

**SAUK COUNTY BOARD OF SUPERVISORS
MEETING NOTICE/AGENDA**

COMMITTEE: SAUK COUNTY BOARD OF SUPERVISORS
DATE: TUESDAY, MARCH 18, 2014
TIME: 6:00 PM
PLACE: ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

SPECIAL MEETINGS:

5:15 PM – FINANCE COMMITTEE in Room #213, 505 Broadway, West Square Building
to consider:

1. Approval of County vouchers.
2. Possible closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation of Controller.
3. Reconvene in open session.
4. Adjournment.

REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS

- 1) Call to Order and Certify Compliance with Open Meeting Law.
- 2) Roll Call.
- 3) Invocation and Pledge of Allegiance.
- 4) Adoption of Agenda.
- 5) Approval of minutes of previous meeting.
- 6) Scheduled Appearances.
 - a. Barbara McCormick, President of the Sauk County Art Association, and Rhea Ewing, Artist: Presentation of *"Time and Together"*, Artwork to Sauk County.
- 7) Public Comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 7) Communications.
 - "Draft" Rules of the Board (for adoption at April 15, 2014 Organizational Meeting) (Pages 6-17)
 - Letter to Barbara McCormick, President of Sauk County Art Association
 - 03/05/2014 Letter: Wisconsin County Mutual Insurance Corporation
 - 03/10/2014 Letter: Wisconsin Department of Administration: CDBG Audit
- 9) Bills & Referrals.
- 10) Claims.
- 11) Appointments.
 - a. 2014 Sauk County Emergency Fire Warden Organization List: (Pages 22-24)

b. Sauk County Housing Authority:

Tom Seamonson, 205 Myrtle St., Reedsburg to fill unexpired term of Commissioner
Ron Snyder ending April 15, 2014
Kurt Cottier, 915 Ellis Ave., Apt. # 316, Baraboo to fill unexpired term of Commissioner
Steven Bach ending April 21, 2015

12) Proclamations.

CONSERVATION, PLANNING AND ZONING COMMITTEE AND NATURAL BEAUTY COUNCIL:
Resolution 12 - 2014 Proclamation Of April As Earth Month. (Pages 25-26)

EXECUTIVE AND LEGISLATIVE COMMITTEE:

Resolution 13 – 2014 National County Government Month – April 2014 “Ready And
Resilient Counties: Prepare. Respond. Thrive.” (Page 27)

LAW ENFORCEMENT AND JUDICIARY COMMITTEE:

Resolution 14 -2014 Crime Victims’ Rights Week Proclamation. (Pages 28-29)

13) Unfinished Business.

14) Reports – informational, no action required.

- a. Rebecca A. DeMars, Sauk County Clerk – Rezoning petitions filed with the office of the
Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e): None
- b. Finance Committee 2013 Supervisor Per Diem and Mileage Summary (Page 30)
- c. Justice Continuum Committee report by Supervisor Halfen.
- d. Supervisor Fordham, Vice Chair – Executive & Legislative Committee.
- e. Marty Krueger, County Board Chair.
 - Rules of the Board
 - 2014 NACo Legislative Conference/Washington D.C.
 - 04/20/14 Economic Development Committee in Plain
 - Economic Development Committee/Placemaking
- f. Kathryn Schauf, Administrative Coordinator.
 - CDBG Audit
 - Wage & Compensation Study

15) Resolutions & Ordinances:

AGING & DISABILITY RESOURCE CENTER COMMITTEE:

Resolution 15 - 2014 Adopting Program Fees For The Aging & Disability Resource Center
Of Sauk County. (Page 31)

CONSERVATION, PLANNING, AND ZONING COMMITTEE:

Resolution 16 - 2014 Approving A Repeal And Recreation Of The Town Of Fairfield Zoning
Ordinance. (Pages 32-72)

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 17-2014 Approving The Intergovernmental Agreement And Bylaws For The Great Sauk Trail Commission. (Pages 73-82)

EXECUTIVE & LEGISLATIVE COMMITTEE AND JUSTICE CONTINUUM:

Resolution 18 -2014 Transitioning To A Criminal Justice Coordination Committee.
(Pages 83-84)

FINANCE COMMITTEE:

Resolution 19 – 2014 Gratefully Accepting Donations And Gifts Presented To Sauk County In 2013. (Pages 85-89)

FINANCE AND PERSONNEL COMMITTEES:

Resolution 20 -2014 Authorizing The Treasurer/Real Property Lister Department To Create One Full Time (1.0 FTE) Accounting Assistant Position Outside Of The 2014 Budget Process.
(Pages 90-91)

Resolution 21– 2014 Authorizing The Elected Officials (Clerk Of Courts, Sheriff, Coroner) Salaries For The 2015-2018 Term Of Office. (Pages 92-93)

HIGHWAY AND PARKS COMMITTEE:

Resolution 22 -2014 Adopting Updated Comprehensive Outdoor Recreation Plan For Sauk County. (Page 94)

HUMAN SERVICES BOARD:

Resolution 23 -2014 Designation Of Agency And Authorization For Contract Approval With The State Of Wisconsin Department Of Health Services Division Of Mental Health And Substance Abuse Services (DMSAS) Coordinated Service Teams Grant. (Page 95)

PROPERTY & INSURANCE COMMITTEE:

Resolution 24 -2014 Authorization To Contract With Intrado For The Purchase And Installation Of 9-1-1 System. (Page 96)

Resolution 25 -2014 Authorization To Contract With Revcord For The Purchase And Installation Of A Phone And Radio Recording System. (Page 97-98)

Resolution 26 -2014 Approving Renewal Of Building Space Lease In The West Square Administration Building With The United States Department Of Agriculture "USDA".
(Page 99)

Resolution 27 -2014 Authorization To Contract With TRC Environmental And MSA Professional Services For Landfill Operation, Maintenance And Water Monitoring Services. (Pages 100-102)

Resolution 28 -2014 Accepting The Offer Of The Town Of Franklin To Purchase Certain Real Property In Town Located At Dead End Road, Plain WI And Authorizing Issuance Of A Quit Claim Deed Conveying Said Property To The Town. (Pages 103-104)

16) Consent Agenda:

HIGHWAY AND PARKS COMMITTEE:

Resolution 29 -2014 Commending Duane Alt For More Than 29 Years Of Faithful Service To The People Of Sauk County. (Page 105)

EXECUTIVE & LEGISLATIVE COMMITTEE:

Resolution 30 -2014 Honoring Mark Smooth Detter. (Page 106)

Resolution 31 -2014 Honoring Supervisor David A. Riek. (Page 107)

Resolution 32 -2014 Honoring Jason L. Lane. (Page 108)

Resolution 33-2014 Honoring Frederick Halfen. (Page 109)

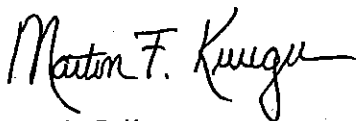
Resolution 34 -2014 Honoring Peter Tollaksen. (Page 110)

Resolution 35 -2014 Honoring Donald C. Stevens. (Page 111)

Resolution 36 -2014 Honoring Virgil Hartje. (Page 112)

17) Adjournment to a date certain.

Respectfully,



Martin F. Krueger
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

1. Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should or format should contact Sauk

County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: March 13, 2014
Agenda Preparation: Marty Krueger, County Board Chair, with the assistance of Kathryn Schauf, Administrative Coordinator and Rebecca A. DeMars, County Clerk

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**RULES OF THE
SAUK COUNTY BOARD OF SUPERVISORS**

As proposed for adoption by the Sauk County Board of Supervisors on April 15, 2014

RULE I. BOARD ORGANIZATION AND MEETINGS.

