

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA**

**COMMITTEE:** SAUK COUNTY BOARD OF SUPERVISORS  
**DATE:** TUESDAY, AUGUST 20, 2019  
**TIME:** 6:00 PM  
**PLACE:** ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

**REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS**

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adopt Agenda.
- 5) Adopt Minutes of Previous Meeting.
- 6) General Consent Agenda Items.

**LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

Resolution 80-2019 Commending Michael Stoddard For Thirty-Three Years Of Faithful Service To The People Of Sauk County. (Page 4)

**SAUK COUNTY UW CAMPUS COMMISSION:**

Resolution 81-2019 Honoring Rudolph Thomas (Tom) Geimer Posthumously For 16 Years Of Faithful Service To The People Of Sauk County. (Page 5)

- 7) Scheduled Appearances.
- 8) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 9) Communications.
  - a. 07/08/2019 Letter from Sen. Jon Erpenbach, re: Support for increased aid to local roads. (Page 6)
  - b. 06/18/2019 Letter from Sauk Co. Agricultural Society Inc, re: Sauk Co. Fair Appreciation Night. (Page 7)
  - c. 08/09/2019 Letter from Best Friends Animal Society, re: Jill & Clinton Kane Conditional Use Permit. (Page 8)
  - d. Letter from Southwest Wisconsin International Trade, Business & Economic Development Council, re: Annual Membership. (Page 9-10)
  - e. 08/02/2019 Letter from Extension UW-Madison, re: Extension has fully transitioned to UW-Madison Division of Extension. (Pages 11-12)

10) Appointments.

**DISABLED PARKING ENFORCEMENT ASSISTANCE COUNCIL:**

Deputy Sheriff Erik Knull, Sauk County Sheriff's Department, Re-Appointment  
Betty Krueger, Re-Appointment, Citizen Member  
Richard Plouffe, Re-Appointment, Citizen Member  
Steven Pribbenow, Re-Appointment, Citizen Member  
JoEllyn Belka, Re-Appointment, Citizen Member  
Lt. Travis Hilliard, Sauk Prairie Police Department, Re-Appointment  
2 year terms - 08/20/2019 to 08/17/2021

DISABLED PARKING ENFORCEMENT ASSISTANCE COUNCIL ALTERNATES:

Julie Rogers, Re-Appointment, Citizen Member  
Gordon Ringelstetter, Re-Appointment, Citizen Member  
Roger Friede, Sr., Re-Appointment, Citizen Member  
2 year terms - 08/20/2019 to 08/17/2021

- 11) Bills.
- 12) Claims.
- 13) Elections.
- 14) Proclamations.
- 15) Reports – informational, no action required.
  - a. Rebecca C. Evert, Sauk County Clerk– Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
  - b. Peter Vedro, County Board Chair
    - Awards
    - 2019 Sauk County Board of Supervisors Fall Gathering;
    - Report question and answer period. (Not to exceed 10 minutes)
  - c. Alene Kleczek Bolin, Administrative Coordinator
    - Budget update;
    - Second Quarter 2019 Financial Report. (Pages 13-20)
    - Report question and answer period. (Not to exceed 10 minutes)

16) Unfinished Business.

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

Reimbursement of Legal Fees:

- 1) Reimbursement for legal fees – Ethics Complaint from Marty Krueger. (Pages 21)
- 2) Reimbursement for legal fees – Ethics Complaint from Jean Berlin and William Wenzel. (Pages 22-25)

Supervisors McCumber and Lohr: Resolution 79-2019 Adopting An Interim Sauk County Not-For-Profit Agency Funding Program. (Pages 26-32)

17) New Business.

**ECONOMIC DEVELOPMENT:**

Ordinance 11-2019 Amending Chapter 6 Of The Sauk County Code Of Ordinances, Highways, Airports, Bridges, Ditches, And Fences, To Include Subchapter VI, Tri-County Airport Operation, And Repealing Sauk County Code, Chapter 40, Operation Of The Tri-County Airport. (Pages 33-40)

**EXECUTIVE & LEGISLATIVE COMMITTEE:**

Resolution 82-2019 Approving A 36 Month Contract With CenturyLink For A Redundant Telephone Circuit. (Pages 41-43)

Supervisor Spencer: Rules of the Board – Amending Rule Change IV.D.

**EXECUTIVE & LEGISLATIVE COMMITTEE AND FINANCE COMMITTEE:**

Resolution 83-2019 Amending The 2019 Emergency Management Budget To Transfer Funds From The Contingency Fund To Fund Limited Term Employees For Flood Case Management. (Page 44-45)

**LAND RESOURCES & ENVIRONMENT COMMITTEE:**

Resolution 84-2019 Authorizing The Land Resources And Environment Department Director To Enter Into A Memorandum Of Understanding With The Sauk Soil & Water Improvement Group. (Pages 46-49)

**LAW ENFORCEMENT & JUDICIARY COMMITTEE:**

Resolution 85-2019 Authorization To Purchase A 2019 Dodge Grand Caravan For Coroner's Office. (Page 50)

18) Referrals.

19) New Agenda items (no discussion). Submit in writing or by e-mail new business items to the Administrative Coordinator as soon as possible for Rule III.A. referral.

20) Adjournment.

Respectfully,



Peter J. Vedro  
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Agenda mail date via United States Postal Service: August 15, 2019.

Agenda Preparation: Peter Vedro, County Board Chair.

s:/admin/Co Bd Agendas/2019/ctybdagendaAugust2019

RESOLUTION NO. 80 - 2019

COMMENDING MICHAEL STODDARD FOR THIRTY-THREE YEARS  
OF FAITHFUL SERVICE TO THE PEOPLE OF SAUK COUNTY

**Background:** This is a Resolution commending Michael Stoddard for his thirty-three years of service to Sauk County. Michael was hired on June 10, 1986 by Sauk County. Michael served as a Jailer, Patrol Deputy, Detective, Sergeant, Lieutenant and Captain. Michael has retired on August 5, 2019. We would like to express our appreciation and commend Michael for serving with dedication and faithfulness for thirty-three years.


Fiscal Impact: [ x ] None [ ] Budgeted Revenue [ ] Not Budgeted


NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session that Michael Stoddard is recognized for faithful service to the people of Sauk County.

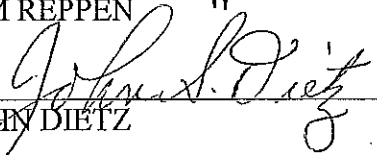
For consideration by the Sauk County Board of Supervisors on August 20th, 2019.

Respectfully submitted,

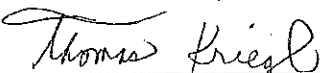
SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

  
DAVID RIEK

  
TIM REPPEN

  
JOHN DIETZ

JOHN DEGIOVANNI

  
THOMAS KRIEGL

Fiscal Note: No Fiscal Impact

MIS Note: No MIS impact.

KPB

RESOLUTION NO. 81 - 2019

HONORING RUDOLPH THOMAS (TOM) GEIMER POSTHUMOUSLY FOR 16  
YEARS OF FAITHFUL SERVICE TO THE PEOPLE OF SAUK COUNTY

**Background:** It is custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction. Rudolph Thomas (Tom) Geimer faithfully served the people of Sauk County as a member and Vice Chair of the UW Campus Commission for over 16 years. Tom was an essential team member to the UW Campus Commission and all of Sauk County. We would like to express our appreciation and commend Tom for serving with dedication and faithfulness for 16 years.

Fiscal Impact: ☒ None ☐ Budgeted Expenditure ☐ Not Budgeted

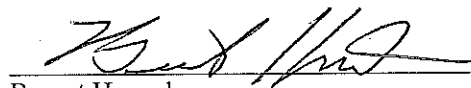
NOW, THEREFORE, BE IT RESOLVED, by the joint owners, Sauk County and the City of Baraboo, met in their respective sessions, hereby recognizes Rudolph Thomas (Tom) Geimer posthumously for his faithful service to the UW Campus Commission.

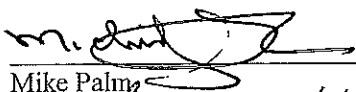
For consideration by the Sauk County Board of Supervisors on August 20, 2019.  
For consideration by the City of Baraboo Common Council on August 27, 2019.


Respectfully submitted,

SAUK COUNTY UW CAMPUS COMMISSION


  
Phil Wedekind, Chair

  
Bryant Hazard

  
Mike Palm

  
Tom Kolb

  
Cynthia Haggard

  
Scott Von Asten

  
Alene Kleczek Bolin

Fiscal Note: None.

Information System Note: No fiscal impact



# JON ERPENBACH

## STATE SENATOR

July 8, 2019

Supervisor Rebecca Evert  
Sauk County Board  
505 Broadway St Rm 144  
Baraboo WI 53913-2183

RECEIVED

JUL 19 2019

SAUK COUNTY CLERK  
BARABOO, WISCONSIN

Dear Supervisor Evert,

Thank you for relaying your support for increased aid to local roads under the budget signed into law last week. I appreciate your work and commitment to this issue vital to our communities and the families, businesses and travelers you serve.

Faced with strict revenue limits along with shared revenue and general transportation aid payments that remained below 2011 levels, Gov. Evers proposed a budget with new revenue and then utilized it to forward a 10% increase in general transportation aids. As a member of the Joint Finance Committee, I co-authored an amendment including that increase.

A bright spot for local government was the acceptance of Gov. Evers' proposal to fund a 10% increase in general transportation aids in each year starting with 2020 in the final Transportation package adopted by the majority on the committee. Although the elimination of a stable and equitable revenue source for Transportation was disappointing, I was happy to see the proposal to increase the state's primary aid to local roads maintained. In addition, although backed by one-time GPR funding, the budget as signed also included an LRIP increase.

I was proud to budget proposed that recognizes the state's responsibility to both support vital local services and roads and allow local communities the flexibility they need to provide services. Wisconsinites rely on the most and happy to see the budget as passed retain the general transportation aid proposal.

Thank you again for your resolution on this issue. I am honored to represent you in the State Senate and welcome any additional comments, questions or request you have on this or any other state issue.

Sincerely,

JON ERPENBACH  
State Senator  
27<sup>th</sup> District

JE/gg



**Sauk County Agricultural Society, Inc.**

PO Box 467

Baraboo, WI 53913

608-356-8707

[www.saukcountyfair.com](http://www.saukcountyfair.com)

[info@saukcountyfair.com](mailto:info@saukcountyfair.com)

June 18th, 2019

Dear Sauk County Fair Supporter,

On behalf of the Sauk County Agricultural Society, Inc. We would like to say thank you for your partnership, help and dedication at the 2019 Sauk County Fair. This year was our 165th anniversary of Food, Family and Fun. It was a year of changes and challenges and it wouldn't have been such a success without your help and support.

To show our appreciation for your contribution, we would like to invite you to be an honored guest at our Sauk County Fair Appreciation Night. It will be held on **Thursday, August 22nd** at the Sauk County Fairgrounds Litscher Pavilion in Baraboo. Social hour will be at 6:00 pm, with the meal to follow at 7:00 pm. You may bring a guest with you.

We greatly appreciate your help and support and hope that you will be able to attend this event. Please RSVP by **Thursday, August 8th**, by calling the fair office at (608) 356-8707 and leaving a message with your name and the number attending or send an e-mail to [info@saukcountyfair.com](mailto:info@saukcountyfair.com).

We look forward to seeing you on **Thursday, August 22nd**.

Sincerely,

The Sauk County Agricultural Society, Inc.

*2019 Sauk County Agricultural Society Board of Directors:*

*Scott Zirzow, President; Ben Turner, Vice President; Liz Cook, Secretary/Manager; Amy Bible, Treasurer; Dan Greenwood, Fair Marshall; and directors Kim Klicko, Lindy Larsen, Kevin Turner, Brady Neuman, Josh Nagel, Greg Stieve; and fairgrounds Manager John Darrow, Sponsorship Coordinator Tara Greenwood; Fairest of the Fair Brandi Zick, and Junior Fairest. Alexis Strunz*

**\*\*Reminders\*\***

**\*Wednesday, August 8th**

**RSVP Name & Number** - Fair office at (608) 356-8707

Or email [info@saukcountyfair.com](mailto:info@saukcountyfair.com)

7

**\*Thursday, August 22nd**- 6pm, Cocktails; 7pm, Dinner



Best  
Friends  
Animal  
Society

SAVE THEM ALL™

9 August 2019

Sauk County Board of Commissioners  
505 Broadway, Room 140  
Baraboo, WI 53913

RECEIVED

AUG 12 2019

**Re: Jill and Clinton Kane Conditional Use Permit**

SAUK COUNTY CLERK  
BARABOO, WISCONSIN

Dear Board Chair Vedro and County Commissioners:

On behalf of Best Friends Animal Society and our Wisconsin members, I am writing to express our deep concerns about the conditional use permit approved by the Land Resources and Environment Committee for Jill and Clinton Kane to operate a large scale dog breeding facility in Spring Green. We respectfully urge you to take immediate action to place an injunction on this application.

