

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: SAUK COUNTY BOARD OF SUPERVISORS – REGULAR MEETING
DATE: TUESDAY, MARCH 22, 2016
TIME: 3:00 PM
PLACE: ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

2:00 PM – EXECUTIVE & LEGISLATIVE COMMITTEE: in Room 213, West Square Building, Baraboo to consider:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Consideration of the 2016-2018 Rules of the Board.
4. Adjourn.

2:30 PM – PROPERTY & INSURANCE COMMITTEE: in the Gallery of County Board Room, Room #326A to consider:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Consideration of Resolution 38-2016 Awarding A Contract For The Refurbishment Of The Front Entry Area (Porch) Of The Historic Courthouse.
4. Adjourn.

2:50 PM – FINANCE COMMITTEE: in the Gallery of County Board Room, Room #326A to consider:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Approval of County vouchers.
4. Adjourn.

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adopt Agenda.
- 5) Adopt Minutes of Previous Meeting.
- 6) Scheduled Appearances.
- 7) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 8) Communications.
 - “Draft” Rules of the Board (for adoption at April 19, 2016 Organizational Meeting) (Pages 4-16)
- 9) Bills & Referrals.
- 10) Claims.
- 11) Appointments.
 - a. Human Services Director:
Dan Brattset
 - b. Nursing Home Administrator:
Jennifer Vosen
 - c. Human Services Board:
Julie Fleming, Re-appointment
3 – year term – 04/20/2016 to 04/16/2019

12) Proclamations.

LAW ENFORCEMENT AND JUDICIARY COMMITTEE:

Resolution 28-2016 Crime Victims' Rights Week Proclamation. (Pages 17-18)

13) Unfinished Business.

14) Reports – informational, no action required.

- a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
- b. Supervisor Fordham, Executive & Legislative Committee.
- c. Finance Committee 2015 Supervisor Per Diem and Mileage Summary. (Page 19)
- d. Marty Krueger, County Board Chair
 - February, 2016 Chairperson's Report (Attached to this Item on Granicus);
 - MATC Appointment Board;
 - WCA Southern District Legislative Meeting – 4/29 @ DeForest;
 - U.S. Dept. of Transportation/National Highway Traffic Safety Administration Award: 2015 "Drive Sober or Get Pulled Over" Holiday Crackdown – Sauk Co. Sheriff's Dept.
- e. Brentt P. Michalek, Interim, Administrative Coordinator.

15) Consent Agenda:

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 29-2016 Resolution Honoring Michelle Dent. (Page 20)

Resolution 30-2016 Resolution Honoring Otilie "Tut" Gramling. (Page 21)

Resolution 31-2016 Resolution Honoring Jerry G. Kast. (Page 22)

Resolution 32-2016 Commending Alene Kleczek Bolin For More Than Eight Years Of Faithful Service To The People Of Sauk County. (Page 23)

16) Resolutions & Ordinances:

FINANCE COMMITTEE:

Resolution 33-2016 Gratefully Accepting Donations And Gifts Presented To Sauk County In 2015. (Pages 24 – 27)

FINANCE COMMITTEE AND PERSONNEL COMMITTEE:

Resolution 34-2016 Resolution Authorizing The Elected Officials (County Clerk, Register of Deeds, Treasurer and Surveyor) Salaries For the 2017-2020 Term Of Office. (Pages 28-29)

HIGHWAY & PARKS COMMITTEE:

Resolution 35-2016 Authorizing Participation In The State Of Wisconsin Outdoor Motorized Trail Aids Program. (Page 30)

Resolution 36-2016 Authorizing The Sauk County Veterans Service Office To Issue Park Passes To Disabled Veterans, On Behalf Of The County Parks Director. (Page 31)

PROPERTY & INSURANCE COMMITTEE:

Resolution 37-2016 Rescinding So Much Of Resolution No. 112-2015 Involving the Taking Of A Tax Deed On Parcel Number 206-1215-00000 In The City Of Baraboo And More Particularly Described Below. (Page 32)

Resolution 38-2016 Authorization To Contract With Joe Daniels Construction Co. Inc. To Complete The Refurbishment Of The Front Entry Area (Porch) Of The Historic Courthouse. (Page 33)

Possible closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the [governmental] body has jurisdiction or exercises responsibility. Discussion of the appointment of Renae Fry as Sauk County Administrative Coordinator.

Reconvene into open session immediately following the closed session.

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 39-2016 Appointing Renae Lilegard Fry As The Sauk County Administrative Coordinator And Approving Employment Agreement. (Pages 34-39)

17) Adjournment to a date certain.

Respectfully,



Martin F. Krueger
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: March 16, 2016.

Agenda Preparation: Marty Krueger, County Board Chair, with the assistance of Brentt P. Michalek, Interim, Administrative Coordinator and Rebecca C. Evert, County Clerk

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**RULES OF THE
SAUK COUNTY BOARD OF SUPERVISORS**

Proposed for adoption by the Sauk County Board of Supervisors on April 18, 2016

RULE I. BOARD ORGANIZATION AND MEETINGS.

A. As provided by statute, the Sauk County Board of Supervisors ("Board") shall organize on the third Tuesday of April in even numbered years and adopt rules and regulations for the ensuing term. ~~At the first meeting of a new session of the Board in odd-numbered years, supervisors may propose amendments to the rules which may be adopted by a majority vote of the board, provided the proposed amendments have been presented for timely consideration in advance by the Executive & Legislative Committee.~~ Regular and special meetings of the Board shall be held and conducted in accordance with the provisions of Wis. Stat. § 59.11. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the budget. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day. ~~Board sessions shall be one year in length running from the beginning of the April meeting to the beginning of the following April meeting.~~

B. The Chairperson of the County Board ("Chair" and Vice-Chairperson shall be elected biennially by the Board at the April meeting in even-numbered years. Such officers shall take office upon election. ~~If the former Chair is considering running for reelection, the Chair shall turn the meeting over to the Vice-Chair to chair the meeting during the election of the chair. If the Chair and Vice-Chair are both running for election to Chair, the meeting shall be chaired by the Corporation Counsel until a new Chair is elected.~~

C. The Board shall meet regularly in the County Board Room on the third Tuesday of each month except as provided in Rule I.A. above. Regular meetings of the full Board shall commence at 6:00 P.M. ~~from April through October. Regular meetings of the full Board shall commence at 3:00 p.m. from November through March.~~ Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.

D. The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, and shall recite questions of order subject to an appeal to the Board by any two members, on which appeal no member shall speak more than once, unless by leave of the Board. He or she shall vote on all roll calls, except upon appeals from his or her own decision. The Chair may participate in debate following the same rules as any other supervisor.

E. The Board aspires to encourage appropriate dress by board members that reflects the professionalism of the Board. Business casual or more formal attire is encouraged.

F. All comments, debates and discussions shall be appropriate and to the point of the topic under discussion, and conducted in a manner that is civil, and respectful of all concerned.

RULE II. AGENDA.

A. The order of business of Board meetings shall be as stated on the agenda for each session. The agenda shall be the responsibility of the Chair with the assistance of the Administrative Coordinator and the County Clerk and be circulated to the Board not less than two days before each meeting.

B. The format for the agenda at the April organizational meeting held in even-numbered years shall be as follows:

1. Call to order.
2. Invocation and pledge of allegiance.
3. Verification of credentials and roll call.
4. Administration of oath of office.
5. Adoption of Rules of the Board.
6. Adoption of agenda.
7. Approval of the minutes of the previous meeting.
8. Designation of official newspaper.
9. Election of a Chair and Vice Chair.
10. Election of at-large members of Executive & Legislative Committee.
(Proceed in accordance with regular meeting agenda, see II.C. 6. through 15.)

C. Regular Meeting Agenda.

1. Call to order.
2. Roll call.
3. Invocation and pledge of allegiance.
4. Adoption of agenda.
5. Approval of the minutes of previous meeting.
6. Scheduled appearances included on the agenda.
7. Public comment with each speaker limited to no more than three minutes.
8. Communications.
9. Appointments, bills, referrals, claims, and elections.
10. Proclamations.
11. Unfinished business.
12. Reports (Informational - no action required).
13. General consent agenda items.
14. New business.
15. Adjournment.

RULE III. RESOLUTIONS AND ORDINANCES.

A. In order to provide advance notice to the Board, all items to be included on the agenda shall be submitted to the Office of the Administrative Coordinator by the Tuesday preceding the meeting, and any item substantially affecting matters within the jurisdiction of a standing committee of the Board shall first be reviewed by the appropriate committee prior to its presentation to the Board, except under emergency conditions so declared and approved by a majority vote of the Board; any person seeking to have an item presented for possible action on an emergency basis shall be responsible to have the Chair authorize compliance with the Open Meetings Law in a timely fashion.

B. Items may be included on the general consent portion of the agenda provided the matter was unanimously adopted by the sponsoring committee and the matter under consideration has no financial or public policy impact and is of a non-controversial nature. No ordinance shall be included in the general consent portion of the agenda. When the general consent portion of the agenda is placed before the Board for consideration, the Chair shall ask if any member of the Board objects to any item being considered by general consent. Any item placed on the general consent portion of the agenda may be placed under the new business portion of the agenda, and considered separately, upon the request of any supervisor, and without a motion and second, provided such request is made prior to a vote on the

general consent portion of the agenda by the Board. If there is no objection to any item, the Chair will request a motion to approve the general consent portion of the agenda, and the regular procedures for adoption of a resolution shall apply to the general consent portion of the agenda. All the resolutions considered by general consent shall be adopted by the vote on that portion of the agenda.

C. It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have a fiscal note attached. All resolutions involving the expenditure or receipt of funds shall carry a fiscal note using a form approved by the Finance Committee which details the resolution's impact upon County finances. ~~approved and initialed by the County Controller, Accounting Manager or Administrative Coordinator. In addition to the fiscal note, all resolutions shall contain a Management Information Systems (MIS) Note, and shall be reviewed by Corporation Counsel and approved as to form prior to inclusion in the agenda.~~ A resolution which does not have attached a fiscal note approved and initialed by the County Controller shall not be considered by the Board until such a note is provided. All resolutions shall contain a Management Information Systems note. All resolutions shall be reviewed by the Corporation Counsel and approved as to form prior to inclusion in the agenda. ~~A resolution lacking a fiscal note, MIS note, or legal review by Corporation Counsel shall not be considered by the Board. The where-as clauses of any resolution or ordinance shall contain information sufficient to provide the purpose and need for the resolution.~~

D. Any subject that comes before the Board without a committee recommendation or resolution may be referred to the appropriate committee by the Chair without motion. Resolutions brought forward by individual supervisors must be presented to all committees having jurisdiction over the proposed matter. Except under emergency conditions as provided in Rule III. A., only after at least one committee having jurisdiction over the matter has approved the resolution shall it be in order for the Board to consider the resolution.

RULE IV. ORGANIZATION.

A. In addition to presiding at meetings, the supervisor elected Chair by the Board, pursuant to Rule I.B., shall upon election, assume all the responsibilities and perform all duties required of the Chair, until the Board elects a successor.