A. As provided by statute, the Sauk County Board of Supervisors ("Board") shall organize on the third Tuesday of April in even numbered years and adopt rules and regulations for the ensuing term. Regular and special meetings of the Board shall be held and conducted in accordance with the provisions of Wis. Stat. § 59.11. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the budget. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day.

B. The Chairperson of the County Board ("Chair") and Vice-Chairperson ("Vice-Chair") shall be elected biennially by the Board at the April meeting in even-numbered years. Such officers shall take office upon election.

C. The Board shall meet regularly in the County Board Room on the third Tuesday of each month except as provided in Rule I.A. above. Regular meetings of the full Board shall commence at 6:00 P.M. Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.

D. The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, and shall recite questions of order subject to an appeal to the Board by any two members, on which appeal no member shall speak more than once, unless by leave of the Board. He or she shall vote on all roll calls, except upon appeals from his or her own decision. The Chair may participate in debate following the same rules as any other supervisor.

E. The Board aspires to encourage appropriate dress by board members that reflects the professionalism of the Board. Business casual or more formal attire is encouraged.

F. All comments, debates and discussions shall be appropriate and to the point of the topic under discussion, and conducted in a manner that is civil, and respectful of all concerned.

RULE II. AGENDA.

A. The order of business of Board meetings shall be as stated on the agenda for each session. The agenda shall be the responsibility of the Chair with the assistance of the Administrative Coordinator and the County Clerk and be circulated to the Board not less than two days before each meeting.

B. The format for the agenda at the April organizational meeting held in even-numbered years shall be as follows:

1. Call to order.
2. Invocation and pledge of allegiance.
3. Verification of credentials and roll call.
4. Administration of oath of office.
5. Adoption of Rules of the Board.
6. Adoption of agenda.
7. Approval of the minutes of the previous meeting.

TEARD

8. Designation of official newspaper.
9. Election of a Chair and Vice-Chair.
10. Election of at-large members of Executive & Legislative Committee.
(Proceed in accordance with regular meeting agenda, see II.C. 6. through 15.)

C. Regular Meeting Agenda.

1. Call to order.
2. Roll call.
3. Invocation and pledge of allegiance.
4. Adoption of agenda.
5. Approval of the minutes of previous meeting.
6. Scheduled appearances included on the agenda.
7. Public comment with each speaker limited to no more than three minutes.
8. Communications.
9. Appointments, bills, referrals, claims, and elections.
10. Proclamations.
11. Unfinished business.
12. Reports (Informational - no action required).
13. General consent agenda items.
14. New business.
15. Adjournment.

RULE III. RESOLUTIONS AND ORDINANCES.

A. In order to provide advance notice to the Board, all items to be included on the agenda shall be submitted to the Office of the Administrative Coordinator by the Tuesday preceding the meeting, and any item substantially affecting matters within the jurisdiction of a standing committee of the Board shall first be reviewed by the appropriate committee prior to its presentation to the Board, except under emergency conditions so declared and approved by a majority vote of the Board; any person seeking to have an item presented for possible action on an emergency basis shall be responsible to have the Chair authorize compliance with the Open Meetings Law in a timely fashion.

B. Items may be included on the general consent portion of the agenda provided the matter was unanimously adopted by the sponsoring committee and the matter under consideration has no financial or public policy impact and is of a non-controversial nature. No ordinance shall be included in the general consent portion of the agenda. When the general consent portion of the agenda is placed before the Board for consideration, the Chair shall ask if any member of the Board objects to any item being considered by general consent. Any item placed on the general consent portion of the agenda may be placed under the new business portion of the agenda, and considered separately, upon the request of any supervisor, and without a motion and second, provided such request is made prior to a vote on the general consent portion of the agenda by the Board. If there is no objection to any item, the Chair will request a motion to approve the general consent portion of the agenda, and the regular procedures for adoption of a resolution shall apply to the general consent portion of the agenda. All the resolutions considered by general consent shall be adopted by the vote on that portion of the agenda.

C. It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have a fiscal note attached. All resolutions involving the expenditure or receipt of funds shall carry a fiscal note using a form approved by the Finance Committee which details the resolution's impact upon County finances. A resolution which does not have attached a fiscal note approved and initialed by the County Controller shall not be considered by the Board until

such a note is provided. All resolutions shall contain a Management Information Systems note. All resolutions shall be reviewed by the Corporation Counsel and approved as to form prior to inclusion in the agenda.

D. Any subject that comes before the Board without a committee recommendation or resolution may be referred to the appropriate committee by the Chair without motion. Resolutions brought forward by individual supervisors must be presented to all committees having jurisdiction over the proposed matter. Except under emergency conditions as provided in Rule III. A., only after at least one committee having jurisdiction over the matter has approved the resolution shall it be in order for the Board to consider the resolution.

RULE IV. ORGANIZATION.

A. In addition to presiding at meetings, the supervisor elected Chair by the Board, pursuant to Rule I.B., shall upon election, assume all the responsibilities and perform all duties required of the Chair, until the Board elects a successor

B. In case of the absence or inability of the Chair for any meeting, the Vice-Chair shall perform the duties of the Chair. In case of the absence or inability of both the Chair and Vice-Chair for any meeting, the members shall choose a temporary Chair by a majority vote of the members present. In the case of the permanent absence or inability of the Chair, the Vice-Chair shall become Chair, and a new Vice-Chair shall be elected by the Board.

C. The Chair is authorized to attend meetings and conferences on matters related to county government and may direct the attendance of the Vice-Chair or some other members of the Board, either in place of the Chair, or along with the Chair, however per diem shall not be payable unless authorized in accordance with Rule V.A. The Chair shall serve as the County's voting delegate at the Annual Convention of the Wisconsin Counties Association. The Chair shall serve on the following: Madison Area Technical College Appointment Board, Western Wisconsin Technical College District Board, and WIRED Leadership Caucus.

D. If a vacancy occurs on the Board, the Chair is authorized to appoint a qualified elector of the supervisory district wherein the vacancy occurs to fill the unexpired term. Such appointment shall be subject to approval of the Board at the next regular Board meeting following appointment by the Chair. A supervisor filling a vacancy shall automatically be assigned to the same committees as his or her predecessor in office with the exception of a member of the Executive & Legislative Committee which shall be elected by the Board.

E. Supervisors appointed to special committees, boards, and commissions shall serve on those bodies only so long as they remain members of the Board unless a state statute or county ordinance provides otherwise. At the point in time that a supervisor is no longer a member of the Board, the position on the special committee, board, or commission shall be deemed vacant, and the Chair shall appoint a new individual, who must be a member of the Board, to fill the unexpired term on the body. A former supervisor may only fill a citizen member position on a special committee, board or commission if the former supervisor's continued service will result in no diminution of representation on the body by members of the Board.

F. The Administrative Coordinator shall attend Board meetings.

G. The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal advisor to the Board.

H. A minimum of one day of education for members of the Board shall be set by the Chair, said day of education to be held every two years. The Chair may set additional days of education for Board members.

I. The Board may choose to have a special meeting of the Board prior to April of odd-numbered years for the purpose of planning, and the Board may adopt a two-year plan for the purpose of establishing goals and objectives for the Board through the ensuing two-year Board term. It is understood that the two-year plan is simply a planning document and has no power to bind the actions of the Board or individual supervisors.

J. Supervisors are required by law to sign or indicate their vote on any question presented to the Board, except in an election when voting for ~~the officers~~ *chairperson or vice-chairperson* of the Board ~~other or the officers of another governing body~~. When written ballots are used, supervisors shall indicate their vote by placing their district number on the reverse side of the ballot. In any election by the Board, the first ballot shall be the nominating ballot, to be followed by succeeding formal ballots until a majority vote of the members present elects. Only persons named on a nominating ballot shall be considered during a formal ballot, and any ballot cast in violation of this rule shall be considered void.