Puppy mills are a serious problem in the U.S. These facilities are cruel and inhumane breeding factories in which profit takes priority over the health, comfort and welfare of the animals. Although the USDA regulates many of these breeders, the minimum federal standards do not ensure a humane life for dogs. And USDA inspection reports show that many USDA-licensed breeders continue to breed and sell animals even after being cited for serious violations at their facilities.

Sadly, the Kane facility's dogs won't be bred as potential pets, which would at least allow the dogs an opportunity for a positive outcome after leaving their facility. Instead, they will endure their breeding conditions only to be sold into medical research, where they will likely be subjected to painful experiments until they are no longer useful.

The Kanes have admitted to operating their facility without authorization from the town or the county, so there is little reason to believe they will comply with any regulations moving forward. The town of Spring Green has already recommended that the CUP application be denied, and it is clear that the residents - who will be directly impacted by this facility - have grave concerns about this operation. The only individuals who stand to benefit from this operation are the Kanes, who will profit while their animals and the residents of Spring Green suffer.

I imagine that the residents of Sauk County would prefer to be recognized for all of the wonderful things the county has to offer, rather than being associated with a controversial puppy mill. You have a critical opportunity to inform public perception and make an ethical, compassionate decision that will reflect the values of your constituents. Please do the right thing and deny the conditional use permit application for Jill and Clinton Kane to breed and sell dogs for medical research.

Thank you for your consideration of this important issue.

Respectfully,

Elizabeth Oreck  
National Manager, Puppy Mill Initiatives  
Best Friends Animal Society  
[bestfriends.org/puppermills](http://bestfriends.org/puppermills)  
[elizabetho@bestfriends.org](mailto:elizabetho@bestfriends.org)





*Justus County*



*Rivers*  
Alliance

WISCONSIN  
RURAL PARTNERS



with a closer look  
JUNEAU  
county



Extension  
UNIVERSITY OF WISCONSIN-MADISON



The **Southwest Wisconsin International Trade, Business & Economic Development Council** is a long name with a simple focus — we promote regional economic development & tourism efforts in our region!

In 1992, the Wisconsin Counties Association & the Governor Tommy Thompson Administration came up with a program that would expand international tourism and trade to Wisconsin and encourage economic development in our State. That was the genesis of the ITBEC movement in Wisconsin.

Each ITBEC's mission is to work on a multi-county level to enhance economic activity in its respective region; by promoting regional tourism, regional business development and international trade. The Southwest ITBEC is a regional group that works with local government, economic development entities and tourism groups to promote economic development within all the Counties in the region.

As you can see by the logos at the top of this page, we have very well known and strong partners within our **SW-ITBEC** organization. Our monthly work plan and meetings are coordinated through the Wisconsin Counties Association. Monroe & Jackson Counties are not just member Counties, but they include strong collaborations with Monroe County Economic Development & Tourism, Sparta Chamber of Commerce, Tomah Chamber & Visitors Center and the Black River Falls Chamber of Commerce. We have networking and support from the 7 Rivers Alliance, Hidden Valleys of Southwest Wisconsin, UW-Extension, Wisconsin Rural Partners and Citizens at-large from Juneau & Vernon Counties.

The strength of the regional ITBECs are the member Counties. The State initially invested funds to start each of the regional ITBEC's philosophy. Each member County appointed 2 County Board Supervisors to serve on the Council as voting members on all financial actions. Other members approved to the Council included Chamber/CVB Executive Directors, County Economic Development & Tourism entities, UW-Extension, regional tourism & economic development organizations and interested citizens at-large who were involved in economic development/tourism efforts in the region.

The true value of being a member of **SW-ITBEC** is how the Counties collaborate together on solving problems, addressing issues, partnering on projects and gaining important network connections throughout the Southwest region of Wisconsin. Our monthly meetings are to share successes, projects, concerns, solutions and lead **SW-ITBEC** as a team with allocating resources and/or funding to grow our southwest Counties, Cities, Villages and organizations' efforts.

Each year **SW-ITBEC** awards matching Opportunity Grants and Sponsorships to economic development and tourism projects in our member Counties. Just in 2018 alone, matching grants were given to start up events - Tomah Kite Fest and Vino Fest. Grants were given to enhance on-going events - Cranberry Harvest Day & the Wisconsin Cranberry Discovery Center in Warrens, Karner Blue Festival and Oktoberfest in Black River Falls. When LaFarge faced severe flooding they lost all their Christmas decorations and **SW-ITBEC** gave funding to replace the decorations for their holiday season. Sponsorships included the Monroe County Workforce Alliance Summit and the annual Monroe County Economic Development Conference.

We would welcome the opportunity to talk more about how your County can participate in **SW-ITBEC**. For the rest of this year, you can't obtain funding but you can see how funds are helping our member Counties. You also can be an active member with our other initiatives. In 1992, Counties in SW Wisconsin came together and created a strong **SW-ITBEC** and many successes followed. Now, with regional efforts proving many times over to be the strongest avenue to success, the time is now for our SW Wisconsin Counties to come together again and grow **SW-ITBEC**.

Whether your County budget can include the \$2,500 for your annual **SW-ITBEC** membership, that is something to work towards. Again, we understand that budgets are tight and every expenditure should be justified. But, how valuable is it to your County if your \$\$s are not invested alone, but instead partnered with other member Counties? Isn't stretching that \$ a big plus when funding a project that you're trying to make happen in your County? Making that marketing \$ go farther? Not duplicating efforts but sharing the investment and getting a bigger value for that \$? Being a **SW-ITBEC** member County, there is definitely extra financial help available for important projects in their communities that is not specifically funded through the County budget.

Right now your County can experience all of what **SW-ITBEC** is about by joining us at our monthly meetings at no cost. We are confident that if your County has a seat at our meetings for the rest of 2019, you will see the return on your County's investment as one of the easier budget decisions you will make. And, if your County is already committed to economic development and tourism growth, then partnering with **SW-ITBEC** is a simple decision.

On behalf of all the members of **SW-ITBEC** and our fantastic partner organizations, we thank you for taking the time to read this letter. Please follow up so we can get your County set up for attending our **SW-ITBEC** meetings, starting in August. We will get you details on the meeting locations when we follow up. We hope to hear from you very soon or we will follow up with any questions you may have. We'd also be willing to travel to your County for a face to face meeting, if you'd like as well. You can also learn more about **SW-ITBEC** at [www.southwestwisconsin.net](http://www.southwestwisconsin.net)

Again, thank you for your time and consideration.

Sincerely,

Jim Ehram  
Chairman - SW-ITBEC



## Extension

UNIVERSITY OF WISCONSIN-MADISON

### Division of Extension

University of Wisconsin-Madison  
432 N Lake Street Madison, WI 53706  
info@extension.wisc.edu | extension.wisc.edu

August 2, 2019

CONTACT: Jeff Hoffman, UW-Madison Extension – Area Director

[Jeffrey.Hoffman@wisc.edu](mailto:Jeffrey.Hoffman@wisc.edu)

920.296.2067

## Extension now fully transitioned to UW-Madison

As of July 1, Extension has fully transitioned to UW-Madison from UW System. This transition has been in the works for more than a year and has involved significant behind-the-scenes work. Extension can now be referred to as University of Wisconsin-Madison Division of Extension.

"It's a change in our name and the individuals are now employees of UW-Madison as opposed to UW colleges," said Jeff Hoffman, area extension director for Columbia, Sauk, and Dodge counties. "There is no change to our programming."

Extension is returning to its historic home at UW-Madison, where both will strengthen each other through exchanging experience and research statewide. As a land-grant institution, University of Wisconsin was the original home to Extension services and research. Three years after espousing the Wisconsin Idea, UW President Van Hise established the University Extension Division in 1907, and UW-Extension was created as a separate unit in 1965. The UW Board of Regents adopted a resolution in 2017 to restructure Extension as a division of UW-Madison.

"We think it's going to be a huge benefit to have all of those resources and the variety of research that's going on in Madison, which is immense," Hoffman said. "We are just hitting the tip of the iceberg of the potential of these partnerships. I think it's a hugely beneficial thing."

*"An AA/EEO employer, UW-Madison Division of Extension provides equal opportunities in employment and programming, including Title VI, Title IX and ADA requirements"*

Educational programming is delivered locally to support critical issues affecting quality of life and economic development. The Division of Extension's county educators work in areas such as family, youth and community development, agriculture, health and well-being, and natural resources.

Extension's mission is to bring the world-class knowledge and skills of UW-Madison researchers to communities across the state. Even before this official transition, Extension hit the ground running, bringing together experts and community partners to collaborate on new ideas for research and resources on opioid addiction and water quality. UW-Madison and Extension continue to leverage its relationship across campus and across communities, and look forward to continued partnerships.

Visit UW-Madison Extension's new website and explore the positive impacts and opportunities through educational programming at <https://extension.wisc.edu/>.



## Accounting Department

Kerry P. Beghin, CPA  
Finance Director  
505 Broadway, Baraboo, WI 53913

PHONE: 608-355-3237  
FAX: 608-355-3522  
E-Mail: kerry.beghin@saukcountywi.gov

To: Sauk County Board of Supervisors  
Date: August 9, 2019  
About: June, 2019 2nd Quarter Financial Report -- 50.00% of Year

### Revenues

Revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids, the largest revenue source after property tax levy, are paid on a reimbursement basis. The County incurs the expenses, submits paperwork to primarily the State, and reimbursement comes later. In Human Services, many Wisconsin Department of Health & Family Services payments are received in July for the first half of the year, approximately \$3.25 million. Transportation aids of \$1,417,500 are received 25% in January, 50% in July, and 25% in October. CDBG Close Federalized grant funds of \$978,870 will not be received until project(s) are completed. Shared revenue of \$746,600 is received 15% in July and 85% in November. Due to uncertainties in interest rates, interest earned on the County's invested funds was estimated conservatively. Miscellaneous revenues are high due to unbudgeted proceeds from Focus on Energy of \$141,000. Also, Clerk of Courts interest on accounts receivable is budgeted at \$100,000, but \$101,500 has already been collected.

Overall, 39.92% of annual revenues have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12<sup>th</sup> every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Grants & Aids	22,221,415	5,601,312	(16,620,103)	25.21%
User Fees	9,727,228	4,523,370	(5,203,858)	46.50%
Sales Tax	8,775,658	3,406,132	(5,369,526)	38.81%
Intergovernmental Charges	8,197,371	4,817,776	(3,379,595)	58.77%
Licenses & Permits	874,541	534,458	(340,083)	61.11%
Interest	824,858	799,689	(25,169)	96.95%
Other Taxes	640,195	301,214	(338,981)	47.05%
Fines, Forfeitures & Penalties	475,000	263,875	(211,125)	55.55%
Rent	460,302	274,156	(186,146)	59.56%
Miscellaneous	201,371	391,701	190,330	194.52%
Donations	103,366	46,271	(57,095)	44.76%
Total	52,501,305	20,959,954	(31,541,351)	39.92%

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of July 31, 2019 follow. This means uncollected delinquent taxes due to Sauk County equal \$7,873,884, which is \$862,898 less than a year ago at this time. Of this total, about 24.25% (about \$1,909,046) was originally levied to fund County operations. The remaining 75.75% was originally levied by schools and other local governments. The second installment of the 2018 levy, collected 2019, was due July 31, 2019.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of July 31, 2019	Percent of County-Wide Levy Collected
2018	2019	\$4.53	31,162,356	128,506,425	6,735,956	94.76%
2017	2018	\$4.68	30,969,018	124,864,925	598,607	99.52%
2016	2017	\$4.72	30,351,664	122,691,581	341,588	99.72%
2015	2016	\$4.76	30,183,042	123,046,787	109,992	99.91%
2014	2015	\$4.97	29,878,110	121,004,422	27,073	99.98%
2013	2014	\$4.79	28,854,774	124,273,971	25,318	99.98%
2012	2013	\$4.66	28,531,297	122,259,549	9,785	99.99%
2011	2012	\$4.54	28,531,297	121,315,933	10,508	99.99%
2010	2011	\$4.42	28,531,297	122,553,732	7,420	99.99%
2009	2010	\$4.34	28,659,120	115,574,314	7,340	99.99%
2008	2009	\$4.18	27,714,671	111,860,501	165	100.00%
2007	2008	\$4.06	25,805,357	102,211,966	133	100.00%
Uncollected Taxes as of July 31, 2019					7,873,884	
One Year Ago - Uncollected Taxes as of July 31, 2018					8,736,782	

Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of June only contain sales made through May. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County held its sales tax budget unchanged for 2019 at \$8,775,658. Adjusting the budget for historical seasonal receipts, 2019 sales tax collections are close to budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	2014	2015	2016	2017	2018	2019	Average 2014-2018 Cumulative % of Year	Actual 2019 Cumulative % of Budget
March	January	469,138.97	513,922.40	525,300.25	601,458.52	583,942.67	572,392.20	6.15%	6.52%
April	February	563,416.07	723,897.32	640,270.58	576,910.42	454,734.31	554,971.31	12.90%	12.85%
May	March	651,138.69	643,104.33	614,213.68	708,391.09	849,720.61	806,945.35	20.82%	22.04%
June	April	537,693.71	572,371.61	780,604.53	792,838.40	732,945.80	671,736.65	28.62%	29.70%
July	May	728,144.84	744,908.83	752,232.51	705,028.12	690,119.90	800,086.92	36.88%	38.81%
August	June	925,946.95	873,543.69	882,536.83	930,000.95	1,151,529.28		47.76%	
September	July	843,602.12	947,389.99	1,011,133.99	1,092,529.46	1,025,166.15		58.99%	
October	August	930,904.65	976,099.73	865,618.18	907,830.64	900,578.78		69.45%	
November	September	668,122.90	634,826.87	736,732.53	840,633.07	950,737.41		78.19%	
December	October	568,787.82	701,190.80	739,248.21	689,891.81	588,679.45		85.70%	
January	November	590,860.86	649,276.21	502,924.87	545,826.68	691,162.38		92.50%	
February	December	522,498.10	503,348.20	713,871.10	781,583.61	764,150.14		100.00%	
Sales Tax Collected		8,000,255.68	8,483,879.98	8,764,687.26	9,172,922.77	9,383,466.88	3,406,132.43		
Sales Tax Budgeted		7,200,000.00	7,095,831.00	7,470,179.00	8,020,000.00	8,775,658.00	8,775,658.00		
Collected in Excess of (Below) Budget		800,255.68	1,388,048.98	1,294,508.26	1,152,922.77	607,808.88	(5,369,525.57)		

#### Expenditures

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12<sup>th</sup> should be recorded each month. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter.

Overall, 44.96% of annual expenditures have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Wages & Salaries	35,193,639	16,836,381	18,357,258	47.84%
Supplies & Services	35,031,509	16,832,731	18,198,778	48.05%
Labor Benefits	13,551,102	6,458,228	7,092,874	47.66%
Capital Outlay	8,527,480	1,375,903	7,151,577	16.13%
Total	92,303,730	41,503,243	50,800,487	44.96%

#### Current Sauk County 2019 Financial Position

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

Economic Indicator Line Items	2016 Total for Year	2017 Total for Year	2018 Total for Year	2019 Annual Budget	Actual through June 2019	Avg 2015- 2018	2019 % of Budget
Interest Collected on Delinquent Taxes	598,024	502,980	466,562	425,000	189,583	39%	45%
Interest Earned on Investments	218,298	348,338	728,611	650,000	639,713	52%	98%
Real Estate Transfer Tax	234,296	236,646	254,384	195,000	108,272	45%	56%
Register of Deeds Filing Fees	364,999	304,789	287,000	300,000	129,640	50%	43%
CPZ Land Use Permits	114,274	100,246	105,207	90,000	38,452	37%	43%
CPZ Sanitary Permits	66,350	66,900	81,400	62,000	25,415	33%	41%

There are also certain line items that have particular attention paid to them. Some billing to the State and other counties for housing prisoners from other jurisdictions for the first half of the year was not received until July or later. This amount totals an additional \$187,750. If it was recorded in the first half of the year, the 2019 % of budget would be 54%.

Selected Line Items	2016 Total for Year	2017 Total for Year	2018 Total for Year	2019 Annual Budget	Actual through June 2019	2019 % of Budget
Huber Board Fees	131,802	114,131	138,152	145,000	73,248	51%
Housing Prisoners from Other Jurisdictions -- All Sources	809,953	752,262	1,016,271	844,348	268,397	32%

Cash balances remain strong and steady, and the Treasurer is maintaining ample reserves for the County. Cash balances are lowest in December/January before property tax collections come in and highest in June/July with tax payment due July 31.

General Investments as of:	December 31, 2018	June 30, 2019
Liquid Cash	\$ 2,335,170.96	\$ 2,560,968.08
Local Government Investment Pool	19,794,786.30	29,871,161.11
Certificates of Deposit	31,318,156.13	30,702,204.93
Money Markets	3,329.81	71,816.94
Total General Investments	\$ 53,447,526.15	\$ 63,206,151.06
Weighted Average Interest Rate	2.15%	2.28%

At this point, the Finance Committee has heard from two departments that expect a possible budget overage in 2019. In the Administrative Coordinator budget, the Community Liaison position was budgeted through fund balance set aside over a number of years. In the Emergency Management budget, staff time exceeded what was expected to assist residents recover from the floods of the fall 2018. The amount of fund balance set aside was not sufficient to cover the full salary and benefits of the community liaison for two years.

The 2019 contingency fund is originally \$350,000, all of which is funded by general fund balance.

Contingency Fund 2019 Appropriation		\$350,000
Administrative Coordinator – Community Liaison	-\$12,000	
Emergency Management – Fall 2018 flood recovery staff	-\$30,000	
Total Possible Uses		-\$42,000
Remaining 2018 Contingency Fund Balance		\$308,000

**In Conclusion**

Particularly with the work drafting the County's 2020 budget, now is the time to remain mindful of current and future indications that funding is changing. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

**Upcoming Budget Events for County Board Members:**

August/September Committee Meetings	Approval of departmental budgets
September 26-27	Finance Committee review of all departmental budgets
October 8	Finance Committee final recommendation to the County Board
October 15	County Board meeting with presentation of Finance Committee recommendation
November 12	Public hearing and final budget adoption

I encourage you to contact me with questions as they come to mind.



## Percent of Year Complete

Revenues

Notes on: % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

\* Sales tax receipts for the month of sale on this report by one month. This report is through May. 2019 sales (36.88% as seasonally adjusted).

A. Interest on Treasurer's invested funds exceeding conservative estimates.

B Receipt of Focus on Energy grants that were not budgeted for of \$141,600.

Insurance recoveries of \$44,000 in Sheriff's department were not budgeted.

C Clerk of Courts interest on accounts receivable is budgeted at \$100,000, but \$101,500 has already been collected.

O Transportation aids (\$1,417,500) received 25% January, 50% July, and 25% October.

E Highway sale of materials receipts of \$87,000 exceed budgeted amount of \$50,000.

F Interest on landfill investments higher than budgeted.

G Human Services Wis Dept of Health & Family Services payments received in July for the first half of the year.

H Retail food licenses are issued in the spring, so collections swell in May/June (budgeted \$495,000, collected \$367,000)

Sauk County Financial Report  
as of June 30, 2019

Percent of Year Complete

50.00%

	Conservation, Development, Recreation, Culture & Education			Debt Service		
	Budget	Actual	Favorable / (Unfavorable)	Budget	Actual	Favorable / (Unfavorable)
Revenues						
Property Taxes	\$1,822,737	\$911,369	\$(911,368)			
Other Taxes	0	0	0			
Sales Tax	0	0	0			
Grants & Aids	1,549,031	143,115	(1,405,916)			
Licenses & Permits	251,600	102,340	(149,260)			
Fines, Forfeitures & Penalties	5,000	2,468	(2,532)			
User Fees	191,857	121,146	(70,711)			
Intergovernmental Charges	90,595	89,582	(1,013)			
Donations	0	625	625			
Interest	0	14,919	14,919			
Rent	0	0	0			
Miscellaneous	20,000	17,148	(2,852)			
Transfers from Other Funds	934,463	904,338	(30,145)			
Bond / Note Proceeds	0	0	0			
<b>Total Revenues</b>	<b>4,862,303</b>	<b>2,307,050</b>	<b>(2,555,253)</b>			
Expenses / Expenditures						
Wages & Salaries	1,259,050	594,256	664,794			
Labor Benefits	394,109	182,414	211,695			
Supplies & Services	4,954,475	2,950,795	2,003,680			
Debt Service - Principal	0	0	0			
Debt Service - Interest	0	0	0			
Capital Outlay	1,405,268	77,637	1,327,632			
Transfers to Other Funds / Debt Issuance Costs	0	0	0			
<b>Total Expenditures</b>	<b>8,017,903</b>	<b>3,805,102</b>	<b>4,212,801</b>			
Functional Expenditures as % of Total Expenditures	8.06%	8.39%				
<b>Net Increase/(Decrease) in Fund Balances</b>	<b>\$(3,155,600)</b>	<b>\$(1,498,052)</b>	<b>\$1,657,548</b>			

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 If revenues (excluding transfers, capital outlay and debt service)  
Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

1 CDBG Close Federalized grant funds of \$978,870 will not be received until project(s) completed

	Totals			% of Budget		
	Budget	Actual	Favorable / (Unfavorable)	Budget	Actual	Favorable / (Unfavorable)
Revenues						
Property Taxes	\$31,162,356	\$15,581,178	\$(15,581,178)	50.00%		
Other Taxes	640,185	301,214	(338,971)	47.05%		
Sales Tax	8,775,656	3,405,132	(5,369,526)	38.81%		
Grants & Aids	22,221,415	5,601,312	(16,620,103)	25.21%		
Licenses & Permits	874,541	534,458	(340,083)	61.11%		
Fines, Forfeitures & Penalties	475,000	263,875	(211,125)	55.55%		
User Fees	9,727,228	4,523,370	(5,203,858)	46.50%		
Intergovernmental Charges	8,197,371	4,817,776	(3,379,595)	58.77%		
Donations	103,366	46,271	(57,095)	44.76%		
Interest	924,858	799,689	(125,169)	86.55%		
Rent	460,302	274,156	(186,146)	59.55%		
Miscellaneous	201,371	391,701	190,330	194.52%		
Transfers from Other Funds	4,155,180	3,682,795	(472,385)	88.67%		
Bond / Note Proceeds	0	0	0			
<b>Total Revenues</b>	<b>87,818,841</b>	<b>40,233,926</b>	<b>(47,584,915)</b>	<b>45.81%</b>		
Expenses / Expenditures						
Wages & Salaries	35,193,539	18,936,381	16,257,158	47.84%		
Labor Benefits	13,551,102	6,458,228	7,092,874	47.65%		
Supplies & Services	35,031,508	16,932,731	18,198,778	48.05%		
Debt Service - Principal	1,755,000	0	1,755,000	0.00%		
Debt Service - Interest	387,616	188,733	198,883	51.27%		
Capital Outlay	8,827,480	1,375,903	7,451,577	16.13%		
Transfers to Other Funds / Debt Issuance Costs	4,155,180	3,682,795	472,385	88.67%		
<b>Total Expenditures</b>	<b>99,456,526</b>	<b>45,394,771</b>	<b>54,061,755</b>	<b>45.64%</b>		
Functional Expenditures as % of Total Expenditures	100.00%	100.00%				
<b>Net Increase/(Decrease) in Fund Balances</b>	<b>\$(11,637,685)</b>	<b>\$(5,160,844)</b>	<b>\$6,476,841</b>			



SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2019  
Percent of Year Complete 50.00%