B. In case of the absence or inability of the Chair for any meeting, the Vice-Chair shall perform the duties of the Chair. In case of the absence or inability of both the Chair and Vice-Chair for any meeting, the members shall choose a temporary Chair by a majority vote of the members present. In the case of the permanent absence or inability of the Chair, the Vice-Chair shall become Chair, and a new Vice-Chair shall be elected by the Board.

C. The Chair is authorized to attend meetings and conferences on matters related to county government and may direct the attendance of the Vice-Chair or some other members of the Board, either in place of the Chair, or along with the Chair, however per diem shall not be payable unless authorized in accordance with Rule V.A. The Chair shall serve as the County's voting delegate at the Annual Convention of the Wisconsin Counties Association. The Chair shall serve on the following: Madison Area Technical College Appointment Board, Western Wisconsin Technical College District Board, and WIRED Leadership Caucus.

D. If a vacancy occurs on the Board, the Chair is authorized to appoint a qualified elector of the supervisory district wherein the vacancy occurs to fill the unexpired term. Such appointment shall be subject to approval of the Board at the next regular Board meeting following appointment by the Chair. A supervisor filling a vacancy shall automatically be assigned to the same committees as his or her

predecessor in office with the exception of a member of the Executive & Legislative Committee which shall be elected by the Board.

E. Supervisors appointed to special committees, boards, and commissions shall serve on those bodies only so long as they remain members of the Board unless a state statute or county ordinance provides otherwise. At the point in time that a supervisor is no longer a member of the Board, the position on the special committee, board, or commission shall be deemed vacant, and the Chair shall appoint a new individual, who must be a member of the Board, to fill the unexpired term on the body. A former supervisor may only fill a citizen member position on a special committee, board or commission if the former supervisor's continued service will result in no diminution of representation on the body by members of the Board.

F. The Administrative Coordinator shall attend Board meetings.

G. The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal advisor to the Board.

H. A minimum of one day of education for members of the Board shall be set by the Chair, said day of education to be held every two years. The Chair may set additional days of education for Board members.

I. The Board may choose to have a special meeting of the Board prior to April of odd-numbered years for the purpose of planning, and the Board may adopt a two-year plan for the purpose of establishing goals and objectives for the Board through the ensuing two-year Board term. It is understood that the two-year plan is simply a planning document and has no power to bind the actions of the Board or individual supervisors.

J. Supervisors are required by law to sign or indicate their vote on any question presented to the Board, except in an election when voting for chairperson or vice-chairperson of the Board or the officers of another governing body. When written ballots are used, supervisors shall indicate their vote by placing their district number on the reverse side of the ballot. In any election by the Board, the first ballot shall be the nominating ballot, to be followed by succeeding formal ballots until a majority vote of the members present elects. Only persons named on a nominating ballot shall be considered during a formal ballot, and any ballot cast in violation of this rule shall be considered void.

K. The standing committees shall be appointed by the Chairperson, in consultation with the Executive & Legislative Committee, subject to the approval of the Board. Committee appointments shall be presented for approval at the next meeting of the Board following the date of organization. The Executive & Legislative Committee shall meet at the call of the Chairperson as soon as practical after the organizational meeting to consult on committee appointments. After consultation, the new, tentative committees appointed by the Chairperson shall serve prior to approval by the Board during the period between the organizational meeting and the regular meeting in May, where consideration by the Board shall take place.

L. A chair, vice-chair and secretary for each committee shall be selected by each committee's membership.

M. If the position of chair on a committee becomes vacant, the vice-chair becomes chair and an election shall be held to fill the position of vice-chair and any other subsequent vacancies.

N. Removal of a supervisor from a committee. A supervisor may only be removed from a committee by the County Board Chairperson with the approval of the County Board by a two-thirds vote of the Board members present.

O. Resignation by supervisor from a committee. If a supervisor wishes to resign from a committee, permission must be requested from the Board. Permission of the Board can be given through unanimous consent or a motion that is debatable and amendable. Once the request is granted, the vacancy is handled as any other vacancy.

P. Matters Pertaining to Standing Committees of the Board:

1. A supervisor shall serve as a committee member until the first Board meeting following the spring election.

2. Whenever two or more committees meet jointly, a quorum of each committee participating in the joint meeting is required. A supervisor who serves on two or more of the committees may be counted toward a quorum of more than one of the committees meeting jointly. The joint committees shall vote to select one chair of one of the participating committees to serve as chair of the joint meeting.

3. Supervisors are expected to attend the committee meetings of the committees to which they are assigned. When a supervisor cannot attend a meeting, it is the responsibility of the supervisor to request excusal from the chair of the committee.

4. A County Board member attending a committee meeting of a committee on which they do not serve, shall be given the opportunity to address said committee at least once, for a period of time which is at least equal to the time allowed for individual speakers at public comment, provided the matter to be addressed is a matter that is on that committee's properly posted agenda. If enough supervisors who are not on that committee attend so as to constitute an unnoticed quorum of the County Board or any other committee, board, or commission of the County, the non-committee members attending are not permitted to address the committee at that meeting because to do so would violate the Open Meetings Law. The decision to allow the supervisor to speak more than once is within the discretion of the chair of the committee. The chair's decision may be overruled by a majority vote of the committee.

5. A County Board member may be excluded from a closed session of a committee of the Board by a majority vote of the committee if the closed session directly concerns the county board member, a relative of the county board member, or someone maintaining a confidential relationship with the county board member. For purposes of this rule, the term "relative" includes aunt, brother, child, daughter-in-law, father-in-law, first cousin, foster child, grandparent, mother-in-law, nephew, niece, parent, sister, son-in-law, spouse or person in a marriage-like relationship, stepbrother, stepchild, stepparent, stepsister, or uncle. The term "confidential relationship" includes professional relationships, such as those between attorney and client, medical provider and patient, or religious counselor and petitioner; personal relationships, such as those in which there is a long personal friendship and mutual trust between the parties; and legal relationships, such as those where the member is an employee, official, or officer of an adverse party in a legal matter. This rule is not meant to restrict any other power that the Board may have with respect to exclusion of members or personal decisions by individuals to excuse him or herself for ethical reasons.

6. Each committee shall, at its first meeting following the organizational meeting of the Board, select those officers required by Rule IV.L., and it shall thereafter be the responsibility of said officers to ensure that accurate, written minutes are made of each meeting of the committee and submitted to the County Clerk for filing. The presiding officer at any meeting shall ensure compliance with the Open Meetings Law.

~~7. No more than one supervisor may serve on both the Finance and the Personnel Committee.~~

Q. Special committees, boards, special appointments and commissions shall be selected or appointed by the Chair with the approval of the Board. These committees, boards and commissions shall select their own chair. The Chair shall notify the supervisors of proposed appointments by United States Mail no later than the Thursday afternoon prior to the scheduled meeting of the Board at which the appointments will be voted upon. If an appointment is to be considered at a special meeting of the Board, the Chair shall provide notice by United States Mail no later than five days prior to the date of the special meeting.

R. As far as practicable and with prior chair approval, standing and special committee members may participate in committee meetings via telephonic conferencing, however those members appearing by phone for meetings that take place within Sauk County will not count toward quorum, may not vote, and shall not receive per diem compensation. At no time shall more than one committee member be participating by telephone. Upon prior approval by the Executive and Legislative Committee, committee members may count toward quorum, may vote and are eligible to receive per diem compensation for telephonic meetings where the committee meeting is convened outside of Sauk County.

RULE V. COMPENSATION.

A. Supervisors shall be authorized up to a maximum of 90 days' compensation (at a per diem rate of \$60.00 for each day of attendance when the Board is in session and meetings, and \$50.00 for other authorized service including committee meetings), plus mileage and reimbursement of authorized expenses, for committee work when attending committee meetings of which they are members, or as chair of a committee (or their designee) when attending a committee meeting of which they are not a member for the purpose of providing testimony on an issue. Authorized service includes service required by ordinance or resolution. The maximum limits established for committee work shall be in addition to the per diems and mileage supervisors are entitled to receive for attendance at meetings of the Board and exclusive of per diems paid by non-county boards or commissions where the payment of the per diem or mileage is not made from County funds.

B. As provided by Wis. Stat. § 59.13(2), no supervisor shall be allowed pay for committee service while the Board is in session, but the Board may authorize payment of per diem, mileage and reimbursement for other expenses for attendance at any school, institute or meeting which the Board directs them to attend. Each standing committee is specifically authorized to send up to two (2) members to up to two (2) conventions (including conferences and other trainings) per County fiscal year. The convention cannot exceed three (3) days or be farther than three hundred (300) miles. All other requests require approval by a majority of the Board. Wis. Stat. § 59.13(2).

C. Any increase in the number of days of committee work for which supervisors may be paid compensation and mileage in any year shall require approval by two-thirds vote of the members of the Board present, prior to payment. In addition to the above, the Chair shall receive compensation for performance of the duties of that office. The Chair is authorized to act as a member of all committees in

an *ex officio* capacity, and per diem shall be paid under this rule for attendance at all committee meetings attended by the Chair.

D. The supervisor elected Chair shall be entitled to receive the compensation provided for the part-time position of Chair consisting of a salary of ~~\$800~~400.00 per month in addition to any other per diem and mileage entitlement available to other supervisors in accordance with Rule V.A., as provided by Sauk Co. Code § 35.03.

RULE VI. PROCEDURE.

A. After the County Clerk has read a proposed resolution or ordinance, and the resolution or ordinance is properly on the floor, the Chair shall call upon the maker of the motion who may defer to the chair of the appropriate committee, or an appropriate County staff person, for any statement or explanation. All resolutions and ordinances which have been made available to supervisors shall be read by title and resolve or ordained clause only, unless otherwise required. The Board may vote to dispense with the reading of a particular resolve or ordained clause if said clause is particularly voluminous and the resolution or ordinance has been included in written form within the agenda and provided to supervisors in advance. Legal descriptions need not be read, provided the resolution or ordinance has been provided within the agenda and provided to supervisors in advance.

B. In presenting business or debate, members shall address the Chair, be recognized, and when in order, proceed without any interruption. Any person, not a Board member, may address the Board for a period of time not to exceed three minutes during the public comment period indicated on the agenda. A request to speak at any other time by any person, not a Board member, must be approved by two-thirds vote of supervisors present. The Chair may authorize the appearance of a person not a member of the Board if the appearance is included in the agenda. In all cases, personalities shall be avoided and propriety observed. In case more than one member shall seek recognition to address the Board, the Chair shall decide who has precedence.

