

AGENDA
Notice of Regular Meeting
Sauk County Board of Supervisors
Tuesday, March 17, 2026 – 6:00 p.m.
County Board Meeting Room 326, 3rd Floor
West Square Building, Baraboo, WI 53913

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact the Sauk County Clerk's Office at 608-355-3286, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

1. CALL TO ORDER AND CERTIFY COMPLIANCE WITH OPEN MEETING LAW

2. ROLL CALL

3. INVOCATION AND PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

5. ADOPT MINUTES OF PREVIOUS MEETINGS

6. GENERAL CONSENT AGENDA ITEMS

a. ECONOMIC DEVELOPMENT COMMITTEE:

- i. Resolution 11-2026 To Honor Melanie Platt-Gibson For Over Four (4) Years Of Service.
(Pages 4-5)**

7. SCHEDULED APPEARANCES

8. PUBLIC COMMENT

- a.** Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Vice Chair. During Public Comment, any person who is not a member of the body may comment on a specific item or issue that is on the agenda. Any comments not related to the agenda should be sent to the County Clerk to forward to the County Board.

9. COMMUNICATIONS *(All communications are attached to Granicus)*

- a.** Email from Cynthia Anderson, re: Support the Protection of the ICE Age Trail. (Received February 24, 2026)
- b.** Public Notice of an Air Pollution Control Permit Application Review. (Received March 4, 2026)
- c.** UWEX Rail Economic Impact Study. (Received March 5, 2026)

10. APPOINTMENTS

a. SAUK COUNTY CORPORATION COUNSEL:

- i.** James Witecha, Corporation Counsel

b. ETHICS INQUIRY BOARD:

- i.** Kay Mackesey, Re-Appointment, Citizen Member
3-Year Term: 03/17/2026 to 03/20/2029

c. FAMILIES COME FIRST/COMPREHENSIVE COMMUNITY SERVICES COORDINATING COMMITTEE:

- i.** Amanda Buchanan, Re-Appointment, Citizen Member
2-Year Term: 03/17/2026 to 03/21/2028

- d. **LAND RESOURCES & ENVIRONMENT COMMITTEE:**
 - i. Randy Puttkamer, Re-Appointment, Citizen Member
2-Year Term: 03/17/2026 to 03/21/2028
- e. **LOWER WISCONSIN RIVERWAY BOARD (RECOMMENDATION):**
 - i. Gretchen 'Gigi' La Budde, Re-Appointment, Citizen Member
3-Year Term: 03/17/2026 to 03/20/2029
 - ii. Don Greenwood, New Appointment, Citizen Member
3-Year Term: 03/17/2026 to 03/20/2029

11. **BILLS**

12. **CLAIMS**

13. **ELECTIONS**

14. **PROCLAMATIONS**

- a. **EXECUTIVE & LEGISLATIVE COMMITTEE:**
 - i. **Resolution 12-2026** Fair Housing Week Proclamation. (Pages 6-7)

15. **REPORTS – INFORMATIONAL, NO ACTION REQUIRED**

- a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
 - i. Petition 02-2026 | **Applicant:** Milestone Materials; **Project Location:** Town of Troy; **Current Zoning:** Exclusive Agriculture; **Proposed Zoning:** Agriculture. (*Attached to Granicus*)
- b. Lisa Wilson, Sauk County Administrator
 - i. Administrator's Report. (*Attached to Granicus*)
- c. Tim McCumber, County Board Chair
 - i. Board Chair Update.

16. **UNFINISHED BUSINESS**

17. **NEW BUSINESS**

- a. **FINANCE, PERSONNEL & INSURANCE COMMITTEE:**
 - i. **Resolution 13-2026** Authorizing The Elected Officials (Clerk Of Courts, Coroner, And Sheriff) Salaries For The 2027-2030 Term Of Office. (Pages 8-9)
 - ii. **Resolution 14-2026** Gratefully Accepting Donations And Gifts Presented To Sauk County In 2025. (Pages 10-14)
- b. **HEALTH & HUMAN SERVICES COMMITTEE AND FINANCE, PERSONNEL & INSURANCE COMMITTEE:**
 - i. **Resolution 15-2026** To Amend The 2026 Budget And Accept Funding From The State Of Wisconsin Department Of Justice For The State Crisis Intervention Program (SCIP) Suicide Prevention Initiatives – 2023 (2026) Grant. (Pages 15-17)
- c. **LAND RESOURCES & EXTENSION COMMITTEE:**
 - i. **Resolution 16-2026** Authorizing The Director Of Land Resources And Environment To Submit Grant Applications For The 2027 Clean Sweep Grant Program. (Pages 18-19)
 - ii. **Resolution 17-2026** Authorizing The Land Resources And Environment Department Director To Apply For A Notice Of Discharge Grant. (Pages 20-21)
 - iii. **Resolution 18-2026** To Authorize Participation In The State Of Wisconsin Motorized Recreation Grant Programs For Snowmobile Trails And ATV/UTV Trails. (Pages 22-60)
 - iv. **Ordinance 02-2026** Amendment To Approve A Map Amendment (Rezoning) Of Lands In The Town Of Baraboo From Agriculture To Recreation Commercial Zoning District Filed Upon Little Society Farm, Property Owner. (Pages 6~~2~~94)

- d. **LAND RESOURCES & EXTENSION COMMITTEE AND EXECUTIVE & LEGISLATIVE COMMITTEE:**
 - i. **Resolution 19-2026** To Approve The Sauk County Strategic Plan. (Pages 95-133)
- e. **LAND RESOURCES & EXTENSION COMMITTEE AND FINANCE, PERSONNEL & INSURANCE COMMITTEE:**
 - i. **Resolution 20-2026** To Authorize The Director Of Land Resources And Environment To Accept Multi-Discharge Variance Funding; And Amending The 2026 Budget. (Pages 134-136)
- f. **LAW ENFORCEMENT & JUDICIARY COMMITTEE AND FINANCE, PERSONNEL & INSURANCE COMMITTEE:**
 - i. **Resolution 21-2026** To Amend The Sheriff's Office 2026 Budget For Additional Allocation Of Grant Funds To Combat Drug Trafficking Within Sauk County. (Pages 137-139)

18. REFERRALS

19. NEW AGENDA ITEMS (NO DISCUSSION). SUBMIT IN WRITING OR BY E-MAIL NEW BUSINESS ITEMS TO THE COUNTY ADMINISTRATOR AS SOON AS POSSIBLE FOR RULE III.A. REFERRAL.

20. ADJOURNMENT

Respectfully,



Tim McCumber
County Board Chair

County Board Members, County Staff & The Public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: March 12, 2026.

Agenda Preparation: Tim McCumber, County Board Chair, jointly with the County Clerk and the County Administrator.

RESOLUTION #11-2026

Resolution to Honor Melanie Platt-Gibson for over Four (4) Years of Service

Resolution Offered by the Economic Development Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: It is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with honor and distinction. Melanie Platt-Gibson faithfully served the people of Sauk County for over four (4) years. She brought professionalism and dedication to each project and program to advance the aspirations of the County. Melanie's contributions will have a long-lasting impact on Sauk County. Her enthusiasm, perseverance, and faithful commitment to serving Sauk County are truly valued and respected. Melanie retired from her position with Sauk County on March 2, 2026.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, who met in regular session, hereby expresses its sincere appreciation and commends Melanie Platt-Gibson for her over four (4) years of dedicated service to the residents of Sauk County; and

BE IT FURTHER RESOLVED that the Chair of the Sauk County Board of Supervisors is hereby directed to present Melanie Platt-Gibson with an appropriate certificate of commendation as a symbol of our esteem and gratitude for her service.

Approved for presentation to the County Board by the Economic Development Committee, this 17th day of March 2026.

Consent Agenda Item: [X] YES [] NO

Fiscal Impact: [X] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = _ X _ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _ X _ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

_____ Aye Nay Abstain Absent

Chair Mark "Smooth" Dettler

_____ Aye Nay Abstain Absent

Bryant Hazard

_____ Aye Nay Abstain Absent

Peter Kinsman

_____ Aye Nay Abstain Absent

Marty Krueger

_____ Aye Nay Abstain Absent

Timothy McCumber

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_____ Robert Prosser

Aye Nay Abstain Absent

_____ Vacant

Aye Nay Abstain Absent

Fiscal Note: None
MIS Note: None



RESOLUTION # 12-2026

Fair Housing Week Proclamation

Proclamation offered by the Executive and Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin.

BACKGROUND:

It is important to reaffirm the commitment of Sauk County regarding citizens' right to buy, sell, rent, or otherwise secure housing in Sauk County without regard to sex, race, religion, marital status, age, national origin, income or financial status in conformance with Title VIII of the Civil Rights Action of 1968 a/k/a the Federal Fair Housing Law and State Open Housing Law.

Fair housing occurs when people have a wide range of housing choices based on their income and needs regardless of race, color, sex, sexual orientation, religion, national origin, ancestry, age, marital status, lawful source of income, disability, family status or status as victim of domestic abuse, sexual abuse or stalking.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby proclaim the week of March 23 through 27, as Fair Housing Week in Sauk County and commend all those who have been involved with the struggle for fair housing. We wish to continue success in breaking the barriers that limit the realization of equal housing opportunity for everyone.

Approved by the Executive and Legislative Committee on March 3, 2026.

To be presented to the County Board on March 17, 2026.

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [X] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage by: Executive and Legislative Committee

Signature of Timothy McCumber, Chair [X] Aye [] Nay [] Abstain [] Absent

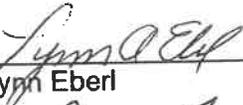
Signature of John Deitrich, Vice Chair [X] Aye [] Nay [] Abstain [] Absent

Signature of Sheila Carver [] Aye [] Nay [] Abstain [X] Absent

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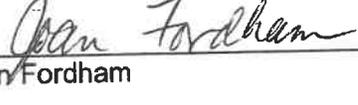
53 Mark "Smooth" Detter

Aye Nay Abstain Absent

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55 Lynn Eberl

Aye Nay Abstain Absent

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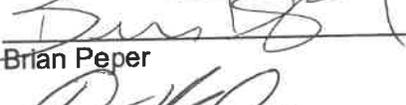
57 Joan Fordham

Aye Nay Abstain Absent

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59 Marty Krueger

Aye Nay Abstain Absent

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61 Brian Peper

Aye Nay Abstain Absent

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63 Dennis Polivka

Aye Nay Abstain Absent

64 Fiscal Note: No fiscal impact 

65 MIS Note: No MIS impact



RESOLUTION # 13-2026

RESOLUTION AUTHORIZING THE ELECTED OFFICIALS (CLERK OF COURTS, CORONER, AND SHERIFF) SALARIES FOR THE 2027-2030 TERM OF OFFICE

Resolution offered by the Finance, Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: In accordance with 59.22 of the Wisconsin Statutes, the total annual compensation for elected officials (Clerk of Courts, Coroner, and Sheriff) for the ensuing term of office must be established prior to the earliest time for filing nomination papers. The Finance, Personnel and Insurance Committee have reviewed the current salaries for Sauk County's elected officials and believe it to be consistent with the personnel and finance policies of the County to recommend the salaries as identified below.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to establish the elected officials' salaries to be as follows effective the first Monday of 2027:

Elected Position	Current	2027	2028	2029	2030
Clerk of Courts	\$86,183.00	\$97,048.95	\$99,960.42	\$102,959.23	\$106,048.01
Coroner	\$73,202.00	\$80,522.20	\$82,937.87	\$85,426.00	\$87,988.78
Sheriff	\$127,330.00	\$128,603.30	\$132,461.40	\$136,435.24	\$140,528.30

BE IT FURTHER RESOLVED, that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with the law and the County shall pay the share of contributions required by law, and the official shall make any contribution as required by law; and,

BE IT FURTHER RESOLVED, that the aforementioned county elected officials entitled to participate in the benefits program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as coverage offered to other employee groups.

Approved by the Finance, Personnel and Insurance Committee on March 11, 2026.

To be presented to the County Board on March 17, 2026.

Consent Agenda Item: [] YES [] NO

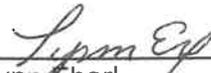
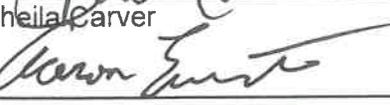
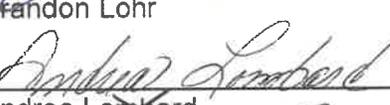
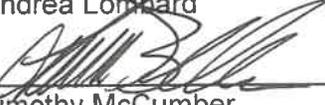
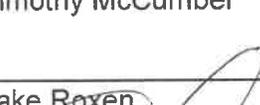
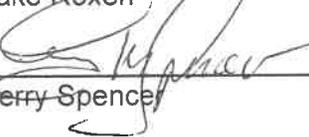
Fiscal Impact: [] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

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Offered and passage moved by:

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Lynn Eberl Aye Nay Abstain Absent
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Gaile Burchill Aye Nay Abstain Absent
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Sheila Carver Aye Nay Abstain Absent
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Aaron Evert Aye Nay Abstain Absent
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Brandon Lohr Aye Nay Abstain Absent
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Andrea Lombard Aye Nay Abstain Absent
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Timothy McCumber Aye Nay Abstain Absent
- 
Jake Roxen Aye Nay Abstain Absent
- 
Terry Spence Aye Nay Abstain Absent

Fiscal: The resolution will impact future budgets including 2027, 2028, 2029, and 2030. There is no financial impact to the 2026 budget.

Annual salary and percentage increases noted below:

Percentage Salary Changes	2027	2028	2029	2030
Clerk of Courts	12.608%	3.00%	3.00%	3.00%
Coroner	10.00%	3.00%	3.00%	3.00%
Sheriff	1.00%	3.00%	3.00%	3.00%

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Excludes impact of change in benefit rates.

MIS Note: No information systems impact.

RESOLUTION # 14 - 2026

Resolution Gratefully Accepting Donations and Gifts Presented to Sauk County in 2025

Resolution offered by the Finance, Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County annually receives significant donations from many entities, including clients, service recipients and their families, and businesses. These donations, including goods and services, benefit the overall good of the Sauk County public by enhancing educational programs, purchasing items for client use, and providing services for clients. Use of donations assists Sauk County in providing important services for various public purposes that promote the public good, while minimizing the impact to the property tax. Wis. Stat. § 59.52(19) permits the County Board to accept all donations: "the board may accept donations, gifts or grants for any public governmental purpose within the powers of the county".

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that Sauk County gratefully accepts the donations summarized as attached and expresses its appreciation to their donors.

Approved for presentation to the County Board by the Finance, Personnel and Insurance Committee, this 17th day of March, 2026.

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = X 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage moved by the Finance, Personnel and Insurance Committee:

Lynn Eberl Aye Nay Abstain Absent
Lynn Eberl

Gaile Burchill Aye Nay Abstain Absent
Gaile Burchill

Shelia Carver Aye Nay Abstain Absent
Shelia Carver

Aaron Evert Aye Nay Abstain Absent
Aaron Evert

Brandon Lohr Aye Nay Abstain Absent
Brandon Lohr

Andrea Lombard Aye Nay Abstain Absent
Andrea Lombard

Timothy McCumber Aye Nay Abstain Absent
Timothy McCumber

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Jake Roxen Aye Nay Abstain Absent

Terry Spencer Aye Nay Abstain Absent

Fiscal Note: Budgeted donations in 2025 totaled \$109,200, which offsets the property tax levy. Actual donations of cash were \$186,049.85 as well as many other non-monetary donations of goods and services.

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MIS Note: No MIS impact.

DONATIONS RECEIVED BY SAUK COUNTY - 2025

Administrator

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Wisconsin Dells Mountain Coaster	6 Passes	WI. County Assoc. Gift Basket	\$ 115.50
Tom Foolery's Adventure Park	Family Pass (4)	WI. County Assoc. Gift Basket	\$ 180.00
Dells Army Ducks	4 Passes	WI. County Assoc. Gift Basket	\$ 159.96
Tumbled Rock	Gift Card, Mug & Stickers	WI. County Assoc. Gift Basket	\$ 45.00
Balanced Rock Winery	Gift Card, (2) bottles of wine	WI. County Assoc. Gift Basket	\$ 60.00
Sauk County Historical Society	(4) Movie Passes	WI. County Assoc. Gift Basket	\$ 56.00
TOTAL DONATED TO ADMINISTRATOR:			\$ 616.46

Aging, Disability & Resources Center (ADRC)

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
AddLIFE Today! Newsmagazine Subscribers	Monetary	For the Benefit of the AddLIFE Today! Newsmagazine Program	\$ 50.00
Congregate Dining Center Program Participants	Monetary	For the Benefit of the Congregate Dining Center Program	\$ 23,066.20
Aging Programs	Monetary	For the Benefit of the all Aging Programs	\$ 145.17
Elder Benefit Specialist Program Participants	Monetary	For the Benefit of the Elder Benefit Specialist Program	\$ 310.00
Home Delivered Lunch Participants	Monetary	For the Benefit of the Home Delivered Lunch Program	\$ 73,813.50
Information & Assistance Participants	Monetary	For the Benefit of the Information & Assistance Program	\$ 258.33
Prevention Program Participants	Monetary	For the Benefit of the Prevention Program	\$ 684.00
Caregiver Programs	Monetary	For the Benefit of the Caregiver Programs	\$ 192.50
Transportation Programs	Monetary	For the Benefit of the Transportation Program Passengers	\$ 239.48
Congregate Dining Center Volunteers	In-Kind Donation	(2,436.5) Hours Dining Center Volunteers Provided Service to Dining Center Participants	\$ 82,841.00
Home Delivered Lunch Volunteers	In-Kind Donation	(3,463) Hours Home Delivered Lunch Volunteers Delivered Lunches to Participants	\$ 117,742.00
Staff Support Volunteers	In-Kind Donation	(370) Hours Clerical Volunteers Provided Service for ADRC Programs	\$ 12,580.00
Volunteer/Veteran Escort Drivers	In-Kind Donation	(8,720) Hours Volunteer/Veteran Escort Drivers Transported Passengers	\$ 296,480.00
Friendly Visitor Volunteers	In-Kind Donation	(198.25) Volunteer hours of social connection with older adults	\$ 6,740.50
Pizza Ranch - Baraboo	4 Free Adult Buffet Gift Cards	Volunteer Luncheon-Door Prizes	\$ 65.00
BASCO	Kwik Trip gift card	Volunteer Luncheon-Door Prizes	\$ 25.00
Anonymous	Culver's Gift Card	Volunteer Luncheon-Door Prizes	\$ 25.00
Kwik Trip	2 Gift Cards	Volunteer Luncheon-Door Prizes	\$ 50.00
Pizza Ranch - Reedsburg	2 Free Cactus Bread Gift Cards, 2 Free Adult Buffet Gift Cards	Volunteer Luncheon-Door Prizes	\$ 65.00
Log Cabin	2 Gift Cards	Volunteer Luncheon-Door Prizes	\$ 40.00
Jefferson Meadows	Teddy Bear, Kleenex	for ADRC staff	\$ 15.00
Volunteer Driver	Pecan Tray	for ADRC staff	\$ 35.00
Client	Culver's Gift Card	for ADRC staff	\$ 25.00
Client	Amazon Gift Card	for ADRC staff	\$ 20.00
Client	Harry & Davids Gift Basket	for ADRC staff	\$ 120.00
TOTAL DONATED TO ADRC:			\$ 615,627.68

Extension

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Participants	Monetary	Strong Bodies Strength Training Class	\$ 720.00
Participants	Monetary	Strong Bodies Strength Training Class	\$ 75.00
Participants	Monetary	Strong Bodies Strength Training Class	\$ 845.00
Participants	Monetary	Strong Bodies Strength Training Class	\$ 25.00
Participants	Monetary	Strong Bodies Strength Training Class	\$ 470.00
Participants	Monetary	Strong Bodies Strength Training Class	\$ 625.00
Participants	Monetary	Strong Bodies Strength Training Class	\$ 255.00
Participants	Monetary	Strong Bodies Strength Training Class	\$ 725.00
Participants	Monetary	Strong Bodies Strength Training Class	\$ 50.00
Participants	Monetary	Strong Bodies Strength Training Class	\$ 205.00
	Monetary		
TOTAL DONATED TO EXTENSION:			\$ 3,995.00

Land Resources & Environment

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Lynda Witthuhn	Monetary	Monetary donation towards accessible hunting blind access	\$75.00
Anonymous	Monetary	Monetary donation towards accessible hunting blind access/maintenance	\$500.00
Wisconsin DNR	Monetary	Monetary donation for two trees celebrating the DNR's 125th Anniversary	\$206.69
TOTAL DONATED TO LAND RESOURCES & ENVIRONMENT:			\$ 781.69

DONATIONS RECEIVED BY SAUK COUNTY - 2025

	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Public Health	Reedsburg Lion Club	Monetary	Seal A Smile	\$ 300.00
	Redlin-Etrz Funeral Home	Monetary	Rural Safety Days	\$ 100.00
	Mittelstaedt Sports and Marine DBA Jay's Ag and Turf	Monetary	Rural Safety Days	\$ 100.00
	Meyer Oil & LP	Monetary	Rural Safety Days	\$ 150.00
	Hillsboro Equipment	Monetary	Rural Safety Days	\$ 200.00
	Baxter Dental Center, Inc	Monetary	Rural Safety Days	\$ 100.00
	Mark Weihing	Monetary	Rural Safety Days	\$ 25.00
	Allen Steele Co Inc.	Monetary	Rural Safety Days	\$ 100.00
	Wisconsin Metal Sales	Monetary	Rural Safety Days	\$ 100.00
	United Coop	Monetary	Rural Safety Days	\$ 100.00
	D.L. Gasser	Monetary	Rural Safety Days	\$ 100.00
	Lake Delton Police Assoc	Monetary	Rural Safety Days	\$ 150.00
	Vector Professional Practices	Monetary	Rural Safety Days	\$ 250.00
	Cheryl Rhinehart	Monetary	Rural Safety Days	\$ 300.00
	SSM	Monetary	Rural Safety Days	\$ 500.00
	Farm & Fleet	Monetary	Rural Safety Days	\$ 150.00
	Hartje Lumber	Monetary	Rural Safety Days	\$ 100.00
	St. Joseph's(SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 252.00
	St. Joseph's(SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 127.00
	GREDE	Monetary	Rural Safety Days	\$ 100.00
	SSM Baraboo	Gift Basket	Public Health Communications (Showcase Event)	\$ 50.00
	Gwen Finnegan St. Joseph's (SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 93.00
	Three Mountain Games LLC	Monetary	PNCC/NFP Popsicles in the Park	\$ 100.00
	Gwen Finnegan St. Joseph's (SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 172.00
	Gwen Finnegan St. Joseph's (SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 9.00
Gwen Finnegan St. Joseph's (SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 250.00	
Gwen Finnegan St. Joseph's (SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 40.00	
St. Joseph's(SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 75.00	
St. Joseph's(SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 20.00	
St. Joseph's(SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 105.00	
St. Joseph's(SALT)	Diapers	Nurse Family Partnership (NFP)	\$ 111.00	
TOTAL DONATED TO PUBLIC HEALTH:				\$ 4,329.00

	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Human Services	Dr. Ethan Carlson	Monetary	Gas cards and discretionary spending for Child Protection Services families	\$ 3,000.00
	Trent Zimmerman	Monetary	Gift Card for a specific Child Protection Services family	\$ 547.00
	Associated Bank	Monetary	Popsicles in the park B-3 events	\$ 243.03
	Wal-Mart	Monetary	Educator Navigator program - GED tests	\$ 500.00
	Pelton Builders	Christmas Gifts	Purchased gifts for CPS families	\$ 432.08
	Amy Pelton	Christmas Gifts	Purchased gifts for CPS families	\$ 1,541.52
	Greg and Sandy O'Dell	104 pairs of pajamas, socks and toothbrushes	For use with Child Protection Families	\$ 1,000.00
	Alan and Sarah Boehmer	Craft/scrapbooking supplies	Child Protection Services families	\$ 375.00
	Wisconsin Dells Mountain Coaster	10 VIP Cards	Justice, Diversion and Support consumers	\$ 189.90
	Carol Julius	3 suitcases and a duffle bag	Community Support Program consumers	\$ 50.00
	St. Vincent DePaul	20 Gift Certificates	Adult Treatment Court Participants	\$ 800.00
	TOTAL DONATED TO HUMAN SERVICES:			

	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Sheriff	Community Foundation of South Central WI	Monetary	Purchased AED's	\$ 26,447.10
	Community Foundation of South Central WI	Monetary	K-9/K-9 Cage/K-9 Supplies	\$ 19,145.56
	Community Foundation of South Central WI	Monetary	Flock Safety	\$ 3,181.40
	Community Foundation of South Central WI	Monetary	K-9/K-9 Cage/K-9 Supplies	\$ 16,056.83
	Community Foundation of South Central WI	Monetary	K-9 Supplies	\$ 7,601.91
	TOTAL DONATED TO SHERIFF:			

DONATIONS RECEIVED BY SAUK COUNTY - 2025

Health Care Center

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Cindy Ruland	Large Cart w/nice wheels	Activities for residents	\$50.00
Foundation	Monetary	Balloons for Residents birthdays	\$71.96
Foundation	Popcorn Bird seed	Food for birds	\$72.46
Foundation	Candy for Easter Egg Hunt	Easter Egg Hunt held at SCHCC	\$733.75
Bernie Rynkowski	Candy for Easter Egg Hunt	Easter Egg Hunt held at SCHCC	\$50.00
Rita Connors	Candy for Easter Egg Hunt	Easter Egg Hunt held at SCHCC	\$50.00
Diane Mikonowicz	Candy for Easter Egg Hunt	Easter Egg Hunt held at SCHCC	\$50.00
Primex Plastics Reedsburg	Candy for Easter Egg Hunt	Easter Egg Hunt held at SCHCC	\$300.00
Kristen McDaniel	candy & plastic eggs	Easter Egg Hunt held at SCHCC	\$100.00
Chuck Connors	Candy, Easter back drop, Plastic eggs	Easter Egg Hunt held at SCHCC	\$50.00
Foundation	Bunny costume	Easter Egg Hunt held at SCHCC	\$50.00
Anonymous	clothes	Resident enjoyment	\$50.00
Anonymous	flowers in vases	Resident enjoyment	\$50.00
Anonymous	board games, cards, word finds,	Resident enjoyment	\$50.00
Cheryl Hedler	Decoration	Resident enjoyment	\$50.00
Foundation	Monetary	Easter Baskets, candy, eggs	\$126.38
Foundation	3 large tv, Christmas gift for residents, craft supplies	Christmas gifts for residents	\$2,000.00
Foundation	Sunshades for gardens 4 of them	Provide shade for residents when outside	\$3,000.00
Foundation	Tables & cooler	Resident enjoyment	\$225.00
Stephanie Kirkhan	Roses for residents	Resident enjoyment	\$300.00
Anonymous	lap blankets	Resident enjoyment	\$150.00
Anonymous	Papa Murphys Pizza for residents	Resident enjoyment	\$139.26
Foundation	Outside flowers	For Residents gardens	\$250.00
Beth Sorenson	Hanging baskets	For Residents gardens	\$150.00
Stephanie Kirkhan	12 flower bouquets	Resident enjoyment	\$120.00
Anonymous	Roses 6doz	Resident enjoyment	\$90.00
Reedsburg Womens Group	Bingo prizes, Music John Beth, Ice Cream	Resident activates	\$150.00
Foundation	Monetary	Gravel, pop up tents, blankets for activities	\$2,567.81
Foundation	Pumpkins	Resident Halloween	\$80.00
Foundation	Candy for safe Halloween	Resident Halloween	\$525.00
Rita Connors	Candy for safe Halloween	Resident Halloween	\$50.00
Chuck Connors	Candy for safe Halloween	Resident Halloween	\$50.00
Berine Rynkowski	Candy for safe Halloween	Resident Halloween	\$50.00
Many SCHCC staff	Candy for safe Halloween	Resident Halloween	\$150.00
Molly Smith	Candy for safe Halloween	Resident Halloween	\$50.00
Diane Miconwicks	Candy for safe Halloween	Resident Halloween	\$50.00
Stephanies Kirkhan	Flowers	Resident enjoyment	\$100.00
Anonymous	Flowers	Resident enjoyment	\$50.00
Primex Plastics	Cupcakes	Resident enjoyment	\$100.00
Kim Raspiller	Lift chairs 2, & Clothes	Resident enjoyment	\$2,000.00
T. Klenm	lap blankets	Resident enjoyment	\$300.00
Reedsburg Church of God	Pies	Resident enjoyment	\$50.00
Reedsburg FFA	Oranges & Apples	Resident enjoyment	\$60.00
Reedsburg Area Womens Group	Cake, Ice Cream and Entertainment	Resident enjoyment	\$150.00
Jeana Neumaier and staff	Christmas gifts for residents	Resident Christmas	\$250.00
Lavalle Ladies Group	Christmas gifts for residents	Resident Christmas	\$70.00
St. Peters Loganville Church	Christmas gifts for residents	Resident Christmas	\$150.00
TOTAL DONATED TO HEALTH CARE CENTER:			\$ 15,331.62

CASH	\$ 186,049.85
ITEMS	\$ 19,359.43
VOLUNTEER TIME	\$ 516,383.50
GRAND TOTAL	\$ 721,792.78

BUDGETED DONATIONS 2025	\$ 109,200.00
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RESOLUTION # 15 - 2026

Resolution to Amend the 2026 Budget and Accept Funding from the State of Wisconsin Department of Justice for the State Crisis Intervention Program (SCIP) Suicide Prevention Initiatives – 2023 (2026) Grant.

and Human Services

Resolution offered by the Health Resources Committee and Finance, Personnel, & Insurance Committee.

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Mental health has emerged as a critical concern in Sauk County. According to the 2024 Sauk County Community Health Assessment Survey, 60% of respondents identified mental health as a top community problem, ranking it as the second most pressing issue. Sauk County has 129 mental health providers. This means that there are 510 people per 1 mental health provider – significantly more than the states average of 350:1.

In 2022, there were over 450 non-fatal emergency department visits with suspected self-harm injury among our targeted population: rural men in Wisconsin age 25 and older. This number is likely an undercount, due to issues of stigma and health care affordability and access issues, resulting in untreated injuries.

Additionally, according to County Health Rankings, the average number of mentally unhealthy days reported in the past 30 days in Sauk County increased from 4.4 in 2022 to 4.8 in 2024, matching the Wisconsin average but signaling a worsening trend locally. Furthermore, 15% of adults in Sauk County reported experiencing 14 or more mentally unhealthy days in the past month, slightly above the state average of 14% and up from 14% in previous years.

These data points demonstrate that mental health challenges in Sauk County are significant, growing, and impacting our diverse populations. Public Health Sauk County will use the grant funds to implement a multi-layered, practical, and community-driven approach to suicide prevention that builds upon established relationships, trusted local messengers, and existing countywide strategies. The proposed project will help address these issues and improve overall community well-being by expanding awareness of and access to mental health resources, reducing stigma, and training gatekeepers, laypersons, and law enforcement professionals on suicide prevention strategies.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors to amend the 2026 Public Health budget for \$100,000.00 for contracted services, training, and marketing expenses for the State of Wisconsin Department of Justice State Crisis Intervention Program Suicide Prevention Initiative.

and Human Services

Approved for presentation to the County Board by the Health Resources Committee, this 17th day of March, 2026

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X 3/4 Majority = _____

52 The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by
53 the Corporation Counsel, _____, Date: _____
54

55 Offered and passage moved by:
56 *and Human Services*

57 **Health Resources Committee**

58 *Joan Fordham* Aye Nay Abstain Absent
59 Joan Fordham

60 *Thomas Dorner* Aye Nay Abstain Absent
61 Thomas Dorner

62 _____ Aye Nay Abstain Absent
63 Dave Clemens

64 *Rebecca Klitzke* Aye Nay Abstain Absent
65 Rebecca Klitzke

66 *Andrea Lombard* Aye Nay Abstain Absent
67 Andrea Lombard

68 *Renee Mikonowicz* Aye Nay Abstain Absent
69 Renee Mikonowicz

70 *Diane Reinfeldt* Aye Nay Abstain Absent
71 Diane Reinfeldt

72 *Eleanor Vita* Aye Nay Abstain Absent
73 Eleanor Vita

74 _____ Aye Nay Abstain Absent
75 Clariss Funmaker

76 **Finance, Personnel, & Insurance Committee**

77 *Lynn Eberl* Aye Nay Abstain Absent
78 Lynn Eberl

79 *Brandon Lohr* Aye Nay Abstain Absent
80 Brandon Lohr

81 *Gaile Burchill* Aye Nay Abstain Absent
82 Gaile Burchill

83 _____ Aye Nay Abstain Absent
84 Jacob Rexen

85 *Terry Spencer* Aye Nay Abstain Absent
86 Terry Spencer

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Andrea Lombard

Aye Nay Abstain Absent



Tim McCumber

Aye Nay Abstain Absent



Sherita Carver

Aye Nay Abstain Absent



Aaron Evert

Aye Nay Abstain Absent

Fiscal Note: The State of Wisconsin Department of Justice State Crisis Intervention Program Suicide Prevention Initiative funding is a 6-month grant contract and will cover the program costs total of \$100,000.00 in 2026. Funding will be used for training, outreach, materials, and the development of an online suicide prevention training for target audiences.

MIS Note: None.

RESOLUTION # 16-2026

Resolution Authorizing the Director of Land Resources and Environment to Submit Grant Applications for the 2027 Clean Sweep Grant Program

Resolution offered by the Land Resources and Extension Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND:

Sauk County recognizes that proper disposal of hazardous waste is important to the safety and well-being of County residents and the collection and proper disposal of hazardous wastes serves to protect the natural resources of the County. Sauk County has supported the Clean Sweep Program and hazard waste collection events held in the County for well over twenty years.

The Land Resources and Environment Department hosts one (1) Clean Sweep Event annually as well as several Ag Plastic events throughout the year to assist residents with the proper disposal of hazardous wastes. The Clean Sweep Grant Program through the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) helps to defray some of the expense of disposing of the collected materials and provides a service to County residents that would otherwise be costly to individual households and helps to protect the natural resources of Sauk County.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, meeting in regular session, that Sauk County continues to support the Clean Sweep hazardous waste collection and ag plastic collection events in Sauk County; and,

BE IT FURTHER RESOLVED that the Director of Land Resources and Environment is hereby authorized to submit the Clean Sweep Grant application.

Approved by the Land Resources and Extension Committee on February 24, 2026.

To be presented to the County Board on March 17, 2026.

