and Detective effective 1-1-2015	-	0	-	1,850
Total	0.20%	14,112	-0.51%	-36,327

Across-the-board increases included are:

1/1/14=1.25% for all.

Jailors: 1/1/15=1.75%. 7/1/15=1.00%

Patrol and Detectives: 1/1/15=Realignment of grid; 7/1/15=0.50%; averages 4.50% for 2015.

KPB

TENTATIVE AGREEMENTS  
BETWEEN  
SAUK COUNTY  
AND WISCONSIN PROFESSIONAL POLICE ASSOCIATION  
(SWORN UNIT)

The 2012-2013 Collective Bargaining Agreement shall remain unchanged for a two (2) year period commencing January 1, 2014, except as follows:

Deletions are indicated by: ~~Strikethrough.~~

Additions and new language are indicated by: Shadow

Any language not included in this offer is intended to remain unchanged.

ARTICLE 9 – SENIORITY

**9.04 - SENIORITY RIGHTS.** Seniority shall prevail in the bidding for openings which occur on a shift within the appropriate classifications. In the event of a layoff, temporary or limited term full-time and part-time employees and probationary employees shall be laid off first. If further reductions are necessary, regular full-time employees of the affected divisions and classifications shall be laid-off in the reverse order of their seniority, providing there are qualified personnel to fill the existing position. In the event that an employee is laid-off due to the reduction or elimination of a particular classification and there are less senior employees in other bargaining unit classifications at the same or lower ranges than the employee laid-off, the laid-off employee shall be entitled to bump the employee within the bargaining unit with the least seniority in a division, less senior than the laid-off employee, holding a position for which the laid-off employee is qualified.

ARTICLE 10 – WAGES AND HOURS OF WORK

**10.03 - COMPENSATORY TIME.**

- a. Compensatory Time in Lieu of Overtime: Employees shall have the choice of overtime pay or compensatory time off in accordance with the provisions herein. Employees shall be able to accrue a maximum of forty ~~(40.0)~~ ~~sixty-four (64.0)~~ for 5/2 schedules and ~~fifty-one (51.0)~~ ~~sixty-eight (68.0)~~ for 4/2 schedules hours of compensatory time (i.e. 262/3 hours at time-and-a-half (1½) = 40 hours of "comp" time). Compensatory time will accrue to the employee's "bank" at the end of the employee's established work period. Compensatory time off shall be taken by mutual agreement between the employee and the Sheriff or his/her designee. The scheduling of compensatory time shall be on a first come, first served basis.

ARTICLE 11 – HOLIDAYS AND VACATIONS

**11.08 - PAID HOLIDAYS.**

Employees who work on holidays shall, at their option, be paid either time and one-half (1 ½) times plus straight time for all hours worked ~~during regularly scheduled shift~~, or receive a floating holiday ~~compensatory time~~ for (hours worked not to exceed 8.0 or 8.5) in lieu of being paid. Employees who do not work on holidays are entitled to the normal pay for the shift currently assigned as of that holiday. Employees who work shifts other than the five day schedule shall have the following holidays:

- New Year's Day
- Four (4) hours on Good Friday
- Easter
- Memorial Day
- Fourth of July
- Labor Day
- Veteran's Day
- Thanksgiving
- Four (4) hours on Christmas Eve
- Christmas

All employees are eligible for holiday pay. Holiday pay will not be granted for holidays occurring during a vacation. Such employees will be entitled to another vacation day. If a holiday falls during a time an employee is scheduled to work but is on sick leave, he/she shall receive holiday pay and not be charged sick leave for that day.

Employees who work a five-day schedule shall have the following holidays in lieu of those enumerated above for other employees:

- New Year's Day
- Good Friday
- Memorial Day
- Fourth of July
- Labor Day
- Thanksgiving Day
- Friday following Thanksgiving
- Christmas Eve
- Christmas

**12.03 - SICK LEAVE EXTENSION BY OVERTIME AND VACATION.** ~~Accumulated overtime~~ Compensatory time may be used by an employee who has at that time accumulated insufficient sick leave to cover the period of illness or disability. In such cases an employee may also elect to use accumulated vacation leave credits. Any employee claiming a sick leave may be required at the request of the Sheriff or his/her designee, to provide a ~~physician's release~~ doctor's report to the Personnel Department in order to receive compensation. ~~The Employer also has the authority to require any employee claiming sick leave compensation to submit to a doctor's examination, said examination shall be paid for by the Employer.~~

**12.05 - FUNERAL LEAVE.** The Employer will grant a leave of absence with pay to attend the funeral for up to three (3) days in the case of a death in the immediate family of a full-time employee; two (2) days in the case of a grandchild, and one (1) day in the case of an employee's aunt or uncle. Immediate family is defined as parent, step-parent, spouse, children, step-children, brother, sister, ~~brother-in-law; sister-in-law,~~ grandparent of employee and spouse's parents.

## **ARTICLE 13 - HEALTH AND WELFARE BENEFITS**

**13.01 - HEALTH INSURANCE CONTRIBUTIONS.** The Employer shall pay up to ~~eighty nine percent (89%) effective January 1, 2012, eighty eight percent (88%). effective January 1, 2013,~~ for full-time employees, of the premiums for group health insurance coverage. The Employer's financial responsibility shall be limited to ~~eighty nine percent (89%) effective January 1, 2012, eighty eight percent (88%). effective January 1, 2013.~~ Employer contributions for health insurance for part-time employees shall be governed by § 13.07 of this Agreement. ~~Effective August 1, 2009, the emergency room and pharmaceutical plan design changes will be implemented.~~

~~**13.02 - CHANGE IN PLANS.** The Employer may, from time to time, change health insurance carriers, or self fund coverage, provided that such coverage is not reduced. In the event that the Employer is contemplating a change in coverage, the Bargaining Group will be notified of the proposed change and given the opportunity for input prior to the decision of the County Board.~~

**13.05 - WISCONSIN RETIREMENT.** Effective July 1, 2011, new employees shall contribute an amount equal to one-half of all actuarially required contributions or as otherwise required by law.

Effective January 1, 2012, the Employer agrees to contribute to the Wisconsin Retirement System as required by law.

The employee shall contribute an amount equal to the following:

July 1, 2012 – Additional 2.0%

July 1, 2013 – Additional 2.0% (4.0% total employee contribution)

~~January 1, 2015 – Additional 1.5%~~

~~July 2015 (first paycheck date in July 2015) – Total portion of employee contribution as determined by WRS.~~

**13.07 - CATEGORIES.** - Employees hired on or after January 1, 2000: All positions filled on or after January 1, 2000, shall be placed within one of the following categories for health insurance benefits. Employees hired shall receive benefits according to the provisions of the categories their position has been assigned. The categories are assigned to positions by the Employer based upon the number of hours a position is normally expected to work in a two (2) week pay period illustrated by the following table:

HEALTH INSURANCE CATEGORIES		
CATEGORY	HOURS NORMALLY WORKED IN A PAY PERIOD	PERCENTAGE OF PREMIUM PAID BY THE COUNTY ON BASE PLAN *
CATEGORY 1	70 OR MORE HOURS	89% 1/01/2012 88% 1/01/2013
CATEGORY 2	AT LEAST 60 HOURS BUT LESS THAN 70 HOURS	67.5%
CATEGORY 3	AT LEAST 38.75 HOURS BUT LESS THAN 60 HOURS	50%
CATEGORY 4	LESS THAN 38.75 HOURS	NOT ELIGIBLE TO PARTICIPATE IN COUNTY PROVIDED HEALTH PLAN

\* BASE PLAN. The Health Insurance Plan that is the least expensive of any dual choice offered.

## ARTICLE 14 – MISCELLANEOUS ISSUES

**14.07 - CLOTHING ALLOWANCE.** The Employer agrees all employees classified as Deputies assigned to Patrol or Detective shall receive ~~five four hundred and fifty dollars (\$450.00)~~ (\$500) per year for a clothing allowance and clothing maintenance allowance. The Employer further agrees that

employees classified as Deputy-Security (Jailer) shall receive three hundred and fifty dollars (\$350); the clothing allowance (hereinafter "allowance") shall be available throughout the year on a voucher basis through vendors selected by the County. The allowance is not subject to carryover after December 31 in the calendar year in which said allowance was made available. The allowance will not be taxed unless required by State or Federal law. Employees may also submit receipts for reimbursement of qualified purchases not available through the chosen vendors. Clothing shall be in good condition and maintained properly at all times. The County shall bear the full cost of any uniform requirement changes. If, while on duty, damage to a Deputy's uniform is great enough to warrant discarding of the article of clothing, the County will pay for the purchase of such new article.

Employees participating in either the Emergency Response Team (ERT) or Dive Team (special appointments) will receive an additional one hundred dollars (\$100) for required uniform items as approved by the Chief Deputy or designee.

#### OTHER MATTERS:

1. Name changes from AFSCME to WPPA in Articles 1.01, 2.01 and 2.02.
2. All rates 1.25% ATB increase effective January 1, 2014;
3. Security Deputy (Jailers) 1.75% ATB effective first paycheck date January 2015, with the 20 year step eliminated and 15 year step becoming rate of \$24.54.
4. Effective first paycheck date January 2015, wage grid changes as follows (Patrol and Detective only):

Grade	Position Title	Step 1 (Hiring)	Step 2 (12 month)	Step 3 (24 month)	Step 4 (5 years)	Step 5 (10 years)	Step 6 (15 years)	Step 7 (20 years)
5	Deputy Patrol	\$21.56	\$23.17	\$23.60	\$24.48	\$24.96	\$25.40	\$26.16
		\$22.60	\$23.10	\$24.00	\$25.20	\$26.50	\$27.60	
6	Detective	\$22.23	\$23.94	\$24.40	\$25.34	\$25.81	\$26.25	\$27.03
		\$24.00	\$24.50	\$25.25	\$26.25	\$27.25	\$28.50	

5. Effective first paycheck date July 2015, .50% ATB (Patrol and Detective only).
6. Effective the first paycheck date July 2015, 1.0% ATB (Jailers).
7. Implementation of direct deposit for all employees.