Department / Account Title	2019 Expense Budget		Year-to-Date Expenses	% of Budget	2019 Revenue		Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget	SAUK COUNTY FUND BALANCES	
	Excluding Addition to Fund Balance	Budget			Budget Excluding Carryovers, or Fund Bal Use	Income/Adj				December 31, 2018	June 30, 2019
Aging & Disability Resource Center	2,452,126		1,217,638	49.65%	2,367,807		1,047,649	44.25%	(85,669)	686,788	516,799
Human Services	21,139,462		10,509,027	49.71%	20,907,962		6,678,392	31.94%	(3,599,145)	2,902,451	-928,194
Jail Fund	100,000		50,000	50.00%	100,000		57,628	57.63%	7,628	16,562	24,190
Land Records Modernization	560,751		249,646	44.52%	412,762		215,241	52.15%	113,584	508,352	473,946
Landfill Remediation	111,087		38,675	34.82%	15,300		61,012	398.77%	118,123	4,872,748	4,895,084
Drug Seizures	11,100		1,712	15.42%	100		151	151.38%	9,440	61,811	60,251
Community Development Block Grant	1,950,380		978,870	50.19%	1,909,673		936,404	49.03%	(1,759)	42,466	0
CDBG Housing Rehabilitation	20,000		0	0.00%	20,000		1	0.00%	1	2,886	2,887
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>26,344,306</b>		<b>13,045,568</b>	<b>49.52%</b>	<b>25,733,604</b>		<b>8,996,468</b>	<b>34.96%</b>	<b>(3,437,796)</b>	<b>9,094,052</b>	<b>5,044,963</b>
<b>DEBT SERVICE FUND</b>	<b>1,862,875</b>		<b>53,700</b>	<b>2.88%</b>	<b>1,516,456</b>		<b>777,988</b>	<b>51.30%</b>	<b>1,070,707</b>	<b>1,043,232</b>	<b>1,767,520</b>
<b>HEALTH CARE CENTER FUND</b>	<b>12,400,359</b>		<b>4,715,123</b>	<b>38.02%</b>	<b>11,188,841</b>		<b>5,384,838</b>	<b>48.13%</b>	<b>1,881,233</b>	<b>5,331,282</b>	<b>5,000,997</b>
Highway Insurance	10,702,462		4,870,244	45.51%	9,892,203		5,394,379	54.53%	1,334,395	16,376,108	16,900,244
Workers Compensation	64,500		81,147	125.81%	120,416		62,225	51.68%	(74,838)	450,775	431,853
	415,500		249,959	60.18%	293,103		137,852	47.03%	10,290	571,541	459,435
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>11,182,462</b>		<b>5,201,350</b>	<b>46.51%</b>	<b>10,305,722</b>		<b>5,594,457</b>	<b>54.28%</b>	<b>1,269,847</b>	<b>17,398,425</b>	<b>17,791,532</b>
Dog License	23,450		11,122	47.43%	23,450		18,855	80.40%	7,732	-3,328	4,404
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>	<b>23,450</b>		<b>11,122</b>	<b>47.43%</b>	<b>23,450</b>		<b>18,855</b>	<b>80.40%</b>	<b>7,732</b>	<b>-3,328</b>	<b>4,404</b>
<b>TOTAL COUNTY</b>	<b>99,456,526</b>		<b>45,394,771</b>	<b>45.64%</b>	<b>87,818,841</b>		<b>40,233,926</b>	<b>45.81%</b>	<b>6,476,841</b>	<b>76,153,039</b>	<b>70,992,194</b>

CURRENT DEBT PRINCIPAL BALANCE

2008 HCC Refunding Bonds (final payment 2023)	3,650,000
2016 Law Enforcement Refunding Bonds (2021)	5,370,000
2017 HCC Refunding Bonds (2027)	5,055,000
Principal Payments are Due October 1	14,075,000

GENERAL FUND BALANCE DETAIL

	December 31, 2018	2019 Net Income/Adj	June 30, 2019
Nonspendable - Inventories	32,038	0	32,038
Nonspendable - Prepaid Items	81,420	0	81,420
Nonspendable - Long-Term Receivable (Delinquent Taxes)	1,402,144	0	1,402,144
Nonspendable - Interfund Receivable (Tri-County Airport)	131,470	0	131,470
Assigned - Encumbrances	326,094	0	326,094
Assigned - Carryforward Funds	1,967,539	0	1,967,539
Assigned - Subsequent Yr Budgeted Fund Bal Use	5,353,077	0	5,353,077
*Unassigned - Working Capital	16,787,792	1,173,585	17,961,377
*Unassigned	17,207,792	-4,080,172	13,127,620

TOTAL GENERAL FUND BALANCE

	43,289,366	-2,906,587	40,382,779
* County Reserves (working capital and unassigned)	33,995,594	-2,906,587	31,088,997

# LAROWE GERLACH TAGGART LLP

P.O. BOX 231, 110 E. MAIN STREET  
REEDSBURG, WI 53959  
608-524-8231 www.lgtlawfirm.com

MARTIN & MAUREEN KRUEGER  
196 MAIN STREET  
REEDSBURG, WI 53959

Statement Date:  
Statement No.  
Account No.  
Page No.

May 31, 2017  
108  
5039.000  
1

Please return top portion with payment

General Business

Statement

			Hours	
05/24/2017	JJH	Review ethics matter; open file; call to corp counsel; review county records.	1.25	
05/26/2017	JJH	Prepare and attend EIB meeting and calls re same.	3.00	
		For Current Services Rendered	4.25	722.50
		Total Current Work		722.50
		Balance Due		<u>\$722.50</u>

Statement represents fees, costs and payments through 05/31/2017. Payments made after 05/31/2017 will not be included on this bill

PAYMENT DUE UPON RECEIPT

May 20, 2019

MEMO

---

TO: Peter Vedro, Sauk County Chairman  
RE: Reimbursement for legal fees - Ethics Complaint  
FROM: Jean Berlin & William Wenzel, Supervisors

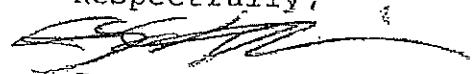
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In response to our conversation, I reviewed Wis. Stat. 895.35 and this is my written request for reimbursement. It was our given right to obtain legal representation and the expense incurred: \$ 4,408 for compensation.

Perhaps, in the future to safe guard individual board members from situation such as this.

In closing, thank you for your consideration.

Respectfully,



Jean E. Berlin

Cc Elene Kleczek Bolin  
Administrative coordinator

Daniel Olson  
Corporate council

1/2 1,435.50

**Pines Bach LLP**

122 West Washington Avenue  
Suite 900  
Madison, WI 53703  
(608) 251-0101  
Fax (608) 251-2883  
Tax ID No. 39-1342651

William Wenzel and Jean Berlin  
290 5th Street  
Prairie du Sac, WI 53578

November 1, 2018  
**Invoice No. 194467**

CLIENT: 14021 - William Wenzel and Jean Berlin  
Re: 0000 Alleged Ethics Violations

**Professional Services**

Date	Atty	Services	Hours	Amount
10/15/18	DMW	Intake on County Board Issue.	0.80	232.00
10/16/18	DMW	Review documents provided by W. Wenzel; telephone call with W. Wenzel and J. Berlin; telephone call with Attorney Olson; prepare and submit public records augmentation letter to Attorney Olson.	2.90	841.00
10/17/18	DMW	Respond to email from Attorney Olson.	0.20	58.00
10/18/18	DMW	Review and respond to email from Attorney Olson; draft response to public records request and share with W. Wenzel and J. Berlin.	0.60	174.00
10/22/18	DMW	Telephone conference with W. Wenzel and J. Berlin; prepare and send letter to Attorney Olson regarding public records request.	1.50	435.00
10/24/18	DMW	Draft response; review with W. Wenzel; submit to Attorney Olson.	3.50	1,015.00
10/25/18	DMW	Follow up with Attorney Olson regarding response, process; share potential dates for hearing.	0.40	116.00

**Summary of Services**

Atty	Rate	Hours	Amount
DMW Diane Welsh	290.00	9.90	2,871.00
<b>Total for Services</b>		<b>9.90</b>	<b>\$2,871.00</b>

UC # 1093  
2-19-19

**Pines Bach LLP**  
122 West Washington Avenue  
Suite 900  
Madison, WI 53703  
(608) 251-0101  
Fax (608) 251-2883  
Tax ID No. 39-1342651

William Wenzel and Jean Berlin  
290 5th Street  
Prairie du Sac, WI 53578

February 1, 2019  
**Invoice No. 195814**

CLIENT: 14021 - William Wenzel and Jean Berlin  
Re: 0000 Alleged Ethics Violations

**Professional Services**

Date	Atty	Services	Hours	Amount
01/16/19	DMW	Arrange scheduling with Attorney Olson.	0.10	29.00
01/25/19	DMW	Review email from County attorney; prepare and send email to clients.	0.30	87.00
01/28/19	DMW	Email to clients to prepare for hearing.	0.10	29.00
01/29/19	DMW	Review email from Attorney Olson regarding hearing.	0.20	58.00
01/30/19	DMW	Review materials from county; emails to/from W. Wenzel.	0.40	116.00

**Summary of Services**

Atty	Rate	Hours	Amount
DMW Diane Welsh	290.00	1.10	319.00
<b>Total for Services</b>		<b>1.10</b>	<b>\$319.00</b>

JEAN BERLIN PAID

**Applications Since Last Invoice**

Prior Past Due Balance On This Matter	2,871.00	
Date	Description	Total Applied to this Matter
12/26/18	Applied to 194467.	1,435.50
12/26/18	Applied to 194467.	1,435.50
Less Total Applications		<u>\$2,871.00</u>



**Pines Bach LLP**  
 122 West Washington Avenue  
 Suite 900  
 Madison, WI 53703  
 (608) 251-0101  
 Fax (608) 251-2883  
 Tax ID No. 39-1342651

William Wenzel and Jean Berlin  
 290 5th Street  
 Prairie du Sac, WI 53578

March 1, 2019  
**Invoice No. 196000**

CLIENT: 14021 - William Wenzel and Jean Berlin  
 Re: 0000 Alleged Ethics Violations

**Professional Services**

Date	Atty	Services	Hours	Amount
02/01/19	DMW	Telephone call with J. Berlin & W. Wenzel.	0.10	29.00
02/06/19	DMW	Telephone call with clients; prepare for hearing; attend pre-meeting with clients and attend Ethics Board hearing.	2.80	812.00
02/06/19	DMW	Drive to/from Baraboo to attend Ethics Hearing. (CHARGE HALF-RATE)	2.00	290.00
02/20/19	DMW	Draft and send email to Atty. Olson re: fees.	0.30	87.00

**Summary of Services**

Atty	Rate	Hours	Amount
DMW Diane Welsh	145.00	2.00	290.00
DMW Diane Welsh	290.00	3.20	928.00
<b>Total for Services</b>		<b>5.20</b>	<b>\$1,218.00</b>

**Total for Services and Expenses** CK # 1095 → **\$1,218.00**

3-11-19  
**Past Due Balance** JEAN BERLIN **\$319.00**

PAID  
**Amount Due** **\$1,537.00**

**Invoice History for this Matter**

	Year to Date	Case to Date
Services Billed to Date	1,537.00	4,408.00
Expenses Billed to Date	0.00	0.00
<b>Total Billed to Date</b>	<b>1,537.00</b>	<b>4,408.00</b>

RESOLUTION NO. 79 - 2019

ADOPTING AN INTERIM SAUK COUNTY NON-PROFIT AGENCY  
FUNDING PROGRAM

*Background: In recent years, the Sauk County Board has been funding outside agency requests through the annual budget process. This is a process that has excluded participation from any outside agency that may not be aware Sauk County will consider funding programs that may be beneficial to providing essential services to the residents of Sauk County.*

*On November 13, 2018 a motion was unanimously adopted by the Sauk County Board of Supervisors lay on the table and refer to the Finance Committee and Executive & Legislative (E&L) Committee a motion to adopt a financial policy that any outside agency receiving more than \$20,000 in county funds provide a quarterly report to the Sauk County Board. Based on input received at a subsequent E&L Committee meeting, the County Coordinator put forward an amended policy that addressed the question and developed a grant process. The Finance Committee has not adopted that proposal.*

*The Sauk County board has a fiduciary responsibility to the taxpayers of Sauk County. The existing process, while well intentioned, does not include a process of ensuring that such funds are distributed and handled in a fiscally responsible manner that meets the county's fiscal mission and budget policies. The proposed resolution sets forth a procedure for adoption during the 2020 budget cycle. This proposal is not intended to be a permanent rule change or fiscal policy at this time. The intent of this interim program is to test a method of funding outside agency requests in a manner that is more consistent with traditional grant processes generally recognized by multiple local, county, state, and federal agencies.*

*This plan would give the county board an opportunity to attempt a more formal grant process and to learn from this experience to see if this is a viable process for Sauk County to consider adopting in the future. If this process is deemed to be successful, it could be laid before the 2020-2022 Sauk County Board as a permanent program either through a change to the rules of the board or through the county's fiscal policy.*

Fiscal Impact: ☒ None   ☐ Budgeted Expenditure   ☐ Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the attached "Interim Sauk County Non-Profit Agency Funding" program be adopted for the fiscal 2020 year along with the attached grant application. An evaluation of this program will be provided to the Sauk County Board by the County Coordinator for consideration no earlier than the April 21, 2021 organizational meeting but prior to the beginning of the 2021 budget process.