C. Any member wishing to speak to a question shall be permitted to do so at least once, and a motion for the previous question shall not be in order until every member has had such opportunity. No member may speak twice on any question until every member choosing to speak has spoken; nor shall any member, or other person, speak more than three minutes upon being recognized on a question. ~~After a first round of debate, a supervisor shall only be recognized for sixty seconds in a second or subsequent round of debate. Once every supervisor has had the opportunity to enter debate has spoken twice, debate shall be closed and the matter considered, unless the Board approves by a majority vote to continue debate for a third round, during which time any supervisor wishing to speak may speak once for sixty seconds. Subsequent rounds of debate shall require approval in the same manner. When a motion to amend is pending on the floor, each supervisor may speak once to the amendment for sixty seconds. Amendments shall only be subject to one round of debate.~~

D. All members present in the assembly hall when the question is put shall be required to vote unless the Chair, for appropriate reasons, shall excuse any member. All motions to excuse a member from voting shall be made before the Board divides, or before a call of ayes or nays is commenced, and the question shall then be taken without further debate. A member of the Board who has a conflict of interest pursuant to Wis. Stat. § 19.59 or Sauk Co. Code Ch. 36, Code of Ethics, shall, prior to the commencement of discussion or consideration of the matter, declare same and request to be excused by the Chair from the Board Room during discussion, consideration and voting on said matter. The Chair shall be excused by the Vice-Chair, for appropriate reasons.

E. Every motion shall be reduced to writing if called for by the Chair or any member of the Board. ~~All motions to amend a pending resolution shall be reduced to writing by the maker of the motion and provided to the Clerk prior to voting on the amendment.~~ After motion is made and stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before decision or amendment ~~by a majority vote of the Board.~~

F. In every instance, a motion to adjourn, to lay on the table, for previous question and for limited debate shall be decided without discussion.

G. These rules may be suspended or amended by a two-thirds vote of all members present. Robert's Rules of Order Newly Revised, 2011 (11th) Edition, shall govern the proceedings of the Board in all cases to which they are applicable and in which they are not inconsistent with these Rules or the laws of the State of Wisconsin.

H. All votes on resolutions or ordinances shall be recorded roll call votes. If the electronic voting system is not operational, the Board may, by a two-thirds vote, approve voice voting on any resolution which does not otherwise require a roll call or supermajority vote by law.

I. Any budget alterations shall require authorization by two-thirds of the membership of the Board, except that the Finance Committee may authorize transfers of funds between budgeted items of an individual office, department or activity which have been separately appropriated by the Board in its budget, in accordance with Wis. Stat. § 65.90(5).

J. When a motion has been made and carried in the affirmative or negative, it shall be in order for any member of the majority to move for reconsideration thereof on the same or succeeding day, but in no case at a subsequent meeting of the Board. Such motion shall take precedence over all other questions except a motion to adjourn.

~~K. Reports to the Board are presented for information and not debate, and shall be limited to ten minutes in length after which a question and answer period may be conducted that also shall not exceed ten minutes. The time provided for a report or question and answer period may be extended either during the approval of the agenda or by motion to extend the time allowed for the report or the question and answer period.~~

~~L. The Board shall take a five minute break after two hours of meeting, and shall break for five minutes every two hours thereafter for the comfort of supervisors and members of the public attending the meeting.~~

RULE VII. FINANCIAL POLICY.

A. The Chair and the County Clerk shall issue County orders in favor of the several County offices for their respective salaries and for all bills allowed and appropriations made by this Board.

B. All members of the Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and approved by the Board prior to annual publication in March of the following year.

C. No current claim or account to be paid from funds previously appropriated for any item by the Board in the Budget shall be allowed, nor order passed whereby any money is paid out or expended, until said claim or account has been referred to the appropriate department committee and report made thereof as directed by said committee. Individual expenditures exceeding \$10,000 shall be specifically approved by the Board except as otherwise provided by ordinance or statute.

D. All claims or accounts for disbursements made by any County official must be itemized and contain sufficient information to identify proper budget authorization.

E. The Administrative Coordinator, with the assistance of the County Controller, shall keep the Board informed of the financial condition of the County and shall submit complete quarterly financial statements to the Board.

~~F. No claim by any County officer or employee for payment of costs or reimbursement of expenses shall be paid in connection with attendance at or travel to any convention, conference, seminar, training session, symposium, etc., which is held at a location greater than 300 miles from the county seat unless the particular department's oversight committee, and both the Personnel and Finance Committees, have first specifically authorized such attendance.~~

RULE VIII. OPEN MEETINGS.

A. It is declared to be the policy of Sauk County that the public is entitled to the fullest and most complete information regarding the affairs of County government as is compatible with the conduct of County affairs and the transaction of County business. Wis. Stat. §§ 19.80 to 19.98 are to be complied with by all members at all meetings of public nature. The Board and its committees shall "sit with open doors," and timely notification of all public meetings, time, date, place and subject matter shall be given, including the specifics for any contemplated closed session.

B. No public notice is required for a meeting of a sub-unit which may be held during a recess of, or immediately following, a meeting of the parent group, provided the Chair has publicly announced in advance at that meeting the time, place and subject matter of the sub-unit meeting.

RULE IX. STANDING COMMITTEES OF THE BOARD.

AGING & DISABILITY RESOURCE CENTER COMMITTEE

Responsible for providing services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. Responsible for providing services to veterans pursuant to Wis. Stat. Ch. 45. This committee will serve as the official statutory Commission on Aging pursuant to Wis. Stat. § 46.82(4) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Veterans Service Officer and Aging and Disability Resource Center. Sauk Co. Code Ch. 16.

Members: 5.

CONSERVATION, PLANNING & ZONING COMMITTEE

Responsible for policy direction for County planning, land use regulations, surveying, remonumentation, mapping and uniform rural building identification system, land records modernization activities. Serves as the County Zoning Agency pursuant to Wis. Stat. § 59.69. Responsible for natural resource management, resource conservation and environmental protection including soils, water, forestry and wildlife resources through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Oversees operation of farmland located at the original Sauk County Health Care Center and environmental obligations associated with the closed Sauk County landfill. Serves as the Farmland Preservation Review Committee. ~~Responsible for policy direction and oversight for the following department: Conservation, Planning & Zoning Department.~~ **Members: 8; 1 Citizen who meets the requirements of Wis. Stat. § 92.06(1)(b)(2), 7 Supervisors. 2 members must also be members of the UW Extension, Arts & Culture Committee.** Pursuant to Wis. Stat. § 92.06(1)(b)(2), the chair of the Sauk County Farm Services Agency Committee or designee shall be a member of the Committee but shall refrain from discussion and voting on any matter where the Committee is acting as the County Zoning Agency. Pursuant to Wis. Stat. § 92.06(1)(b)1 two members of the committee shall also be members of the UW Extension, Arts & Culture Committee. Members of this committee shall serve on the lake protection districts. Provides policy direction and oversight to the following departments: Conservation, Planning & Zoning; County Surveyor; Land Information Officer; Register of Deeds; and Mapping.

ECONOMIC DEVELOPMENT COMMITTEE

Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk County, and economic development of communications network. Responsible for County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Rail Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and recommendation regarding freight, passenger and commuter rail development, intercity and commuter bus services and development, and the provision and coordination of rural and commuter transit services. Comprised of members from: Property and Insurance Committee; Conservation, Planning & Zoning Committee; UW Extension, Arts, & Culture Committee; and Highway Committee. Transit is governed by Wis. Stat. § 59.58. **Members: 7.** The County Board Chairperson is the chair of the Economic Development Committee.

EXECUTIVE & LEGISLATIVE COMMITTEE

Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Provides overall planning and long range forecasting for the information systems needs of Sauk County. Responsible for policy direction and oversight to the following departments: Administrative Coordinator, Corporation Counsel, County Clerk, Management Information Systems, Emergency Management. The Executive & Legislative Committee

shall be composed of the Chair and Vice-Chair of the Board, and three (3) additional members to be elected at large by the Board pursuant to Rule II.B.10., above. The Chair and Vice-Chair of the Board shall serve in the same roles on the Executive & Legislative Committee, and the County Clerk shall serve as secretary to this committee. The Administrative Coordinator, Corporation Counsel, and County Clerk shall serve as *ex officio* members of this committee without voting privileges. **Members: 5.**

FINANCE COMMITTEE

Responsible for financial policy initiation and review of all County fiscal matters, including development of annual County operating budget. Reviews County investment and banking policies; reviews and approves for payment monthly reports of bills from the Accounting Department; manages County general fund and contingency fund; reviews per diem and mileage for all committees, commissions, boards or councils; recommends approval of County audit report; receives all special gifts and grants made in favor of the County. Meets jointly with Personnel Committee to address strategic resource personnel planning. Provides policy direction and oversight to following departments: Accounting and County Treasurer. **Members: 5.**

HEALTH BOARD

Responsible for policy direction and oversight of Health Department pursuant to Wis. Stat. Chs. 250 through 255 relating to public and environmental health matters. Sauk Co. Code Ch. 3. Serves as the Home Health professional advisory group. Mandatory per Wis. Admin. Code § DHS 133.05, assigned to Board of Health. **Members: 7; 3 Citizens, 4 Supervisors.**

HEALTH CARE CENTER BOARD OF TRUSTEES

Responsible for policy direction and oversight of the Sauk County Health Care Center pursuant to Wis. Stat. § 46.18 and Sauk Co. Code Ch. 46. When a supervisor member shall no longer be a member of the Board of Supervisors, that member shall complete the term of office to which they were appointed. However, the next vacancy on the Board of Trustees shall be filled so as to maintain the balance of four supervisor and three citizen members. The chair and vice-chair of the Health Care Center Board of Trustees also serve as chair and vice-chair of the Board of Directors of the Health Care Center Foundation. **Members: 7; 3 citizen, 4 supervisors.**

HIGHWAY & PARKS COMMITTEE

~~Responsible for policy direction in design, construction and maintenance of all County roads and expenditure of highway maintenance funds received from the state or County.~~

Pursuant to Wis. Stat. § 83.015(1)(c), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. ~~The Committee shall have five (5) members composed of Sauk County Supervisors who shall serve for the same term as supervisors appointed to standing committees of the Board. Responsible for policy direction in design, construction and maintenance of all County roads; expenditure of highway maintenance funds received from the state or County. Provides policy direction and oversight to the Highway Department. Establishes policies relating to planning, acquisition, development and maintenance of County owned park and recreation sites. Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan Pursuant to Wis. Stat. § 83.015(1)(c), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. The Committee shall have five (5) members composed of Sauk~~

County Supervisors who shall serve for the same term as supervisors appointed to standing committees of the Board. Responsible for policy direction and oversight for the following departments: Highway Department and Parks Department. ~~Wis. Stat. § 83.015.~~ **Members: 5.**

HUMAN SERVICES BOARD

Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. chs. 46 and 51 and Wis. Stat. § 59.53 to oversee social services and community programs. Further authority is found in Sauk Co. Code Ch. 2. **Members: 9; 3 citizen, 6 supervisors.**

LAW ENFORCEMENT & JUDICIARY COMMITTEE

Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, and the Animal Shelter. **Members: 5.**

PERSONNEL COMMITTEE

Responsible for policy jurisdiction over all County personnel matters including: recruitment and selection; collective bargaining and contract administration; employee relations; salary administration for all appointed and elected personnel; classification systems; employee training; fringe benefits; and reviews all new position requests and vacant positions. Meets jointly with Finance Committee to address strategic resource personnel planning. Provides policy direction and oversight to the Personnel Department. **Members: 5.**

PROPERTY AND INSURANCE COMMITTEE

~~Responsible for providing~~ Provides policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees the County's safety program and safety training. Provides for all property, liability, and worker's compensation insurance needs for the County. Provides oversight to the Building Services Department and Risk/Safety Manager. **Members: 5.**

UW EXTENSION, ARTS & CULTURE COMMITTEE

~~As the Agriculture, Extension and Education Committee,~~ Jointly responsible with the UW-Extension Southern District Director for oversight of UW-Extension educational programming in agriculture, community, natural resources and economic development, family living, 4-H and youth development, horticulture, and County tourism and promotion activities on behalf of the Board. Responsible for policy direction and oversight regarding arts, humanities, culture and historic preservation projects, ~~and County tourism and promotion activities on behalf of the Board.~~ Serves as the Landmarks Commission in compliance with Sauk Co. Code Ch. 38 and Wis. Stats. §§ 59.56 and 59.69(4m). Responsible for oversight of the following departments: jointly responsible with the UW-Extension Southern District Director for UW-Extension Office. Wis. Stat.

