

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: SAUK COUNTY BOARD OF SUPERVISORS
DATE: TUESDAY, OCTOBER 21, 2014
TIME: 6:00 PM
PLACE: ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

SPECIAL MEETINGS:

5:30 PM – JOINT MEETING OF THE FINANCE AND PERSONNEL COMMITTEES:

County Board Room Gallery, 505 Broadway, West Square Building

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Election of Chairperson for this joint committee meeting.
3. Adopt Agenda
4. Public Comment.
5. Resolution To Create One Full-Time Veterans Benefit Specialist Position For The Sauk County Veterans Service Office Effective January 1, 2015.
6. Adjournment.

5:50 PM – FINANCE COMMITTEE in Room #213, 505 Broadway, West Square Building

To consider:

1. Approval of County Vouchers.
2. Adjournment.

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adoption of Agenda.
- 5) Approval of minutes of previous meeting.
- 6) Scheduled Appearances.
- 7) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 8) Communications.
 - a. 09/26/14 Letter from County Mutual.
- 9) Bills & Referrals.
- 10) Claims.
- 11) Appointments.
 - a. Pink Lady Rail Transit Commission:
John Geoghegan, re-appointment, 2 year term- 10/21/2014- 10/18/2016

b. TAC/PAC for I90-94 Wis DOT Corridor Study:

Technical Advisory Committee (TAC): Steve Muchow: Sauk Co. Hwy. Commissioner;

Alternate: Robert Bonham, Patrol Supt.- Sauk Co. Highway Dept.

Political Advisory Committee (PAC): Marty Krueger: Sauk Co. Board Chair;

Alternate: David Moore, Sauk Co. Supervisor, District 12.

12) Proclamations.

AGING & DISABILITY RESOURCE CENTER COMMITTEE:

Resolution 89-2014 Proclamation Of November 2014 As National Caregiver Month In Sauk County. (Pages 9-10)

Resolution 90-2014 Proclamation Of November 2014 As National Alzheimer's Disease Awareness Month In Sauk County: (Pages 11-12)

EXECUTIVE AND LEGISLATIVE COMMITTEE:

Resolution 91-2014 Proclamation October Fair Housing Month. (Page 13)

13) Unfinished Business.

14) Reports – informational, no action required.

- a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e):
- b. Kevin Calkins, Sauk Co. District Attorney/CJCC Chair and Janelle Krueger, Sauk County Criminal Justice Coordinator: Criminal Justice Coordinating Council (CJCC) Update
- c. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- d. Marty Krueger, County Board Chair.
 - 10/18 5th Anniversary – New Sauk County Health Care Center Facility;
 - 10/30 Intergovernmental Meeting at Ruth Culver Community Library, Prairie du Sac;
 - 11/11 Annual Meeting of the Sauk County Board of Supervisors;
 - 11/12 Sauk County Development Corporation "Fall Leadership Forum";
 - "Sunshine" Fund.
 - Christmas Party.
- e. Kathryn Schauf, Administrative Coordinator.
 - CDBG Update.

15) Consent Agenda:

HUMAN SERVICES BOARD:

Resolution 92-2014 Commending Yvonne (Vonnie) Leifer For 36 Years Of Service To The People Of Sauk County. (Page 14)

16) Resolutions & Ordinances:

CONSERVATION, PLANNING AND ZONING COMMITTEE:

Resolution 93-2014 Approving The Purchase Of A Conservation Streambank Easement For The Raymond And Judith Sorenson Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County. (Pages 15-16)

Resolution 94-2014 Approving The Purchase Of A Conservation Streambank Easement For The James And Sandra Bender Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County. (Pages 17-18)

Resolution 95-2014 Approving The Purchase Of A Conservation Streambank Easement For The Jack And Arlene Nedobeck Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County. (Pages 19-20)

Resolution 96-2014 Approving The Purchase Of A Conservation Streambank Easement For The Daniel Howley Property Pursuant To The Implementation Agreement Between The Wisconsin Department Of Transportation And Sauk County. (Pages 21-22)

Resolution 97-2014 Authorizing The Acquisition And Purchase Of County-Wide Color Digital Orthophotography And Related Services. (Pages 23-25)

Resolution 98-2014 Setting Fees For All Land Records Digital Data Products And Services. (Pages 26-28)

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 99-2014 Approving A Five Year Agreement With The South Central Library System. (Pages 29-30)

FINANCE COMMITTEE AND PERSONNEL COMMITTEE:

Resolution 100-2014 Authorizing The Department Of Human Services To Create One Full-Time (1.0 FTE) Child Protective Services Social Worker Position. (Page 31)

Resolution 101-2014 Authorizing The Department Of Human Services To Create One Full-Time (1.0 FTE) Economic Support Assistant Supervisor Position. (Page 32)

Resolution 102-2014 Resolution To Create A Part Time Health Educator Position For The Sauk County Health Department Within The 2015 Budget Process. (Pages 33-34)

Resolution 103-2014 Resolution To Create A Full Time Public Health Administrative Support/Receptionist Position For The Sauk County Public Health Department Within The 2015 Budget Process. (Pages 35-36)

Resolution 104-2014 Resolution To Abolish The Volunteer Coordinator And Program Specialist Positions And Create The Program Coordinator Position For The Aging & Disability Resource Center Of Sauk County Effective January 1, 2015. (Pages 37-38)

Resolution 105-2014 Resolution To Abolish The Mobility & Operations Manager, Program Specialist-Transportation And Program Assistant-Transportation Positions And Create The Transportation Coordinator Position For The Aging & Disability Resource Center Of Sauk County Effective January 1, 2015. (Pages 39-40)

Resolution 106-2014 Resolution To Abolish One Part-Time Elder Benefit Specialist Position Position And Create One Full-Time Elder Benefit Specialist Position For The Aging & Disability Resource Center Of Sauk County Effective January 1, 2015. (Pages 41-42)

Resolution 107-2014 Resolution To Convert Various Positions Of Sauk County From Project Positions To Regular Positions Effective January 1, 2015. (Pages 43-44)

Resolution 108-2014 Resolution To Eliminate One, Full-Time (1.00 FTE) Partsperson And Create One, Full-Time (1.00 FTE) Assistant Shop Supervisor Within The Budget Process For The Sauk County Highway Department Effective January 1, 2015. (Pages 45-49)

Resolution 109-2014 Resolution To Eliminate Two, Full-Time (2.00 FTE) Foremen And Create Two, Full-Time (2.00 FTE) Patrol Superintendents Within The Budget Process For The Sauk County Highway Department Effective January 1, 2015. (Pages 50-54)

Resolution 110-2014 Authorizing The Emergency Management, Buildings And Safety Department To Create One Full-Time (1.0 FTE) Facility Manager And One Full Time (1.0 FTE) Maintenance Technician Position And Eliminate One Full-Time (1.0 FTE) Building Manager Position. (Page 55)

Possible Resolution 111-2014 Resolution To Create One Full-Time Veterans Benefit Specialist Position For The Sauk County Veterans Service Office Effective January 1, 2015. (Pages 56-57)

Resolution 112-2014 Authorizing The Sauk County Health Care Center To Eliminate Four, Part-Time (.90 FTE) Unit Registered Nurse Positions And Create Four Part-Time (.90 FTE) Nurse Supervisor Positions In The 2015 Budget Effective January 1, 2015. (Pages 58-59)

Resolution 113-2014 Authorizing The Sauk County Health Care Center To Create One Full-Time (1.0 FTE) Home Health Director Position. (Page 60)

FINANCE COMMITTEE, PERSONNEL COMMITTEE AND CONSERVATION, PLANNING AND ZONING COMMITTEE:

Resolution 114-2014 Authorizing Director Of Conservation, Planning, And Zoning Department To Enter Into A Five-Year Regional Conservation Partnership Program Agreement With The USDA-Natural Resources Conservation Service And Create 1.0 Full-Time Conservationist Project Position. (Pages 61-63)

FINANCE COMMITTEE, PERSONNEL COMMITTEE AND HEALTH CARE CENTER BOARD OF TRUSTEES:

Resolution 115-2014 Authorizing The Sauk County Health Care Center To Eliminate One, Part-Time (.90 FTE) Unit Registered Nurse Position And Create One Full-Time (1.00 FTE) Staff Development Coordinator/Minimum Data Set Nurse Position Outside Of The Budget Process. (Pages 64-65)

LAW ENFORCEMENT AND JUDICIARY COMMITTEE:

Resolution 116-2014 Approving A Request To Apply For Aid To Law Enforcement With Wisconsin Ho-Chunk Lands Within Sauk County. (Page 66)

PROPERTY & INSURANCE COMMITTEE:

Resolution 117-2014 Approving Liability, Property And Workers Compensation Insurance Coverage, Carriers And Premiums For Sauk County From January 1, 2015 To January 1, 2016. (Pages 67-68)

Resolution 118-2014 Ordering County Clerk To Issue Tax Deeds On Unredeemed Tax Certificates. (Pages 69-76)

REVOLVING LOAN FUND COMMITTEE:

Resolution 119-2014 Approving Community Development Block Grant Revolving Loan Fund. (Page 77)

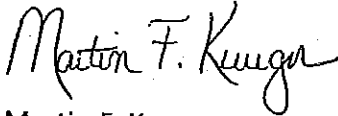
Presentation Of Proposed 2015 Annual Sauk County Budget:

Finance Committee; Kathy Schauf, Administrative Coordinator; and Kerry Beghin, CPA, Controller.

At this time, it is appropriate and customary for the Chair to entertain a motion certifying the proposed 2015 Sauk County Budget for publication, and to set the time and date for the Public Hearing on the proposed Budget. This begins the budget review process for the County as a whole.

17) Adjournment to a date certain.

Respectfully,



Martin F. Krueger
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

1. Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: October 16, 2014

Agenda Preparation: Marty Krueger, County Board Chair, with the assistance of Kathryn Schauf, Administrative Coordinator and Rebecca A. DeMars, County Clerk

s:/admin/Co Bd Agendas/2014/ctybdagendaOctober162014



Wisconsin County Mutual Insurance Corporation

September 26, 2014

Marty Krueger
Sauk County Board Chair
346 Warren Avenue
Reedsburg, WI 53959

RECEIVED

SEP 27 2014

SAUK COUNTY BOARD CHAIR
BARABOO, WISCONSIN

Dear Marty Krueger:

The Wisconsin County Mutual Insurance Corporation (WCMIC) recently held its Annual Representative Assembly in Stevens Point. As a mutual insurance corporation, WCMIC is owned by the counties that participate in its insurance programs. We have always believed that this ownership, direct involvement and accountability are what have made WCMIC strong. What started as a handful of counties joining forces in the midst of an insurance crisis in 1988 has grown to close to 75 percent of Wisconsin's counties being insured by Wisconsin County Mutual Insurance today.

In addition to providing insurance, WCMIC offers a wide array of services to member counties. Some of these services include loss control incentive programs, highway safety days, firearms training simulators, law enforcement policy and procedures development, safety newsletters and educational seminars on a wide variety of topics, such as violence in the workplace and defensive driving.

At the Annual Representative Assembly, the Wisconsin County Mutual Insurance Corporation awarded those Sheriff Departments with the best overall loss ratios in 2013. Congratulations to the following Sheriff Departments:

2013 Best Overall Loss Ratio - Sheriff Department

Barron	Pierce
Calumet	Price
Door	Sawyer
Florence	Sheboygan
Iowa	Vernon
Juneau	

Corporate Management • Wisconsin Counties Association
22 E. Mifflin Street, Suite 900 • Madison, WI 53703
Phone: 866.404.2700 • 608.663.7188 • Fax: 608.663.7189 • www.wisconsincountymutual.org

General Administrator • Aegis Corporation
18550 West Capitol Drive • Brookfield, WI 53045-1925
Phone: 800.236.6885 • Fax: 262.781.7743 • www.aegis-corporation.com

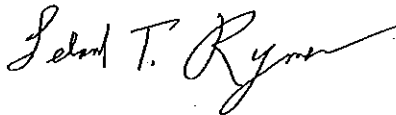
Honorable Mention

Bayfield
Buffalo
Clark
Douglas
Dunn
Green Lake
Jackson
Kewaunee
Lafayette
Langlade

Lincoln
Oconto
Pepin
Portage
Sauk
Shawano
Trempealeau
Washburn
Washington
Waushara

This year's winners should be proud of the efforts they took to keep safety and risk management at the forefront of their day-to-day operations. They demonstrate the strong partnership we have with our member counties and highlight what has and continues to make the County Mutual unique in the insurance marketplace: our steadfast commitment to risk management and safety.

Sincerely,



Lee Rymer
President, Wisconsin County Mutual Insurance Corporation

cc: Carl Gruber

RESOLUTION NO. 89 - 14

**PROCLAMATION OF NOVEMBER 2014 AS NATIONAL CAREGIVER MONTH
IN SAUK COUNTY**

WHEREAS, Sauk County recognizes the generous support provided by family caregivers to loved ones who are chronically ill, disabled or elderly; and

WHEREAS, more than 34 million unpaid caregivers provide care to someone aged 18 years and older who is ill or has a disability; and

WHEREAS, being a family caregiver can be difficult and stressful at times on the family caregiver financially, socially and emotionally; and

WHEREAS, providing care to a loved one may be one of the most important roles any of us will undertake in our lifetime; and

WHEREAS, two in five U.S. adults care for a sick or elderly family member as more people develop chronic illnesses and the population ages; and

WHEREAS, the value of the services family caregivers provide for "free," when caring for older adults, is estimated to be \$375 billion a year; and

WHEREAS, an estimated 21% of households in the United States are impacted by caregiving responsibilities; and

WHEREAS, family caregivers dedicate, on average, 20 hours per week to provide care for older adults and individuals with disabilities; and

WHEREAS, many family caregivers provide this support in addition to their other duties, such as employment or other family and community responsibilities; and

WHEREAS, caregivers deserve our lasting support, gratitude and respect.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the month of November 2014 be and hereby is proclaimed as National Caregiver Month in Sauk County, and encourages all citizens of Sauk County to join in this special observance by expressing encouragement and appreciation for the services performed by family caregivers for their loved ones.

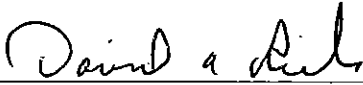
For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

RESOLUTION NO. 09 - 14, Proclamation of November 2014 as National Caregiver Month in Sauk County

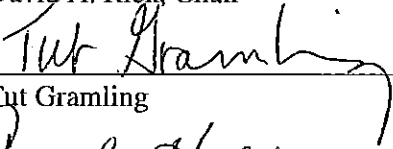
Page 2

Respectfully submitted,

AGING & DISABILITY RESOURCE CENTER COMMITTEE



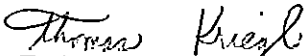
David A. Riek, Chair



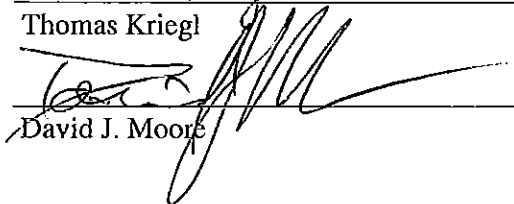
Tut Gramling



Carol Held



Thomas Kriegl



David J. Moore

Fiscal Note: No fiscal impact.

