

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: SAUK COUNTY BOARD OF SUPERVISORS – REGULAR MEETING
DATE: MONDAY, FEBRUARY 15, 2016
TIME: 6:00 PM
PLACE: ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

5:40 PM – PROPERTY & INSURANCE COMMITTEE: in the Gallery of County Board Room, Room #326A to consider:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Consider and possibly approve use of the courthouse “north ramp” in relation to the opening of the Al Ringling Theater on Saturday, February 20, 2016 from 4:00 p.m. to 10:00 p.m.
4. Adjourn.

5:50 PM – FINANCE COMMITTEE: in the Gallery of County Board Room, Room #326A to consider:

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Adopt Agenda.
3. Approval of County vouchers.
4. Adjourn.

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adopt Agenda.
- 5) Adopt Minutes of Previous Meeting.
- 6) Scheduled Appearances.
- 7) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 8) Communications.
- 9) Bills & Referrals.
- 10) Claims.
- 11) Appointments.
 - a. Family Support/B3 Advisory Planning:
Allison Rosch, New appointment
3- year term- 02/15/2016 to 02/19/2019
 - b. 2016 Sauk County Emergency Fire Warden Organizational List – See attachment. (Pages 4-6)
- 12) Proclamations.
- 13) Unfinished Business.
- 14) Reports – informational, no action required.
 - a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
 - b. Executive & Legislative Committee.

- c. Marty Krueger, County Board Chair
 - Admin. Coordinator Recruitment Update;
 - Adult Drug Treatment Court;
 - Rules of the Board;
 - March 22 Board Meeting
 - County Board photo
 - Starting Time for March 22 Board Meeting (2:00/3:00 PM?)
- d. Brentt P. Michalek, Interim, Administrative Coordinator.

15) Consent Agenda:

HEALTH CARE CENTER BOARD OF TRUSTEES:

Resolution 18-2016 Commending Margaret Neary For Over 7 years Of Faithful Service To The People Of Sauk County. (Page 7)

Resolution 19-2016 Commending Nancy Rich For 13 Years Of Faithful Service To The People Of Sauk County. (Page 8)

Resolution 20-2016 Commending Linda Raspiller For 15 years Of Faithful Service To The People Of Sauk County. (Page 9)

HUMAN SERVICES BOARD:

Resolution 21-2016 Commending Chris Smith For Over 16 Years Of Service To The People Of Sauk County. (Page 10)

LAW ENFORCEMENT AND JUDICIARY COMMITTEE:

Resolution 22-2016 Commending Donna Taapken For Over 17 Years Of Faithful Service To The People Of Sauk County. (Page 11)

Resolution 23-2016 Commending Susan K. Emerson For Over Twenty Eight Years Of Faithful Service To The People Of Sauk County. (Page 12)

16) Resolutions & Ordinances:

FINANCE COMMITTEE, PERSONNEL COMMITTEE AND AGING AND DISABILITY RESOURCE CENTER COMMITTEE:

Resolution 24-2016 Authorizing The Aging And Disability Resource Center To Create One Full Time (1.0 FTE) Aging Program Specialist Position Outside The Budget Process. (Pages 13-18)

FINANCE COMMITTEE, PERSONNEL COMMITTEE AND EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 25-2016 Authorizing The Criminal Justice Department To Create One Full Time Project (1.0 FTE) Drug Court Case Coordinator Position Outside The Budget Process. (Pages 19-23)

HIGHWAY & PARKS COMMITTEE:


Resolution 26-2016 Resolution Petitioning The Secretary Of Transportation For Airport Improvement Aid. (Pages 24-25)

LAW ENFORCEMENT AND JUDICIARY:

Resolution 27-2016 Authorization To Purchase 2016 Ford Explorer Replacement Squad Under Emergency Procedures. (Page 26)

17) Adjournment to a date certain.

Respectfully,



Martin F. Krueger
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: February 10, 2016.