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [] None [X] Budgeted Expenditure [] Not Budgeted

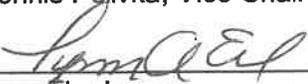
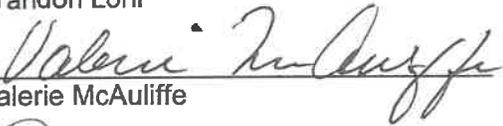
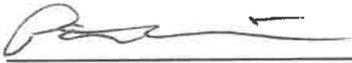
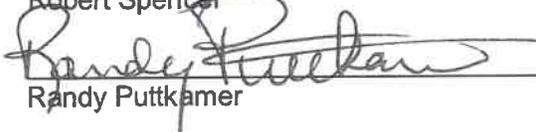
Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage moved by: Land Resources and Extension Committee

Marty Krueger, Chair [X] Aye [] Nay [] Abstain [] Absent

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Dennis Polivka, Vice Chair				
 _____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lynn Eberl				
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Brandon Lohr				
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Valerie McAuliffe				
 _____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Peter Kinsman				
_____	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
Robert Prosser				
 _____	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Robert Spencer				
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Randy Puttkamer				

Fiscal Note: The proposed budget for Clean Sweep and Ag Plastics for 2027 will be \$57,000 with an anticipated grant award of \$18,449. Fees are charged at the Clean Sweep event for certain types of items, which aid in covering a portion of the costs.

SB

MIS Note: No Impact

RESOLUTION # 17-2026

Resolution Authorizing the Land Resources and Environment Department Director to Apply for a Notice of Discharge Grant

Resolution offered by the Land Resources and Extension Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Sauk County Land Resources and Environment (LRE) Department wishes to acquire a Notice of Discharge (NOD) Grant from the Wisconsin Department of Natural Resources (DNR) for the purpose of implementing measures to control agricultural or urban storm water runoff pollution sources as described under ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 153 and 154 of the Wisconsin Administrative Code. A cost share grant is required to carry out the project.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the LRE Director be authorized to apply for a Notice of Discharge Grant;

BE IT FURTHER RESOLVED, that the LRE Director is authorized to:

- Enter into cost-share agreements with landowner/operator to install best management practices.
• Make cost-share payment to landowner/operator after payment is requested, evidence of contractor payment by landowner/operator has been received, and grantee has verified proper best management practices installed.
• Sign and submit reimbursement claims along with necessary supporting documentation.
• Sign and submit interim and final reports and other documentation as required by the grant agreement.
• Sign and submit an Environmental Hazards Assessment Form, if required.
• Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED, that Sauk County LRE shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

Approved by the Land Resources and Extension Committee on February 24, 2026.

To be presented to the County Board on March 17, 2026.

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

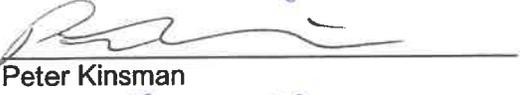
The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date:

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Offered and passage moved by:

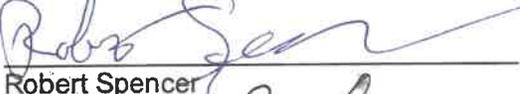
Land Resources and Extension Committee

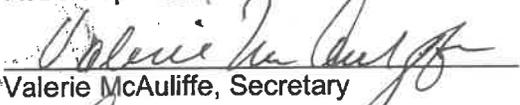

Marty Krueger, Chair Aye Nay Abstain Absent


Peter Kinsman Aye Nay Abstain Absent

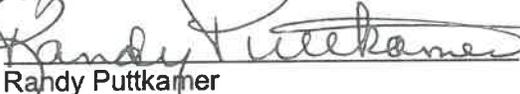

Brandon Lohr Aye Nay Abstain Absent


Dennis Polivka, Vice Chair Aye Nay Abstain Absent


Robert Spencer Aye Nay Abstain Absent


Valerie McAuliffe, Secretary Aye Nay Abstain Absent


Lynn Eberl Aye Nay Abstain Absent


Randy Puttkamer Aye Nay Abstain Absent

_____ Aye Nay Abstain Absent
Robert Prosser

Fiscal Note: The grant award is estimated to be \$1,689,660 and is not included in the 2026 LRE budget. A budget amendment will be required if the LRE Department is awarded the grant to account for the increased revenues and expenditures. Similar to other cost share programs administered by the LRE Department, the county will reimburse the landowner for the project costs and the department will request reimbursement from the Wisconsin DNR for the payment made to the landowner. This is a pass-through grant and there will be no cost to the county for this project with the exception of some staff time to assist with project design, installation, and grant administration.

BB

MIS Note: No information systems impact.

RESOLUTION # 18-2026

Resolution to Authorize Participation in the State of Wisconsin Motorized Recreation Grant Programs for Snowmobile Trails and ATV/UTV Trails

Resolution offered by the Land Resources and Extension Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: Sauk County annually participates in maintaining, acquiring, insuring and developing lands for public motorized trail use and these public motorized trails are eligible for grant funds through the Wisconsin Department of Natural Resources (DNR). 100% of these funds are applied to the costs for the acquisition, development, insurance and maintenance of public trails and events. Funding for the programs comes from registration fees, a portion of tax on gasoline and user fees. Grant applications must be submitted by the local governing body to the DNR.

The development, maintenance, grooming and event planning of the snowmobile and all-terrain vehicles/utility task vehicles (ATV/UTV) is managed through contracts with the Association of Sauk County Snowmobile Clubs, Inc., Sauk Ridge Runners, Inc. and Baraboo Bluffs ATV/UTV Club, Inc., attached as Appendix A, Appendix B and Appendix C, respectively.

There are currently 238.3 miles of funded snowmobile trail in Sauk County, funded at \$300 per mile, with the grant program totaling \$71,490. Currently, there are approximately 6.59 miles of ATV/UTV trail in Sauk County, funded at \$1,000 per mile for summer use and \$300 per mile for winter use. Additional funding for development of approximately 1 mile of ATV/UTV trail will be applied for in 2026, estimated at \$4,750 with the grant program totaling \$12,697.

The Sauk County Land Resources and Environment Department (LRE) is primarily responsible for the financial administration of the grant programs. Other responsibilities include trail inspections, maintaining and updating a contract with each club or association, applying for grant funding and verifying that all written and verbal permission from all landowners is obtained. Sauk County's existing liability insurance policy protects Sauk County's interest in providing snowmobile and ATV/UTV trails.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Administrative Services Coordinator, Parks and Recreation Manager and Director of the Sauk County Land Resources and Environment Department under the discretion of the Sauk County Land Resources and Extension Committee, be authorized to submit applications on behalf of the above mentioned clubs to the Wisconsin Department of Natural Resources for any financial aid that may be available, submit reimbursement claims along with supporting documentation within proper timeframe of project completion dates, sign and submit documents and take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED, by the Sauk Board of Supervisors, that the County Administrator be authorized to execute a Development, Maintenance and Grooming Contract with the Association of Sauk County Snowmobile Clubs Inc. (Appendix A), a Development and Maintenance Contract with the Sauk Ridge Runners, Inc. (Appendix B) and a Development and Maintenance Contract with the Baraboo Bluffs ATV/UTV Club, Inc. (Appendix C).

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Approved by the Land Resources and Extension Committee on February 24, 2026.

To be presented to the County Board on March 17, 2026.

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [] Budgeted Expenditure [] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____.

Offered and passage moved by:

Marty Krueger Aye Nay Abstain Absent
Marty Krueger, Chair

Dennis Polivka Aye Nay Abstain Absent
Dennis Polivka, Vice Chair

Brandon Lohr Aye Nay Abstain Absent
Brandon Lohr

Peter Kinsman Aye Nay Abstain Absent
Peter Kinsman

Robert Spencer Aye Nay Abstain Absent
Robert Spencer

Robert Prosser Aye Nay Abstain Absent
Robert Prosser

Valerie McAuliffe Aye Nay Abstain Absent
Valerie McAuliffe

Lynn Eberl Aye Nay Abstain Absent
Lynn Eberl

Randy Puttkamer Aye Nay Abstain Absent
Randy Puttkamer

Fiscal Note: Funding for the grant programs comes from snowmobile and ATV/UTV registration fees, a percentage of tax on gasoline and user fees. No County tax levy is used to fund the programs. The snowmobile grant program totals \$71,490 and the ATV/UTV grant program totals \$12,697.

MIS Note: None.



SAUK COUNTY SNOWMOBILE TRAIL DEVELOPMENT, MAINTENANCE AND GROOMING CONTRACT

This Contract made this 28th day of January 2026, by and between the County of Sauk, a political subdivision of the State of Wisconsin, hereinafter referred to as "County", and the Association of Sauk County Snowmobile Clubs, Inc., a private snowmobile club corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the County wishes to ensure that snowmobile trails within Sauk County are developed and maintained in a suitable fashion to ensure that the trails are safe and enjoyable for use by the public; and,

WHEREAS, the County considers it necessary for the safety, comfort and enjoyment of the public that the snowmobile trails be groomed;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree as follows:

- 1. **Communications:** The Contractor shall designate one elected official from the Association of Sauk County Snowmobile Clubs, Inc., as set forth below, to be the point of contact for the County related to this contract. The designated elected association member shall be the only person to contact the County related to this contract and shall be the sole association member that the County is required to communicate with regarding this contract. This contract provision is intended to regulate all routine communications between the Contractor and the County. The Contractor may change their designated representative with a written amendment to this contract. All legal notices to the County shall be sent to the Sauk County Clerk.

Designated Elected Official from Association of Sauk County Snowmobile Clubs, Inc., Information:

Name: _____

Email address: _____

Phone number: _____

- 2. **Scope of Land Area Covered by Contract:** This contract shall apply to the snowmobile trails described and known as the Sauk County Snowmobile Trail System, hereinafter referred to as "Trails", estimated at approximately 238.3 miles of state-approved snowmobile trails within the County, as specifically set forth in "Exhibit A", attached hereto and made a part hereof.
- 3. **Term of Contract:** This Contract shall commence on the date noted above and shall be for the 2026-2027 winter snowmobile season, unless sooner terminated pursuant to paragraph twenty-one (21) below.
- 4. **Outdoor Motorized Recreation Trail Aids Application and Grant Award:** County shall apply for outdoor motorized recreation trail aids by completion of the Outdoor Motorized Recreation Grant Application of the Wisconsin Department of Natural Resources, hereinafter referred to as "WDNR". Contractor shall submit written requests for funding by March 1 to the County. Requests received after March 1 will not be considered for the snowmobile season pursuant to paragraph three (3) above.



Completion of the appropriate WDNR Form is required under Wisconsin Statutes 23.09(26) and 23.33 and failure to do so will result in denial of financial assistance.

The County shall annually request, by resolution, the authorization of the Sauk County Board of Supervisors to participate in the State of Wisconsin Motorized Recreation Grant Program.

In the event that funding is awarded to the County, the County shall review the grant agreement with the WDNR. If the grant agreement is desirable to the County, the County shall return a copy of the signed agreement to the WDNR.

County shall apply for supplemental funding if desired by Contractor, and on the basis that funding is available through the WDNR.

- 5. Payment:** Contractor shall submit work reports and receipts paid by the Contractor onto SNARS (Snowmobile Automated Reported System, provided by the WDNR). The County shall approve entries on SNARS monthly during the time period pursuant to paragraph twelve (12) below.

Payment to the Contractor by the County will be based upon monthly invoices, submitted by the fourth Wednesday of each month, with an itemized of invoices paid by the Contract (the receipts) and one lump sum for work reports, and be based upon time expended. The invoice shall also include copies of each paid invoice (receipt) and the work reports and shall be sent electronically to the County.

Payment shall be made at rates in accordance with the Equipment and Labor Rate provisions adopted by the Snowmobile Recreation Advisory Council for the current snowmobile season, as specifically set forth in "Exhibit B", attached hereto and made a part hereof.

All representatives of County providing labor and/or supplies to the snowmobile program shall prepare work and expense reports. These reports shall be submitted to SNARS on an annual basis.

Contractor shall meet all of the agreements contained herein. County shall withhold payment if Contractor fails to meet the specifications listed in this contract. Once Contractor meets all specifications of the agreements contained herein, County shall submit payment within forty-five (45) days.

County shall request reimbursement for the grant by completion of the Grant Payment Request & Worksheet of the WDNR.

- 6. Equipment, Tools and Labor:** Contractor agrees to furnish all tools, equipment, and labor necessary to maintain, groom, and perform all work as specified under the terms of this contract.
- 7. Material:** Contractor shall furnish all signs, posts, gates and related material necessary for the development and maintenance of the trail system.
- 8. Signs:** Contractor agrees to erect, replace and maintain all signs consistent with standards specified in the applicable Wisconsin Statutes, the Wisconsin Administrative Code and regulations promulgated by the WDNR.
- 9. Fall Maintenance and Land Use Agreements:** Contractor agrees to perform all brushing, dragging, litter removal, and clean-up necessary to prepare the Trail to meet the specifications established by the WDNR in order to qualify the Trail for winter use. The Contractor shall provide the County with a Trail System Land Use Certification Form ("Exhibit C"), certifying that all landowners have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or



all necessary private property easements, leases, permits or other appropriate agreements have been secured for snowmobile trail use. County shall maintain copies of all land use agreements, update a listing of all landowners annually, and verify that all land use agreements are secured. County shall notify Contractor of any absent land use agreements, and Contractor shall provide absent land use agreements within one (1) month of notice. County shall annually send land use certification(s) to the WDNR.

10. Spring Clean-up and Removal of Signs: At the end of the snowmobile season, and no later than April 15, Contractor shall remove signs as appropriate, clean-up and remove all litter from the subject Trail. The Contractor shall provide the County with a Trail System Closure Certification Form ("Exhibit D") certifying fence closures have been completed, gates have been inspected and/or closed, the appropriate signs and/or markers have been removed, and that the trail section has been cleaned-up and closed in accordance with trail specifications established by the WDNR after the Trail system has been closed for each year. County shall annually send closure certification(s) to the WDNR.

11. Grooming: The Contractor shall groom the trails to the trail specifications established by the WDNR.

12. Trail Opening and Closing: The Trail system shall be considered open during the time period from December 1 to March 31 of each year. All signs, gates, markers and related items shall be in place and the trail is in a safe operating condition as of December 1. The Contractor shall provide the County with a Trail System Opening Certification Form ("Exhibit E") certifying that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications established by the WDNR, before the Trail system is opened to the public. County shall annually send opening certification(s) to the WDNR.

The Contractor will determine if conditions are, or are not, suitable for snowmobiling and will open and close the trails accordingly. ~~Contractor shall notify County of trail opening and trail closing at least one (1) hour prior to trail opening and trail closing.~~ Contractor shall notify County of trail opening at least three (3) business days prior to trail opening and at least twenty four (24) hours prior to trail closing. The County will maintain a record of trail openings and closures. The Contractor shall suspend all grooming operations during closure except as otherwise specifically authorized by County.

13. Safety Procedures - Equipment: Contractor shall attach a blinking light on top of the vehicle used during grooming and shall have headlights, taillights, and blinking lights on and working at all times. All grooming equipment and vehicles shall be clearly marked with "Slow Moving Vehicle" signs to safeguard other Trail users.

County shall inspect trails randomly during the time period from December 1 to March 31 of each year. County shall inform Contractor of any adverse determination regarding the trails and allow Contractor an opportunity to be heard in that regard and require Contractor to develop the trails to the acceptable safety standards and in accordance with the trail specifications established by the WDNR immediately after notice.

14. Independent Contractor Status: The Contractor is an independent contractor and not an agent or employee of the County. Contractor shall placard or otherwise mark its equipment with the Contractor's name on both sides of its equipment.

15. Indemnification: Contractor agrees to save, hold harmless, defend and indemnify the County and the State of Wisconsin and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any



property, County, State or other, occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of the work in connection with this Contract.

- 16. Insurance Coverage:** The Contractor shall carry liability coverage for its officers, employees, and agents in the amount of \$500,000.00 for each single personal injury, \$500,000.00 for each multiple personal injury, and \$500,000.00 for each property damage. The Contractor shall also carry liability coverage in the amount of \$2,000,000.00 to indemnify the applicable rail authority for damages from the design, construction, maintenance, existence or use of an established rail crossing or a snowmobile rail crossing for which a permit has been issued by the WDNR. The Contractor shall provide the County with acceptable certificates of insurance, from a corporation licensed in the State of Wisconsin to provide insurance, before the Trail system is opened to the public and before January 31 of each year. County shall annually send insurance certification(s) to the WDNR and other appropriate entities.
- 17. Conduct:** The Contractor agrees that its agents, employees and representatives shall conduct themselves in a decent, orderly, and business-like manner at all times while performing under this Contract.
- 18. Compliance:** Contractor agrees to follow and comply with the applicable Wisconsin Statutes, Wisconsin Administrative Code, the regulations promulgated by the State of Wisconsin Department of Natural Resources, and of Sauk County Code of Ordinances.
- 19. Amendment of Contract:** This contract may only be amended, changed, or modified in writing by mutual agreement of the parties.
- 20. Assignment:** Contractor shall not assign, subcontract, or otherwise transfer this Contract except with the express written approval of the County.
- 21. Contract Termination:** Notwithstanding any provision herein, the County reserves the right to terminate this Contract, for cause, upon seven (7) days written notice to the Contractor if the County determines that the Contractor's operation is unsatisfactory in any respect or if the County determines that the Contractor has failed, neglected, or refused to comply with the terms of this Contract. This contract is also subject to the availability of funding and shall be terminated in the event that funding for the required services is not available. In such event, the County shall notify the Contractor of such termination due to funding constraints.
- 22. Form of Contract:** Section 16.76(1) of the Wisconsin Statutes, is incorporated by reference into this contract, as applicable.
- 23. Applicable Law:** This Contract shall be construed and governed by the rules and laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the date set forth herein.

COUNTY OF SAUK

Administrator, Sauk County

Date



ASSOCIATION OF SAUK COUNTY SNOWMOBILE CLUBS, INC.

President

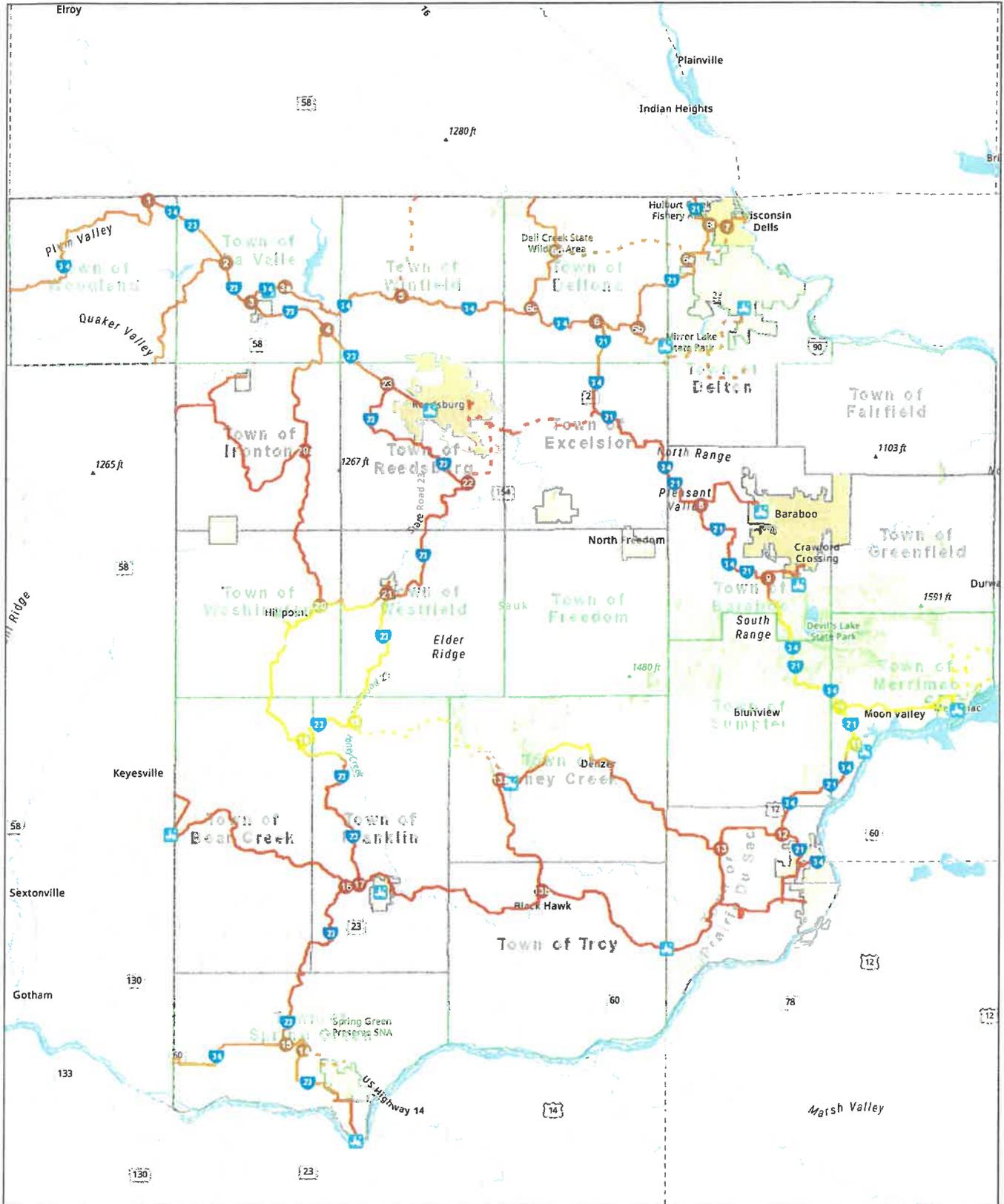
Date

Secretary

Date

Sauk County Snowmobile Trails

Exhibit A



4/9/2024, 2:31:58 PM

Snowmobile Trails

County/State Trails

Club Trails

Snowmobile POI

Loading & Unloading Areas

Snowmobile Intersection

Municipal Boundaries

Town

City

Village

1:288,895

0 2.25 4.5 9 mi

0 3.75 7.5 15 km

Esri, NASA, NGA, USGS, County of Sauk, Esri, TomTom, Garmin, SafeGraph, MET/NASA, USGS, EPA, NPS, USDA, USFWS, Sauk County Land Information/GIS

Equipment and Labor Rates for 2025-26 Season
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

I. SNOW TRAIL GROOMING EQUIPMENT RATES - All rates include power unit, grooming drag & operator(s).

<u>Class</u>	<u>Description</u>	<u>Rate/Hour</u>
AAA	All heavy duty tracked units constructed specifically for snow grooming with a minimum of 150 horsepower (*) and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All fully tracked agricultural tractors with a minimum of 125 horsepower (*). OR Trucks: minimum 1-ton (4-wheel drive), minimum payload of 3,500 lbs., fully-tracked with a minimum manufactured 15,000 GWV track system.	\$5 more than AA AAA1 - \$100 AAA2 - \$90 AAA3 - \$80 AAA4 - \$70
AA	All heavy duty tracked units constructed specifically for snow grooming having between 149 - 106 horsepower (*) and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All fully tracked agricultural tractors with 106 – 124 horsepower (*).	\$5 more than A AA1 - \$95 AA2 - \$85 AA3 - \$75 AA4 - \$65
A	All wheeled or half-track agricultural tractors with all-wheel drive, minimum of 105 horsepower (*) and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.	A1 - \$90 A2 - \$80 A3 - \$70 A4 - \$60
1	Drag is a minimum of 11'6" (138 inches) frame width with a minimum weight of 4,000 pounds and a length of at least 20 feet including snow packing pan but excluding the tongue.	Wings that fold down outside the main frame do not increase the drag width for funding purposes. Class is based on static frame dimensions.
2	Drag is a minimum of 9'6" (114 inches) frame width with a minimum weight of 3,000 pounds and a length of at least 18 feet including snow packing pan but excluding the tongue.	
3	Drag is a minimum of 7'6" (90 inches) frame width with a minimum weight of 2,000 pounds and a length of at least 18 feet including snow packing pan but excluding the tongue.	
4	Drag is a minimum of 7'6" (90 inches) frame width.	
B	All medium duty (including pick-up trucks) tracked units constructed or adapted specially for snow grooming and capable of pulling on a sustained basis a grooming drag 5'10" to 7'5" (70-89 inches) frame width. OR All wheel type agricultural tractors with all-wheel drive or four-wheel drive assist with a range of 65-104 horsepower (*).	\$50.00
C	All light duty power units constructed or adapted for snowmobile trail grooming and capable of pulling on a sustained basis a grooming drag 4' to 5'9" (48-69 inches) frame width. Examples of the class of power units would include: ATVs/UTVs and snowmobiles. This class also includes all equipment not addressed in other classes.	\$35.00

Notes regarding correct rates for grooming equipment:

1. A Class A power unit pulling either an 11'6" or 9'6" grooming drag that does **not** meet the specifications for either 1, 2 or 3 drags will be placed at level 4 for rate purposes.
2. A Class A power unit **not** pulling a 7'6" grooming drag will be placed in Class B for rate purposes.
3. A Class B power unit **not** pulling a 5'10" grooming drag will be placed in Class C for rate purposes.
4. A power unit will **not** be placed in a higher class if it pulls a larger grooming drag than specified for the class.
5. Modifications to the drag must maintain original cutting and packing function as designed. Modifications made outside the main frame will not increase the funding class.
6. Those winged drags that were previously funded and met the specifications as stated prior 2022-23 season may continue to be funded at their previous class (drag dimensions incl) for a period of 10 years (through 2031-32)
7. Groomer time spent traveling on a route that is an integral part (as determined by DNR) of a single funded trail may be funded at a rate of 50% of the assigned groomer rate, as non-grooming transport time.
8. (*) HP is based on manufacturer's rated HP, not boosted max HP. See TractorData.com for HP ratings.

Equipment and Labor Rates for 2025-26 Season
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

II NON-GROOMING MAINTENANCE LABOR AND EQUIPMENT RATES A

MAINTENANCE LABOR (For other than trail grooming)

A labor rate of **\$9.00** per hour maximum is established for all non-grooming labor performed in **WINTER** trails, or **\$12.00** per hour maximum on any **SUMMER ATV/UTV trails** under the maintenance agreement by snowmobile clubs and or other similar organizations with the sponsoring county. Maintenance will generally include mowing and brushing, sign and post replacement, plowing of parking lots and roads, shelter and toilet maintenance and normal repair and replacement of structures and facilities.

The allowable labor rate for county employees and others included in labor contracts will be as specified by contract.

B EQUIPMENT RATES (For other than trail grooming)

The following schedule is based on frequently used pieces of equipment for non-grooming maintenance. The Department of Transportation rates are considered when these rates are reviewed each year.

Equipment rates for pieces of equipment not found on this list will be found in the DOT rates. Unless specified otherwise, these rates for equipment are based on hourly use. These rates do **not** include the operator. Where the Department of Transportation issues rates that reflect an adjustment due to fuel rates, these rates shall be the rates utilized for the season.

Class	Description	Rate
101	All cars and pickup trucks	\$16.00
1128	All single, tandem, Tri, and Quad axle dump trucks over 32,000 GVWR	\$60.00
203	Articulated Wheel Loaders up to 49 hp (*)	\$35.00
206	Articulated Wheel Loaders 50 to 99 hp (*)	\$38.00
207	Articulated Wheel Loaders 100 hp and up (*)	\$57.00
216	Steel Track Type Dozers up to 99 hp (*)	\$56.00
217	Steel Track Type Dozers 100 - 149 hp (*)	\$68.00
218	Steel Track Type Dozers 150 hp and up (*)	\$75.00
223	All Agricultural Tractors and all Skid Steers up to 99 hp (*)	\$42.00
224	All Agricultural Tractors and all Skid Steers 100 hp and up (*)	\$51.00
1219	ATV/UTV <u>Tracks</u> (<i>add-on to unit itself</i>)	\$ 5.00
1220	15,000 pound GWV Rated and Up <u>Tracks</u> (Soucy or equivalent)	\$16.00
1222	Factory Built Groomers up to 105 hp (*) performing non grooming activity	\$35.00
1223	Factory Built Groomers 106 to 149 hp (*) performing non grooming activity	\$68.00
1224	Factory Built Groomers 150 and up hp (*) performing non grooming activity	\$73.00
402	Air compressor all types	\$21.00
410	Motorized mower over 23" (self-contained or pull behind)	\$20.00
413	Mower—tractor mounted	\$19.00
414	Sickle attached to power unit	\$23.00
490	Trailer less than 1 ton (use mfr. rated capacity)	\$ 8.00
491	Trailer 1-4 tons (use mfr. rated capacity)	\$16.00
493	All Trailers over 4 ton	\$24.00
250	Rubber tired Backhoe 80 HP (*) and over <i>was # 550</i>	\$80.00
558	Excavator Track type up to 149HP (*)	\$58.00
559	Excavator Track type (150HP and over)	\$75.00
805	Portable electric generator (all types)	\$28.00

**Equipment and Labor Rates for 2025-26 Season
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council**

902	Chipper self-contained (minimum 25 hp*)	\$40.00
914	Chain Saw, pole saw, power pruner, brush saw, weed eaters	\$ 7.00
914T	Trailblazer brush cutter (attachment)	\$12.00
915	Auger (attachment for tractor/ skid steer), Post pounder-hydraulic	\$33.00
916	Hand-held motorized post-hole digger and power pounder	\$10.00
919	Disc/spring tooth harrow/cultimulcher/cultipacker/rototiller	\$20.00
932	Brush Cutter - hydraulic driven/Fecon head	\$34.00
940	Brush Cutter—PTO driven	\$23.00
953	Boom for brush cutter	\$21.00
975	Welder	\$13.00
9145	Snowmobile/ATV/UTV	\$19.00
9152	Stump grinder (all) hydraulic/self powered	\$36.00
9205	Rear blade/box scraper/pull behind grader or magnet/packing pan/rollers	\$10.00
9406	Chipper, PTO driven	\$25.00

**ATV Summer Supplement
Adopted by the Off Road Vehicle Advisory Council**

Spring/Summer/Fall Trail Grooming Drags

Class	Description	Rate Per Hour
Class 1	Drag is a minimum of 7'6" in frame width with a minimum length of at least 16' excluding the tongue. Drag contains at least 2 sets of replaceable cutting blades	\$11.00
Class 2	Drag is a minimum of 7'6" in frame width	\$9.00

Example of Class 1 Drag



Sauk County Land Resources and Environment Department
 Attn: Parks and Recreation
 S7995 White Mound Drive
 Hillpoint, WI 53937
 (608) 355-4800

Trail System Land Use Certification

Form: LUC2018
 Revised: 02/15/2024

Notice: Completion of this form is required under the Development, Maintenance and Grooming Contract between the Sauk County Land Resources and Environment Department and the Association of Sauk County Snowmobile Clubs, Inc. Due date is December 1 of each snowmobile season.

Instructions: Complete this form after all landowners in your club section have been contacted and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for snowmobile trail use. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of Snowmobile Season	Snowmobile Club
---------------------------	-----------------

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code
------	-------	----------

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the snowmobile club listed above

BARABOO	B1, B2, B3, B4, B5
HILLCREST	HC1N, HC2N, HC5N, HC6N, HC7N, HC1E, HC3E, HC1S, HC2S, HC3S, HC1W, HC2W, HC3W
HILLSBORO	HTB34
HONEY CREEK	H1, H2, H3, H4, H5
MERRIMAC	M1, M2, M3, M4, M5, M6, M7
REDSTONE	RR1, RR2, RRCORR23
REEDSBURG	R1, R2
ROCK SPRINGS	RS1, RS2, RS3
WHITE MOUND	WM1, WM2, WM3, WM4, WM5, WM6, WM7
WINFIELD	W1, W2, W3, W5, W6

Section 3: Certification

As the individual authorized of the snowmobile club listed above in "Section 1: Information; Snowmobile Club", of the Sauk County Snowmobile Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all landowners in my club section have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for snowmobile trail use for the upcoming snowmobile season.

Signature of Authorized Individual

Date Prepared

Sauk County Land Resources and Environment Department
 Attn: Parks and Recreation
 S7995 White Mound Drive
 Hillpoint, WI 53937
 (608) 355-4800

**Trail System Closure
 Certification**

Form: CC2018
 Revised: 02/15/2024

Notice: Completion of this form is required under the Development, Maintenance and Grooming Contract between the Sauk County Land Resources and Environment Department and the Association of Sauk County Snowmobile Clubs, Inc. Due date is April 15 of each snowmobile season.

Instructions: Complete this form after all fence closures have been completed, gates have been inspected and/or closed, the appropriate signs and/or markers have been removed and the trail section has been cleaned-up and closed. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of Snowmobile Season	Snowmobile Club
---------------------------	-----------------

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code
------	-------	----------

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the snowmobile club listed above

BARABOO	B1, B2, B3, B4, B5
HILLCREST	HC1N, HC2N, HC5N, HC6N, HC7N, HC1E, HC3E, HC1S, HC2S, HC3S, HC1W, HC2W, HC3W
HILLSBORO	HTB34
HONEY CREEK	H1, H2, H3, H4, H5
MERRIMAC	M1, M2, M3, M4, M5, M6, M7
REDSTONE	RR1, RR2, RRCORR23
REEDSBURG	R1, R2
ROCK SPRINGS	RS1, RS2, RS3
WHITE MOUND	WM1, WM2, WM3, WM4, WM5, WM6, WM7
WINFIELD	W1, W2, W3, W5, W6

Section 3: Certification

As the individual authorized of the snowmobile club listed above in "Section 1: Information; Snowmobile Club", of the Sauk County Snowmobile Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence closures have been completed, gates have been inspected and/or closed, the appropriate signs and/or markers have been removed and the trail section has been cleaned-up and closed in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

Signature of Authorized Individual	Date Prepared
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Sauk County Land Resources and Environment Department
 Attn: Parks and Recreation
 S7995 White Mound Drive
 Hillpoint, WI 53937
 (608) 355-4800

Trail System Opening Certification

Form: OC2018
 Revised: 02/15/2024

Notice: Completion of this form is required under the Development, Maintenance and Grooming Contract between the Sauk County Land Resources and Environment Department and the Association of Sauk County Snowmobile Clubs, Inc. Due date is December 1 of each snowmobile season.