K. The standing committees shall be appointed by the Chairperson, in consultation with the Executive & Legislative Committee, subject to the approval of the Board. Committee appointments shall be presented for approval at the next meeting of the Board following the date of organization. The Executive & Legislative Committee shall meet at the call of the Chairperson as soon as practical after the organizational meeting to consult on committee appointments. After consultation, the new, tentative committees appointed by the Chairperson shall serve prior to approval by the Board during the period between the organizational meeting and the regular meeting in May, where consideration by the Board shall take place.

L. A chair, vice-chair and secretary for each committee shall be selected by each committee's membership.

M. If the position of chair on a committee becomes vacant, the vice-chair becomes chair and an election shall be held to fill the position of vice-chair and any other subsequent vacancies.

N. Removal of a supervisor from a committee. A supervisor may only be removed from a committee by the County Board Chairperson with the approval of the County Board by a two-thirds vote of the Board members present.

O. Resignation by supervisor from a committee. If a supervisor wishes to resign from a committee, permission must be requested from the Board. Permission of the Board can be given through unanimous consent or a motion that is debatable and amendable. Once the request is granted, the vacancy is handled as any other vacancy.

P. Matters Pertaining to Standing Committees of the Board:

1. A supervisor shall serve as a committee member until the first Board meeting following the spring election.

2. Whenever two or more committees meet jointly, a quorum of each committee participating in the joint meeting is required. A supervisor who serves on two or more of the committees may be counted toward a quorum of more than one of the committees meeting jointly. The joint committees shall vote to select one chair of one of the participating committees to serve as chair of the joint meeting.

3. Supervisors are expected to attend the committee meetings of the committees to which they are assigned. When a supervisor cannot attend a meeting, it is the responsibility of the supervisor to request excusal from the chair of the committee.

4. A County Board member attending a committee meeting of a committee on which they do not serve, shall be given the opportunity to address said committee at least once, for a period of time which is at least equal to the time allowed for individual speakers at public comment, provided the matter to be addressed is a matter that is on that committee's properly posted agenda. If enough supervisors who are not on that committee attend so as to constitute an unnoticed quorum of the County Board or any other committee, board, or commission of the County, the non-committee members attending are not permitted to address the committee at that meeting because to do so would violate the Open Meetings Law. The decision to allow the supervisor to speak more than once is within the discretion of the chair of the committee. The chair's decision may be overruled by a majority vote of the committee.

5. A County Board member may be excluded from a closed session of a committee of the Board by a majority vote of the committee if the closed session directly concerns the county board member, a relative of the county board member, or someone maintaining a confidential relationship with the county board member. For purposes of this rule, the term "relative" includes aunt, brother, child, daughter-in-law, father-in-law, first cousin, foster child, grandparent, mother-in-law, nephew, niece, parent, sister, son-in-law, spouse or person in a marriage-like relationship, stepbrother, stepchild, stepparent, stepsister, or uncle. The term "confidential relationship" includes professional relationships, such as those between attorney and client, medical provider and patient, or religious counselor and petitioner; personal relationships, such as those in which there is a long personal friendship and mutual trust between the parties; and legal relationships, such as those where the member is an employee, official, or officer of an adverse party in a legal matter. This rule is not meant to restrict any other power that the Board may have with respect to exclusion of members or personal decisions by individuals to excuse him or herself for ethical reasons.

6. Each committee shall, at its first meeting following the organizational meeting of the Board, select those officers required by Rule IV.M. and it shall thereafter be the responsibility of said officers to ensure that accurate, written minutes are made of each meeting of the committee and submitted to the County Clerk for filing. The presiding officer at any meeting shall ensure compliance with the Open Meetings Law.

7. No more than one supervisor may serve on both the Finance and the Personnel Committee.

Q. Special committees, boards, special appointments and commissions shall be selected or appointed by the Chair with the approval of the Board. These committees, boards and commissions shall select their own chair. The Chair shall notify the supervisors of proposed appointments by United States Mail no later than the Thursday afternoon prior to the scheduled meeting of the Board at which the appointments will be voted upon. If an appointment is to be considered at a special meeting of the Board,

the Chair shall provide notice by United States Mail no later than five days prior to the date of the special meeting.

R. As far as practicable and with prior chair approval, standing and special committee members may participate in committee meetings via telephonic conferencing, however those members appearing by phone for meetings that take place within Sauk County will not count toward quorum, may not vote, and shall not receive per diem compensation. At no time shall more than one committee member be participating by telephone. Upon prior approval by the Executive and Legislative Committee, committee members may count toward quorum, may vote and are eligible to receive per diem compensation for telephonic meetings where the committee meeting is convened outside of Sauk County.

RULE V. COMPENSATION.

A. Supervisors shall be authorized up to a maximum of 90 days' compensation (at a per diem rate of \$60.00 for each day of attendance when the Board is in session and meetings, and \$50.00 for other authorized service including committee meetings), plus mileage and reimbursement of authorized expenses, for committee work when attending committee meetings of which they are members, or as chair of a committee (or their designee) when attending a committee meeting of which they are not a member for the purpose of providing testimony on an issue. Authorized service includes service required by ordinance or resolution. The maximum limits established for committee work shall be in addition to the per diems and mileage supervisors are entitled to receive for attendance at meetings of the Board and exclusive of per diems paid by non-county boards or commissions where the payment of the per diem or mileage is not made from County funds.

B. As provided by Wis. Stat. § 59.13(2), no supervisor shall be allowed pay for committee service while the Board is in session, but the Board may authorize payment of per diem, mileage and reimbursement for other expenses for attendance at any school, institute or meeting which the Board directs them to attend. Each standing committee is specifically authorized to send up to two (2) members to up to two (2) conventions (including conferences and other trainings) per County fiscal year. The convention cannot exceed three (3) days or be farther than three hundred (300) miles. All other requests require approval by a majority of the Board. Wis. Stat. § 59.13(2).

C. Any increase in the number of days of committee work for which supervisors may be paid compensation and mileage in any year shall require approval by two-thirds vote of the members of the Board present, prior to payment. In addition to the above, the Chair shall receive compensation for performance of the duties of that office. The Chair is authorized to act as a member of all committees in an *ex officio* capacity, and per diem shall be paid under this rule for attendance at all committee meetings attended by the Chair.

D. The supervisor elected Chair shall be entitled to receive the compensation provided for the part-time position of Chair consisting of a salary of \$400.00 per month in addition to any other per diem and mileage entitlement available to other supervisors in accordance with Rule V.A., as provided by Sauk Co. Code § 35.03.

RULE VI. PROCEDURE.

A. After the County Clerk has read a proposed resolution or ordinance, and the resolution or ordinance is properly on the floor, the Chair shall call upon the maker of the motion who may defer to the chair of the appropriate committee, or an appropriate County staff person, for any statement or

explanation. All resolutions and ordinances which have been made available to supervisors shall be read by title and resolve or ordained clause only, unless otherwise required. The Board may vote to dispense with the reading of a particular resolve or ordained clause if said clause is particularly voluminous and the resolution or ordinance has been included in written form within the agenda and provided to supervisors in advance. Legal descriptions need not be read, provided the resolution or ordinance has been provided within the agenda and provided to supervisors in advance.

B. In presenting business or debate, members shall address the Chair, be recognized, and when in order, proceed without any interruption. Any person, not a Board member, may address the Board for a period of time not to exceed three minutes during the public comment period indicated on the agenda. A request to speak at any other time by any person, not a Board member, must be approved by two-thirds vote of supervisors present. The Chair may authorize the appearance of a person not a member of the Board if the appearance is included in the agenda. In all cases, personalities shall be avoided and propriety observed. In case more than one member shall seek recognition to address the Board, the Chair shall decide who has precedence.