Agenda Preparation: Marty Krueger, County Board Chair, with the assistance of Brentt P. Michalek, Interim, Administrative Coordinator and Rebecca C. Evert, County Clerk

s:/admin/Co Bd Agendas/2015/ctybdagendaJANUARY2016

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
3911 Fish Hatchery Road
Fitchburg WI 53711-5397

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



February 2, 2016

Rebecca Evert
Sauk County Clerk
505 Broadway St.
Sauk Co. West Square Bldg, Rm 144
Baraboo, WI 53913

Subject: Emergency Fire Warden Verification

Dear County Clerk:

Enclosed you will find two (2) copies of your county's Emergency Fire Warden list. For an online database of Emergency Fire Wardens located at businesses go to dnr.wi.gov entering keyword "fire warden".

In accordance with Section 26.12(3) and Section 26.14(3) of the Wisconsin Statutes, we recommend these individuals to act as authorized Emergency Fire Wardens for the prevention and suppression of forest fires in your county for the 2016 calendar year.

If these people have the county board's approval, please have the chairperson sign the attached list and return one (1) copy to this office at your earliest convenience. Thank you for your cooperation.

Sincerely,

Aaron Young

Aaron Young
Area Forestry Leader
1500 Johns Street
Dodgeville, WI 53511
608-558-5844
Aaron.young@wisconsin.gov

**Emergency Fire Wardens
Sauk County
2016**

Emergency Fire Wardens for County Board Approval: Sauk Co.

<u>Business Name</u>	<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
Baraboo Fire Department	135 4th Street	Baraboo	WI	53913
Bluff View Pantry	S 7551 US Hwy 12	North Freedom	WI	53951
Buck Snort Saloon	E 9708 State Hwy 60	Sauk City	WI	53583
Dutch Hollow Lake Assoc.	E 2670 Club House Drive	La Valle	WI	53941
Ederer's Do it Best	E 5663A Cty Hwy B	Plain	WI	53577
Hartje Farm, Home and Tire Center, Inc.	S1428A hwy. 33	LaValle	WI	53941
Kindschi's Korner	150 Main Street	Loganville	WI	53943
Lime Ridge Ag Supply	115 Minor Street	Lime Ridge	WI	53942
Loren's Repair	S 9004 Leland Rd	Loganville	WI	53943
Merrimac Post Office	110 School Street	Merrimac	WI	53561
North Freedom Repair	106 Freedom Street	North Freedom	WI	53951
Reedsburg Police Dept.	200 South Park	Reedsburg	WI	53959
River Valley Mobile	E 4986 Hwy 14 & 60	Spring Green	WI	53588
Rockin Stop	103 West Broadway	Rock Springs	WI	53961

**Emergency Fire Wardens
Sauk County
2016**

Sprecher Tavern & Sporting	E 7425 Cty Hwy C	North Freedom	WI	53951
Town of Freedom Treasurer	S 6566 Cty Hwy PF	North Freedom	WI	53951
Town of LaValle Clerk	314 Hwy. 33/58	LaValle	WI	53941
Town of Troy Clerk	E 9699 Fuchs Road	Sauk City	WI	53583
Viking Express Shell	1375 East Main	Reedsburg	WI	53959

BY: *Aaron Young*
Aaron Young, Area Forestry Leader

Date: February 2, 2016

BY: _____
Chairperson, Sauk County Board

Date: _____

RESOLUTION No. 18 - 16

Commending **Margaret Neary** for 7 Years of Faithful Service
To the People of Sauk County

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, **Margaret Neary** has faithfully served the people of Sauk County as a Registered Nurse at the Sauk County Health Care Center for a total of 7 years; and

WHEREAS, **Margaret Neary** retired from the Health Care Center on January 15, 2016;

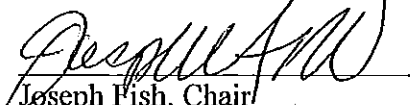
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **Margaret Neary** for 7 faithful years of service to the people of Sauk County;

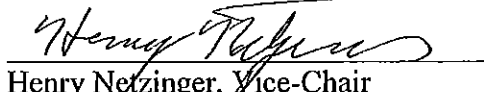
AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **Margaret Neary** an appropriate certificate and commendation as a token of our esteem.

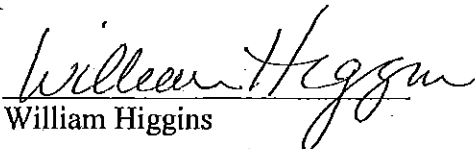
For consideration by the Sauk County Board of Supervisors on February 15, 2016.