Instructions: Complete this form after all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed, and the trail is in a safe operating condition. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of Snowmobile Season	Snowmobile Club
---------------------------	-----------------

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code
------	-------	----------

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the snowmobile club listed above

BARABOO	B1, B2, B3, B4, B5
HILLCREST	HC1N, HC2N, HC5N, HC6N, HC7N, HC1E, HC3E, HC1S, HC2S, HC3S, HC1W, HC2W, HC3W
HILLSBORO	HTB34
HONEY CREEK	H1, H2, H3, H4, H5
MERRIMAC	M1, M2, M3, M4, M5, M6, M7
REDSTONE	RR1, RR2, RRCORR23
REEDSBURG	R1, R2
ROCK SPRINGS	RS1, RS2, RS3
WHITE MOUND	WM1, WM2, WM3, WM4, WM5, WM6, WM7
WINFIELD	W1, W2, W3, W5, W6

Section 3: Certification

As the individual authorized of the snowmobile club listed above in "Section 1: Information; Snowmobile Club", of the Sauk County Snowmobile Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

Signature of Authorized Individual

Date Prepared



SAUK COUNTY ATV/UTV TRAIL DEVELOPMENT AND MAINTENANCE CONTRACT

This Contract made this 28th day of January 2026, by and between the County of Sauk, a political subdivision of the State of Wisconsin, hereinafter referred to as "County", and the Sauk Ridge Runners, Inc., a private ATV/UTV club corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the County wishes to ensure that ATV/UTV trails within Sauk County are developed and maintained in a suitable fashion to ensure that the trails are safe and enjoyable for use by the public; and,

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree as follows:

- 1. **Communications:** The Contractor shall designate one elected official from Sauk Ridge Runners, Inc., as set forth below, to be the point of contact for the County related to this contract. The designated elected club member shall be the only person to contact the County related to this contract and shall be the sole club member that the County is required to communicate with regarding this contract. This contract provision is intended to regulate all routine communications between the Contractor and the County. The Contractor may change their designated representative with a written amendment to this contract. All legal notices to the County shall be sent to the Sauk County Clerk.

Designated Elected Official from Sauk Ridge Runners, Inc. Information:

Name: _____

Email address: _____

Phone number: _____

- 2. **Scope of Land Area Covered by Contract:** This contract shall apply to the ATV/UTV trails described and known as the Sauk County ATV/UTV Trail System, hereinafter referred to as "Trails", estimated at approximately 0.59 miles of ATV/UTV trails within the County, as specifically set forth in "Exhibit A", attached hereto and made a part hereof.
- 3. **Term of Contract:** This Contract shall commence on the date noted above and shall be for the 2026-2027 ATV/UTV season, July 1, 2026 to June 30, 2027, unless sooner terminated pursuant to the "Contract Termination" provisions in this agreement.
- 4. **Outdoor Motorized Recreation Trail Aids Application and Grant Award:** The County shall apply for outdoor motorized recreation trail aids by completion of the Outdoor Motorized Recreation Grant Application provided by the Wisconsin Department of Natural Resources, hereinafter referred to as "WDNR". Contractor shall submit written requests for funding by March 1 to the County. Requests received after March 1 will not be considered for the ATV/UTV season pursuant to the terms identified in this agreement.

Completion of WDNR forms is required under Wisconsin Statutes 23.09(26) and 23.33 and failure to complete said forms will result in denial of financial assistance.



The County shall annually request, by resolution, the authorization of the Sauk County Board of Supervisors to participate in the State of Wisconsin Motorized Recreation Grant Program.

In the event that funding is awarded to the County, the County shall review the grant agreement with the WDNR. If the grant agreement is desirable to the County, the County shall return a copy of the signed agreement to the WDNR.

County shall apply for supplemental funding if desired by Contractor if funding is available through the WDNR.

- 5. Payment:** Payment to the Contractor by the County will be based upon submittal of monthly invoices, provided to the Department by the fourth Wednesday of each month. The invoice shall include an itemized listing of invoices paid by the Contractor (the receipts) and one lump sum for work reports, based upon time expended. The invoice shall also include copies of each paid invoice (receipt) and work reports. Invoices (receipts) and work reports shall be sent electronically to the Land Resources and Environment Department – Parks and Recreation.

Payment shall be made at rates in accordance with the Equipment and Labor Rate provisions adopted by the Off Road Vehicle Advisory Council for the current ATV/UTV season, as specifically set forth in “Exhibit B”, attached hereto and made a part hereof.

All representatives of the County providing labor and/or supplies to the ATV/UTV program shall prepare work and expense reports.

The Contractor shall meet all of the requirements contained within this contract. County shall withhold payment if the Contractor fails to meet the specifications listed in this contract. Once the Contractor meets all specifications and requirements of this agreement, the County shall submit payment within forty-five (45) days.

The County shall request reimbursement for the grant by completing and submitting the Grant Payment Request & Worksheet provided by the WDNR.

- 6. Equipment, Tools and Labor:** Contractor agrees to furnish all tools, equipment, and labor necessary to maintain and perform all work as specified under the terms of this contract.
- 7. Material:** Contractor shall furnish all signs, posts, gates and related materials necessary for the development and maintenance of the trail system.
- 8. Signs:** Contractor agrees to erect, replace and maintain all signs consistent with standards specified in the applicable Wisconsin Statutes, the Wisconsin Administrative Code and regulations promulgated by the WDNR.
- 9. Maintenance and Land Use Agreements:** Contractor agrees to perform all brushing, dragging, litter removal, and clean-up necessary to prepare the Trail to meet the specifications established by the WDNR in order to qualify the Trail for use. The Contractor shall annually provide the County with a Trail System Land Use Certification Form (“Exhibit C”), certifying that all landowners have been contacted verbally, electronically or with a signed contract and have granted permission to use their land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use. The County shall maintain copies of all land use agreements, update a listing of all landowners annually, and verify that all land use agreements are secured. County shall notify Contractor



of any absent land use agreements, and the Contractor shall provide absent land use agreements within one (1) month of notice. The County shall annually send land use certification(s) to the WDNR.

10. Trail Opening and Closing: The Trail system shall be considered open year-round. All signs, gates, markers and related items shall be in place and the trail shall be maintained in a safe operating condition at all times. The Contractor shall annually provide the County with a Trail System Opening Certification Form (“Exhibit D”) certifying that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications established by the WDNR, before the Trail system is opened to the public. County shall annually send opening certification(s) to the WDNR.

The Contractor will determine if conditions are, or are not, suitable for ATV/UTV use and will open and close the trails accordingly. ~~Contractor shall notify County of trail opening and trail closing at least one (1) hour prior to trail opening and trail closing.~~ Contractor shall notify County of trail opening at least three (3) business days prior to trail opening and at least one (1) hour prior to trail closing. The County will maintain a record of trail openings and closures.

11. Safety Procedures – Equipment: Contractor shall attach a blinking light on top of the vehicle used while developing and/or maintaining trails and shall have headlights, taillights, and blinking lights on and working at all times. All equipment and vehicles shall be clearly marked with “Slow Moving Vehicle” signs to safeguard other Trail users.

The County shall randomly inspect trails annually. The County shall inform Contractor of any adverse determination regarding the trails and allow the Contractor an opportunity to correct any deficiencies or develop the trails to the acceptable safety standards, in accordance with the trail specifications established by the WDNR immediately after notice.

12. Independent Contractor Status: The Contractor is an independent contractor and not an agent or employee of the County. The Contractor shall placard or otherwise mark its equipment with the Contractor’s name on both sides of its equipment.

13. Indemnification: The Contractor agrees to save, hold harmless, defend and indemnify the County and the State of Wisconsin and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property, County, State or other, occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of the work in connection with this Contract.

14. Insurance Coverage: The Contractor, at their expense, shall maintain public liability insurance issued by an insurance company licensed to do business in the State of Wisconsin, including bodily injury and property damage coverage insuring the Contractor and County with minimum coverage as follows: liability coverage for its officers, employees, and agents with policy limits at minimum of \$1,000,000 single limit and \$3,000,000 aggregate and workers compensation insurance in the following amounts:

- a. Coverage A: Limits – Statutory
- b. Coverage B: Employer’s Liability Limits
- c. Bodily Injury by Accident - \$100,000 each accident minimum
- d. Bodily Injury by Disease - \$100,000 each employee minimum
- e. Bodily Injury by Disease - \$500,000 policy limit minimum



The County shall be named as an additional insured on all insurance policies except workers compensation. The certificate shall provide for a ten-day written notice to the County in the event of cancellation or material change of coverage. The Contractor shall annually provide the County with acceptable certificates of insurance, from a corporation licensed in the State of Wisconsin to provide insurance. County shall annually send insurance certification(s) to the WDNR and other appropriate entities.

- 15. Conduct:** The Contractor agrees that its agents, employees and representatives shall conduct themselves in a decent, orderly, and business-like manner at all times while performing under this Contract.
- 16. Compliance:** Contractor agrees to follow and comply with the applicable Wisconsin Statutes, Wisconsin Administrative Code, the regulations promulgated by the State of Wisconsin Department of Natural Resources, and of Sauk County Code of Ordinances.
- 17. Amendment of Contract:** This contract may only be amended, changed, or modified in writing by mutual agreement of the parties.
- 18. Assignment:** Contractor shall not assign, subcontract, or otherwise transfer this Contract except with the express written approval of the County.
- 19. Contract Termination:** Notwithstanding any provision herein, the County reserves the right to terminate this Contract, for cause, upon seven (7) days written notice to the Contractor if the County determines that the Contractor's operation is unsatisfactory in any respect or if the County determines that the Contractor has failed, neglected, or refused to comply with the terms of this Contract. This contract is also subject to the availability of funding and shall be terminated in the event that funding for the required services is not available. In such event, the County shall notify the Contractor of such termination due to funding constraints.
- 20. Form of Contract:** Section 16.76(1) of the Wisconsin Statutes, is incorporated by reference into this contract, as applicable.
- 21. Applicable Law:** This Contract shall be construed and governed by the rules and laws of the State of Wisconsin.
- 22. Notices:** Any notice required or permitted under this Agreement shall be in writing, shall reference this Agreement and will be deemed given: (i) upon personal delivery to the appropriate address; or (ii) three (3) business days after the date of mailing if sent by certified or registered mail; or (iii) one (1) business day after the date of deposit with a commercial courier service offering next business day service with confirmation of delivery.

All communications shall be sent to the contact information set forth below or to such other contact information as may be designated by a Party by giving written notice to the other Party pursuant to this provision:

To Contractor: Sauk Ridge Runners, Inc.
S4232 Barreau Road
LaValle, WI 53941



To County: Sauk County Clerk
505 Broadway
Baraboo, WI 53913

With a copy to: Sauk County Parks and Recreation
S7995 White Mound Drive
Hillpoint, WI 53937

Nothing in this paragraph is intended to disrupt routine communications between the parties.

- 23. No Construction Against Either Party:** This agreement is the product of negotiations between the parties and was either reached with the advice of legal counsel or the opportunity to obtain legal counsel and shall not be construed against either party.
- 24. Multiple Originals:** This contract may be executed in multiple originals, each of which together shall constitute a single agreement.
- 25. Captions:** The parties agree that in this contract, captions are used for convenience only and shall not be used in interpreting or construing this contract.
- 26. Statutory Protections:** It is agreed by the parties that nothing in this contract, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the Employer of any immunity, liability limitation or other protection available to the Employer under any applicable statute or other law. To the extent that any provision of this contract is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the Employer shall apply unless the Employer elects otherwise.
- 27. Open Records Law Compliance:** Contractor understands and agrees that, because Employer is a party to this contract, provisions of the Wisconsin Open Records Law and other laws relating to public records may apply to records kept by Contractor and/or the Employer. Contractor agrees to fully comply with such laws, and to cooperate with Employer in its compliance with such laws. Cooperation shall include, but not be limited to, the provision of records, or copies of records to Employer or others upon the request of Employer. Compliance and cooperation of Contractor shall be at its sole cost and expense.
- 28. Relationship of Parties:** Nothing in, or done pursuant to, this contract shall be construed to create the relationship of employer and employee, principal and agent, partners, or a joint venture between Employer and Contractor. This contract does not create an employee/employer relationship between the parties. It is the parties' intention that the Contractor will be an independent contractor and not the County's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the state revenue and taxation law, the state workers' compensation law and the state unemployment insurance law. This contract shall not be construed as creating any joint employment relationship between the Contractor and the Employer, and the Employer will not be liable for any obligation incurred by Contractor including but not limited to unpaid minimum wages, overtime premiums, unemployment insurance benefits, worker's compensation benefits, health insurance, health benefits, disability benefits, or retirement benefits. Contractor is not entitled to receive any benefits from Employer or to participate in any Employer benefit plan.



29. Competence, Solvency: Contractor warrants and represents that it is sufficiently experienced and competent to provide, perform and complete all services in full compliance with and as required by or pursuant to this contract. Contractor represents and warrants that it is financially solvent, and has the financial resources necessary to provide, perform and complete the duties and functions in full compliance with and as required by this contract. Contractor shall provide, perform and complete all services contemplated by this contract in an expeditious and proper.

30. Electronic Signing: It is agreed by the parties that either party or both may, by email, provide the other party with a copy of this contract, in PDF form or otherwise, showing the signatures of, or on behalf of the sending party, with such signatures being as binding as original signatures, regardless of whether the other party signs in the same fashion, or by using original ink signatures. For the purposes of this section, "signatures" may be original written signatures, photocopies of signatures, or signatures added to a contract or through the addition by a signing party of a typed or electronically added signature.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the date set forth herein.

COUNTY OF SAUK

Administrator, Sauk County

Date

Sauk Ridge Runners, Inc.

President

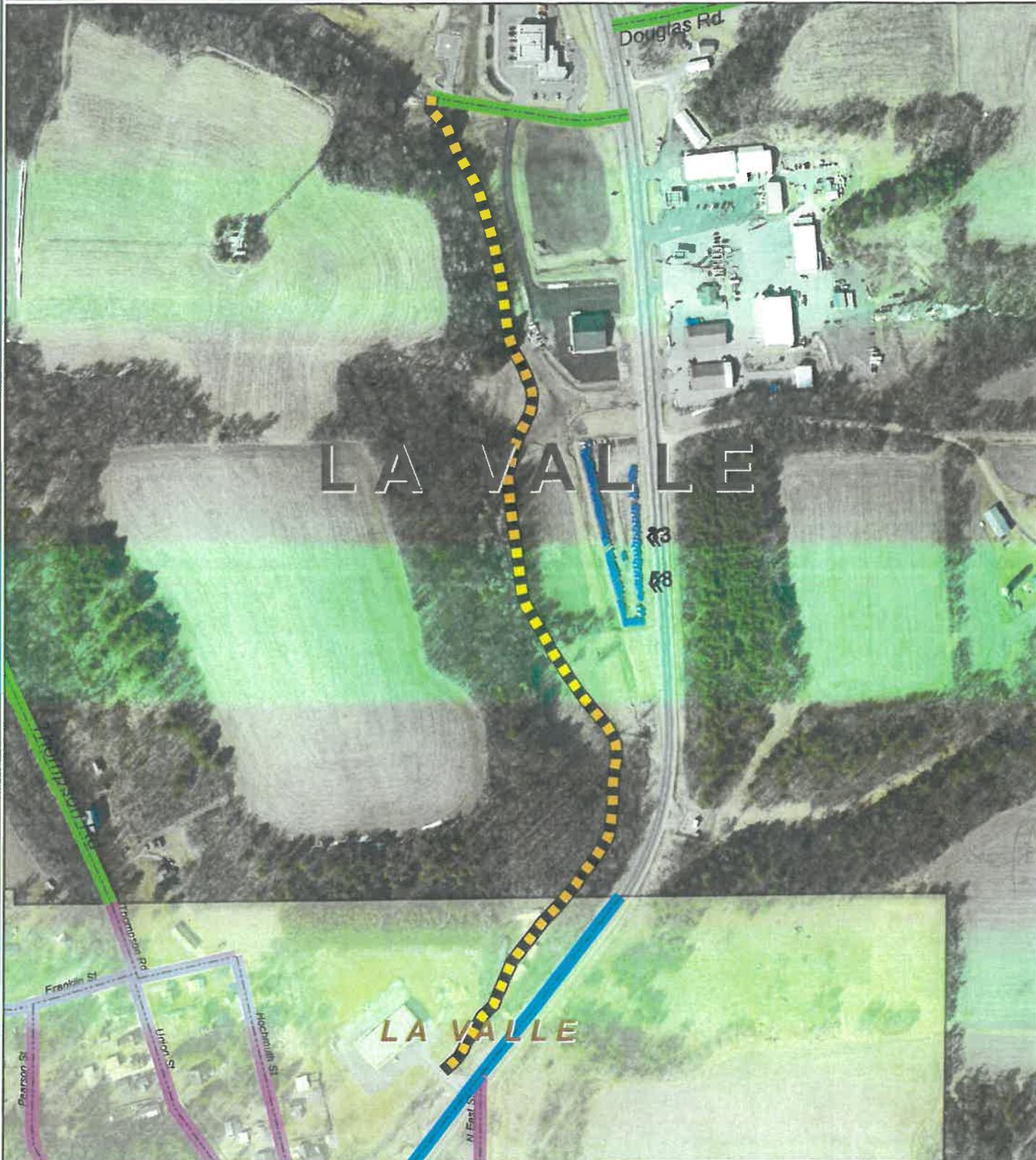
Date

Secretary

Date

Sauk County ATV/UTV Routes and Trails

SRR2 ATV Trail - 0.59 Miles

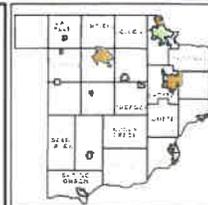
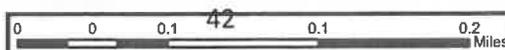


ATV/UTV Routes & Trails

- Sauk County - ATV Off-Road Trails
- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau & Richland County ATV Routes
- Sauk County - PROPOSED County Highway ATV Routes
- Sauk County - PROPOSED State Highway ATV Routes

Roadways

- Interstate
- Federal
- State
- County
- Town
- Muni
- Alley
- Private-Named
- Private
- Ramp



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FOR INFORMATIONAL PURPOSES ONLY
Sauk County does not assume the accuracy of any data contained herein and makes no warranty with respect to its completeness or reliability. Data contained in this map is based by the product and accuracy of its collection.

SAUK COUNTY

Equipment and Labor Rates for 2025-26 Season
 Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

I. SNOW TRAIL GROOMING EQUIPMENT RATES - All rates include power unit, grooming drag & operator(s).

<u>Class</u>	<u>Description</u>	<u>Rate/Hour</u>
AAA	All heavy duty tracked units constructed specifically for snow grooming with a minimum of 150 horsepower (*) and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All fully tracked agricultural tractors with a minimum of 125 horsepower (*). OR Trucks: minimum 1-ton (4-wheel drive), minimum payload of 3,500 lbs., fully-tracked with a minimum manufactured 15,000 GWV track system.	\$5 more than AA AAA1 - \$100 AAA2 - \$90 AAA3 - \$80 AAA4 - \$70
AA	All heavy duty tracked units constructed specifically for snow grooming having between 149 - 106 horsepower (*) and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All fully tracked agricultural tractors with 106 – 124 horsepower (*).	\$5 more than A AA1 - \$95 AA2 - \$85 AA3 - \$75 AA4 - \$65
A	All wheeled or half-track agricultural tractors with all-wheel drive, minimum of 105 horsepower (*) and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.	A1 - \$90 A2 - \$80 A3 - \$70 A4 - \$60
1	Drag is a minimum of 11'6" (138 inches) frame width with a minimum weight of 4,000 pounds and a length of at least 20 feet including snow packing pan but excluding the tongue.	Wings that fold down outside the main frame do not increase the drag width for funding purposes. Class is based on static frame dimensions.
2	Drag is a minimum of 9'6" (114 inches) frame width with a minimum weight of 3,000 pounds and a length of at least 18 feet including snow packing pan but excluding the tongue.	
3	Drag is a minimum of 7'6" (90 inches) frame width with a minimum weight of 2,000 pounds and a length of at least 18 feet including snow packing pan but excluding the tongue.	
4	Drag is a minimum of 7'6" (90 inches) frame width.	
B	All medium duty (including pick-up trucks) tracked units constructed or adapted specially for snow grooming and capable of pulling on a sustained basis a grooming drag 5'10" to 7'5" (70-89 inches) frame width. OR All wheel type agricultural tractors with all-wheel drive or four-wheel drive assist with a range of 65-104 horsepower (*).	\$50.00
C	All light duty power units constructed or adapted for snowmobile trail grooming and capable of pulling on a sustained basis a grooming drag 4' to 5'9" (48-69 inches) frame width. Examples of the class of power units would include: ATVs/UTVs and snowmobiles. This class also includes all equipment not addressed in other classes.	\$35.00

Notes regarding correct rates for grooming equipment:

1. A Class A power unit pulling either an 11'6" or 9'6" grooming drag that does **not** meet the specifications for either 1, 2 or 3 drags will be placed at level 4 for rate purposes.
2. A Class A power unit **not** pulling a 7'6" grooming drag will be placed in Class B for rate purposes.
3. A Class B power unit **not** pulling a 5'10" grooming drag will be placed in Class C for rate purposes.
4. A power unit will **not** be placed in a higher class if it pulls a larger grooming drag than specified for the class.
5. Modifications to the drag must maintain original cutting and packing function as designed. Modifications made outside the main frame will not increase the funding class.
6. Those winged drags that were previously funded and met the specifications as stated prior 2022-23 season may continue to be funded at their previous class (drag dimensions incl) for a period of 10 years (through 2031-32)
7. Groomer time spent traveling on a route that is an integral part (as determined by DNR) of a single funded trail may be funded at a rate of 50% of the assigned groomer rate, as non-grooming transport time.
8. (*) HP is based on manufacturer's rated HP, not boosted max HP. See TractorData.com for HP ratings.

Equipment and Labor Rates for 2025-26 Season
 Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

II NON-GROOMING MAINTENANCE LABOR AND EQUIPMENT RATES A

MAINTENANCE LABOR (For other than trail grooming)

A labor rate of **\$9.00** per hour maximum is established for all non-grooming labor performed in **WINTER** trails, or **\$12.00** per hour maximum on any **SUMMER ATV/UTV trails** under the maintenance agreement by snowmobile clubs and or other similar organizations with the sponsoring county. Maintenance will generally include mowing and brushing, sign and post replacement, plowing of parking lots and roads, shelter and toilet maintenance and normal repair and replacement of structures and facilities.

The allowable labor rate for county employees and others included in labor contracts will be as specified by contract.

B EQUIPMENT RATES (For other than trail grooming)

The following schedule is based on frequently used pieces of equipment for non-grooming maintenance. The Department of Transportation rates are considered when these rates are reviewed each year.

Equipment rates for pieces of equipment not found on this list will be found in the DOT rates. Unless specified otherwise, these rates for equipment are based on hourly use. These rates do **not** include the operator. Where the Department of Transportation issues rates that reflect an adjustment due to fuel rates, these rates shall be the rates utilized for the season.

Class	Description	Rate
101	All cars and pickup trucks	\$16.00
1128	All single, tandem, Tri, and Quad axle dump trucks over 32,000 GVWR	\$60.00
203	Articulated Wheel Loaders up to 49 hp (*)	\$35.00
206	Articulated Wheel Loaders 50 to 99 hp (*)	\$38.00
207	Articulated Wheel Loaders 100 hp and up (*)	\$57.00
216	Steel Track Type Dozers up to 99 hp (*)	\$56.00
217	Steel Track Type Dozers 100 - 149 hp (*)	\$68.00
218	Steel Track Type Dozers 150 hp and up (*)	\$75.00
223	All Agricultural Tractors and all Skid Steers up to 99 hp (*)	\$42.00
224	All Agricultural Tractors and all Skid Steers 100 hp and up (*)	\$51.00
1219	ATV/UTV <u>Tracks</u> (add-on to unit itself)	\$ 5.00
1220	15,000 pound GWV Rated and Up <u>Tracks</u> (Soucy or equivalent)	\$16.00
1222	Factory Built Groomers up to 105 hp (*) performing non grooming activity	\$35.00
1223	Factory Built Groomers 106 to 149 hp (*) performing non grooming activity	\$68.00
1224	Factory Built Groomers 150 and up hp (*) performing non grooming activity	\$73.00
402	Air compressor all types	\$21.00
410	Motorized mower over 23" (self-contained or pull behind)	\$20.00
413	Mower—tractor mounted	\$19.00
414	Sickle attached to power unit	\$23.00
490	Trailer less than 1 ton (use mfr. rated capacity)	\$ 8.00
491	Trailer 1-4 tons (use mfr. rated capacity)	\$16.00
493	All Trailers over 4 ton	\$24.00
250	Rubber tired Backhoe 80 HP (*) and over was # 550	\$80.00
558	Excavator Track type up to 149HP (*)	\$58.00
559	Excavator Track type (150HP and over)	\$75.00
805	Portable electric generator (all types)	\$28.00

**Equipment and Labor Rates for 2025-26 Season
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council**

902	Chipper self-contained (minimum 25 hp*)	\$40.00
914	Chain Saw, pole saw, power pruner, brush saw, weed eaters	\$ 7.00
914T	Trailblazer brush cutter (attachment)	\$12.00
915	Auger (attachment for tractor/ skid steer), Post pounder-hydraulic	\$33.00
916	Hand-held motorized post-hole digger and power pounder	\$10.00
919	Disc/spring tooth harrow/cultimulcher/cultipacker/rototiller	\$20.00
932	Brush Cutter - hydraulic driven/Fecon head	\$34.00
940	Brush Cutter—PTO driven	\$23.00
953	Boom for brush cutter	\$21.00
975	Welder	\$13.00
9145	Snowmobile/ATV/UTV	\$19.00
9152	Stump grinder (all) hydraulic/self powered	\$36.00
9205	Rear blade/box scraper/pull behind grader or magnet/packing pan/rollers	\$10.00
9406	Chipper, PTO driven	\$25.00

**ATV Summer Supplement
Adopted by the Off Road Vehicle Advisory Council**

Spring/Summer/Fall Trail Grooming Drags

Class	Description	Rate Per Hour
Class 1	Drag is a minimum of 7'6" in frame width with a minimum length of at least 16' excluding the tongue. Drag contains at least 2 sets of replaceable cutting blades	\$11.00
Class 2	Drag is a minimum of 7'6" in frame width	\$9.00

Example of Class 1 Drag



Sauk County Land Resources and Environment Department
 Attn: Parks and Recreation
 S7995 White Mound Drive
 Hillpoint, WI 53937
 (608) 355-4800

Trail System Land Use Certification

Form: LUC2018

Notice: Completion of this form is required under the Development and Maintenance Contract between the Sauk County Land Resources and Environment Department and each ATV/UTV club. Due date is April 15 of each year.

Instructions: Complete this form after all landowners in your club section have been contacted and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of ATV/UTV Season	ATV/UTV Club
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Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code
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Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the ATV/UTV club listed above

BARABOO BLUFFS ATV/UTV CLUB INC.	BB1, BB2
SAUK RIDGE RUNNERS, INC.	SRR 1

Section 3: Certification

As the individual authorized of the ATV/UTV club listed above in "Section 1: Information; ATV/UTV Club", of the Sauk County ATV/UTV Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all landowners in my club section have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use for the upcoming ATV/UTV season.

Signature of Authorized Individual

Date Prepared

Sauk County Land Resources and Environment Department
 Attn: Parks and Recreation
 S7995 White Mound Drive
 Hillpoint, WI 53937
 (608) 355-4800

Trail System Opening Certification

Form: OC2018

Notice: Completion of this form is required under the Development and Maintenance Contract between the Sauk County Land Resources and Environment Department and each ATV/UTV club. Due date is April 15 of each year.

Instructions: Complete this form after all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed, and the trail is in a safe operating condition. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information		
Year of ATV/UTV Season	ATV/UTV Club	
Printed Name of Individual Authorized to Act on Behalf of Club		
Mailing Address for Club		
City	State	Zip Code
Telephone Number of Authorized Individual		
Email Address of Authorized Individual		

Section 2: Trail IDs	
List all County-funded trails for the ATV/UTV club listed above	
BARABOO BLUFFS ATV/UTV CLUB INC.	BB1, BB2
SAUK RIDGE RUNNERS, INC.	SRR 1

Section 3: Certification

As the individual authorized of the ATV/UTV club listed above in "Section 1: Information; ATV/UTV Club", of the Sauk County ATV/UTV Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

 Signature of Authorized Individual

 Date Prepared



SAUK COUNTY ATV/UTV TRAIL DEVELOPMENT AND MAINTENANCE CONTRACT

This Contract made this 28th day of January 2026, by and between the County of Sauk, a political subdivision of the State of Wisconsin, hereinafter referred to as "County", and the Baraboo Bluffs ATV/UTV Club, Inc., a private ATV/UTV club corporation, hereinafter referred to as "Contractor".

WITNESSETH:

WHEREAS, the County wishes to ensure that ATV/UTV trails within Sauk County are developed and maintained in a suitable fashion to ensure that the trails are safe and enjoyable for use by the public; and,

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree as follows:

- 1. **Communications:** The Contractor shall designate one elected official from Baraboo Bluffs ATV/UTV Club, Inc., as set forth below, to be the point of contact for the County related to this contract. The designated elected club member shall be the only person to contact the County related to this contract and shall be the sole club member that the County is required to communicate with regarding this contract. This contract provision is intended to regulate all routine communications between the Contractor and the County. The Contractor may change their designated representative with a written amendment to this contract. All legal notices to the County shall be sent to the Sauk County Clerk.

Designated Elected Official from Baraboo Bluffs ATV/UTV Club, Inc., Information:

Name: _____

Email address: _____

Phone number: _____

- 2. **Scope of Land Area Covered by Contract:** This contract shall apply to the ATV/UTV trails described and known as the Sauk County ATV/UTV Trail System, hereinafter referred to as "Trails", estimated at approximately 6.02 miles of ATV/UTV trails within the County, as specifically set forth in "Exhibit A", attached hereto and made a part hereof.
- 3. **Term of Contract:** This Contract shall commence on the date noted above and shall be for the 2026-2027 ATV/UTV season, July 1, 2026 to June 30, 2027, unless sooner terminated pursuant to the "Contract Termination" provisions in this agreement.
- 4. **Outdoor Motorized Recreation Trail Aids Application and Grant Award:** The County shall apply for outdoor motorized recreation trail aids by completion of the Outdoor Motorized Recreation Grant Application provided by the Wisconsin Department of Natural Resources, hereinafter referred to as "WDNR". Contractor shall submit written requests for funding by March 1 to the County. Requests received after March 1 will not be considered for the ATV/UTV season pursuant to the terms identified in this agreement.

Completion of WDNR forms is required under Wisconsin Statutes 23.09(26) and 23.33 and failure to complete said forms will result in denial of financial assistance.



The County shall annually request, by resolution, the authorization of the Sauk County Board of Supervisors to participate in the State of Wisconsin Motorized Recreation Grant Program.

In the event that funding is awarded to the County, the County shall review the grant agreement with the WDNR. If the grant agreement is desirable to the County, the County shall return a copy of the signed agreement to the WDNR.

County shall apply for supplemental funding if desired by Contractor if funding is available through the WDNR.

- 5. Payment:** Payment to the Contractor by the County will be based upon submittal of monthly invoices, provided to the Department by the fourth Wednesday of each month. The invoice shall include an itemized listing of invoices paid by the Contractor (the receipts) and one lump sum for work reports, based upon time expended. The invoice shall also include copies of each paid invoice (receipt) and work reports. Invoices (receipts) and work reports shall be sent electronically to the Land Resources and Environment Department – Parks and Recreation.

Payment shall be made at rates in accordance with the Equipment and Labor Rate provisions adopted by the Off Road Vehicle Advisory Council for the current ATV/UTV season, as specifically set forth in "Exhibit B", attached hereto and made a part hereof.

All representatives of the County providing labor and/or supplies to the ATV/UTV program shall prepare work and expense reports.

The Contractor shall meet all of the requirements contained within this contract. County shall withhold payment if the Contractor fails to meet the specifications listed in this contract. Once the Contractor meets all specifications and requirements of this agreement, the County shall submit payment within forty-five (45) days.

The County shall request reimbursement for the grant by completing and submitting the Grant Payment Request & Worksheet provided by the WDNR.

- 6. Equipment, Tools and Labor:** Contractor agrees to furnish all tools, equipment, and labor necessary to maintain and perform all work as specified under the terms of this contract.
- 7. Material:** Contractor shall furnish all signs, posts, gates and related materials necessary for the development and maintenance of the trail system.
- 8. Signs:** Contractor agrees to erect, replace and maintain all signs consistent with standards specified in the applicable Wisconsin Statutes, the Wisconsin Administrative Code and regulations promulgated by the WDNR.
- 9. Maintenance and Land Use Agreements:** Contractor agrees to perform all brushing, dragging, litter removal, and clean-up necessary to prepare the Trail to meet the specifications established by the WDNR in order to qualify the Trail for use. The Contractor shall annually provide the County with a Trail System Land Use Certification Form ("Exhibit C"), certifying that all landowners have been contacted verbally, electronically or with a signed contract and have granted permission to use their land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use. The County shall maintain copies of all land use agreements, update a listing of all landowners annually, and verify that all land use agreements are secured. County shall notify Contractor



of any absent land use agreements, and the Contractor shall provide absent land use agreements within one (1) month of notice. The County shall annually send land use certification(s) to the WDNR.

- 10. Trail Opening and Closing:** The Trail system shall be considered open year-round. All signs, gates, markers and related items shall be in place and the trail shall be maintained in a safe operating condition at all times. The Contractor shall annually provide the County with a Trail System Opening Certification Form ("Exhibit D") certifying that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications established by the WDNR, before the Trail system is opened to the public. County shall annually send opening certification(s) to the WDNR.

The Contractor will determine if conditions are, or are not, suitable for ATV/UTV use and will open and close the trails accordingly. Contractor shall notify County of trail opening at least three (3) business days prior to trail opening and at least one (1) hour prior to trail closing. The County will maintain a record of trail openings and closures.

- 11. Safety Procedures – Equipment:** Contractor shall attach a blinking light on top of the vehicle used while developing and/or maintaining trails and shall have headlights, taillights, and blinking lights on and working at all times. All equipment and vehicles shall be clearly marked with "Slow Moving Vehicle" signs to safeguard other Trail users.

The County shall randomly inspect trails annually. The County shall inform Contractor of any adverse determination regarding the trails and allow the Contractor an opportunity to correct any deficiencies or develop the trails to the acceptable safety standards, in accordance with the trail specifications established by the WDNR immediately after notice.

- 12. Independent Contractor Status:** The Contractor is an independent contractor and not an agent or employee of the County. The Contractor shall placard or otherwise mark its equipment with the Contractor's name on both sides of its equipment.

- 13. Indemnification:** The Contractor agrees to save, hold harmless, defend and indemnify the County and the State of Wisconsin and all its officers, employees and agents, against any and all liability claims, costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property, County, State or other, occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of the work in connection with this Contract.