SAUK COUNTY RESERVES THE RIGHT TO ADD TO, DELETE FROM AND/OR OTHERWISE MODIFY ANY OF THESE PROPOSALS DURING THE COURSE OF NEGOTIATIONS WITHOUT PREJUDICE AND WITHOUT PRECEDENT. IN ADDITION, EACH ELECTED OFFICIAL RESERVES THE RIGHT TO VOTE AS THEY DEEM APPROPRIATE IN CONSIDERATION OF THE RATIFICATION OF ANY TENTATIVE AGREEMENT BROUGHT TO THE COUNTY BOARD FOR A SUCCESSOR AGREEMENT.

RESOLUTION NO. 21 -2015

**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS IN THE  
TOWN OF REEDSBURG TO STEVEN D. SARLES**

**WHEREAS**, Sauk County has previously taken tax title to certain lands described as:

Town of Reedsburg, S 15-12-4 Prt SW SW = CSM #1520 Lot 1, 0.71 A; more particularly described in the Sauk County Register of Deeds office at: Doc #695819; and Doc #669442; and Doc #654912. (Parcel #030-0599-10000)

**WHEREAS**, your Committee has previously advertised the sale and appraised value of said property for three successive weeks prior to December 31, 2014, as a Class III Notice under Chapter 985 of the Wisconsin Statutes, but said property remains unsold; and

**WHEREAS**, Steven D. Sarles has offered to purchase said property for an amount equaling or exceeding the appraised value of said lot, offering the sum of \$1,801.00, the appraised value of said property having been placed at \$1,800.00; and,

**WHEREAS**, Sauk County is now authorized by S.75.69 of the Wisconsin Statutes to sell any parcel remaining unsold which was so previously advertised, as long as the price received meets or exceeds the advertised aggregate appraised value placed thereon.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors met in regular session that the Sauk County Clerk be and hereby is authorized and directed, having received \$1,801.00 from Steven D. Sarles on January 16, 2015 to issue a quit claim deed to Steven D. Sarles for the below described property:

Town of Reedsburg, S 15-12-4 Prt SW SW = CSM #1520 Lot 1, 0.71 A; more particularly described in the Sauk County Register of Deeds office at: Doc #695819; and Doc #669442; and Doc #654912. (Parcel #030-0599-10000)

For consideration by the Sauk County Board of Supervisors on February 17, 2015.

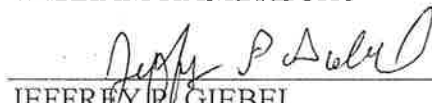
Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**

  
SCOTT VON ASTEN, Chairperson

  
WILLIAM HAMBRECHT

  
NATHAN S. JOHNSON

  
JEFFREY P. GIEBEL

  
JOHN M. DEITRICH

**FISCAL NOTE:** Sauk County funds invested in this property were \$1,418.10. Funds received from the sale were \$1,801.00. *KPB*

**MIS NOTE:** No impact

RESOLUTION NO. 22 - 2015

RESCINDING SO MUCH OF RESOLUTION NO. 118-2014  
INVOLVING THE TAKING OF A TAX DEED ON PARCEL  
NUMBER 008-0143-30000 IN THE TOWN OF DELTON AND MORE  
PARTICULARLY DESCRIBED BELOW

**WHEREAS**, by Resolution No. 118-2014, the Honorable Sauk County Board of Supervisors authorized the taking of a tax deed on parcel number 008-0143-30000, more particularly described below:

TOWN OF DELTON, S 8-12-6 PRT NE SE = CSM #2935 LOT 1 (FMLY PRT CSM #2735) 2.01A (S/EASE PER D-727787), more particularly described in the Register of Deeds Office at Document No. 909021; Document No. 862830; Document No. 685684.

**WHEREAS**, Sauk Co. Code § 30.03(6) and Wis. Stat. § 75.35(3) authorizes Sauk County to give preference to a former owner in the sale of property taken by tax deed; and,

**WHEREAS**, your undersigned Committee has had this matter under advisement, and has determined that it is in the best interest of Sauk County to give preference to the former owner of this property because the funds received will compensate the County in full for the amounts due and owing.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that so much of Resolution No. 118-2014 as it pertains to the above described parcel of real property located in the Town of Delton is hereby rescinded; and,

**BE IT FURTHER RESOLVED**, that the County Clerk shall be and hereby is authorized to sign documents effectuating and providing notice of rescission of a portion of said tax deed.

For consideration by the Sauk County Board of Supervisors on February 17, 2015.

Respectfully submitted:

PROPERTY & INSURANCE COMMITTEE

  
SCOTT VON ASTEN, Chairperson

  
NATHAN S. JOHNSON

  
WILLIAM HAMBRECHT

  
JEFFREY P. GIEBEL

JOHN M. DEITRICH

**FISCAL NOTE:** Funds received were \$9,893.77. This amount is sufficient to cover all previously owed Taxes (Years of 2010 thru 2014) in the amount of \$6,945.23; Penalties and Interest in the amount of \$2,257.05; Tax Deed Service Charge in the amount of \$150.00; Service Charges pursuant to Sauk County Ordinance 30.03(6) (b) in the amount of \$511.49 and Recording Fee of \$30.00. *KPB*

**MIS NOTE:** No impact.

RESOLUTION NO. 23 - 2015

APPROVING QUIT CLAIM DEED TO TOWN OF FRANKLIN RELEASING  
RESTRICTION UPON TIMELY RECEIPT OF \$18,070.22

WHEREAS, by Resolution No. 28-2014, the Honorable Sauk County Board of Supervisors conveyed the below described real property to the Town of Franklin on the condition that if the Town conveyed the property in the future, that the County would be entitled to share in the proceeds from such a sale:

S 8-9-4 PRT SE NE = CSM #3543 LOT 1 EXC THAT PRT IN VILLAGE OF PLAIN & EXC THAT PRT COM SE COR-N0°7'22"W ALG E LI 340'-N89°2'58"W 340'-S77°58'16"W 323.93' TO W LI- S0°19'2"E 267.25' ALG W LI TO SW COR - S89°2'58"E 656.11' ALG S LI TO POB, MORE PARTICULARLY DESCRIBED IN THE SAUK COUNTY REGISTER OF DEEDS AT: DOCUMENT #952016 AND DOCUMENT #797272. 14.64A M/L

Tax Parcel No.: 014-0207-00000

Property Address: Dead End Road, Plain, WI 53577; and,

WHEREAS, the Town of Franklin has agreed to sell said property to a third party, and the County is now entitled to payment as provided upon the attached addendum and the County must now release said restriction by quit claim deed as its part of the agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Clerk be and hereby is authorized and directed, upon timely receipt of \$18,070.22 to issue a quit claim deed to the Town of Franklin releasing the County's remaining interest in the property.

For consideration by the Sauk County Board of Supervisors on February 17, 2015.

Respectfully submitted:

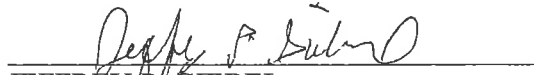
PROPERTY AND INSURANCE COMMITTEE

  
SCOTT VON ASTEN, Chairperson

  
JOHN M. DEITRICH

  
NATHAN JOHNSON

  
WILLIAM HAMBRECHT

  
JEFFREY P. GIEBEL

FISCAL NOTE: Sauk County will receive \$18,070.22 in unanticipated revenue. *YPB*

MIS NOTE: No MIS impact.



A D D E N D U M

Gross sale price:	\$60,000.00
Less closing costs:	\$ 2,000.00
Net sale proceeds:	\$58,000.00
X 50%:	\$29,000.00

Less Town's purchase price:	\$ 5,024.78
Less value of buildings added:	\$10,000.00
Payment to County:	\$13,975.22

Calculation of County Share of Town of Franklin sale to Jason and Kendra Schluter per above formula in deed restriction:

Gross Sales Price	\$47,250.00
Less Closing Costs	
Title insurance	\$ 474.00
Recording fees:	
-satisfaction of deed restriction	\$ 30.00
-LLC qcd	\$ 30.00
R/E Transfer Fee (exempt)	\$ 0.00
Atty fees (CJMM)	\$1,000.00
Total:	<u>\$ 1,060.00</u>
Net Sale Proceeds:	\$46,190.00
One-half of Net Sale Proceeds: $46,190.00 \times .50 =$	\$23,095.00
Less Town's purchase price:	\$ 5,024.78
Less value of buildings added:	\$ 0.00
Payment to County:	\$18,070.22

**SAUK COUNTY BOARD OF SUPERVISORS  
MARCH 17, 2015  
WEST SQUARE BUILDING, 505 BROADWAY, ROOM 326, BARABOO, WI**

- 1) **Call to Order and Certify Compliance with Open Meeting Law.** 6:00 P.M.
- 2) **Roll Call.** PRESENT: (30) Czuprynski, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger.  
ABSENT: (1) Held (Excused).
- 3) **Invocation and Pledge of Allegiance.**
- 4) **Adopt Agenda.** MOTION (Moore/Alexander) to approve amended agenda. Motion carried **unanimously**.
- 5) **Adopt Minutes of Previous Meeting.** MOTION (Alexander/Netzing) to approve minutes. Motion carried **unanimously**.
- 6) **Scheduled Appearances.**
  - a. David Callender, WCA Legislative Associate
    - i. "Who Are Counties" Educational Tool (*Handout on file*)
    - ii. "Judicial & Public Safety" in State Budget
- 7) **Public Comment.** None.
- 8) **Communications.**
  - a. 03/05/15 Letter from Dr. Jack Daniels, MATC President.
  - b. 03/04/15 Letter from Dr. Jack Daniels, MATC President; re: Madison College's FY 2014 annual report.
  - c. Thank you card was read from John and Ann Deitrich.
  - d. Thank you card was read from Becky and Rick DeMars.
- 9) **Bills & Referrals.** None
- 10) **Claims.** Claim of Dean C. Urban. Claim was referred to the Executive and Legislative Committee.
- 11) **Appointments.**
  - a. Aging and Disability Resources Director:  
Susan Blodgett (Bio/background information available from Administrative Coordinator or Personnel Director).  
MOTION (Riek/Gramling) to approve appointment.  
**VOTE:** AYES: (30) Czuprynski, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger.  
NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.  
Ms. Blodgett introduced herself to the Board.