KPB

MIS Note: No MIS impact.

RESOLUTION NO. 90 - 14

**PROCLAMATION OF NOVEMBER 2014 AS
NATIONAL ALZHEIMER'S DISEASE AWARENESS MONTH
IN SAUK COUNTY**

WHEREAS, Alzheimer's disease is a complex neurological disease that causes memory loss, disorientation, decreased judgment and difficulty speaking; and

WHEREAS, Alzheimer's disease is the most common cause of dementia among older people; and

WHEREAS, every 70 seconds, another American family is affected by Alzheimer's disease; and

WHEREAS, more than five million people in the United States have Alzheimer's disease; and

WHEREAS, there are an estimated 115,000 to 130,000 people in Wisconsin living with Alzheimer's disease; and

WHEREAS, there are an estimated 1,700 people in Sauk County living with Alzheimer's disease and other dementias; and

WHEREAS, caring for a person with Alzheimer's disease can have high physical, emotional and financial costs; and

WHEREAS, more than ten million family members nationwide are caring for a loved one with Alzheimer's disease; and

WHEREAS, Alzheimer's disease is currently incurable but there are strategies and treatments throughout the course of the disease to help create the highest quality of life possible; and

WHEREAS, the Aging & Disability Resource Center of Sauk County and the Alzheimer's & Dementia Alliance of Wisconsin work together to serve those diagnosed with Alzheimer's disease and their loved ones through such services as Project Lifesaver and the Sauk County Memory Cafe.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the month of November 2014 be and hereby is proclaimed as National Alzheimer's Disease Awareness Month in Sauk County, and encourages all citizens of Sauk County to join in this special observance by supporting those with Alzheimer's disease and their loved ones.

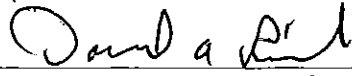
For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

RESOLUTION NO. 90 - 14, Proclamation of November 2014 as National Alzheimer's Disease Awareness Month in Sauk County

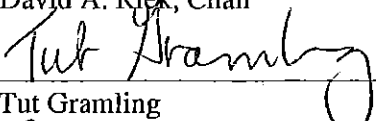
Page 2

Respectfully submitted,

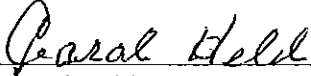
AGING & DISABILITY RESOURCE CENTER COMMITTEE



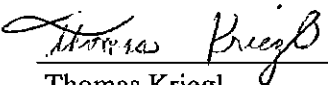
David A. Riek, Chair



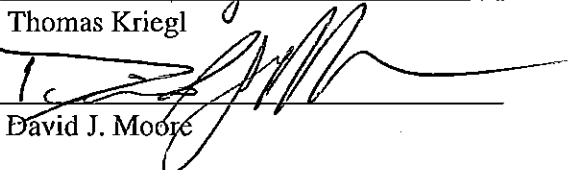
Tut Gramling



Carol Held



Thomas Kriegl



David J. Moore

Fiscal Note: No fiscal impact.

KPB

MIS Note: No MIS impact.

PROCLAMATION NO. 91 -14
OCTOBER FAIR HOUSING MONTH

WHEREAS, 2014, marks the 46th anniversary of the passage of the U.S. Fair Housing Law, Title VIII of the Civil Rights Act of 1968, as amended, which enunciates a national policy of Fair Housing without regard to race, color, creed, national origin, sex, familial status, and handicap, and encourages fair housing opportunities for all citizens; and,

WHEREAS, The County of Sauk is committed to highlight the Fair Housing Law, Title VIII of the Civil Rights Act of 1968; and,

WHEREAS, fair housing occurs when all persons in the community have an equal opportunity to acquire housing regardless of sex, race, color, handicap, religion, national origin, or marital status of the person maintaining a household, lawful source of income, age, ancestry, or sexual orientation; and,

WHEREAS, fair housing means taking actions that assure people have housing choices and are not discriminated against in their housing transactions; and,

WHEREAS, fair housing laws are enforced through education, outreach, research, and direct assistance to persons alleging discrimination; and,

WHEREAS, Sauk County supports activities that promote fair housing.


NOW THEREFORE BE IT PROCLAIMED, by the Sauk County Board of Supervisors, that the week of October 26-November 1, 2014, be proclaimed Fair Housing Week.

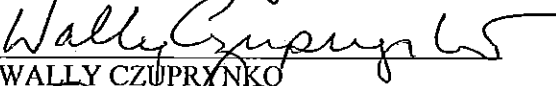
BE IT FURTHER PROCLAIMED that the Board does commend all those who have been involved with the struggle for fair housing, and wish continued success in breaking the barriers that limit fair housing for everyone.


For consideration by the Sauk County Board of Supervisors on October 21, 2014.

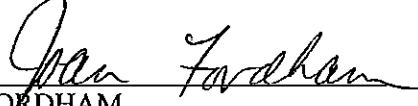
Respectfully submitted,

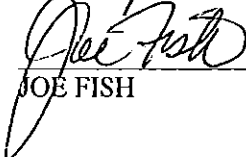
EXECUTIVE AND LEGISLATIVE COMMITTEE


MARTIN KRUEGER, Chairperson


WALLY CZUPRYNSKI


DENNIS POLIVKA


JOAN FORDHAM


JOE FISH

FISCAL NOTE: Not applicable *KPB*
MIS NOTE: Not applicable

RESOLUTION #92-14
Commending Yvonne (Vonnie) Leifer For 36 Years of Service
To The People Of Sauk County

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, Vonnie Leifer faithfully served the people of Sauk County as an employee since June 9, 1977; and

WHEREAS, Vonnie Leifer has left the service of the Sauk County Human Services Department as of April 4, 2014;

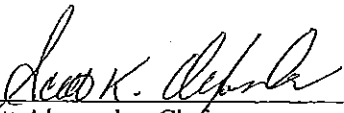
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Vonnie Leifer for 36 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Vonnie Leifer an appropriate symbol of our appreciation for service to the people of Sauk County.

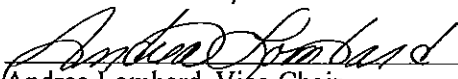
For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted:


SAUK COUNTY HUMAN SERVICES BOARD




Scott Alexander, Chair



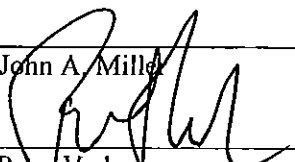
Andrea Lombard, Vice-Chair



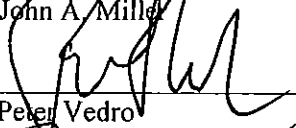
Joan Fordham



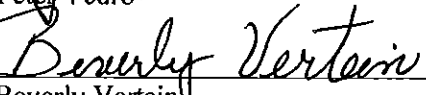
Thomas Kriegl



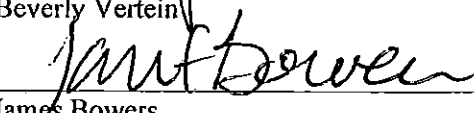
John A. Miller




Peter Vedro



Beverly Vertein



James Bowers



Julie Fleming

RESOLUTION NO. 93 - 14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT
FOR THE RAYMOND AND JUDITH SORENSON PROPERTY PURSUANT TO THE
IMPLEMENTATION AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT
OF TRANSPORTATION AND SAUK COUNTY**

WHEREAS, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service(NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

WHEREAS, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

WHEREAS, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

WHEREAS, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement is hereby Approved.

RESOLUTION NO. 93-14
Page 2

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

Conservation, Planning and Zoning Committee

Gerald Lehman, Chair

Dennis Polivka, Secretary

Joe Fish

Eric Peterson

Judy Ashford, Vice Chair

John Dietz

Nathan Johnson

Randy Puntkamer

Fiscal Note: The easement purchase price of \$29,000 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds. *AMH*

MIS Note: No Impact.

RESOLUTION NO. 94 - 14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT
FOR THE JAMES AND SANDRA BENDER PROPERTY PURSUANT TO THE
IMPLEMENTATION AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT
OF TRANSPORTATION AND SAUK COUNTY**

WHEREAS, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service(NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

WHEREAS, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

WHEREAS, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

WHEREAS, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement is hereby Approved.

RESOLUTION NO. 94-14
Page 2

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

Conservation, Planning and Zoning Committee

Gerald Lehman, Chair

Judy Ashford, Vice Chair

Dennis Polivka, Secretary

John Dietz

Joe Fish

Nathan Johnson

Eric Peterson

Randy Puttkamer

Fiscal Note: The easement purchase price of \$17,000 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds.

MIS Note: No Impact.

RESOLUTION NO. 95 - 14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT
FOR THE JACK AND ARLENE NEDOBEC PROPERTY PURSUANT TO THE
IMPLEMENTATION AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT
OF TRANSPORTATION AND SAUK COUNTY**

WHEREAS, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service(NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

WHEREAS, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

WHEREAS, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

WHEREAS, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement is hereby Approved.

RESOLUTION NO. 95 -14
Page 2

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

Conservation, Planning and Zoning Committee

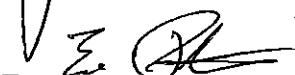
Gerald Lehman, Chair



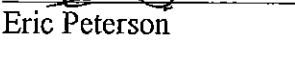
Dennis Polivka, Secretary

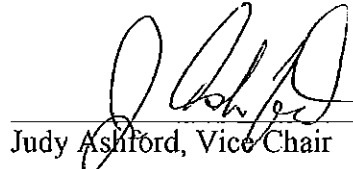


Joe Fish



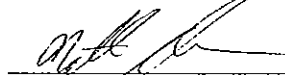
Eric Peterson



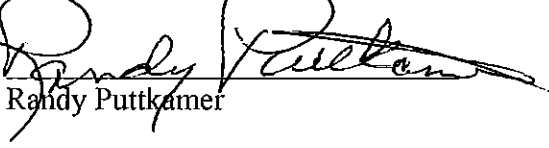


Judy Ashford, Vice Chair

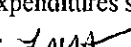
John Dietz



Nathan Johnson



Randy Puttkamer

Fiscal Note: The easement purchase price of \$15,000 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds. 

MIS Note: No Impact.

RESOLUTION NO. 96 - 14

**APPROVING THE PURCHASE OF A CONSERVATION STREAMBANK EASEMENT
FOR THE DANIEL HOWLEY PROPERTY PURSUANT TO THE IMPLEMENTATION
AGREEMENT BETWEEN THE WISCONSIN DEPARTMENT OF
TRANSPORTATION AND SAUK COUNTY**

WHEREAS, the State of Wisconsin Department of Transportation (WISDOT) and Sauk County are parties to the "Memorandum of Agreement Concerning U.S. Highway 12 Between Middleton and Lake Delton, Wisconsin" (MOA), fully executed by WISDOT, Sauk County, the Governor of Wisconsin, the Federal Highway Administration, the National Park Service (NPS), the U.S. Fish and Wildlife Service (USFWS), the U.S. Environmental Protection Agency (EPA) the Wisconsin Department of Natural Resources (WISDNR), Dane County and the Nature Conservancy (TNC); and,

WHEREAS, by Resolution #124-2011, the Honorable Sauk County Board of Supervisors approved the Memorandum of Agreement implementing the Sauk County Fund component of the Highway 12 Growth Management Plan that provides the State of Wisconsin allocate funds in the amount of \$250,000 to fund among other things the purchase of lands or scenic/conservation/agricultural easements from willing sellers in Sauk County outside of the Baraboo Range National Natural Landmark (BRNNL); and,

WHEREAS, one of the express and stated purposes of the Implementation Agreement between the State of Wisconsin Department of Transportation and Sauk County for the Sauk County Fund is to procure streambank easements and to protect and enhance these environmentally sensitive areas and mitigate the environmental impact caused by the expansion of US Highway 12.

WHEREAS, the Conservation, Planning and Zoning Committee believes this offer to purchase a streambank easement is in the best interest of Sauk County and implements the MOA executed between Sauk County and the State of Wisconsin Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that said streambank easement is hereby Approved.

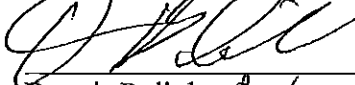
RESOLUTION NO. 96-14
Page 2

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

Conservation, Planning and Zoning Committee

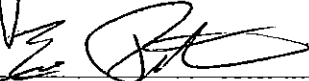
Gerald Lehman, Chair



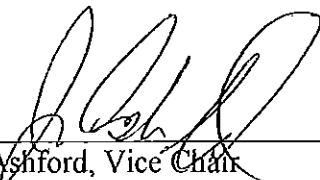
Dennis Polivka, Secretary



Joe Fish

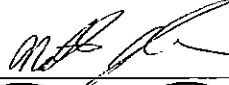


Eric Peterson

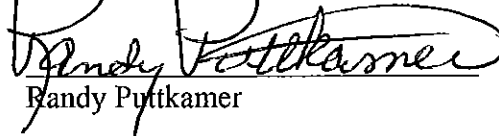


Judy Ashford, Vice Chair


John Dietz



Nathan Johnson



Randy Puttkamer

Fiscal Note: The easement purchase price of \$27,000 plus related expenditures such as title search and appraisal are funded 55.6% by the state and 44.4% by existing appropriated funds. 

MIS Note: No Impact.

**Authorizing the Acquisition and Purchase of County-wide Color Digital
Orthophotography and Related Services**

WHEREAS, the Sauk County Land Information Department maintains the Sauk County Geographic Information System, and;

WHEREAS, the purpose of the system is to provide accurate and current records related to the geography of Sauk County for public and private uses, and;

WHEREAS, the most recent one-foot resolution color photography was acquired in 2010, and;

WHEREAS, the proposed 2015 project would produce 6-inch resolution color orthophotography, and;

WHEREAS, the proposed project is to be funded with Land Records Modernization funds, which are comprised of fees retained from document filings in the Register of Deeds Department to be used to improve Sauk County's Land Records System, and;

WHEREAS, proposals received were evaluated by the GIS Coordinator and Cartographer/GIS Specialist, and;

WHEREAS, the Conservation, Planning and Zoning Committee has reviewed this matter and found it in the best interest of Sauk County to accept the following proposal:

The Sanborn Map Company, Inc. (Sanborn) for \$63,715.28 as follows:

County-wide Color Orthophotos -	\$52,332.00
Derived Black & White Orthophotos -	included in base pricing
County-wide 6-inch Infra-red Imagery	included in base pricing
County-wide Building Footprints	\$11,383.28

NOW THEREFORE BE IT RESOLVED by the Sauk County Board of Supervisors, met in regular session, that the acquisition and purchase of County-wide 6-inch Color Digital Orthophotography and related services from The Sanborn Mapping Company, Inc for \$63,715.28 is hereby approved, and,

BE IT FURTHER RESOLVED that the Sauk County MIS Coordinator be authorized and directed to enter into the necessary agreements required to obtain these products and services.


Resolution 97 -14
Authorizing the Acquisition and Purchase of County-wide Color Digital Orthophotography and Related Services

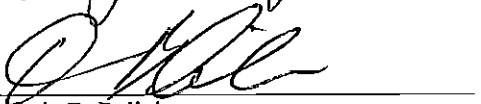
For consideration by the Sauk County Board of Supervisors on October 21,, 2014.