- 14. Insurance Coverage:** The Contractor, at their expense, shall maintain public liability insurance issued by an insurance company licensed to do business in the State of Wisconsin, including bodily injury and property damage coverage insuring the Contractor and County with minimum coverage as follows: liability coverage for its officers, employees, and agents with policy limits at minimum of \$1,000,000 single limit and \$3,000,000 aggregate and workers compensation insurance in the following amounts:

- a. Coverage A: Limits – Statutory
- b. Coverage B: Employer's Liability Limits
- c. Bodily Injury by Accident - \$100,000 each accident minimum
- d. Bodily Injury by Disease - \$100,000 each employee minimum
- e. Bodily Injury by Disease - \$500,000 policy limit minimum



The County shall be named as an additional insured on all insurance policies except workers compensation. The certificate shall provide for a ten-day written notice to the County in the event of cancellation or material change of coverage. The Contractor shall annually provide the County with acceptable certificates of insurance, from a corporation licensed in the State of Wisconsin to provide insurance. County shall annually send insurance certification(s) to the WDNR and other appropriate entities.

- 15. Conduct:** The Contractor agrees that its agents, employees and representatives shall conduct themselves in a decent, orderly, and business-like manner at all times while performing under this Contract.
- 16. Compliance:** Contractor agrees to follow and comply with the applicable Wisconsin Statutes, Wisconsin Administrative Code, the regulations promulgated by the State of Wisconsin Department of Natural Resources, and of Sauk County Code of Ordinances.
- 17. Amendment of Contract:** This contract may only be amended, changed, or modified in writing by mutual agreement of the parties.
- 18. Assignment:** Contractor shall not assign, subcontract, or otherwise transfer this Contract except with the express written approval of the County.
- 19. Contract Termination:** Notwithstanding any provision herein, the County reserves the right to terminate this Contract, for cause, upon seven (7) days written notice to the Contractor if the County determines that the Contractor's operation is unsatisfactory in any respect or if the County determines that the Contractor has failed, neglected, or refused to comply with the terms of this Contract. This contract is also subject to the availability of funding and shall be terminated in the event that funding for the required services is not available. In such event, the County shall notify the Contractor of such termination due to funding constraints.
- 20. Form of Contract:** Section 16.76(1) of the Wisconsin Statutes, is incorporated by reference into this contract, as applicable.
- 21. Applicable Law:** This Contract shall be construed and governed by the rules and laws of the State of Wisconsin.
- 22. Notices:** Any notice required or permitted under this Agreement shall be in writing, shall reference this Agreement and will be deemed given: (i) upon personal delivery to the appropriate address; or (ii) three (3) business days after the date of mailing if sent by certified or registered mail; or (iii) one (1) business day after the date of deposit with a commercial courier service offering next business day service with confirmation of delivery.

All communications shall be sent to the contact information set forth below or to such other contact information as may be designated by a Party by giving written notice to the other Party pursuant to this provision:

To Contractor: Baraboo Bluffs ATV/UTV Club, Inc.
E10616 Terrytown Rd,
Baraboo, WI 53913



To County: Sauk County Clerk
505 Broadway
Baraboo, WI 53913

With a copy to: Sauk County Parks and Recreation
S7995 White Mound Drive
Hillpoint, WI 53937

Nothing in this paragraph is intended to disrupt routine communications between the parties.

- 23. No Construction Against Either Party:** This agreement is the product of negotiations between the parties and was either reached with the advice of legal counsel or the opportunity to obtain legal counsel and shall not be construed against either party.
- 24. Multiple Originals:** This contract may be executed in multiple originals, each of which together shall constitute a single agreement.
- 25. Captions:** The parties agree that in this contract, captions are used for convenience only and shall not be used in interpreting or construing this contract.
- 26. Statutory Protections:** It is agreed by the parties that nothing in this contract, including but not limited to indemnification and hold harmless clauses, shall in any way constitute a waiver on the part of the Employer of any immunity, liability limitation or other protection available to the Employer under any applicable statute or other law. To the extent that any provision of this contract is found by any court of competent jurisdiction to conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the Employer shall apply unless the Employer elects otherwise.
- 27. Open Records Law Compliance:** Contractor understands and agrees that, because Employer is a party to this contract, provisions of the Wisconsin Open Records Law and other laws relating to public records may apply to records kept by Contractor and/or the Employer. Contractor agrees to fully comply with such laws, and to cooperate with Employer in its compliance with such laws. Cooperation shall include, but not be limited to, the provision of records, or copies of records to Employer or others upon the request of Employer. Compliance and cooperation of Contractor shall be at its sole cost and expense.
- 28. Relationship of Parties:** Nothing in, or done pursuant to, this contract shall be construed to create the relationship of employer and employee, principal and agent, partners, or a joint venture between Employer and Contractor. This contract does not create an employee/employer relationship between the parties. It is the parties' intention that the Contractor will be an independent contractor and not the County's employee for all purposes, including, but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the state revenue and taxation law, the state workers' compensation law and the state unemployment insurance law. This contract shall not be construed as creating any joint employment relationship between the Contractor and the Employer, and the Employer will not be liable for any obligation incurred by Contractor including but not limited to unpaid minimum wages, overtime premiums, unemployment insurance benefits, worker's compensation benefits, health insurance, health benefits, disability benefits, or retirement benefits. Contractor is not entitled to receive any benefits from Employer or to participate in any Employer benefit plan.



29. Competence, Solvency: Contractor warrants and represents that it is sufficiently experienced and competent to provide, perform and complete all services in full compliance with and as required by or pursuant to this contract. Contractor represents and warrants that it is financially solvent, and has the financial resources necessary to provide, perform and complete the duties and functions in full compliance with and as required by this contract. Contractor shall provide, perform and complete all services contemplated by this contract in an expeditious and proper.

30. Electronic Signing: It is agreed by the parties that either party or both may, by email, provide the other party with a copy of this contract, in PDF form or otherwise, showing the signatures of, or on behalf of the sending party, with such signatures being as binding as original signatures, regardless of whether the other party signs in the same fashion, or by using original ink signatures. For the purposes of this section, "signatures" may be original written signatures, photocopies of signatures, or signatures added to a contract or through the addition by a signing party of a typed or electronically added signature.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the date set forth herein.

COUNTY OF SAUK

Administrator, Sauk County

Date

Baraboo Bluffs ATV/UTV Club, Inc.

President

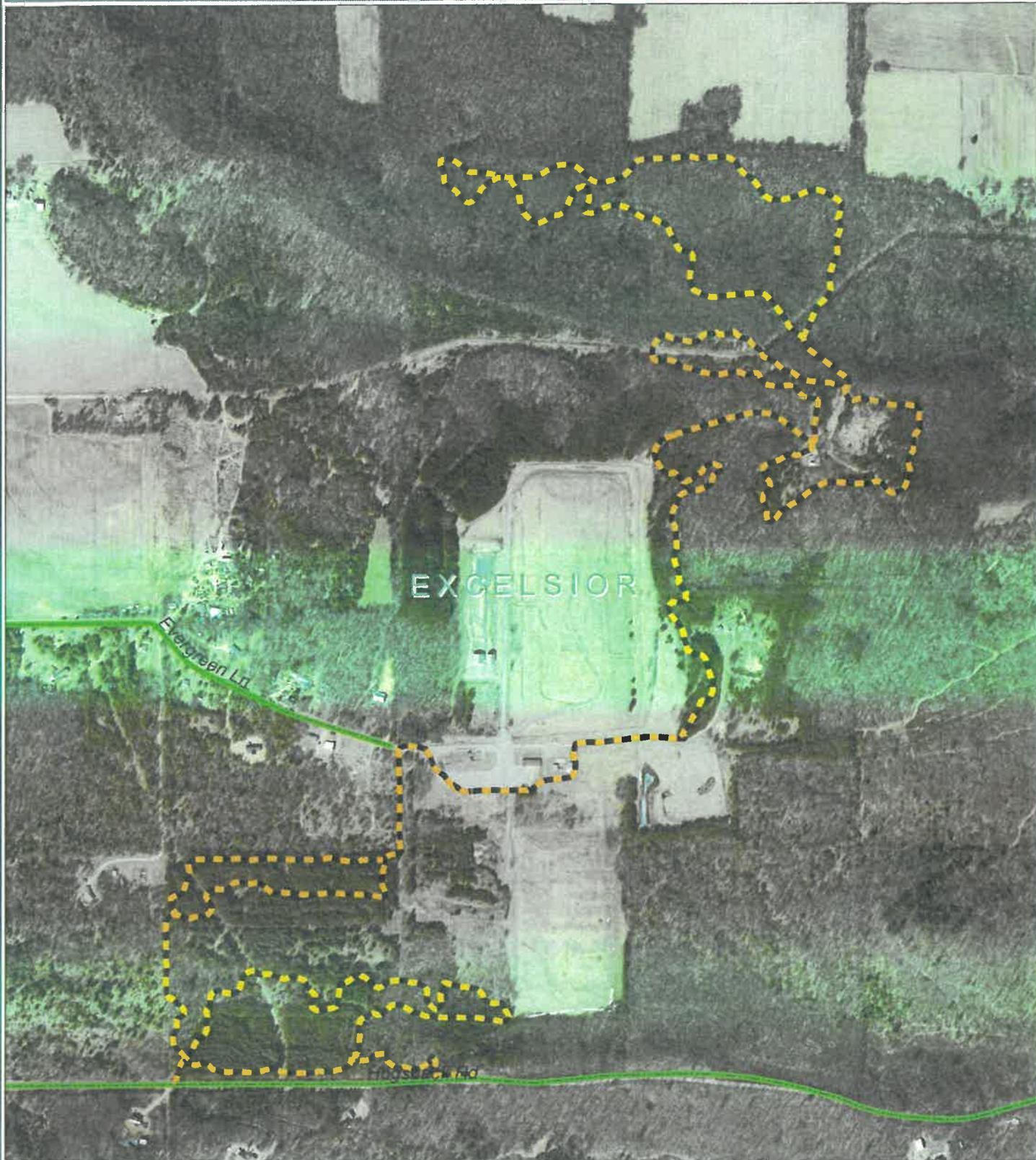
Date

Secretary

Date

Sauk County ATV/UTV Routes and Trails

Baraboo Bluffs Trail - 5.39 Miles (BB1)



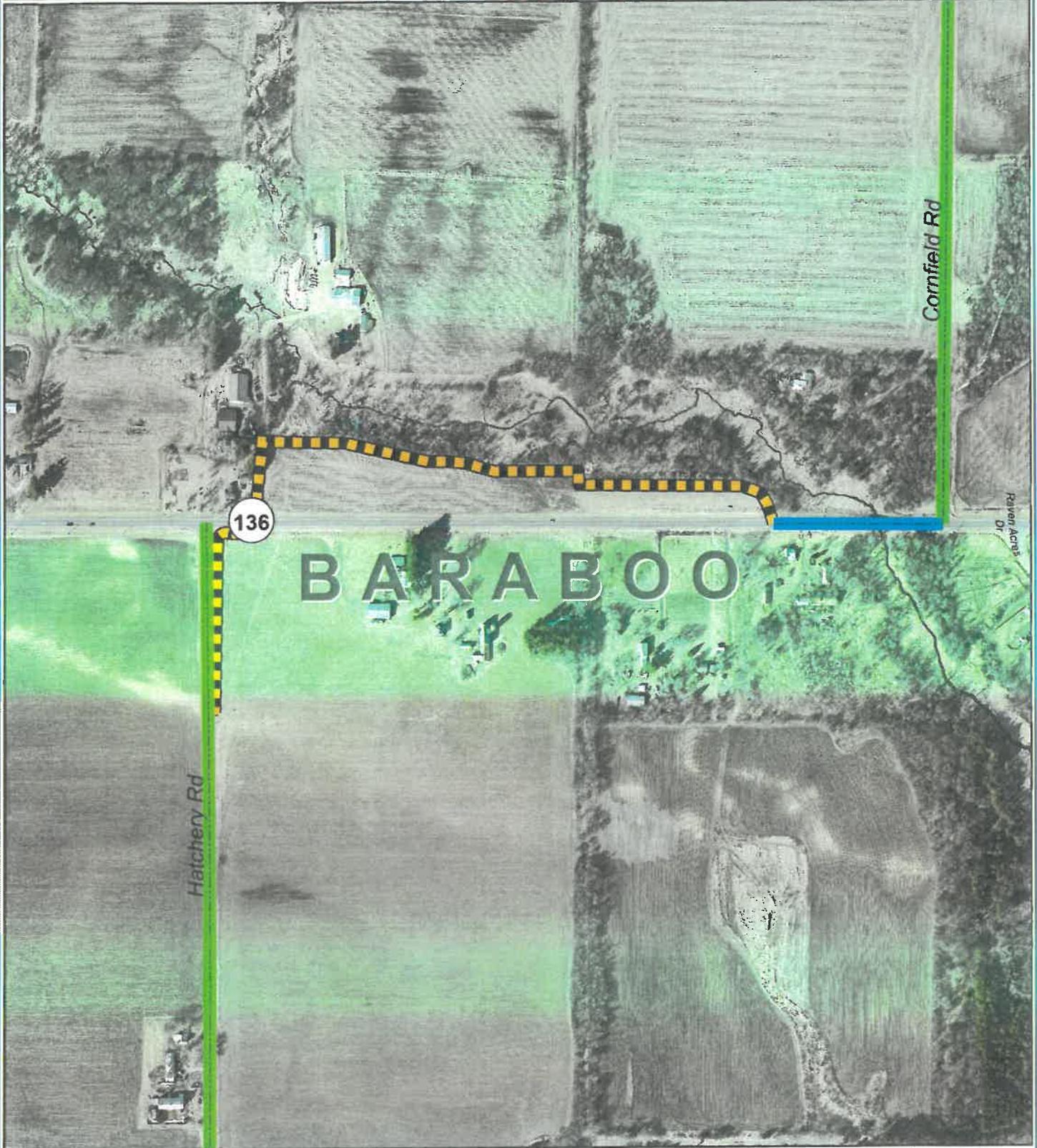
ATV/UTV Routes & Trails		Roadways	
Sauk County - ATV Off-Road Trails	Interstate	Muni	Private-Named
Sauk County - City & Village Street ATV Routes	Federal	Alley	Private
Sauk County - Town Road ATV Routes	State	County	Ramp
Sauk County - County & State Highway ATV Routes	Town		
Juneau & Richland County ATV Routes			
Sauk County - PROPOSED County Highway ATV Routes			
Sauk County - PROPOSED State Highway ATV Routes			

0 0.1 0.1 0.15 0.2 0.3 Miles

SAUK COUNTY

SAUK COUNTY

Sauk County ATV/UTV Routes and Trails
 STH 136 Trail - 0.60 Miles (BB2)

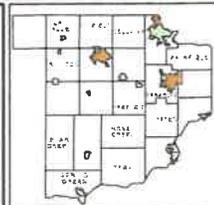
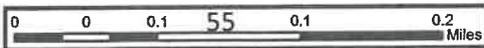


ATV/UTV Routes & Trails

- Sauk County - ATV Off-Road Trails
- Sauk County - City & Village Street ATV Routes
- Sauk County - Town Road ATV Routes
- Sauk County - County & State Highway ATV Routes
- Juneau & Richland County ATV Routes
- Sauk County - PROPOSED County Highway ATV Routes
- Sauk County - PROPOSED State Highway ATV Routes

Roadways

- Interstate
- Federal
- State
- County
- Town
- Muni
- Alley
- Private-Named
- Private
- Ramp



FOR INFORMATIONAL PURPOSES ONLY
 Sauk County does not warrant the accuracy
 of the data contained herein and makes no
 warranty, with respect to its representation or validity.
 Data contained in this map is based on the metric
 and accuracy of its collection.

Equipment and Labor Rates for 2025-26 Season
 Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

I. SNOW TRAIL GROOMING EQUIPMENT RATES - All rates include power unit, grooming drag & operator(s).

Class	Description	Rate/Hour
AAA	All heavy duty tracked units constructed specifically for snow grooming with a minimum of 150 horsepower (*) and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All fully tracked agricultural tractors with a minimum of 125 horsepower (*). OR Trucks: minimum 1-ton (4-wheel drive), minimum payload of 3,500 lbs., fully-tracked with a minimum manufactured 15,000 GWV track system.	<i>\$5 more than AA</i> AAA1 - \$100 AAA2 - \$90 AAA3 - \$80 AAA4 - \$70
AA	All heavy duty tracked units constructed specifically for snow grooming having between 149 - 106 horsepower (*) and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width. OR All fully tracked agricultural tractors with 106 – 124 horsepower (*).	<i>\$5 more than A</i> AA1 - \$95 AA2 - \$85 AA3 - \$75 AA4 - \$65
A	All wheeled or half-track agricultural tractors with all-wheel drive, minimum of 105 horsepower (*) and capable of pulling on a sustained basis a hydraulically operated grooming drag of at least 7'6" (90 inches) frame width.	A1 - \$90 A2 - \$80 A3 - \$70 A4 - \$60
1	Drag is a minimum of 11'6" (138 inches) frame width with a minimum weight of 4,000 pounds and a length of at least 20 feet including snow packing pan but excluding the tongue.	Wings that fold down outside the main frame do not increase the drag width for funding purposes. Class is based on static frame dimensions.
2	Drag is a minimum of 9'6" (114 inches) frame width with a minimum weight of 3,000 pounds and a length of at least 18 feet including snow packing pan but excluding the tongue.	
3	Drag is a minimum of 7'6" (90 inches) frame width with a minimum weight of 2,000 pounds and a length of at least 18 feet including snow packing pan but excluding the tongue.	
4	Drag is a minimum of 7'6" (90 inches) frame width.	
B	All medium duty (including pick-up trucks) tracked units constructed or adapted specially for snow grooming and capable of pulling on a sustained basis a grooming drag 5'10" to 7'5" (70-89 inches) frame width. OR All wheel type agricultural tractors with all-wheel drive or four-wheel drive assist with a range of 65-104 horsepower (*).	\$50.00
C	All light duty power units constructed or adapted for snowmobile trail grooming and capable of pulling on a sustained basis a grooming drag 4' to 5'9" (48-69 inches) frame width. Examples of the class of power units would include: ATVs/UTVs and snowmobiles. This class also includes all equipment not addressed in other classes.	\$35.00

Notes regarding correct rates for grooming equipment:

1. A Class A power unit pulling either an 11'6" or 9'6" grooming drag that does **not** meet the specifications for either 1, 2 or 3 drags will be placed at level 4 for rate purposes.
2. A Class A power unit **not** pulling a 7'6" grooming drag will be placed in Class B for rate purposes.
3. A Class B power unit **not** pulling a 5'10" grooming drag will be placed in Class C for rate purposes.
4. A power unit will **not** be placed in a higher class if it pulls a larger grooming drag than specified for the class.
5. Modifications to the drag must maintain original cutting and packing function as designed. Modifications made outside the main frame will not increase the funding class.
6. Those winged drags that were previously funded and met the specifications as stated prior 2022-23 season may continue to be funded at their previous class (drag dimensions incl) for a period of 10 years (through 2031-32)
7. Groomer time spent traveling on a route that is an integral part (as determined by DNR) of a single funded trail may be funded at a rate of 50% of the assigned groomer rate, as non-grooming transport time.
8. (*) HP is based on manufacturer's rated HP, not boosted max HP. See TractorData.com for HP ratings.

Equipment and Labor Rates for 2025-26 Season
 Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council

II NON-GROOMING MAINTENANCE LABOR AND EQUIPMENT RATES A

MAINTENANCE LABOR (For other than trail grooming)

A labor rate of **\$9.00** per hour maximum is established for all non-grooming labor performed in **WINTER** trails, or **\$12.00** per hour maximum on any **SUMMER ATV/UTV trails** under the maintenance agreement by snowmobile clubs and or other similar organizations with the sponsoring county. Maintenance will generally include mowing and brushing, sign and post replacement, plowing of parking lots and roads, shelter and toilet maintenance and normal repair and replacement of structures and facilities.

The allowable labor rate for county employees and others included in labor contracts will be as specified by contract.

B EQUIPMENT RATES (For other than trail grooming)

The following schedule is based on frequently used pieces of equipment for non-grooming maintenance. The Department of Transportation rates are considered when these rates are reviewed each year.

Equipment rates for pieces of equipment not found on this list will be found in the DOT rates. Unless specified otherwise, these rates for equipment are based on hourly use. These rates do **not** include the operator. Where the Department of Transportation issues rates that reflect an adjustment due to fuel rates, these rates shall be the rates utilized for the season.

Class	Description	Rate
101	All cars and pickup trucks	\$16.00
1128	All single, tandem, Tri, and Quad axle dump trucks over 32,000 GVWR	\$60.00
203	Articulated Wheel Loaders up to 49 hp (*)	\$35.00
206	Articulated Wheel Loaders 50 to 99 hp (*)	\$38.00
207	Articulated Wheel Loaders 100 hp and up (*)	\$57.00
216	Steel Track Type Dozers up to 99 hp (*)	\$56.00
217	Steel Track Type Dozers 100 - 149 hp (*)	\$68.00
218	Steel Track Type Dozers 150 hp and up (*)	\$75.00
223	All Agricultural Tractors and all Skid Steers up to 99 hp (*)	\$42.00
224	All Agricultural Tractors and all Skid Steers 100 hp and up (*)	\$51.00
1219	ATV/UTV Tracks <i>(add-on to unit itself)</i>	\$ 5.00
1220	15,000 pound GWV Rated and Up Tracks (Soucy or equivalent)	\$16.00
1222	Factory Built Groomers up to 105 hp (*) performing non grooming activity	\$35.00
1223	Factory Built Groomers 106 to 149 hp (*) performing non grooming activity	\$68.00
1224	Factory Built Groomers 150 and up hp (*) performing non grooming activity	\$73.00
402	Air compressor all types	\$21.00
410	Motorized mower over 23" (self-contained or pull behind)	\$20.00
413	Mower—tractor mounted	\$19.00
414	Sickle attached to power unit	\$23.00
490	Trailer less than 1 ton (use mfr. rated capacity)	\$ 8.00
491	Trailer 1-4 tons (use mfr. rated capacity)	\$16.00
493	All Trailers over 4 ton	\$24.00
250	Rubber tired Backhoe 80 HP (*) and over <i>was # 550</i>	\$80.00
558	Excavator Track type up to 149HP (*)	\$58.00
559	Excavator Track type (150HP and over)	\$75.00
805	Portable electric generator (all types)	\$28.00

**Equipment and Labor Rates for 2025-26 Season
Adopted by Snowmobile Recreation Council & Off-Road Vehicle Council**

902	Chipper self-contained (minimum 25 hp*)	\$40.00
914	Chain Saw, pole saw, power pruner, brush saw, weed eaters	\$ 7.00
914T	Trailblazer brush cutter (attachment)	\$12.00
915	Auger (attachment for tractor/ skid steer), Post pounder-hydraulic	\$33.00
916	Hand-held motorized post-hole digger and power pounder	\$10.00
919	Disc/spring tooth harrow/cultimulcher/cultipacker/rototiller	\$20.00
932	Brush Cutter - hydraulic driven/Fecon head	\$34.00
940	Brush Cutter—PTO driven	\$23.00
953	Boom for brush cutter	\$21.00
975	Welder	\$13.00
9145	Snowmobile/ATV/UTV	\$19.00
9152	Stump grinder (all) hydraulic/self powered	\$36.00
9205	Rear blade/box scraper/pull behind grader or magnet/packing pan/rollers	\$10.00
9406	Chipper, PTO driven	\$25.00

**ATV Summer Supplement
Adopted by the Off Road Vehicle Advisory Council**

Spring/Summer/Fall Trail Grooming Drags

Class	Description	Rate Per Hour
Class 1	Drag is a minimum of 7'6" in frame width with a minimum length of at least 16' excluding the tongue. Drag contains at least 2 sets of replaceable cutting blades	\$11.00
Class 2	Drag is a minimum of 7'6" in frame width	\$9.00

Example of Class 1 Drag



Sauk County Land Resources and Environment Department
 Attn: Parks and Recreation
 S7995 White Mound Drive
 Hillpoint, WI 53937
 (608) 355-4800

Trail System Land Use Certification

Form: LUC2018

Notice: Completion of this form is required under the Development and Maintenance Contract between the Sauk County Land Resources and Environment Department and each ATV/UTV club. Due date is April 15 of each year.

Instructions: Complete this form after all landowners in your club section have been contacted and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of ATV/UTV Season	ATV/UTV Club
------------------------	--------------

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City	State	Zip Code
------	-------	----------

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the ATV/UTV club listed above

BARABOO BLUFFS ATV/UTV CLUB INC.	BB1, BB2
SAUK RIDGE RUNNERS, INC.	SRR 1

Section 3: Certification

As the individual authorized of the ATV/UTV club listed above in "Section 1: Information; ATV/UTV Club", of the Sauk County ATV/UTV Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all landowners in my club section have been contacted verbally, electronically or with a signed contract and have granted permission to use his/her land and/or all necessary private property easements, leases, permits or other appropriate agreements have been secured for ATV/UTV trail use for the upcoming ATV/UTV season.

 Signature of Authorized Individual

 Date Prepared

Sauk County Land Resources and Environment Department
 Attn: Parks and Recreation
 S7995 White Mound Drive
 Hillpoint, WI 53937
 (608) 355-4800

Trail System Opening Certification

Form: OC2018

Notice: Completion of this form is required under the Development and Maintenance Contract between the Sauk County Land Resources and Environment Department and each ATV/UTV club. Due date is April 15 of each year.

Instructions: Complete this form after all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed, and the trail is in a safe operating condition. Send completed form to the Sauk County Land Resources and Environment Department, Attn: Parks and Recreation, S7995 White Mound Drive, Hillpoint, WI 53937.

Section 1: Information

Year of ATV/UTV Season

ATV/UTV Club

Printed Name of Individual Authorized to Act on Behalf of Club

Mailing Address for Club

City

State

Zip Code

Telephone Number of Authorized Individual

Email Address of Authorized Individual

Section 2: Trail IDs

List all County-funded trails for the ATV/UTV club listed above

BARABOO BLUFFS ATV/UTV CLUB INC.

BB1, BB2

SAUK RIDGE RUNNERS, INC.

SRR 1

Section 3: Certification

As the individual authorized of the ATV/UTV club listed above in "Section 1: Information; ATV/UTV Club", of the Sauk County ATV/UTV Trail System, described as the portion listed above in "Section 2: Trail IDs", by my signature, I hereby certify that all fence openings have been completed, gates have been inspected and/or opened, the required signs and/or markers have been installed and the trail section has been developed to acceptable safety standards and in accordance with trail specifications of the Sauk County Land Resources and Environment Department, Parks and Recreation Services.

Signature of Authorized Individual

Date Prepared

1
2
3 **GENERAL CODE OF SAUK COUNTY, WISCONSIN**
4 **ORDINANCE AMENDMENT # 02-2026**
5

6 **Ordinance Amendment to approve a map amendment (rezoning) of lands in the**
7 **Town of Baraboo from Agriculture to Recreation Commercial Zoning District**
8 **filed upon Little Society Farm, property owner.**
9

10 **Ordinance Amendment offered by the Land Resources and Extension Committee**
11

12 **BACKGROUND:**
13

14 Background: Little Society Farm owns property in the SW ¼, SE ¼, Section 11,
15 T11N, R6E, Town of Baraboo, and has requested a map amendment (rezoning) of
16 property legally described pursuant to petition CURZ-25-11 from Agriculture to Recreational
17 Commercial zoning. The intent of the map amendment (rezoning) is to allow the property
18 owners to operate a café, retail, and hospitality business.
20

21 Pursuant to Wis. Stat. §59.69(5) Sauk County has the authority to develop, adopt, and
22 amend a zoning ordinance. At a public hearing held by the Land Resources and Extension
23 (LRE) Committee on February 24, 2026; the LRE Committee made findings pursuant to
24 Sauk County Code of Ordinance §7.150(9) and recommended approval of the map
25 amendment.
26

27 Pursuant to Wis. Stat. §66.1001 Wisconsin Statutes, any program or action of a local
28 governmental unit that affects land use shall be consistent with the comprehensive plan.
29 The Sauk County Comprehensive Plan, adopted by the Sauk County Board of Supervisors
30 in 2009, defines managing and focusing "on efficient land use patterns that promotes
31 redevelopment of under-utilized lands. It sets limits on outward growth, incorporates
32 permanent land preservation techniques and achieves livable communities." Upon
33 evaluation of the request, the Land Resources and Extension Committee found that the
34 rezone request to the Recreational Commercial Zoning District maintains this objective.
35

36 **NOW, THEREFORE, THE SAUK COUNTY BOARD OF SUPERVISORS DOES**
37 **ORDAIN AS FOLLOWS:**

38 Section 1. Any existing ordinances, codes, resolutions, or portions thereof in
39 conflict with this ordinance shall be and hereby are repealed as far as any conflict exists.

40 Section 2. This ordinance shall take effect the day after passage and publication
41 as required by law.

42 Section 3. If any claims, provisions or portions of this ordinance are adjudged
43 unconstitutional or invalid by a court of competent jurisdiction, the remainder of this
44 ordinance shall not be affected thereby.

45 Section 4. Section 7.005(2) Official Zoning Map of the General Code of Sauk
46 County, Wisconsin, is amended as follows:

47 Rezone of the approximate 3.61 acres of tax parcel 002-0381-10000
48 from an Agriculture Zoning District to a Recreational Commercial Zoning District.
49

50
51 Approved for presentation to the County Board by the Land Resources and Extension

52 Committee this 17th day of March, 2026.

53

54 Consent Agenda Item: [] YES [] NO

55

56 Fiscal Impact: [X] None [] Budgeted Expenditure [] Not Budgeted

57

58 Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

59

60 The County Board has the legal authority to adopt: Yes _____ No _____ as
61 reviewed by the Corporation Counsel, _____, Date:
62 _____
63 _____
64 _____

65 Offered and passage moved by:

66

67 Martin F. Krueger Aye Nay Abstain Absent
68 MARTY KRUEGER, CHAIR

69 Dennis Polivka Aye Nay Abstain Absent
70 DENNIS POLIVKA, VICE CHAIR

71 Peter Kinsman Aye Nay Abstain Absent
72 PETER KINSMAN

73 Robert Spencer Aye Nay Abstain Absent
74 ROBERT SPENCER

75 Brandon Loehr Aye Nay Abstain Absent
76 BRANDON LOHR

77 Lynn Eberl Aye Nay Abstain Absent
78 LYNN EBERL

79 Valerie McAuliffe Aye Nay Abstain Absent
80 VALERIE MCAULIFFE

81 _____ Aye Nay Abstain Absent
82 ROBERT PROSSER

91

92

93

94

95

96

97

98

99 Fiscal Note: None *JB*

100

101 MIS Note: None



Record No:
CURZ-25-11

Conditional Use Permit
and/or Rezone
Application

Status: Active

Submitted On: 12/22/2025

Primary Location

E11540 STATE RD 136
Town of Baraboo, WI 53913

Owner

BRADLEY MARSHALL
WISSMUELLER, ELEANOR
MAE JOHNSON
E11540 STATE RD 136
BARABOO, WI 53913

Applicant

Bradley Wissmueller
 608-220-4853
 littlesocietyfarm@gmail.com
 E11540 State Road 136
Baraboo, WI 53913

Project Information

Application Type* **I am the***
Zoning Map Amendment (Rezone) **Owner**

Existing Use of Structure(s)/Property* ?

Ag

Description of Proposed Use* ?

Little Society Farm

Applicable Ordinance Section ?

—

Current Zoning District

Agriculture

Proposed Zoning District

(e) Recreational Commercial

Has a Conditional Use Permit been previously issued for this site?*

No

Will there be construction activity that disturbs (clearing, grading, excavation, or filling) over 1 acre or is it part of a common plan of development that will disturb over 1 acre? 

No

Explain how the proposed rezone is consistent with the overall purpose and intent of the zoning ordinance. *

Consistent with the town of Baraboo comprehensive plan

If rezoning out of Exclusive Agriculture Zoning District explain how the land is better suited for a use not allowed in the Exclusive Agriculture Zoning District and how the rezoning will not substantially impair or limit future agricultural use of the surrounding parcels of land that are zoned for or legally restricted to agricultural use. * 

N/A

Residential - Type of Improvements

New Principal Structure

Addition

Deck

Accessory Structure

Driveway (New/Pave/Expand)

Walkway / Patio / Landing

Other

Non-Residential - Type of Improvements

New Use

New Principal Structure

Addition / Alteration

Wireless Telecommunications

Other

Acknowledgement

I hereby certify that all information present herein is  true and correct to the best of my knowledge. I give permission for the staff of the Sauk County Land Resources and Environment Department to enter my property for the purpose of collecting information to be used as part of the public hearing process. I understand that the application fee paid is non-refundable, regardless if the use is approved or denied. I understand that the fee for this application is only for the conditional use and/or rezone request and if permits are required for the project that those will require separate application(s) and/or fee(s). I understand that partial or incomplete applications will be returned to the applicant resulting in the application being removed from the hearing agenda and the submittal deadlines will restart. I further agree to withdraw this application of substantive false or incorrect information has been included. *



Public Hearing Date

 Public Hearing Date*

—

 Publication Date First

—

 Publication Date Second*

—

 Date notice sent to adjacent landowners

—

 The purpose of the CUP is to allow for: * 

🔒 Location Description (NW 1/4 of the SE 1/4 of Section...)