- b. Sauk County Housing Authority:  
Pat Satterstrom, re-appointment  
5- Year Term – 03/17/2015 – 03/17/2020
- c. Long Term Support Planning Committee:  
Theron Hill, Citizen member, re-appointment  
2- Year Term – 03/17/2015 – 03/21/2017
- d. Comprehensive Community Services (CCS) Program Coordinating Committee:  
Dawn Gruber, Consumer member, new appointment  
2- Year Term – 03/17/2015 – 03/21/2017
- e. ContinuUs Long-Term District Governing Board:  
Joan Fordham, Sauk County Board of Supervisors Appointee, re-appointment  
3-Year Term – 03/17/2015 – 03/20/2018
- f. 2015 Sauk County Emergency Fire Warden Organization List

MOTION (Alexander/Vedro) to approve appointments. **VOTE:** AYES: (30) Czuprynsko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.

12) **Proclamations.**

**CONSERVATION, PLANNING AND ZONING COMMITTEE AND NATURAL BEAUTY COUNCIL:**  
**Resolution 24-2015 Proclamation Of April As Earth Month.**

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

**Resolution 25-2015 National County Government Month – April 2015 “Counties Moving America Forward: The Keys Are Transportation And Infrastructure.**

**LAW ENFORCEMENT AND JUDICIARY COMMITTEE:**

**Resolution 26-2015 Crime Victims’ Rights Week Proclamation.**

MOTION (Peper/Deitrich) to approve all proclamations. **VOTE:** AYES: (30) Czuprynsko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.

13) **Unfinished Business.** None

14) **Reports – informational, no action required.**

- a. Rebecca C. Evert, Deputy Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.

- b. Janelle Krueger, Criminal Justice Coordinator; Kevin Calkins, Sauk County District Attorney; and Lewis Lange, Sauk County Sheriff's Dept.: CJCC Update; Upcoming resolution awarding contract for OAR Program.
- c. Finance Committee 2014 Supervisor Per Diem and Mileage Summary.
- d. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- e. Marty Krueger, County Board Chair
  - M.A.T.C. Appointment Board – March 2;
  - WCA Southern District Legislative Meeting – March 9 at DeForest;
  - Committee Submissions: Strategic Issues for Mid-Term Assessment; (*Handout on file*)
  - InterGovernmental Meeting – April 1, River Valley High School
- f. Kathryn Schauf, Administrative Coordinator.
  - Update on UW Sauk County Science Facility project.

15) **Consent Agenda:**

**FINANCE COMMITTEE:**

**Resolution 27-2015 Commending Ann E. Burton For Over 35 Years Of Faithful Service To The People Of Sauk County.**

**Resolution 28-2015 Commending Lorraine Casson For Over 21 Years Of Faithful Service To The People Of Sauk County.**

MOTION (Wenzel/Czuprynko) to approve all consent agendas. **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.

16) **Resolutions & Ordinances:**

**AGING & DISABILITY RESOURCE CENTER COMMITTEE:**

**Ordinance 2-2015 Repealing And Recreating Chapter 16, Aging And Disability Resource Center Ordinance.**

MOTION (Riek/Moore). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**. *Ordinance effective upon passage pursuant to 59.02(2), of the Wisconsin State Statutes, March 17, 2015.*

**CONSERVATION, PLANNING AND ZONING COMMITTEE:**

**Resolution 29-2015 Accepting The 2014 Addition To The Plat Of The Sauk City Cemetery Code "E".**

MOTION (Polivka/Johnson). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

**Resolution 30-2015 Denying The Claim Of KNZ Corporation.**

MOTION (Fordham/Czuprynyko). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.

**FINANCE COMMITTEE:**

**Resolution 31-2015 Gratefully Accepting Donations And Gifts Presented To Sauk County In 2014.**

MOTION (Bychinski/Fordham). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.

**HIGHWAY AND PARKS COMMITTEE:**

**Resolution 32-2015 Resolution Authorizing Construction Of Storage Building At Highway Department West Baraboo Facility.** Steve Muchow, Commissioner, Sauk County Highway Department, responded to supervisors' questions.

MOTION (Meister/Peper). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.

**Resolution 33-2015 Authorizing Participation In The State Of Wisconsin Outdoor Motorized Trail Aids Program.**

MOTION (Meister/Fish). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.

**PROPERTY AND INSURANCE COMMITTEE:**

**Ordinance 3-2015 Approving Reauthorization Of Workers Compensation Self-Insurance For January 1, 2016 To December 31, 2019.** Kurt Wegner, Safety Risk Manager, introduced himself to the Board.

MOTION (Von Asten/Hambrecht). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**. *Ordinance effective upon passage pursuant to 59.02(2), of the Wisconsin State Statutes, March 17, 2015.*

**Resolution 34-2015 Approving Building Space Lease Agreement With US Cellular.**

Tim Stieve, Administrator, Emergency Management, Builds & Safety, responded to supervisors' questions.

MOTION (Johnson/Von Asten). **VOTE:** AYES: (30) Czuprynyko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. NAYS: (0). ABSENT: (1) Held (Excused). Motion carried **unanimously**.

**Resolution 35-2015 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The City Of Baraboo To The City Of Baraboo.**

MOTION (Von Asten/Hambrecht). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **NAYS:** (0). **ABSENT:** (1) Held (Excused). Motion carried **unanimously**.

**Resolution 36-2015 Accepting A Bid On Tax-Delinquent Real Estate Acquired By Sauk County.**

MOTION (Von Asten/Deitrich). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **NAYS:** (0). **ABSENT:** (1) Held (Excused). Motion carried **unanimously**.

**Resolution 37-2015 Rescinding So Much Of Resolution No. 118-2014 Involving The Taking Of A Tax Deed On Parcel Number 008-0143-30000 In The Town Of Delton And More Particularly Described Below.**

MOTION (Von Asten/Hambrecht). **VOTE:** AYES: (30) Czuprynko, Kriegl, Meister, Johnson, Lehman, Dietz, Deitrich, Bychinski, Fish, Moore, Giebel, Dent, Vedro, Miller, Von Asten, Lombard, Ashford, Gramling, Kast, Polivka, Riek, Peper, Peterson, Alexander, Hambrecht, Wenzel, Stehling, Netzing, Fordham and Krueger. **NAYS:** (0). **ABSENT:** (1) Held (Excused). Motion carried **unanimously**.

- 17) **Adjournment to a date certain:** 9:10 P.M. MOTION (Deitrich/Dent) to adjourn until Tuesday, April 21, 2015. Motion carried **unanimously**.

Respectfully,



Michelle A. Commings  
Deputy County Clerk

Minutes Approved April 21, 2015

State of Wisconsin, County of Sauk: I certify that the above is a true and correct copy of the March 17, 2015, Proceedings of the Sauk County Board of Supervisors. /s/Rebecca A. DeMars, Sauk County Clerk.

Original documents on file @ Office of the Sauk County Clerk West Square Building, 505 Broadway, Room #144, Baraboo, WI 53913. 608-355-3286.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)



**MADISON**  
AREA | TECHNICAL  
**COLLEGE**  
PRESIDENT'S OFFICE

Jack E. Daniels, III, Ph.D., President

RECEIVED

MAR 09 2015

SAUK COUNTY BOARD CHAIR  
BARABOO, WISCONSIN

March 5, 2015

Marty Krueger  
Sauk County Board Vice Chair  
505 Broadway  
Baraboo, WI 53913

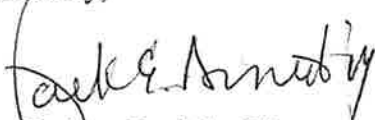
Dear Mr. Krueger:

Please accept my heartfelt thanks for taking time out of your busy schedule to serve on the Madison Area Technical College District Board Appointment Committee on Monday, March 2, 2015. Your job of selecting qualified candidates to serve on the Madison College District Board is very important. We appreciate your work on our behalf.

Madison Area Technical College strives to provide quality programs and services to residents of our district. The District Board and I would welcome an opportunity to visit with you and your county board at one of your future meetings.

Thank you again for participating at our annual board appointment meeting.

Sincerely,

  
Dr. Jack E. Daniels, III  
President

/eh

**RESOLUTION NO. 24 - 15**

**PROCLAMATION OF APRIL AS EARTH MONTH**

**WHEREAS**, Sauk County has been participating and promoting an annual Earth Day event since 2000; and

**WHEREAS**, Sauk County is rich in natural resources, plant diversity, wildlife, and natural beauty; and

**WHEREAS**, Sauk County has a history of protecting our resources with strong soil, water, wetland, forestry, and prairie conservation programs; and

**WHEREAS**, Sauk County is home to many businesses, organizations, and activities that support the environment and conservation; and

**WHEREAS**, this year's Earth Day event will focus on water, and Sauk County has unique water resources including 212 water bodies; and

**WHEREAS**, Earth Day is a day set aside to recognize the businesses and organizations that provide year-long efforts in conservation, sustainability, diversity, protection and education; and

**WHEREAS**, Earth Day is in April and this April is the perfect month and opportunity for citizens to set aside time to participate in environmental programs, events, and volunteer activities and to be aware of the many conservation programs and needs in our community,

**NOW, THEREFORE, BE IT RESOLVED**, that Sauk County recognize the month of April as Earth Month and encourage residents to participate in activities, events, and programs to educate, promote, enhance, protect, and conserve natural resources for the future of Sauk County.