C. Any member wishing to speak to a question shall be permitted to do so at least once, and a motion for the previous question shall not be in order until every member has had such opportunity. No member may speak twice on any question until every member choosing to speak has spoken; nor shall any member, or other person, speak more than three minutes upon being recognized on a question.

D. All members present in the assembly hall when the question is put shall be required to vote unless the Chair, for appropriate reasons, shall excuse any member. All motions to excuse a member from voting shall be made before the Board divides, or before a call of ayes or nays is commenced, and the question shall then be taken without further debate. A member of the Board who has a conflict of interest pursuant to Wis. Stat. § 19.59 or Sauk Co. Code Ch. 36, Code of Ethics, shall, prior to the commencement of discussion or consideration of the matter, declare same and request to be excused by the Chair from the Board Room during discussion, consideration and voting on said matter. The Chair shall be excused by the Vice-Chair, for appropriate reasons.

E. Every motion shall be reduced to writing if called for by the Chair or any member of the Board. After motion is made and stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before decision or amendment.

F. In every instance, a motion to adjourn, to lay on the table, for previous question and for limited debate shall be decided without discussion.

G. These rules may be suspended or amended by a two-thirds vote of all members present. Robert's Rules of Order Newly Revised, 2010 (11th) Edition, shall govern the proceedings of the Board in all cases to which they are applicable and in which they are not inconsistent with these Rules or the laws of the State of Wisconsin.

H. All votes on resolutions or ordinances shall be recorded roll call votes. If the electronic voting system is not operational, the Board may, by a two-thirds vote, approve voice voting on any resolution which does not otherwise require a roll call or supermajority vote by law.

I. Any budget alterations shall require authorization by two-thirds of the membership of the Board, except that the Finance Committee may authorize transfers of funds between budgeted items of an individual office, department or activity which have been separately appropriated by the Board in its budget, in accordance with Wis. Stat. § 65.90(5).

J. When a motion has been made and carried in the affirmative or negative, it shall be in order for any member of the majority to move for reconsideration thereof on the same or succeeding day, but in no case at a subsequent meeting of the Board. Such motion shall take precedence over all other questions except a motion to adjourn.

RULE VII. FINANCIAL POLICY.

A. The Chair and the County Clerk shall issue County orders in favor of the several County offices for their respective salaries and for all bills allowed and appropriations made by this Board.

B. All members of the Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and approved by the Board prior to annual publication in March of the following year.

C. No current claim or account to be paid from funds previously appropriated for any item by the Board in the Budget shall be allowed, nor order passed whereby any money is paid out or expended, until said claim or account has been referred to the appropriate department committee and report made thereof as directed by said committee. Individual expenditures exceeding \$10,000 shall be specifically approved by the Board except as otherwise provided by ordinance or statute.

D. All claims or accounts for disbursements made by any County official must be itemized and contain sufficient information to identify proper budget authorization.

E. The Administrative Coordinator, with the assistance of the County Controller, shall keep the Board informed of the financial condition of the County and shall submit complete quarterly financial statements to the Board.

F. No claim by any County officer or employee for payment of costs or reimbursement of expenses shall be paid in connection with attendance at or travel to any convention, conference, seminar, training session, symposium, etc., which is held at a location greater than 300 miles from the county seat unless the particular department's oversight committee, and both the Personnel and Finance Committees, have first specifically authorized such attendance.

RULE VIII. OPEN MEETINGS.

A. It is declared to be the policy of Sauk County that the public is entitled to the fullest and most complete information regarding the affairs of County government as is compatible with the conduct of County affairs and the transaction of County business. Wis. Stat. §§ 19.80 to 19.98 are to be complied with by all members at all meetings of public nature. The Board and its committees shall "sit with open doors," and timely notification of all public meetings, time, date, place and subject matter shall be given, including the specifics for any contemplated closed session.

B. No public notice is required for a meeting of a sub-unit which may be held during a recess of, or immediately following, a meeting of the parent group, provided the Chair has publicly announced in advance at that meeting the time, place and subject matter of the sub-unit meeting.

RULE IX. STANDING COMMITTEES OF THE BOARD.

AGING & DISABILITY RESOURCE CENTER COMMITTEE

Responsible for providing services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. Responsible for providing services to veterans pursuant to Wis. Stat. Ch. 45. This committee will serve as the official statutory Commission on Aging pursuant to Wis. Stat. § 46.82(4) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Veterans Service Officer and Aging and Disability Resource Center. Sauk Co. Code Ch. 16.

Members: 5.

CONSERVATION, PLANNING & ZONING COMMITTEE

Responsible for policy direction for County planning, land use regulations, surveying, remonumentation, mapping and uniform rural building identification system, land records modernization activities. Serves as the County Zoning Agency pursuant to Wis. Stat. § 59.69. Responsible for natural resource management, resource conservation and environmental protection including soils, water, forestry and wildlife resources through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Oversees operation of farmland located at the original Sauk County Health Care Center and environmental obligations associated with the closed Sauk County landfill. Serves as the Farmland Preservation Review Committee. Responsible for policy direction and oversight for the following department: Conservation, Planning & Zoning Department. **Members: 7; 1 Citizen who meets the requirements of Wis. Stat. § 92.06(1)(b)(2), 6 Supervisors. 2 members must also be members of the UW Extension, Arts & Culture Committee.** Pursuant to Wis. Stat. § 92.06(1)(b)(2), the chair of the Sauk County Farm Services Agency Committee or designee shall be a member of the Committee but shall refrain from discussion and voting on any matter where the Committee is acting as the County Zoning Agency. Pursuant to Wis. Stat. § 92.06(1)(b) 1 two members of the committee shall also be members of the UW Extension, Arts & Culture Committee. Members of this committee shall serve on the lake protection districts. Provides policy direction and oversight to the following departments: Conservation, Planning & Zoning; County Surveyor; Land Information Officer; Register of Deeds; and Mapping.

ECONOMIC DEVELOPMENT COMMITTEE

Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk County, and economic development of communications network. Responsible for County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Rail Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and recommendation regarding freight, passenger and commuter rail development, intercity and commuter bus services and development, and the provision and coordination of rural and commuter transit services. Comprised of members from: Property and Insurance Committee; Conservation, Planning & Zoning Committee; UW Extension, Arts, & Culture Committee; and Highway Committee. Transit is governed by Wis. Stat. § 59.58 (2009).

Members: 7. The County Board Chairperson is the chair of the Economic Development Committee.

EXECUTIVE & LEGISLATIVE COMMITTEE

Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Provides overall planning and long range forecasting for the information systems needs of Sauk County. Responsible for policy direction and oversight to the following departments: Administrative Coordinator, Corporation Counsel, County Clerk, Management Information Systems, *Emergency Management*. The Executive & Legislative Committee shall be composed of the Chair and Vice-Chair of the Board, and three (3) additional members to be elected at large by the Board pursuant to Rule II.B.10., above. The Chair and Vice-Chair of the Board shall serve in the same roles on the Executive & Legislative Committee, and the County Clerk shall serve as secretary to this committee. The Administrative Coordinator, Corporation Counsel, and County Clerk shall serve as *ex officio* members of this committee without voting privileges. **Members: 5.**

FINANCE COMMITTEE

Responsible for financial policy initiation and review of all County fiscal matters, including development of annual County operating budget. Reviews County investment and banking policies; reviews and approves for payment monthly reports of bills from the Accounting Department; manages County general fund and contingency fund; reviews per diem and mileage for all committees, commissions, boards or councils; recommends approval of County audit report; receives all special gifts and grants made in favor of the County. Meets jointly with Personnel Committee to address strategic resource personnel planning. Provides policy direction and oversight to following departments: Accounting and County Treasurer. **Members: 5.**