🔒 Additional parcel numbers if needed - starting with a comma

🔒 Land use of property to North

🔒 Zoning of parcel to North

—

🔒 Land use of property to South

🔒 Zoning of parcel to South

—

🔒 Land use of property to East

🔒 Zoning of parcel to East

—

🔒 Land use of property to West

🔒 Zoning of parcel to West

—

🔒 Background for staff report. *

🔒 Surrounding lands are characterized by

🔒 Town Plan Commission Meeting

🔒 Town Board Meeting

—

—

🔒 Town Recommendation

—

🔒 Town Requested Conditions

Staff Assigned

🔒 Will Christensen

🔒 Micaela Walters

🔒 Tate Hillmann

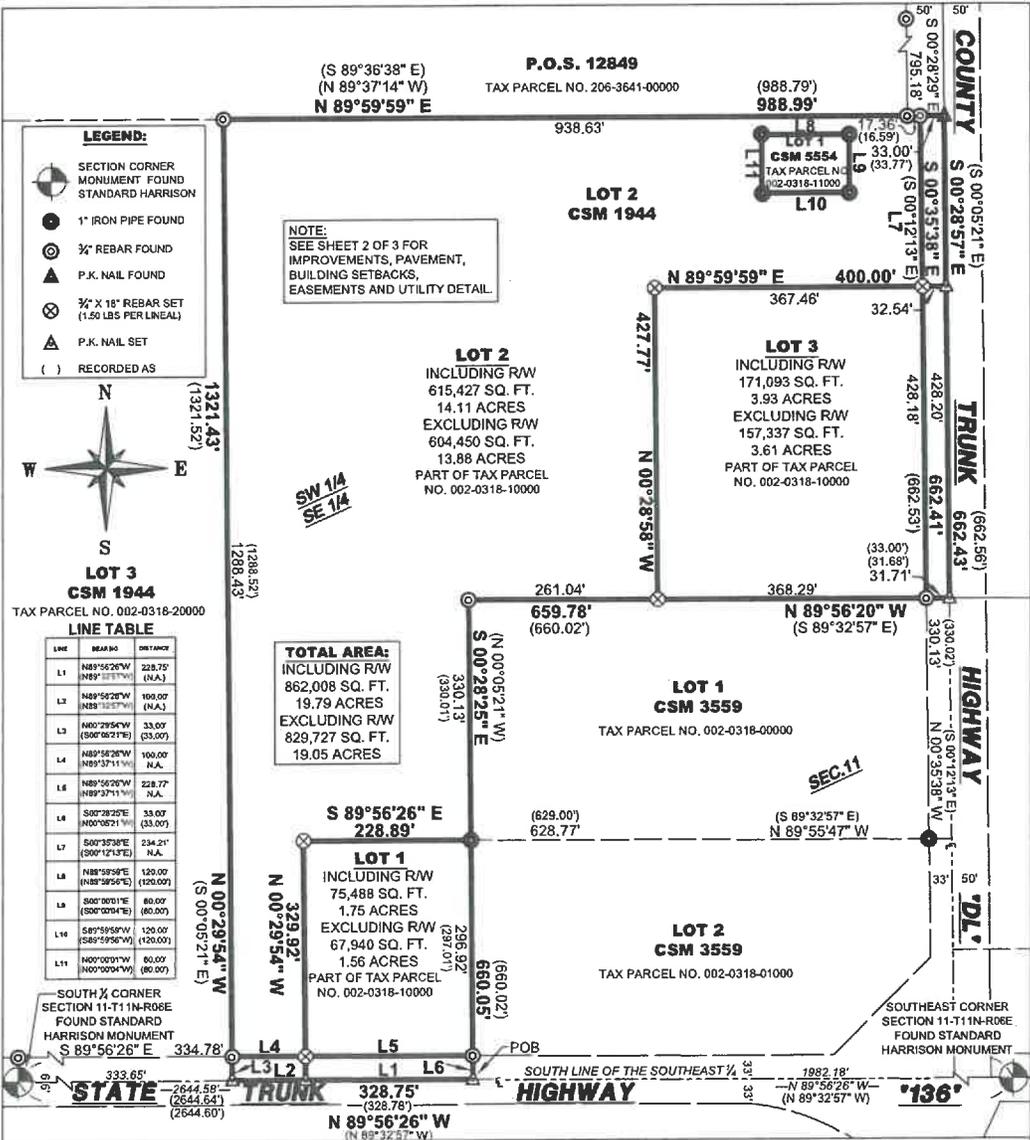
🔒 Brian Simmert

CERTIFIED SURVEY MAP NO. _____

VOLUME: _____ PAGE: _____

BEING LOT 2 OF CERTIFIED SURVEY MAP NO. 1944, EXCEPTING LOT 1 OF CERTIFIED SURVEY MAP NO. 5554 LOCATED IN PART OF THE SOUTHWEST ¼ OF THE SOUTHEAST ¼ OF SECTION 11 TOWNSHIP 11 NORTH, RANGE 06 EAST, TOWN OF BARABOO, SAUK COUNTY, WISCONSIN.

Bearings are referenced to the South line of the Southeast ¼ of Section 11, Township 11 North, Range 6 East, per the Wisconsin County coordinate System, Sauk County Zone, with a bearing of North 89°56'26" West, NAD 83(91).



Donald W. Lenz
Donald W. Lenz WI PLS No. 2003
Dated This 10th Day of September, 2025

GEC
General Engineering Company
P.O. Box 340 916 Silver Lake Dr. Portage, WI 53901
608-742-2169 (Portage Office) 920-294-6666 (Green Lake Office)
www.generalengineering.com

Client:
Bradley Marshall Wissmueller
and Eleanor Mae Johnson
Site Address:
E11540 State Road "136"
Baraboo, Wisconsin 53913

GEC Job No. 2-0425-243
GEC File Name: 2-0425-243 CSM
Drafted By: WRB
Fieldwork Completed: 6/10/2025

LITTLE SOCIETY FARM

Brad Wissmueller and Eleanor Johnson
E11540 State Road 136, Baraboo, WI

littlesocietyfarm@gmail.com

608-220-4853

REQUEST FOR PROPOSAL ARCHITECTURAL & ENGINEERING DESIGN SERVICES

LITTLE SOCIETY FARM LOCAL FOOD PROJECT

A. Project Description:

We (Little Society Farm), currently a small diversified vegetable & animal farm, have received an RFSI (Resilient Food Systems Infrastructure) grant to build a vegetable wash & pack, processing (commercial kitchen), and storage facility. Our intent is to leverage the design & construction teams that will be involved in this grant portion of the project to also include as part of the scope of the project a retail, cafe, and hospitality component.

B. Goal/Mission

We'd like to take our existing farm and create an integrated local food experience. By leveraging our location next to Devil's Lake State Park, and situated on Highway DL into Baraboo, this project intends to provide locals, day-trippers, and regional overnight tourists the opportunity to purchase food and preserved goods directly from local producers, eat prepared meals on-farm surrounded by the production gardens and pasture, and stay overnight on the farm. In addition, the space will serve as a catalyst for other local producers by providing rentable commercial kitchen space and preservation tools as well as a place to market and highlight their products.

C. Scope of Services:

We seek proposals from architecture & engineering firms for basic services as outlined in Article 3 of AIA-B101-2017, with the following points of note:

1. As part of the matching component to our grant, Brad (co-owner of Little Society Farm with a background in architecture and project management) is committed to providing a minimum of 568 hours of architectural and project management services to the project. While some of these hours have already been logged and

submitted, the intent was/is that these hours can be spent in a way that offsets some of the overall cost of design. One aspect of this, for example, is fewer firm hours required during SD specifically as Brad has already done a first pass. While we are excited for SD feedback and perspectives from our design partner, future SD iterations could also be handled by Brad.

We look forward to further conversations that clarify exactly how Brad can be an asset to the design team while respecting a firm's need for ownership of the process, model, liability, etc... See first attachment below for more information about Brad's background and experience.

2. Our farm's mission is hyper-focused on sustainability and we hope to work with a team that is excited about exploring sustainable design options. This includes not only "conventional" ways to make the building more energy efficient and generate electricity on-site, but also the possibility of exploring alternative/natural building methods and materials (e.g. straw bale).

D. Budget

The grant portion of the project has a construction budget of \$1,135,762. We are targeting an overall construction budget of \$2,300,000, but this has some flexibility and we hope to work with our design partners to understand what is realistic to meet our business and sustainability goals.

E. Program (Approximate total: 6,000-8,000 GSF)

1. Phase 1 Scope (Grant Funded)
 - a. Commercial Kitchen for Preserved Goods and Cafe (700 SF)
 - i. Bathroom (60 SF)
 - ii. Walk-in Cooler (170 SF)
 - b. Vegetable Wash/Pack (350 SF)
 - c. Dehydrating Room (300 SF)
 - d. Dry Storage "Root Cellar" space (300 SF)
 - e. Freezer (150 SF)
 - f. 55 degree cooler (100 SF)
 - g. Related site work (including 800+ SF of covered outdoor space)
2. Phase 2 Scope (Cafe/Retail & BnB)
 - a. Open Cafe, Retail, Seating Area (2000 SF)
 - i. (2) bathrooms (60 SF each)
 - b. (1) BnB "suite" (600 SF)
 - c. (5) BnB "rooms" (300 SF each, 1,500 SF total)
 - d. Any site work related to Phase 2 scope

F. Additional Design Notes

1. Interested in working with the design team on options that would allow us to avoid sprinkler system if possible. Due to being on well water in the town, the system would require tanks and a pump/pump room that would likely add at least 100K to the project.)
2. We are interested in electric options for as much as is feasible (as shown with the equipment list). Current design features sloped south-facing roofs to maximize solar panel opportunities.
3. Phases do not need to be separated except to account for what is grant funded and completing that portion before March 2027. Grant Administrators have been very clear about making sure the grant funds are only for the scope of the project they approved.
4. Our goal for the look and feel is to have something unique. Not typical mixed use or hotel aesthetic. Initial design concept (but open to change) is to have the building rising up from the ground on the south side (see Elevation attachment) and for there to be a "compression and release" guest experience from the moment they exit their car. The front is inviting, but solid. Spaces reduce in size/light as you narrow in to the entry. You are drawn into the center public retail/cafe entry point and once inside you have an "awe" moment with the amount of daylight and the two story glass open seating area on the west side.

G. Proposed Project Schedule

05/30/2025	Select A/E Firm
07/18/2025	Schematic Design Complete
09/12/2025	Design Development Complete
10/24/2025	Bids Due, Contractor Selected
01/24/2026	Construction Documents Complete
04/01/2026	Construction Begins
02/01/2027	Construction Complete

Note: Grant Portion of project must be completed prior to March 2027. Besides this there is a lot of flexibility built into the schedule above and we are open to working with the selected partner to adjust the above to meet their needs (to the extent it doesn't harm overall project goals).

H. Proposal Submission Schedule

04/24/2025-05/22/2025	Virtual or On-site Interviews (reach out to schedule)
05/02/2025	Express Interest to Bid
05/23/2025	Bids Due
05/30/2025	Select A/E Firm

I. Proposal Requirements

1. Express Intent to Bid by 5/2/25: short email to littlesocietyfarm@gmail.com
2. Letter of Interest: Brief summary of firm's qualifications and relevant past experience.
3. Identify Project Team and Roles
4. Examples of Similar Work (1-3)
5. Narrative: Identify what you think is the biggest challenge/obstacle to this project's success and how you propose to overcome/address it.
6. Fee Proposal: This should be comprehensive of all necessary A/E work, identify possible additional services and the fees for those. Percentage of construction cost, fixed fee, or alternative fee proposals will be considered. As appropriate, indicate via hours, numbers, or a narrative, how this fee is lower due to Brad's design or project management contributions and what you expect or anticipate the scope of his involvement to be.

- J. Proposal Evaluation: Selection will be based on experience and quality of work on similar projects, vision and enthusiasm for the project, and total fee.

Attachments:

1. About the Team and the Grant
2. Equipment Listing (planned grant purchases)
3. Site Context
4. Site Intent
5. Initial SD Floor Plans
6. Initial Conceptual Massing
7. Initial Conceptual Elevation

About the Team and the Grant

Brad Wissmueller (co-owner of Little Society Farm, main contact). This is Brad's third season being full-time on the farm. Previous to that he worked at UW Health as a project manager for their Planning, Design, and Construction Department where he was involved from start to finish in a large variety of clinic and hospital construction projects. Previous to UW Health, he worked in the architecture group at Erdman. He has a M.Arch from the University of Nebraska and has completed three of the six licensing exams and all of his required experience hours. Proficient in Revit. Experience with Sketchup and several other design softwares as well.

Other relevant past experience includes retail and restaurant work (both front of house and back of house). Brad and Eleanor were also Superhosts on AirBnB while living in Omaha.

Eleanor Johnson (co-owner of Little Society Farm). Eleanor works full-time at the Savanna Institute, a regional agroforestry non-profit. Relevant past work experience includes retail and front of house restaurant experience, and serving in multiple different roles in a specialty deli/grocery. She is an equal decision maker, but, due to her off-farm employment may not always be able to attend meetings and won't be as heavily involved day-to-day.

CSA Members. Our farm is centered around a Community Supported Agriculture (CSA) model. Our primary customers are "members" of the farm who pay for their veggies at the beginning of the year (helping with cash flow) and we deliver shares every two weeks throughout the growing season. Having a close relationship with our customers and encouraging a sense of buy-in/ownership is something we value. A couple of tangible ways this results in unique opportunities is:

1. One of our members is a licensed architect who works extensively on LEED (not employed with a firm bidding on the project) and has created a draft scorecard for the project and offered free assistance with that process if we choose to go down that route.
2. Another is a landscape architect who has helped us with an initial design charrette and offered to create a rendered site plan for free at the end of schematic design.
3. The President of Powered Up Baraboo is a CSA member and wrote a letter of support for the grant. PUB's focus is on promoting renewable energy and environmentally sustainable practices in the Baraboo area.

Note about the Grant. There is obviously a lot of uncertainty about federal grants currently. We have not been informed that our grant contract won't be honored and have already successfully gotten reimbursed for several smaller purchases. The grant is targeted to support producers directly and is focused on creating jobs and more regional, resilient food system support (essentially "Buy American"), so we are reasonably hopeful moving forward. The sense we have is that if the grant is cancelled it would likely happen before October. If this ends up happening

the project scope and timeline will have to change and we're interested in negotiating a contract that allows for that possibility.

Equipment Listing (planned grant purchases)

Item	Model	Location	Purchased	Store/Website
Egg Washer	Power Scrub Model I	Wash/Pack	N	powerscrubeggwasher.com
Hood with Fire Suppression System	Halifax EXHO948 Type 1 Commercial Kitchen Hood 9' x 48"	Kitchen	N	webstaurant.com
Ventless High Temp Dishwasher	Jackson Dynastar Ventless High Temperature Door Type Dishwasher with Electric Booster Heater - 208V, 1 phase	Kitchen	N	webstaurant.com
Freezer Dryer	Home Pro Freeze Dryer	Kitchen	Y	harvestrightcommercial.com
Greens Bubbler	Quick Clean Greens Bubbler	Outdoor Covered Work Area	N	farmersfriend.com
Salad Spinner	Delfield SALD-1 20 Gallon Electric Stainless Salad Dryer - 1/4 HP	Wash/Pack	Y	webstaurant.com
Barrel Washer	Root Crop Washer	Outdoor Covered Work Area	Y	grindstonefarm.com
Electric Range with Oven	Garland SS686 Sentry Series 6 Sealed Burner Electric Restaurant Range with Standard Oven - 240V, 3 Phase, 19 kW	Kitchen	N	webstaurant.com

SITE CONTEXT

PLANNED RESIDENTIAL
DEVELOPMENT

4 STORY APARTMENTS,
SINGLE FAMILY HOMES

BARABOO



NATURAL GAS
STATION/EASEMENT

BUILDING
SITE

LITTLE SOCIETY
FARM

PLANNED RESORT
WITH CABINS

UNCERTAIN FUTURE
DEVELOPMENT

DEVIL'S LAKE
STATE PARK

TUMBLER ROCK
BREWERY AND
KITCHEN

EXISTING SINGLE
FAMILY HOME AND
CORN/SOY ROTATION

EXISTING RESIDENTIAL

136



DL

DL

MIXED FOREST
FRAMING VIEW

POND/
WILD AREA

EXISTING
PERMANENT
GARDEN
BEDS

PARKING

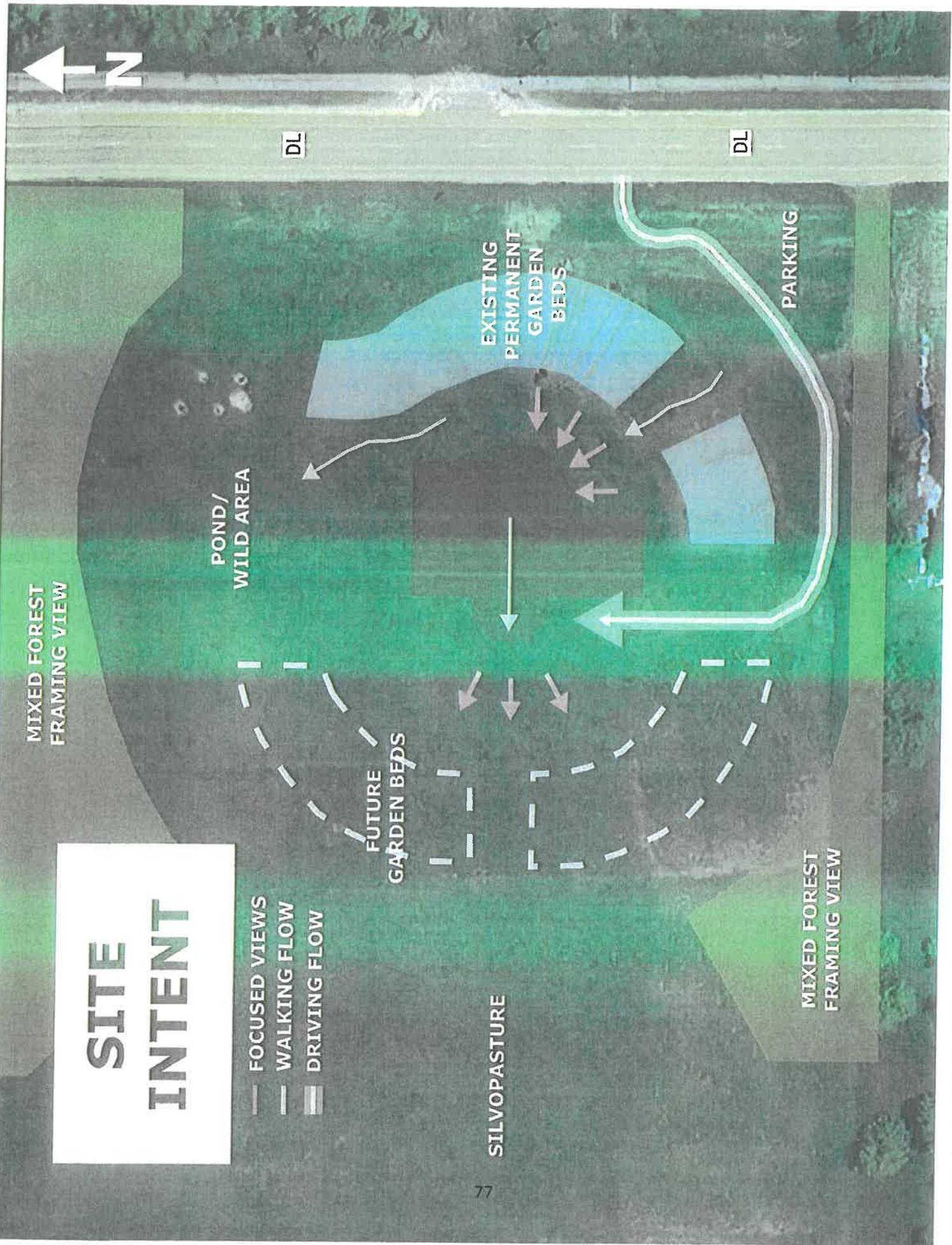
FUTURE
GARDEN BEDS

MIXED FOREST
FRAMING VIEW

SITE INTENT

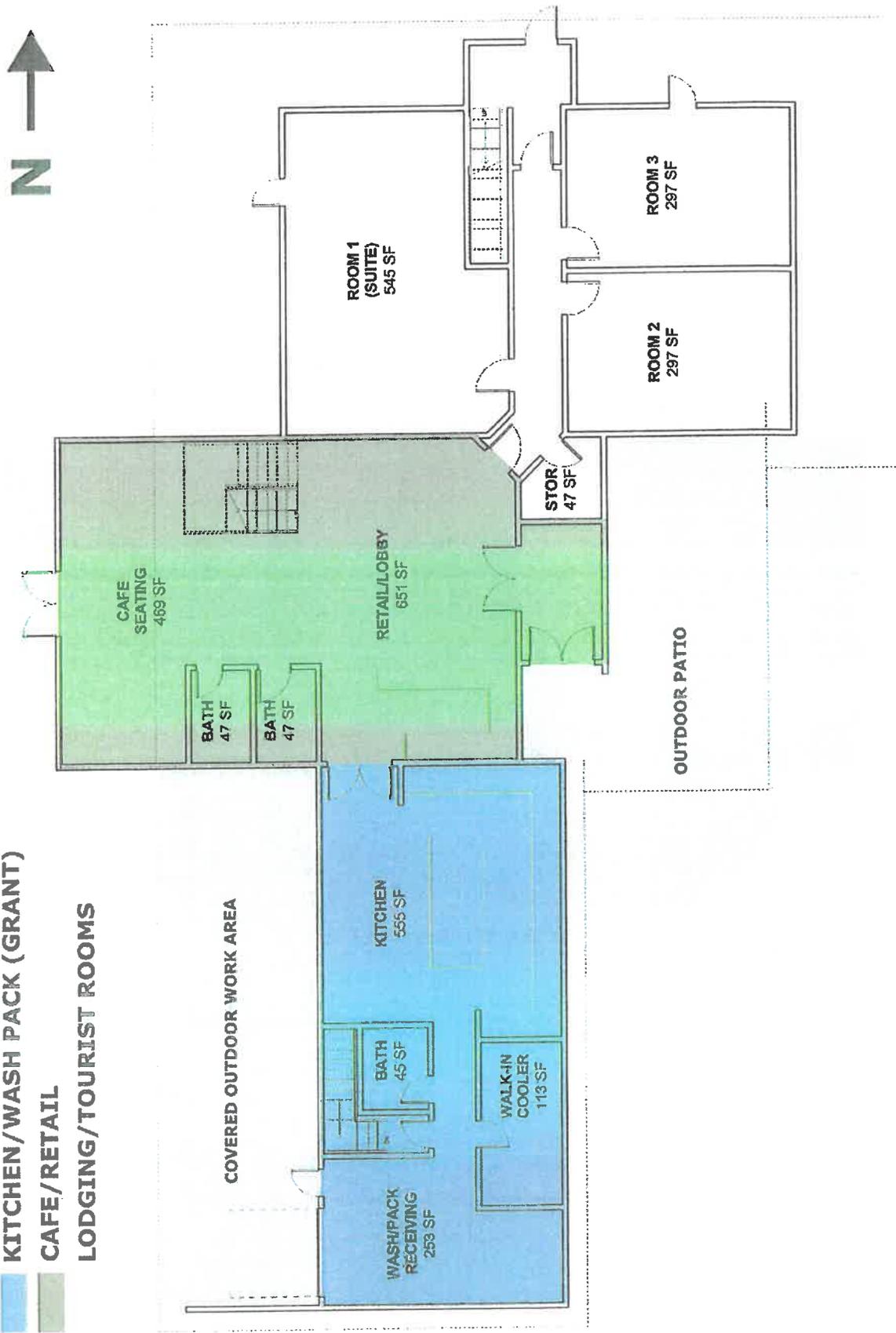
-  FOCUSED VIEWS
-  WALKING FLOW
-  DRIVING FLOW

SILVO PASTURE



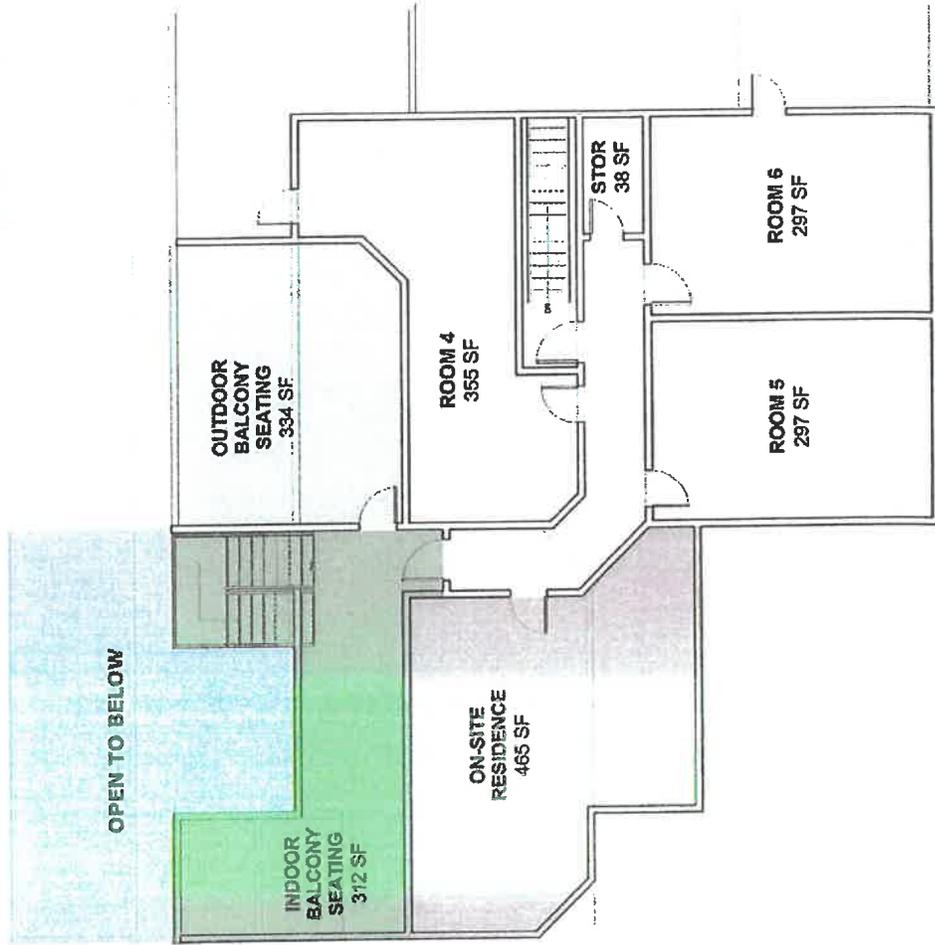
FIRST FLOOR

-  KITCHEN/WASH PACK (GRANT)
-  CAFE/RETAIL
- LODGING/TOURIST ROOMS



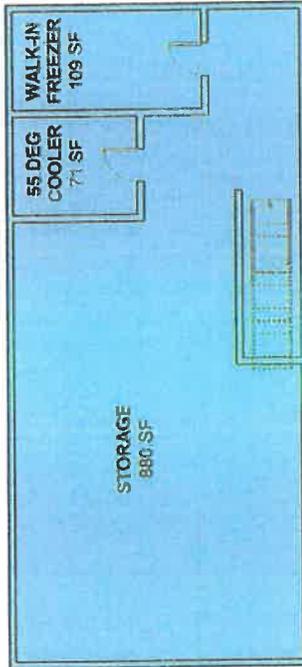
SECOND FLOOR

- ON-SITE RESIDENCE
- CAFE/RETAIL
- LODGING/TOURIST ROOMS

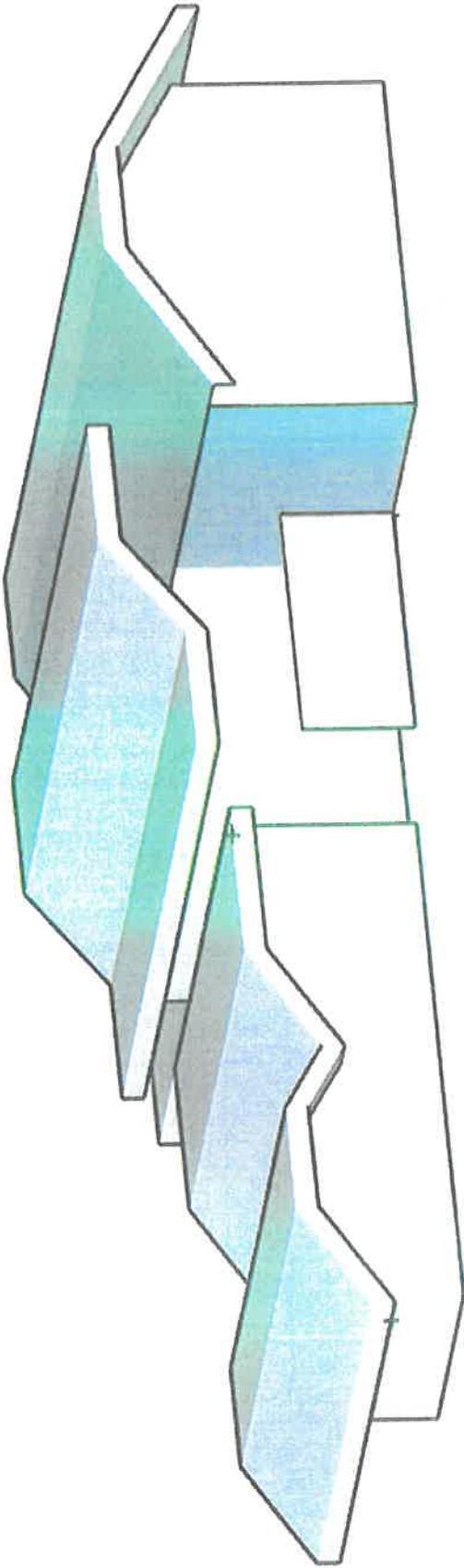


BASEMENT

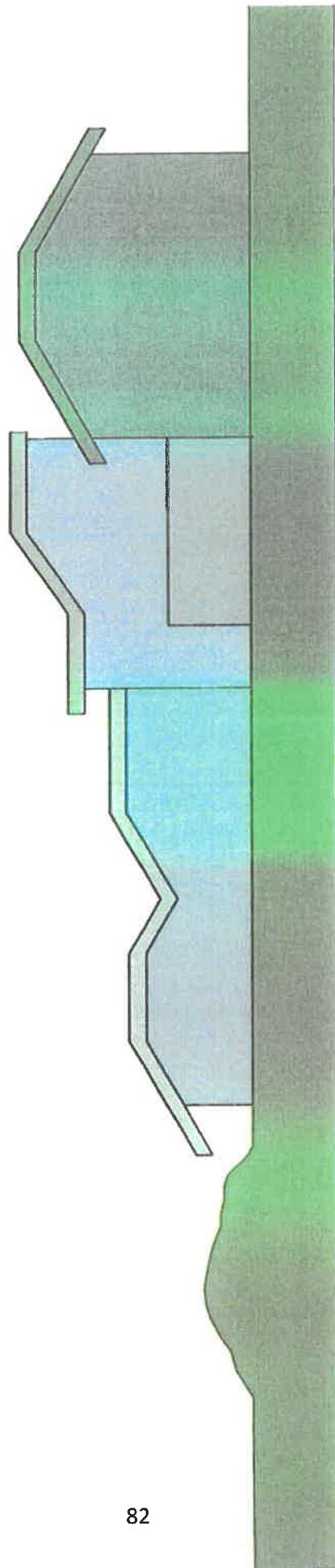
 KITCHEN/VEG STORAGE (GRANT)



CONCEPTUAL MASSING



ELEVATION (EAST)



ARO EBERLE
 ARCHITECTS
 423 N. Washington Ave.
 Madison, WI 53703
 (608) 255-8444
 aro@eberle.com



NORTH WEST CORNER



NORTH EAST CORNER



SOUTH WEST CORNER



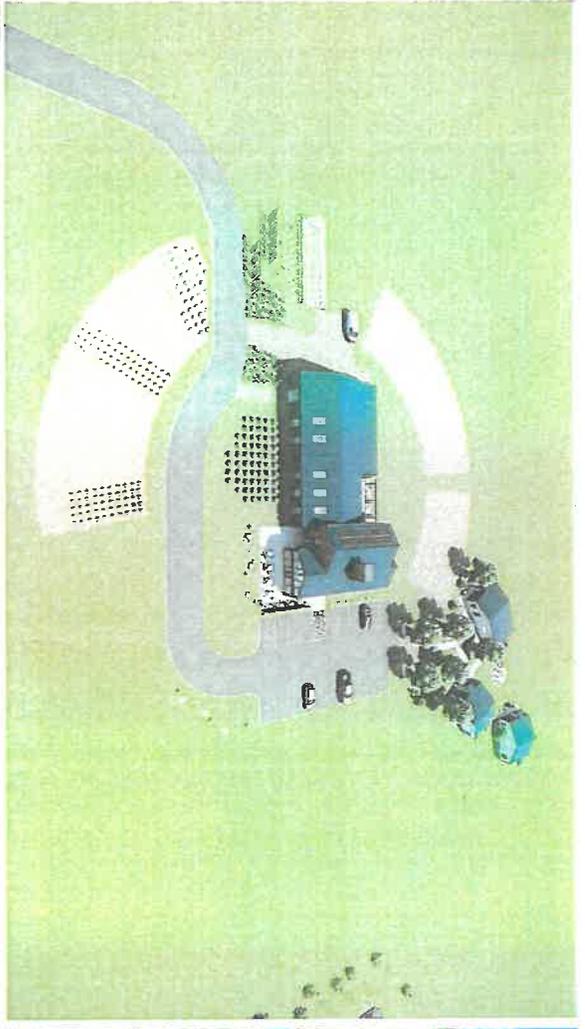
NORTH WEST CORNER



NORTH EAST CORNER



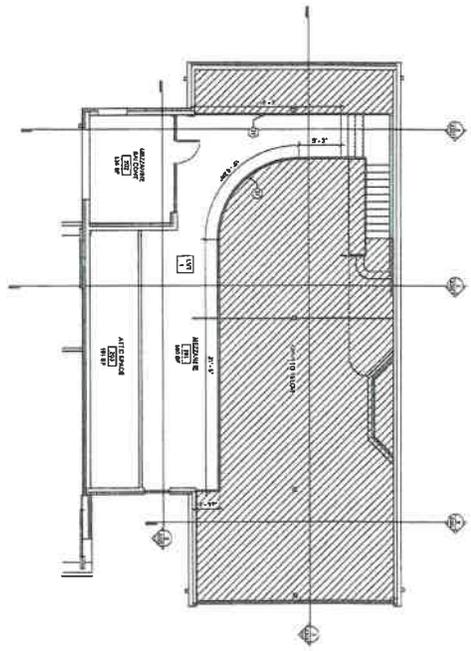
SOUTH WEST CORNER



NO.	REVISION	DATE

**BRAD
 MISSMUELLER AND
 ELEANOR JOHNSON**
 Little Society Farm
 6150 STATE RD 14
 BARAB, WI 53003

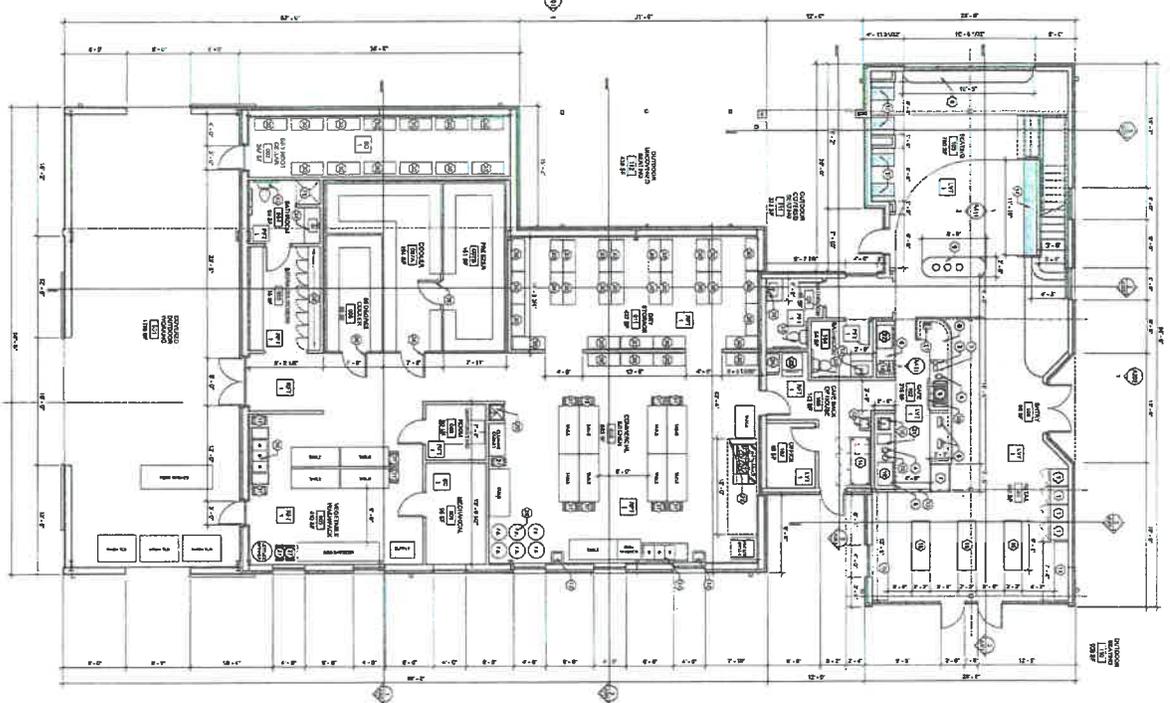
DATE PREPARED: 08/14/2024
 DATE PLOTTED: 08/14/2024
 T002



2 MEZZANINE FLOOR PLAN

KEYED NOTES

1. ALL DIMENSIONS UNLESS OTHERWISE NOTED ARE IN FEET AND INCHES.
2. FINISHES TO BE DETERMINED BY THE ARCHITECT.
3. ALL WALLS TO BE CONCRETE BLOCK.
4. ALL FLOORS TO BE CONCRETE ON GRADE.
5. ALL ROOFS TO BE ASPHALT/FLY ASH SHingles.
6. ALL EXTERIOR WALLS TO BE 8" CONCRETE BLOCK WITH 1/2" MIN. INSULATION.
7. ALL EXTERIOR DOORS TO BE 1 1/2" SOLID CORE.
8. ALL INTERIOR DOORS TO BE 1 3/4" SOLID CORE.
9. ALL WINDOWS TO BE 1/2" GLASS WITH 1/2" MIN. INSULATION.
10. ALL CEILING TO BE 5' X 8' ACoustical Tiles.
11. ALL LIGHT FIXTURES TO BE 4' X 4' RECESSED.
12. ALL ELECTRICAL TO BE PER THE ELECTRICAL CODE.
13. ALL MECHANICAL TO BE PER THE MECHANICAL CODE.
14. ALL PLUMBING TO BE PER THE PLUMBING CODE.
15. ALL FINISHES TO BE PER THE ARCHITECT.
16. ALL MATERIALS TO BE PER THE ARCHITECT.
17. ALL WORK TO BE PER THE ARCHITECT.
18. ALL NOTES TO BE PER THE ARCHITECT.
19. ALL NOTES TO BE PER THE ARCHITECT.
20. ALL NOTES TO BE PER THE ARCHITECT.