§59.56(3)(b). Members: 5 Supervisors; 1 citizen may be appointed who shall be a public school administrator in the County. 2 members must also be members of the Conservation, Planning & Zoning Committee

ADDITIONAL AMENDMENTS: The following Human Services Committees that were formerly required by statute are abolished or changes pursuant to statutory changes:

1. The Long Term Support Planning Committee is hereby abolished.
2. The Family Support/Birth to 3 Advisory Committee is hereby renamed Children's Community Options Program/Birth to 3 Advisory Committee to comply with new State of Wisconsin Department of Health Services Community Options Program requirements.

Legal Note: Both authorized and necessary due to state law changes.

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PROCLAMATION NO. 28 -16

CRIME VICTIMS' RIGHTS WEEK PROCLAMATION

WHEREAS, Americans are the victims of more than 20 million crimes each year, and crime can touch the lives of anyone regardless of age, national origin, race, creed, religion, gender, sexual orientation, immigration, or economic status; and,

WHEREAS, many victims face challenges in finding appropriate services, including victims with disabilities, young victims of color, deaf and hard of hearing victims, LGBTQ (Lesbian, Gay, Bisexual, Transgender, Questioning) victims, tribal victims, elder victims, victims with mental illness, immigrant victims, teen victims, victims with limited English proficiency, and others; and,

WHEREAS, too many communities feel disconnected from the justice and social response systems, and have lost trust in the ability of those systems to recognize them and respond to their needs; and,

WHEREAS, victims of repeat victimization who fail to receive supportive services are at greater risk for long-term consequences of crime; and,

WHEREAS, the victim services community has worked for decades to create an environment for victims that is safe, supportive, and effective; and,

WHEREAS, intervening early with services that support and empower victims provides a pathway to recovery from crime and abuse; and,

WHEREAS, honoring the rights of victims, including the right to be heard and to be treated with fairness, dignity, and respect, and working to meet their needs rebuilds their trust in the criminal justice and social service systems; and,

WHEREAS, serving victims and rebuilding their trust restores hope to victims and survivors, as well as their communities; and,

WHEREAS, National Crime Victims' Rights Week, April 10-16, 2016, is an opportune time to commit to ensuring that all victims of crime—even those who are challenging to reach or serve—are offered culturally and linguistically accessible and appropriate services in the aftermath of crime; and

WHEREAS, the Sauk County District Attorney's Office – Victim Witness Unit is hereby dedicated to serving victims, building trust, and restoring hope for justice and healing.

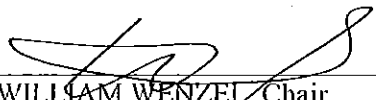
NOW THEREFORE IT IS RESOLVED, that the Sauk County Board of Supervisors does hereby proclaim the week of, April 10-16, 2016, as Crime Victims' Rights Week and reaffirm Sauk County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims' Rights Week and throughout the year; and to express our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.


RESOLUTION NO. 20-16, Crime Victims' Rights Week Proclamation
Page 2 of 2

For consideration by the Sauk County Board of Supervisors on March 22, 2016

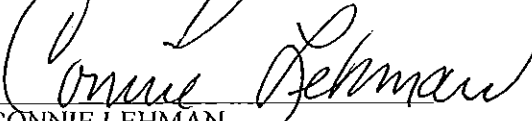
Respectfully submitted,

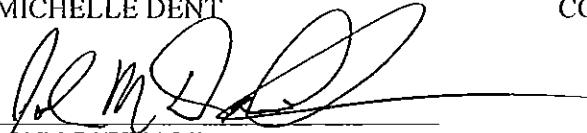
LAW ENFORCEMENT AND JUDICIARY COMMITTEE


WILLIAM WENZEL, Chair


DAVID MOORE


MICHELLE DENT


CONNIE LEHMAN


JOHN DIETRICH

FISCAL NOTE: No fiscal impact.

KLB

MIS NOTE: No MIS impact.

2015 Supervisor Per Diem and Mileage Summary

Per Rule VII (B) of the Sauk County Board of Supervisors:

All members of the County Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and approved by the Board prior to annual publication in March of the following year.

NAME	PER DIEM	MILEAGE & MISCELLANEOUS	TOTAL
SCOTT ALEXANDER	2,480.00	540.93	3,020.93
JUDITH ASHFORD	3,530.00	1,468.07	4,998.07
THOMAS BYCHINSKI	1,820.00	650.94	2,470.94
WALDEMAR CZUPRYNKO	1,870.00	457.88	2,327.88
JOHN DEITRICH	2,310.00	886.92	3,196.92
MICHELLE DENT	2,170.00	0.00	2,170.00
JOHN DIETZ	2,130.00	498.80	2,628.80
JOSEPH FISH	3,630.00	1,054.50	4,684.50
JOAN FORDHAM	4,030.00	797.72	4,827.72
JEFFREY GIEBEL	2,030.00	346.24	2,376.24
OTILIE GRAMLING	1,980.00	559.64	2,539.64
WILLIAM HAMBRECHT	2,320.00	776.24	3,096.24
CAROLINE HELD	1,690.00	502.56	2,192.56
NATHAN JOHNSON	3,830.00	1,473.70	5,303.70
JERRY KAST	1,430.00	922.78	2,352.78
THOMAS KRIEGL	1,970.00	316.62	2,286.62
MARTIN KRUEGER	12,630.00 *	8,059.04	20,689.04
CONNIE LEHMAN	170.00	71.82	241.82
GERALD LEHMAN	1,680.00	1,034.28	2,714.28
ANDREA LOMBARD	4,180.00	191.11	4,371.11
MARTIN MEISTER	2,410.00	797.08	3,207.08
JOHN MILLER	2,380.00	381.00	2,761.00
DAVID MOORE	2,380.00	673.04	3,053.04
HENRY NETZINGER	3,520.00	1,783.30	5,303.30
BRIAN PEPER	2,080.00	926.42	3,006.42
ERIC PETERSON	3,130.00	1,238.10	4,368.10
DENNIS POLIVKA	3,480.00	3,151.18	6,631.18
DAVID RIEK	2,520.00	2,092.12	4,612.12
DONNA STEHLING	2,630.00	1,085.24	3,715.24
PETER VEDRO	1,620.00	0.00	1,620.00
SCOTT VON ASTEN	3,030.00	0.00	3,030.00
WILLIAM WENZEL	2,680.00	1,014.78	3,694.78

* Includes \$4,800 annual salary

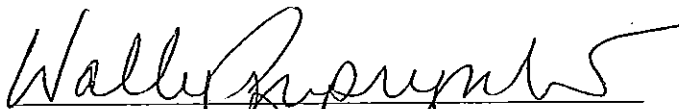
89,740.00


33,752.05


123,492.05

FINANCE COMMITTEE:


Thomas Bychinski, Chair


Wally Czuprynski


Joan Fordham


Martin F. Krueger


Andrea Lombard

Resolution 29-2016
Resolution Honoring Michelle Dent

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Michelle Dent has faithfully served as a member of the Sauk County Board of Supervisors since January 2014; and

WHEREAS, Michelle Dent will complete service as a member of the Sauk County Board of Supervisors on April 18, 2016;

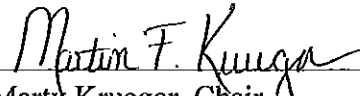
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Michelle Dent for over 2 years of faithful service to the people of Sauk County; and

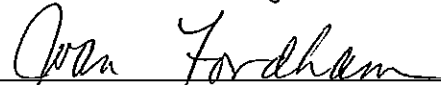
BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Michelle Dent an appropriate certificate of commendation as a token of our esteem.

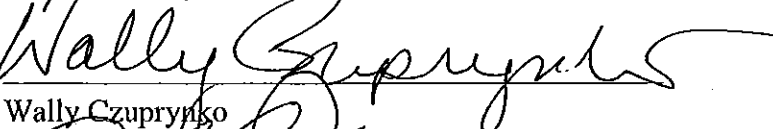
For consideration by the Sauk County Board of Supervisors on March 22, 2016.

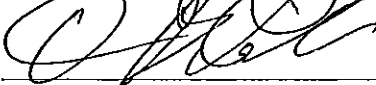
Respectfully submitted,

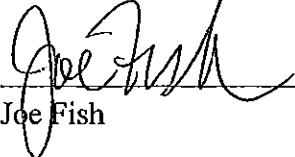
EXECUTIVE & LEGISLATIVE COMMITTEE:


Marty Krueger, Chair


Joan Fordham, Vice-Chair


Wally Czuprynski


Dennis Polivka


Joe Fish

Fiscal & MIS note: no impact

KPB

Resolution 30 -2016
Resolution Honoring Otilie "Tut" Gramling

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Tut Gramling has faithfully served as a member of the Sauk County Board of Supervisors since April 2014; and

WHEREAS, Tut Gramling will complete service as a member of the Sauk County Board of Supervisors on April 18, 2016;

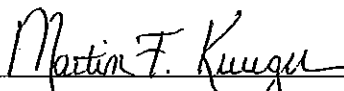
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Tut Gramling for 2 years of faithful service to the people of Sauk County; and

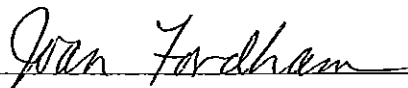
BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Tut Gramling an appropriate certificate of commendation as a token of our esteem.


For consideration by the Sauk County Board of Supervisors on March 22, 2016.