Respectfully submitted,

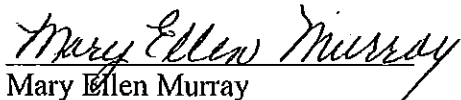
SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES


Joseph Fish, Chair

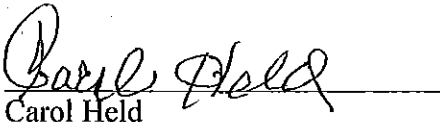

Henry Netzinger, Vice-Chair


William Higgins

Terri Langer


Mary Ellen Murray


Tut Gramling


Carol Held

No Fiscal Impact
No Information System Impact

RESOLUTION No. 19 - 16

Commending **Nancy Rich** for 13 Years of Faithful Service
To the People of Sauk County

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, **Nancy Rich** has faithfully served the people of Sauk County as an Administrative Assistant/Accounting Assistant in the Public Health and Home Care Departments for a total of 13 years; and

WHEREAS, **Nancy Rich** retired from Sauk County Home Health on October 30, 2015;

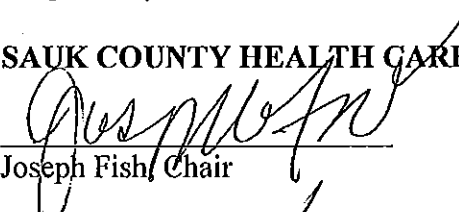
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **Nancy Rich** for 13 faithful years of service to the people of Sauk County;

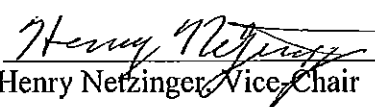
AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **Nancy Rich** an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on February 15, 2016.

Respectfully submitted,

SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES

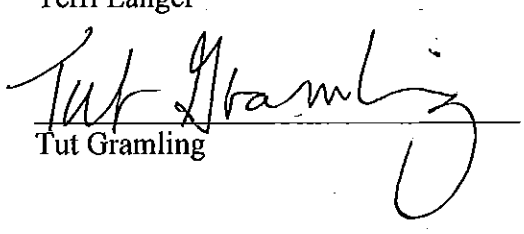

Joseph Fish, Chair


Henry Netzinger, Vice-Chair


William Higgins


Terri Langer


Mary Ellen Murray


Tut Gramling


Carol Held

No Fiscal Impact
No Information System Impact

RESOLUTION No. 20 - 16

Commending **Linda Raspiller** for 15 Years of Faithful Service
To the People of Sauk County

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, **Linda Raspiller** has faithfully served the people of Sauk County as a Certified Nursing Assistant and an Environmental Services Staff member at the Sauk County Health Care Center for a total of 15 years; and

WHEREAS, Linda Raspiller retired from the Health Care Center on October 8, 2015;

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **Linda Raspiller** for 15 faithful years of service to the people of Sauk County;

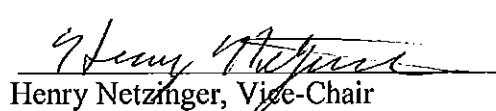
AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to Linda Raspiller an appropriate certificate and commendation as a token of our esteem.

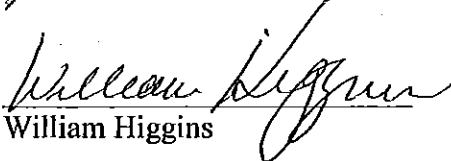
For consideration by the Sauk County Board of Supervisors on February 15, 2016.

Respectfully submitted,

SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES


Joseph Fash, Chair

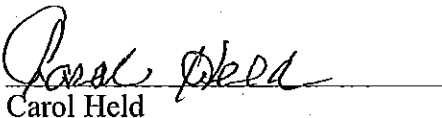

Henry Netzing, Vice-Chair


William Higgins

Terri Langer

Mary Ellen Murray


Tut Gramling


Carol Held

No Fiscal Impact
No Information System Impact

KPB

RESOLUTION # 21-16
Commending Chris Smith For Over 16 Years of Service
To The People Of Sauk County

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, Chris Smith faithfully served the people of Sauk County as an employee since April 5, 1999; and

WHEREAS, Chris Smith has left the service of the Sauk County Human Services Department as of January 4, 2016;

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Chris Smith for over 16 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Chris Smith an appropriate symbol of our appreciation for service to the people of Sauk County.