Respectfully submitted,

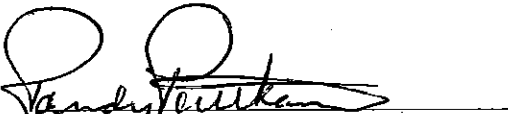
Conservation, Planning and Zoning Committee:



Gerald Lehman, Chairperson

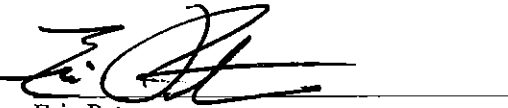

Judy Ashford



Dennis B. Polivka


John S. Dietz


Randy Puttkamer


Nathan Johnson


Eric Peterson


Joseph W. Fish

Fiscal Note: The 2015 proposed Land Records Modernization Budget provides \$70,000 for this project. KPB
M.I.S. Note: Additional MIS storage resources may be necessary for the storage of the products received, such purchases would be charged back to the Land Records Modernization Account.

2015 Orthophoto and related services

Vendor		6" Color	6" B & W	6" Infra-red	Building Footprints	6" Infra-red Footprints Totals
1	Carolina Resource Mapping, Inc	\$ 44,200.00	\$ 1,200.00	\$ 4,500.00	\$ 59,450.00	\$ 108,150.00
2	Ayres Associates Inc	\$ 83,104.00	Included	\$ 4,155.20	\$ 40,600.00	\$ 127,859.20
3	Aerial Surveys International LLC	\$ 67,240.00	Included	\$ 1,350.00	\$ 8,100.00	\$ 76,690.00
4	Fugro Geospatial International	\$ 63,563.44	\$ 701.68	\$ 1,403.36	\$ 24,120.25	\$ 89,087.05
5	Surdex Corporation	\$ 73,433.00	\$ 534.00	\$ 1,655.00	\$ 25,973.00	\$ 101,061.00
6	Control Cam LLC	\$ 41,600.00	\$ 43,470.00	No Bid	No Bid	\$ 85,070.00
7	Kucera International Inc	\$ 66,360.00	\$ 1,008.00	\$ 3,360.00	\$ 16,800.00	\$ 86,520.00
8	Sidwell	\$ 66,326.40	\$ 1,600.00	\$ 3,405.00		\$ 69,731.40
9	Sanborn	\$ 52,332.00	Included	Included	\$ 11,383.28	\$ 169,715.28

Resolution 98 - 14

Setting Fees for All Land Records Digital Data Products and Services

WHEREAS, Sauk County has worked to efficiently utilize Land Records Modernization Funds to improve Sauk County's Land Records System, and such funds have provided for development of digital land records data, products and services in a cost effective manner, and;

WHEREAS, this data is converted into digital information compatible with Sauk County's GIS system, as well as with other county systems, and;

WHEREAS, these digital geographic information products are made available to the public through the Sauk County Land Information Department and related systems, and;

WHEREAS, these products and services were developed from fees retained from document filings in the Sauk County Register of Deeds Department, and;

WHEREAS, Sauk County would benefit greatly by providing such digital data to the public at no charge, except for customization or paper reproduction of such data, and;

WHEREAS, the Land Information Staff, along with the Sauk County Land Information Council and the Conservation, Planning and Zoning Committee have discussed these fees and find it unnecessary to charge a fee for any information downloaded directly from our systems, and;

WHEREAS, the following fee structure was developed for Data Customization and Hardcopy Duplication Fees,

HARD COPY DUPLICATION AND OTHER FEES:

Copy of Surveys, Plats & Tie-sheets

- ❖ 8 ½ x 11 - \$0.25
- ❖ 11 x 17 - \$0.25
- ❖ Larger - \$2.00

Color Prints - Basic (Simple Vector Data)

- ❖ 8 ½ x 11 - \$1.00
- ❖ 11 x 17 - \$2.00
- ❖ 17 x 22 - \$3.00
- ❖ 22 x 34 - \$4.00
- ❖ 34 x 44 - \$5.00
- ❖ 41.5 x 45.5 - \$6.00

Color Prints with Ortho, Contours or Shading (Full Coverage)

- ❖ 8 ½ x 11 - \$3.00
- ❖ 11 x 17 - \$6.00
- ❖ 17 x 22 - \$9.00

Resolution 98 -14

Assigning Fees for the Provision All Land Records Digital Data Products and Services - Page2

- ❖ 22 x 34 - \$12.00
- ❖ 34 x 44 - \$15.00
- ❖ 41.5 x 45.5 - \$18.00

Other copy fees

- ❖ 18 x 24 Property Assessment Map Copies - \$2
- ❖ 18 x 24 Color Property Assessment Maps - \$7
- ❖ 24 x 30 Poster Board - \$20
- ❖ 30 x 40 Poster Board - \$30

Custom Products Fee - \$50.00/hour

And;

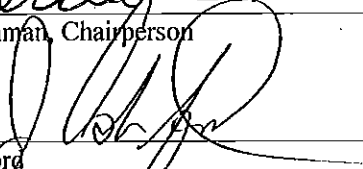
WHEREAS, the Conservation, Planning and Zoning Committee has reviewed this matter and found it in the best interest of Sauk County to implement the above reproduction fee structure.

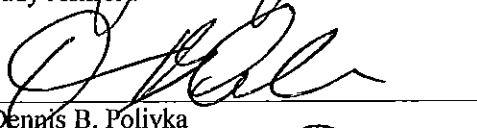
NOW THEREFORE BE IT RESOLVED by the Sauk County Board of Supervisors, met in regular session that the above listed fees for reproduction services, and the provision to revise fees for digital data, products, and services be approved effective immediately upon passage for consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

Conservation, Planning and Zoning Committee:

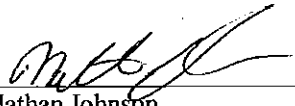

Gerald Lehman, Chairperson


Judy Ashford

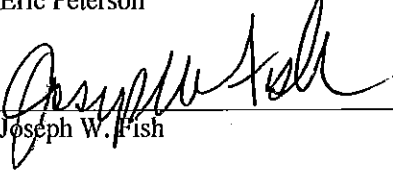

Dennis B. Polivka


John S. Dietz


Randy Puttkamer


Nathan Johnson


Eric Peterson


Joseph W. Fish

Fiscal Note: Fiscal impact will be minimal, as it is anticipated that the fees charged for the reproduction of paper copies and the customization of digital data will cover any costs incurred.

M.I.S. Note: No direct impact

2005 ORTHOPHOTOS:

Quad (4-section file) = \$50.00

No discount for multiple files, each file requested is the \$50.00 charge

Township = \$450.00

Township consists of a town proper (ex: Fairfield) or town/range (ex. T13N, R6E)

Countywide Mr. SID file on DVD (file is 1GB) = \$500.00

2005 CONTOURS:

Section files = \$25.00

Township = \$750.00

2005 DTM GRIDS, BARE EARTH & ASCII_DTM DATA:

Section files = \$50.00

Township = \$1500.00

2001 ORTHOPHOTOS:

Township = \$100.00

Township consists of a town proper (ex: Fairfield) or town/range (ex. T13N, R6E)

Countywide Mr. SID file on CD = \$200.00

2001 DTM:

Tile = \$50.00

OTHER PRODUCTS:

*Hydrology, Wetlands (entire County) = \$50.00

*Digital Center Lines (entire County) = \$50.00

*Digital Parcel Maps = \$50 /cd

*Any Combination of these = \$50/cd

HARD COPY DUPLICATION CHARGES

Letter, Legal, Ledger size copies = \$0.25 per page

Any pages larger than 2ft charge per foot = \$1 / per foot

18" X 24" standard property assessment maps (Treasurer's Maps) = \$2 / page

1993 Rectified Orthophoto copies = \$5.00 per page

Customization Fee = \$25/hour

RESOLUTION NO. 99 - 2014

APPROVING A FIVE YEAR AGREEMENT WITH THE
SOUTH CENTRAL LIBRARY SYSTEM

WHEREAS, each county in a public library system must enter into a written agreement with the library system in order to provide library services in accordance with Wis. Stat. ch. 43, and Sauk County has been a member of the South Central Library System for many years; and,

WHEREAS, libraries and library services are critical to the Sauk County community in so many ways including that libraries are portals to knowledge, provide information to everyday people in their careers and business endeavors, provide support to students of all ages and educational levels, serve as a center for community and youth activities, and significantly enhance the quality of the human environment in a myriad of areas; and,


WHEREAS, being a member of the South Central Wisconsin Library System leverages the library assets of the entire South Central Region of the state for the benefit of Sauk County residents.

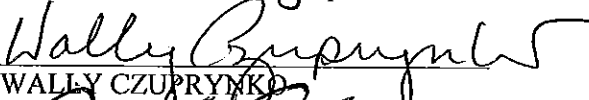
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the five year contract contained on the attached addendum is hereby approved, and the County Board Chairperson is authorized to sign this agreement.

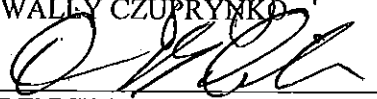
For consideration on October 21, 2014.


Respectfully submitted,


EXECUTIVE & LEGISLATIVE COMMITTEE


MARTY KRUEGER, Chairperson


WALLY CZUPRYMKO


DENNIS POLIVKA


JOAN FORDHAM


JOE FISH

Fiscal Note: Participation in this agreement requires Sauk County to provide adequate funding to implement the submitted plan. *KPB*

MIS Note: No MIS impact.

s:\counsel\91\91library\boardfiveyearcontract14res.doc

South Central Library System

Member County Participation Agreement

This agreement is by and between the South Central Library System, a federated library system organized in accordance with Chapter 43 of the Wisconsin Statutes, and Sauk County.

In accordance with [s. 43.15 (4) (b) (3)], Sauk County agrees to participate in the South Central Library System and its activities and to furnish library services to residents of those municipalities in the county not maintaining a public library.

In return, the South Central Library System will provide to the residents and libraries of Sauk County all those services required of public library systems in Chapter 43 of the statutes in accordance with its Annual Public Library System Plan, filed with the Department of Public Instruction.

This agreement shall continue in force from the date signed unless it is terminated by either party upon the provision of six months advance written notice of termination prior to the start of the system's fiscal (calendar) year.

This agreement is subject to amendment at any time by mutual agreement of the parties, and will be reviewed every 5 years.

South Central Library System

Sauk County

Signature of representative

Signature of representative

Title

Title

Date

Date

RESOLUTION NO. 100-14

AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO
CREATE ONE FULL TIME (1.0 FTE) CHILD PROTECTIVE SERVICES
SOCIAL WORKER POSITION

WHEREAS, the Sauk County Department of Human Services has long had a priority of effective and efficient service delivery; and,

WHEREAS, the Department has evaluated its use of Social Workers within the Child Protective Services Unit; and,

WHEREAS, this evaluation process has determined the need for an increase in Social Work to maximize State safety requirements and support for supervision of these requirements; and,

WHEREAS, the number of cases in Sauk County requiring child protective services investigations has increased by 25% in the past five (5) years; and,

WHEREAS, the 2015 Human Services Budget Proposal includes funding for this position;

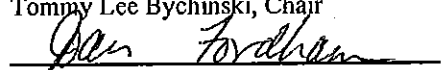
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Department of Human Services be authorized to create one full time (1.0 FTE) Child Protective Services Social Worker position to serve the residents of Sauk County effective January 1, 2015.

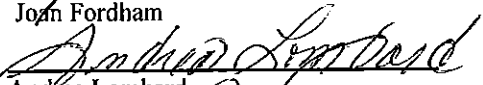
For consideration by the Sauk County Board of Supervisors on October 21, 2014.

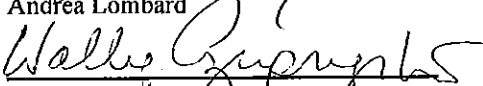
Respectfully submitted,


SAUK COUNTY FINANCE COMMITTEE


Tommy Lee Bychinski, Chair

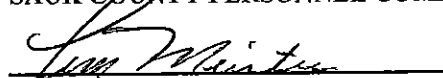

Joan Fordham


Andrea Lombard


Wally Czuprynski

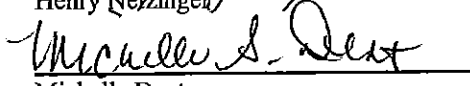

Marty Krueger

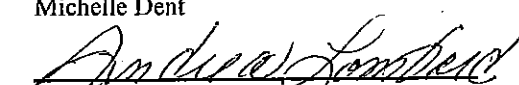
SAUK COUNTY PERSONNEL COMMITTEE



Tim Meister, Chair

Carol Held


Henry Netzing


Michelle Dent


Andrea Lombard

Fiscal Note: Estimated cost for this position including salary and benefits = \$85,462 for 2015. 

Information System Note: Creation of this position will incur additional costs for computer hardware and software necessary to provide access to the County's computing resources. Initial cost for the necessary equipment is approximately \$2,250.

Office Space/Furniture: Existing office space will be utilized. Initial cost for furniture approximately \$2,000.

RESOLUTION NO. 101 -14

**Authorizing the Department of Human Services To Create One Full-time (1.0 FTE)
Economic Support Assistant Supervisor Position**

WHEREAS, the Sauk County Department of Human Services has, as of January 1, 2012, redesigned its provision of Income Maintenance/Economic Support services as part of the Capital Consortium; and,

WHEREAS, the number of individuals and families requiring and eligible for Economic Support benefits have increased significantly; and,

WHEREAS, this increase has resulted in Economic Support Workers having caseloads as high as 800 individuals/families; and,

WHEREAS, these caseloads are no longer manageable for Economic Support Workers and the Economic Support Supervisor; and

WHEREAS, the 2015 Human Services Budget Proposal includes funding for this position consisting of 75% federal revenue and 25% tax levy.

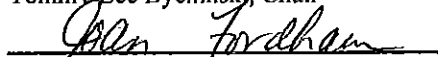
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Department of Human Services be authorized to create one full-time (1.0 FTE) Economic Support Assistant Supervisor position to assist the Economic Support Supervisor and staff, effective January 1, 2015.

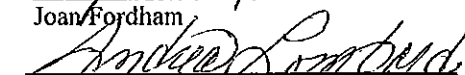
For consideration by the Sauk County Board of Supervisors on October 21, 2014.


Respectfully submitted,

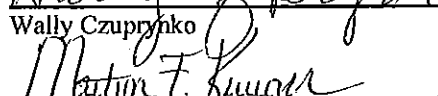
SAUK COUNTY FINANCE COMMITTEE


Tommy Lee Bychinski, Chair


Joan Fordham


Andrea Lombard


Wally Czuprynski



Marty Krueger

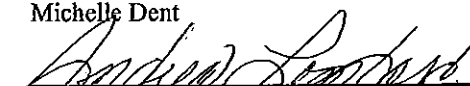
SAUK COUNTY PERSONNEL COMMITTEE


Tim Meister, Chair

Carol Held


Henry Netzing


Michelle Dent


Andrea Lombard

Fiscal Note: The estimated cost of this position including salary and benefits for 2015 = \$76,423.23. 75% Federal Reimbursement and other outside reimbursement costs not covered by the Income Maintenance Consortia Contract will be recovered. KAB

Information System Note: Creation of this position will incur additional costs for computer hardware and software necessary to provide access to the County's computing resources. Initial cost for the necessary equipment is approximately \$2,000 with ongoing costs estimated to approximately \$450/annually.