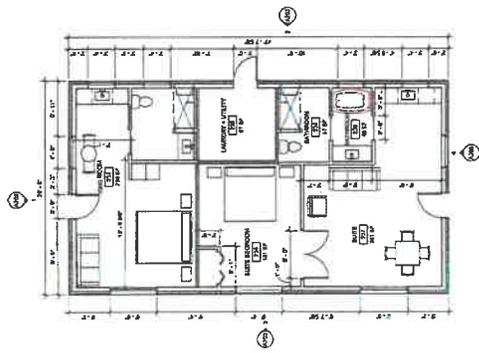
1 FIRST FLOOR PLAN

ARO EBERLE
ARCHITECTS
425 W. Washington Ave.
Madison, WI 53703
(608) 262-4144
aero@eberle.com

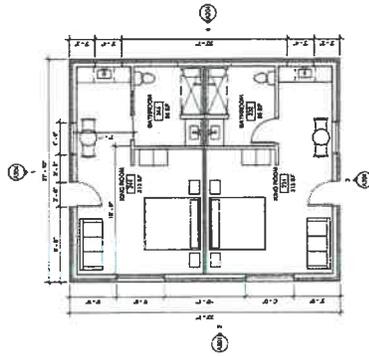
BRAID
WISSMUELLER AND
ELEANOR JOHNSON
Little Society Farm
2150 W. BIRCH RD
MADISON, WI 53713
FLOOR PLAN-
PHASE 1 AND 2
23 JANUARY 2011
1:50 SCALE
1/17/2010
A101

KEYED NOTES

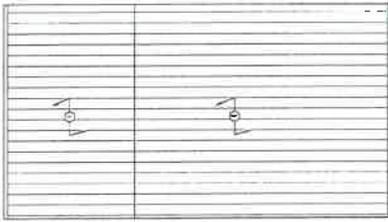
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3	1/8" = 1'-0"
4	1/8" = 1'-0"



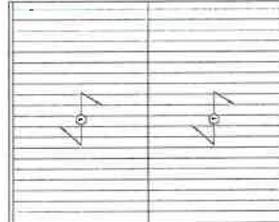
1 FIRST FLOOR PLAN - LARGE CABIN
1/8" = 1'-0"



2 FIRST FLOOR PLAN - SMALL CABIN
1/8" = 1'-0"



3 ROOF PLAN - LARGE CABIN
1/8" = 1'-0"



4 ROOF PLAN - SMALL CABIN
1/8" = 1'-0"

NO.	DATE	DESCRIPTION

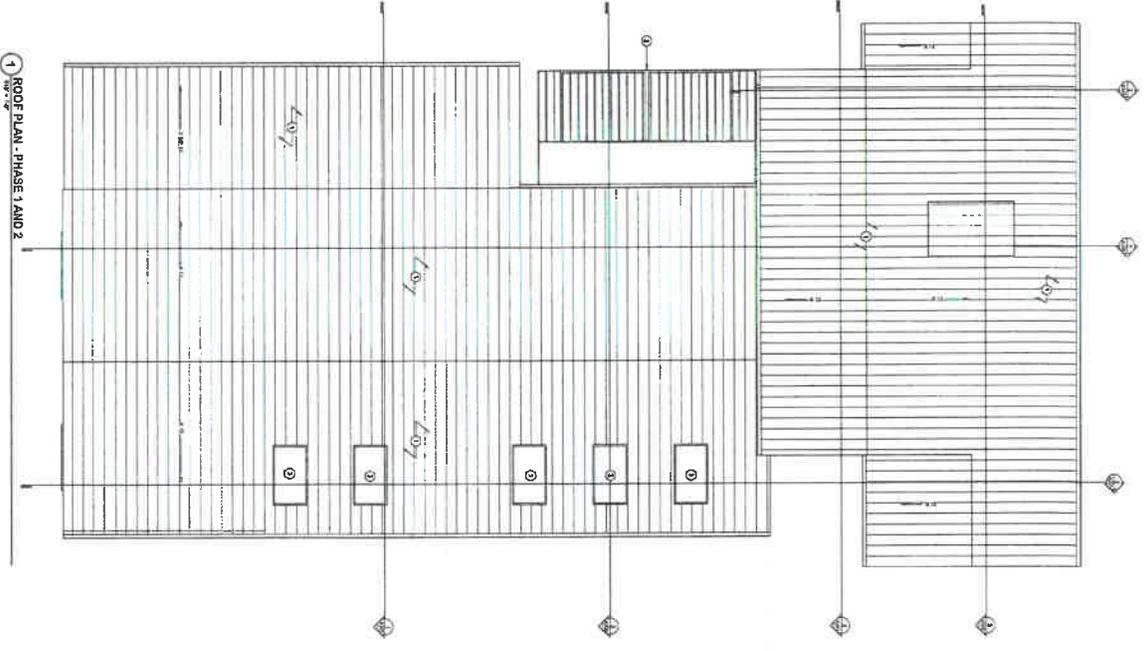
BRAD
WISSMUELLER AND
ELEANOR JOHNSON
Little Society Farm

61540 STATE RD. 150
Berkton, WI 53573

FLOOR PLAN -
PHASE 3

30 PRECINO SET	DATE

A102



1 ROOF PLAN - PHASE 1 AND 2

REVISION NOTES

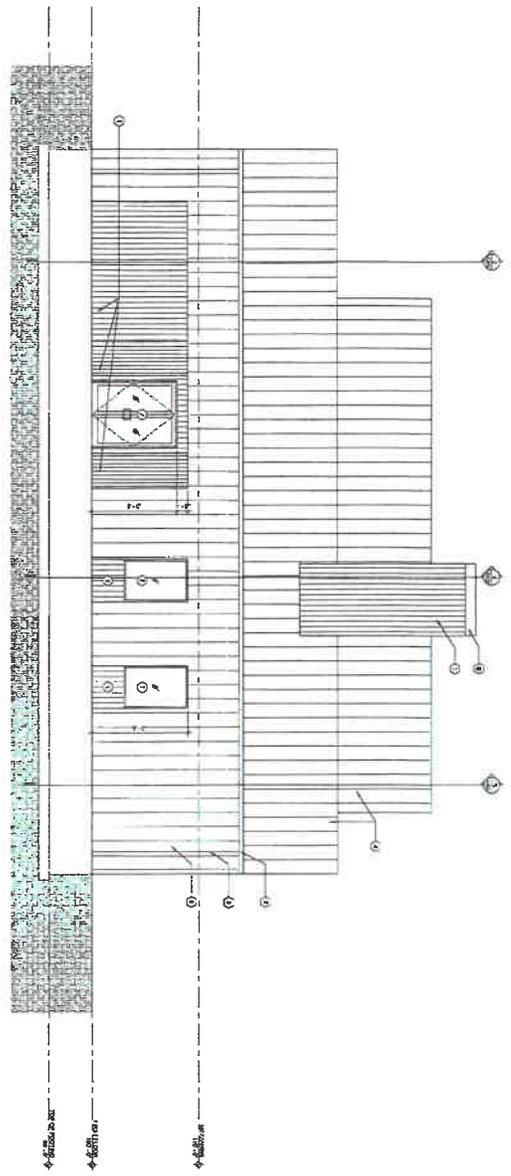
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2	REVISED PER COMMENTS FROM ARCHITECT
3	REVISED PER COMMENTS FROM ARCHITECT

ARO EBERLE
 ARCHITECTS
 600 W. WASHINGTON AVE.
 MADISON, WI 53703

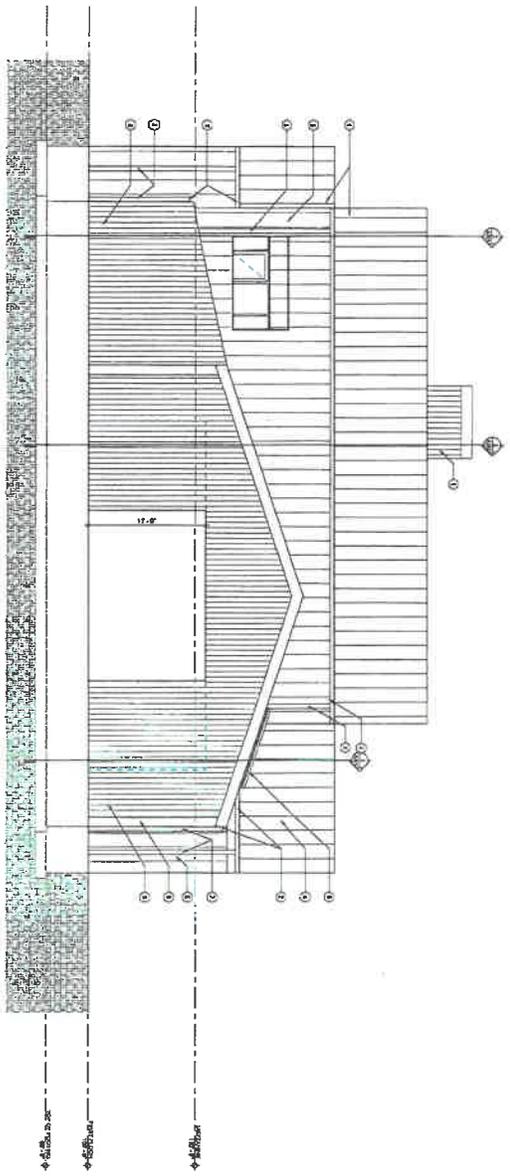
No.	Description	Date

BRAD WISSMUELLER AND ELEANOR JOHNSON
 Little Society Farm
 1700 W. WASHINGTON AVE.
 MADISON, WI 53703

DATE PREPARED: 08/11/2010
DATE PLOTTED: 10/07/2010
A103



1 EXTERIOR ELEVATION - NORTH



2 EXTERIOR ELEVATION - SOUTH

KEYED NOTES

1	Vertical Siding
2	Roofing
3	Chimney
4	Window
5	Door
6	Foundation
7	Ground Level
8	Finish Floor
9	Finish Ceiling
10	Finish Exterior

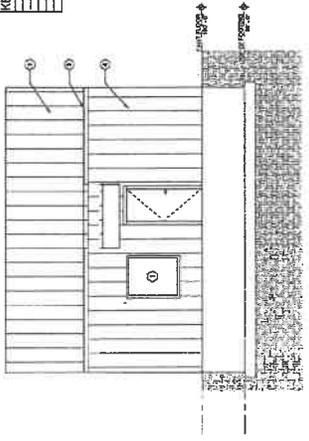
ARO EBERLE
ARCHITECTS
223 N. Washington Ave.
Madison, WI 53703
608.261.4444
www.aroebler.com

NO. 1	BRAD WISSMUELLER
NO. 2	ELEANOR JOHNSON
NO. 3	Little Society Farm
NO. 4	BRAD WISSMUELLER
NO. 5	ELEANOR JOHNSON
NO. 6	Little Society Farm
NO. 7	BRAD WISSMUELLER
NO. 8	ELEANOR JOHNSON
NO. 9	Little Society Farm
NO. 10	BRAD WISSMUELLER
NO. 11	ELEANOR JOHNSON
NO. 12	Little Society Farm

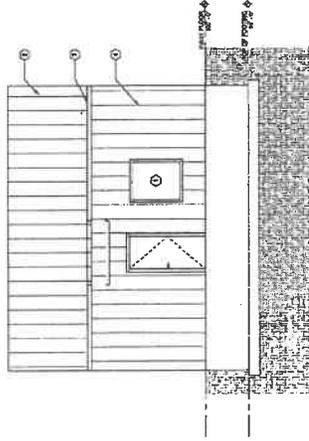
BRAD WISSMUELLER AND ELEANOR JOHNSON
Little Society Farm
223 N. Washington Ave.
Madison, WI 53703
EXTERIOR ELEVATIONS
NO. 1 BRAD WISSMUELLER
NO. 2 ELEANOR JOHNSON
NO. 3 Little Society Farm
NO. 4 BRAD WISSMUELLER
NO. 5 ELEANOR JOHNSON
NO. 6 Little Society Farm
NO. 7 BRAD WISSMUELLER
NO. 8 ELEANOR JOHNSON
NO. 9 Little Society Farm
NO. 10 BRAD WISSMUELLER
NO. 11 ELEANOR JOHNSON
NO. 12 Little Society Farm
A202

KEYED NOTES

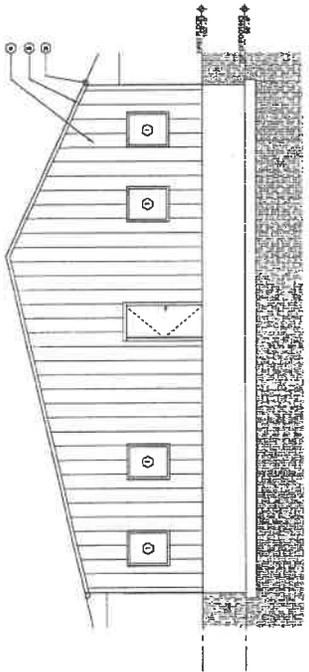
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2	WOOD SHAKES
3	WOOD SHAKES
4	WOOD SHAKES
5	WOOD SHAKES
6	WOOD SHAKES



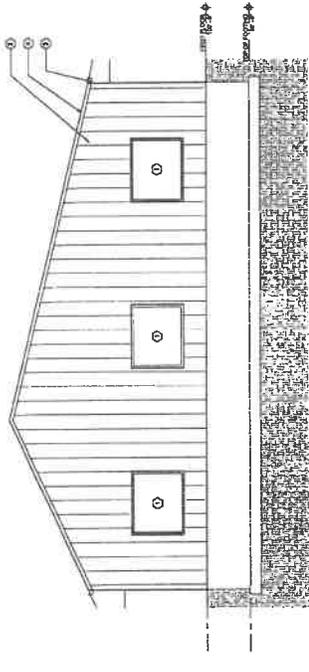
1 LARGE CABIN - SOUTH ELEVATION



4 LARGE CABIN - WEST ELEVATION



2 LARGE CABIN - EAST ELEVATION



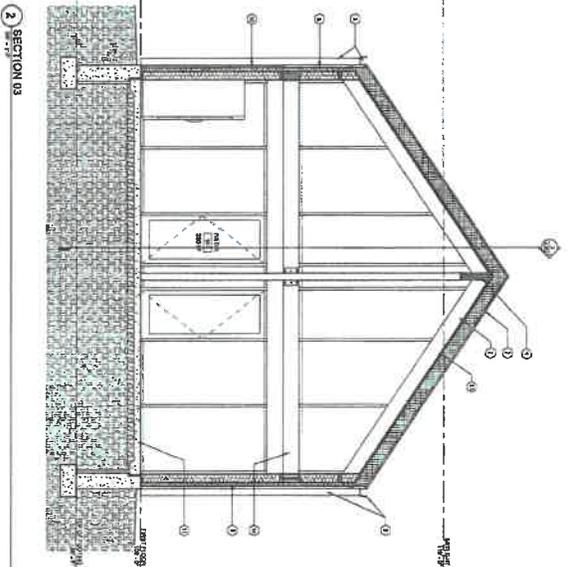
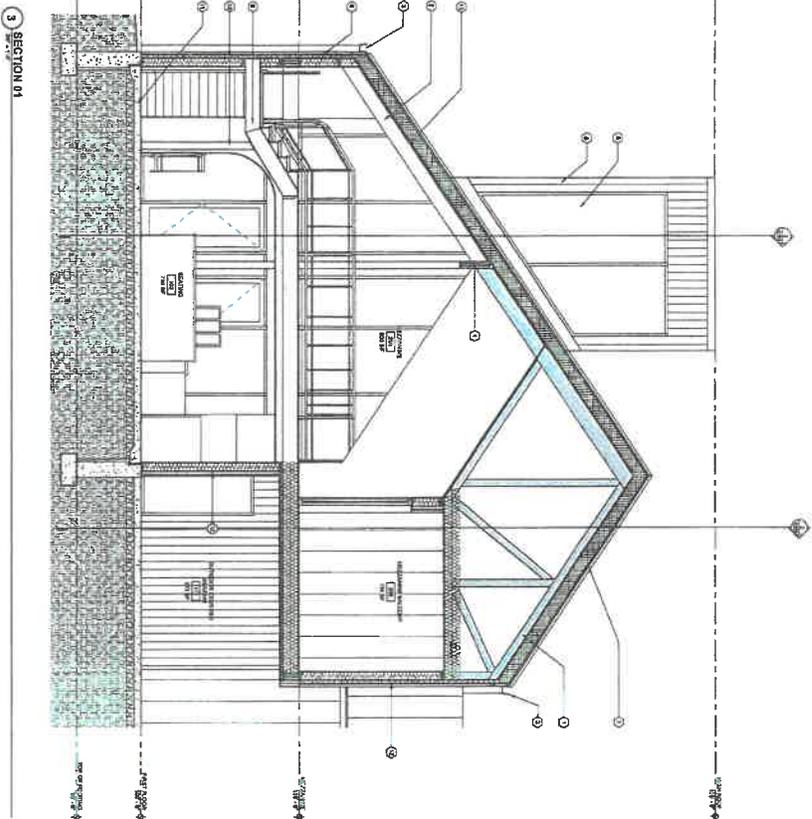
3 LARGE CABIN - NORTH ELEVATION

NO.	DATE	DESCRIPTION

BRAD WISSMUELLER AND ELEANOR JOHNSON
Little Society Farm
11140 BUCKLEBUSH LN
Madison, WI 53713
EXTERIOR ELEVATIONS

NO.	DATE	DESCRIPTION

A203



KEYED NOTES

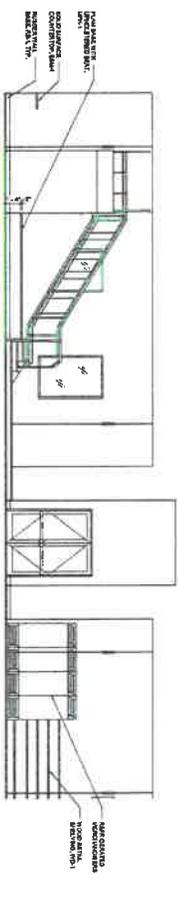
1. SEE SECTION 01 FOR DETAILS OF ROOF STRUCTURE.
2. SEE SECTION 02 FOR DETAILS OF ROOF STRUCTURE.
3. SEE SECTION 04 FOR DETAILS OF ROOF STRUCTURE.
4. SEE SECTION 05 FOR DETAILS OF ROOF STRUCTURE.
5. SEE SECTION 06 FOR DETAILS OF ROOF STRUCTURE.
6. SEE SECTION 07 FOR DETAILS OF ROOF STRUCTURE.
7. SEE SECTION 08 FOR DETAILS OF ROOF STRUCTURE.
8. SEE SECTION 09 FOR DETAILS OF ROOF STRUCTURE.
9. SEE SECTION 10 FOR DETAILS OF ROOF STRUCTURE.
10. SEE SECTION 11 FOR DETAILS OF ROOF STRUCTURE.

ARO EBERLE
ARCHITECTS
201 W. Main Street, Suite 200
Madison, WI 53703
608.261.1111
www.aroebler.com

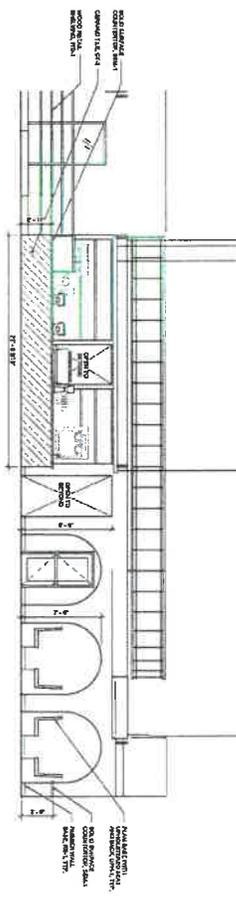
No.	Description	Date

BRAD WISSMUELLER AND ELEANOR JOHNSON
Little Society Farm
11846 WATERS RD 330
LITTLE SOCIETY FARM
BUILDING SECTIONS
T.E. JOHNSON, ARCHT
L.E.B. JOHNSON, ARCHT
A301
1/17/2023

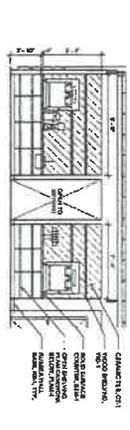
PROJECT INFORMATION		PROJECT DESCRIPTION		OWNER		DATE	
PROJECT NAME	BRAD WISSMUELLER AND ELEANOR JOHNSON	PROJECT ADDRESS	11111 N. WISCONSIN ST., WISCONSIN, WI 53111	OWNER NAME	BRAD WISSMUELLER AND ELEANOR JOHNSON	DATE	11/11/2025
PROJECT TYPE	RESIDENTIAL	PROJECT PHASE	CONCEPT DESIGN	OWNER CONTACT	BRAD WISSMUELLER	DATE	11/11/2025
PROJECT LOCATION	WISCONSIN, WI	PROJECT STATUS	CONCEPT DESIGN	OWNER PHONE	715-555-1234	DATE	11/11/2025
PROJECT ARCHITECT	ARO EBERLE ARCHITECTS	PROJECT BUDGET	\$1,000,000	OWNER EMAIL	brad@wismuellers.com	DATE	11/11/2025
PROJECT DESIGNER	ARO EBERLE ARCHITECTS	PROJECT PERMIT	PENDING	OWNER WEBSITE	www.wismuellers.com	DATE	11/11/2025
PROJECT CONTRACTOR	CONTRACTOR TO BE DETERMINED	PROJECT START DATE	12/15/2025	OWNER SOCIAL MEDIA	www.facebook.com/wismuellers	DATE	11/11/2025
PROJECT END DATE	06/30/2026	PROJECT COMPLETION	06/30/2026	OWNER COMMENTS	BRAD AND ELEANOR WANT A MODERN, OPEN-CONCEPT HOME WITH A FOCUS ON SUSTAINABILITY AND NATURAL LIGHT.	DATE	11/11/2025



1 GARAGE ELEVATION - NORTH



2 GARAGE ELEVATION - SOUTH



3 CASE - BACK COUNTER

NO.	DESCRIPTION	DATE
1	BRAD WISSMUELLER AND ELEANOR JOHNSON	11/11/2025
2	BRAD WISSMUELLER AND ELEANOR JOHNSON	11/11/2025
3	BRAD WISSMUELLER AND ELEANOR JOHNSON	11/11/2025
4	BRAD WISSMUELLER AND ELEANOR JOHNSON	11/11/2025
5	BRAD WISSMUELLER AND ELEANOR JOHNSON	11/11/2025

BRAD WISSMUELLER AND ELEANOR JOHNSON
 Little Society Farm
 5145 S. WISCONSIN ST.
 INTERIOR ELEVATIONS AND MATERIAL FINISH SCHEDULE
 11/11/2025
 A411

ARO EBERLE ARCHITECTS
 221 W. WISCONSIN ST.
 MADISON, WI 53703
 608.261.1111
 aro@eberle.com

RESOLUTION # 19-2026

Resolution to Approve the Sauk County Strategic Plan

Resolution offered by the Land Resources and Extension Committee and Executive and Legislative Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: A Strategic Plan is a focused, internally driven roadmap that outlines a county government's organizational direction over a short- to medium-term horizon. It assesses and articulates the county's mission, vision, values, and key priorities, and sets clear goals and strategies to improve internal operations, service delivery, and interdepartmental coordination. Strategic plans are used to align department-level work plans, guide budget decisions, and improve organizational performance. The Sauk County Strategic Plan directs how Sauk County operates as an institution: how it delivers services, manages people and processes, and stewards public resources. A strong strategic plan helps the county government work smarter, adapt to challenges, and respond effectively to resident needs.

The Sauk County Strategic Plan (Appendix A) was developed with assistance from the Lakota Group. Resolution No. 16-2025 was approved by the Sauk County Board of Supervisors to award the Lakota Group a contract to develop the Sauk County Comprehensive Plan and Strategic Plan.

The vision of Sauk County is to develop a service model for a thriving, progressive county government, founded on organizational flexibility, inherent capability, and resources. It is the County's mission to provide essential services to the residents of Sauk County in a fiscally responsible manner that promotes safety, economic development, and stewardship of natural resources while encouraging the development of cultural, social, and community values that enhance human dignity. To meet this mission, the Strategic Plan is organized around five broad Focus Areas, each supported by defined goals and a series of strategies. These areas reflect what was most consistently emphasized during the planning process and include: high performing people centered government, operational excellence and service integration, transparent, accountable and trusted governance, modern tools and infrastructure of a modern workforce, and sustainable finance and strategic resource management. Each focus area has a set of strategies in order to meet the purpose of the focus area and the County's mission.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to adopt the Sauk County Strategic Plan.

Approved for presentation to the County Board by the Land Resources and Extension Committee and Executive and Legislative Committee, this 17th day of March 2026.

Consent Agenda Item: [] YES [] NO

Fiscal Impact: [] None [] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = _____ 3/4 Majority = _____

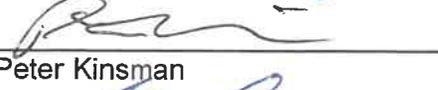
The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date:

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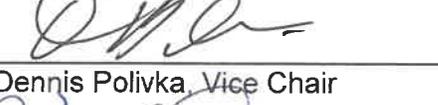
Offered and passage moved by:

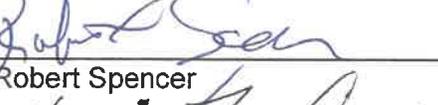
Land Resources and Extension Committee

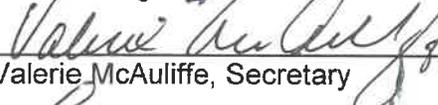

Marty Krueger, Chair Aye Nay Abstain Absent


Peter Kinsman Aye Nay Abstain Absent

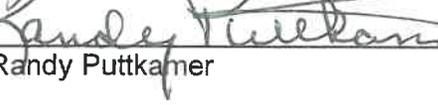

Brandon Lohr Aye Nay Abstain Absent


Dennis Polivka, Vice Chair Aye Nay Abstain Absent


Robert Spencer Aye Nay Abstain Absent

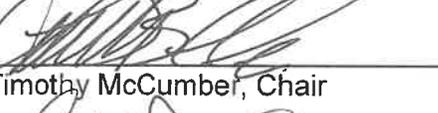

Valerie McAuliffe, Secretary Aye Nay Abstain Absent


Lynn Eberl Aye Nay Abstain Absent


Randy Puttkamer Aye Nay Abstain Absent

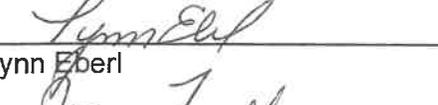
Robert Prosser Aye Nay Abstain Absent

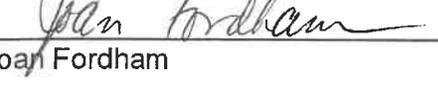
Executive & Legislative Committee


Timothy McCumber, Chair Aye Nay Abstain Absent


John Deitrich, Vice Chair Aye Nay Abstain Absent


Mark "Smooth" Detter Aye Nay Abstain Absent


Lynn Eberl Aye Nay Abstain Absent


Joan Fordham Aye Nay Abstain Absent

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(virtual)

Marty Krueger (virtual)

Aye Nay Abstain Absent

Brian Peper

Aye Nay Abstain Absent

Sheila Carver

Aye Nay Abstain Absent

Dennis Polivka

Aye Nay Abstain Absent

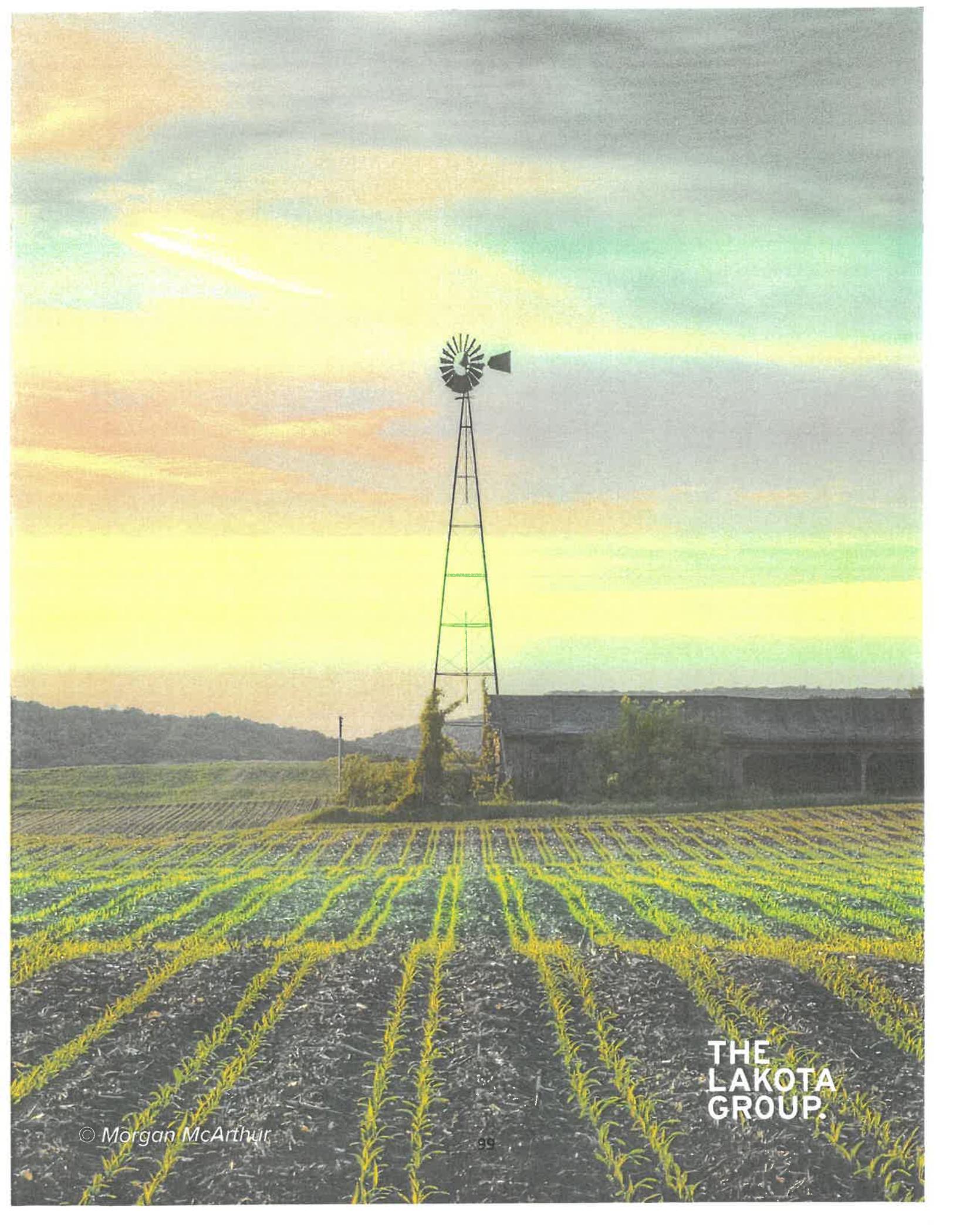
Fiscal Note: Any strategies outlined in the Strategic Plan would be reviewed in future budget cycles.

MIS Note: Strategies affecting MIS are noted in the plan and will be addressed in future budget cycles.