For consideration by the Sauk County Board of Supervisors on February 15, 2016.

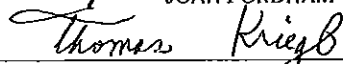
Respectfully submitted:

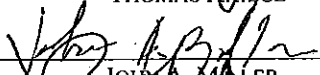
**SAUK COUNTY
HUMAN SERVICES BOARD**


SCOTT ALEXANDER- CHAIR


ANDREA LOMBARD


JOAN FORDHAM



THOMAS KRIEGL


JOHN A. MILLER


PETER VEDRO


BEVERLY VERSTEIN


JAMES BOWERS


JULIE FLEMING

RESOLUTION NO. 22-2016

COMMENDING DONNA TAAPKEN FOR OVER 17 YEARS OF FAITHFUL SERVICE TO
THE PEOPLE OF SAUK COUNTY

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, Donna Taapken has faithfully served families through the Sauk County Child Support Agency, since January 1, 1998; and

WHEREAS, Donna Taapken has completed her service to the families of Sauk County on January 15, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, do hereby direct the Chairperson of the Sauk County Board of Supervisors to present to Donna Taapken an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on Monday February 15, 2016.


Respectfully submitted,

LAW ENFORCEMENT AND JUDICIARY COMMITTEE


WILLIAM F. WENZEL, Chairperson


MICHELLE DENT


CONNIE LEHMAN


DAVID J. MOORE


JOHN M. DETRICH

FISCAL NOTE: No impact

KB

MIS NOTE: Not applicable

**COMMENDING SUSAN K. EMERSON FOR OVER TWENTY EIGHT YEARS
OF FAITHFUL SERVICE TO THE PEOPLE OF SAUK COUNTY**

WHEREAS, Susan K. Emerson was hired on November 3, 1987 by Sauk County; and

WHEREAS, she was employed by Sauk County Sheriff's Department where she has served continuously as a Clerk; and

WHEREAS, Susan K. Emerson has retired on February 4, 2016; and

WHEREAS, the Sauk County Board of Supervisors hereby expresses its appreciation and commends Susan K. Emerson for serving with dedication and faithfulness.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session that Susan K. Emerson is recognized for faithful service to the people of Sauk County.

For consideration by the Sauk County Board of Supervisors this 15th day of February, 2016


Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE


WILLIAM WENZEL, CHAIR


CONNIE LEHMAN


JOHN DEITRICH


MICHELLE DENT


DAVID MOORE

Fiscal Note: No Fiscal Impact
MIS Note: No MIS Impact

23

RESOLUTION NO. 24₁₆

AUTHORIZING THE AGING AND DISABILITY RESOURCE CENTER TO CREATE ONE FULL TIME (1.0 FTE) AGING PROGRAM SPECIALIST POSITION OUTSIDE THE BUDGET PROCESS

WHEREAS, the Aging and Disability Resource Center has retained all aging grant funding for 2016; and,

WHEREAS, the Caregiver, Prevention and Nutrition Programs must have staff to provide this programming; and

WHEREAS, in 2015 aging funding paid for these services through a contract with Public Health; and,

WHEREAS, the ADRC oversight committee has reviewed the request for this staff, and as it is budget neutral to the ADRC's budget, and has approved the position at their January 14 meeting; and,

WHEREAS, Sauk County Code §13.19(4) authorizes the creation of positions outside the budget process upon consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned have approved this action.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Aging and Disability Resource Center be authorized to create one full time project (1.0 FTE) Aging Program Specialist position to serve the residents of Sauk County effective March 1, 2016.

For consideration by the Sauk County Board of Supervisors on February 15, 2016.