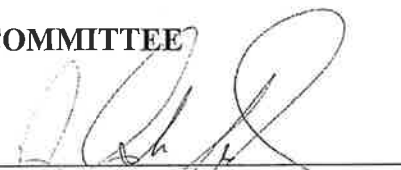



For consideration by the Sauk County Board of Supervisors on March 17, 2015.

Respectfully submitted,

**CONSERVATION, PLANNING AND ZONING COMMITTEE**

  
GERALD LEHMAN, Chair

  
JUDY ASHFORD, VICE CHAIR

  
JOHN DIETZ

  
JOE FISH

NATHAN JOHNSON

  
ERIC PETERSON

  
DENNIS POLIVKA

  
SHANA JOHNSON

**NATURAL BEAUTY COUNCIL**

  
SCOTT WEBER, Chair

  
BRIAN PEPPER, Executive Secretary

  
PATSY BOETTCHER

  
LINDA BORLESKE

  
ANN SWENGEL

Fiscal Note: No impact. *KPB*

MIS Note: No impact.

RESOLUTION 25 - 15

National County Government Month - April 2015  
"Counties Moving America Forward: The Keys are Transportation and Infrastructure"

**WHEREAS**, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

**WHEREAS**, counties move America forward by building infrastructure, maintaining roads and bridges, providing health care, administering justice, keeping communities safe, running elections, managing solid waste, keeping records and much more; and

**WHEREAS**, Sauk County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways; and

**WHEREAS**, through National Association of Counties President Riki Hokama's "Transportation and Infrastructure" initiative, NACo is encouraging counties to focus on how they have improved their communities through road projects, new bridges, building new facilities, water and sewer improvements and other public works activities; and

**WHEREAS**, in order to remain healthy, vibrant, safe, and economically competitive, America's counties provide transportation and infrastructure services that play a key role in everything from residents' daily commutes to shipping goods around the world; and

**WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve; and

**WHEREAS**, Sauk County continues to invest in highway, parks, recreational trails and infrastructure to ensure that Sauk County remains a premier location to live, work and play.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Sauk County Board of Supervisors, does hereby proclaim April 2015 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

For consideration by the Sauk County Board of Supervisors on March 17, 2015.

Respectfully submitted,

**EXECUTIVE AND LEGISLATIVE COMMITTEE**


  
MARTY KRUEGER, Chairman

  
JOAN FORDHAM

  
WALLY CZUPRYNSKI

  
JOE FISH

  
DENNIS POLIVKA

Fiscal Note: No Fiscal Impact  
MIS Note: No MIS Impact 

## RESOLUTION NO. 26 -15

### CRIME VICTIMS' RIGHTS WEEK PROCLAMATION

**WHEREAS**, Americans are the victims of more than 26 million crimes each year, and crime can touch the lives of anyone regardless of age, national origin, race, creed, religion, gender, sexual orientation, immigration, or economic status; and,

**WHEREAS**, Many victims face challenges in finding appropriate services, including victims with disabilities, young victims of color, deaf and hard of hearing victims, Lesbian Gay Bisexual Transgender Questioning (LGBTQ) victims, tribal victims, elder victims, victims with mental illness, immigrant victims, teen victims, victims with limited English proficiency, and others; and,

**WHEREAS**, The entire community has a role to play; and,

**WHEREAS**, Involving survivors helps victim service providers and criminal justice professionals understand the culture, values, and expectations of under- and unserved victims who seek assistance and justice; and,

**WHEREAS**, Engaging victims' communities and learning from leaders about their unique needs helps service providers foster a supportive and culturally relevant atmosphere in which victims seek help and healing; and,

**WHEREAS**, Incorporating communities' existing experts and trusted sources of support into efforts to fully serve survivors will develop a criminal justice system response that is truly accessible and appropriate for all victims of crime; and,

**WHEREAS**, Victims know best how to direct and manage their own lives, and true recovery from crime will incorporate a victim's cultural, religious, economic, social, and personal interests; and,

**WHEREAS**, With the full weight of their community and victim service providers behind them, survivors will feel empowered to face their grief, loss, fear, anger, and shame, without fear of judgment and will feel understood and worthy of support; and,

**WHEREAS**, National Crime Victims' Rights Week, April 19-25, 2015, is an opportune time to commit to ensuring that all victims of crime—even those who are challenging to reach or serve—are offered culturally and linguistically accessible and appropriate services in the aftermath of crime; and

**WHEREAS**, The Sauk County District Attorney's Office – Victim Witness Unit is hereby dedicated to building partnerships with trusted sources of support, including community leaders, religious groups, schools, and other agencies to better reach and serve all victims of crime, no matter their community.

**NOW THEREFORE IT IS RESOLVED**, that the Sauk County Board of Supervisors do hereby proclaim the week of April 19-25, 2015, as national Crime Victims' Rights Week and reaffirm Sauk County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and to Express our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

**RESOLUTION NO. 26-15, Crime Victims' Rights Week Proclamation**  
**Page 2 of 2**

For consideration by the Sauk County Board of Supervisors on March 17, 2015

**LAW ENFORCEMENT AND JUDICIARY COMMITTEE**

  
WILLIAM WENZEL, Chairperson

GERALD LEHMAN, Vice Chairperson

  
MICHELLE DENT, Secretary

  
DAVID MOORE

  
JOHN DEITRICH

**Fiscal Note:** No fiscal impact

*KLB*

**Information Systems Note:** No MIS impact

# 2014 Supervisor Per Diem and Mileage Summary

Per Rule VII (B) of the Sauk County Board of Supervisors:

All members of the County Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and approved by the Board prior to annual publication in March of the following year.

NAME	PER DIEM	MILEAGE & MISCELLANEOUS	TOTAL
SCOTT ALEXANDER	2,320.00	469.28	2,789.28
JUDITH ASHFORD	3,570.00	1,574.16	5,144.16
THOMAS BYCHINSKI	2,560.00	1,057.40	3,617.40
ARTHUR CARLSON	930.00	632.80	1,562.80
WALDEMAR CZUPRYNKO	1,860.00	395.36	2,255.36
RUTH DAWSON	980.00	50.40	1,030.40
MICHELLE DENT	2,010.00	7.28	2,017.28
MARK DETTER	370.00	117.60	487.60
JOHN DIETZ	2,210.00	543.20	2,753.20
JOSEPH FISH	2,420.00	685.44	3,105.44
JOAN FORDHAM	4,070.00	551.10	4,621.10
JEFFREY GIEBEL	1,240.00	324.00	1,564.00
OTILIE GRAMLING	1,440.00	428.96	1,868.96
FREDERICK HALFEN	1,180.00	476.00	1,656.00
WILLIAM HAMBRECHT	1,590.00	590.24	2,180.24
VIRGIL HARTJE	830.00	367.36	1,197.36
CAROLINE HELD	1,640.00	573.44	2,213.44
GEORGE JOHNSON	2,300.00	934.08	3,234.08
NATHAN JOHNSON	2,490.00	878.08	3,368.08
JERRY KAST	780.00	472.64	1,252.64
THOMAS KRIEGL	2,070.00	300.16	2,370.16
MARTIN KRUEGER	11,870.00 *	6,484.80	18,354.80
JASON LANE	780.00	16.80	796.80
GERALD LEHMAN	2,570.00	1,706.02	4,276.02
ANDREA LOMBARD	4,120.00	233.24	4,353.24
MARTIN MEISTER	1,970.00	636.72	2,606.72
JOHN MILLER	2,270.00	692.80	2,962.80
DAVID MOORE	1,540.00	469.28	2,009.28
HENRY NETZINGER	3,120.00	1,499.12	4,619.12
DONALD NOBS	870.00	126.56	996.56
BRIAN PEPER	1,920.00	832.72	2,752.72
ERIC PETERSON	1,590.00	470.40	2,060.40
DENNIS POLIVKA	3,070.00	2,983.58	6,053.58
DAVID RIEK	1,390.00	1,051.68	2,441.68
DONNA STEHLING	2,470.00	943.04	3,413.04
PETER TOLLAISEN	980.00	319.20	1,299.20
PETER VEDRO	1,030.00	16.80	1,046.80
SCOTT VON ASTEN	2,820.00	0.00	2,820.00
WILLIAM WENZEL	2,210.00	848.96	3,058.96

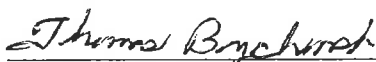
\* Includes \$4,800 annual salary


85,450.00

30,760.70

116,210.70

FINANCE COMMITTEE:

  
Thomas Bychinski, Chair

  
Joan Fordham

  
Andrea Lombard

  
Wally Czuprynski

  
Martin F. Krueger

RESOLUTION NO. 27 - 2015

COMMENDING ANN E. BURTON  
FOR OVER 35 YEARS OF FAITHFUL SERVICE  
TO THE PEOPLE OF SAUK COUNTY

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Ann E. Burton has faithfully served the people of Sauk County since February 25, 1980 as a Draftsperson in the Planning & Zoning Department; a Real Property Lister Specialist and then the Deputy Treasurer/Real Property Lister Manager in the Treasurer/Real Property Lister Department; and

**WHEREAS**, Ann E. Burton will retire from service in the Sauk County Treasurer/Real Property Lister Department on Friday, March 20, 2015.

**NOW, THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors, hereby expresses its appreciation and commends Ann E. Burton for over thirty-five years of faithful service to the people of Sauk County.

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Ann E. Burton an appropriate symbol of our appreciation for her service to the people of Sauk County.