Office Space/Furniture: Existing office space will be utilized. ³² Initial cost of furniture approximately \$2,000.

RESOLUTION NO. 102 -14

**RESOLUTION TO CREATE A PART TIME HEALTH EDUCATOR POSITION FOR THE
SAUK COUNTY HEALTH DEPARTMENT WITHIN THE 2015 BUDGET PROCESS**

WHEREAS, “a local health officer shall administer all funds received by the local health department for public health programs” as established by Wis. Stats. §251.06(d); and,

WHEREAS, “a county board shall appropriate funds for the operation of a health department and the local board of health shall annually prepare a budget” as established in Wis. Stats. §251.10; and,

WHEREAS, the Health Department’s strategic plan is to fund and size programs to meet the needs of the citizens of Sauk County; and,

WHEREAS, A Health Educator’s role is to assist with the Community Needs Assessment, Community Health Improvement Plan (CHIP) and other educational programs; and,

WHEREAS, The accreditation process revolves around the Community Health Needs Assessment and Community Health Improvement plan, which are mandated by the State of Wisconsin for all Health Departments Wis. Stats. § 250, 251 and DHS Chapter 140 ; and,

WHEREAS, a Health Educator is trained in these processes along with education on grant writing; and,

WHEREAS, a Health Educator has the ability of a grant writer and will help all of the health department programs offset tax levy support; and,

WHEREAS, The department is taking on the management of the Aging and Disability Resource Center nutrition, prevention and caregiver programs; and,

WHEREAS, In order to have quality programs and to grow these programs for the older citizens of the county the Health Director, Deputy Director and ADRC Director have evaluated the program requirements and how best to meet the goals and objectives; and,

WHEREAS, the Board of Health has endorsed the creation of the Health Educator position to carry out the required functions as established; and,

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that a part-time Health Educator position for the Sauk County Health Department be created effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

RESOLUTION NO. 102-14

SAUK COUNTY FINANCE COMMITTEE

Tommy Lee Bychinski
Tommy Lee Bychinski, Chair

Joan Fordham
Joan Fordham

Andrea Lombard

Wally Czuprynski
Wally Czuprynski

Marty Krueger
Marty Krueger

SAUK COUNTY PERSONNEL COMMITTEE

Tim Meister
Tim Meister, Chair

Carol Held

Henry Netzinger
Henry Netzinger

Michelle S. Dent
Michelle Dent

Andrea Lombard

Fiscal Note: The 2015 proposed budget contains adequate funding for the Health Educator position. *VLB*

	FY 2015	FY 2016 (est.)
Salary for FY 2015	\$42,465	\$42,465
Benefits for FY 2015	\$17,615	\$17,615
Computer Equipment	Existing	Existing
Other MIS Costs (Software, wiring, etc.)	Existing	Existing
Office Furniture	Existing	Existing
Office Supplies	Existing	Existing
Other Operating Expenditures	\$0	\$0
Renovation/Relocation Costs	\$0	\$0
Revenues (Use Negative #)		
MA Match Grant, Preparedness, & Older Americans Act Grant	(\$ 30,040)	(\$ 30,040)
TOTAL	\$ 30,040 (Match portion of Older Americans Act)	\$ 30,040 (Match portion of Older Americans Act)

MIS Note: Computer equipment is already in place and was purchased in 2014 as preparation.

RESOLUTION NO. 103-14

RESOLUTION TO CREATE A FULL TIME PUBLIC HEALTH ADMINISTRATIVE SUPPORT/ RECEPTIONIST POSITION FOR THE SAUK COUNTY PUBLIC HEALTH DEPARTMENT WITHIN THE 2015 BUDGET PROCESS

WHEREAS, "a local health officer shall administer all funds received by the local health department for public health programs" as established by Wis. Stats. §251.06(d); and,

WHEREAS, "a county board shall appropriate funds for the operation of a health department and the local board of health shall annually prepare a budget" as established in Wis. Stats. §251.10; and,

WHEREAS, the position already exists and is already performed by two other Health Department staff. The .45 FTE currently performing a portion of the receptionist duties will be transferring to the Health Care Center, and another .25 FTE will be increasing to a full time position for the Environmental Health Analyst position; and,

WHEREAS, the Health Department Director has evaluated all staffing needs and determined that the Administrative Support/ Receptionist position is essential to the operations of the department; and,

WHEREAS, this position as a single individual will ensure uniform communication and support to all internal and external customers; and,

WHEREAS, the Administrative Support / Receptionist position will complete data entry for the Aging and Disability Resource Center subcontracted programs and the Nurse Family Partnership program; and,

WHEREAS, the Board of Health has endorsed the creation of the Administrative Support/Receptionist position to carry out the required functions as established; and,

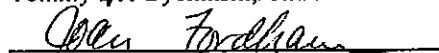
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that a full-time Administrative Support / Receptionist position for the Sauk County Health Department be created effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

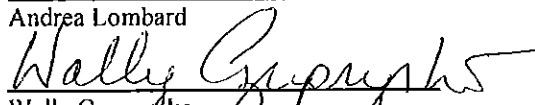
Respectfully submitted,

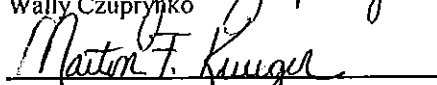
SAUK COUNTY FINANCE COMMITTEE


Tommy Lee Bychinski, Chair


Joan Fordham

Andrea Lombard


Wally Czuprynski

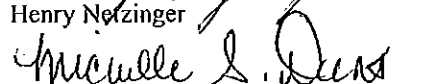

Marty Krueger

SAUK COUNTY PERSONNEL COMMITTEE


Tim Meister, Chair

Carol Held


Henry Netzinger


Michelle Dent

Andrea Lombard

RESOLUTION NO. 103-14

Fiscal Note: The 2015 proposed budget contains adequate funding for the Administrative Support / Receptionist position. *YJB*

	FY 2015	FY 2016 (est.)
Salary for FY 2015	\$29,274	\$29,274
Benefits for FY 2015	\$18,514	\$18,514
Computer Equipment	Existing	Existing
Other MIS Costs (Software, wiring, etc.)	Existing	Existing
Office Furniture	Existing	Existing
Office Supplies	Existing	Existing
Other Operating Expenditures	\$0	\$0
Renovation/Relocation Costs	\$0	\$0
Revenues (Use Negative #) Older Americans Grant	(11,947)	(11,947)
TOTAL	\$35,841 (Tax Levy) A portion is Older Americans Act Match portion)	\$35,841 (Tax Levy) A portion is Older Americans Act Match portion)

MIS Note: Computer equipment is already in place.

RESOLUTION NO. 104 -14

RESOLUTION TO ABOLISH THE VOLUNTEER COORDINATOR AND PROGRAM SPECIALIST POSITIONS AND CREATE THE PROGRAM COORDINATOR POSITION FOR THE AGING & DISABILITY RESOURCE CENTER OF SAUK COUNTY EFFECTIVE JANUARY 1, 2015

WHEREAS, the Aging & Disability Resource Center of Sauk County (ADRC) has engaged in a year-long restructuring process in 2014; and

WHEREAS, the ADRC has an active and growing corps of volunteers who forward the agency's mission, a news-magazine that reaches over 6,000 households via U.S. Mail and email, and an emergency preparedness initiative that satisfies the agency's Older Americans Act funding requirements; and

WHEREAS, through the ADRC restructuring process, the positions of one full-time (1.00 FTE) Volunteer Coordinator and one full-time (1.00 FTE) Program Specialist will be abolished; and

WHEREAS, through the ADRC restructuring process, the creation of one full-time equivalent (1.00 FTE) Program Coordinator position will support the ADRC's mission by coordinating the ADRC's volunteer corps, the editing/design/mailing of the ADRC's *AddLIFE Today!* news-magazine and the ADRC's emergency preparedness activities, and serve as receptionist backup; and

WHEREAS, the creation of the Program Coordinator position combines two previous full-time equivalent positions; and

NOW, THEREFORE, BE IT RESOLVED, that the Aging & Disability Resource Center of Sauk County be authorized to abolish one full-time equivalent (1.00 FTE) Volunteer Coordinator position and one full-time equivalent (1.00 FTE) Program Specialist position and create one full-time equivalent (1.00 FTE) Program Coordinator, effective January 1, 2015.


For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.


Resolution No. 104-14, Resolution to Abolish the Volunteer Coordinator and Program Specialist Positions and Create the Program Coordinator Position for the Aging & Disability Resource Center of Sauk County Effective January 1, 2015

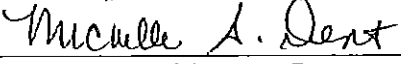
Page 2

Respectfully submitted,

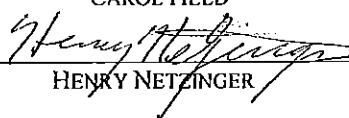
SAUK COUNTY
PERSONNEL COMMITTEE


TIM MEISTER - CHAIR



ANDREA LOMBARD



MICHELLE DENT

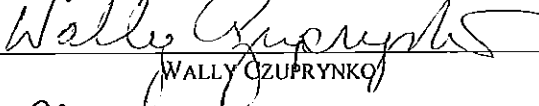
CAROL HELD

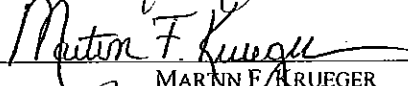

HENRY NETZINGER

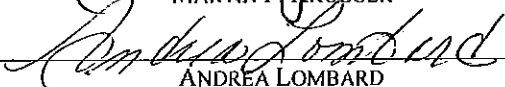
SAUK COUNTY
FINANCE COMMITTEE


TOMMY LEE BYCHINSKI - CHAIR


JOAN FORDHAM


WALLY CZUPRYNSKI


MARTIN F. KRUEGER


ANDREA LOMBARD

Fiscal Note: The 1.00 FTE Program Coordinator position has been budgeted in 2015 at \$62,264 for wages and benefits and \$5,510 in other costs including supplies, mileage, general liability insurance and MIS chargebacks. This position is funded by 79.20% (8) federal and state revenue sources, family care, *AddLIFE Today!* publication fees, transportation program fares and 20.80% County Tax Levy. *PPB*

MIS Note: No MIS impact, computer hardware and software already in existence.

RESOLUTION NO. 105 -14

**RESOLUTION TO ABOLISH THE MOBILITY & OPERATIONS MANAGER,
PROGRAM SPECIALIST - TRANSPORTATION AND PROGRAM ASSISTANT -
TRANSPORTATION POSITIONS AND CREATE THE TRANSPORTATION
COORDINATOR POSITION FOR THE AGING & DISABILITY RESOURCE CENTER
OF SAUK COUNTY EFFECTIVE JANUARY 1, 2015**

WHEREAS, the Aging & Disability Resource Center of Sauk County (ADRC) has engaged in a year-long restructuring process in 2014; and

WHEREAS, the ADRC provides coordinated transportation services to adults age 60 and older and adults with disabilities, including specialized transit shopping and recreational buses, a taxi subsidy program and a volunteer driver escort program; and

WHEREAS, through the ADRC restructuring process, the positions of one full-time (1.00 FTE) Mobility & Operations Manager, one full-time (1.00 FTE) Program Specialist - Transportation and one part-time (0.48 FTE) Program Assistant-Transportation will be abolished; and

WHEREAS, through the ADRC restructuring process, the creation of one full-time equivalent (1.00 FTE) Transportation Coordinator position will support the ADRC's mission by focusing on coordinating multimodal transportation services that foster independence and enhanced quality of life; and

WHEREAS, the Transportation Coordinator position is one full-time equivalent (1.00 FTE), combining two and one-half previous full-time equivalent positions within the ADRC's transportation unit; and

NOW, THEREFORE, BE IT RESOLVED, that the Aging & Disability Resource Center of Sauk County be authorized to abolish one full-time equivalent (1.00 FTE) Mobility & Operations Manager position, one full-time (1.00 FTE) Program Specialist – Transportation position and one part-time (0.48 FTE) Program Assistant – Transportation position and create one full-time equivalent (1.00 FTE) Transportation Coordinator position, effective January 1, 2015.

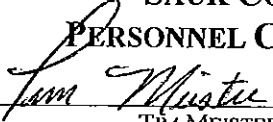
For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

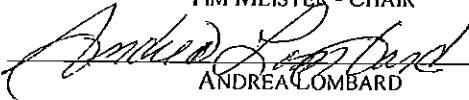
Resolution No. 105-14, Resolution to Abolish the Mobility & Operations Manager,
Program Specialist – Transportation and Program Assistant – Transportation Positions
and Create the Transportation Coordinator Position for the Aging & Disability Resource
Center of Sauk County Effective January 1, 2015

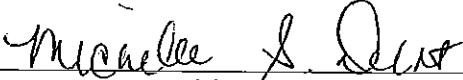
Page 2

Respectfully submitted,

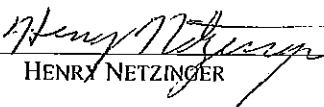
SAUK COUNTY
PERSONNEL COMMITTEE


TIM MEISTER - CHAIR

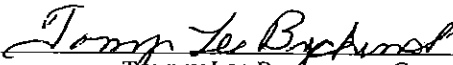

ANDREA LOMBARD

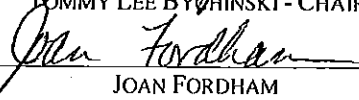

MICHELLE DENT

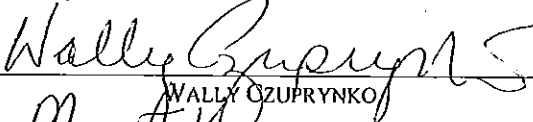
CAROL HELD

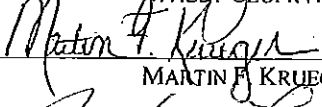

HENRY NETZINGER


SAUK COUNTY
FINANCE COMMITTEE


TOMMY LEE BYCHINSKI - CHAIR


JOAN FORDHAM


WALLY OZUPRYNKO


MARTIN F. KRUEGER


ANDREA LOMBARD

Fiscal Note: The 1.00 FTE Transportation Coordinator position has been budgeted in 2015 at \$62,185 for wages and benefits and \$5,000 in other costs including supplies, mileage, general liability insurance and MIS chargebacks. This position is funded by 46.69% state funds, 24.01% family care and transportation program fares, 20.00% federal funds and 9.30% County Tax Levy. *VPB*

MIS Note: No MIS impact, computer hardware and software already in existence.