Respectfully submitted,

SAUK COUNTY FINANCE COMMITTEE

Tommy Lee Bychinski
TOMMY LEE BYCHINSKI CHAIR

Joan Fordham
JOAN FORDHAM

Andrea Lombard
ANDREA LOMBARD

Wally Czuprynski
WALLY CZUPRYNSKI

Marty Krueger
MARTY KRUEGER

SAUK COUNTY PERSONNEL COMMITTEE

TIM MEISTER – CHAIR

CAROL HELD

HENRY NETZINGER

MICHELLE DENT

ANDREA LOMBARD

RESOLUTION NO. ²⁴1-16

**AUTHORIZING THE AGING AND DISABILITY RESOURCE CENTER TO CREATE ONE
FULL TIME PROJECT (1.0 FTE) AGING PROGRAM SPECIALIST POSITION OUTSIDE
THE BUDGET PROCESS**

Page 2 of 2

SAUK COUNTY AGING AND DISABILITY RESOURCE CENTER COMMITTEE

DAVE RIEK - CHAIR

TUT GRAMLING

CAROL HELD

TOM KRIEGL

DAVID MOORE

KAB
FISCAL NOTE: Estimated cost for this position including salary and benefits = \$49,680 for 2016 if a full year (or \$41,400 for the remaining 10 months of 2016). Funding for this position is half Aging grant funding and half levy. These costs originally were included in the approved 2016 ADRC budget under contracted services. Existing office space and equipment will be utilized. (Salary break down- \$38,068 salary/\$11,611 benefits)

MIS NOTE: Staff will utilize existing computers.

Aging Program Coordinator- Specialist

Job Code:	XXXX	Department:	ADRC
Reports To:	ADRC Director	FLSA Status:	
EEO Code:		Last Revision:	2/10/16

The following statements are intended to describe, in broad terms, the general functions and responsibility levels characteristic of positions assigned to this classification. They should not be viewed as an exhaustive list of all the specific duties and prerequisites applicable to the position

Purpose of the Position

The purpose of the Aging Program Coordinator/Specialist position is to ensure compliance with the Area Aging Plan in relation to caregivers, evidence based prevention programs, and nutrition hdm reassessments.

Education and Experience Requirements

Required: Bachelor's degree in Human Services, Social Work, Health Care or another related field
Wisconsin State Motor Vehicle Operator's License and a car
Must become a certified trainer in Evidence Based Courses within 3-6 months of hire

Any combination of education and experience that provides equivalent knowledge, skills and abilities may be considered.

Essential Duties and Responsibilities

- Coordinate all services for Caregivers, which includes caregiver support groups and caregiver scholarships
- Maintain relationships with Caregivers throughout the year; referring to alternate ADRC staff
- Gather information on Sauk County trained presenters for evidence based programing and coordinate programming throughout the year
- Teach "Strong Women" and "Stepping On" courses
- Conduct home delivered meal assessments, referring clients needing services to ADRC I&A workers
- Enter SAMS data

- Coordinate joint services with the Volunteer Coordinator and Nutrition Coordinator
- Know how to recognize the signs of Elder Abuse and report as needed
- Provide Nutrition Education to meal dining sites as needed
- Plan a “caregiver” day event

Additional Duties and Responsibilities

- Provide services to the general public
- Provide assistance with major departmental projects
- And other duties as assigned

Competencies

Ability to Communicate:

While listening with empathy

Research, and seek out information for clients

Verbally and in writing with department personnel, the elderly, caregivers, and the general public

Descriptive data and information such as training guidelines, SAMS, abuse reports, meal plan guidelines, and routine and non-routine correspondence

Explain, demonstrate, and clarify to others established policies, procedures, and standards

Knowledge of:

Adding, subtracting, multiplying, dividing, and calculating percentages, fractions, and decimals

Teamwork

Track scholarship usage and funding available

Mental Ability to:

Compare, count, differentiate, measure, sort, classify, compute, tabulate, and/or categorize data and/or information

Assemble, copy, record, and transcribe data and/or information

Analyze data and information using established criteria to define consequences and consider and select alternatives

Apply functional and situational reasoning by exercising judgement, decisiveness, and creativity in everyday routine and non-routine situations

Core Value Standards of Behavior

It is expected that all employees will demonstrate behaviors that support excellence as defined by Sauk County's Personnel Handbook.

Physical and Working Environment

Physical Ability to:

Use fine and gross motor skills to perform tasks such as operating a keyboard, photocopier, telephone, calculator, and computer printer

Exert light physical effort in sedentary to light work, involving lifting, carrying, pushing and pulling

Environment:

Safe and comfortable in respects to violence, noise, and disease

Occasionally on call with caregivers during evening hours

Acknowledgement

All requirements of the described position are subject to change over time where I may be required to perform other duties as requested by Sauk County. Further, I acknowledge that this job description is also not an employment contract. I have received, read, and understand the expectations for the successful performance of this job.