For consideration by the Sauk County Board of Supervisors on ~~July 16, 2019~~

Fiscal Note: No fiscal impact. *JB*

MIS Note: No information systems impact.

*August 20, 2019*

# **INTERIM SAUK COUNTY OUTSIDE AGENCY FUNDING PROGRAM**

## **PURPOSE**

The purpose of this interim program is to set forth parameters and establish guidelines for the funding of nonprofit agencies.

## **PROGRAM STATEMENT**

Sauk County is committed to providing financial assistance to those nonprofit agencies which assist the Sauk County government in carrying out its mission "to provide essential services to the residents of Sauk County in a fiscally responsible manner that promotes safety, economic development, and stewardship of natural resources while encouraging the development of cultural, social, and community values that enhance human dignity".

## **NONPROFIT AGENCY ELIGIBILITY FOR COUNTY FUNDS**

It shall be the policy of this program to consider providing assistance to nonprofit agencies meeting the criteria detailed below:

1. Eligibility Requirements: All nonprofits shall verify their nonprofit status by submitting an IRS tax exempt letter confirming 501(c)(3) status, an IRS 990 form and a current corporate registration credential with the Wisconsin Department of Financial Institutions. Additionally, nonprofit organizations must not have their registration suspended or have overdue federal, state, or county taxes.
2. Accountability Nonprofit agencies shall adhere to accountability standards set by the County Coordinator and as required by law. Compliance with these standards is a criterion for funding. These standards include but are not limited to:
  - a. Complying with all financial requirements including the submission of financial statements or audits as specified by the contract
  - b. Complying with program performance measurement requirements including submission of Performance Reports.
  - c. Complying with all other terms of the contract including meeting all deadlines.
3. Funding Eligibility:
  - a. A nonprofit agency must have operated for two years as of the application deadline.
  - b. Nonprofit agencies may not use a funding agent or other third party arrangement to meet program requirements for eligibility.
  - c. Only one application per agency will be considered each year.
  - d. Grants are for programmatic expenses (items recognized under Generally Accepted Accounting Practices –GAAP –as operating costs).
  - e. The County will not fund the purchase, maintenance, or repair of capital assets with a value in excess of \$5,000 or a useful life greater than three years.

## **APPLICATION AND FUNDING PROCEDURE**

1. The Finance Committee will make nonprofit grant funding allocation recommendations in the Proposed Annual Budget to the Board of Supervisors.
2. The Board of Supervisors will approve final funding allocations for Non-profit grant funding when the Annual Operating Budget is adopted.

3. A public notice of availability of funding and information for applying will be advertised by the Finance Committee no later than December 1<sup>st</sup> prior to the funding year with an application deadline of December 31, 2019. A copy of the application will be available on Sauk County's website.
4. A completed County nonprofit funding application is required, along with all required documentation by the advertised deadline. Completed applications received after the published deadline will be deemed ineligible for that year.
5. The finance committee, a review committee, or county coordinator as best determined by the finance committee, shall review the applications and make recommendations for each grant for full county board approval.
6. Applicants may be notified of the final funding amount as early as January 31, 2020, but no later than February 28, 2020.
7. A revised scope of work and budget reflecting the final award amount may be necessary of nonprofit agencies who do not receive their full grant funding request prior to contract execution.
8. An agency awarded nonprofit program funds must accept the funds by completion of a contractual agreement which must be signed by the nonprofit agency and the County Coordinator.
9. The contractual agreement and other contract requirements must be signed by the agency and received by the County Coordinator no later than June 30, 2020 of the fiscal year funds are awarded. Failure to comply with this date will result in funding awards being withdrawn.
10. The consideration, award and funding of any non-profit agency shall be carried out in a manner consistent with the Code of Ethics for Sauk County.
11. Any dollars not awarded because of a lack of applicants and/or approved grant applications shall not be carried forward to the next fiscal year.
12. All nonprofit agencies shall have 12-months to complete the grant from the date of acceptance. Any dollars not allocated and spent during the county's fiscal year shall be carried-forward into the next fiscal year.
13. Any monies not spent by the nonprofit agency during the 12-month grant period shall be returned to Sauk County and placed into the general fund balance for consideration by the finance committee for nonprofit grant funding allocations in the next fiscal year.

#### **GRANT REPORTING AND MONITORING**

1. Each funded agency with funding in excess of \$20,000 will submit a quarterly financial report and a quarterly progress report. These reports describe progress towards program outcomes and require a financial report detailing expenditures signed by the agency's Executive Director.
2. Agencies are required to maintain detailed back-up documentation of expenditures, available for review by county staff upon request. Failure to comply with these reporting requirements may jeopardize county funding.

# Sauk County Outside Agency Grant Application FY 2020

## NONPROFIT AGENCY INFORMATION

Agency Name: \_\_\_\_\_

Program Name: \_\_\_\_\_

Agency Director: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Accountant/CPA: \_\_\_\_\_ Phone : \_\_\_\_\_

Firm (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

- ☐ IRS 501(c)3 status (attach letter)
- ☐ IRS 990 form (attach most recent)
- ☐ WI DFI Corporate Registration Credential (attach copy)

## SERVICES TO BE PROVIDED

- ☐ AGING
- ☐ DISABILITY SERVICES
- ☐ EDUCATION
- ☐ HOUSING SERVICES
- ☐ PUBLIC HEALTH
- ☐ PUBLIC SAFETY
- ☐ TRANSPORTATION
- ☐ VETERANS' SERVICES
- ☐ YOUTH SERVICES
- ☐ OTHER COUNTY SERVICE \_\_\_\_\_

AMOUNT REQUESTED: \_\_\_\_\_

# Sauk County Outside Agency Grant Application FY 2020

Agency Name: \_\_\_\_\_

## AGENCY MISSION STATEMENT:

### PROGRAM DESCRIPTION:

Briefly describe the program for which funds are being requested. The narrative should include the need or problem to be addressed in relationship the population to be served or within the scope of the county's mission and goals.

# Sauk County Outside Agency Grant Application FY 2020

Agency Name: \_\_\_\_\_

## **DESIRED PERFORMANCE MEASURES**

What are the intended measurable outputs or outcomes that would be achieved with this funding?

<b>Program Performance Measure</b> Number of clients served, workshops or events held, volunteer hours, etc. (be specific).	<b>Projected Results</b>

## **PROGRAM BUDGET**

### **REVENUE**

Please list the other revenue sources/support your organization receives for this this project (not the entire organization's revenue if not applicable to this request).

<b>Revenue Source</b>	<b>Amount</b>
<b>Total Revenues</b>	<b>\$</b>

### **EXPENSES**

Please enter the total projected budget for this project (not entire organization expense if not applicable to this request). Examples of expenditure items: PERSONNEL (lump together all personnel and benefits), OPERATING COSTS (supplies, equipment, rents, insurance, etc. as attributed to the cost of this program).

<b>Expenditure</b>	<b>Amount</b>
<b>Total Expenditures</b>	<b>\$</b>

# Sauk County Outside Agency Grant Application

## FY 2020

Agency Name: \_\_\_\_\_

### CERTIFICATION

If awarded a grant, all funding will benefit only Sauk County residents.

If awarded a grant from Sauk County, I (we) understand and will comply with the requirement to submit a year-end grant report within 60 days of the completion of the grant. If required to do so (grants in excess of \$20,000), we will also supply quarterly financial reports of the grant's status within 45 days of each quarterly deadline as determined by the grant start date.

\_\_\_\_\_  
Application/Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date



ORDINANCE NO. 11 - 2019

AMENDING CHAPTER 6 OF THE SAUK COUNTY CODE OF ORDINANCES,  
HIGHWAYS, AIRPORTS, BRIDGES, DITCHES, AND FENCES, TO INCLUDE  
SUBCHAPTER VI, TRI-COUNTY AIRPORT OPERATION, AND REPEALING SAUK  
COUNTY CODE, CHAPTER 40, OPERATION OF THE TRI-COUNTY AIRPORT

*Background:*

*In 2018, the Economic Development Committee asked the Administrative Coordinator to work with Richland and Iowa Counties to discuss ways to improve the operation of the Tri-County Airport. In 2018, Richland County did not budget the full requested amount for the Tri-County Airport. Due to this, some updates were not accomplished. The Tri-County Airport did not receive funding from the federal government which provides up to 95% of the total cost for capital improvements. In addition, Iowa County was concerned about needed airport upgrades and their future liability for those upgrades. In meeting with the two counties, the parties agreed that the Ordinance needed updating to clarify the working relationship. The attached updates are the results of those efforts.*

*The updates include the requirement that the three counties budget the full amount requested from the Tri-County Airport Commission, including capital improvements. It lays out a process for giving up ownership of the Tri-County Airport. The ordinance also provides for the largest user of the Airport to be a voting member of the Commission. The current largest user has agreed to organize a "Friends of the Tri-County Airport" which will allow for outside funding to invest in the airport. The ordinance further requires Sauk County to pay 49% of the budget moving forward while also obtaining 49% of the vote on the Commission. This is due to the Tri-County Airport's location within Sauk County and its much larger equalized value. Flooding issues are addressed in this Ordinance and a further agreement will be forthcoming.*

*In order to improve organization and usability, the Sauk County Code of Ordinances will be condensed over time to ten chapters with defined subject matters. Chapter 6, has been reorganized to contain provisions regarding Highways, Airports, Bridges, Ditches, and Fences. This implementing ordinance repeals Chapter 40, Operation of the Tri-County Airport, and amends Chapter 6 to include the addition of Subch. VI, Tri-County Airport Operation, which pursuant to Wis. Stat. §§ 114.11 through 114.151 provides for establishing airport operation policies and land use within the boundaries of the Tri-County Airport.*

*A copy of the proposed amendments to Sauk Co. Code, Chapter 6 are attached as the Appendix.*

Fiscal Impact: ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

The County Board of Supervisors of the County of Sauk does hereby ordain as follows:

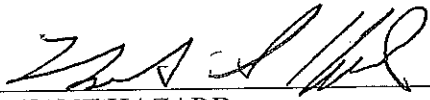
**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that Chapter 40 of the Sauk County Code of Ordinances is repealed, and Chapter 6, Highways, Airports, Bridges, Ditches, and Fences, of the Sauk County Code of Ordinances is amended as attached hereto as Appendix A and shall be effective upon passage.

For consideration by the Sauk County Board of Supervisors on August 20, 2019.

Respectfully submitted,

**ECONOMIC DEVELOPMENT COMMITTEE**

\_\_\_\_\_  
PETER VEDRO, Chair

  
\_\_\_\_\_  
BRYANT HAZARD

\_\_\_\_\_  
BOB NEWPORT

\_\_\_\_\_  
SCOTT VON ASTEN

\_\_\_\_\_  
WALLY CZUPRYNKO

\_\_\_\_\_  
KEVIN LINS

\_\_\_\_\_  
MARTY KRUEGER

**Fiscal Note:** The cost to operate the Tri-County Airport will increase from approximately \$20,000 per year to approximately \$30,000 per year.

**MIS Note:** No information systems impact. *VPB*

## CHAPTER 6

## HIGHWAYS, AIRPORTS, BRIDGES, DITCHES, FENCES

## SUBCHAPTER I

## HIGHWAY DEPARTMENT PURCHASING

- 6.001 Authority for creation.
- 6.002 Advertisement for bids.
- 6.003 Approval by the Sauk County Board of Supervisors.
- 6.004 Rejection of bids.
- 6.005 Persons notified for bids.

## SUBCHAPTER II

## HIGHWAY COMMISSIONER TERMS

- 6.006 Highway commissioner.

## SUBCHAPTER III

## TRAFFIC RULES AND REGULATIONS

- 6.007 Authority.
- 6.008 Definitions.
- 6.009 Provisions of state law adopted by reference.
- 6.010 Disturbance of the peace with a motor vehicle.
- 6.011 Parking in certain areas prohibited.
- 6.012 Penalties.
- 6.013 Enforcement.
- 6.014 Repeal of conflicting ordinances.

## SUBCHAPTER IV

## FISHING ON COUNTY TRUNK T

- 6.015 Unlawful to fish.
- 6.016 Penalties.