Respectfully submitted,

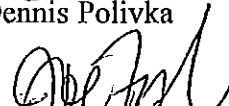
EXECUTIVE & LEGISLATIVE COMMITTEE:


Marty Krueger, Chair


Joan Fordham, Vice-Chair


Wally Czuprynko


Dennis Polivka


Joe Fish

Fiscal & MIS note: no impact

KPB

Resolution 31 -2016
Resolution Honoring Jerry G. Kast

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Jerry G. Kast has faithfully served as a member of the Sauk County Board of Supervisors since April 2014; and

WHEREAS, Jerry G. Kast will complete service as a member of the Sauk County Board of Supervisors on April 18, 2016;

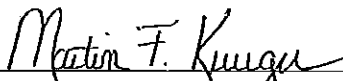
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Jerry G. Kast for 2 years of faithful service to the people of Sauk County; and

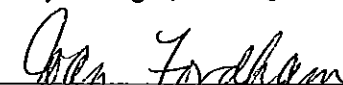
BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Jerry Kast an appropriate certificate of commendation as a token of our esteem.

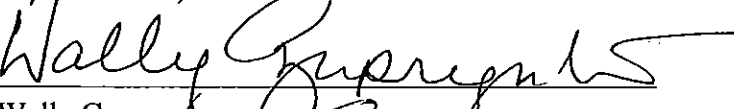
For consideration by the Sauk County Board of Supervisors on March 22, 2016.

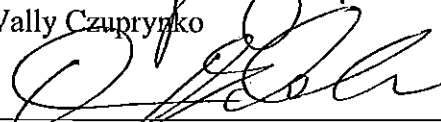
Respectfully submitted,

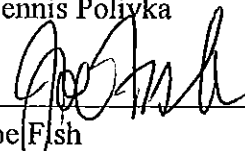
EXECUTIVE & LEGISLATIVE COMMITTEE:


Marty Krueger, Chair


Joan Fordham, Vice-Chair


Wally Czuprynski


Dennis Polivka


Joe Fish

Fiscal & MIS note: no impact

WFB

RESOLUTION 32-2016

COMMENDING ALENE KLECZEK BOLIN FOR MORE THAN EIGHT YEARS OF
FAITHFUL SERVICE TO THE PEOPLE OF SAUK COUNTY

WHEREAS, it is custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and,

WHEREAS, Alene Kleczek Bolin faithfully served the people of Sauk County as an Assistant Corporation Counsel, as well as serving as Acting Corporation Counsel from January of 2008 through May of 2010; and,

WHEREAS, Alene Kleczek Bolin will be leaving the service of the Sauk County Corporation Counsel's Office on March 10, 2016 to become the City Attorney for the City of Baraboo.


NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that Sauk County hereby expresses its appreciation and commends Alene Kleczek Bolin for over eight years of faithful service to the people of Sauk County; and,

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present Alene Kleczek Bolin an appropriate symbol of our appreciation for service to the people of Sauk County.

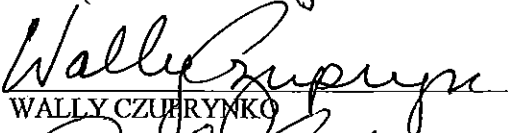
For consideration by the Sauk County Board of Supervisors on March 22, 2016.

Respectfully submitted:

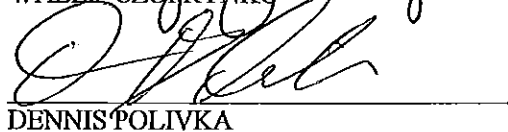
EXECUTIVE & LEGISLATIVE COMMITTEE


MARTY KRUEGER, Chair


JOAN FORDHAM, Vice Chair


WALLY CZUPRYMKO


JOE FISH


DENNIS POLIVKA

FISCAL NOTE: No fiscal impact.

MIS NOTE: No MIS impact.

RESOLUTION 33 - 2016
Gratefully Accepting Donations and Gifts Presented to Sauk County in 2015

WHEREAS, Sauk County annually receives significant donations from many entities, including clients, service recipients and their families, and businesses; and,

WHEREAS, these donations, including goods and services, benefit the overall good of the Sauk County public by enhancing educational programs, purchasing items for client use, and providing services for clients; and,

WHEREAS, use of donations assists Sauk County in providing important services for various public purposes that promote the public good, while minimizing the impact to the property tax; and,

WHEREAS, state statute requires the County Board to accept all donations: "the board may accept donations, gifts or grants for any public governmental purpose within the powers of the county" Wis. Stat. § 59.52(19).

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session that Sauk County gratefully accepts the donations summarized as attached and expresses its appreciation to their donors.

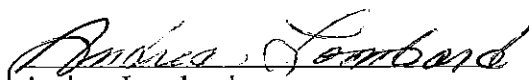
For consideration by the Sauk County Board of Supervisors on March 22, 2016.

Respectfully submitted:

SAUK COUNTY FINANCE COMMITTEE


Tommy Lee Bychinski, Chairperson


Joan Fordham


Andrea Lombard


Wally Czuprynski


Martin F. Krueger

Fiscal Note: Budgeted donations in 2015 totaled \$78,200, which offsets the property tax levy. Actual donations of cash were \$110,087, as well as many other non-monetary donations of goods and services.

KPB

MIS Note: No MIS impact.

DONATIONS RECEIVED BY SAUK COUNTY - 2015

Conservation, Planning & Zoning

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
American Legion Auxiliary Unit 26	Monetary	Youth Day Donation	\$ 10.00
American Legion Post 167 Kuoni Reuter Post	Monetary	Youth Day Donation	\$ 50.00
American Legion Post 350	Monetary	Youth Day Donation	\$ 300.00
Baraboo National Bank	Monetary	Youth Day Donation	\$ 50.00
Blakeslee Septic Systems	Monetary	Youth Day Donation	\$ 40.00
Community First Bank	Monetary	Youth Day Donation	\$ 25.00
Dellon Sportsmen's Club	Monetary	Youth Day Donation	\$ 100.00
Dental Associates	Monetary	Youth Day Donation	\$ 50.00
DL Gasser Construction	Monetary	Youth Day Donation	\$ 100.00
Downtown Family Dental of Baraboo	Monetary	Youth Day Donation	\$ 50.00
Honey Creek Rod & Gun	Monetary	Youth Day Donation	\$ 300.00
Holz Lime, Gravel & Exc	Monetary	Youth Day Donation	\$ 25.00
Jeff Johnson	Monetary	Youth Day Donation	\$ 500.00
Lakeside Foods Inc.	Monetary	Youth Day Donation	\$ 100.00
McReath Orthodontics	Monetary	Youth Day Donation	\$ 50.00
MBE Wealth Mgmt (Jim Greenwood)	Monetary	Youth Day Donation	\$ 50.00
**Merrimac Conservation Club	Monetary	Youth Day Donation	\$ 100.00
MSA Professional Services	Monetary	Youth Day Donation	\$ 100.00
Ray Zobel & Sons Inc	Monetary	Youth Day Donation	\$ 35.00
Redlin Funeral Home	Monetary	Youth Day Donation	\$ 100.00
Saputo Cheese	Monetary	Youth Day Donation	\$ 50.00
Sauk County Farm Bureau Co-Op	Monetary	Youth Day Donation	\$ 50.00
Sauk County Voilure Locale #652	Monetary	Youth Day Donation	\$ 50.00
State Bank of Cazenovia	Monetary	Youth Day Donation	\$ 25.00
David Stalz	Monetary	Youth Day Donation	\$ 100.00
VFW Auxiliary Post 2336	Monetary	Youth Day Donation	\$ 20.00
VFW Post 3434	Monetary	Youth Day Donation	\$ 50.00
**Wilson, Mike (See Merrimac Cons. Club ck #5407) -- Contributed \$20 personally, Club donated \$100	Monetary	Youth Day Donation	\$ 20.00
Wisconsin Smallmouth Alliance	Monetary	Youth Day Donation	\$ 500.00
TOTAL DONATED TO CONSERVATION, PLANNING & ZONING:			\$ 3,000.00

Human Services

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Pamela Russo	41 CD's	CSP prizes	\$ 123.00
Debbie Raupp	Bingo and craft supplies	CSP program	\$ 700.00
Myrna Williams	Bingo and craft supplies	CSP program	\$ 700.00
Tammy Diehl	Bingo and craft supplies	CSP program	\$ 500.00
Katie Arnold	Bingo and craft supplies	CSP program	\$ 250.00
Myrna Williams	Household Items and clothes	CSP program	\$ 500.00
Debbie Raupp	Hygiene products, food and knick knacks	CSP program	\$ 500.00
Robert Juran c/o RCRA Advantage	Gift Cards and Car Insurance payment for client	CPS program	\$ 500.00
Tom and Anna Meister	Recliner, loveseat and couch	Donation to consumers of Human Services	\$ 150.00
Sandy Schlender	Clothing and diapers	CPS program	\$ 50.00
Anonymous	Walmart Gift Cards	CPS program	\$ 250.00
Jennifer Greenwood	Bike	CPS program	\$ 120.00
Members of Loganville Lutheran Church	Cash	CPS program	\$ 523.00
Wagner Fund	Clothing, Household Items, Tires, Prescriptions, Miscellaneous	Purchases are made by clients of Sauk County Human Services at Wal-Mart in Baraboo. No food or toys are allowed. The purpose is to help clients with clothing, household needs, Hygiene, etc. that they otherwise might not be able to afford	\$ 16,753.33
TOTAL DONATED TO HUMAN SERVICES DEPARTMENT:			\$ 21,619.33

Sheriff

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Greater Sauk Community Foundation	Monetary	Project Lifesaver	\$ 868.30
Greater Sauk Community Foundation	Monetary	K9 Fund	\$ 5,000.00
TOTAL DONATED TO SHERIFFS DEPARTMENT:			\$ 5,868.30