For consideration by the Sauk County Board of Supervisors on Tuesday, March 17, 2015.

Respectfully submitted,

**SAUK COUNTY FINANCE COMMITTEE:**

  
TOMMY LEE BYCHINSKI, Chairperson

  
JOAN FORDHAM

  
ANDREA LOMBARD

  
MARTIN F. KRUEGER

  
WALLY CZUPRYNYK

FISCAL NOTE: No County Levy impact. *PPB*

MIS NOTE: No Information System impact.

RESOLUTION NO. 28 - 2015

**COMMENDING LORRAINE CASSON  
FOR OVER 21 YEARS OF FAITHFUL SERVICE  
TO THE PEOPLE OF SAUK COUNTY**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Lorraine Casson has faithfully served the people of Sauk County since August 4, 1993 as a Real Property Lister Specialist in the Treasurer/Real Property Lister Department; and

**WHEREAS**, Lorraine Casson will retire from service in the Sauk County Treasurer/Real Property Lister Department on Wednesday, April 1, 2015.

**NOW, THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors, hereby expresses its appreciation and commends Lorraine Casson for over twenty-one years of faithful service to the people of Sauk County.

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Lorraine Casson an appropriate symbol of our appreciation for her service to the people of Sauk County.

For consideration by the Sauk County Board of Supervisors on Tuesday, March 17, 2015.

Respectfully submitted,

**SAUK COUNTY FINANCE COMMITTEE:**

  
TOMMY LEE BYCHINSKI, Chairperson

  
JOAN FORDHAM

  
ANDREA LOMBARD

  
MARTIN F. KRUEGER

  
WALLY CZUPRYNSKI

**FISCAL NOTE:** No County Levy impact. *KPB*

**MIS NOTE:** No Information System impact.

ORDINANCE NO. 2 - 2015

**REPEALING AND RECREATING CHAPTER 16, AGING AND DISABILITY  
RESOURCE CENTER ORDINANCE**

The County Board of Supervisors of the County of Sauk does ordain as follows:

**WHEREAS**, the Aging and Disability Resource Center, hereafter "ADRC," Advisory Board and ADRC Advisory Committee were being used interchangeably in the previous ordinance and the Wisconsin Statutes clarify the duties titles of these respective bodies; and

**WHEREAS**, Sauk Co. Code ch. 16 is in need of revision to correctly reflect the proper usage; and,


**WHEREAS**, other non-substantive changes have been made to the attached ordinance to improve the clarity of the ordinance, and your undersigned Committee has considered these amendments and believes that adoption of these amendments is in the best interest of Sauk County.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that Sauk Co. Code ch. 16 is hereby repealed and recreated to read as contained in the attached Appendix and shall be effective upon passage.

For consideration by the Sauk County Board of Supervisors on March 17, 2015.

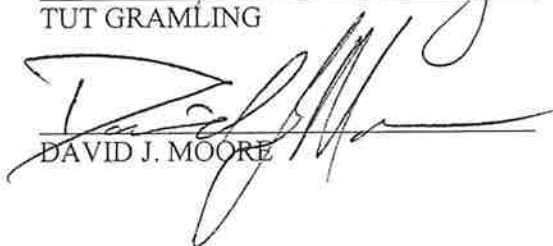
Respectfully submitted,

**AGING AND DISABILITY RESOURCE CENTER COMMITTEE:**

  
\_\_\_\_\_  
DAVID A. RIEK, Chair

  
\_\_\_\_\_  
THOMAS KRIEGL

  
\_\_\_\_\_  
TUT GRAMLING

  
\_\_\_\_\_  
DAVID J. MOORE

\_\_\_\_\_  
CAROL HELD

**FISCAL NOTE:** None. *PLB*  
**MIS IMPACT:** None.

*s:/ccounsel/Ordindoc/Drafts&Notes/ch.16/Implimenting Ordinance for ch. 16*



CHAPTER 16

AGING AND DISABILITY RESOURCE CENTER

16.01	Purpose and authority.	16.05	Aging and Disability Resource Center of Sauk County Advisory Committee.
16.02	ADRC of Sauk County Committee.	16.06	Powers and duties of advisory committee.
16.03	Powers and duties of ADRC committee.	16.07	Membership of advisory committee.
16.04	Membership of ADRC committee and officers.		

**16.01 Purpose and authority.** The purpose of the Aging and Disability Resource Center (ADRC) is to provide services to the public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues pursuant to the authority contained in Wis. Stat. ch. 46 and other applicable state and federal laws.

**16.02 ADRC Committee.** The ADRC committee shall serve as the statutory commission on aging pursuant to Wis. Stat. § 46.82(4), and shall be advised by the ADRC advisory committee.

**16.03 Powers and duties of ADRC committee.** The ADRC committee shall exercise the powers and duties contained in Wis. Stat. § 46.82(4)(d) and plan and develop program policies in accordance with state law and regulations established by the Wisconsin Department of Health Services.

**16.04 Membership of ADRC committee and officers.** The ADRC committee shall consist of 5 Sauk County Board Supervisors. The committee shall, at its first meeting, proceed to elect a chairperson, a vice chairperson, and a secretary.

**16.05 Aging and Disability Resource Center of Sauk County Advisory Committee.** The Aging and Disability Resource Center of Sauk County Advisory Committee (advisory committee) shall act as the mechanism through which the interests of the adults with disabilities and older adults can be presented on issues relating to their well-being.

**16.06 Powers and duties of advisory committee.** The advisory committee shall make recommendations to the ADRC committee regarding programs for adults with disabilities and older adults consistent with the delineated areas of need.

**16.07 Membership of advisory committee.**

(1) The advisory committee shall consist of 9 members. At least 51% of the members shall be senior citizens 60 years of age or over. At least 2 members shall be members of the disabled population or their advocates. No more than 2 members shall be elected public officials.

(2) The citizen members shall serve for a term of 3 years, so arranged that staggering of terms will result in 1/3 of all members' terms expiring each year. The Sauk County supervisor members shall serve a 2-year term concurrent with their supervisory elected term. Commencing with the date of adoption of this ordinance amendment, the full advisory board membership shall be reappointed to staggered terms as follows:

- (a) 1/3 to a 3-year term.
- (b) 1/3 to a 2-year term.
- (c) 1/3 to a one-year term.

(3) The advisory committee shall meet quarterly.

(4) Advisory committee members shall receive the same per diem and mileage as standing committees of the county board, but shall be limited to one per diem per quarter.

Amended May 17, 1977. Amended May 19, 1993. (16.04 (1) & (2)). Amended May 18, 1993 pursuant to Ordinance No. 54-93 (effective May 18, 1993). Repealed and Recreated by the Sauk County Board of Supervisors on April 15, 2008, pursuant to Ordinance No. 40-08. Repealed and Recreated by the Sauk County Board of Supervisors on March 17, 2015, pursuant to Ordinance No. \_\_\_\_ -14.

RESOLUTION NO. 29-2015

ACCEPTING THE 2014 ADDITION TO THE PLAT OF THE  
SAUK CITY CEMETERY CODE "E"

**WHEREAS**, the Sauk County Conservation, Planning, and Zoning Committee met on March 12, 2015 to review and consider a plat for the 2014 Addition to the Plat of the Sauk City Cemetery Code E; and

**WHEREAS**, pursuant to Wis Stat. § 157.07(1) County Board approval is required for all cemetery plats located within a village; and

**WHEREAS**, the Village of Sauk City did adopt, by resolution, the aforementioned plat of the 2014 Addition to the Plat of the Sauk City Cemetery Code E on November 25, 2014; and

**WHEREAS**, your Committee has determined that said plat is in compliance with Chapter 236 of Wisconsin State Statutes and the Sauk County Land Division and Subdivision Regulations Ordinance, and does recommend that the 2014 Addition to the Plat of the Sauk City Cemetery Code E be Approved.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the 2014 Addition to the Plat of the Sauk City Cemetery Code E, being located in the Village of Sauk City, Sauk County, Wisconsin, as referenced in Appendix A, be Approved.


For consideration by the Sauk County Board of Supervisors on March 17, 2015.


Respectfully submitted,

**CONSERVATION, PLANNING, AND ZONING COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOHN DIETZ

  
JOSEPH FISH

  
NATHAN JOHNSON

  
ERIC PETERSON

  
DENNIS POLIVKA

Fiscal Note: no impact  
MIS Impact: no impact

KPB

RESOLUTION NO. 30 - 15

DENYING CLAIM OF KNZ CORPORATION

WHEREAS, KNZ Corporation (d/b/a McMillan Electric) filed a Notice of Circumstances of Claim, pursuant to Wis. Stats. § 893.80, dated January 23, 2015, against Sauk County for \$178,039.00 for work allegedly performed on behalf of Wallmasters Modular, Inc. upon property leased to The Villas of Baraboo, LLC at the University of Wisconsin Baraboo/Sauk County campus; and,

WHEREAS, your Executive & Legislative Committee has had this claim under advisement and would recommend that it be denied.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the above-described claim be and hereby is denied.

For consideration by the Sauk County Board of Supervisors on March 17, 2015.

Respectfully submitted,

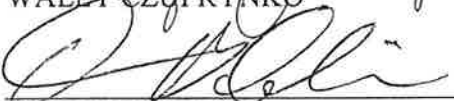
EXECUTIVE & LEGISLATIVE COMMITTEE

  
MARTIN F. KRUEGER, Chairperson

  
JOAN FORDHAM

  
WALLY CZUPRYNSKI

  
JOE FISH

  
DENNIS POLIVKA

FISCAL NOTE: Adoption of this resolution is anticipated to have no direct fiscal impact.