Printed Name: _____ Signature: _____

Date: _____

Sauk County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

The extraordinary and unanticipated need for the new aging specialist position outside of the budget process is because in November 2015, after the 2016 budget was completed, the contract for this service was not renewed by the Health Department. Thus, the grant funding remains at the ADRC and the need to fill this position to complete grant required work is needed.

RESOLUTION NO. 25-16

AUTHORIZING THE CRIMINAL JUSTICE DEPARTMENT TO CREATE ONE FULL TIME PROJECT (1.0 FTE) DRUG COURT CASE COORDINATOR POSITION OUTSIDE THE BUDGET PROCESS

WHEREAS, the Sauk County Criminal Justice Coordinating Council has created an evidence-based alternative sanctioning program named, The Sauk County Adult Drug Court; and,

WHEREAS, the Criminal Justice Coordinator in response to committee approval released a Request for Proposal soliciting a Drug Court Case Coordinator; and,

WHEREAS, upon review the committee determines that neither proposals meets the needs of this project and in fact it will be more cost effective to transition this to a project position; and,

WHEREAS, this also allows for more accountability and supervision, thus, ensuring evidence-based practices and decisions are being used consistently within the program; and,

WHEREAS, the 2016 Criminal Justice Budget has approved tax levy to accommodate this increase in additional resource; and,

WHEREAS, Sauk County Code §13.19(4) authorizes the creation of positions outside the budget process upon consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned have approved this action.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Criminal Justice Department be authorized to create one full time project (1.0 FTE) Drug Court Case Coordinator position to serve the residents of Sauk County effective March 1, 2016.

For consideration by the Sauk County Board of Supervisors on February 15, 2016.

Respectfully submitted,

SAUK COUNTY FINANCE COMMITTEE

Tommy Lee Bychinski
TOMMY LEE BYCHINSKI, CHAIR

Joan Fordham
JOAN FORDHAM

Andrea Lombard
ANDREA LOMBARD

Wally Czuprynski
WALLY CZUPRYNSKI

Marty F. Krueger
MARTY KRUEGER

SAUK COUNTY PERSONNEL COMMITTEE

TIM MEISTER - CHAIR

CAROL HELD

HENRY NETZINGER

MICHELLE DENT

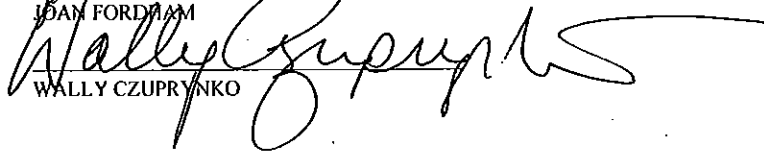
ANDREA LOMBARD

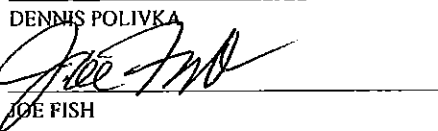
RESOLUTION NO. 25-16
AUTHORIZING ONE FULL TIME DRUG COURT CASE MANAGER PROJECT POSITION
Page 2 of 2

SAUK COUNTY EXECUTIVE AND LEGISLATIVE COMMITTEE


MARTIN KRUEGER - CHAIR


JOAN FORDHAM


WALLY CZUPRYNSKI


JOE FISH

11/13
FISCAL NOTE: Estimated cost for this position including salary and benefits = \$69,345 for 2016. Funding for this position is levy. These costs are included in the approved 2016 Criminal Justice Department budget under contracted services. (Salary break down- \$47,292 salary/\$22,053 benefits)

MIS NOTE: Creation of this position will generate costs for computer hardware and software necessary to provide access to the County's computing resources. Initial cost for the necessary equipment is approximately \$2,120. These costs are included in the approved 2016 Criminal Justice Department budget.

OFFICE SPACE/FURNITURE: Existing office space will be utilized.