Sauk County Strategic Plan

JANUARY 2026



**THE
LAKOTA
GROUP.**

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SAUK COUNTY VISION _____

**TO DEVELOP A SERVICE MODEL
FOR A THRIVING, PROGRESSIVE
COUNTY GOVERNMENT,
FOUNDED ON ORGANIZATIONAL
FLEXIBILITY, INHERENT
CAPABILITY, AND RESOURCES.**

SAUK COUNTY MISSION _____

**To provide essential services to the residents
of Sauk County in a fiscally responsible
manner that promotes safety, economic
development, and stewardship of natural
resources while encouraging the development
of cultural, social, and community values that
enhance human dignity.**

SAUK COUNTY VALUES

Integrity is honesty, fairness, and transparency that engenders confidence and community trust. Respect is tolerance, patience, and treating people fairly and with dignity.

Excellence is providing service that is mission driven, competent, accountable, and reflective of best practices while being good stewards of resources. Collaboration is partnering with our policy makers, departments, employees, and customers to attain our organizational goals.

Innovation is proactively planning for the future and supporting a culture that fosters new ideas and ways of providing service.



CHAPTER 1

Executive Summary

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A STRATEGIC PLAN FOR SAUK

In Sauk County, the development of this Strategic Plan comes at a moment of both challenge and opportunity. The County has experienced notable growth, ongoing transformation in community needs, and continued pressure on departments to serve a larger and more complex population. In this environment, long-term success depends on the County's ability to anticipate change, maintain strong alignment of resources and efforts with the values and aspirations of its people, and proactively build capacity.

A strategic plan, designed to reflect shared intent, makes that possible through clarity, trust, and shared expectations for the future. It helps define what an organization believes in, where it wants to go, and how it will navigate the complexities of growth, change, and service delivery over time. With dozens of departments working across different service areas, Sauk County benefits from a strategic plan that promotes coordination and keeps teams aligned on common goals. It provides a unifying framework that supports long-term vision without losing practical tools for immediate action.

Over the past decades, Sauk County government has built a strong foundation, defined by a talented and committed workforce, a culture of collaboration, and a track record of innovation. The Strategic Plan builds upon this foundation, offering a framework to guide the County through its next chapter, as a service provider, an employer of choice, a systems leader, and a convener of community-wide impact. This document outlines how planning for the next decade creates clarity, trust, and shared expectations for the future.

ORGANIZATIONAL CONTEXT

Sauk County operates under a structure that includes a County Board of Supervisors, an appointed County Administrator, and a range of departments organized by function. Services are delivered across areas such as general government, justice & public safety, public works, health & human services; and conservation, development, recreation, culture, and education.

The organization includes both elected and appointed leadership roles, with oversight provided by a system of standing committees. As responsibilities grow, broad policy priorities and streamlined coordination become increasingly essential. This plan responds to that need by identifying common goals and providing the structure to act on them.

STRATEGIC FOCUS AREAS

The Strategic Plan is organized around five broad **Focus Areas**, each supported by defined goals and a series of strategies. These areas reflect what was most consistently emphasized during the planning process.

1. HIGH-PERFORMING, PEOPLE-CENTERED GOVERNMENT

Focused on supporting Sauk County's workforce by fostering a culture of well-being, recognition, and career growth. This area addresses internal challenges such as burnout, turnover, and limited advancement opportunities. Strategies include investing in employee training, mentorship, flexible work arrangements, competitive compensation, wellness programming, and leadership development. At its core, this focus area prioritizes staff morale and ensures that County employees are equipped, supported, and valued in their roles.

2. OPERATIONAL EXCELLENCE AND SERVICE INTEGRATION

Focused on improving how County departments coordinate, share information, and deliver services. Recognizing that disconnected internal systems lead to duplication, confusion, and inconsistent resident experiences, this area emphasizes cross-department collaboration, internal communication, and shared service models. Initiatives promote joint planning, streamlined protocols, centralized internal tools, and resident feedback channels—making service delivery more cohesive, responsive, and efficient.

3. TRANSPARENT, ACCOUNTABLE, AND TRUSTED GOVERNANCE

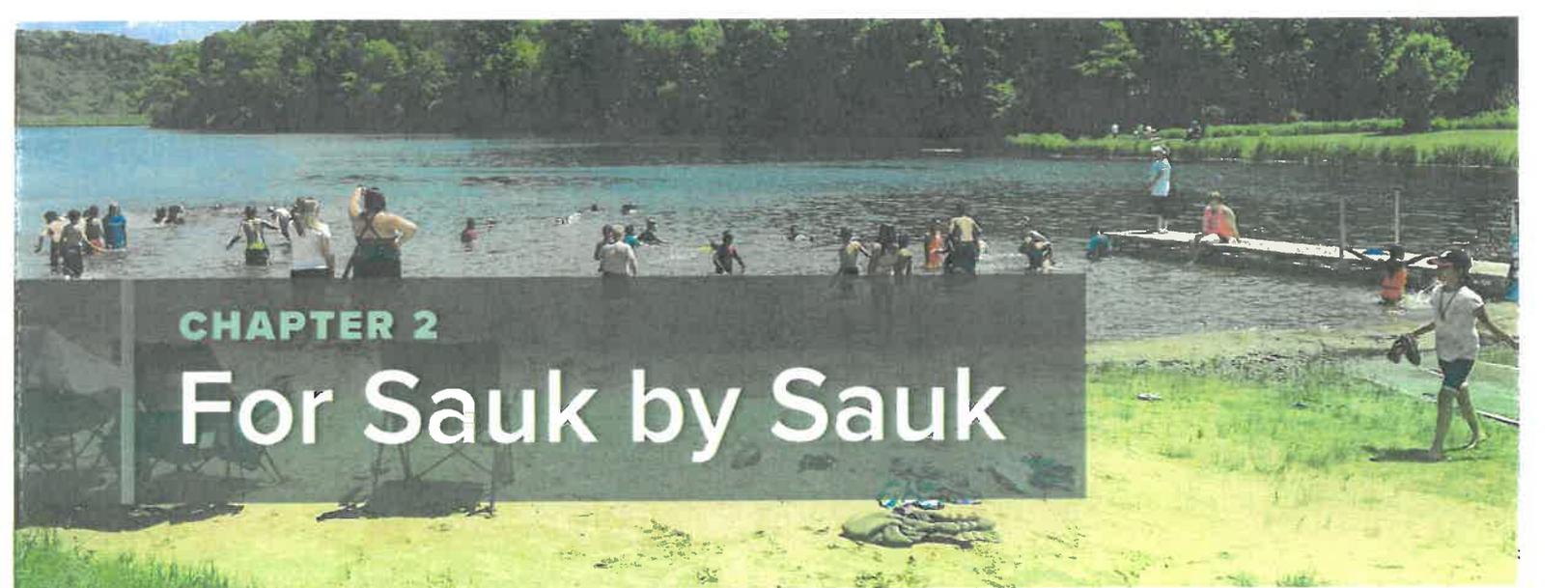
Focused on building public confidence and internal trust by improving transparency, responsiveness, and clarity in decision-making. This area emphasizes both external communication with residents and internal engagement with staff, fostering a culture where information is accessible, input is meaningful, and follow-through is consistent. It includes efforts to demystify County processes, provide more opportunities for community participation, and strengthen internal feedback loops and accountability.

4. MODERN TOOLS AND INFRASTRUCTURE FOR A MODERN WORKFORCE

Focused on aligning Sauk County's digital and physical infrastructure with the evolving needs of its staff and the public. This area responds to challenges related to outdated technology, inefficient workflows, and underutilized facilities. Initiatives prioritize investments in cybersecurity, integrated software systems, modernized workspaces, and sustainable facility improvements. The goal is to ensure that County employees have the tools they need to work effectively and residents can access services efficiently.

5. SUSTAINABLE FINANCE AND STRATEGIC RESOURCE MANAGEMENT

Focused on ensuring that Sauk County's fiscal practices remain strong, strategic, and responsive to shifting demands. While the County is known for sound financial management, rising service pressures and funding uncertainties call for new tools and stronger coordination. This area reinforces long-term forecasting, clearer funding criteria, improved grant oversight, and greater equity across departments. It aims to ensure resource allocation reflects both fiscal responsibility and the diverse needs of the organization.



CHAPTER 2

For Sauk by Sauk

ENGAGEMENT PROCESS

From the outset, the planning process was structured to listen first. The development of the Strategic Plan began with a countywide online survey, extended to all employees across the organization. Of the roughly 600 individuals who form the Sauk County workforce, over 350 shared their thoughts, observations, hopes, and concerns. Respondents weighed in on what is working well and what could be improved, identifying barriers to success, systemic challenges, bright spots of innovation, and their vision for how the County will continue to advance in the years ahead.

Results from the initial staff survey helped shape two working retreats hosted by Sauk County, one with Department Heads and the other with the County Board of Supervisors. Both sessions were designed to be immersive, providing space for reflection, dialogue, and discovery through a SWOC (Strengths, Weaknesses, Opportunities and Challenges) analysis and scenario planning exercises that explored plausible futures based on current trends in the County and region. Importantly, both retreats were grounded in the voices of the County's team. Before either event took place, facilitators had reviewed and synthesized responses from the employee survey and brought forward key themes for consideration.

The retreat structure brought together leaders with different roles and responsibilities, along with supervisors representing the varied communities and characters of Sauk County. This ensured a diversity of perspectives and fostered a sense of shared ownership. What emerged was a series of engagement themes highlighting commitments to continue being a more agile, collaborative, responsive, and people-centered organization.



ENGAGEMENT THEMES

Theme 1. A Strong Legacy, A Living Identity

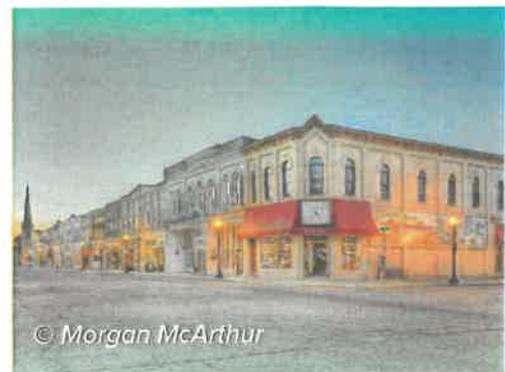
Sauk County is more than a place on a map. Its history, natural wonders, and landmarks offer a unique lifestyle and a foundation for civic identity. From the dramatic terrain of Devil's Lake to the storied grounds of the Circus World Museum, from the sacred lands of the Ho-Chunk Nation to the rural areas and urban downtowns, Sauk is layered with history that resonates well beyond its borders. One leader captured this sentiment when they said, **"The fact that someone is selling a T-shirt that says, 'I love Sauk County' says a lot about where we're headed."** People don't just live here, they believe in this place.

But this legacy isn't static. It is continuously shaped by new residents, evolving land uses, and reinterpreted stories. The return of land at the decommissioned Badger Plant to tribal communities signals a shift in how history is acknowledged and repaired. This is not only a moral act, but a cultural recalibration. The County's unique blend of tourism, recreation, Indigenous history, and civic pride creates a distinctive identity that must be both celebrated and protected.

Planning for the future means holding that duality, honoring the past while building toward a future that is inclusive, diverse, and authentic to Sauk. With each investment in programs, parks, trail systems, local museums, or cultural initiatives, the County affirms its commitment to being more than a government, it becomes a keeper of place.

Theme 2. Serving with Purpose

Among Sauk County's most valuable assets is its staff, dedicated public servants whose tenure, talent, and community-first ethos define the culture of local government. A workforce defined by long-term employees has created continuity that fosters institutional memory, trust, and efficiency. **"People go to trainings and come back saying, 'We're more supported than folks in other counties.' That means something,"** said one department head. It was not merely a point of pride, but a reflection of the deep-rooted confidence in Sauk County's organizational culture and operations.



What distinguishes the County is not only characterized by the quality of its programs and offerings, but the intentionality behind it. Staff approach their work with a strong sense of purpose, viewing themselves as contributors to something greater. This mission-driven culture is reinforced through professional development opportunities, operational autonomy, and consistent support from leadership. Many departments specifically cited the County Board's commitment to listening, investing in staff, and advancing departmental priorities.

But with rising expectations and constrained resources, purpose alone isn't enough. Departments face growing pressure from service demands, burnout, and the sheer pace of change. Retaining staff, particularly in high-stress roles that are more public-facing or require quick responses and turn arounds, is essential to maintaining operational continuity. As one Public Health leader observed, "If there's another COVID, staff will quit," underscoring the emotional strain that must be proactively acknowledged and addressed.

Serving with purpose requires both recognition and reinforcement. While salaries in Sauk County are often higher than other counties in the region, there is a continued need to ensure compensation reflects effort and allow staff to continue to provide services at a high standard. The County must continue fostering a culture where service is celebrated, and where leadership is cultivated at every level.

Theme 3. One County, Many Characters

Sauk County is simultaneously rural and urban, conservative and progressive, preservation-minded and forward-looking. These contrasts are not contradictions, but rather they represent the various facets and characters in Sauk County. The geographic diversity of Sauk is a strength, but also a planning challenge. What works in Reedsburg might not work in Prairie du Sac. What’s feasible in Baraboo may fall flat in Spring Green.



“East versus West” was a common theme during conversations. The eastern side faces pressure from Madison’s growth, with housing costs and infrastructure strains leading the conversation. The west, meanwhile, is defined by its natural landscapes and rural character, offering opportunities for context-sensitive growth. However, it has not received the same level of investment or attention. **“The northwest portion is a goldmine,’ said one leader, ‘but we need to be careful in how we develop it.”**

This duality must be reflected in policy. Economic development tools, zoning regulations, and infrastructure priorities need to be context-sensitive. A shared County vision doesn’t mean identical implementation. What it does require is equity, a recognition that different communities have different starting points, and success looks different in each.

Departments also recognized the need for better coordination across regions and jurisdictions. Whether managing commuter inflow, preserving rural lands, or ensuring equitable broadband, the County’s diversity calls for interwoven solutions.

Theme 4. Housing at the Center

Few topics evoke as much consensus, or urgency, as housing. Across both the Board and department retreats, it emerged as a central issue closely tied to workforce needs, equity, economic vitality, and overall quality of life. Leaders and staff alike voiced concerns related to affordability, supply, and the ripple effects of short-term rentals like Airbnbs. One participant summarized it clearly **“we’re already seeing the negative effects on housing with Airbnbs – the continued population boom will continue to speed that up.”**



Sauk County’s housing landscape is evolving, but not always in ways that serve those who live and work here. From skilled laborers to first responders, and from seniors and retirees to young families, residents are struggling to find homes that meet their needs. Housing challenges are not limited to urban centers in Sauk County. Rural areas are also experiencing increasing pressure from commuting patterns, rising costs, and regulation constraints and inefficient processes.

Strategies to better align housing demand and supply ranged from zoning reform to intergovernmental partnerships, from accessory dwelling units to new development incentives. Department heads and elected officials alike emphasized the importance of flexibility and adaptability in designing housing that accommodates a range of household types, such as multi-generational families, and ensures affordability for seniors and the workforce, rather than focusing primarily on visitor accommodations.

Cardinal Glass, a local employer, was mentioned as an example, leasing entire apartment buildings for their employees. Sauk County has the opportunity to move from ad hoc fixes to systemic strategies, coordinating housing action across municipalities and agencies. If housing is where people invest in community, then it might be worthwhile for the County to continue investing its energy.

Theme 5. Beyond Tourism: Building a Balanced Economy

Tourism is the County’s crown jewel, and simultaneously its double-edged sword. From the Dells to Devil’s Lake, from riverfront lodging to craft markets, Sauk County draws millions. It feeds small businesses, supports sales tax revenue, and animates civic life. And yet, that dependence poses a risk. **“Half of our revenue comes from the Dells. If tourism drops, what happens then?”** one official asked, prompting a discussion about economic diversification.



This isn’t about ending tourism but rather contextualizing it. The County needs to deepen its economic roots in sectors like light manufacturing, health care, agribusiness, and remote-friendly jobs. Several leaders mentioned the need to support the Amish business network, which contributes to the local economy in less evident yet vital ways. Others emphasized zoning changes that could accommodate more flexible or emerging industries, particularly in areas losing traditional employers.

There is also recognition that a thriving economy starts with quality of life. Affordable housing, childcare availability, and community spaces all contribute to workforce attraction and retention. If the County can position itself as a great place to visit and a compelling place to live and work, it can build a resilient and adaptable economy.

Theme 6. Attracting and Empowering a New Generation

If Sauk County wants to shape the future, it must bring the next generation to the table. That message was repeated by both County Leaders and Department Heads. The County is aging demographically, and it is at risk of aging institutionally as well. County Leaders reflected on the need for Sauk County to be a place where younger candidates find jobs, build pathways to leadership, and rethink engagement strategies to resonate with Millennials and young families. **“We need to be the place where young people want to run for office, not just visit,”** said one participant.



Young professionals want jobs with purpose, schedules with flexibility, and employers who reflect their values. County departments must create ways that make careers in public service accessible and sustainable. This includes mentorship, better onboarding, competitive benefits, and cultural shifts that welcome innovation and initiative.

On the other hand, staff noted that with remote work on the rise, newer employees often miss out on the organic learning that comes from office culture, especially post-pandemic. Hybrid models must be supported by intentional mentorship and training, or the County risks losing both talent and cohesion. If Sauk can position itself as a government that reflects the creativity, diversity, and urgency of younger generations, it will continue to retain talent and redefine relevance.

Theme 7. Essential Versus Discretionary

Sauk County’s financial foundation has been planned with intentionality. Over the years, the County has built reserves, navigated economic turbulence, and invested in infrastructure with foresight. That has created a sense of confidence among both department heads and County Leaders. **“Previous Boards left us in a great position, and now it’s our turn to build on that,”** one leader said.

While Sauk County is on solid footing today, there is growing concern about how quickly conditions could change. The risk can happen if the response to shifting realities is delayed. With looming cuts in state and federal funding, aging infrastructure, and rising service demands, there’s a growing sense that the next big challenge is already at the door. **“State and federal funding drives a lot of what we do; when that drops, the rest of the system gets squeezed,”** one department head noted.

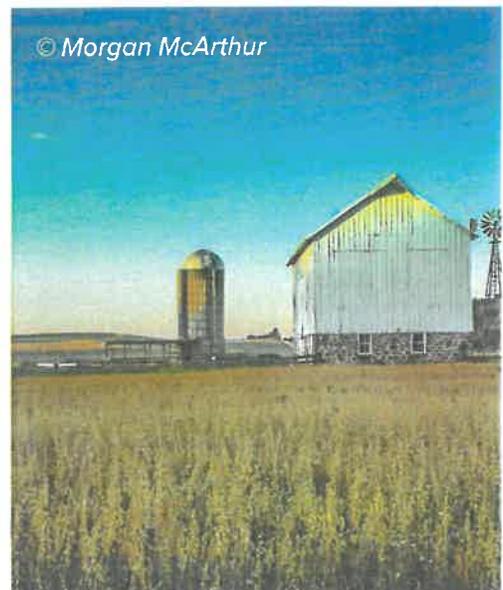
Financial resilience now depends on clarity of values. What is essential? What is discretionary? What can be restructured, and what must be preserved? Leaders called for earlier budget discussions, more detailed reporting, and stronger communication between departments and the County Leaders. Tools like countywide dashboards or more regular reporting could make the value of public investment more tangible for both decision-makers and county residents.

Planning with intention, rather than urgency, is what will position Sauk County to continue being a leading government agency. In a time when financial foresight is essential, thoughtful decision-making will set successful communities apart.

Theme 8. A County of Systems, Not Silos

One of the recurring issues raised throughout the retreats was communication. Departments often operate as well-run entities, but not always as a collective. Outreach, technology platforms, social media accounts, and customer experiences are managed in isolation, creating duplication and confusion. **“We manage our own everything,” said one leader. “But what’s the County’s voice?”** There is a need for improved communication with the public through multiple mediums, especially through a more user-friendly website.

There is a strong desire among department heads to move beyond siloed operations and present a more unified Sauk County. Rather than operating as separate entities, departments are calling for shared systems, including common



reporting tools, integrated communication channels, and a consistent and unified public presence. Currently, the use of multiple social media accounts has led to inconsistencies in voice, messaging, and target audiences, making it difficult to present a cohesive identity. Additional suggestions included a centralized lobby kiosk and improved signage, and better coordinated engagement efforts, all aimed at creating a clearer and more cohesive experience for both staff and the public.

Elevating interdepartmental collaboration is also key moving forward. Shared goals and working groups could align planning, pool resources, and amplify new initiatives. Cross-training and shared staffing strategies could ease capacity pressures. Just as importantly, increasing internal transparency to better understand what other departments are working on creates more opportunities for intentional collaboration and mutual support across teams. Residents don't see departments - they see government. It's time for the County to do the same internally.

Theme 9. Planning for the Known Unknowns

Disruption is no longer hypothetical. Whether it's a pandemic, a flood, or a sudden economic shift, Sauk County is living through scenarios that were once reserved for "what if" discussions.

"These aren't hypotheticals anymore. These scenarios are almost already happening, just not all at once," said one participant. With an accelerating reality of unknowns, resilience must keep up.

Over the years, Sauk County has proven it can adapt. The pivot to remote work during COVID, the deployment of NextGen 911, and cross-departmental response during flooding are proof points. But readiness must evolve with each new challenge. Staff emphasized the emotional and operational toll of recent emergencies, and the need for mental health support, mutual aid agreements, and more robust emergency protocols.

Board leaders and staff alike emphasized the importance of anticipating change through scenario planning, strategic foresight, and proactive infrastructure investment that enables preparedness, not just recovery. Sauk County doesn't need to predict the future but rather prepare for its complexity. That means embracing flexibility, building cross-functional capacity, and designing systems that hold together when pressure mounts.

They also pointed to the strain that unfunded mandates and staffing limits can place on departments in crisis. As the County continues to grow, more emergencies will stretch across jurisdictions, requiring coordination with neighboring counties and towns



CHAPTER 3

Strategically Forward

Sauk County's future depends on its ability to adapt, collaborate, and lead with purpose. Through this Strategic Plan, the County has identified five focus areas that represent its most important opportunities for growth and improvement. These areas emerged directly from the voices of staff, supervisors, and community leaders, and reflect a shared desire to strengthen internal operations, deliver high-quality services, and steward public resources responsibly. Each focus area includes targeted initiatives and strategies aimed at building organizational capacity, enhancing public trust, and preparing for an evolving landscape of community needs.

Initial launch strategies, or items to be completed first to build momentum, are indicated with a target symbol (🎯).

FOCUS AREA 1: HIGH-PERFORMING, PEOPLE-CENTERED GOVERNMENT

Sauk County's greatest asset is its people. Employees across departments bring deep knowledge, empathy, and commitment to their roles. Yet, growing pressures, from staffing shortages to rising service demands in certain departments and programs, are testing the limits of what teams can sustainably manage. This focus area is about investing in the workforce, cultivating a culture that values well-being and respect, and providing the tools and flexibility needed to thrive.

This includes improving staff morale, expanding professional development and leadership training, considering new ways to structure benefits, and encouraging flexible work arrangements where appropriate. It also calls for authentic recognition of long-tenured staff, clearer career pathways, and fostering a positive, inclusive, and transparent work environment at all levels. Departments will be encouraged to lead with empathy and engage staff meaningfully in operational decisions.

Why is this a focus area?

Staff repeatedly named the dedication of Sauk County's workforce as its greatest strength, and the area most in need of sustained support. Concerns around burnout, turnover, and lack of growth opportunities surfaced throughout the survey, signaling a need to adopt a more supportive, people-centered culture.

Initiative 1.1: Build a culture of support, trust, and shared purpose across all levels of the County workforce.

Sauk County employees are not just service providers, they are problem-solvers, innovators, and community connectors. A culture of continued support ensures that all staff feel valued, supported, and engaged in the mission of the County.

- **Strategy A:** Create and maintain clear internal policies that guide County processes to ensure consistency, equity, and transparency across departments.
- **Strategy B:** Continue efforts for staff morale, engagement, and communication. Encourage representation from frontline, administrative, and supervisory staff to ensure all voices are included.
- **Strategy C:** Create a formal recognition and appreciation program that highlights contributions in areas like public service, innovation, collaboration, and longevity. Celebrate these efforts publicly and consistently.
- **Strategy D:** Develop onboarding and mentorship programs that pair new hires with experienced staff, and develop welcome packets tailored to each department.
- **Strategy E:** Incorporate peer, supervisor and supervisee evaluations to better reflect on workload, team dynamics, and organizational health, with a transparent process for acting on results.
- **Strategy F:** Provide ongoing training for staff on service awareness, conflict resolution, and performance management.
- **Strategy G:** Encourage voluntary half-day shadowing experiences to expose employees from other departments to each other's work.

Initiative 1.2: Strengthen recruitment, retention, and advancement by making Sauk County a destination workplace.

To attract and retain employees, the County shall offer a compelling career path, compensation and benefits, and workplace experience.

- **Strategy A:** Continue to regularly evaluate the County's total compensation policies to ensure staff is compensated at a competitive rate.
- **Strategy B:** Develop clear department-specific advancement roadmaps that outline steps, required skills, and credentials for career growth, and provide support for staff to pursue them.
- **Strategy C:** Strengthen partnerships with schools and workforce organizations by offering internships, apprenticeships, and job shadowing; hosting a County Career Day; providing intern stipends in key areas; and engaging educators through site visits.
- **Strategy D:** Offer and encourage year-round access to training and upskilling opportunities; provide stipends for conferences or online courses; allow staff time to attend development sessions.
- **Strategy E:** Create an employee wellness program that supports work-life balance by offering flexible paid time for wellness activities beyond traditional sick leave, building on recent adjustments to time-off policies.
- **Strategy F:** Establish a leadership development program for new supervisors, experienced managers, and emerging leaders, with training in communication, coaching, strategic planning, budgeting, cross-department collaboration, and inclusive team leadership.
- **Strategy G:** Develop structured department succession plans for critical roles including cross-training and program policy manuals and documenting critical procedures.



FOCUS AREA 2: OPERATIONAL EXCELLENCE AND SERVICE INTEGRATION

Counties are complex organizations, delivering a wide range of services, many of which cut across department lines. When these services are managed in isolation, without clear communication and coordination between departments, the risk of inefficiency, duplication, and resident frustration increases. Siloed operations can lead to inconsistent experiences, service delays, and internal confusion about roles and responsibilities.

For the workforce, this fragmentation creates unnecessary strain, teams may unknowingly work on overlapping tasks, navigate policies inconsistently, or struggle to find the right point of contact in another department. For residents, the experience can feel disjointed or even exclusionary, especially when navigating multiple services during times of personal need or crisis. Internally, a lack of coordination also inhibits innovation, wastes resources, and slows down the County's ability to adapt to evolving community challenges.

Why is this a focus area?

Staff shared numerous examples of duplicative work, missed opportunities for collaboration, and residents being bounced between departments. By strengthening interdepartmental coordination and operational clarity, the County can both reduce staff stress and improve public outcomes. When internal operations are integrated and streamlined, the County is better equipped to deliver responsive, efficient, and high-quality services that truly reflect the interconnected needs of its residents.

Initiative 2.1: Break down silos and foster a culture of collaboration across departments and service areas.

To meet the needs of residents and reduce internal inefficiencies, Sauk County should strengthen the way its departments communicate, coordinate, and share responsibility. This means moving beyond isolated service delivery to a more interconnected model that reflects the County's complexity and multi-layered issues.

- **Strategy A:** Develop consistent approaches / protocols for residents who interact with multiple departments, providing a smoother experience.
- ⦿ **Strategy B:** Identify key areas where programs/services overlap and where staff and/or funding sources should collaborate.
- **Strategy C:** Host annual workshops with staff from multiple departments and community partners to address high-priority topics, identify operational barriers, form cross-functional workgroups, and share educational opportunities where appropriate.
- **Strategy D:** Create feedback channels for residents navigating complex or multi-department services.
- ⦿ **Strategy E:** Provide departments with structured opportunities to reimagine service delivery through facilitated workshops and proposal development that can lead to pilot testing.

Initiative 2.2: Strengthen internal communication and information sharing to improve operational consistency.

Sauk County should focus on new communication structures that promote transparency, clarity, and cohesion.

- **Strategy A:** Enhance protocols for cross-department announcements and updates including standardized Department reports, monthly department head meetings, employee newsletter and monthly Administrator updates.
- **Strategy B:** Strengthen internal communication by supporting department heads in establishing clear norms and providing staff with training on County structure, communication lines, and decision-making hierarchy.



FOCUS AREA 3: TRANSPARENT, ACCOUNTABLE, AND TRUSTED GOVERNANCE

The County's ability to explain decisions, include residents and staff in meaningful dialogue, and follow through on commitments is foundational to public confidence. This focus area emphasizes both external and internal transparency, reinforcing a culture of responsiveness, listening, and openness.

This includes clearer communication about decision-making processes, more accessible public information, and ensuring that both staff and residents have meaningful channels to provide feedback and stay informed. Internally, it requires County leadership to engage more deliberately with frontline staff, close feedback loops, and build trust within the organization, especially during difficult transitions or changes.

Why is this a focus area?

Recent policy discussions have surfaced concerns about how decisions are made and communicated. Many staff and Board members pointed to the need for more open dialogue, advance notice of changes, and opportunities for both public and staff input, especially around decisions with broad impact.

Initiative 3.1: Build trust with the public through open, timely, and understandable communication.

Sauk County should focus on making information accessible, digestible, and responsive to the questions and concerns people are asking.

- **Strategy A:** Promote clear, plain-language communication in all resident-facing materials, including summary briefs or "What We Heard" reports that explain how public input was used.
- **Strategy B:** Increase transparency and accessibility with a County-wide education series that demystifies complex government processes (e.g., tax levies, budget allocations, jail expansion); produce short videos, infographics, and written explainers).
- ⊙ **Strategy C:** Clarify and reinforce the distinct roles of the County Board, committees, and staff in setting policy and implementing decisions.
- ⊙ **Strategy D:** Establish an annual retreat for elected officials to discuss roles, code of conduct, public and staff interactions, and communications.
- ⊙ **Strategy E:** Conduct an organizational assessment of the functionality of County decision making by elected officials and sharing of information.

Initiative 3.2: Ensure that County decision-making reflects public input and provides clear opportunities for engagement.

Public engagement must be more intentional and targeted, beginning with clarity about what the engagement is intended to produce. Residents want to know that their voices matter and that their contributions shape policy and investments. Meaningful engagement requires County leaders to be proactive, inclusive, and transparent about when and how the public can be involved.

- **Strategy A:** Build structured reflection into all major initiatives by requiring midpoint check-ins, post-completion debriefs, and brief “lessons learned” summaries to support continuous improvement and cross-departmental learning.
- **Strategy B:** Develop a set of guiding principles for inclusive and consistent community engagement through both digital and non-digital mediums.
- **Strategy C:** Encourage greater community participation in County Board and committee meetings by expanding outreach efforts, sharing agenda topics and decisions more widely, and providing accessible ways for the public to engage before, during, and after meetings.
- **Strategy D:** Increase transparency and accessibility in County budgeting, creating a “Budget At a Glance” visual to summarize projected yearly spendings.
- **Strategy E:** Establish coordinated public communication for in-person, online, and written dissemination to support department outreach.

Initiative 3.3: Promote internal transparency and accountability by creating feedback loops and a culture of responsiveness.

Accountability is not only external. Within County government, departments and leadership must cultivate clear lines of communication with staff, offer transparency in decisions that impact operations, and invite feedback as part of an ongoing cycle of improvement. This internal trust is foundational to strong governance.

- **Strategy A:** Launch an internal “Closing the Loop” protocol to follow up on staff input, ensuring employees see how their feedback is considered, acted on, or why certain ideas may not move forward.
- **Strategy B:** Create a policy of service accountability such as response time to inquiries, resolution of employee-reported issues, and internal service ratings; build these into quarterly reports reviewed by leadership.
- **Strategy C:** Provide a safe avenue for staff to provide feedback. Create a culture of zero tolerance on retaliation when constructive criticism or feedback is given.



FOCUS AREA 4: MODERN TOOLS AND INFRASTRUCTURE FOR A MODERN WORKFORCE

As the demands of the county government grow more complex, so does the need for reliable, efficient, and up-to-date tools and infrastructure. Public expectations for responsiveness, access, and digital engagement continue to evolve, while internal operations depend on systems that can keep pace with changing workflows, cross-departmental coordination, and data management.

Sauk County's workforce is managing increasing service demands with limited resources. Without modern, well-functioning infrastructure and platforms, staff are often left working around inefficiencies, navigating inconsistent systems, or relying on manual processes that limit productivity and accuracy. A forward-thinking, high-performing government requires the physical and digital infrastructure to match.

Why is this a focus area?

Numerous staff and Board members identified outdated technology, website challenges, and inefficient workflows as barriers to effective service delivery. Physical space was also a recurring topic, with calls to revisit space needs, consolidate or repurpose assets, and plan for modern workplace expectations.

Initiative 4.1: Ensure that technology systems are reliable, user-friendly, and aligned with current operational needs.

This goal focuses on creating systems that work the way people need them to, streamlining internal processes and improving the user experience for the public.

- ◎ **Strategy A:** Conduct a County-wide digital systems audit to identify opportunities for investment in technology that eliminates duplication, improves usability, and enhances system integration.
- **Strategy B:** Create a digital training and onboarding program to boost staff confidence with quick-reference guides for commonly used tools; offer live virtual or in-person training sessions when new tools roll out; and provide targeted refreshers where needed.

Initiative 4.2: Improve the spatial environment to support collaboration, flexibility, and changing service delivery models.

This goal is about aligning spaces with people, programs, and evolving expectations.

- **Strategy A:** Emphasize sustainability and long-term cost savings into all renovation, maintenance, and capital planning efforts by requiring energy audits for major projects, prioritizing efficient systems, pursuing green infrastructure grants, and reporting annually on performance and savings.
- **Strategy B:** Use the completed space utilization study as a foundation for decision-making by reassessing current space needs, identifying opportunities to improve efficiency and accessibility, and prioritizing facility improvements that support collaboration and effective service delivery.
- **Strategy C:** Prioritize improvements for hard-to-reach citizens through ADA compliance, bilingual signage and services, satellite office hours, and specified outreach to groups.

Initiative 4.3: Strengthen the County’s digital infrastructure to improve service delivery, data sharing, and cybersecurity.

Sauk County’s digital backbone must be strong, secure, and adaptable. This goal addresses the less visible—but no less critical—elements of modernization.