MIS NOTE: No MIS impact.

s:\ccounsel\92\92knzcorpclaimdenial15res.doc

**RESOLUTION 31 - 2015**  
**Gratefully Accepting Donations and Gifts Presented to Sauk County in 2014**

**WHEREAS**, Sauk County annually receives significant donations from many entities, including clients, service recipients and their families, and businesses; and,

**WHEREAS**, these donations, including goods and services, benefit the overall good of the Sauk County public by enhancing educational programs, purchasing items for client use, and providing services for clients; and,

**WHEREAS**, use of donations assists Sauk County in providing important services for various public purposes that promote the public good, while minimizing the impact to the property tax; and,

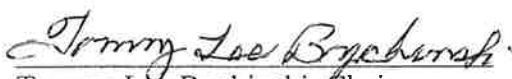
**WHEREAS**, state statute requires the County Board to accept all donations: "the board may accept donations, gifts or grants for any public governmental purpose within the powers of the county" Wis. Stat. § 59.52(19).

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session that Sauk County gratefully accepts the donations summarized as attached and expresses its appreciation to their donors.

For consideration by the Sauk County Board of Supervisors on March 17, 2015.

Respectfully submitted:

**SAUK COUNTY FINANCE COMMITTEE**

  
Tommy Lee Bychinski, Chairperson

  
Joan Fordham

  
Andrea Lombard

  
Wally Czuprynski

  
Martin F. Krueger

**Fiscal Note:** Budgeted donations in 2014 totaled \$82,000, which offsets the property tax levy. Actual donations of cash were \$105,470, as well as many other non-monetary donations of goods and services. *KLB*

**MIS Note:** No MIS impact.

# DONATIONS RECEIVED BY SAUK COUNTY - 2014

Conservation, Planning & Zoning	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
	American Legion Auxiliary Unit 26	Monetary	Youth Day Donation	\$ 10.00
	American Legion Post 242	Monetary	Youth Day Donation	\$ 100.00
	American Legion Post 167 Kuoni Reuter Post	Monetary	Youth Day Donation	\$ 50.00
	American Legion Post 350	Monetary	Youth Day Donation	\$ 300.00
	Badgerland Financial	Monetary	Youth Day Donation	\$ 25.00
	Baraboo National Bank	Monetary	Youth Day Donation	\$ 50.00
	Culver's	Coupons	Youth Day Donation	\$2,347.00
	Delton Sportsmen's Club	Monetary	Youth Day Donation	\$ 100.00
	Dental Associates	Monetary	Youth Day Donation	\$ 50.00
	DL Gasser Construction	Monetary	Youth Day Donation	\$ 100.00
	Downtown Family Dental of Baraboo	Monetary	Youth Day Donation	\$ 50.00
	Foremost Farms, Inc.	Monetary	Youth Day Donation	\$ 75.00
	Greater Sauk County Community Foundation	Monetary	Youth Day Donation	\$ 300.00
	Greenwood Financial Services	Monetary	Youth Day Donation	\$ 50.00
	Holtz Lime, Gravel & Exc	Monetary	Youth Day Donation	\$ 25.00
	Lakeside Foods Inc.	Monetary	Youth Day Donation	\$ 100.00
	Merrimac Conservation Club	Monetary	Youth Day Donation	\$ 100.00
	The Metal Center, Inc.	Monetary	Youth Day Donation	\$ 50.00
	Ray Zobel & Sons Inc	Monetary	Youth Day Donation	\$ 35.00
	Redlin Funeral Home	Monetary	Youth Day Donation	\$ 100.00
	Saputo Cheese	Monetary	Youth Day Donation	\$ 50.00
	Sauk County Farm Bureau Co-Op	Monetary	Youth Day Donation	\$ 50.00
	Sauk County Sportsmans	Monetary	Youth Day Donation	\$ 50.00
	State Bank of Cazenovia	Monetary	Youth Day Donation	\$ 25.00
	David Statz	Monetary	Youth Day Donation	\$ 100.00
	United Cooperative	Monetary	Youth Day Donation	\$ 100.00
	VFW Auxiliary Post 2336	Monetary	Youth Day Donation	\$ 5.00
	Wisconsin Smallmouth Alliance	Monetary	Youth Day Donation	\$ 500.00
	TOTAL DONATED TO CONSERVATION, PLANNING & ZONING:			\$ 4,897.00

Health Departments	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
	Baraboo Area United Fund	Monetary	Dental Voucher program - similar to the existing Community Care Voucher Program. Expenses could be treatment with a dentist or medical supplies	\$ 4,000.00
	Sauk Prairie Memorial Hospital Foundation	Monetary	Car Seats - MCH	\$ 500.00
	Sauk Prairie Memorial Hospital Foundation	Monetary	Cribs - Safe Sleep Program	\$ 2,000.00
	St. Clare Foundation	Monetary	Seal-A-Smile - Healthy Community Partnership Grant	\$ 2,000.00
	Greater Sauk County Community Foundation	Monetary	Seal-A-Smile	\$ 2,000.00
	Sauk Prairie Memorial Hospital Foundation	Monetary	Sauk Prairie Schools Seal-A-Smile Program	\$ 1,500.00
	Louis Lange	10 lap/baby quilts (Value \$30 each)	MCH & PNCC Programs for needy Moms	\$ 300.00
	Dorothea Peper	18 lap/baby quilts (Value \$30 each)	MCH & PNCC Programs for needy Moms	\$ 540.00
	Victoria Peetz - Town & Country Quilters	30 baby quilts (Value \$25. each)	MCH & PNCC Programs for needy Moms	\$ 750.00
	Foot Clinic Donation, via ADRC	Monetary	Foot Clinic	\$ 50.00
	Greater Sauk County Community Foundation	Monetary	SAS - Stool	\$ 1,000.00
	St Clare Health Care Foundation	Monetary	Car Seats - MCH	\$ 750.00
	Trinity Episcopal Church	Monetary	Boys & Girls Club Dental Program	\$ 250.00
	St. Al's Church Ladies - Sauk City - Elaine Mack	7 baby quilts, 7 baby layette	FOR MCH & PNCC Programs of needy Moms	\$ 455.00
	American Legion Auxiliary #350 Annette Bake, President	Monetary	Adopt a Smile - SAS for Reedsburg Schools	\$ 100.00
	Baraboo Area United Fund	Monetary	DBAUF Dental Voucher Program	\$ 8,000.00
	Louis Lange	5 lap/baby quilts (Value \$30 each)	MCH & PNCC Programs for needy Moms	\$ 150.00
	Unity Health Insurance for all areas	Monetary	Adopt A Smile	\$ 200.00
	Town & Country Quilters - Victoria Peltz	41 Baby Quilts (Value \$25 each)	FOR NFP, MCH & PNCC Programs of needy Moms	\$ 1,025.00
	Sauk Prairie Health Care - Ken Carlson	Monetary	Adopt A Smile Sauk School District & Spring Green	\$ 3,000.00
	553			
	TOTAL DONATED TO HEALTH DEPARTMENTS:			\$ 28,570.00

# DONATIONS RECEIVED BY SAUK COUNTY - 2014

Aging, Disability & Resources Center (ADRC)	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
	AARP Tax Preparation Program	Monetary	For the Benefit of the ADRC Programs	\$ 410.00
	AddLIFE Today! Newsmagazine Subscribers	Monetary	For the Benefit of the AddLIFE Today! Newsmagazine Program	\$ 465.00
	Caregiver Program Participants	Monetary	For the Benefit of the Caregiver Program	\$ 45.00
	Congregate Dining Center Program Participants	Monetary	For the Benefit of the Congregate Dining Center Program	\$ 28,158.00
	Elder Benefit Specialist Program Participants	Monetary	For the Benefit of the Elder Benefit Specialist Program	\$ 321.00
	Home Delivered Lunch Participants	Monetary	For the Benefit of the Home Delivered Lunch Program	\$ 45,086.00
	Information & Assistance Participants	Monetary	For the Benefit of the Information & Assistance Program	\$ 395.00
	Prevention Program Participants	Monetary	For the Benefit of the Prevention Program	\$ 130.00
	AddLIFE Today! Newsmagazine Assembly Volunteer Lunches by Local Private Providers	Item Donation	(137) Lunches Provided to the AddLIFE Today! Newsmagazine Assembly Volunteers	\$ 685.00
	AddLIFE Today! Newsmagazine Assembly Volunteers	In-Kind Donation	(441.25) Hours AddLIFE Today! Volunteers Assembled the News Magazine for Subscribers	\$ 9,610.00
	Congregate Dining Center Volunteers	In-Kind Donation	(6,577.00) Hours Dining Center Volunteers Provided Service to Dining Center Participants	\$ 143,247.00
	Heidi Schultz Internship	In-Kind Donation	(97.00) Hours Heidi Schultz Provided Service for the ADRC and Information & Assistance Program	\$ 2,113.00
	Home Delivered Lunch Volunteers	In-Kind Donation	(4,431.00) Hours Home Delivered Lunch Volunteers Delivered Lunches to Participants	\$ 96,507.00
	Staff Support Volunteers	In-Kind Donation	(364.75) Hours Clerical Volunteers Provided Service for ADRC Programs	\$ 7,944.00
	Volunteer/Veteran Escort Drivers	In-Kind Donation	(4,502.00) Hours Volunteer/Veteran Escort Drivers Transported Passengers	\$ 98,054.00
	TOTAL DONATED TO ADRC DEPARTMENT:			\$ 433,170.00

Sheriff	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
	Alan Garven	Monetary	For a new K9 bite suit	\$ 1,500.00
	Greater Sauk Community Foundation	Monetary	Project Lifesaver	\$ 5,054.64
	TOTAL DONATED TO SHERIFFS DEPARTMENT:			\$ 6,554.64