**Sauk County
Position Description**

Department: Criminal Justice
Date: January 2016

Pay Grade: B24
Reports To: Criminal Justice Coordinator

Purpose of Position

The purpose of this position is to provide and coordinate services through case management, evaluation, and rehabilitation of treatment court clients and their families.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Coordinate, schedule and conduct intake, risk/need assessment, evaluation and orientation with new client admissions.
- Develop diagnostic impressions and develop, implement and revise a case management plan in accordance with agency policy.
- Provides interventions for family members and significant supports of persons receiving/needing treatment.
- Identifies, develops, adapts and implements case management methods according to client needs.
- Maintain client files in accordance with applicable agency, County, State and Federal guidelines.
- Coordinate appropriate referrals
- Advocates on behalf of clients to assure client needs are met appropriately and in a timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
- Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
- Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
- Attend regularly schedule staffing's and court appearances of program participants.
- Researches and implements treatment court programming like mentoring and alumni groups.

- Promptly processes referrals to treatment court by completing treatment screens efficiently and within time frame established by the agency.
- With assistance develop a method to perform regular, random and observed drug screens
- Assures incentives and sanctions are given on a consistent and fair basis
- Recommend evidence based therapeutic incentives and sanctions
- Assists in seeking potential funding sources
- With other team members, attends local civic organizations, bar association and other community meetings.

Minimum Training and Education

This position requires a minimum of a Bachelor's Degree, a WI State Substance Abuse Counselor in Training license (SAC-IT) and three (3) years of experience working within the addiction and/or community corrections field or, any combination of experience and education that meets the requirements of the position.

Physical and Mental Abilities

Knowledge of:

Ability to analyze data and information using established criteria in order to determine consequences and to identify and select alternatives. Ability to compare, count, differentiate, measure and/or sort data and information. Ability to assemble, copy, record and transcribe data. Ability to classify, compute and tabulate data;

Ability to use functional reasoning development in performing activities within rational systems involving diversified work requiring exercise of judgment;

Ability to utilize advisory data and information such as client records, case managers reports, court orders, assessments, letters, diagnostic manuals, medical texts and dictionaries, procedures and guidelines;

Skill in:

Ability to persuade and convince others. Ability to advise and interpret how to apply policies, procedures and standards to specific to situations;

Ability to communicate verbally and in writing with clients, department personnel and professionals within the criminal justice system;

Ability to add, subtracts, multiply, divide and calculate percentages;

Ability to understand evidence based treatment modalities and basic knowledge of psychopharmacology;

Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the evaluation of information against sensory and/or judgmental criteria;

Physical Requirements:

Ability to operate computer keyboard/typewriter, calculator, telephone, photocopier, fax machine. Ability to coordinate eyes, hands, feet and limbs in performing semiskilled movements such as data entry. Ability to sustain visual concentration;

Ability to exert light physical effort in sedentary to light office work involving lifting, carrying, pushing and pulling. Ability to handle, finger and feel;

Ability to recognize and identify degrees of similarities or differences between characteristics of forms and sounds;

Ability to work under safe and comfortable conditions with exposure to disease potential violence.

EOE Statement:

Sauk County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

RESOLUTION NO. 26 - 2016

RESOLUTION PETITIONING THE SECRETARY OF TRANSPORTATION
FOR AIRPORT IMPROVEMENT AID

WHEREAS, Sauk County, Wisconsin, hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11 to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport; and,

WHEREAS, the sponsor desires to develop or improve the Tri-County Airport located in Sauk County, Wisconsin, of which Sauk County is one of three owners with Iowa and Richland counties.

"PETITION FOR AIRPORT PROJECT"

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution; and,

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of that hearing is transmitted with this petition, and

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that a petition for federal and state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a general aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: replace one rotating beacon and tower; conduct wildlife site visit/assessment; reconstruct Runway 9/27, including lighting; reconstruct connecting taxiways; install Runway End Identifier Lights (REILs) on Runway 9; crack fill and seal coat airport pavements; rehabilitate/upgrade/modify terminal building; and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and,

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorize by law to designate the Secretary as its agent for other purposes.