DONATIONS RECEIVED BY SAUK COUNTY - 2015

Health Departments

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
St Clare Foundation	Monetary	This grant was written to specifically help cover two Baraboo District Schools for Seal A Smile Program: Al Behrman Elementary School and North Freedom Elementary School	\$ 2,000.00
Louis Lange	5 lap/baby quilts (Value \$30 each)	MCH & PNCC Programs for needy Moms	\$ 150.00
Reedsburg Lions Club	Monetary	Reedsburg Schools - Seal A Smile Program	\$ 500.00
Reedsburg Jaycees	Monetary	Reedsburg Schools - Seal A Smile Program	\$ 500.00
Sauk Prairie Health Care Foundation	Monetary	Car Seat Program for MCH Program	\$ 500.00
'Royal Baby Shower' - Eileen M. Roeder	Handwoven blanket, 2 sleeper sacks, blanket & pacifier holder, 2 nautical onesies and socks, blanket, 4 sleep sacks, 1 crocheted blanket, 3 onesies and a blanket, Lamb blanket, 1 Sleep & Play and Bib, hand knit hat & stuffed animal, book and blanket set, 2 pair of baby booties, sleep and play and a set of onesies.	NFP & PNCC Programs for needy Moms	\$ 462.00
Sauk Prairie Optimists	3 Board Puzzles 32 Board Books 10 Large Toys 8 small toys All gently used	Educational Supplies for the NFP Program	\$ 200.00
Greater Sauk County Community Foundation	Monetary	\$1000 for Safe Sleep Cribs for MCH & NFP Programs	\$ 1,000.00
Louis Lange	8 lap/baby quilts (Value \$30 each)	MCH/PNCC/NFP Programs for needy Moms	\$ 240.00
St Clare Health Care Foundation	Monetary	Safe Sleep Crib Distribution - MCH program/CDR	\$ 500.00
St Clare Health Care Foundation	Monetary	Sauk Co Car Seat Distribution - MCH Program/CDR	\$ 750.00
State Bank of Cazenovia	Monetary	Adopt A Smile - WESTON Schools - SAS	\$ 50.00
Lake Delton Police Assn.	Monetary	Adopt A Smile - LAKE DELTON Schools - SAS	\$ 200.00
Lakeside Foods Inc	Monetary	Adopt A Smile - ALL - SAS	\$ 100.00
Cardinal IG (Glass)	Monetary	Adopt A Smile - Spring Green	\$ 200.00
Eileen Roeder	14 baby hats	for PNCC/NFP/MCH - est value - \$5.00/hat	\$ 70.00
St. Clare Foundation	Monetary	WIC Fluoride Dental Program	\$ 2,000.00
American Legion Auxiliary #350	Monetary	Adopt A Smile - Reedsburg	\$ 100.00
VFW Auxiliary Post#2336	Monetary	Adopt-A-Smile - Al Behrman Elementary	\$ 25.00
Unity Health Insurance	Monetary	Adopt-A-Smile - All	\$ 200.00
Louis Lange	8 lap/baby quilts (Value \$30 each)	MCH/PNCC/NFP Programs for needy Moms	\$ 240.00
Reedsburg Area Community Health Care (RACHC)	Monetary	Adopt-A-Smile - Reedsburg School District	\$ 3,000.00
Baraboo Area United Fund	Monetary	Child Dental Voucher Program	\$ 5,000.00
St Peter's Lutheran Church Ladies	17 quilts (baby)	NFP & PNCC Programs for needy Moms	\$ 570.00
Scott Construction Inc	Monetary	Adopt A Smile - LAKE DELTON Schools - SAS	\$ 750.00
Louis Lange	7 lap/baby quilts (Value \$30 each)	MCH/PNCC/NFP Programs for needy Moms	\$ 210.00
Dorothea Peper	14 baby quilts (Value \$30 each)	MCH/PNCC/NFP Programs for needy Moms	\$ 420.00
Recycled Sally's Consignment	2 Baby Scales (Value \$49.99 ea)	MCH/PNCC/NFP Programs for needy Moms	\$ 99.98
Reedsburg Area Medical Center	Monetary	Community Health Mtg (1/4 of Cost reimbursement to Com Care Funds)	\$ 444.69
Sauk Prairie Health Care	Monetary	Community Health Mtg (1/4 of Cost reimbursement to Com Care Funds)	\$ 444.69
TOTAL DONATED TO HEALTH DEPARTMENTS:			\$ 20,926.36

DONATIONS RECEIVED BY SAUK COUNTY - 2015

Aging, Disability & Resources Center (ADRC)	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
	AARP Tax Preparation Program	Monetary	For the Benefit of the ADRC Programs	\$ 282.00
	AddLIFE Today! Newsmagazine Subscribers	Monetary	For the Benefit of the AddLIFE Today! Newsmagazine Program	\$ 170.00
	Congregate Dining Center Program Participants	Monetary	For the Benefit of the Congregate Dining Center Program	\$ 20,397.98
	Elder Benefit Specialist Program Participants	Monetary	For the Benefit of the Elder Benefit Specialist Program	\$ 272.00
	Home Delivered Lunch Participants	Monetary	For the Benefit of the Home Delivered Lunch Program	\$ 53,136.69
	Information & Assistance Participants	Monetary	For the Benefit of the Information & Assistance Program	\$ 200.00
	Prevention Program Participants	Monetary	For the Benefit of the Prevention Program	\$ 823.00
	AddLIFE Today! Newsmagazine Assembly Volunteer Lunches by Local Private Providers	Item Donation	(141) Lunches Provided to the AddLIFE Today! Newsmagazine Assembly Volunteers	\$ 846.00
	AddLIFE Today! Newsmagazine Assembly Volunteers	In-Kind Donation	(390) Hours AddLIFE Today! Volunteers Assembled the News Magazine for Subscribers	\$ 8,997.00
	Congregate Dining Center Volunteers	In-Kind Donation	(7,056) Hours Dining Center Volunteers Provided Service to Dining Center Participants	\$ 162,782.00
	Home Delivered Lunch Volunteers	In-Kind Donation	(3,749) Hours Home Delivered Lunch Volunteers Delivered Lunches to Participants	\$ 86,849.00
	Staff Support Volunteers	In-Kind Donation	(273) Hours Clerical Volunteers Provided Service for ADRC Programs	\$ 6,298.00
	Volunteer/Veteran Escort Drivers	In-Kind Donation	(5,131) Hours Volunteer/Veteran Escort Drivers Transported Passengers	\$ 118,372.00
	TOTAL DONATED TO ADRC DEPARTMENT:			\$ 459,425.67

Health Care Center	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
	Dunse family	Monetary donation	Use of the community room	\$ 25.00
	Roethel family	Monetary donation	Use of the community room	\$ 25.00
	Kaun family	Monetary donation	Use of the community room	\$ 25.00
	Fish family	Monetary donation	Resident activities	\$ 50.00
	Oscar family	Monetary donation	Use of the community room	\$ 25.00
	SCHCC Foundation	Monetary donation	Aviary & Aquarium	\$ 886.38
	SCHCC Foundation	Monetary donation	Aviary & Aquarium	\$ 767.38
	Pulver family	Monetary donation	Resident activities	\$ 11.00
	Jessop family	Monetary donation	Resident activities	\$ 30.00
	Dietz family	Monetary donation	Use of the community room	\$ 25.00
	SCHCC Foundation	Monetary donation	Aviary & Aquarium	\$ 626.38
	Connors family	Monetary donation	Use of the community room	\$ 25.00
	Dunse family	Monetary donation	Use of the community room	\$ 25.00
	Jessop family	Monetary donation	Resident activities	\$ 30.00
	Paul Corcoran	Monetary donation	Easter egg hunt	\$ 250.00
	Employees & Resident/Family	Money and candy	Easter egg hunt	\$ 290.00
	County Charm Floral	3 Orchid Corsages	Birthday gifts for residents	\$ 45.00
	St. Paul Sunday School	Garden items	Garden Décor	\$ 800.00
	Nora Frank	Menards gift cards	Flowers for gardens	\$ 300.00
	Nora Frank	Raised gardens dirt and plantings	Resident enjoyment	\$ 400.00
	Rosie Bodendein	20 Vases of Daffodils	Center Pieces	\$ 100.00
	LuAnn Hoff	Electric Wheelchair	Resident use	\$ 3,500.00
	Morgan McCarther	2 prints	Interior décor	\$ 500.00
	Lemoine Hiner family	2 concrete bird baths	Resident enjoyment	\$ 250.00
	Arlene Engle Family	Glass globe for garden	Resident enjoyment	\$ 50.00
	Link Family	4 handmade blankets	Resident enjoyment	\$ 40.00
	Robert Ochsner	25 dozen ears of sweet corn	Resident corn boil	\$ 75.00
	Viking Village	13 pumpkins	Decorating contest	\$ 30.00
	Hatch Dental	150 toothbrushes and toothpaste	Safe Halloween	\$ 250.00
	Resident's families and staff	money and candy donations	Safe Halloween	\$ 1,700.00
	Gem City Quilters	7 fidget quilts	Memory Care Unit	\$ 70.00
	Vernon Sales Bill Schore	85 Calendars	Resident use	\$ 340.00
	Jill Corwith	3 Christmas Trees	Residents enjoyment	\$ 120.00
	Reedsburg Methodist Women	19 gifts	Resident gifts	\$ 190.00
	St Pele Loganville Women	10 gifts	Resident gifts	\$ 100.00
	Zion Lutheran Church	10 gifts	Resident gifts	\$ 100.00
	Loganville 4-H Club	3 blankets	Resident use	\$ 30.00
	TOTAL DONATED TO HEALTH CARE CENTER:			\$ 12,106.14

GRAND TOTAL	\$ 522,945.80
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RESOLUTION 34 - 16

RESOLUTION AUTHORIZING THE ELECTED OFFICIALS (COUNTY CLERK, REGISTER OF DEEDS, TREASURER AND SURVEYOR) SALARIES FOR THE 2017-2020 TERM OF OFFICE

WHEREAS, in accordance with Wis. Stat. §59.22, the total annual compensation for elected officials for the ensuing term of office must be established prior to the earliest time for filing nomination papers; and,

WHEREAS, the Personnel and Finance Committees desire to establish the total annual compensation for county elected officials, which is separate and distinct from the fringe benefits offered by the County to elected officials, and which fringe benefits are subject to increase or decrease during the specific term of office at the discretion of the Board and in accordance with applicable state and federal law; and,

WHEREAS, the Personnel and Finance Committees have reviewed the current salaries for Sauk County's elected officials and believe it to be consistent with the personnel and financial policies of the County to recommend the following changes.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to establish the elected officials' salaries to be as follows effective the first Monday of 2017:

<u>Elected Position</u>	<u>Current</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
County Clerk	\$66,892	\$70,456	\$70,456	\$70,456	\$70,456
Register of Deeds	\$60,759	\$65,836	\$65,836	\$65,836	\$65,836
Treasurer	\$66,790	\$75,994	\$75,994	\$75,994	\$75,994
Surveyor	\$8,879	\$9,057	\$9,238	\$9,238	\$9,238

BE IT FURTHER RESOLVED, that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with the law and the County shall pay the share of contributions required by law, and the official shall make any contribution as required by law; and,

BE IT FURTHER RESOLVED, that the aforementioned county elected officials are entitled to participate in the County's health insurance program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as health insurance coverage offered to the non-represented employee groups; and,

BE IT FURTHER RESOLVED, the hourly rate of \$51.00 is hereby established to be paid to the County Surveyor for work required pursuant to Wis. Stat. § 59.45(1) and where the County Surveyor is performing field work in connection with the remonumentation program. Reimbursement for additional work shall be subject to Sauk County's Financial Policies and Sauk Co. Code § 30.65.

For consideration by the Sauk County Board of Supervisors on March 22, 2016.

Respectfully submitted,

SAUK COUNTY FINANCE COMMITTEE

SAUK COUNTY PERSONNEL COMMITTEE

TOMMY LEE BYCHINSKI

TIM MEISTER

JOAN FORDHAM

ANDREA LOMBARD

ANDREA LOMBARD

HENRY NETZINGER

MARTY KRUEGER

MICHELLE DENT

WALLY CZUPRYNKO

CAROL HELD

RESOLUTION 34 - 16

Resolution Authorizing the Elected Officials (County Clerk, Register of Deeds, Treasurer and Surveyor) Salaries for the 2017-2020 Term of Office Page 2 of 2

FISCAL NOTE:

Percentage Salary Changes	2017	2018	2019	2020
County Clerk	5.33%	0.0%	0.0%	0.0%
Register of Deeds	8.36%	0.0%	0.0%	0.0%
Treasurer	13.78%	0.0%	0.0%	0.0%
Surveyor	2.0%	2.0%	0.0%	0.0%

The positions noted above were reviewed as part of the overall classification and compensation analysis. The proposed wages are based on an average of steps using the recommended pay band.