HEALTH CARE CENTER BOARD OF TRUSTEES

Responsible for policy direction and oversight of the Sauk County Health Care Center pursuant to Wis. Stat. § 46.18 and Sauk Co. Code Ch. 46. When a supervisor member shall no longer be a member of the Board of Supervisors, that member shall complete the term of office to which they were appointed. However, the next vacancy on the Board of Trustees shall be filled so as to maintain the balance of four supervisor and three citizen members. The chair and vice-chair of the Health Care Center Board of Trustees also serve as chair and vice-chair of the Board of Directors of the Health Care Center Foundation. **Members: 7; 3 citizen, 4 supervisors.**

HIGHWAY & PARKS COMMITTEE

Pursuant to Wis. Stat. § 83.015(1) (c) (2009), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. The Committee shall have five (5) members composed of Sauk County Supervisors who shall serve for the same term as supervisors appointed to standing committees of the Board. Responsible for policy direction in design, construction and maintenance of all County roads; expenditure of highway maintenance funds received from the state or County. Provides policy direction and oversight to the Highway Department. Establishes policies relating to planning,

acquisition, development and maintenance of County owned park and recreation sites. Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan. Responsible for policy direction and oversight for the following departments: Highway Department and Parks Department. Wis. Stat. § 83.015 (2009). **Members: 5.**

HUMAN SERVICES BOARD

Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. chs. 46 and 51 and Wis. Stat. § 59.53 to oversee social services and community programs. Further authority is found in Sauk Co. Code Ch. 2. **Members: 9;**
3 citizen, 6 supervisors.

LAW ENFORCEMENT & JUDICIARY COMMITTEE

Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, ~~Emergency Management~~, and the Animal Shelter. **Members: 5.**

PERSONNEL COMMITTEE

Responsible for policy jurisdiction over all County personnel matters including: recruitment and selection; collective bargaining and contract administration; employee relations; salary administration for all appointed and elected personnel; classification systems; employee training; fringe benefits; and reviews all new position requests and vacant positions. Meets jointly with Finance Committee to address strategic resource personnel planning. Provides policy direction and oversight to the Personnel Department. **Members: 5.**

PROPERTY AND INSURANCE COMMITTEE

Provides policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees the County's safety program and safety training. Provides for all property, liability, and worker's compensation insurance needs for the County. Provides oversight to the Building Services Department and Risk/Safety Manager. **Members: 5.**

PUBLIC HEALTH BOARD

Responsible for policy direction and oversight of Public Health Department pursuant to Wis. Stat. Chs. 250 through 255 relating to public and environmental health matters. Sauk Co. Code Ch. 3. Serves as the Home Health professional advisory group. Mandatory per Wis. Admin. Code § DHS 133.05, assigned to Board of Health. **Members: 7; 3 Citizens, 4 Supervisors.**

UW EXTENSION, ARTS & CULTURE COMMITTEE

As the Agriculture, Extension and Education Committee, jointly responsible with the UW-Extension Southern District Director for oversight of UW-Extension educational programming in agriculture, community, natural resources and economic development, family living, 4-H and youth development, horticulture, and County tourism and promotion activities on behalf of the Board. Responsible for policy direction and oversight regarding arts, humanities, culture and historic preservation projects, and County tourism and promotion activities on behalf of the Board. Serves as the Landmarks Commission in compliance with Sauk Co. Code Ch. 38 and Wis. Stats. §§ 59.56 and 59.69(4m). Responsible for oversight of the following departments: jointly responsible with the UW-Extension Southern District Director for UW-Extension Office. Wis. Stat. §59.56(3)(b) **Members: 5 Supervisors; 1 citizen may be appointed who shall be a public school administrator in the County. 2 members must also be members of the Conservation, Planning & Zoning Committee**

s:\ccounsel\01\Rules of the Board\2014 Revisions\01boardrules\4.doc



Martin F. Krueger
Sauk County Board Chair

West Square Building
505 Broadway, Rm. 140, Baraboo WI 53913-2183
Office: 608-355-3500 Cell: 608-963-3565
FAX: 608-355-3522

February 21, 2014

SAUK COUNTY ART ASSOCIATION
Barbara McCormick, President
P.O. Box 22
Baraboo, WI 53913

Dear Ms. McCormick:

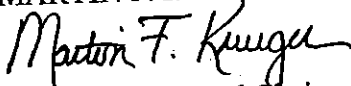
Sauk County gratefully acknowledges a \$250 grant from the Sauk County Art Association for the purchase of a work of art to be displayed in the county's West Square Building.

Judy Ashford, chairperson of our UW-Extension, Arts & Culture Committee, attended the opening night of your recent exhibit and selected Rhea Ewing's "*Time and Together*" to purchase with the grant to place on the 3rd floor of West Square outside the Board Room.

The artist attended the UW-Extension, Arts and Culture Committee meeting on February 12 to present her work and explained how her work relates to and represents Sauk County.

I would like to invite you to formally present "*Time and Together*" to the Board of Supervisors on behalf of the Art Association at our March 18th meeting. The meeting begins at 6:00 p.m., and your presentation would be at the beginning of the agenda for that evening's meeting.

If you could let me know whether you – or someone from your organization – can attend, I would appreciate it. On behalf of the Board, thank you for the grant and for your continued partnership with Sauk County!

Sincerely,
MARTIN F. KRUEGER

Sauk County Board Chairperson

cc: Supr. Judy Ashford, Chairperson – UW-Extension, Arts & Culture Committee



Wisconsin County Mutual Insurance Corporation

March 5, 2014

Marty Krueger
Sauk County Board Chair
346 Warren Avenue
Reedsburg, WI 53959

RECEIVED

MAR 07 2014

SAUK COUNTY BOARD CHAIR
BARABOO, WISCONSIN

Dear County Board Chair Marty Krueger:

Twenty-eight years ago, county officials created the Wisconsin County Mutual Insurance Corporation to provide liability insurance. The founding members believed that a county owned and operated insurance company would provide counties with the protection they needed and counter the skyrocketing costs of the commercial insurance market.

On January 1, 2014, the County Mutual began its 27th year of operation. Over the past twenty-six years, the County Mutual Board of Directors has worked hard to:

- provide you with excellent claims adjusting, litigation and risk management, and corporate services;
- control your county insurance costs; and
- expand the County Mutual's policies to cover the changing needs of county government.

We believe the Board's efforts have resulted in quality insurance and services, substantially at cost. At a time when counties are facing financial challenges never seen before, the County Mutual Board of Directors, WCA Corporate Management and Aegis Corporation are working diligently to provide high quality insurance services in a cost effective manner.

On behalf of the County Mutual Board of Directors, I would like to congratulate and thank you for Marty's continued ownership of the County Mutual. During the past twenty-six years:

- total combined assets with Community Insurance Corporation has grown from \$1.8 million to approximately \$76 million.
- all of the capital contributed by counties to create the County Mutual has been repaid.
- \$750,000 in liability dividends were paid to county owners in 2013, bringing the total liability dividends paid to county owners to approximately \$15.5 million since inception. In addition, County Mutual made a commitment in 2012 to fully fund a comprehensive law enforcement and jail training and policy development program provided by LEXIPOL. The County Mutual continues to support this valuable program for 2014 in the amount of \$330,000.

Corporate Management • Wisconsin Counties Association
22 E. Mifflin Street, Suite 900 • Madison, WI 53703

Phone: 866.404.2700 • 608.663.7188 • Fax: 608.663.7189 • www.wisconsincountymutual.org

General Administrator • Aegis Corporation

18550 West Capitol Drive • Brookfield, WI 53045-1925

Phone: 800.236.6885 • Fax: 262.781.7743 • www.aegis-corporation.com

Effective February 1, 2014, cyber liability coverage was added to all County Mutual policyholders. Due to the County Mutual's overall success, this coverage is added at no additional cost to counties. The policy includes coverage not only for the cost and defense of a claim made in relation to a security breach, wrongful acts of website publishing and computer fraud, but also for the cost of public relations efforts to protect or restore the reputation of the county, notification to those impacted by the act, and post event call-in centers and credit monitoring for the victims of a breach.