## SUBCHAPTER V

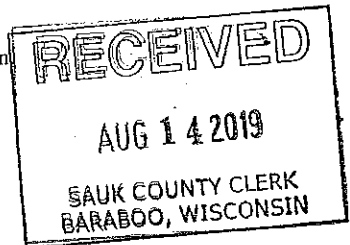
CERTAIN HORSESHOES PROHIBITED ON  
HIGHWAYS

- 6.017 Use of certain horseshoes prohibited.
- 6.018 Special permits.
- 6.019 Enforcement and penalties.

## SUBCHAPTER VI

## TRI-COUNTY AIRPORT OPERATION

- 6.020 Authority and purpose.
- 6.021 Word usage.
- 6.022 Definitions.
- 6.023 Land use.
- 6.024 Commission and manager.
- 6.025 Operation policies.
- 6.026 Ownership and funding.
- 6.027 Cooperation.
- 6.028 Notices.
- 6.029 Withdrawal and dissolution.
- 6.030 Superseding effect.
- 6.031 Severability.



## ... SUBCHAPTER VI

## AIRPORT OPERATION

**6.020 Authority and purpose.** Pursuant to Wis. Stat. §§ 114.11 through 114.151, this subchapter is for the purpose of establishing airport operation policies and land use within the boundaries of the Tri-County Airport.

**6.021 Word usage.** For the purposes of this subchapter, certain words and terms are used as follows:

- (1) Words used in the present tense include the future.
- (2) Words in the singular include the plural.
- (3) Words in the plural include the singular.
- (4) The word "shall" is mandatory and not permissive.

**6.022 Definitions.** For the purposes of this subchapter, certain words and terms are defined as follows:

(1) "Airport" means the Tri-County Airport located at E2525 County Road JJ, Spring Green, Wisconsin 53588.

(2) "Commission" means the Tri-County Airport Commission as established by the owner, under Wis. Stat. § 114.14, which has jurisdiction for the construction, improvement, equipment, maintenance, and operation of the airport as set forth in s. 6.024.

(3) "Corporate hangar" means a building housing one or more aircraft for the personal or business use of the hangar owner or lessee, and wherein no commercial activities are allowed.

(4) "Fixed-base operator" means means any person, firm, corporation, or association conducting any aeronautical business on the airport.

(5) "Hangar" means a building designed or used primarily for the housing or storage of aircraft.

(6) "Manager" means the person employed by the commission as set forth in s. 6.024.

(7) "Multiple T-hangar" means a building composed of partitioned, nested units designed to house no more than one aircraft in each unit and having single door openings for each unit.

(8) "Owner" means Sauk, Iowa, and Richland Counties.

**6.023 Land use.** In order to regulate the development and use of the airport, the airport shall keep and update an Airport Layout Plan, as required.

**6.024 Commission and manager.**

(1) **COMMISSION ORGANIZATION.** (a) The Tri-County Airport Commission shall consist of 7 members, 6 of whom shall be supervisors appointed by the chairperson of the Sauk, Iowa, and Richland County Boards, 2 from each county, subject to approval of the respective county boards. The 7<sup>th</sup> member shall be a regular airport user when appointed.

(b) The terms of the county board supervisor members shall be determined by the county boards appointing each member. Upon approval of the commission and the county boards of the owner, the airport user commission member shall serve a term of 3 years.

(c) The compensation of the county board supervisor members shall be determined by the county boards appointing each member.

(d) The commission shall elect one supervisor member to serve as chairperson and one supervisor member to serve as secretary. The secretary shall keep an accurate record of all commission proceedings and transactions and shall provide minutes detailing those proceedings and transactions to the Sauk, Iowa, and Richland County Clerks.

(e) Commission member votes shall be weighted as follows: Sauk County -24.5% each, Iowa County 12.5% each, Richland County 12.5% each and airport user 1.0%.

(f) The airport user commission member, subject to commission guidance, shall actively promote and support the airport and communicate

**HIGHWAYS, BRIDGES, DRAINS, AND FENCES**

airport information with and from current and potential airport users and others.

(2) **COMMISSION AUTHORITY AND DUTIES.** Subject to the limitations in sub. 6.023(3) below:

(a) The commission shall have jurisdiction for the construction, improvement, equipment, maintenance, and operation of the airport.

(b) The commission shall recommend regulations and fees or charges for the use of the airport consistent with this ordinance. Such regulations, fees, and charges will be effective when approved by the owner.

(c) Sauk County shall hire a Tri-County Airport Manager for the airport and set the compensation, benefits, expense reimbursements to be paid. The airport manager shall be a Sauk County employee. Sauk County, with assistance of the commission, shall establish performance review standards for the airport manager and Sauk County shall conduct annual performance reviews of the manager with input from the commission. The commission shall reimburse Sauk County for the salary, employee benefits, and expenses paid by Sauk County to or on behalf of the manager.

(d) The commission may hire and fix the compensation of independent contractors as necessary, including an independent contractor to perform essential airport management functions during a temporary absence of the airport manager.

(e) The commission may contract with the United States, State of Wisconsin or other governmental and non-governmental entities when necessary to fulfill its responsibilities for the construction, improvement, equipment, maintenance, or operation of the airport.

(f) The commission, subject to approval of owner, may contract with private parties for a term not to exceed 5 years for the operation of the airport, including all necessary arrangements for the improvement, equipment, and successful operation of the airport.

(g) The commission shall procure and maintain in full force and effect insurance in forms and levels sufficient to protect the owner, the commission, individual members of the commission, airport employees and the airport from any liability arising from the operation of the airport.

(h) The commission shall, in cooperation with the Sauk County Accounting Department,

establish an airport accounting system of sufficient detail to enable the commission to accurately recommend rates and charges, eliminate inefficient operation and maintenance practices, and accomplish sound financial planning.

(i) The commission shall, in cooperation with the manager and Sauk County Accounting Department, prepare and submit an annual report to the owner. The report shall include current information on aircraft operations, based aircraft, airport expenditures and revenues, along with comparative figures for the past year, and projects for the coming year, and include other information deemed pertinent.

(j) The commission shall prepare and submit to the owner an annual budget setting forth anticipated revenues and expenditures, including capital improvements.

(k) The commission shall prepare and submit for adoption by the owner an ordinance establishing minimum requirements for the conduct of aeronautical services on the airport and an ordinance regulating vehicle and pedestrian traffic on the airport. Current and future ordinances submitted by the commission and approved by the owner are incorporated by reference and shall be deemed part of this Agreement as if set forth fully herein.

(l) The commission shall approve and utilize standard leases and agreements for the various types of airport activities and land uses authorized in this ordinance.

(m) The commission shall make studies and conduct surveys as appropriate to assist in improving the operation of the airport. It shall cooperate with the Wisconsin Bureau of Aeronautics and the Federal Aviation Administration in airport and system planning functions and other activities.

(n) The commission shall cooperate with, and receive the cooperation of, all departments of the owner providing services or assistance to the airport.

(o) The Sauk County Corporation Counsel shall serve as legal counsel for the commission. The commission may engage other non-legal professional services when necessary for the airport.

(3) LIMITATIONS ON COMMISSION AUTHORITY. The exercise of authority by the

commission under s. 6.024 above shall be subject to all of the following conditions:

(a) The commission shall preserve public access and use of the airport and the public may in no case be deprived of equal and uniform use of the airport.

(b) The commission is not a subunit of owner and no act, contract, lease, or any activity of the commission shall be or become binding on or deemed an act of owner unless specifically authorized by owner, and then only to the extent specifically authorized.

(c) The commission is a governmental body. The commission and its members shall comply with all laws applicable to governmental bodies and public officials. No member of the commission may vote on the question of his or her selection as manager nor on any question as to his or her compensation.

(4) MANAGER AUTHORITY AND DUTIES. The airport manager shall have the following authority and duties:

(a) The manager, under the supervision of the commission, shall have the duty of administering and enforcing all airport ordinances, leases and agreements, and rules and regulations. The manager shall have authority to sign leases and other documents that have been approved by the commission.

(b) The manager, under the supervision of the commission, shall be responsible for day-to-day operations at the airport and shall have the authority to make commission-budgeted expenditures of \$10,000 or less per item without further pre-authorization by the commission.

(c) The manager shall meet with the commission at the airport at least once each calendar quarter to inspect the airport facilities, review airport operations and financial matters, and discuss proposed airport development and other business.

(d) The manager shall provide a written report to the Sauk, Iowa, and Richland County Boards on no less than a quarterly basis.

(e) The manager shall, in cooperation with the commission and the Sauk County Accounting Department, prepare and submit an annual report to the owner. The report shall include current information on aircraft operations, based aircraft, airport expenditures and revenues, along with comparative figures for the past year, and projects

for the coming year, and include other information deemed pertinent.

(f) The manager shall have such other duties and responsibilities as may be specified in the airport manager job description.

**6.025 Operation policies.** The Tri-County Airport Commission, in carrying out its duties and responsibilities, shall adhere to the following policies:

(1) The commission shall encourage the development of the Airport, especially in those areas where substantial building costs are incurred by lessees, by approving long-term leases which provide for the reexamination and readjustment of rates and charges at specified periods of time during the term of the lease.

(2) The commission may provide utility service infrastructure up to a lessee's property line. The lessee shall bear such costs on his leased property.

(3) No person shall engage in any business or commercial activity whatsoever on Tri-County Airport property unless specifically authorized in writing by the commission. Lessees shall be selected on the basis of their qualifications, financial capabilities, and services offered; and not solely by bid basis. In determining the use of public building space, first consideration shall be given to public necessity and convenience. The commission will provide the Wisconsin Bureau of Aeronautics with a complete copy of each current lease and agreement, if required by law.

(4) Buildings to be constructed by lessees shall conform to all state and local building codes, and the building plans shall be subject to the approval of the commission; Wisconsin Department of Industry, Labor, and Human Relations; Wisconsin Bureau of Aeronautics; and the Federal Aviation Administration.

(5) Only the airport manager or designees thereof, with commission authorization, may engage in the activity of storing, transporting, or dispensing of aviation fuels to the general public. Aircraft owners and operators may fuel their own aircraft.

(6) Aircraft ground access to the airport property shall not be allowed, except from an approved airport industrial park as depicted on the airport layout plan.

(7) Tobacco smoking, e-cigarette use, alcohol consumption, and illegal use of drugs is prohibited on airport grounds. All persons shall comply with all applicable federal, state, and FAA statutes, rules, and regulations while on airport grounds.

**6.026 Ownership and funding.** (1) AIRPORT OWNERSHIP. Subject to all other provisions pertaining to ownership interests contained within this section and s. 6.028, ownership interest in all airport assets shall be apportioned between the member counties as follows: Sauk County 49%, Iowa County 25.5%, and Richland County 25.5%.

(2) AIRPORT FUNDING. (a) *County appropriations.* All moneys appropriated for the construction, improvement, equipment, maintenance or operation of the airport, as managed by the commission, or earned by the airport or made available for its construction, improvement, equipment, maintenance or operation in any manner whatsoever, shall be deposited with the Treasurer of Sauk County, where it shall be kept in a special fund and paid out only on order of the commission, drawn and signed by the secretary and countersigned by the chairperson of the commission. 1. 'Annual operating expenses.' The county board of each county owner shall appropriate on an annual basis the monetary amount requested by the commission for annual operating expenses in the upcoming year in the following proportions: Sauk County 49%, Iowa County 25.5%, and Richland County 25.5%.

2. 'Capital expenditures.' In addition to the appropriation for annual operating expenses, the county board of each member county shall appropriate on an annual basis the amount designated by the commission for addition to the airport capital expenditure account in the upcoming year in the following proportions: Sauk County 49%, Iowa County 25.5%, and Richland County 25.5%, which shall be reserved for future maintenance and construction projects exceeding \$5,000.00 in total cost and with a life expectancy of not less than 5 years.

(b) Any private monetary contributions to the airport shall be applied to the airport capital expenditures account unless otherwise specifically designated by the contributor at the time the contribution is made.

(c.) *Failure to fund.* Failure of a county owner to fully fund the airport as required by Paragraph 1 of this section shall be deemed a material breach of a member county's financial obligations to the airport. Upon such a breach, the non-breaching counties may, by resolution passed by the county boards of both non-breaching counties, expel the breaching member county from the airport. In the event of expulsion, the expelled county's assets in the airport shall be forfeited in equal shares to the remaining member counties. The expelled member county shall remain liable for all state or federal funds previously spent or committed to the airport on a cost-share basis.