RESOLUTION NO. 106 -14

**RESOLUTION TO ABOLISH ONE PART-TIME ELDER BENEFIT SPECIALIST
POSITION AND CREATE ONE FULL-TIME ELDER BENEFIT SPECIALIST
POSITION FOR THE AGING & DISABILITY RESOURCE CENTER OF SAUK
COUNTY EFFECTIVE JANUARY 1, 2015**

WHEREAS, the Aging & Disability Resource Center of Sauk County (ADRC) has engaged in a year-long restructuring process in 2014; and

WHEREAS, the ADRC has an Elder Benefit Specialist Program designed to provide free assistance to Sauk County residents age 60 and older with such substantive areas as Social Security, Medicaid, Medicare, health insurance, consumer protection and housing issues; and

WHEREAS, the Elder Benefit Specialist position is vital to the services of the ADRC and requires full-time status to match the actual hours worked; and

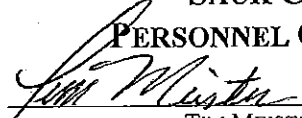
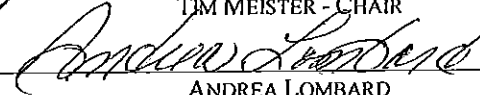
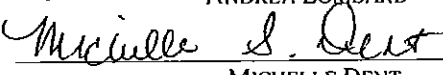
WHEREAS, through the ADRC restructuring process, it has been determined that the position of one part-time Elder Benefit Specialist position has been budgeted for and working full-time for many years and is expected to continue at that level; and

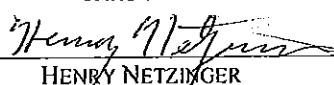
WHEREAS, through the ADRC restructuring process, the creation of one full-time equivalent (1.00 FTE) Elder Benefit Specialist position will support the ADRC's mission; and

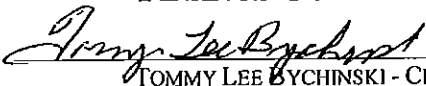
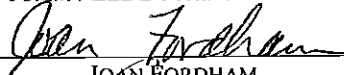
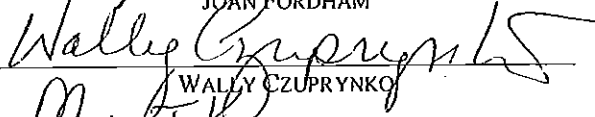


NOW, THEREFORE, BE IT RESOLVED, that the Aging & Disability Resource Center of Sauk County be authorized to abolish one part-time Elder Benefit Specialist position and create one full-time equivalent (1.00 FTE) Elder Benefit Specialist position, effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

Respectfully submitted,

**SAUK COUNTY
PERSONNEL COMMITTEE**

TIM MEISTER - CHAIR

ANDREA LOMBARD

MICHELLE DENT

CAROL HELD

HENRY NETZINGER

**SAUK COUNTY
FINANCE COMMITTEE**

TOMMY LEE BYCHINSKI - CHAIR

JOAN FORDHAM

WALLY CZUPRYNSKI

MARTIN F. KRUEGER

ANDREA LOMBARD

Resolution No. 106-14, Resolution to Abolish One Part-Time Elder Benefit Specialist Position and Create One Full-Time Elder Benefit Specialist Position for the Aging & Disability Resource Center of Sauk County Effective January 1, 2015

Page 2

Fiscal Note: The 1.00 FTE Elder Benefits Specialist position has been budgeted in 2015 at \$84,656 for wages and benefits and \$5,086 in other costs including supplies, mileage, general liability insurance and MIS chargebacks. This position is funded by 41.06% federal funds, 35.06% state funds and 23.88% County Tax Levy. *KPB*

MIS Note: No MIS impact, computer hardware and software already in existence.

RESOLUTION NO. 107 -14

RESOLUTION TO CONVERT VARIOUS POSITIONS OF SAUK COUNTY FROM PROJECT POSITIONS TO REGULAR POSITIONS EFFECTIVE JANUARY 1, 2015

WHEREAS, Sauk County uses employee classifications categorized as project positions, and these positions' creation is based on a condition such as a time limitation or funding contingency; and,

WHEREAS, through development of the 2015 budget and review of existing position classifications, it has become apparent that various positions were created as project positions that are now more appropriately classified as regular positions; and,

WHEREAS, these positions have existed for many years, and their program continuance and funding streams are stable and expected to continue into the foreseeable future; and,

WHEREAS, Sauk County is committed to high quality recruitment and retention of employees to best serve the citizens and visitors of Sauk County, and applicants are more likely to seek employment for a regular position than for a position classified as project; and,

WHEREAS, all County positions, which project or regular, can be reevaluated at any time as programmatic and funding changes occur.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the below described positions be converted from project positions to regular positions, effective January 1, 2015.

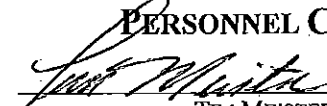
Aging & Disability Resource Center	Health Departments
Aging & Disability Specialist – 1	Public Health Systems Analyst – 1
Program Assistant – 1	Public Health Nurse - 0.73
Disability Benefit Specialist – 1	Public Health Technician – 0.75
	Public Health Financial Analyst - 1
Health Care Center	Environmental Health Manager – 1
Environmental Services Staff - 1	Environmental Health Program Assistant – 1
Dining Assistant - 6	Environmental Health Technician – 1
	Environmental Health Sanitarian – 1
	WIC Registered Dietician – 2

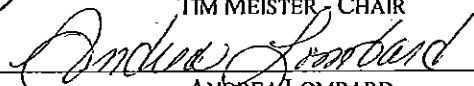
RESOLUTION NO. 107-14 RESOLUTION TO CONVERT VARIOUS POSITIONS OF SAUK
COUNTY FROM PROJECT POSITIONS TO REGULAR POSITIONS EFFECTIVE JANUARY 1, 2015
PAGE 2 OF 2

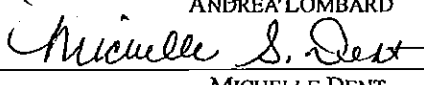
For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

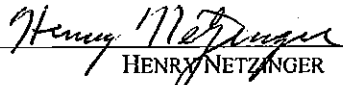
SAUK COUNTY
PERSONNEL COMMITTEE


TIM MEISTER - CHAIR

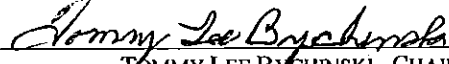

ANDREA LOMBARD

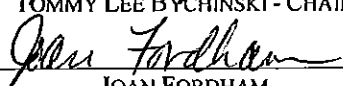

MICHELLE DENT

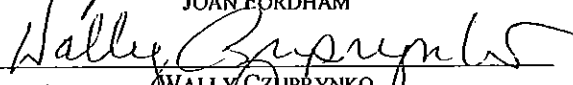
CAROL HELD

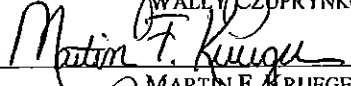

HENRY NETZINGER

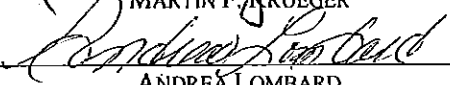
SAUK COUNTY
FINANCE COMMITTEE


TOMMY LEE BYCHINSKI - CHAIR


JOAN FORDHAM


WALLY CZUPRYNSKI


MARTIN F. KRUEGER


ANDREA LOMBARD

Fiscal Note: These positions are already included in the 2014 and 2015 budgets. No additional funding is required. *PRB*

MIS NOTE: No MIS impact.

RESOLUTION NO. 108-14

**RESOLUTION TO ELIMINATE ONE, FULL-TIME (1.00 FTE) PARTSPERSON AND
CREATE ONE, FULL-TIME (1.00 FTE) ASSISTANT SHOP SUPERVISOR WITHIN THE
BUDGET PROCESS FOR THE
SAUK COUNTY HIGHWAY DEPARTMENT
EFFECTIVE JANUARY 1, 2015**

WHEREAS, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Highway Department positions and processes to ensure a favorable level of service is maintained; and

WHEREAS, the Highway Department currently maintains a Partsperson which assumes the duties of Shop Supervisor when needed; and

WHEREAS, the Assistant Shop Supervisor position will allow for the assignment of a greater variety of tasks as compared to the Partsperson position; and

WHEREAS, the increase in base pay from Partsperson to Assistant Shop Supervisor will allow consistent pay year round while compensating for additional duties when needed, and

WHEREAS, the hourly wage of the Partsperson position is currently \$1.78 per hour below the hourly wage of the Assistant Shop Supervisor position; and

WHEREAS, the current Mechanics supervised under the Partsperson make \$1.09 per hour more than the Partsperson; and

WHEREAS, the Highway Department's existing staff level needs to be maintained to continue providing the current level of services provided by the Department; and

WHEREAS, the creation of the Assistant Shop Supervisor position will increase Department efficiency due to better utilization of the workforce; and

WHEREAS, the creation/elimination of positions through the Sauk County Budget process requires consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Highway Department be authorized to eliminate one, full-time, position of Partsperson and create one, full-time Assistant Shop Supervisor position through the budget process.

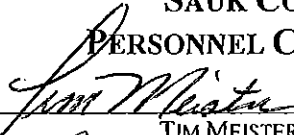
For consideration by the Sauk County Board of Supervisors on October 21, 2014.

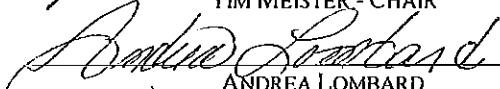
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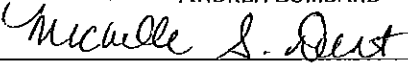
RESOLUTION NO. 108 -14

Page 2

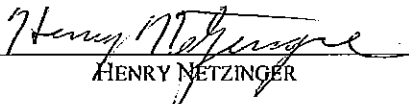
SAUK COUNTY
PERSONNEL COMMITTEE


TIM MEISTER - CHAIR


ANDREA LOMBARD


MICHELLE DENT

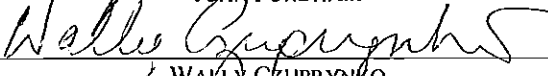
CAROL HELD

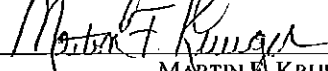

HENRY NETZINGER

SAUK COUNTY
FINANCE COMMITTEE



TOMMY LEE BYCHINSKI - CHAIR


JOAN FORDHAM


WALLY CZUPRYNSKI


MARTIN F. KRUEGER


ANDREA LOMBARD

FISCAL NOTE: The wage increase for the Assistant Shop Supervisor will amount to approximately \$4,636 annually, from \$66,738 to \$71,374 in wages and benefits. This increase in wages is approximately what the current Partsperson position would be compensated annually with out-of-class pay. 

MIS NOTE: No MIS Impact.

**Sauk County
Position Description**

Department: Highway
Date: August 2014

Pay Grade: B23
Reports To: Shop Supervisor

FLSA: R

Purpose of Position

The purpose of this position is to maintain equipment and vehicle parts inventory and related records for Sauk County Highway Department.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Plans parts acquisition. Obtains parts bids and price quotes. Researches parts prices and availability. Prepares requisition orders. Places orders.
- Performs Shop Supervisor duties when needed in absence of Shop Supervisor.
- Maintains and updates parts inventory and records on computer records. Takes comprehensive annual inventory. Prepares inventory reports, monthly billing report. Receives and records invoices. Checks invoices and bills for inventory received.
- Generates reports and maintains records for Department.
- Issues parts to mechanics and other equipment maintenance personnel. Assists mechanics with parts advice.
- Must have knowledge of standard practices, methods, tools and materials used in mechanical trades and the maintenance/repair of light/heavy automotive, construction and maintenance equipment.
- Updates parts catalogues.
- Operates snow and ice control equipment on a limited basis as assigned.
- Regular attendance and punctuality required.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this classification and may also be performed by other unit members.

- Ability to use engine analyzer and laptop computer and PC.
- Receives radio calls and records messages.
- Ability to use computers and computer software programs.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma with one year parts purchasing and inventory control experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Ability to obtain a commercial driver's license Class A, B, and C with N, endorsements required. Ability to obtain certifications in Federal Mine Safety, First Aid and CPR, Forklift Operator and Sauk County Safety Guidelines.

Must be available for emergency call-in 24 hours a day/7 days a week as requested by supervisor.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to criteria/standards. Ability to compare, count, differentiate, measure and/or sort data and information. Ability to assemble, copy, record and transcribe data. Ability to classify, compute and tabulate data.
- Ability to explain, demonstrate and clarify to others within well-established policies, procedures and standards, as well as the ability to follow specific instructions and respond to simple requests.
- Ability to utilize descriptive data and information, such as regulations, parts price lists, purchase orders, invoices, OSHA bulletins, equipment reports, parts manuals and catalogues, correspondence and general operating manuals.
- Ability to communicate effectively with parts vendors, Highway Department personnel, the general public, delivery personnel.

Mathematical Ability

- Ability to calculate percentages, fractions and decimals; ability to calculate ratios; and ability to interpret basic descriptive statistical reports.

Judgment and Situational Reasoning Ability

- Ability to use functional reasoning development in the performance of semi-routine functions involving standardized work with some choice of action.
- Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the evaluation of information against measurable criteria

Physical Requirements

- Ability to maneuver and steer equipment and machinery requiring simple but continuous adjustments. Ability to handle, load and unload, and move and guide materials using simple tools. Ability to operate computer keyboard, calculator, telephone, two-way radio.
- Ability to coordinate eyes, hands, feet and limbs in performing semi-skilled movements such as drawing, data entry and assembling.
- Ability to exert mildly heavy physical effort in moderate to heavy work, including lifting, carrying, pushing and pulling. Ability to handle, finger and feel. Ability to stoop, kneel, crouch and crawl. Ability to climb and balance.
- Ability to recognize and identify degrees of similarities or differences between characteristics of colors, odors, textures associated with objects, materials and ingredients.

Environmental Adaptability

- Ability, in regard to environmental factors such as temperature variations, odors, toxic agents, noise, vibrations, wetness, machinery and/or dust, to work under safe and comfortable conditions.

Sauk County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

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Employee's Signature

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Supervisor's Signature

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Date

.....
Date

RESOLUTION NO. 109 -14

**RESOLUTION TO ELIMINATE TWO, FULL-TIME (2.00 FTE) FOREMEN AND
CREATE TWO, FULL-TIME (2.00 FTE) PATROL SUPERINTENDENTS WITHIN THE
BUDGET PROCESS FOR THE
SAUK COUNTY HIGHWAY DEPARTMENT
EFFECTIVE JANUARY 1, 2015**

WHEREAS, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Highway Department positions and processes to ensure a favorable level of service is maintained; and

WHEREAS, the Highway Department currently maintains two Foremen positions which assume the duties of Patrol Superintendent; and

WHEREAS, the Foremen positions already perform the essential tasks of the Patrol Superintendent position; and

WHEREAS, the Patrol Superintendent positions will allow for the assignment of a greater variety of tasks as compared to the Foremen positions; and

WHEREAS, the hourly wages of the Foremen positions are currently \$2.63 and \$1.16 respectively less than the hourly wage of the Patrol Superintendent position, however the current positions are hourly positions allowing overtime whereas the Patrol Superintendent is exempt from overtime; and

WHEREAS, the Highway Department's existing staff level needs to be maintained to continue providing the current level of services provided by the Department; and

WHEREAS, the creation of two Patrol Superintendent positions will increase Department efficiency due to better utilization of the workforce; and

WHEREAS, the creation/elimination of positions through the Sauk County Budget process requires consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Highway Department be authorized to eliminate two, full-time, positions of Foremen and create two, full-time Patrol Superintendent positions within the budget process.


For consideration by the Sauk County Board of Supervisors on October 21, 2014.