(Due to the limited hours of the Surveyor, that position is not eligible for health insurance or Wisconsin Retirement.)

MIS Note: No MIS impact.

KPB

RESOLUTION NO. 35-2016

**AUTHORIZING PARTICIPATION IN THE STATE OF WISCONSIN OUTDOOR
MOTORIZED TRAIL AIDS PROGRAM**

WHEREAS, Sauk County is interested in maintaining, acquiring, insuring or developing lands for public outdoor motorized trail use; and,

WHEREAS, said public motorized trails are eligible for snowmobile motorized grant funds required to carry out and maintain said trails.

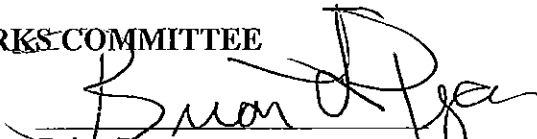
NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Parks Director and Assistant Parks Director under the direction of the Highway & Parks Committee, be and hereby are authorized and directed to submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; submit reimbursement claims along with supporting documentation within proper timeframe of project completion dates; sign and submit the signed documents; and take necessary action to undertake, direct and complete the approved project.

For Consideration by the Sauk County Board of Supervisors on March 22, 2016.

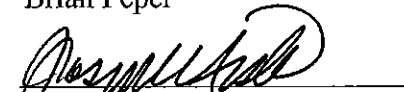
Respectfully submitted,

SAUK COUNTY HIGHWAY & PARKS COMMITTEE


Tim Meister, Chairperson


Brian Peper


Henry Netzing


Joseph Fish


Jerry Kast

Fiscal Note: Funding for the program comes from snowmobile registrations, a percentage of tax on gasoline and trail user fees. No County tax levy is used to fund the program. Sauk County currently has 211.9 miles of trail, funded at \$250.00 per mile for a total of \$52,975.00. The trails are maintained through a contract with the Association of Sauk County Snowmobile Clubs, Inc.

MIS Note: No information systems impact.

resolution.snowmobile15.lwp

RESOLUTION NO. 36 - 2016

**AUTHORIZING THE SAUK COUNTY VETERANS SERVICE OFFICE
TO ISSUE PARK PASSES TO DISABLED VETERANS,
ON BEHALF OF THE COUNTY PARKS DIRECTOR**

WHEREAS, Many veterans of Sauk County have not only served honorably but have lasting wounds and disabilities; and

WHEREAS, The State of Wisconsin Department of Natural Resources (WDNR) recognizes this sacrifice by offering veterans, that have a service connected disability that is rated by the Veterans Affairs (VA) at 50% or higher, a Veterans Recreation Card. This card allows veterans to access the state's parks, trails, boat launches, and other WDNR facilities without having to separately purchase the state park pass; and

WHEREAS, The Sauk County Board of supervisors thanks and appreciates these veterans, their service, and sacrifice.

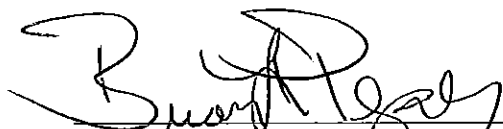
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, does authorize the Veterans Service Office to issue a Sauk County park pass at no charge to any veteran, currently residing in Sauk County, whom also qualify for a WDNR Veterans Recreation Card.

For consideration by the Sauk County Board of Supervisors on March 22, 2016.

Respectfully submitted,

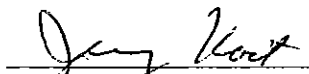
Highway and Parks Committee


MARTIN (TIM) MEISTER


BRIAN L. PEPPER


JOSEPH FISH


HENRY NETZINGER


JERRY KAST

FISCAL NOTE: Loss in park permit revenues for park passes is undetermined as the parks do not track veterans of 50% or greater disability currently attaining park passes.

MIS IMPACT: No MIS impact.

RESOLUTION NO. 37 - 2016

**RESCINDING SO MUCH OF RESOLUTION NO. 112-2015
INVOLVING THE TAKING OF A TAX DEED ON PARCEL
NUMBER 206-1215-00000 IN THE CITY OF BARABOO AND MORE
PARTICULARLY DESCRIBED BELOW**

WHEREAS, by Resolution No. 112-2015, the Honorable Sauk County Board of Supervisors authorized the taking of a tax deed on parcel number 206-1215-00000, more particularly described below:

City of Baraboo, Formerly Adams, the North ½ of Lot 1, Block 6; more particularly described in the Sauk County Register of Deeds Office at: Document #974806; and Document #974805; and Reel 566, Image 590 (Parcel #206-1215-00000); and,

WHEREAS, Sauk Co. Code § 30.03(6) and Wis. Stat. § 75.35(3) authorizes Sauk County to give preference to a former owner in the sale of property taken by tax deed; and,

WHEREAS, your undersigned Committee has had this matter under advisement, and has determined that it is in the best interest of Sauk County to give preference to the former owner of this property because the funds received will compensate the County in full for the amounts due and owing.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that so much of Resolution No. 112-2015 as it pertains to the above described parcel of real property located in the City of Baraboo is hereby rescinded; and,

BE IT FURTHER RESOLVED, that the County Clerk shall be and hereby is authorized to sign documents effectuating and providing notice of rescission of a portion of said tax deed.

For consideration by the Sauk County Board of Supervisors on March 22, 2016.

Respectfully submitted,

SAUK COUNTY PROPERTY & INSURANCE COMMITTEE:

SCOTT VON ASTEN, Chairperson

NATHAN S. JOHNSON

WILLIAM HAMBRECHT

JEFFREY GIBBEL

JOHN M. DEITRICH

FISCAL NOTE: Funds received were \$11,618.78. This amount is sufficient to cover all previously owed Taxes (Years of 2011 thru 2015) in the amount of \$8,075.15; Interest & Penalty in the amount of \$2,917.63; Tax Deed Service Charge in the amount of \$150.00; Service Charges pursuant to Sauk County Ordinance 30.03(6) (b) in the amount of \$416.00; Service Fee for Notice of Eviction of \$60.00.

MIS NOTE: No impact.

RESOLUTION NO. 38-16

**AUTHORIZATION TO CONTRACT WITH JOE DANIELS CONSTRUCTION CO., INC TO
COMPLETE THE REFURBISHMENT OF THE FRONT ENTRY AREA (PORCH) OF THE
HISTORIC COURTHOUSE**

WHEREAS, the front entry/porch is in need of various repairs which includes replacement of the stoops (cracked & pieces coming out), replacement of the porch/patio concrete (cracked & uneven), providing proper drainage (no drainage in place) and removing/repairing the stone walls (stones deteriorating and bulging) that make up the porch area; and,

WHEREAS, the Emergency Management, Buildings & Safety Facilities Manager developed a Request for Bids that included a detailed scope of work to address all of necessary items to complete the total refurbishment of the front entry (porch) area; and,

WHEREAS, the Emergency Management, Buildings & Safety staff have reviewed the bids received with the Property & Insurance Committee and recommend that a contract to complete this work should be awarded to Joe Daniels Construction Co Inc. at a cost of \$176,310,

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the Emergency Management, Buildings & Safety Facility Manager is hereby directed and authorized to contract with Joe Daniels Construction Co., Inc. at a cost of \$176,310,

BE IT FURTHER RESOLVED, that the Emergency Management Buildings & Safety Administrator & Facility Manager are authorized to approve change orders for any potential unforeseen conditions as long as such change orders individually do not exceed \$10,000.00, so long as budget dollars are available for those changes.

For consideration by the Sauk County Board of Supervisors on March 22nd, 2016.

Respectfully submitted:

SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE

Scott Von Asten, Chair

William Hambrecht

Nathan Johnson

Jeffrey Giebel

John Deitrich

Fiscal Note: Money for this repair will be taken from the 2016 Building Services budget.

Information System Note: No Information System impact.

RESOLUTION NO. 39 - 2016

**APPOINTING RENAE LILEGARD FRY AS THE SAUK COUNTY
ADMINISTRATIVE COORDINATOR AND APPROVING EMPLOYMENT AGREEMENT**

WHEREAS, pursuant to Wis. Stat. § 59.19, Sauk County must designate an individual to be administrative coordinator in the absence of creating the position of county executive or county administrator; and,

WHEREAS, by Resolution No. 9-91, Sauk County created the full time position of administrative coordinator with said position being governed by the provisions of Wis. Stat. § 59.19 and Sauk Co. Code § 35.05; and,

WHEREAS, Kathryn Schauf resigned as administrative coordinator, and in view of the vacancy, Sauk County conducted an internal study of structure and determined to remain with the administrative coordinator form of county administration; and,

WHEREAS, by Resolution No. 103 - 2015, Sauk County employed Moffett & Associates to conduct a recruitment for a new, permanent administrative coordinator; and,

WHEREAS, said recruitment was conducted, and after a rigorous process, the Executive & Legislative Committee selected Renae Lilegard Fry to be the new Sauk County Administrative coordinator, and has extended a conditional offer to her; and,

WHEREAS, Sauk County has concluded negotiations with the candidate to come to Sauk County, and the Corporation Counsel has drafted an employment agreement which is acceptable to her; and,

WHEREAS, your committees undersigned do believe that employing Renae Lilegard Fry as Administrative Coordinator will continue the tradition of professional administration in Sauk County and move the county forward in its efforts to provide cost effective and efficient services to the people of Sauk County.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that Renae Lilegard Fry is hereby appointed Sauk County Administrative Coordinator, to serve at the pleasure of the county board, subject to the terms and conditions contained in the employment agreement attached hereto effective April 18, 2016, and that the attached employment agreement is hereby approved with the County Board Chairperson authorized to sign said agreement on behalf of Sauk County; and,

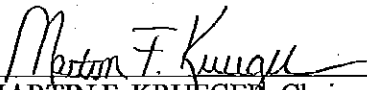
BE IT FURTHER RESOLVED, that the Administrative Coordinator is placed on E82 of the current classification and compensation plan with initial step placement provided for in the attached employment agreement and below fiscal note.

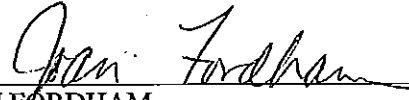
RESOLUTION NO. 799 - 2016
APPOINTING RENAE LILEGARD FRY AS THE SAUK COUNTY
ADMINISTRATIVE COORDINATOR AND APPROVING EMPLOYMENT AGREEMENT
Page 2

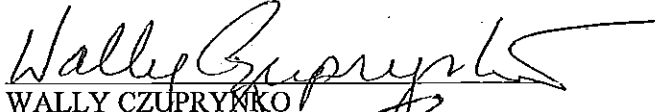
For consideration by the Sauk County Board of Supervisors on March 22, 2016.