We recognize that some counties may need to request proposals for insurance services in the future. Therefore, this letter is to inform you that pursuant to Article III, Section 3 of the County Mutual Bylaws, you must provide the County Mutual with six months advance written notice of your intent to solicit proposals and preserve your county's membership in good standing. Satisfaction of this notification provision merely provides us with an indication of your county's intent to solicit proposals and does not require that your county make a decision on the selection of a carrier before June 30.

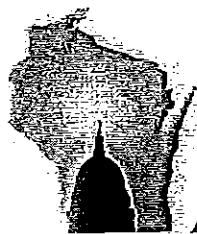
Further, if you decide to solicit proposals for insurance services, please contact us. To assist you, the County Mutual Board of Directors has prepared a summary of County Mutual's coverages, limits and services that you can use as a benchmark in reviewing insurance proposals. We believe that any comparison will demonstrate that counties receive better protection and services with lower costs when counties own and manage the company.

Finally, on behalf of the Wisconsin County Mutual Board of Directors, please accept our appreciation for your continued commitment to and ownership of the County Mutual. We look forward to continuing to serve your needs.

Sincerely,



Leland Rymer
President, Wisconsin County Mutual Insurance Corporation



WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT WALKER
GOVERNOR
MIKE HUEBSCH
SECRETARY

Division of Housing
101 E. Wilson Street, Floor 5
P.O. Box 7970
Madison, WI 53707-7970

RECEIVED

MAR 11 2014

SAUK COUNTY BOARD CHAIR
BARABOO, WISCONSIN

March 10, 2014

Chairman Martin Krueger
Sauk County
505 Broadway, Room 140
Baraboo, WI 53913

RE: File Monitoring

Sauk County Community Development Block Grant (CDBG) Contract # H 10-13

Dear Chairman Krueger:

This letter is to follow-up our monitoring performed in February 2014. We would like to thank you, Sauk County Community Development Block Grant CDBG-Housing Administrator for the assistance provided. The Administrator was very helpful in providing information and project documentation for our review.

During our monitoring, Individual Housing Project Files were reviewed for completeness and to determine if the established policy and procedures were being followed. The housing project files were generally complete. The files included documentation of: complete applications, conflict of interest statement, listing of work to be completed, bids, completed payment requests, final inspection, and signed lien waivers for the completed rehab work. The files also document that "second-tier" environmental review procedures were followed appropriately for rehab projects.

The following concern was identify and addressed immediately by the administrator:

- All project files must include the LMI Income Limits for it's respective county. The administrator agreed to update all files for this contract and will ensure this information is included in any new files in the future.

If you have any questions regarding our monitoring, please feel free to contact Pedro J. Ruiz, Jr. at (608) 267-2099 or myself at (608)261-6535.

Sincerely,

Diane McGinnis
CDBG Housing Program Manager

cc: Sue Koehn

State Of Wisconsin
Department of Natural Resources

EMERGENCY FIRE WARDEN ORGANIZATION LIST
Form 4300-1 Rev. 3-86

To the Honorable:

The County Board of **Sauk County, Wisconsin:**

In accord with section 26.12(3) and section 26.14(3) of the Wisconsin Statutes we recommend the following persons to act as authorized emergency fire wardens for the prevention and suppression of forest fires in this county for the year 2014 and ask your approval of this organization list.

EMERGENCY FIRE WARDENS

Buck Snort Saloon
Dean Coenen
E 9708 State Hwy 60
Sauk City, WI 53583
Phone Number: 608-643-6124

North Freedom Repair
Al Doering
106 Freedom Street
North Freedom, WI 53951
Phone Number: 608-522-3636

River Valley Mobile
Allison Dague
E 4986 Hwy 14 & 60
Spring Green, WI 53588
Phone Number: 608-588-2561

Hartje Farm, Home and Tire Center Inc
Connie Hartje
S1428A Hwy. 33
La Valle, WI 53941
Phone Number: 608-985-8124 #3

Viking Express Shell
Val Hoefs
1375 East Main
Reedsburg, WI 53959
Phone Number: 608-524-3777

Town of LaValle Clerk
Jean Judd
314 Hwy. 33/58
La Valle, WI 53941
Phone Number: 608-985-7695

Kindschi's Korner
Sue Kindschi
150 Main Street
Loganville, WI 53943
Phone Number: 608-727-2211

Rockin Stop
Kelly Winecke
103 West Broadway
Rock Springs, WI 53961
Phone Number: 608-522-5077

Bluff View Pantry
Rick Patel
S 7551 US Hwy 12
North Freedom, WI 53951
Phone Number: 608-643-2594

Reedsburg Police Dept.
Lynn Peterson
200 South Park
Reedsburg, WI 53959
Phone Number: 608-524-2376

Sprecher Tavern & Sporting
Junior Sprecher
E 7425 Cty Hwy C
North Freedom, WI 53951
Phone Number: 608-544-2054

Steven's Truck Repair
Mary Steven's
S6070 STH 154
Hillpoint, WI 53937
Phone Number: 608-727-2311

Consumer's Coop Oil
Dennis Sprecher
740 Phillips Blvd.
Sauk City, WI 53583
Phone Number: 608-643-3301

Loren's Repair
Loren Thering
S 9004 Leland Rd
Loganville, WI 53943
Phone Number: 608-546-2110

Dutch Hollow Lake Assoc.
Joan Whitehurst
E 2670 Club House Drive
La Valle, WI 53941
Phone Number: 608-985-7294

Lime Ridge Ag Supply
Marj Willis
115 Minor Street
Lime Ridge, WI 53942
Phone Number: 608-986-2626

Town of Freedom Treasurer
Judy Licht
S 6566 Cty Hwy PF
North Freedom, WI 53951
Phone Number: 608-522-4890

Town of Troy Clerk
Mary Zins
E 9699 Fuchs Road
Sauk City, WI 53583
Phone Number: 608-544-3549

Ederer's Do it Best
Angie Merritt
E 5663A Cty Hwy B
Plain, WI 53577
Phone Number: 608-546-3308

Baraboo Fire Department
135 4th Street
Baraboo, WI 53913
Phone Number: 608-355-2710

Mirror Lake State Park
Rebecca Green
E10320 Fern Dell Rd
Baraboo, WI 53913
Phone Number: 608-254-2333

Merrimac Post Office
110 School Street
Merrimac, WI 53561
Phone Number: 608-493-2323

Dodgeville, Wisconsin

February 21, 2014

Department of Natural Resources

By Caron Young
Area Forestry Leader

By Martin F. Kuiper BOARD CHAIR
County Board Chairman

RESOLUTION NO. 12 - 14

PROCLAMATION OF APRIL AS EARTH MONTH

WHEREAS, Sauk County has been participating and promoting an annual Earth Day event since 2000; and

WHEREAS, Sauk County is rich in natural resources, plant diversity, wildlife, and natural beauty; and

WHEREAS, Sauk County has a history of protecting our resources, with strong soil and water conservation practices, forestry programs, and prairie restorations; and

WHEREAS, Sauk County is home to many businesses, organizations, and activities that support the environment and conservation; and

WHEREAS, this year's Earth Day event will focus on birds, and Sauk County is an important birding area because of the wide range of habitats and bird species found in the area; and

WHEREAS, the Sauk County Board of Supervisors adopted a resolution in 2011 approving participation in the Wisconsin Bird Conservation Initiative Program; and

WHEREAS, Earth Day is a day set aside to recognize the businesses and organizations that provide year-long efforts in conservation, sustainability, diversity, protection and education; and

WHEREAS, Earth Day is in April and this April is the perfect month and opportunity for citizens to set aside time to participate in environmental programs, events, and volunteer activities and to be aware of the many conservation programs and needs in our community,

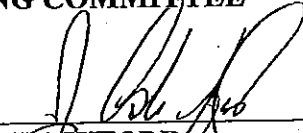
NOW, THEREFORE, BE IT RESOLVED, that Sauk County recognize the month of April as Earth Month and encourage residents to participate in activities, events, and programs to educate, promote, enhance, protect, and conserve resources for the future of Sauk County.