- **Strategy A:** Develop a County-wide digital infrastructure plan aligned with service growth and staffing needs on a 3–5-year timeline with cost estimates and risk mitigation strategies.
- **Strategy B:** Monitor emerging technology trends that can improve efficiency or resident service, including developments in AI tools, chatbots, digital assistants, and process automation.
- **Strategy C:** Continuously evaluate cybersecurity across all systems and users.
- ⊙ **Strategy D:** Modernize the County website and systems for optimal dissemination of information.

FOCUS AREA 5: SUSTAINABLE FINANCE AND STRATEGIC RESOURCE MANAGEMENT

Sauk County has long benefited from prudent fiscal management. Careful decision making, strong financial oversight, and a commitment to living within its means have contributed to a stable and resilient foundation, one that has allowed the County to overcome past challenges and continue providing high-quality services to residents. This reputation for financial stability is not incidental; it is the result of deliberate planning, disciplined budgeting, and a long-standing focus on sustainability.

Yet even the most responsible fiscal stewardship cannot fully shield the County from the external forces reshaping the public sector. Rising service demands, inflationary pressures, and federal funding cuts create real uncertainty. As needs grow and shift, departments often find themselves stretched thin, especially in areas that may not have traditionally received as much financial or operational focus. Maintaining the County’s financial health will require an ongoing commitment to balance.

Why is this a focus area?

Survey responses revealed that while Sauk County’s financial management is viewed as a strength, there is growing anxiety about future uncertainty. Staff expressed concern about the fragility of grant-funded positions and the lack of long-term planning to sustain them. Others noted that budgeting processes can feel disconnected from the realities of program operations, particularly in departments that serve vulnerable populations or are under increased pressure due to staffing shortages. There was also frustration about uneven investment across departments, with some feeling overlooked or under-resourced despite rising demands.

Initiative 5.1: Strengthen long-term financial planning to ensure sustainability through change and uncertainty.

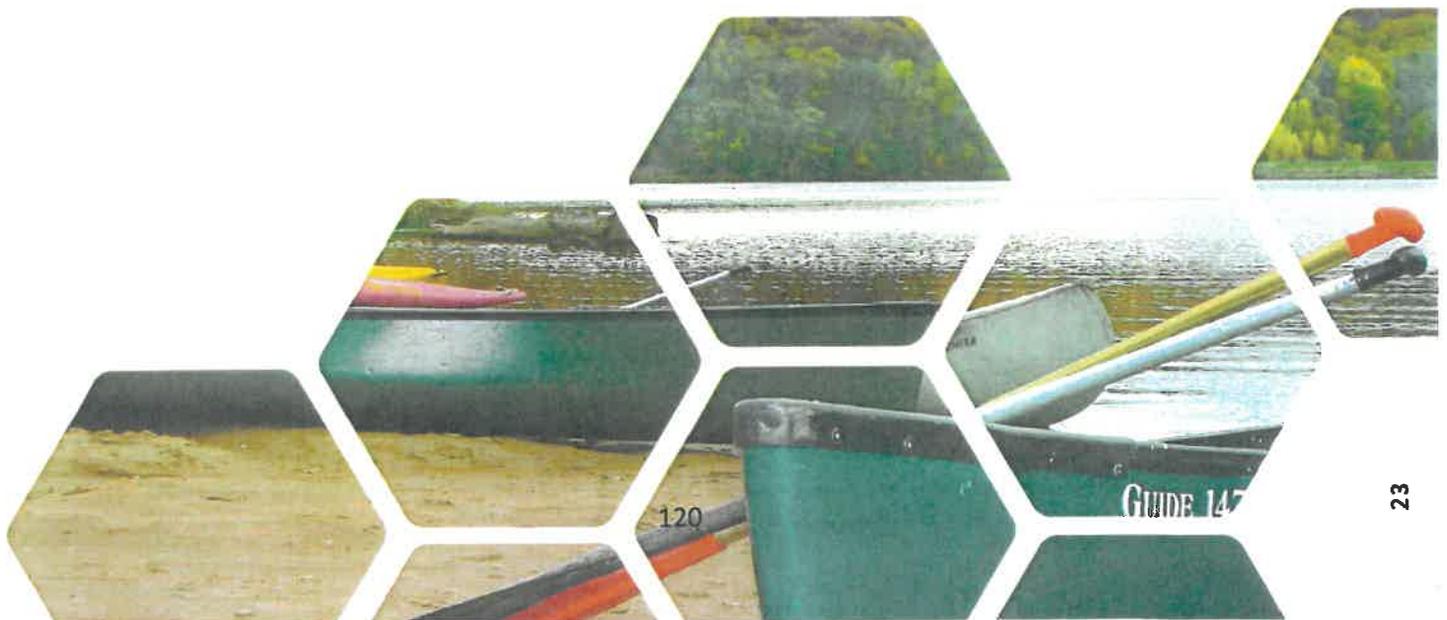
Sauk County’s financial stability has been earned through disciplined management. This goal is focused on reinforcing the County’s capacity to prepare for uncertainty, smooth volatility, and protect core services over the long haul.

- **Strategy A:** Develop and maintain a five-year rolling financial forecast that includes operating, capital, and external funding trends.
- **Strategy B:** Align long-term financial projections with strategic priorities and infrastructure needs and strengthen department budget narratives by clearly linking proposed investments to countywide goals through prompts and optional support.
- ⦿ **Strategy C:** Build financial literacy and long-range planning skills among department leaders with annual financial workshops for department heads, forecasting templates for programs, and offering refresher sessions before budget season to help departments articulate long-term funding needs.
- ⦿ **Strategy D:** Establish a standardized review process for new grant opportunities that evaluates alignment with strategic goals, long-term sustainability, and delivery capacity.
- **Strategy E:** Provide centralized grant coordination to support departments with applications, compliance tracking, and performance reporting.

Initiative 5.2: Improve the fairness, clarity, and coordination of resource allocation across departments.

As needs shift, the County must ensure that funding decisions are guided by clear principles, reflect shared priorities, and consider both quantitative and qualitative measures of need. This goal focuses on creating a more transparent and collaborative approach to budgeting.

- ⦿ **Strategy A:** Reevaluate the framework used to assess departmental funding requests, developing shared evaluation criteria that consider need, urgency, equity, and alignment with strategic goals.
- ⦿ **Strategy B:** Hold annual cross-department budget alignment sessions, sharing high-level goals and planned requests, as well identifying areas of potential overlap, including digital tool needs, and aligning technology investments with County-wide priorities.
- **Strategy C:** Track and publish simple impartial metrics in budget summaries, including data points such as percentage growth in department budgets over time, ratio of general fund to grant funding, or changes in discretionary vs. mandated allocations.
- **Strategy D:** Integrate scenario planning into strategic and budget processes by supporting departments in exploring best-case, worst-case, and status quo projections to guide investment priorities and contingency planning.





CHAPTER 4

Strategy to Action

© Matt Stieve

A PHASED APPROACH

Sauk County's implementation strategy is organized into three main phases:

- **Launch Phase**, spanning the first 12 months, focuses on assigning roles, completing early wins, aligning departments, and establishing simple tracking tools.
- **Build Phase**, covering years one through three, is where the core strategies are rolled out, pilot initiatives are tested, and performance data begins to inform adjustments.
- **Sustain Phase**, beginning in year three and extending forward, ensures that successful efforts are institutionalized, their impact is evaluated, and priorities are refreshed as needed.

This phased structure is designed to build momentum without overwhelming staff. It creates early visibility into progress, encourages intentional learning, and supports long-term integration. The implementation chapter highlights strategies prioritized for the Launch and Build phases, offering a clear roadmap for the first one to two years. This approach also gives staff and department leaders the flexibility to determine how strategies align with their department's responsibilities and how best to serve the people of Sauk County.

ROLES AND RESPONSIBILITIES

Implementation will be overseen by the Sauk County Board of Supervisors and managed by the County Administrator. Department heads will convene twice annually to monitor progress, resolve issues, recommend course corrections, provide ideas for additional action steps and coordinate projects. Following Department head meetings, summaries of their analysis and next steps will be presented to the County Board of Supervisors for their input.

EARLY PRIORITIES & METRICS BY FOCUS AREA

Tracking Tools and Reporting

To keep implementation focused and visible, twice annual reports shall be provided to all staff through a visual dashboard or report. Public-facing updates will be provided in both print and digital formats, highlighting achievements, outlining next steps, and reinforcing the County's commitment to transparency. The following tools will guide this effort:

- An internal progress report updated twice annually providing a summary of implementation success and next steps.
- An annual public summary to build trust and share outcomes with the community.
- A twice annual report provided to the County Board used to coordinate adjustments and document results.
- An annual full staff survey to rate success and provide feedback on strategy implementation.

Measures of Success

Sauk County's approach to performance measurement will include a blend of milestones tracking, experience-based indicators, and outcome-based results. Milestones might include launching a leadership program or completing a digital audit. Experience-based indicators focus on how staff and residents perceive changes, such as feeling more supported, heard or informed. Outcome metrics assess real-work improvements, such as lower staff turnover, better public service delivery, or more efficient internal workflows. Metrics will be decided as strategies are being planned for implementation according to associated action items such as those seen in the initial launch strategies.

Just as success of implementation will be assessed, so too will our internal strategies for monitoring the plan. Meetings for coordination of the plan may vary on need and reporting frequency and style may alter as needed. Improvements to the tracking and reporting process will be considered as we move through implementation.



FOCUS AREA 1: HIGH-PERFORMING, PEOPLE-CENTERED GOVERNMENT

Initiative 1.1: Build a culture of support, trust, and shared purpose across all levels of the County workforce.

🎯 **Strategy A:** Create and maintain clear internal policies that guide County processes to ensure consistency, equity, and transparency across departments.

ACTION STEPS COORDINATED BY: ADMINISTRATION & HUMAN RESOURCES

- Create a centralized database for all County policies, including overall and department specific policies.
- Create a process for consistent review, adoption and education of new and updated policies.
 - *Policy review system*
- Cross-departmental policy review committee.
- Provide notice of all policy changes at Dept. Head meetings.
 - *Establish an initial list of policies to be created and necessary updates (example: internal communication policy).*
 - *Utilization of Talent LMS for policy training.*
- Launch employee recognition program.
- Pilot onboarding and mentorship models.
- Develop department-specific advancement maps.
- Launch wellness program and leadership trainings.



Initiative 1.2: Strengthen recruitment, retention, and advancement by making Sauk County a destination workplace.

- ◎ **Strategy F:** Establish a leadership development program for new supervisors, experienced managers, and emerging leaders with training in communication, coaching, strategic planning, budgeting, cross-department collaboration, and inclusive team leadership.
- ◎ **Strategy G:** Develop structured department succession plans for critical roles including cross-training and program policy manuals and documenting critical procedures.

ACTION STEPS COORDINATED BY: HUMAN RESOURCES & ADMINISTRATION

- Create a leadership development program for both group and individual settings.
 - *Training and peer mentoring program for newly hired employees.*
 - *Quarterly leadership training for new and continuing education.*
- Create department succession plans for both leadership roles and distribution of skills and knowledge within the department.
- Establishment of department position assessments that lists necessary functions, skills, and vacancy risks.
- Encourage cross department mentoring and job shadowing.
 - *Creation of a County/Dept. Head definition of a good leader and evaluation process for current leaders.*
- Create and include the Administrator in new department head onboarding.

FOCUS AREA 2: OPERATIONAL EXCELLENCE AND SERVICE INTEGRATION

Initiative 2.1: Break down silos and foster a culture of collaboration across departments and service areas.

🎯 **Strategy B:** Identify key areas where programs/services overlap and where staff and/or funding sources should collaborate.

ACTION STEPS COORDINATED BY: ADMINISTRATION & OTHERS AS NEEDED

- Departments organized into functional groups as stated below.
 - *General Government*
 - *Public Works and Transportation*
 - *Justice and Public Safety*
 - *Health & Human Services*
 - *Conservation, Culture, Recreation, Education and Development*
- Conduct a comprehensive mapping exercise of County services and provide a third-party review team to conduct meetings with departments on services, staff duties and funding sources.
 - *Develop a central body of staff to review overlap. (Example: Finance during budget season).*
 - *Define what the goal and definition of collaboration is between departments.*
- Monthly department presentation of programs and services at department meetings.



Initiative 2.2: Strengthen internal communication and information sharing to improve operational consistency.

- 🕒 **Strategy A:** Enhance protocols for cross-department announcements and updates including Department reports, monthly department head meetings, employee newsletter and monthly Administrator updates.

ACTION STEPS COORDINATED BY: ADMINISTRATION

- Enhance monthly department head meetings.
- Expand administration's overall county information sharing.
 - *A monthly interdepartmental brief highlighting projects from each department.*
- Create a policy around information sharing and accessible templates.
- Create a centralized location for department reports.
- Survey staff on the type and format of information that is desired.

ADDITIONAL SUGGESTIONS:

- Encourage department head attendance at other Committee meetings.

- 🕒 **Strategy B:** Enhance the use of Microsoft Teams and other internal platforms to support centralized communication, including department-wide channels, shared resources, and coordinated updates to improve team connection and information flow.

ACTION STEPS COORDINATED BY: MANAGEMENT INFORMATION SYSTEMS & ADMINISTRATION

- Provide in-person and virtual trainings sessions on communication platforms.
 - *Establish department champions to assist and teach others.*
- Require designated training for new technology and provide optional continuing education for existing systems.
- Survey staff on the type of technology training that is needed or desired.
 - *"Lunch and learn" series for existing technology platforms and systems with live demos.*

FOCUS AREA 3: TRANSPARENT, ACCOUNTABLE, AND TRUSTED GOVERNANCE

Initiative 3.1: Build trust with the public through open, timely, and understandable communication.

- 🕒 **Strategy C:** Clarify and reinforce the distinct roles of the County Board, committees, and staff in setting policy and implementing decisions.

ACTION STEPS COORDINATED BY: ADMINISTRATION

- Clarify within board rules and provide training for Board review of information and policy decisions.
 - Provide continuing education to Committees and the Board.
 - Create a reference guide to be used by both the Board and staff.
 - *Create decision processes and responsibility maps.*
 - Create a guide to decision making for the public.
 - Ensure that all Committee meetings are at a minimum audio recorded.
- 🕒 **Strategy D:** Establish an annual retreat for elected officials to discuss roles, code of conduct, public and staff interactions, and communications.

ACTION STEPS COORDINATED BY: ADMINISTRATION, COUNTY BOARD CHAIR, & COUNTY CLERK

- Establish an annual onboarding retreat for all elected officials with participation from every County department.
 - *Provide scenarios to train in codes of conduct, and public interactions.*
 - *Each department creates a presentation and training guide to their area's programs, services, funding and mandates.*

ADDITIONAL SUGGESTIONS:

- Utilize the County Board of Supervisors Committee of the Whole meeting as needed.

- ③ **Strategy E:** Conduct an organizational assessment of the functionality of County decision making by elected officials and sharing of information.

ACTION STEPS COORDINATED BY: ADMINISTRATION

- Survey board on type and form of information needed to make decisions.
- Consistent communication and information guides provided by departments.
- Utilization of existing resources from organizations such as WI County Association and NACo.

ADDITIONAL SUGGESTIONS:

- Hire an outside facilitator to assess and identify areas for change.

Initiative 3.3: Promote internal transparency and accountability by creating feedback loops and a culture of responsiveness.

- ③ **Strategy B:** Create a policy of service accountability such as response time to inquiries, resolution of employee-reported inquiries, resolution of employee-reported issues, and internal service ratings; build these into quarterly reports reviewed by leadership.

ACTION STEPS COORDINATED BY: ADMINISTRATION & HUMAN RESOURCES

- Establish feedback channels for each department to “survey” the public and other staff on areas of excellence and improvement.
- Provide staff with the opportunity to give feedback on direct leadership’s performance.



FOCUS AREA 4: MODERN TOOLS AND INFRASTRUCTURE FOR A MODERN WORKFORCE

Initiative 4.1: Ensure that technology systems are reliable, user-friendly, and aligned with current operational needs.

- 🎯 **Strategy A:** Conduct a County-wide digital systems audit to identify opportunities for investment in technology that eliminates duplication, improves usability and enhances system integration.

ACTION STEPS COORDINATED BY: MIS

- Conduct a systems wide inventory of each department's programs, its capabilities, cost, and licensing information.
- Create a process for evaluating the purchase and implementation of new technology.
 - *Establish a team of individuals to review and evaluate new tech, system capabilities, uses across departments, costs, and staff training.*
- Provide digital records retention, storage, evaluation and training.
- Establish a centralized hub for all public information and communication sharing.

ADDITIONAL SUGGESTIONS:

- Purchase software or services for records retention.

Initiative 4.3: Strengthen the County's digital infrastructure to improve service delivery, data sharing, and cybersecurity.

- 🎯 **Strategy D:** Modernize the County website and systems for optimal dissemination of information.

ACTION STEPS COORDINATED BY: ADMINISTRATION & MANAGEMENT INFORMATION SYSTEMS

- Conduct an evaluation of the website and inventory of desired changes.
- Create a team of staff to oversee website improvements or selection and implementation of a new website platform.

FOCUS AREA 5: SUSTAINABLE FINANCE AND STRATEGIC RESOURCE MANAGEMENT

Initiative 5.1: Strengthen long-term financial planning to ensure sustainability through change and uncertainty.

- ⊙ **Strategy C:** Build financial literacy and long-range planning skills among department leaders with annual financial workshops for department heads, forecasting templates for programs, and offering refresher sessions before the budget season to help departments articulate long-term funding needs.

ACTION STEPS COORDINATED BY: ACCOUNTING & ADMINISTRATION

- Evaluate the overall county budget process as a team to establish a long-term financial plan for the County.
 - *Hold a budget process review workshop prior to the start of the budget process.*
 - *Hold department functional group budgeting sessions.*
 - *Expand County Board involvement in the pre-budget prioritization process.*

ADDITIONAL SUGGESTIONS:

- Schedule one-on-one training and refresher courses with each department.

- ⊙ **Strategy D:** Establish a standardized review process for new grant opportunities that evaluates alignment with strategic goals, long-term sustainability, and delivery capacity.

ACTION STEPS COORDINATED BY: ACCOUNTING, HUMAN RESOURCES, MANAGEMENT INFORMATION SYSTEMS & ADMINISTRATION

- Establish a committee to review and coordinate grant opportunities.
- Create a standardized grant criteria for approved application and review.
- Provide training in general grant writing, tracking and review.

ADDITIONAL SUGGESTIONS:

- Hire a grant coordinator or contract for grant coordinator services.

Initiative 5.2: Improve the fairness, clarity, and coordination of resource allocation across departments.

- ⊙ **Strategy A:** Reevaluate the framework used to assess departmental funding requests, developing shared evaluation criteria that consider need, urgency, equity, and alignment with strategic goals.

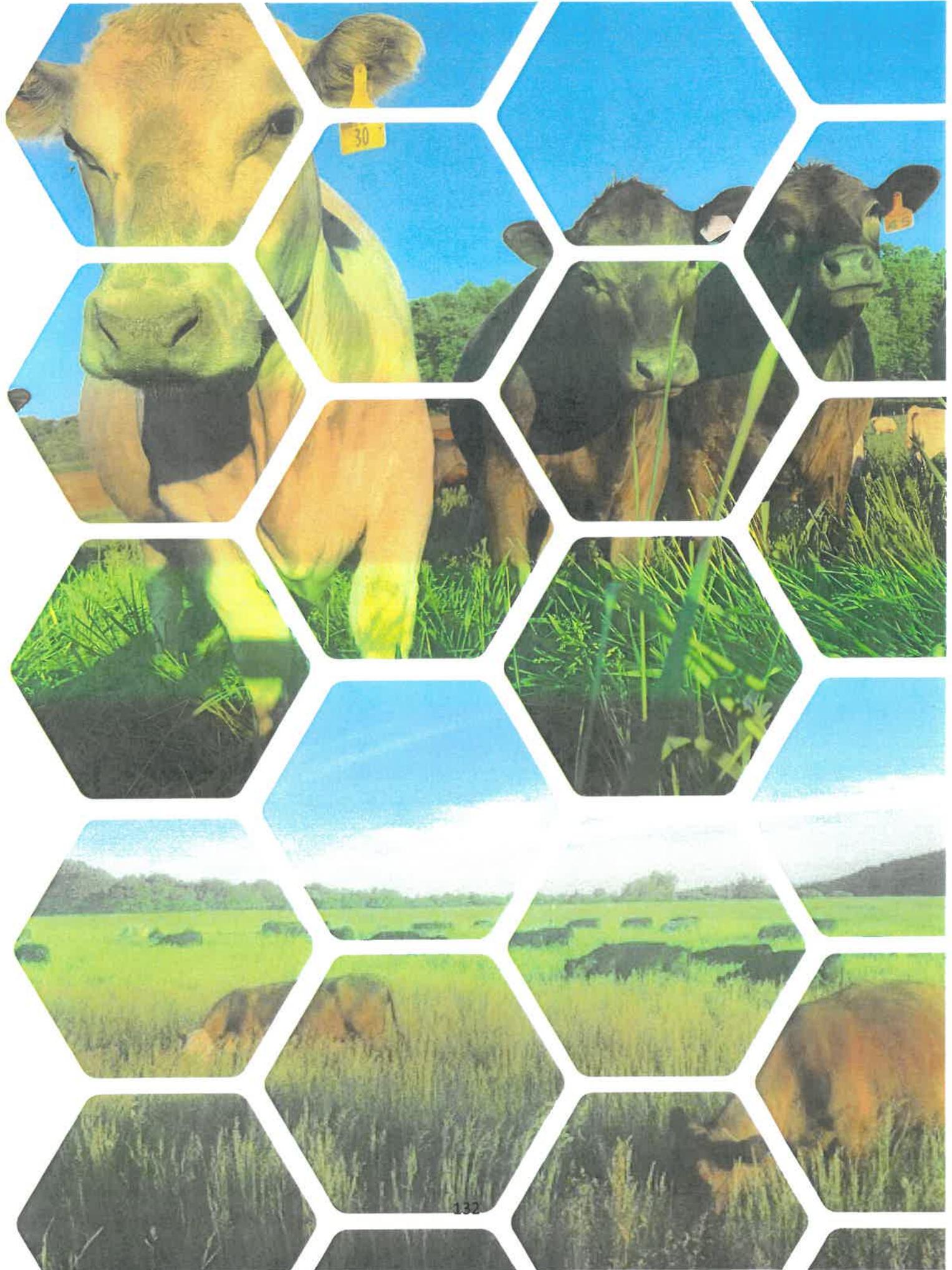
ACTION STEPS COORDINATED BY: ACCOUNTING & ADMINISTRATION

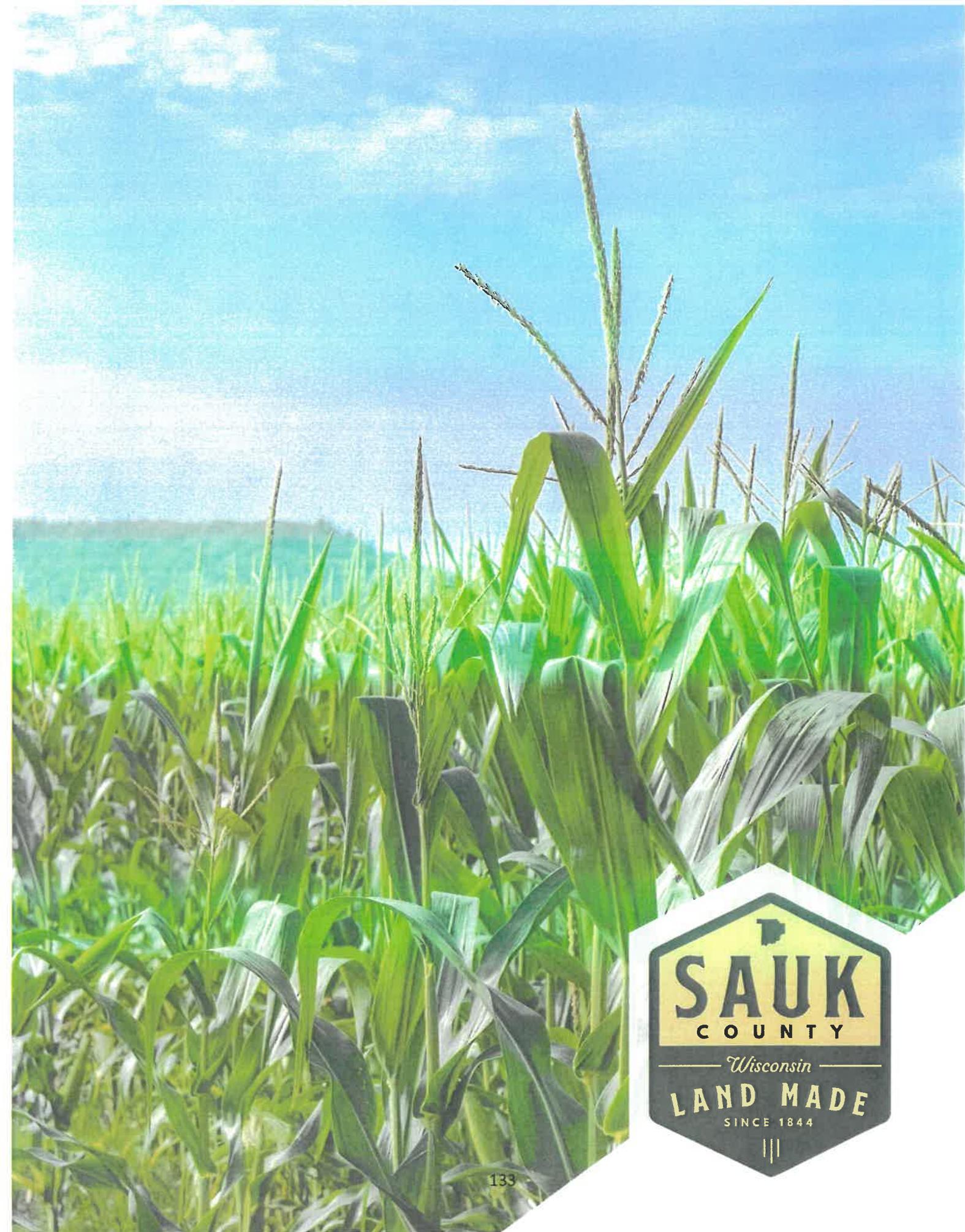
- Create a more robust Capital Improvement Plan (CIP) and training for how it is utilized.
 - *Expand interdepartmental discussions and education on County and department specific CIPs for greater coordination of County resources and priorities.*
- Establish a method early in the budget process with County Board and department heads to share individual area's budget priorities, barriers, and impacts from outside sources.

- ⊙ **Strategy B:** Hold annual cross-department budget alignment sessions, sharing high-level goals and planned requests, as well as identifying areas of potential overlap, including digital needs, and aligning technology investments with County-wide priorities.

ACTION STEPS COORDINATED BY: ACCOUNTING & ADMINISTRATION

- Modify the budget process to include cross-departmental alignment sessions.
 - *Hold department functional group budgeting sessions.*
 - *Present budgets to department heads prior to bringing before Committees for approval.*





RESOLUTION # 20-2026

Resolution to Authorize the Director of Land Resources and Environment to Accept Multi-Discharge Variance Funding; and Amending the 2026 Budget

Resolution offered by the Land Resources and Extension Committee and Finance, Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Multi-Discharge Variance (MDV) program for phosphorus extends the timeline for Wisconsin Pollutant Discharge Elimination System (WPDES) permitted facilities complying with low-level phosphorus limits. In exchange, facilities commit to step reductions of phosphorus within their effluent and provide funding to address nonpoint sources of phosphorus from farm fields or other natural areas through the implementation of practices designed to improve water quality. Sauk County Land Resources and Environment Department can assist in the implementation of these practices.

In October 2025, the department submitted the paperwork necessary to participate in the MDV program and accept funding per Sauk County Resolution No. 71-2025. Actual funding amounts did not become available until January 1, 2026. The original MDV funding amount was anticipated to be \$4,400; however, finalized funding amounts are now \$24,691.94.

THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to authorize the Director of Land Resources and Environment to accept multi-discharge variance funding and to:

- Submit watershed plans, annual reports, and other documentation required by the MDV Program to the State of Wisconsin Department of Natural Resources; and
• Enter into cost-sharing agreement with landowners/operators to install best management practices utilizing MDV funding.

BE IT FURTHER RESOLVED, by the Sauk County Board of Supervisors that the 2026 Budget be amended to increase the Multi-Discharge Variance expenditure funded by municipal wastewater treatment facilities.

Approved by the Finance, Personnel, and Insurance Committee on March 11, 2026.

Approved by the Land Resources and Extension Committee on March 12, 2026.

To be presented to the County Board on March 17, 2026.

Consent Agenda Item: [] YES [] NO

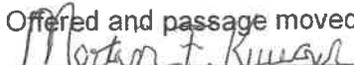
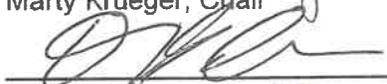
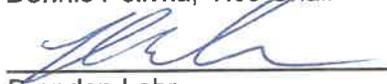
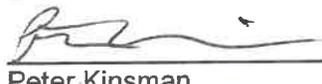
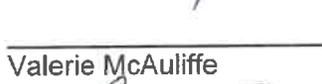
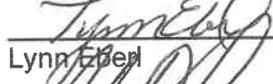
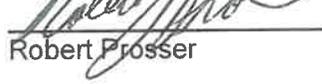
Fiscal Impact: [] None [] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X _____ 3/4 Majority = _____

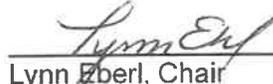
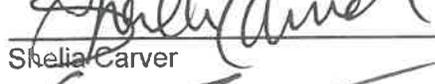
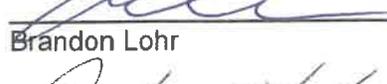
The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

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Offered and passage moved by: **Land Resources and Extension**

	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Marty Krueger, Chair				
	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Dennis Polivka, Vice Chair				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Brandon Lohr				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Peter Kinsman				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Robert Spencer				
	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
Valerie McAuliffe				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lynn Eberl				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Robert Prosser				
	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input checked="" type="checkbox"/> Absent
Randy Puttkamer				

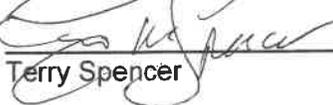
Finance, Personnel and Insurance Committee

	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Lynn Eberl, Chair				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Gaile Burchill				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Shelia Carver				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Aaron Evert				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Brandon Lohr				
	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrea Lombard				

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_____ Aye Nay Abstain Absent
Timothy McCumber

_____ Aye Nay Abstain Absent
Jake Roxen


_____ Aye Nay Abstain Absent
Terry Spencer

Fiscal Note: The 2026 LRE Department Budget included funding for the MDV program in the amount of \$4,400. As noted, an additional \$20,291.94 is anticipated through the MDV program for Sauk County.

MIS Note: No information systems impact.

RESOLUTION # 21-2026

Resolution to Amend the Sheriff's Office 2026 Budget for Additional Allocation of Grant Funds to Combat Drug Trafficking within Sauk County.

Resolution offered by the Law Enforcement and Judiciary Committee and Finance, Personnel and Insurance Committee

Resolved by the Board of Supervisors of Sauk County, Wisconsin:

BACKGROUND: The Sheriff's Office was awarded \$22,784 from the Wisconsin Department of Justice to support the investigation and response to drug trafficking within the county. The grant funds will be used to purchase critical investigative equipment and tactical enforcement tools. These resources, including surveillance technology and officer safety gear, will enhance the Task Force's ability to conduct effective drug investigations, improve safety for officers during high-risk operations and strengthen public safety by reducing the presence and impact of drug trafficking in Sauk County communities.

THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does hereby approve an amendment to the Sheriff's Office 2026 Budget to allocate an additional \$22,784 in grant revenues to offset expenses to combat drug trafficking within Sauk County.

Approved by the Law Enforcement and Judiciary Committee on March 10, 2026 and the Finance, Personnel and Insurance Committee on March 11, 2026.

To be presented to the County Board on March 17, 2026.

Consent Agenda Item: [] YES [X] NO

Fiscal Impact: [] None [] Budgeted Expenditure [X] Not Budgeted

Vote Required: Majority = _____ 2/3 Majority = X _____ 3/4 Majority = _____

The County Board has the legal authority to adopt: Yes _____ No _____ as reviewed by the Corporation Counsel, _____, Date: _____

Offered and passage moved by: Law Enforcement and Judiciary Committee

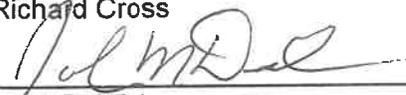
Sheila Carver [X] Aye [] Nay [] Abstain [] Absent

Scott Alexander [X] Aye [] Nay [] Abstain [] Absent

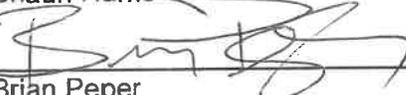
David Clemens [] Aye [] Nay [] Abstain [X] Absent

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Richard Cross Aye Nay Abstain Absent


John Deitrich Aye Nay Abstain Absent


Shaun Harris Aye Nay Abstain Absent


Brian Peper Aye Nay Abstain Absent


Jake Roxen Aye Nay Abstain Absent


Sam Pocerlich Aye Nay Abstain Absent

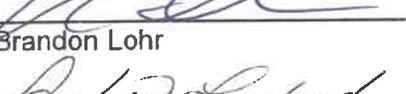
Offered and passage moved by: Finance, Personnel and Insurance Committee

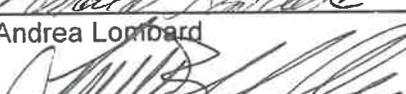

Lynn Eberl Aye Nay Abstain Absent

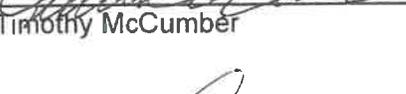

Gaile Burchill Aye Nay Abstain Absent

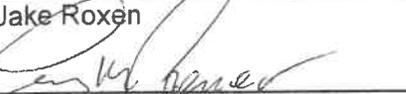

Sheila Carver Aye Nay Abstain Absent

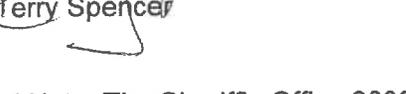

Aaron Evert Aye Nay Abstain Absent


Brandon Lohr Aye Nay Abstain Absent


Andrea Lombard Aye Nay Abstain Absent


Timothy McCumber Aye Nay Abstain Absent


Jake Roxen Aye Nay Abstain Absent


Terry Spencer Aye Nay Abstain Absent

Fiscal Note: The Sheriff's Office 2026 budget shall be amended to include an additional \$22,784 of grant funds and related expenses from the Wisconsin Department of Justice to combat drug

103 trafficking within Sauk County.
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105 MIS Note: No MIS impact.