**6.027 Cooperation.** Owner counties shall, in a timely and constructive manner, cooperate to resolve drainage and other issues related to but outside of the physical boundaries of the airport property that significantly impact the operation or viability of the airport.

**6.028 Notices.** The County Clerks of the owner counties shall be the designated points of contact for any written notices or reports required under this ordinance.

**6.029 Withdrawal and dissolution.**

(1) **WITHDRAWAL.** (a) *Authority for withdrawal.* As permitted by Wis. Stat. § 114.151, the county board of any participating member county of the airport may by resolution withdraw from and relinquish its interest in the joint operation and control of the airport.

(b) *Procedure for withdrawal.* If a member county wishes to withdraw from the airport, it shall provide written notice to each member county of its intent to do so by no later than July 1. Upon receipt of this notice, the other member counties will have 60 days in which to file a corresponding notice of intent to withdraw from the airport. Any withdrawal must be formalized by action of the withdrawing county's board by no later than October 1 in the calendar year notice of intent to withdraw is given, and the withdrawal shall have an effective date of January 1 of the next calendar year.

(c) *Rights and liabilities upon withdrawal.* A withdrawing county shall remit by December 1 all unpaid appropriations for the calendar year in which notice of intent to withdraw is given. A

withdrawing county shall remain liable for and shall remit timely payment of any appropriation obligation incurred prior to withdrawal for future airport projects but only for the amount obligated as of July 1. A withdrawing county shall relinquish all current and future interests in and claims related to the airport. The remaining member counties shall assume liability for all state or federal funds previously spent or committed to the airport on a cost-share basis.

(d) *Continued operations.* In the event of withdrawal by a member county, membership of the withdrawing county on the commission shall cease on the effective date of withdrawal. The airport shall not be dissolved upon the withdrawal of a single member county but shall continue to operate in accordance with the provisions of the Airport Operation Ordinance and any other ordinances adopted by the owner pertaining to operations at the airport, which shall be subject to revision, as necessary, with approval of the county boards of the remaining members of the airport.

(2) **DISSOLUTION.** (a) *Procedure for dissolution.* The airport and commission may be dissolved upon mutual agreement and resolution by the county board of all members of the airport or if the county boards of at least two member counties resolve to withdraw from and relinquish their interest in the joint operation and control of the airport.

(b) *Action upon dissolution.* Upon action triggering dissolution of the airport, a meeting of the commission or its remaining members shall be called to determine whether the airport shall continue to operate, and if not, to adopt a plan for closure and liquidation.

1. *'Continued operation upon dissolution.'* If a single member county chooses to continue operations at the airport, all assets and liabilities of the airport shall be transferred to that operating county, and the commission shall be dissolved. Each withdrawing county shall remit by December 1 all unpaid appropriations for the calendar year in which dissolution occurs. Each withdrawing county also shall remain liable for any appropriation obligation incurred prior to withdrawal for future airport projects but only for the amount obligated as of July 1. The operating county shall assume liability for all state or federal funds previously spent or committed to the airport.

2. 'Closure of airport.' In the event the decision is made to close the airport, notice shall be given to all tenants of the airport in accordance with the terms of their lease agreements. Upon closure, the assets of the airport shall first be used for the payment of debts and obligations of the airport. Remaining assets, if any, shall be distributed to the then-existing member counties of the airport in ratio to past contributions by each member. Unless otherwise agreed upon or dictated by contract, member counties at the time of dissolution shall share equally all outstanding liability for state or federal funds spent or committed to the airport prior to July 1, 2019 on a cost-share basis. Unless otherwise agreed upon or dictated by contract, member counties at the time of dissolution shall share all outstanding liability for state or federal funds spent or committed to the airport after June 30, 2019 on a cost-share basis in the following proportions: Sauk County 49%, Iowa 25.5%, and Richland County 25.5%.

(3) COOPERATION REQUIRED. In the event of withdrawal from or dissolution of the airport, all member counties agree to cooperate in the drafting and execution of any documentation necessary to effectuate the withdrawal or dissolution.

**6.030 Superseding effect.** Owner expressly intends, without reservation, this ordinance to supersede upon adoption any prior ordinance, agreement, or understanding of owner with respect to the matters addressed.

**6.031 Severability.** The several provisions of this ordinance shall be deemed severable, and it is expressly declared that the owner would have passed the other provisions of this ordinance, irrespective of whether or not one or more provisions may be declared invalid. And, if any provision of this ordinance or the application or circumstances is held invalid, the remainder of the ordinance and the application shall not be affected.

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Chapter 6, Subchapters I & II, previously Sauk Co. Code, Chapter 17 - Highway Department Purchasing and Commissioner Terms, as adopted by the Sauk County Board of Supervisors. Section 17.08 adopted by the Sauk County Board of Supervisors, October 15, 1991, effective January 1,

1994. Amended by the Sauk County Board of Supervisors on December 18, 2001 - Ordinance No. 165-01. Amended by the Sauk County Board of Supervisors on July 18, 2017 - Ordinance No. 7b - 17. Amended by the Sauk County Board of Supervisors on February 22, 2018 - Ordinance No. 1-18.

Chapter 6, Subchapter III - Traffic Rules and Regulations, previously Sauk Co. Code, Chapter 6 - Traffic and Snowmobile Rules and Regulations, repealed and recreated by Ordinance No. 154-85 and adopted by the Sauk County Board of Supervisors on November 12, 1985 and published on November 27, 1985 (Baraboo News Republic). Section 6.02 created by Ordinance No. 34-97 and adopted by the Sauk County Board of Supervisors on April 15, 1997. Repealed and recreated by the Sauk County Board of Supervisors on October 19, 2010 - Ordinance No. 120 -10. Amended by the Sauk County Board of Supervisors on June 17, 2014 - Ordinance No. 3-14. Amended by the Sauk County Board of Supervisors on July 21, 2015 - Ordinance No. 8-15.

Chapter 6, Subchapter IV - Fishing on County Trunk T, previously Sauk Co. Code, Chapter 14 - historical footnote is unavailable for Chapter 14.

Chapter 6 repealed and recreated by the Sauk County Board of Supervisors on July 16, 2019 - Ordinance No. 10-19. Amended by the Sauk County Board of Supervisors on August 20, 2019 - Ordinance No. \_\_\_\_-19.



RESOLUTION NO. 82-2019

APPROVING A 36 MONTH CONTRACT WITH  
CENTURYLINK FOR  
A REDUNDANT TELEPHONE CIRCUIT

*Background: Sauk County's enterprise phone system provides phone services to roughly 850 extensions. Currently, the telecommunications link to the outside world for all Baraboo extensions is through an Integrated Services Digital Network (ISDN) circuit that terminates in the Historic Court House (HCH). This includes all extensions for the Sheriff's Department, including outgoing calls from the 911 dispatch center. Should something disrupt this single connection, roughly 500 extensions would lose the ability to connect with locations outside of Sauk County's facilities.*

*The installation of a redundant ISDN circuit at the Law Enforcement Center (LEC), would mitigate the risks associated with having a single connection to our telecommunications service provider. The installation cost for such a circuit would be negligible and is estimated to be \$275. Our current phone system can support this second connection and the only significant cost to Sauk County would be the ongoing monthly service fees of approximately \$500 per month.*

*Funding for these services in the current fiscal year are estimated to be \$1,500, as installation will likely not occur until late September or early October, and would be expended from the MIS budget. Ongoing funding would be appropriated in subsequent MIS budgets.*

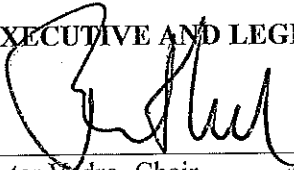
Fiscal Impact: ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

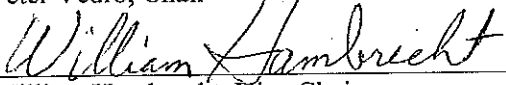
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that Sauk County enter into a 36-month contract with CenturyLink for a redundant telecommunications line at the Law Enforcement Center at a rate of \$483.51 per month; and,


BE IT FURTHER RESOLVED, that the Management Information Systems Director is hereby delegated the authority to sign any such contracts related to the purchase and installation of such on behalf of Sauk County.

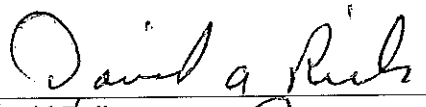
For consideration by the Sauk County Board of Supervisors on August 20, 2019.

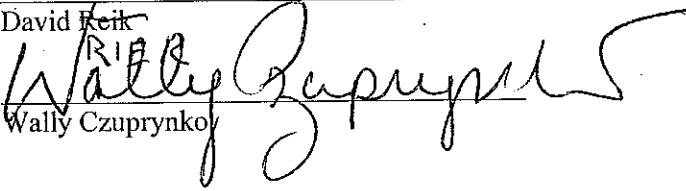
EXECUTIVE AND LEGISLATIVE COMMITTEE


  
Peter Vedro, Chair

  
William Hambrecht, Vice Chair

  
Thomas Kriegel

  
David Reik

  
Wally Czuprynski

Fiscal Note: Funds to be provided by the 2019 and subsequent MIS Budgets. 

MIS Note: This system will support phone system failover in the event of a primary system failure

SAUK COUNTY  
Proposal For CenturyLink ISDN - PRI Services  
Proposal Date: 6/26/2019  
Expire Quote Date: 8/25/2019  
Customer Copy - Quote #: 19-003058



**Customer Contact Information:**

Company Name: SAUK COUNTY  
Billing Address: ATTN : ACCOUNTING DEPT 505 BROADWAY ST  
Billing City, State, Zip: BARABOO WI 53913-2183  
BAN ID: New BAN ID  
Customer Contact Name:  
Customer Contact Phone:  
Customer Contact E-mail:

**Customer Service Location:**

Primary Location Name: 1300 LANGE CT  
Address: 1300 LANGE CT  
Site City, State, Zip: BARABOO WI 53913  
NPA-NXX:  
On-Site Contact Name: Steve Pate  
Work TN: 608-355-3542

**Telco Central Office Information:**

Telco: CenturyTel of the Midwest-Wisconsin, LLC  
Serving Central Office CLLI: BARBWIO1DSA  
Serving Central Office Address: 130 4TH ST  
Serving Central Office City, State, Zip: BARABOO WI 53913

**CenturyLink Contact Information:**

Sales Person: Stephanie Strasser []  
Email: Stephanie.strasser@centurylink.com  
Sales Contact Number: 414.750.0090  
Dealer Code:

Engineer: N/A  
Email: N/A  
Engineer Contact Number: N/A

**Service Description:**

Type of Service: CenturyLink ISDN - PRI Services (Qty: 1)  
Term Agreement: 36 month

**Charge Detail:**

Qty	Price Plan	Feature Code	Feature Code Description	MRR Rate	MRR Total	NRR Rate	NRR Total
1	PP3Z2P01	0018	Service Order Charge			\$25.00	\$25.00
1	PP3Z2P01	0238	Premises Visit Charge	\$0.00	\$0.00		
1	PP3Z2P01	PRI3Y	ISDN PRI	\$460.00	\$460.00		
1	PP3Z2P01	0266	PRI Install Charge			\$250.00	\$250.00
1	PP3Z2P01	340K	ISDN Port	\$23.51	\$23.51		
1	PP3Z2P01	Y124	Caller ID - Name Option	\$0.00	\$0.00		
1	PP3Z2P01	Y106	National ISDN-2 Protocol	\$0.00	\$0.00		
1	PP3Z2P01	1204V	DID Numbers - Block of 20 (N/C)	\$0.00	\$0.00		
			TOTAL		\$483.51		\$275.00

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**Additional Terms and Conditions:**

- At [http://about.centurylink.com/legal/rates\\_conditions.html](http://about.centurylink.com/legal/rates_conditions.html), the following information will direct you to the applicable terms and conditions for the Services:

Entity: CenturyTel of the Midwest-Wisconsin, LLC  
Service: CenturyLink ISDN - PRI Services

- The prices quoted apply only to the sites included in the Quote and will not apply if Customer adds, changes, or moves site locations. Rates, charges, and discounts for Service elements not identified appear in the applicable terms and conditions identified above. Prices do not include taxes or applicable surcharges that CenturyLink may bill Customer. Unless this Quote is incorporated into a signed agreement, it is non-binding. Except for charges described in this Quote, the applicable CenturyLink terms and conditions identified above will control over any inconsistencies or conflicts between the Quote and the terms and conditions.

