

SAUK COUNTY BOARD OF SUPERVISORS MEETING NOTICE/AGENDA

COMMITTEE: NEW SUPERVISOR ORIENTATION

DATE / TIME: Thursday, April 14, 2016

1:00 P.M.

PLACE: County Board Room
505 Broadway, Baraboo, WI

REASON FOR MEETING: SPECIAL
SUBJECTS FOR DISCUSSION:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Marty Krueger, County Board Chair
 - Introductions, opening remarks.
4. Steve Pate, Coordinator, M.I.S. Department
 - Supervisory e-mail and log-on;
 - County internet site;
 - I-pads/Meeting management;
 - Mobile devices.
5. Kerry Beghin, Controller.
 - Introduction to the budget process (timeline) and book;
 - Getting paid.
6. Michelle Commings, Deputy, County Clerk
 - Voting equipment, sample vote (Handout);
 - Supervisory mail boxes;
 - County directory.
7. Todd Liebman, Corporation Counsel
 - A brief introduction to ethics, open meetings and open records;
 - Role of the Parliamentarian, and comments on Roberts' Rules of Order.
8. Marty Krueger, County Board Chair
 - WCA Handbook;
 - Supervisors Manual;
 - Committee appointments (areas of interest survey);
 - Rules of the Board;
 - Organizational Meeting For 2016 - 2018 Term on 4/19.
9. Question and answer session.
10. Adjourn.

Copies to: County Clerk, Liebman, Beghin, Krueger, Pate, Fry, White Eagle, Ament, Andrews, Hovde, Spencer and Berlin.

DATE NOTICE MAILED: April 11, 2016

PREPARED BY: County Clerks Office

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County (608-355-3269 or TTY 608-355-3490) between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.