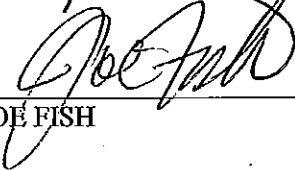
Respectfully submitted:

EXECUTIVE & LEGISLATIVE COMMITTEE


MARTIN F. KRUEGER, Chairperson


JOAN FORDHAM


WALLY CZUPRYNSKI

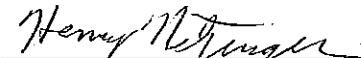

JOE FISH


DENNIS POLIVKA


PERSONNEL COMMITTEE


TIM MEISTER, Chairperson


ANDREA LOMBARD


HENRY NETZINGER

CAROL HELD


MICHELLE DENT

FISCAL NOTE: The Administrative Coordinator is placed in E82 of the classification and compensation plan and the employment agreement provides for an initial placement at step 10 with an annual salary of \$119,690. The agreement provides for a two-step increase at six months to step 12 and an annual salary of \$125,347. The agreement provides for an additional two-step increase at one year to step 14 and an annual salary of \$131,004. The employee will also be eligible for all county benefits provided pursuant to Sauk Co. Code ch. 13. The employment agreement also provides for the payment of relocation costs up to a maximum of \$7,500 and a \$2,000 lump sum stipend for payment of health insurance premiums prior to eligibility for county benefits.

MIS NOTE: No additional MIS impact.

EMPLOYMENT AGREEMENT

This Agreement, made and entered into this 18th day of April 2016, by and between the Board of Supervisors of the County of Sauk, State of Wisconsin, a municipal corporation (Employer), and Renae Lillegard Fry, Administrative Coordinator (Employee).

In consideration of the mutual covenants and promises contained in this Agreement, Employee and Employer agree to the following:

Section 1. Duties

The Employer hereby agrees to employ Renae Lillegard Fry to serve as the Sauk County Administrative Coordinator pursuant to Section 59.19 of the Wisconsin Statutes to perform the functions and duties specified in Section 35.05 of the Sauk County Code of Ordinances, titled "Duties and Powers of Administrative Coordinator", a copy of which is attached hereto (Exhibit A) and made a part hereof, and other such legally permissible duties and functions as the Employer may from time to time assign.

Section 2. Term

A. The term of this agreement shall be continuous from the above date until such time as terminated by either party, and shall be enforceable by successive County Boards.

B. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employer to terminate the services of the Employee at any time, subject only to the provisions set forth in Section 3, paragraph A, of this agreement.

C. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from this position, subject only to the provision set forth in Section 3, paragraph B, of this agreement.

D. Employee agrees to remain in the exclusive employ of Employer and will at all times faithfully, industriously, and to the best of the Employee's ability, experience, and talent, perform all of the duties of the position as required, and neither to accept other employment nor to become employed by any other employer until termination or resignation occurs, or engage in self-employment or business activity that impinges upon the ability of the Employee to perform the duties expected of the Employee. The term "employed" shall not be construed to include occasional teaching, writing, or consulting performed on Employee's time off.

Section 3. Termination and Severance Pay

A. In the event the Employee is terminated by the Employer during such time that the Employee is willing and able to perform the duties under this agreement, then in that event the Employer agrees to pay the Employee a lump sum cash payment equal to six ~~three~~ months aggregate salary and extend paid-up health insurance coverage to Employee and the Employee's immediate family for six months following termination. The severance payment and the health insurance coverage shall constitute a full settlement payment to the Employee. The Employer's obligation to pay the settlement amount to Employee shall be conditioned upon Employee executing and delivering to the Employer a full, final, and complete release of any and all claims that Employee may claim the Employee has against the Employer, including but not limited to, any claims that Employee may claim the Employee has against the Employer, including but not limited to, any claims of wrongful discharge, discrimination or other

employment related claims. The release shall be in a form and shall contain such terms as shall be required by Counsel for the Employer. Employee shall not be required to release any pending Worker's Compensation claim nor shall Employee be required to release any claim that Employee may have as to entitlement for unemployment compensation benefits arising out of Employee's termination. In the event that the Employee is terminated for willful neglect of duty, malfeasance, misfeasance in the office, conviction of a felony or a misdemeanor conviction of a crime involving moral turpitude, then the Employer shall have no obligation to pay the aggregate severance sum designated in this paragraph. Notice of either such termination shall be provided in writing to the Employee. Termination under this agreement is subject to the grievance procedure referenced in Section 13.14 of the Sauk County Code of Ordinances.

B. In the event the Employee voluntarily resigns this position with the Employer, the Employee shall give the Employer thirty (30) days written notice in advance, unless the parties agree otherwise. The Employee shall be entitled to all salary and fringe benefits, including unused vacation days that accrued to the Employee to the effective date of the Employee's resignation so long as the Employee continues in performance of full time duties for the Employer, exclusive of vacation or leave days to which the Employee is entitled, and authorized sick leave. In the event of voluntary resignation by the Employee, Employee shall be entitled to receive compensation only to the date of such resignation.

Section 4. Disability

If the Employee is disabled or otherwise unable to perform the duties of the position because of sickness, accident, injury, mental incapacity, or health for a period beyond any accrued sick leave or any lawful entitlement, the Board may terminate the Employee subject to the severance provisions of Section 3, paragraph A.

Section 5. Compensation and Benefits

Compensation to the Employee shall be at the pay grade established for the position of Sauk County Administrative Coordinator as set for in the "Sauk County Classification and Compensation Plan" as adopted by the Sauk County Board of Supervisors and any amendments thereto (currently E82). The Employee's initial step in the pay grade shall be Step 10 (\$119,690.00).

A. After six months of satisfactory employment, the Employee shall move to Step 12 (\$123,347.00). After twelve months of satisfactory employment, the Employee shall move to Step 14 (\$131,004.00). Thereafter, the Employee's advancement in Steps shall be in accordance with the Chapter 13 of the Sauk County Code of Ordinances. The Employee shall also be entitled to all benefits provided to other department heads as specified in Chapter 13 of the Sauk County Code of Ordinances titled "Sauk County Personnel Ordinance", and any other benefits as agreed to and approved by the Employer.

B. The Employee shall be given accelerated vacation accrual of two days per month pursuant to Section 13.41(2)(c)3 of the Sauk County Code of Ordinances. Upon entering employment, the Employee shall be immediately credited with one week of vacation which can be used immediately.

C. The Employee shall be provided a lump sum payment in the amount of \$2,000 to compensate her for the cost of her existing health insurance coverage until she becomes eligible for the Employer's group health plan, payable in the first pay period for which the Employee receives payroll and shall be deemed reimbursement for expenses and not income for tax purposes.

Section 6. Performance Appraisal

A. The Employer, through its Executive & Legislative Committee, shall review and appraise the performance of the Employee at least once annually consistent with procedures delineated in the "Sauk County Performance Appraisal Policy".

B. Annually, the Employer and the Employee shall define in writing the goals and objectives which they determine necessary for the proper operation of the County, and shall further establish the priority among these goals and objectives; the goals and objectives shall generally be attainable within the time limitations specified and within the annual operating and capital budgets and appropriations provided.

Section 7. Hours of Work

The Employee agrees to devote the time necessary to complete the duties and responsibilities of the position. The Employee shall work the hours as may be necessary to perform his / her duties. This position is considered exempt according to the provisions of the Fair Labor Standards Act. Standard hours of work are referenced in Chapter 13 of the Sauk County Code of Ordinances. Employee shall be entitled to paid time off as provided to other Department Heads and outlined in Chapter 13 of the Sauk County Code of Ordinances, titled "Sauk County Personnel Ordinance", which may be amended from time to time.

Section 8. Professional Associations

A. The Employer shall budget and pay for professional dues and subscriptions as may be necessary to maintain the Employer/Employee as a member in good standing of the: Wisconsin City/County Managers Association (WCMA), the International City/County Managers Association (ICMA), the National Association of County Administrators (NACA) and the Wisconsin County Executives and Administrators (WCEA); and such other professional associations as Employer may from time to time approve. Employer shall budget and pay for travel, subsistence, registration and related expenses of the Employee for professional and official conferences, seminars, meetings and occasions adequate to continue the Employee's professional development and to adequately pursue necessary official and other functions for the Employer, including but not limited to, one out-of-state conference or seminar per year; subject to all policies and procedures adopted by the Sauk County Board of Supervisors related to conference or seminar attendance.

B. The Employer acknowledges the value of having Employee participate and be directly involved in local civic clubs or organizations. Accordingly, Employer shall pay for the reasonable membership fees and/or dues to enable the Employee to become an active member in local civic clubs or organizations that are approved in advance by the Employer.

Section 9. Relocation Expenses

Employer shall provide Employee with relocation benefits as follows: ~~reimburse Employee for actual expenses incurred for relocation to a residence within Sauk County up to an amount of \$5,000.00 in the form of a forgivable loan as provided herein.~~ An initial taxable stipend in the amount of \$2,500 shall be paid to the Employee upon commencement of employment payable in the first pay period for which the Employee receives payroll. If the Employee purchases a home prior to June 1, 2018, the Employer shall also reimburse Employee for actual expenses incurred for relocation to her new permanent residence within Sauk County up to an amount of \$5,000 in the form of a forgivable loan as provided herein. The additional relocation benefits ~~second \$2,500~~ shall be payable when the Employee

makes permanent relocation to Sauk County and shall be reimbursement for actual expenses based upon the submission of actual receipts for expenses. The claimed expenses must be permitted, deductible relocation expenses as defined by the Internal Revenue Service. The Employee shall submit all receipts for reimbursement of relocation expenses for the second payment at one time upon completion of the move. The total amount of the reimbursed expenses shall be paid to the Employee in the form of a loan from the Employer to the Employee, the entire amount of which shall become repayable to the Employer should the Employee leave the employment of the Employer for any reason within one year of the payment by the Employer. One year from the date of the loan, the loan shall be forgiven provided the Employee remains in the employ of the Employer. If the Employee leaves employment within one year of the date of the loan, the total principle balance shall be due and owing immediately and, at the Employer's discretion, may be deducted from any payout received by the Employee from a payment under this agreement, the payment of wages, or payout of vacation accrual.

Section 10. Miscellaneous

This Agreement constitutes the entire Agreement between the parties. Any modification of this Agreement or any additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by both parties. It is the intention of the parties to this Agreement that this Agreement and the performance under this Agreement shall be construed in accordance with and under an pursuant to the laws of the State of Wisconsin and that, in any action, special proceeding or other proceeding that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of Wisconsin shall be applicable and the Sauk County Circuit Court shall have exclusive jurisdiction over the person of the parties hereto and the subject matter of this Agreement. The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver or breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred. The invalidity of any provision of this Agreement shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if such invalidated provisions were not contained herein.

Dated this ____ day of _____, 2016.

EMPLOYEE:

Rena Lillegard Fry

EMPLOYER:

BY:

Martin F. Krueger
County Board Chairperson

ATTEST:

Rebecca C. Evert, County Clerk