Respectfully submitted,

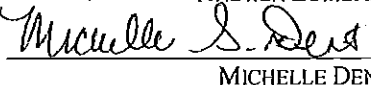
RESOLUTION NO. 109 -14

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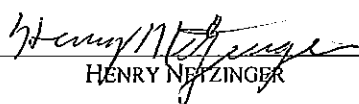
SAUK COUNTY
PERSONNEL COMMITTEE


TIM MEISTER - CHAIR



ANDREA LOMBARD

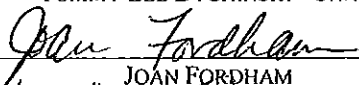

MICHELLE DENT

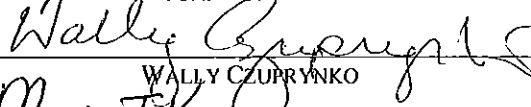
CAROL HELD



HENRY NETZINGER


SAUK COUNTY
FINANCE COMMITTEE


TOMMY LEE BYCHINSKI - CHAIR


JOAN FORDHAM


WALLY CZUPRYNSKI


MARTIN F. KRUEGER


ANDREA LOMBARD

FISCAL NOTE: The savings realized from the wage decrease for the two Patrol Superintendents positions will amount to approximately \$8,129 annually, from \$180,865 to \$172,736 in wages and benefits. *YPB*

MIS NOTE: No MIS Impact.

**Sauk County
Position Description**

Department: Highway
Date: May 2013

Pay Grade: 15 **FLSA:** E
Reports To: Highway Commissioner

Purpose of Position

The purpose of this position is to direct and supervise maintenance and repair of County/State highways and other assigned roads within Sauk County.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Reports to Commissioner daily for review of work schedule, gives progress reports for current projects, provides multiple storm reports when needed and advises Commissioner of any serious deteriorating road conditions.
- Assigns daily highway maintenance tasks and needed equipment to patrol personnel. Approves needed maintenance and repair materials on daily, weekly and seasonal basis.
- Supervises daily operations of State and County maintenance personnel and works with WisDOT Maintenance Engineers and County foreman to furnish needed personnel and equipment.
- Supervises work through reports and on-site inspection. Instructs workers. Patrols highways to assess need for repair, signing, maintenance and snow and ice removal. Allocates personnel and machinery for snow and ice removal.
- Contacts personnel as required for emergency conditions outside regular hours.
- Reviews and approves contractor price quotes for culverts, guardrails, and patching and paving materials. Calculates amount of patching/paving and repair materials.
- Assigns project and work locations, determines crew size, type of equipment and materials to be used as well as establish work standards for maintenance activities.
- Remains on-call for emergency and weather-related situations.
- Responsible for proper use and upkeep of Highway equipment, for materials and supplies, and records and reports for State and County maintenance projects.
- Writes permits for private work on highway right-of-ways.
- Assigns crews to complete all State Maintenance Agreement projects on State Highways as authorized by State Maintenance Engineers and Commissioner.
- Maintains communication with municipal officials regarding contracted work. Coordinates municipal work schedules.

- Determines start of roadside cleanup, patching, resurfacing, grading, grass mowing, snow plowing, sanding and salting operations. Reviews plans as necessary with Highway Commissioner.
- Coordinates maintenance and repair work with State Department of Transportation, Department of Natural Resources and other agencies. Coordinates repair with Sheriff's Department regarding accidents and road closures. Advises schools of poor winter road conditions.
- Assists in interviews, make hiring recommendations, evaluates and disciplines assigned employees per established procedures.
- Regular attendance and punctuality required.

Additional Tasks and Responsibilities

While the following tasks are necessary for the work of the unit, they are not an essential part of the purpose of this classification and may also be performed by other unit members.

- Picks up and delivers repair and equipment parts, time cards and material slips from other shops.
- Washes and fuels vehicle.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma, with vocational/technical training preferred, and three to five years highway maintenance and repair experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Ability to obtain a commercial driver's license Class A, B, and C with N, endorsements required.

Ability to obtain certifications in Federal Mine Safety, First Aid and CPR, Forklift Operator, Chainsaw Safety, Excavation Safety, Work Zone Safety, WisDOT Emergency Traffic Control and Scene Management, and Sauk County Safety Guidelines.

Ability to proficiently operate personal computer equipment and MDSS program.

Must be available for emergency call-in 24 hours a day/7 days a week.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Ability to analyze data and information using established criteria, in order to define consequences and to consider and select alternatives. Ability to compare, count, differentiate, measure and/or sort data and information. Ability to assemble, copy, record and transcribe data. Ability to classify, compute, tabulate, and categorize data.
- Ability to manage and direct a group of workers. Ability to counsel and mediate. Ability to persuade, convince and train others. Ability to advise and interpret how to apply policies, procedures and standards to specific situations.
- Ability to utilize advisory data and information such as financial statements, technical operating manuals, construction and maintenance contracts, blueprints, accident reports, budget summaries, Department of Transportation specifications and manuals, Highway Department procedures, guidelines, non-routine correspondence and laws.
- Ability to communicate effectively with State DOT personnel, Department personnel, Digger's Hot Line personnel, contractors, law enforcement, municipal officials.

Mathematical Ability

- Ability to add and subtract, multiply and divide, and calculate percentages, fractions, and decimals.

Judgment and Situational Reasoning Ability

- Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the evaluation of information against sensory or judgmental criteria.
- Ability to use functional reasoning development in performing functions within influence systems such as associated with supervising, managing, leading, teaching, directing

Physical Requirements

- Ability to operate equipment and machinery requiring complex and rapid adjustments. Ability to handle, load and unload, and move and guide material using simple tools. Ability to use levels, transits, measuring devices, all County Highway heavy equipment and vehicles, chainsaw, mechanic's hand tools.
- Ability to coordinate eyes, hands, feet and limbs in performing semi-skilled movements such as data entry and assembling.
- Ability to exert mildly heavy physical effort in moderate to heavy work, including lifting, carrying, pushing and pulling. Ability to handle, finger and feel. Ability to stoop, kneel, crouch and crawl. Ability to climb and balance.
- Ability to recognize and identify harmonious or contrasting combinations of, as well as recognize individual characteristics of colors, forms, sounds, tastes, odors, textures etc. associated with objects, materials and ingredients.

Environmental Adaptability

- Ability, in regard to environmental factors such as temperature variations, odors, toxic agents, violence, noise, vibrations, wetness, electrical currents, machinery and/or dust, to work under mildly unsafe and comfortable conditions.

Sauk County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

.....
Employee's Signature

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Supervisor's Signature

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Date

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Date

RESOLUTION NO. 110-14

Authorizing the Emergency Management, Buildings and Safety Department To Create One Full-time (1.0 FTE) Facility Manager and One Full-time (1.0 FTE) Maintenance Technician Position and Eliminate One Full-time (1.0 FTE) Building Manager Position

WHEREAS, the Emergency Management, Buildings and Safety Department will be reorganizing the staffing of the Building Services Department; and,

WHEREAS, the vacant Building Manager Position will be eliminated to create an additional Building Maintenance Technician; and,

WHEREAS, a full time Facility Manager position will be created in anticipation of the future retirement of the Part-time Facility Manager in 2016; and,

WHEREAS, the 2015 Emergency Management, Buildings and Safety Budget Proposal includes funding for this reorganization of positions consisting of tax levy.


NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Emergency Management, Buildings and Safety Department be authorized to create one full-time (1.0 FTE) Building Maintenance Technician and one full-time (1.0 FTE) Facility Manager and eliminate one full-time (1.0 FTE) Building Manager effective January 1, 2015.


For consideration by the Sauk County Board of Supervisors on October 21, 2014.

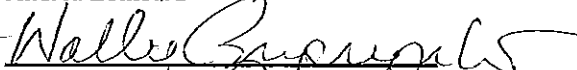
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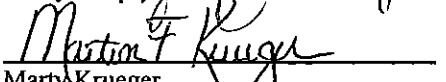
SAUK COUNTY FINANCE COMMITTEE


Tommy Lee Bychinski, Chair


Joan Erdham



Andrea Lombard

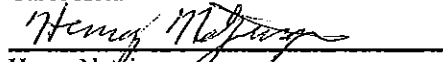

Wally Czuprynski

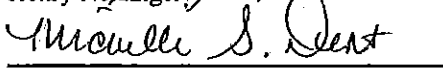

Marty Krueger

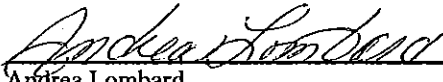
SAUK COUNTY PERSONNEL COMMITTEE


Tim Meister, Chair


Carol Held


Henry Neffinger


Michelle Dent


Andrea Lombard

Fiscal Note: The estimated costs of this reorganization in 2015 will be \$70,107, while in 2016 it is anticipated that there will be an additional savings of \$57,474 when the part-time Facility Manager retires. KPB

Information System Note: Creation of this position will incur additional costs for 2015 but reduced in the 2016 budget.

Office Space/Furniture: Existing office space will be utilized.

RESOLUTION NO. 111 -14

**RESOLUTION TO CREATE ONE FULL-TIME VETERANS BENEFIT SPECIALIST
POSITION FOR THE SAUK COUNTY VETERANS SERVICE OFFICE EFFECTIVE
JANUARY 1, 2015**

WHEREAS, the Sauk County Veterans Service Office (CVSO) currently consists of one full-time County Veterans Service Officer and two full-time Veterans Benefit Specialists; and

WHEREAS, the CVSO strives to keep veterans and their families informed of all pertinent information through the use of available technologies and actively works for the protection of veterans' benefits; and

WHEREAS, the peak demand for veteran services is 10 years after the end of a war and the CVSO recognizes that it is in the second year into the Iraq period and about to start the Afghanistan period; and

WHEREAS, the increased work flow to assist and educate veterans, individual case complexity and level of personalized service necessitates the creation of one additional full-time Veterans Benefit Specialist ; and

WHEREAS, through the addition of one full-time Veterans Benefit Specialist , existing wait times for veterans' appointments of 20 days and greater will be reduced to five days; and

WHEREAS, the addition of one full-time Veterans Benefit Specialist will increase the monetary impact to Sauk County that will result in less reliance on other Sauk County governmental resources; and

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Veterans Service Office be authorized to create one full-time equivalent (1.00 FTE) Veterans Benefit Specialist position, effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on Tuesday, October 21, 2014.

Resolution No. ____-14, Resolution to Create One Full-Time Veterans Benefit Specialist Position for the Sauk County Veterans Service Office Effective January 1, 2015

Page 2

Respectfully submitted,

**SAUK COUNTY
PERSONNEL COMMITTEE**

TIM MEISTER - CHAIR

ANDREA LOMBARD

MICHELLE DENT

CAROL HELD

HENRY NETZINGER

**SAUK COUNTY
FINANCE COMMITTEE**

TOMMY LEE BYCHINSKI - CHAIR

JOAN FORDHAM

WALLY CZUPRYNKO

MARTIN F. KRUEGER

ANDREA LOMBARD

Fiscal Note: The 1.00 FTE Veterans Benefit Specialist position has been budgeted in 2015 at \$58,703 for wages and benefits and \$3,538 in other costs including supplies, mileage and training. This position is funded by 90.00% County Tax Levy and 10.00% County Veterans Service Grant.

MIS Note: New hardware, software and MIS chargebacks have been budgeted in 2015 at \$1,909.

RESOLUTION NO. 11214

**AUTHORIZING THE SAUK COUNTY HEALTH CARE CENTER TO ELIMINATE
FOUR, PART-TIME (.90 FTE) UNIT REGISTERED NURSE POSITIONS AND
CREATE FOUR PART-TIME (.90 FTE) NURSE SUPERVISOR POSITIONS IN THE
2015 BUDGET EFFECTIVE JANUARY 1, 2015**

WHEREAS, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Health Care Center Nursing positions and processes to ensure a favorable level of service is maintained; and

WHEREAS, the Health Care Center currently maintains four (4) Unit Registered Nurse positions which are being utilized as Nurse Supervisors; and

WHEREAS, the 4 Nurse Supervisor positions will allow for the assignment of a greater variety of tasks and responsibility as compared to the Unit Registered Nurse position; and

WHEREAS, the hourly wage of the 4 Nurse Supervisor positions would be set at a supervisory nurse wage \$0.87 to \$1.68 per hour above the current hourly wages of the Unit Registered Nurse positions but would move from hourly to salaried positions, eliminating overtime and supervisor premium pay; and

WHEREAS, the creation of the 4 Nurse Supervisor positions will increase Department efficiency due to better utilization of the workforce and be more fiscally responsible to the citizens of Sauk County; and

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Health Care Center be authorized to eliminate four, part-time Unit Registered Nurse positions and create four, part-time Nursing Supervisor positions through the 2015 budget.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

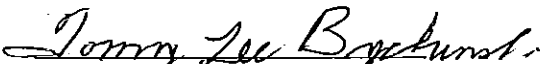
Resolution 112-14

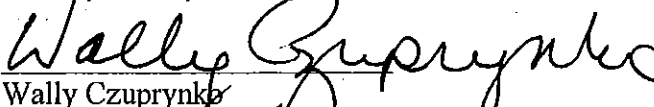
Authorizing The Sauk County Health Care Center To Eliminate Four, Part-Time (.90 FTE) Unit Registered Nurse Positions, andd Create Four Part-Time (.90 FTE) Nurse Supervisor Positions in The 2015 Budget Effective January 1, 2015

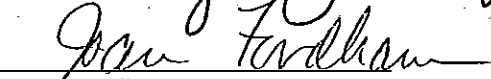
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Respectfully submitted:

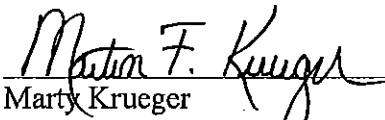
Sauk County
Finance Committee


Tommy Lee Bychinski, Chair

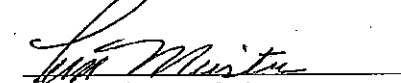

Wally Czuprynk

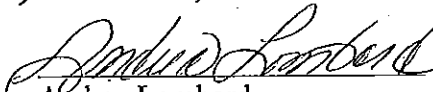

Joan Fordham


Andrea Lombard

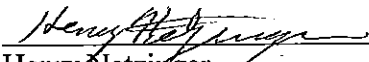

Marty Krueger

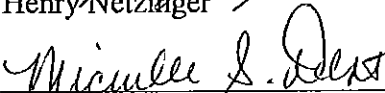
Sauk County
Personnel Committee


Tim Meister, Chair


Andrea Lombard

Carol Held


Henry Netziager


Michelle Dent

Fiscal Note: The hourly wage increase, with the overtime cost decrease, will amount to a net increase of approximately \$1,765 annually, from \$316,801 to \$318,566. *KRB*

MIS Note: No MIS impact

RESOLUTION NO. 113 -14

**Authorizing the Sauk County Health Care Center To Create One Full-time (1.0 FTE)
Home Health Director Position**

WHEREAS, the 2015 proposed budget includes transfer of the Sauk County Home Care program from the Public Health Department to the Health Care Center as of January 1, 2015; and,

WHEREAS, current management of the program is performed as part of the Deputy Director of Public Health duties, and this position's duties Home Care management time will be reallocated to other tasks in Public Health; and,

WHEREAS, Federal and State regulations require an appointed Home Health Director to oversee the program; and,

WHEREAS, the Home Health Director will perform 50% management and 50% as a working supervisor; and,

WHEREAS, this working position will ultimately reduce the Registered Nurses by (.5 FTE) and the potential need for a limited term employee for future coverage.


NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Health Care Center be authorized to create one full-time (1.0 FTE) Home Health Director position to assist the Sauk County Home Care Program effective January 1, 2015.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

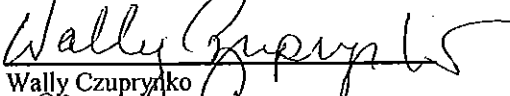
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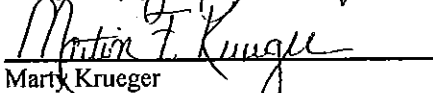
SAUK COUNTY FINANCE COMMITTEE


Tommy Lee Bychinski, Chair


Joan Fordham

Andrea Lombard

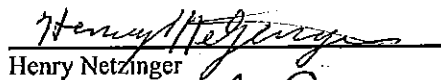

Wally Czupryko

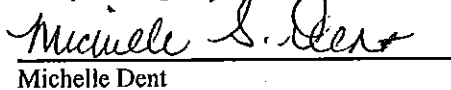

Marty Krueger

SAUK COUNTY PERSONNEL COMMITTEE


Tim Meister, Chair

Carol Held


Henry Netzing


Michelle Dent

Andrea Lombard

Fiscal Note: The estimated cost of this position including salary and benefits for 2015 = \$89,266. Office space is available at the Health Care Center, and some additional furniture will be needed at a cost of approximately \$2,000. *KLB*

Information System Note: Existing computer equipment will be relocated with the program.

RESOLUTION NO. 114 - 2014

**AUTHORIZING DIRECTOR OF CONSERVATION, PLANNING, AND ZONING
DEPARTMENT TO ENTER INTO A FIVE-YEAR REGIONAL CONSERVATION
PARTNERSHIP PROGRAM AGREEMENT WITH THE USDA-NATURAL
RESOURCES CONSERVATION SERVICE AND CREATE 1.0 FULL-TIME
CONSERVATIONIST PROJECT POSITION.**

WHEREAS, the Sauk County Land and Water Resource Management Plan goals recognize the need to protect and improve water quality and quantity, protect productivity and viability of agricultural lands, and provide and coordinate educational programming promoting natural resource protection and sustainable living issues; and

WHEREAS, the Sauk County Land and Water Resource Management Plan implementation strategy includes providing one-on-one educational and technical assistance to landowners; providing information and consultation regarding sustainable practices, materials and operations to citizens, businesses, and communities; and monitoring and evaluating plan implementation and progress; and

WHEREAS, the USDA-Natural Resources Conservation Service (NRCS) is beginning a new five-year funding source titled the Regional Conservation Partnership Program (RCPP) which pools \$1.2 Billion for NRCS priority conservation projects mainly focusing on cropland, barnyards, and pasture lands; and

WHEREAS, the RCPP is created to require a one-to-one dollar match for the entire five-year project; and

WHEREAS, the Conservation, Planning, and Zoning Committee unanimously approved a motion on August 26, 2014 requesting consideration of the Personnel and Finance Committees to create the position for this program, and to include an additional \$80,000 in the Conservation, Planning, and Zoning Department 2015-2019 budget.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Director of the Conservation, Planning, and Zoning Department is authorized to act on its behalf as follows:

1. Sign the Agreement for the RCPP with USDA-NRCS after the announcement of the selected full proposals on November 14, 2014; and
2. Create the RCPP Conservationist Project Position charged with managing and completing the tasks identified in the funding proposal for projects located within the Baraboo River watershed of Sauk County.

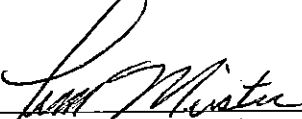
BE IT FURTHER RESOLVED, to add \$80,000 to the Conservation, Planning, and Zoning Department budget for the 2015-2019 budget years.

RESOLUTION NO. 114 -2014

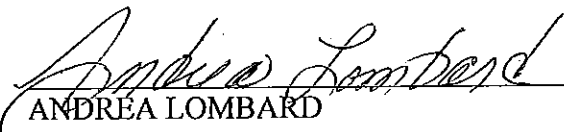
Page 2

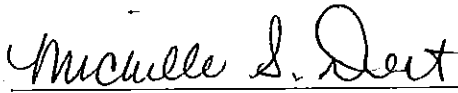
For consideration by the Sauk County Board of Supervisors on October 21, 2014.
Respectfully submitted,

PERSONNEL COMMITTEE


TIM MEISTER, Chair


HENRY NETZINGER


ANDREA LOMBARD


MICHELLE DENT

CAROL HELD


FINANCE COMMITTEE


TOMMY LEE BYCHINSKI, Chair

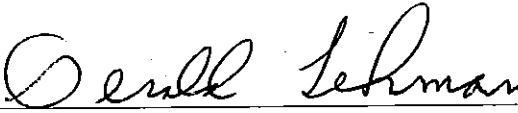

JOAN FORDHAM

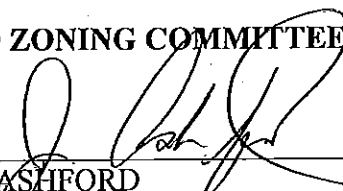

ANDREA LOMBARD


MARTY KRUEGER

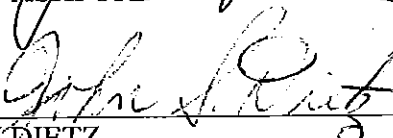

WALLY CZUPRYNSKI

SAUK COUNTY CONSERVATION, PLANNING AND ZONING COMMITTEE


GERALD LEHMAN, Chair

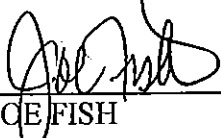

JUDY ASHFORD

NATHAN JOHNSON


JOHN DIETZ

ERIC PETERSON


DENNIS POLIVKA


JOE FISH


RANDY PUTTKAMER

RESOLUTION NO. 114 -2014
Page 3

FISCAL NOTE: Tax Levy Funding of \$80,000 to fund a full-time project staff position. See Attachment A for the Full RCPP proposal and Attachment B for the RCPP Conservationist Project Position description. The estimated funding use is in the Regional Conservation Partnership Program Schedule Below. *YPB*

MIS IMPACT: The additional staff will require the purchase of additional computer hardware and software to be supported by the MIS department. Upfront costs are estimated to be approximately \$2,500.00 with ongoing costs for license maintenance estimated to be approximately \$1,250.00 annually.

Regional Conservation Partnership Program Schedule						
	Total	Year 1 2015	Year 2 2016	Year 3 2017	Year 4 2018	Year 5 2019
<u>Revenues</u>						
Existing LWRM grant	75,000	15,000	15,000	15,000	15,000	15,000
*New USDA RCPP funding	800,000	160,000	160,000	160,000	160,000	160,000
Existing Tax Levy for Staff	225,000	45,000	45,000	45,000	45,000	45,000
Existing Tax Levy County Cost share	100,000	20,000	20,000	20,000	20,000	20,000
New Tax Levy	400,000	80,000	80,000	80,000	80,000	80,000
TOTAL REVENUES	1,600,000	320,000	320,000	320,000	320,000	320,000
<u>Expenses</u>						
New Staff	400,000	80,000	80,000	80,000	80,000	80,000
Existing Staff Reallocated	225,000	45,000	45,000	45,000	45,000	45,000
*Conservation Practice Installation	975,000	195,000	195,000	195,000	195,000	195,000
TOTAL EXPENSES	1,600,000	320,000	320,000	320,000	320,000	320,000

* USDA-NRCS RCPP funding is provided directly to the landowners for installation of conservation practices.

RESOLUTION NO. 115 14

AUTHORIZING THE SAUK COUNTY HEALTH CARE CENTER TO ELIMINATE ONE, PART-TIME (.90 FTE) UNIT REGISTERED NURSE POSITION AND CREATE ONE FULL-TIME (1.00 FTE) STAFF DEVELOPMENT COORDINATOR/MINIMUM DATA SET NURSE POSITION OUTSIDE OF THE BUDGET PROCESS

WHEREAS, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Health Care Center Business office position and processes to ensure a favorable level of service is maintained; and

WHEREAS, the Health Care Center currently maintains one (1) Unit Registered Nurse position which is been utilized as a Minimum Data Set (MDS) nurse; and

WHEREAS, the Staff Development/MDS nurse position will allow for the assignment of a greater variety of tasks and responsibility as compared to the Unit Registered Nurse position; and

WHEREAS, the hourly wage of the Staff Development/MDS Nurse position would be set at a supervisory nurse wage \$1.69 per hour above the hourly wage of the Unit Registered Nurse position but would move from an hourly to a salaried position eliminating overtime; and

WHEREAS, the creation of the Staff Development/MDS position will increase Department efficiency due to better utilization of the workforce; and

WHEREAS, Sauk County Code § 13.19(4) authorizes the creation of positions outside the budget process upon consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Health Care Center be authorized to eliminate one, part-time Unit Registered Nurse position and create one, full-time Staff Development/MDS position outside of the budget process.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Resolution 115 -14

Authorizing The Sauk County Health Care Center To Eliminate One, Part-Time (.90 FTE) Unit Registered Nurse, And Create One Full-Time (1.00 FTE) Staff Development Coordinator/Minimum Data Set Nurse Position Outside Of The Budget Process

Page 2

Respectfully submitted:

Sauk County Finance Committee

Tommy Lee Bychinski
Tommy Lee Bychinski, Chair

Wally Czuprynski
Wally Czuprynski

Joan Fordham
Joan Fordham

Andrea Lombard
Andrea Lombard

Marty F. Krueger
Marty Krueger

Sauk County Health Care Center Board of Trustees

Mary Ellen Murray
Mary Ellen Murray, Chair

Joe Fish
Joe Fish

Henry Netzinger
Henry Netzinger

Tut Gramling
Tut Gramling

Sauk County Personnel Committee

Tim Meister
Tim Meister, Chair

Andrea Lombard
Andrea Lombard

Carol Held
Carol Held

Henry Netzinger
Henry Netzinger

Michelle S. Dent
Michelle Dent

Terry Langer
Terry Langer

Bill Higgins
Bill Higgins

Carol Held
Carol Held

Fiscal Note: The wage increase for the position will amount to approximately \$1,109 annually, from \$88,996 to \$90,105 in wages and benefits. *PPB*

RESOLUTION NO. 116 -14

**APPROVING A REQUEST TO APPLY FOR AID TO LAW ENFORCEMENT WITH
WISCONSIN HO-CHUNK LANDS WITHIN SAUK COUNTY**

WHEREAS, Sauk County is a duly organized political subdivision of the State of Wisconsin, and has within its borders federally recognized Indian trust lands having significant Wisconsin Ho-Chunk population; and

WHEREAS, the State of Wisconsin and County of Sauk have joint responsibility for providing law enforcement aid under Wis. Stat. § 165.90 to help defray the costs of services provided upon said land.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors direct the Sauk County Sheriff's Department to make application to the State of Wisconsin, Department of Justice, for aid in the amount not to exceed the limit to defray costs to enforce the laws of the State of Wisconsin on Indian trust lands in the County of Sauk and to administer such grant monies under the grant guidelines.

For consideration by the Sauk County Board of Supervisors this 21st day of October, 2014

Respectfully submitted,

SAUK COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE


WILLIAM WENZEL, CHAIR


MICHELLE DENT


GEORGE JOHNSON


DAVID MOORE


GERALD LEHMAN

Fiscal Note:

Anticipated revenues of \$28,442 in 2015; \$25,000 was the amount that was included in 2015 proposed budget. *FLB*

MIS Note: No MIS impact.

RESOLUTION 117 -14

APPROVING LIABILITY, PROPERTY AND WORKERS COMPENSATION INSURANCE COVERAGE, CARRIERS AND PREMIUMS FOR SAUK COUNTY FROM JANUARY 1, 2015 to JANUARY 1, 2016

WHEREAS, your Property and Insurance Committee has reviewed the 2015 premiums for General Liability, Nursing Home Liability/Professional Liability and Excess Liability (Umbrella) coverage for Sauk County from the Wisconsin County Mutual Insurance Corporation (WCMIC) and recommends the following as being in the best interests of the County:

<u>COVERAGE / DEDUCTIBLE / LIMITS</u>	<u>PREMIUM</u>
General and Auto Liability	
<u>General Liability</u>	<u>\$126,047.00</u>
\$10,000 occurrence	
\$75,000 aggregate	
\$10,000,000	
<u>Uninsured Motorists</u>	<u>\$ (included)</u>
\$10,000 occurrence	
\$25,000 person	
\$50,000 occurrence	
<u>Automobile Liability</u>	<u>\$126,047.00</u>
Health Care Center Personnel	
<u>Personal Injury Coverage</u>	<u>\$7,213.00</u>
\$10,000 occurrence	
\$75,000agg	
\$5,000,000	
<u>Health Care Center</u>	<u>\$17,019.00</u>
\$1,000,000/ Occurrence	
Professional Liability	
\$10,000 / Occurrence	
\$3,000,000/ Aggregate	
Special Exposures	<u>\$ 912.00</u>
Deductible Fund Escrow (Subject to Adjustment)	<u>\$ 1,792.00</u>
Total WCMIC Liability Premium (Subject to Escrow Adjustment)	<u>\$279,030.00</u>

and;

WHEREAS, your Property and Insurance Committee has reviewed the 2015 premiums for Property Insurance for Sauk County and does recommend the Property Insurance coverage for Sauk County from the Local Government Property Insurance Fund (LGPIF) and does recommend the following as being in the best interest of the County:

<u>COVERAGE</u>	<u>DEDUCTIBLE</u>	<u>PREMIUM</u>
Buildings and Contents	\$25,000	\$34,024.00
Contractors Equipment	\$500	\$ 7,603.00
Automobile Physical Damage	\$500/\$3,000	\$32,949.00
Other Coverage		\$1,391.00
<u>TOTAL LGPIF PREMIUM</u>		<u>\$75,967.00</u>

117

and;

WHEREAS, your Property and Insurance Committee has reviewed the renewal for the 2015 premium for Workers Compensation coverage for Sauk County and recommends that the following self insurance proposal by Wisconsin County Mutual Insurance Corporation (WCMIC) as being in the best interest of Sauk County

<u>Wisconsin County Mutual Self Insurance Administration Fee</u>	<u>\$23,000.00</u>
(Administration fee covers WCMIC wages & cost to administer the program)	
<u>Wisconsin County Mutual Reinsurance Fee</u>	<u>\$30,770.00</u>
(Insurance policy that WCMIC purchases - Covers the County if an individual claim exceeds \$50,000 and /or policy year total losses exceed \$500,000)	
<u>Wisconsin County Mutual Risk Bearing Fee</u>	<u>\$50,000.00</u>
(Flat Fee for WCMIC to run our program)	
TOTAL PAYMENT TO WCMIC FOR SELF INSURANCE	<u>\$103,770.00</u>

NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the above insurance coverage and premiums be, and hereby are, adopted for the policy period of January 1, 2015, through January 1, 2016.

For consideration by the Sauk County Board of Supervisors on October 21th, 2014.