RESOLUTION NO. 03 - 2019

AMENDING THE 2019 EMERGENCY MANAGEMENT BUDGET TO TRANSFER  
FUNDS FROM THE CONTINGENCY FUND  
TO FUND LIMITED TERM EMPLOYEES FOR FLOOD CASE MANAGEMENT

**Background:**

*The Sauk County Emergency Management Department responds to emergencies, hosts trainings, and attends meetings around the County and regions of Wisconsin.*

*In response to the August 2018 flood, three limited term employees were hired to facilitate the long-term recovery process, one Disaster Management Coordinator and two Long Term Recovery Case Managers. The best way to ensure recovery is having staff directly involved with the affected flood areas within the County. The Emergency Management Director has worked diligently to have funds donated to assist residents with recovery. A fund was set up with the Greater Sauk County Community Foundation where donations were made to assist residents in need. The amount of donations received was \$308,000. The duties of the three limited term employees are to investigate, verify, assist, and distribute donated funds to the County residents who have been affected by the floods, with the ultimate goal of assisting the residents with repairs to their homes to bring them back to "pre-flood conditions."*

*The original 2019 budget has \$33,146 budgeted for disaster recovery staff. Projections show that the overall expense for 2019 will be exceeded by approximately \$30,000. In an attempt to fund wages for the three limited term positions, the Emergency Management Director applied for two different grants in a partnership with the State of Wisconsin. Ultimately, the grants were not funded.*

*The long-term recovery process will conclude at the end of 2019. As of January 1, 2020, the three limited term employees will no longer be on payroll, and the 2020 Budget will not be affected with any further 2018 long-term recovery needs.*

Fiscal Impact:   ☐ None   ☐ Budgeted Expenditure   ☒ Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the 2019 Emergency Management budget be amended to include a transfer of \$30,000 from the Contingency Fund for staff expenses related to the 2018 flood.

For consideration by the Sauk County Board of Supervisors on August 20, 2019.

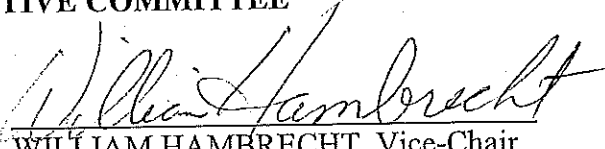
RESOLUTION NO. 83 - 2019

AMENDING THE 2019 EMERGENCY MANAGEMENT BUDGET TO TRANSFER  
FUNDS FROM THE CONTINGENCY FUND  
TO FUND LIMITED TERM EMPLOYEES FOR FLOOD CASE MANAGEMENT

Respectfully submitted,

SAUK COUNTY EXECUTIVE AND LEGISLATIVE COMMITTEE

  
PETER VEDRO, Chair

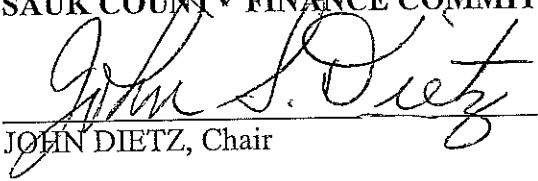
  
WILLIAM HAMBRECHT, Vice-Chair

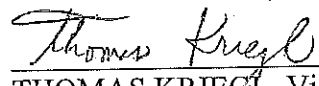
  
WALLY CZUPRYNSKI

  
THOMAS KRIEGL

  
DAVID RIEK


SAUK COUNTY FINANCE COMMITTEE

  
JOHN DIETZ, Chair

  
THOMAS KRIEGL, Vice-Chair

\_\_\_\_\_  
KRISTIN WHITE EAGLE

\_\_\_\_\_  
JOHN (TONY) DEGIOVANNI

  
KEVIN LINS

Fiscal Note: The Contingency Fund contains \$350,000 prior to this transfer of \$30,000.

MIS Note: No information systems impact.

KPB

RESOLUTION NO. 84 - 2019

**AUTHORIZING THE LAND RESOURCES AND ENVIRONMENT DEPARTMENT  
DIRECTOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE  
SAUK SOIL & WATER IMPROVEMENT GROUP**

*Background: To improve water quality in Wisconsin, the Department of Agriculture, Trade and Consumer Protection (DATCP) provides grants to producer led groups that implement non-point source pollution abatement activities. As part of this grant, the Sauk County Land Resources and Environment (LRE) Department will collaborate with The Sauk Soil & Water Improvement Group (SSWIG) to help document and communicate water quality improvements and projects that are implemented by the group. The Sauk Soil & Water Improvement Group currently does not meet the definition of a legal entity as defined in Ch. ATCP 52 Wis. Adm. Code. As a result, the Land Resources and Environment Department will act as a fiscal manager in order to accept and manage DATCP Producer Led Watershed Protection Grant funds on behalf of the producer-led group. A Memorandum of Understanding (MOU) is attached and outlines the objectives and responsibilities of this partnership.*

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

**WHEREAS**, the DATCP Producer Led Watershed Protection Grant application requires a MOU be developed in order for funds to be applied for and received; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors which met in regular session, that the Land Resources and Environment Director is hereby authorized to sign the Memorandum of Understanding (MOU) with the Sauk Soil & Water Improvement Group.

For consideration by the Sauk County Board of Supervisors on August 20, 2019.


Respectfully submitted,

SAUK COUNTY LAND RESOURCES AND ENVIRONMENT COMMITTEE

  
CHUCK SPENCER, Chair

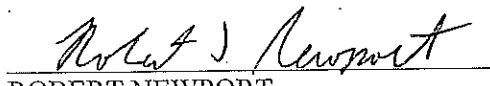
  
GLENN JOHNSON

  
JEAN BERLIN

  
CHUCK WHITSELL

  
MARTY KRUEGER, Vice Chair

  
JOHN DIETZ

  
ROBERT NEWPORT

  
RANDY PUTTKAMER

**Fiscal Note:** The proposed 2020 budget will show a potential grant amount of \$40,000 available for implementing the producer led watershed project. LRE staff time as well as collaborator members' time will be utilized as a match, resulting in no levy impact.

**MIS Note:** No new MIS impact.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE SAUK COUNTY LAND RESOURCES AND ENVIRONMENT DEPARTMENT  
AND  
THE SAUK SOIL & WATER IMPROVEMENT GROUP**

**BACKGROUND**

To improve water quality in Wisconsin, the Department of Agriculture, Trade and Consumer Protection (DATCP) will provide grants to producer led groups that implement non-point source pollution abatement activities. As part of this grant, the Sauk County Land Resources and Environment (LRE) Department will collaborate with The Sauk Soil & Water Improvement Group (SSWIG) to help document and communicate water quality improvement that have occurred because of their effort.

**PURPOSE**

This **Memorandum of Understanding (MOU)** establishes a partnership between the LRE Department (collaborating entity) and SSWIG (Group) as required under s. 93.59, Stats., and Ch. ATCP 52 Wis. Adm. Code for this Producer Led Watershed Protection Grant. This MOU identifies the roles and responsibilities of the collaborating entity and the Group related to implementation of the producer led watershed protection grant.

**MISSION**

The collaborating entity and the Group enter into this MOU to work collaboratively on producer led water quality protection project in Narrows Creek, Honey Creek, and Otter Creek watersheds to achieve improved water quality.

The group and collaborating entity agree as follows:

**PURPOSE AND SCOPE**

The collaborating entity and the Group will work collaboratively to improve soil and water quality within the Narrows Creek, Honey Creek, and Otter Creek watersheds, located in south central Wisconsin. Both Honey Creek and Narrows Creek are included in the 2018 EPA Impaired Waters list for total phosphorus and Otter Creek is listed as impaired due to sediment/total suspended solids. Lake Wisconsin is also listed due to upstream pollution with possible eutrophication from total phosphorus according to the DNR. The primary objectives of grant implementation are to:

- 1) Increase the number of acres that incorporate comprehensive practices that will reduce runoff to surface waters, improve the soil health, and improve infiltration on the land.
- 2) Increase knowledge among individuals (farmers, landowners, and residents) within the watersheds on the importance of soil health through on farm field days, workshops, and events.
- 4) Create and promote economically sound practices that will reduce the amount of nutrient and sediment runoff and improve the soil health.

**Memorandum of Understanding (MOU)**  
**DATCP Producer Led Watershed Protection Grant Program**

5) Conduct and provide incentive programs for on farm research and trials for innovative practices and solutions to the complex issues that we are working to address. Farmers completing on farm research trials will work with UW-Extension, LRE, and Madison Area Technical College (MATC) staff to record the data, create budgets, and share the information with others at field days and other events.

6) Provide program assistance and guidance that is not currently available to all Sauk County farmers through existing programs such as EQIP.

These objectives fall in line with objectives identified in the Sauk County Land and Water Resource Management Plan that was approved in 2018.

The collaborating entity and the group are each responsible for its own expenses related to this MOU except as otherwise provided herein.

### **RESPONSIBILITIES**

The collaborating entity shall:

- 1) Partner with the group to identify conservation projects and locations within the watersheds.
- 2) Promote DATCP approved conservation practices as well as encourage new/innovative projects that can be evaluated for effectiveness.
- 3) Act as the financial administrator of the grant funding with payments only to those approved by the group.
- 4) Assist the group in fulfilling the reporting requirement of the grant.
- 5) Partner with the group to develop educational programs each year for producers and non-agricultural collaborators.
- 6) Be responsible for the collection of on-farm information, track soil tests, and perform soil health assessments on the fields involved in the conservation activities.
- 7) Facilitate discussion and partnerships between potential stakeholders and SSWIG to meet their common goals.

The group shall:

- 1) Reach out to other producers in and around the selected watersheds to participate in the conservation efforts.
- 2) Develop the cost share structure and funding distribution for any grant dollars received; including the identification of who, what, and how much funding will be used to meet the goals of the project.
- 3) Partner with the collaborating entity to develop educational programs each year for producers and non-agricultural collaborators.
- 4) Collaborate with agri-business to develop methods to achieve project goals.
- 5) Allow the sharing of information from evaluated practices.

The official contact listed below who will coordinate the activities of each organization in carrying out this MOU will be as follows:

LRE: Justine Bula, Education Coordinator. (608) 355-4842  
Melissa Schlupp, Conservation Manager (608) 355-4838



**Memorandum of Understanding (MOU)**  
**DATCP Producer Led Watershed Protection Grant Program**

SSWIG: Roger Bindl, Farmer RB Farms, (608) 588-5031  
Darren Yanke, Farmer Echo Y Farms, (608) 381-0656

**SHARING OF GRANT FUNDS**

The funds obtained through this grant will be administered by the Sauk County Land Resources and Environment Department until the group becomes a legal entity per Ch. ATCP 52 Wis. Adm. Code. Payments will be made through vouchers that are approved by the Land Resources and Environment Committee. Funding distribution will be determined by the Sauk Soil & Water Improvement Group.

**TERM OF UNDERSTANDING**

Unless terminated earlier as provided below, the term of this MOU is for a period of 3 years from the execution of the MOU and may be extended upon written mutual agreement. It shall be reviewed annually to ensure that it is fulfilling its purpose and to make any necessary revisions.

**TERMINATION**

Either party may request termination by giving 60 days written notice to the other party.

SSWIG

LRE

BY \_\_\_\_\_

BY \_\_\_\_\_

Roger Bindl, Lead Farmer

Lisa Wilson, Director

DATE \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION NO. 85 - 2019

AUTHORIZATION TO PURCHASE A 2019 DODGE GRAND CARAVAN FOR  
CORONER'S OFFICE

*The 2019 Coroner's budget contains \$30,000 for one van. Due to the increasing repair cost on the 2005 Ford Expedition we will trade this vehicle in for the new van. The request for bid was sent to three different dealerships with only one dealership responding. Kayser of Sauk City bid a 2019 Dodge Grand Caravan SXT for an after trade cost of \$24,509.*

Fiscal Impact: [ ] None [X] Budgeted Expenditure [ ] Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session that the Sauk County Coroner be and hereby authorized to purchase a 2019 Dodge Grand Caravan from Kayser of Sauk City for an after-trade cost of \$24,509;

For consideration by the Sauk County Board of Supervisors this 20<sup>th</sup> day of August, 2019

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE

David A. Riek  
DAVID RIEK

Tim Reppen  
TIM REPPEN

John Dietz  
JOHN DIETZ

Thomas Kriegl  
THOMAS KRIEGL

John Degiovanni  
JOHN DEGIOVANNI

**Fiscal Note:**

After trade cost of \$24,509 KPB  
Only one bid received. Three Requests for Bid sent out.

**MIS Note:** No MIS impact