Human Services	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
	Kathy Koenecke & women's group, St. Joseph's CCW	Donated items for children	For children	\$ 700.00
	Sylvia Kriegl	Monetary	To purchase envelopes & stamps for a father who was incarcerated to write his children	\$ 20.00
	Myrna Williams	Household items/clothing	Bingo prizes - CSP program	\$ 500.00
	Debbie Raupp	Hygiene products, food and knick knacks	Bingo prizes - CSP program	\$ 500.00
	Members from St. Peter's Lutheran Church, Loganville	Three crock pots, TV stand, two couches, twenty quilts	Human Services clients needs	\$ 1,400.00
	Shirley Slender	Boys clothing	Human Services clients needs	\$ 100.00
	Men's Club, St. Peters Church, Loganville	3 months insurance, license and title transfer	Paid for a clients insurance, license and title transfer	\$ 294.00
	Sauk County Homemakers Club	2 turkey dinners	Human Services clients needs	\$ 100.00
	St. Peter's Lutheran Church, Loganville	Christmas gifts	Christmas for families	\$ 200.00
	St. Peter's Lutheran Church, Loganville	8 gas cards	Gas for clients	\$ 200.00
	St. Peter's Lutheran Church, Loganville	21 Walmart gift cards	Miscellaneous for Human Services clients	\$ 746.00
	Kim Crahen	Christmas gifts	Sponsored a family for Xmas	\$ 1,400.00
	Pam Judd	Christmas gifts	Sponsored a family for Xmas	\$ 400.00
	Wagner Foundation	Miscellaneous Items (household, hygiene, tires, clothing, etc.)	Human Services clients needs	\$ 5,536.97
	TOTAL DONATED TO HUMAN SERVICES DEPARTMENT:			\$ 12,096.97

# DONATIONS RECEIVED BY SAUK COUNTY - 2014

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE	
Laura Borkenhagen	Uniforms	Staff use	\$	75.00
Morgan McArthur	Two photo prints	Facility decoration	\$	325.00
Resident Council	Flower bulbs	Neighborhood gardens	\$	80.00
St. Peters Lutheran Church	Used hymnals	Church services	\$	100.00
Various Staff, volunteers	Money and candy	Easter Egg Hunt	\$	1,677.00
Staff and resident families	Baked goods	Easter Egg Hunt	\$	125.00
Dan Horkan family	Easter/spring decorations	Decorations for front entrance	\$	150.00
Resident Council	Annual plants	Eagle Path garden	\$	150.00
Woodland Valley Farms	Annual plants	Riiver Valley garden	\$	177.64
Marvin Nodolf family	Fountain, umbrella stand, electrical cord	Riiver Valley garden	\$	922.95
Sauk County Two Wheelers	Bluebird houses	On property	\$	90.00
Lakeside foods	Sweet corn	Resident Corn Boil	\$	200.00
Bernice Balfanz family	Robert Duncan winter print	Facility decoration	\$	250.00
American Legion	Flag pole	Sandstone Bluff garden	\$	250.00
Papa Murphys	Pizza	Pizza for staff	\$	160.00
Patrick Brueggeman	Photos	Safe Halloween	\$	200.00
Jill Corwith Family	2 outdoor Christmas trees	Facility decoration	\$	95.00
Paul Corcoran	Money for gifts	Resident gifts	\$	750.00
Theresa Langer	Money	Resident gifts	\$	50.00
Cuna Mutual group	Gift bags	Resident gifts	\$	450.00
Reedsburg United Methodist Church Women	20 gifts	Resident gifts	\$	160.00
St Peters Loganville	10 gifts	Resident gifts	\$	80.00
Zion Lutheran Church	20 gifts	Resident gifts	\$	160.00
Oakwood Fruit Farm	Apples	Apple Bake	\$	30.00
Horkan family	Flowers for front entrance	Front entrance	\$	60.00
Dr. Rohan	Greeting cards	Resident personal use	\$	60.00
Employee, family, volunteers	Money and candy	Safe Halloween	\$	1,890.45
Laukant family	Community room use	Resident use	\$	25.00
Ruppell family	Community room use	Resident use	\$	25.00
SCHCC Foundation	Aviary and fish maintenance	Resident enjoyment	\$	690.73
Furhman family	Community room use	Resident use	\$	25.00
SCHCC Foundation	Aviary and fish maintenance	Resident enjoyment	\$	609.88
SCHCC Foundation	Aviary and fish maintenance	Resident enjoyment	\$	786.38
Steinmetz family	Community room use	Resident use	\$	25.00
TOTAL DONATED TO HEALTH CARE CENTER:			\$	10,905.03

GRAND TOTAL	\$	496,193.64
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RESOLUTION 32 - 15

**Resolution Authorizing Construction of Storage Building at  
Highway Department West Baraboo Facility.**

**WHEREAS**, the Sauk County Highway Department is in need of improved storage facilities; and

**WHEREAS**, your Highway and Parks Committee has had this subject under discussion, and did approve to proceed with construction of a separate building during their meeting on February 11, 2015, pending approval by the County Board; and

**WHEREAS**, there are budgeted Highway Capital Improvement funds available for this construction contained within the 2015 Budget, and the Highway Department is prepared to serve as general contractor of this building.

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Highway Department is hereby authorized to construct a new storage building on the Highway Department property in Baraboo at a total cost not to exceed \$280,000.00;

**AND, BE IT FURTHER RESOLVED**, that the Highway Department is authorized to serve as its own general contractor for the construction of this building, to enter into contracts for work and materials to complete this project, and the Highway Commissioner is authorized to sign contracts necessary to complete the project herein authorized;

**AND, BE IT FURTHER RESOLVED**, that the Highway Commissioner is hereby designated as the Owner's Representative for administration of the contract for the construction and materials of a storage building and it authorized to approve, without further action of the County Board, change orders not to exceed \$2,000.00 and the Sauk County Highway and Parks Committee is hereby authorized to approve change orders up to \$5,000.00 as long as these changes do not exceed the budget established for this building project.

For Consideration by the Sauk County Board of Supervisors on March 17, 2015.

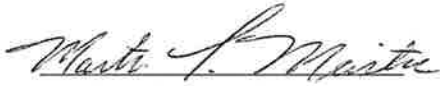


RESOLUTION NO. 32 -15

Page 2

Respectfully submitted:

**Sauk County Highway and Parks Committee**



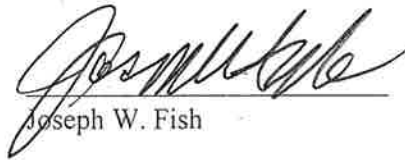
Martin (Tim) Meister



Brian Peper



Henry Netzinger



Joseph W. Fish



Jerry G. Kast

Fiscal Note: This Expenditure will be paid from Highway Building Fund Account.  
MIS Note: No MIS Impact.

KPB

RESOLUTION NO. 33 -15

**AUTHORIZING PARTICIPATION IN THE STATE OF WISCONSIN OUTDOOR  
MOTORIZED TRAIL AIDS PROGRAM**

**WHEREAS**, Sauk County is interested in maintaining, acquiring, insuring or developing lands for public outdoor motorized trail use; and,

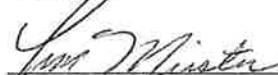
**WHEREAS**, said public motorized trails are eligible for snowmobile motorized grant funds.

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Parks Director, under the direction of the Highway & Parks Committee, be and hereby is authorized and directed to submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; sign documents; and take necessary action to undertake, direct and complete the approved project.

For Consideration by the Sauk County Board of Supervisors on March 17, 2015.


Respectfully submitted,

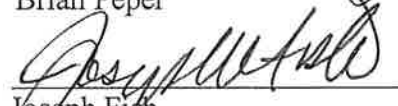
**SAUK COUNTY HIGHWAY & PARKS COMMITTEE**

  
Tim Meister, Chairperson

  
Henry Netzinger

  
Jerry Kast

  
Brian Peper

  
Joseph Fish

**Fiscal Note:** Funding for the program comes from snowmobile registrations, a percentage of tax on gasoline and trail-user fees. No County tax levy is used to fund the program. Sauk County currently has 211.9 miles of trail, funded at \$250.00 per mile for a total of \$52,975.00. The trails are maintained through a contract with the Association of Sauk County Snowmobile Clubs, Inc..

KPB

**MIS Note:** No information systems impact.

*resolution.snowmobile15.lwp*

ORDINANCE NO. 3 -15

**APPROVING REAUTHORIZATION OF WORKERS COMPENSATION SELF-INSURANCE  
FOR JANUARY 1, 2016 to DECEMBER 31, 2019**

**WHEREAS**, Sauk County is a qualified political subdivision of the State of Wisconsin; and,

**WHEREAS**, the Wisconsin Worker's Compensation Act provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and,

**WHEREAS**, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and,

**WHEREAS**, the Property and Insurance Committee at its March 2015 meeting approved the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD § 80.60(3); and,

**NOW, THEREFORE BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, does ordain that the following are adopted for the policy period January 1, 2016, through December 31, 2019 as follows:

1. Provide for continuation of a self-insured worker's compensation program that is currently in effect; and,
2. Authorize the Safety/Risk Manager to forward certified copies of this resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

For consideration by the Sauk County Board of Supervisors on March 17th, 2015.

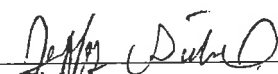
Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE**

  
\_\_\_\_\_  
Scott Von Asten, Chair

  
\_\_\_\_\_  
William Hambrecht

  
\_\_\_\_\_  
Nathan Johnson

  
\_\_\_\_\_  
Jeffrey Giebel

  
\_\_\_\_\_  
John Deitrich

Fiscal Note: No Fiscal Impact. *YLB*

Information System Note: No information system impact.