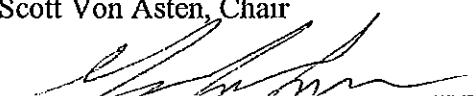
Respectfully submitted,
Sauk County Property and Insurance Committee



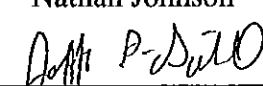
Scott Von Asten, Chair



Nathan Johnson



George F. Johnson



Jeffrey P. Giebel



William Hambrecht

Fiscal Note: The above premium costs are included in the 2015 proposed budget. Auto Liability is budgeted as a separate line item in various departments, in accordance with vehicle inventory values. General Liability is charged back to certain departments that can receive additional outside funding with an allocation basis of relative expenditures. Workers Compensation is allocated to departments according to wages budgeted. Property and Equipment Insurance is allocated to the departments based on property and equipment assigned to each department. Health Care Center Professional Liability and Personal Injury Extension Endorsement are allocated to the Sauk County Health Care Center.

Information System Note: No information system impact.

RESOLUTION NO. 118 -2014

**ORDERING COUNTY CLERK TO ISSUE TAX DEEDS
ON UNREDEEMED TAX CERTIFICATES**

WHEREAS, your Property and Insurance Committee has been informed by Elizabeth A. Geoghegan, Sauk County Treasurer, that real estate taxes for the year 2010 remain unpaid for certain properties; and

WHEREAS, your Committee is also informed that all of the statutory requirements concerning notification and the publication of notices for said properties with unpaid taxes for the year of 2010 have been completed; and

WHEREAS, pursuant to Wis. Stat. § 75.14(1), the County Board, by resolution, may order the County Clerk to execute to the County tax deeds for such properties; and

WHEREAS, such resolution is the next necessary step in the equitable enforcement and collection of real estate taxes.

NOW, THEREFORE, BE IT RESOLVED, that the County Clerk of Sauk County is ordered to execute and issue a tax deed in favor of Sauk County upon all lands for which Sauk County owns and holds tax certificates remaining unredeemed for the year 2010.

PARCEL ID NO.	LEGAL DESCRIPTION	MORE PARTICULARLY DESCRIBED IN REGISTER OF DEEDS OFFICE AT V AND P OR R AND I OR DOC NO.	2010 TAXES OWED
<u>TOWN OF DELTON</u>			
008-0143-30000	S 8-12-6 PRT NE SE = CSM #2935 LOT 1 (FMLY PRT CSM #2735) 2.01A (S/EASE PER D-727787) (Formerly known as the Dwight A. Sexton property)	909021\862830\685684	\$719.00
008-1801-00000	WIL-MAR ACRES LOT 8 (Formerly known as the Steven Merker property)	411-685\207-227\207-226	\$174.81
008-1802-00000	WIL-MAR ACRES LOT 9 (Formerly known as the Cornelius Van Dun property)	964315\660-712\510-291	\$383.40

TOWN OF GREENFIELD

018-0444-00000	626-383\191-473\128-496\366-144	\$47.96
S 15-11-7 PRT SWNE & SENE = CSM #1004 LOT 25 3.609A		
(Formerly known as the Jeffrey S & Ann Vogt-Schaller property)		

TOWN OF LA VALLE

024-2576-00000	909822\787571\501-649	\$313.05
TOWN OF LA VALLE		
AMSTERDAM ADD TO		
BRANIGAR'S DUTCH HOLLOW LAKE LOT 1114		
(Formerly known as the Reiner Family Revoc Trust property)		

024-2596-00000	743998\732685\675-469\627-473	\$348.90
TOWN OF LA VALLE		
AMSTERDAM ADD TO		
BRANIGAR'S DUTCH HOLLOW LAKE LOT 1134		
(Formerly known as the Joseph P & Anna M Lanier property)		

024-2634-00000	695705\193-239	\$231.95
TOWN OF LA VALLE		
GREEN KNOLL ADD TO		
BRANIGAR'S DUTCH HOLLOW LAKE LOT 720		
(Formerly known as the Paul Asselin & Julie Radish property)		

024-2728-00000	742536\736327\666-039\490-576\195-402	\$80.11
TOWN OF LA VALLE		
HIDDEN SPRING ADD TO		
BRANIGAR'S DUTCH HOLLOW LAKE LOT 916		
(Formerly known as the Theodore Jr. & Shirley A Eichman property)		

024-2770-00000	191-575	\$347.01
TOWN OF LA VALLE		
HIDDEN SPRING ADD TO		
BRANIGAR'S DUTCH HOLLOW LAKE LOT 958		
(Formerly known as the Charles E & Joyce A Zezulak property)		

024-2803-00000	154-437	\$454.57
TOWN OF LA VALLE		
PINE TOPS ADD TO		
BRANIGAR'S DUTCH HOLLOW LAKE LOT 985		
(Formerly known as the John F & Lynne D Diefenbach property)		

TOWN OF REEDSBURG

030-0599-10000	869484\847021\700738	\$167.39
S 15-12-4 PRT SW SW = CSM #1520 LOT 1 0.71A (Formerly known as the Gordon & Jeanette Benseman property)		
030-1139-10000	695819\669442\654912\206-622	\$351.25
S 36-12-4 NW SE EXC CSM #5894 38.6A M/L (SEE EASE D-1008618) (Formerly known as the John E & Lois W Hickey property)		

TOWN OF SPRING GREEN

032-0367-00000	842076\620-420\344-619	\$1,331.08
PINELAND – LAKE ADD LOT 22 (Formerly known as the Anita M Fewell property)		

TOWN OF WOODLAND

044-0951-00000	659-129\627-354\563-861	\$94.34
BLACK FOREST ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 168 (Formerly known as the Edward A & Elizabeth H Hooyman property)		
044-1145-00000	196-560	\$127.48
NETHERLANDS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 512 (Formerly known as the Michael L Robertson property)		
044-1200-00000	1050395\762595\501-643	\$113.00
NETHERLANDS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 567 (Formerly known as the Lifetime Investments LLC property)		
044-1201-00000	1050395\762595\501-643	\$84.00
NETHERLANDS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 568 (Formerly known as the Lifetime Investments LLC property)		
044-1213-00000	909823\787571\373-314	\$169.97
NETHERLANDS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 580 (Formerly known as the EB, LA, & DM Reiner Trustees Reiner Fam Revoc Trust Agmt property)		

Resolution No. 118 - 2014, Authorizing Issuance of Tax Deeds
Page 4 of 8

044-1263-00000	707682\166-637	\$174.22
RHINE ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 615 (Formerly known as the James K & Julie L Sausen property)		
044-1264-00000	774294\677193\490-576\195-402	\$165.71
RHINE ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 616 (Formerly known as the James K & Julie L Sausen property)		
044-1291-00000	131-659	\$144.48
RHINE ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 643 EXC POR IN TN LA VALLE (Formerly known as the John A & Irene M Rogala property)		
044-1350-00000	838063\783694\490-576\372-549\ 195-402	\$106.24
SIOUX TRAILS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 359 (Formerly known as the Jacqueline A & Robert J Karpay property)		
044-1367-00000	514-687\380-599\188-768	\$121.11
SIOUX TRAILS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 376 (Formerly known as the Henry G & Marian F Hanson property)		
044-1388-00000	830163\783689\490-576\372-544\ 195-402	\$108.35
SIOUX TRAILS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 397 (Formerly known as the Forrest L & Leah A Koehnke property)		
044-1389-00000	830162\783690\490-576\195-402	\$108.35
SIOUX TRAILS ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 398 (Formerly known as the Forrest L & Leah A Koehnke property)		
044-1503-00000	370-145	\$186.96
STAGHORN ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 57 (Formerly known as the James D & Clare A Fessel property)		

Resolution No. 118 - 2014, Authorizing Issuance of Tax Deeds
Page 5 of 8

044-1520-00000	362-205	\$142.36
STAGHORN ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 74 (Formerly known as the Carl L & Elsie M Gogola property)		
044-1526-00000	366-115	\$142.36
STAGHORN ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 80 (Formerly known as the Virginia M Koczorowski property)		
044-1549-00000	980192\824552\400-849\364-235	\$131.19
STAGHORN ADD TO BRANIGAR'S DUTCH HOLLOW LAKE LOT 102 (Formerly known as the George A Youssef property)		

VILLAGE OF LAKE DELTON

146-0147-53416	1096713\180-784\387-145\304-028	\$3,295.95
S20-13-06 PRT SE SW = CSM #1293 LOT 4 7.88A (ANNX D839245/FMLY 008-0635-20000) (Formerly known as the Elizabeth Extrom Etal property)		
146-0790-20200	854410\749276\740681\740680	\$1,195.38
HIAWATHA SUB (PRT LTS 22-25 & 64-68) = LIGHTHOUSE COVE CONDO (PH 1) UNIT 202 (Formerly known as the Gregory W & Mary A Pliss property)		
146-1053-70530	930171\716262\430-537	\$1,242.17
VILLAGE OF LAKE DELTON 1 ST ADD TO SPRING BROOK SHORES LOT 53 0.28A (PRT NW SW 17-13-6) (Formerly known as the Fidel Gonzalez property)		

VILLAGE OF LA VALLE

147-0032-00000	831674\428-206\387-392	\$11,287.91
VILLAGE OF LA VALLE ORIG PLAT N 56' of S ½ LOTS 8 TO 11 INCL BLK 7 (Formerly known as the Conrad J Shaker Property)		

VILLAGE OF LIME RIDGE

148-0012-00000	732531\139-803\294-511\366-196	\$15.22
VILLAGE OF LIME RIDGE ORIG PLAT E 87' OF N 25' OF LOT 6 BLK 1 (Formerly known as the Joanne Husker Property)		

VILLAGE OF MERRIMAC

151-0139-00000	744929\734147\181-805\114-750	\$793.73
VILLAGE OF MERRIMAC ASSESSORS PLAT OUTLOT 37 EXC N80' W/EASE R181-529 (Formerly known as the Raymond S & Helen B Selje property)		

VILLAGE OF PLAIN

171-0432-00000	925860\744823\102-411\352-104	\$632.11
VILLAGE OF PLAIN 3 RD ADD TO WESTBROOK (FMLY PRT WEST – BROOK) LOT 149 0.75A (Formerly known as the Schluter Construction Inc property)		

171-0433-00000	925860\744823\102-411\352-104	\$629.97
VILLAGE OF PLAIN 3 RD ADD TO WESTBROOK (FMLY PRT WEST – BROOK) LOT 150 0.73A (Formerly known as the Schluter Construction Inc property)		

VILLAGE OF SAUK CITY

181-1059-00000	907694\406-401\371-278	\$1,790.59
VILL SAUK CITY		
S 12-9-6 PRT NE NW COM SW COR INTERS MAPLE & BATES		
STS-S90.38' TO POB: N85°51'27"W 153.37'-S64.50'- E TO		
MAPLE ST-N TO POB (SEE POS #3949)		
(Formerly known as the Lisa A Grossen property)		

CITY OF BARABOO

206-0851-00000	765430\651042\610-510	\$1,428.51
S 1-11-6 PRT W1/2 NW1/4 = CSM #3602 LOT 1 &		
ALSO CSM #4557 LOT 3 0.85A (PRT FMLY CSM #2793)		
(Formerly known as the James J & Teresa M Becker property)		

206-0947-00000	745099\656482\384-506\356-702	\$411.99
PRT NE NE S2-11-6 & PRT NW NW S1-11-6 COM SE COR LT 1 BLK 6		
OP- E 61.3'- N TO RIVER- WLY ALG RIVER TO PT N OF NW COR		
LT 3- S TO NW COR LT 3- E TO NE COR LOT 1- S TO POB 0.77A M/L		
(Formerly known as the JTB of Baraboo LLC property)		

206-1759-00000	745099\656482\384-506\356-702	\$5,275.46
CITY OF BARABOO		
ORIG PLAT LOTS 1 THRU 3 BLK 6		
(Formerly known as the JTB of Baraboo LLC property)		

206-2127-05210	763391\435-377\434-238	\$5,721.88
CITY OF BARABOO		
THE GREENS CONDO OF BARABOO EXPANSION AREA		
EXC LANDS IN D-946416 DESC AS: COM SE COR SD CONDO		
-N90°W 24.58'-N67°11' 16"W 201.40'-S88°17'E 210.23'- S0°E 73.64'		
TO POB 2.46A (PRT NE SE 2-11-6 & PRT NW SW 1-11-6)		
(Formerly known as the GM Golf Development LLC property)		

AND, BE IT FURTHER RESOLVED, that Sauk County will assume and pay the 2014 real estate taxes.

For consideration by the Sauk County Board of Supervisors on October 21, 2014.

Respectfully submitted,

SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:

SCOTT VON ASTEN, Chairperson

GEORGE F. JOHNSON

WILLIAM HAMBRECHT

NATHAN S. JOHNSON

JEFFREY GIEBEL

FISCAL NOTE: From the Tax Certificates Held Account, taxes amounting to \$204,641.97 will be transferred to the Tax Deeds Held By County Account and interest and penalties amounting to \$105,761.71 will be transferred to the Treasurer's Interest on Taxes Account. *KPB*

MIS NOTE: No impact.

RESOLUTION No. 119 - 14

**APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT
REVOLVING LOAN FUND**

WHEREAS, Resolution 75-04 created the countywide Revolving Loan Fund for the purpose of supporting economic development efforts on a countywide basis; and,

WHEREAS, the purpose of the fund is to offer business loans to those seeking to expand or create new operations; and,

WHEREAS, a total of \$447,177 is available in the Revolving Loan Fund for distribution to applicants; and,

WHEREAS, after due consideration, the Revolving Loan Fund Committee has recommended that a loan in the amount of \$100,000 be made to **Anthony Tomaska, d.b.a. 94 North Productions, LLC**, as the proposal is consistent with the intent of the Revolving Loan Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does authorize the distribution of \$100,000 in Community Development Block Grant – Revolving Loan Funds to the aforementioned small business owners; and,

BE IT FURTHER RESOLVED, that the Revolving Loan Fund Committee is authorized to negotiate the loan terms consistent with the Revolving Loan Fund manual; and,


BE IT FURTHER RESOLVED, that the Revolving Loan Administrator is hereby authorized to sign all necessary documents on behalf of the County of Sauk in accordance with this resolution.

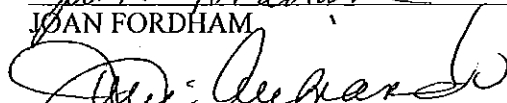
For consideration by the Sauk County Board of Supervisors on October 21, 2014.

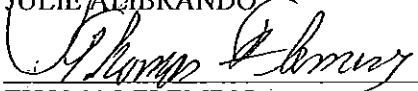
Respectfully submitted,

REVOLVING LOAN FUND COMMITTEE

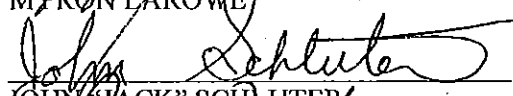

TOMMY LEE BYCHINSKI, Chairperson


JOAN FORDHAM


JULIE ALIBRANDO


THOMAS FLEMING


MYRON LAROWE


JOHN "JACK" SCHLUTER


PATRICIA YANKE

Fiscal Note: Funds to be expended from the CDBG-RLF account. The current balance of the Revolving Loan Fund is \$447,177.

MIS Note: Not Applicable *18*