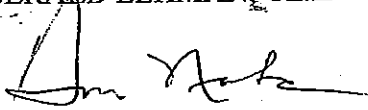
For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted,

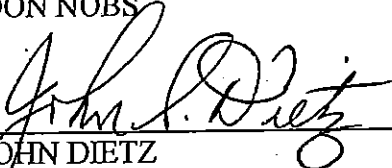
CONSERVATION, PLANNING AND ZONING COMMITTEE

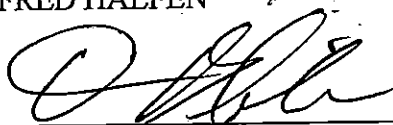

GERALD LEHMAN, Chair


JUDY ASHFORD


DON NOBS


FRED HALFEN

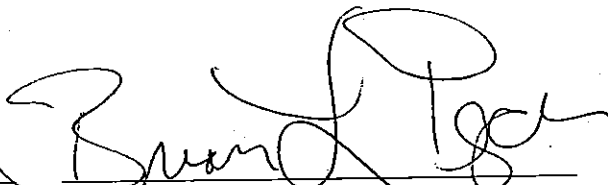

JOHN DIETZ

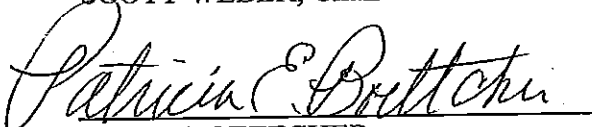

DENNIS POLIVKA



RANDY PUTTKAMER

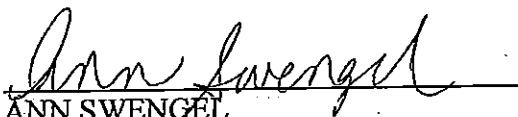
NATURAL BEAUTY COUNCIL


SCOTT WEBER, Chair


BRIAN PEPER, Executive Secretary


PATSY BOETTCHER


LINDA BORLESKE


ANN SWENGEL

Fiscal Note: No impact. *PPB*

MIS Note: No impact.

RESOLUTION 13-14

National County Government Month - April 2014
"Ready and Resilient Counties: Prepare. Respond. Thrive."

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and,

WHEREAS, counties build infrastructure, maintain roads and bridges, provide health care, administer justice, keep communities safe, run elections, manage solid waste, keep records and much more; and,

WHEREAS, Sauk County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and,

WHEREAS, in order to remain healthy, vibrant, safe, and economically competitive, America's counties must be able to anticipate and adapt to all types of change; and,

WHEREAS, through National Association of Counties President Linda Langston's Resilient Counties initiative, NACo is encouraging counties to focus on how they prepare and respond to natural disasters and emergencies or any situation that the counties may face, such as economic recovery or public health and safety challenges; and,

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve; and,

WHEREAS, in recognition of the leadership, innovation and valuable service provided by the nation's counties, especially in their ability to prepare for and respond to the unexpected, creating resilient communities; and,

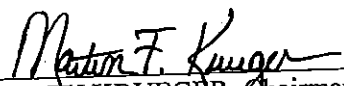
WHEREAS, the County encourages citizens to exercise their constitutional right to vote and vote for their elected County representatives in the upcoming election.

NOW, THEREFORE, BE IT PROCLAIMED THAT the Sauk County Board of Supervisors, do hereby proclaim April 2014 as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted

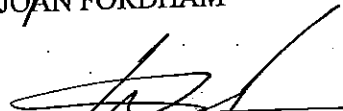
EXECUTIVE AND LEGISLATIVE COMMITTEE


MARTY KRUEGER, Chairman


JASON LANE


JOAN FORDHAM

DONALD STEVENS


WILLIAM F. WENZEL

Fiscal Note: No Fiscal Impact
MIS Note: No MIS Impact

RESOLUTION NO. 14-14
Crime Victims' Rights Week Proclamation

Whereas, Americans are victims of more than 22 million crimes each year, and these crimes also affect family members, friends, neighbors, and co-workers;

Whereas, crime can leave a lasting physical, emotional, or financial impact on people of all ages and abilities, and of all economic, racial, and social backgrounds;

Whereas, in addition to these challenges, crime victims face a criminal justice system that, at times, ignores their rights and treats them with disrespect;

Whereas, in 1984, the Crime Victims Fund was established by the Victims of Crime Act (VOCA) to provide a permanent source of support for crime victim services and compensation through fines and penalties paid by convicted federal offenders;

Whereas, the Crime Victims fund today supports thousands of victim assistance programs who provide help and support to child victims of violence and sexual abuse; stalking victims; survivors of homicide victims; victims of drunk-driving crashes; and victims of domestic, dating, and sexual violence and other crimes;

Whereas, by ensuring that federal offender criminal fines and penalties are deposited into the Crime Victims Fund, Congress affirmed that those who commit crimes should be held accountable for the impact of their actions;

Whereas, the victim assistance community faces new challenges to reach and serve all victims, including victims of newly recognized crimes, such as domestic minor sex trafficking and cybercrime, and victims who have not always trusted the criminal justice system, including immigrant victims, urban youth, and victims who are lesbian, gay, bisexual, or transgender;

Whereas, now is the time to embrace new emphasis on learning what works in reaching underserved victims and meeting victims' needs;

Whereas, National Crime Victims' Rights Week, April 6-12, 2014, provides an opportunity to celebrate the energy, creativity, and commitment that launched the victims' rights movement, inspired its progress, and continues to advance the cause of justice for crime victims;


Whereas, The Sauk County District Attorney's Office – Victim Witness Unit is joining forces with victim service providers, criminal justice agencies, and concerned citizens throughout Sauk County, Wisconsin and America to raise awareness of victims' rights and observe National Crime Victims' Rights Week:

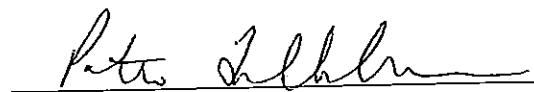
RESOLUTION NO. 14-14, Crime Victims' Rights Week Proclamation
Page 2 of 2

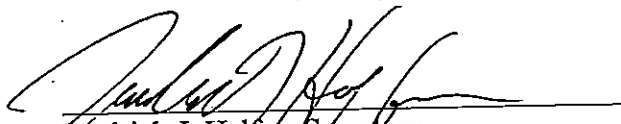
NOW THEREFORE IT IS RESOLVED, that the Sauk County Board of Supervisors do hereby proclaim the week of April 6-12, 2014, as National Crime Victims' Rights Week and reaffirm Sauk County's commitment to respect and enforce victims' rights and address their needs during National Crime Victims' Rights Week and throughout the upcoming year; and express our appreciation for those victims and crime survivors who have turned personal tragedy into a motivating force to improve our response to victims of crime and build a more just community.

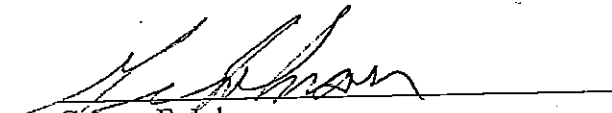
For consideration by the Sauk County Board of Supervisors on March 18, 2014

LAW ENFORCEMENT AND JUDICIARY COMMITTEE


Donald C. Stevens, Chairperson


Peter Tollaksen, Vice-Chairperson


Fredrick J. Halfen, Secretary


George F. Johnson

Don Nobbs

Fiscal Note: *No fiscal impact* *VRB*
Information Systems Note: *No MIS impact*

2013 Supervisor Per Diem and Mileage Summary

Per Rule VII (B) of the Sauk County Board of Supervisors:

All members of the County Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and approved by the Board prior to annual publication in March of the following year.