## RESOLUTION NO. 34- 15

### APPROVING BUILDING SPACE LEASE AGREEMENT WITH US CELLULAR

**WHEREAS**, US Cellular has approached Sauk County about the possibility of leasing roof top space from Sauk County to deploy communication equipment on the roof of the West Square Administration Facility; and,

**WHEREAS**, Sauk County has a similar agreement with Nextel for similar lease agreement for space on the West Square roof; and,

**WHEREAS**, and the EMBS Administrator and Corporation Counsel have worked with US Cellular to prepare an appropriate Communications Facilities Space Lease Agreement, attached hereto; and,

**WHEREAS**, the Property and Insurance has reviewed and accepted the space lease agreement and feels it is in the best interest of Sauk County to approve this lease,

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session that Communications Facilities Space Lease Agreement, attached hereto as an Appendix, between Sauk County and US Cellular is hereby approved.

For consideration by the Sauk County Board of Supervisors on March 17<sup>th</sup>, 2015.

Respectfully submitted:

#### SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE

\_\_\_\_\_  
Scott Von Asten, Chair

\_\_\_\_\_  
William Hambrecht

\_\_\_\_\_  
Nathan Johnson

\_\_\_\_\_  
Jeffrey Giebel

\_\_\_\_\_  
John Deitrich

#### **Fiscal Note:**

Completion of the initial term of this agreement will generate \$\_\_\_\_\_ in revenue.

**Information System Note:** No information systems impact.

**RESOLUTION NO. 35 - 2015**

**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS  
IN THE CITY OF BARABOO TO THE CITY OF BARABOO**

**WHEREAS**, Sauk County has previously taken tax title to certain real property located at 314 Depot Street and two parcels located at 325 Lynn Street in the City of Baraboo, and more particularly described below; and,

**WHEREAS**, the City of Baraboo has offered to purchase both properties, offering to pay \$2,825.80 for the Depot Street property and for the Lynn Street parcels, \$2,383.27 for parcel #206-1759-00000 and \$2,404.25 for parcel #206-0947-00000, said amounts representing the special assessments paid by the County with respect to those properties

**WHEREAS**, both of the above referenced properties are blighted or otherwise have environmental contamination that requires abatement, and with regard to the Depot Street property, the City of Baraboo is desirous of abating any contamination and using the property for public purposes, and with regard to the Lynn Street property, the City of Baraboo is desirous of abating the blight and any environmental problems in order to encourage economic revitalization which may result in a return of the property to the tax rolls; and,

**WHEREAS**, the County is authorized by Wis. Stat. § 75.69 and Sauk County Code § 30.03(8) to sell tax delinquent real estate to municipalities on such terms and conditions on which they may agree, and the County and the City of Baraboo have arrived at such an agreement which is attached hereto as an Appendix; and,

**WHEREAS**, your undersigned committee has had this matter under consideration and recommends approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the agreement between the County and the City of Baraboo attached hereto as an Appendix is hereby approved, and the County Board Chairperson is authorized to sign said agreement on behalf of the County; and,

**BE IT FURTHER RESOLVED**, that the Sauk County Clerk is authorized and directed, upon timely receipt of \$7,613.32, to issue a quit claim deed for the below described properties upon the terms and conditions contained in the agreement attached hereto as an Appendix,;

1. Depot Street Property:

Tax Parcel #206-0851-00000

Legal Description: S 1-11-6 PRT W1/2 NW1/4 = CSM #3602 LOT 1 & ALSO CSM #4557 LOT 3 0.85A (PRT FMLY CSM #2793); and more particularly described in the Sauk County Register of Deeds office at: Document #765430; and Document #651042; and Reel 610, Image 510.

Property Address: 314 Depot Street

**RESOLUTION NO. 35 - 2015**  
**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS**  
**IN THE CITY OF BARABOO TO THE CITY OF BARABOO**

**Page 2**

2. Lynn Street Property:

Tax Parcel #206-1759-00000

Legal Description: CITY OF BARABOO ORIG PLAT LOTS 1 THRU 3 BLK 6; and more particularly described in the Sauk County Register of Deeds office at: Document #745099; and Reel 159, Image 687; and Volume 384, Page 506.

Tax Parcel #206-0947-00000

Legal Description: PRT NE NE S 2-11-6 & PRT NW NW S 1-11-6 COM SE COR LOT 1 BLK 6 ORIG PLAT- E 61.3' - N TO RIVER- WLY ALG RIVER TO PT N OF NW COR LOT 3- S TO NW COR LOT 3- E TO NE COR LOT 1- S TO POB 0.77A M/L; and more particularly described in the Sauk County Register of Deeds office at: Document #745099; and Reel 159, Image 687; and Volume 384, Page 506.

Property Address: 325 Lynn Street

For consideration by the Sauk County Board of Supervisors on March 17, 2015.

Respectfully submitted:

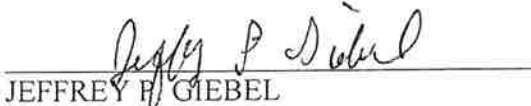
**PROPERTY AND INSURANCE COMMITTEE**

  
SCOTT VON ASTEN, Chairperson

  
JOHN M. DEITRICH

  
NATHAN JOHNSON

  
WILLIAM HAMBRECHT

  
JEFFREY P. GIEBEL

**FISCAL NOTE:** Sauk County will recoup amounts paid to settle the special assessments on these properties. It is reasonably possible that this action will lead to one of the properties returning to the tax roll. *KPB*

**MIS NOTE:** No MIS impact.

**RESOLUTION NO. 36 - 2015**

**ACCEPTING A BID ON TAX-DELINQUENT REAL ESTATE  
ACQUIRED BY SAUK COUNTY**

**WHEREAS**, your Property and Insurance Committee has appraised certain property, acquired by Sauk County as tax-delinquent real estate, pursuant to the Wisconsin Statutes; and,

**WHEREAS**, the Sauk County Treasurer has advertised the sale and appraised value of such real estate in a Class 3 Notice under Chapter 985 of the Wisconsin Statutes; and,

**WHEREAS**, at 1:00 p.m. on February 27, 2015, the Sauk County Treasurer and the Sauk County Deputy Treasurer opened bids for said property, the successful bidder indicated; said property received a sufficient bid described below:

**TOWN OF LAVALLE**

#024-0223-00000     S 9-13-3 S 2 RDS OF NE SE FOR HWY USE, 1 AC., more particularly described in the Sauk County Register of Deeds office at: Reel 422, Image 421; and Volume 381, Page 031; and Volume 372, Page 093.

Appraised Value:     \$175.00

Bid:     \$250.00

Submitted by:     Randy S. Ennis  
                             S784 Demaskie Rd  
                             LaValle, WI 53941

**WHEREAS**, Sauk County is now authorized by § 75.69 of the Wisconsin Statutes to accept the bid meeting or exceeding the appraised value of said property deemed most advantageous to it.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Clerk is hereby instructed to issue a Quit Claim Deed for the above described real property to the above-named successful bidder upon receipt in full of the amounts of said bids by the Sauk County Treasurer by March 6, 2015.

**AND BE IT FURTHER RESOLVED** that the Sauk County Clerk is also authorized to accept the next successful bid exceeding the appraised value of any parcel if the successful bidder on said property does not comply with all requirements as outlined in the Notice of Sale.

Resolution No. 36 -2015, Accepting Bids on Tax-Delinquent Real Estate  
Page 2 of 2

For consideration by the Sauk County Board of Supervisors on March 17, 2015.

Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**


  
SCOTT VON ASTEN, Chairperson

  
WILLIAM HAMBRECHT

  
NATHAN S. JOHNSON

  
JEFFREY P. GIEBEL

  
JOHN M. DEITRICH

**FISCAL NOTE:** Sauk County funds invested in this property were \$154.51. Funds received from the sale were \$250.00. 

**MIS NOTE:** No Impact.



**RESOLUTION NO. 37 - 2015**

**RESCINDING SO MUCH OF RESOLUTION NO. 118-2014  
INVOLVING THE TAKING OF A TAX DEED ON PARCEL  
NUMBER 008-0143-30000 IN THE TOWN OF DELTON AND MORE  
PARTICULARLY DESCRIBED BELOW**

**WHEREAS**, by Resolution No. 118-2014, the Honorable Sauk County Board of Supervisors authorized the taking of a tax deed on parcel number 008-0143-30000, more particularly described below:

TOWN OF DELTON, S 8-12-6 PRT NE SE = CSM #2935 LOT 1 (FMLY PRT CSM #2735) 2.01A (S/EASE PER D-727787), more particularly described in the Register of Deeds Office at Document No. 909021; Document No. 862830; Document No. 685684.

**WHEREAS**, Sauk Co. Code § 30.03(6) and Wis. Stat. § 75.35(3) authorizes Sauk County to give preference to a former owner in the sale of property taken by tax deed; and,

**WHEREAS**, your undersigned Committee has had this matter under advisement, and has determined that it is in the best interest of Sauk County to give preference to the former owner of this property because the funds received will compensate the County in full for the amounts due and owing.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that so much of Resolution No. 118-2014 as it pertains to the above described parcel of real property located in the Town of Delton is hereby rescinded; and,

**BE IT FURTHER RESOLVED**, that the County Clerk shall be and hereby is authorized to sign documents effectuating and providing notice of rescission of a portion of said tax deed.

For consideration by the Sauk County Board of Supervisors on March 17, 2015.

Respectfully submitted:

**PROPERTY & INSURANCE COMMITTEE**

  
SCOTT VON ASTEN, Chairperson

  
NATHAN S. JOHNSON

  
JOHN M. DEITRICH

  
WILLIAM HAMBRECHT

  
JEFFREY P. GIEBEL

**FISCAL NOTE:** Funds received were \$9,997.95. This amount is sufficient to cover all previously owed Taxes (Years of 2010 thru 2014) in the amount of \$6,945.23; Penalties and Interest in the amount of \$2,361.23; Tax Deed Service Charge in the amount of \$150.00; Service Charges pursuant to Sauk County Ordinance 30.03(6) (b) in the amount of \$511.49 and Recording Fee of \$30.00.  
**MIS NOTE:** No impact. *KPB*