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

NOW, THEREFORE, BE IT RESOLVED by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise, and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interest in property by purchase, gift, lease or eminent domain under Wis. Stat. § 32.02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary, and to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects;

BE IT FURTHER RESOLVED, that the sponsor requests that the Secretary provide, pursuant to Wis. Stat. § 114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project; and,

"AIRPORT OWNER ASSURANCES"

BE IT FURTHER RESOLVED, that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Adm. Code Trans §55, or in accordance with the sponsor assurances enumerated in a federal grant agreement; and,

BE IT FURTHER RESOLVED, that the Chairperson of the Tri-County Airport Commission be authorized to sign and execute the agency agreement and federal block grant owner assurances authorized by this resolution.

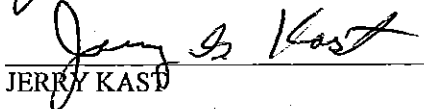
For consideration by the Sauk County Board of Supervisors on February 15, 2016.

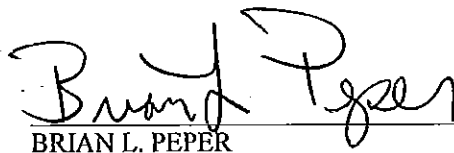
Respectfully submitted,

HIGHWAY & PARKS COMMITTEE


MARTIN (TIM) MEISTER


JOSEPH FISH


JERRY KAST


BRIAN L. PEPPER


HENRY NETZINGER

FISCAL NOTE: Fiscal Note: This petition states the Tri-County Airport's intent to access Federal and State funds for the projects listed. Including the listed items in this petition expedites award of the funds over the next several years. The exact timing and cost are not currently known. Project funding is 90% Federal, 5% State of Wisconsin Bureau of Aeronautics, and 5% from the Tri-County Airport. The Tri-County Airport's contribution is split equally between each of Iowa, Richland and Sauk counties. The Airport is eligible for up to \$157,000 of Federal and State funds annually, so the annual Airport contribution would be \$8,263, or \$2,754 per county.

MIS NOTE: No MIS impact.

KPB

AUTHORIZATION TO PURCHASE 2016 FORD EXPLORER REPLACEMENT SQUAD UNDER EMERGENCY PROCEDURES

WHEREAS, a 2016 Ford Interceptor police package marked squad car belonging to Sauk County was destroyed in a traffic crash on January 15, 2016; and

WHEREAS, the squad car has been declared a total loss by the County's insurance adjusters; and

WHEREAS, a vehicle is needed to replace the destroyed car; and

WHEREAS, a replacement 2016 Ford Explorer can be purchased from Kayser Ford in Madison, Wisconsin, at a price of \$27,400; and

WHEREAS, Sauk County Financial Policy 4-94 allows the Department Head to authorize the expenditure of funds under emergency procedures; and

WHEREAS, Sauk County will be partially reimbursed by the offending vehicle's insurance fund for the actual cash value of the squad car and equipment in the amount of \$25,371.20, with an additional \$4,582.80 from the self insurance fund for the deductible; and

WHEREAS, additional equipment will need to be replaced due to damage sustained in the accident in the amount of \$2,554.00; and

WHEREAS, the Sauk County Law Enforcement and Judiciary Committee has authorized the purchase of the replacement 2016 Ford Explorer police package squad for a cost of \$27,400 and equipment costs of \$2,554 with costs being partially offset by insurance payments; and

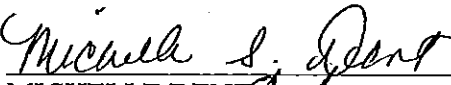
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session that the Sauk County Sheriff be and hereby authorized to purchase a 2016 Ford Explorer from Kayser Ford in Madison, Wisconsin, for a cost of \$27,400 with \$2,554 for equipment;

For consideration by the Sauk County Board of Supervisors this 15th day of February, 2016

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE


WILLIAM WENZEL, CHAIR


MICHELLE DENT


CONNIE LEHMAN


DAVID MOORE


JOHN DEITRICH

Fiscal Note: Replacement costs in the amount of \$25,371.20 will be paid by offending vehicle's insurance and \$4,582.80 will be transferred from the County's self-insurance fund to cover the deductible. *KPB*

MIS Note: The Mobile Data unit and all related software for this vehicle have been removed from the unit being replaced. The only additional cost for the mobile data computer is the labor required for installation and testing. Installation and testing will be provided by Building Services in conjunction with MIS.