NAME	PER DIEM	MILEAGE & MISCELLANEOUS	TOTAL
Thomas Bychinski	2,670.00	970.36	3,640.36
Henry Netzing	2,220.00	1,038.45	3,258.45
Peter Tollaksen	1,840.00	579.26	2,419.26
Joan Fordham	3,330.00	681.49	4,011.49
Martin Krueger	10,830.00 *	5,674.24	16,504.24
Thomas Kriegl	1,680.00	272.16	1,952.16
Virgil Hartje	2,480.00	1,037.57	3,517.57
Martin Meister	2,050.00	648.98	2,698.98
William F. Wenzel	3,280.00	1,141.88	4,421.88
Arthur Carlson	3,280.00	1,645.13	4,075.13
Scott K. Alexander	2,430.00	589.12	2,859.12
Gerald L. Lehman	2,270.00	1,229.90	3,549.90
Andrea Lombard	2,320.00	168.81	3,798.81
Judith Ashford	3,630.00	1,409.05	4,889.05
Donald Stevens	3,480.00	1,510.65	4,740.65
Donna Stehling	3,230.00	948.30	3,268.30
Frederick Halfen	2,320.00	1,224.26	4,504.26
Don Nobs	3,280.00	479.79	3,859.79
Jason Lane	3,380.00	61.60	2,221.60
David Reik	2,160.00	51.50	1,921.50
John Miller	1,870.00	416.20	3,196.20
Scott Von Asten	2,780.00	0.00	2,380.00
Ruth Dawson	2,380.00	112.19	2,642.19
Caroline Held	2,530.00	663.52	2,313.52
Mark Dettler	1,650.00	268.50	1,158.50
Brian Peper	890.00	836.77	2,716.77
Joseph Fish	1,880.00	388.40	2,118.40
Dennis Polivka	1,730.00	2,617.51	5,547.51
John Dietz	2,930.00	793.12	3,723.12
George Johnson	2,930.00	817.36	3,087.36
Joan Smoke	2,270.00	719.67	3,169.67
Waldemar Czuprynski	2,450.00	117.60	447.60
	330.00		

* Includes \$4,800 annual salary

85,500.00	29,113.34	114,613.34
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FINANCE COMMITTEE:

Thomas Bychinski, Chair

Jason Lane

Joan Fordham

William F. Wenzel

Andrea Lombard

RESOLUTION NO. 15 - 14

ADOPTING PROGRAM FEES FOR THE AGING & DISABILITY RESOURCE CENTER OF SAUK COUNTY

WHEREAS, the Aging & Disability Resource Center Committee has established reasonable program fees for the *AddLIFE Today!* News Magazine, Congregate Dining Center, Home Delivered Lunch, *The Bus* and Volunteer Escort Driver Programs operated through the Aging & Disability Resource Center of Sauk County; and,

WHEREAS, the fees set forth are in accordance with United States Federal Code, State of Wisconsin Statutes, and County Ordinances and Policies, and;

WHEREAS, a listing of these fees is as follows.


Program	Population Served	Units Charged	Fee Charged
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Information Article	\$ 125.00
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Brain Teaser	\$ 100.00
AddLIFE Today! News Magazine	Private Sector Business	(1) Issue Program Statistic/Factoid	\$ 75.00
Congregate Dining Center	Adults, 60 Years Old and Older	(1) Lunch	Donation
Congregate Dining Center	Adults, 59 Years Old and Younger	(1) Lunch	\$ 7.07
Congregate Dining Center	Family Care Participants	(1) Lunch	\$ 7.07
Congregate Dining Center	Community Options Program Participants	(1) Lunch	\$ 7.07
Home Delivered Lunch	Adults, 60 Years Old and Older	(1) Lunch	Donation
Home Delivered Lunch	Adults, 59 Years Old and Younger	(1) Lunch	\$ 8.78
Home Delivered Lunch	Family Care Participants	(1) Lunch	\$ 8.78
Home Delivered Lunch	Community Options Program Participants	(1) Lunch	\$ 8.78
The Bus	Public Transit, Older Adults, Disabled Adults, Students	(1) Ride, Effective 4/1/14	\$ 2.00
The Bus	Public Transit, Non-Older Adults, Non-Disabled Adults, Non-Students	(1) Ride, Effective 4/1/14	\$ 3.00
The Bus	Family Care Participants, Older Adults, Disabled Adults, Students	(1) Ride, Effective 4/1/14	\$ 2.00
The Bus	Family Care Participants, Non-Older Adults, Non-Disabled Adults, Non-Students	(1) Ride, Effective 4/1/14	\$ 3.00
Volunteer Escort Driver	Adults, 60 Years Old and Older	(1) Mile	\$ 0.30
Volunteer Escort Driver	Adults, 59 Years Old and Younger	(1) Mile	\$ 1.39
Volunteer Escort Driver	Family Care Participants	(1) Mile	\$ 1.39

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the fees schedule for the Aging & Disability Resource Center of Sauk County be and hereby is adopted, to be reviewed annually by the Aging & Disability Resource Center Committee, until such time as the fees are in need of change.

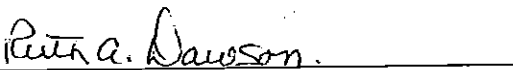
For consideration by the Sauk County Board of Supervisors on Tuesday, March 18, 2014.

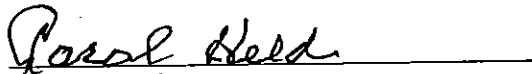
Respectfully submitted,

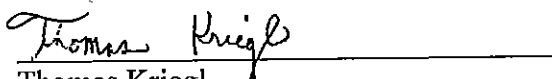
AGING & DISABILITY RESOURCE CENTER COMMITTEE


Arthur Carlson, Chairperson


Tommy Lee Bychinski


Ruth Dawson


Carol Held


Thomas Kriegl

Fiscal Note: The program fees are included in the adopted 2014 Budget.

MIS Note: No impact.

KPB

RESOLUTION NO. 16-2014

APPROVING A REPEAL AND RECREATION OF THE
TOWN OF FAIRFIELD ZONING ORDINANCE

WHEREAS, the Town of Fairfield has been granted the authority to exercise village powers under Wis Stat. § 60.10(2)(c); and

WHEREAS, the Town Board of the Town of Fairfield repealed and recreated the Town of Fairfield Zoning Ordinance on March 3, 2014; and

WHEREAS, the Town of Fairfield Zoning Ordinance is referenced under Appendix A of this Resolution; and

WHEREAS, Wis Stat. § 60.62(3) states that no zoning ordinance or amendment to a zoning ordinance may be adopted unless approved by the county board; and

WHEREAS, a public meeting was held by the Sauk County Conservation, Planning, and Zoning Committee on March 13, 2014, as requested by the Town of Fairfield, to consider the repeal and recreation of the Town of Fairfield Zoning Ordinance as referenced in Appendix A; and

WHEREAS, your Committee, based upon the facts of the request, does recommend that the Town of Fairfield Zoning Ordinance, as referenced in Appendix A, be GRANTED.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that Town of Fairfield Zoning Ordinance as referenced in Appendix A, be Approved.

For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted,
CONSERVATION, PLANNING, AND ZONING COMMITTEE


GERALD LEHMAN/CHAIR


JUDY ASHFORD


JOHN DIETZ


FREDERICK HALFEN


DON NOBS


DENNIS POLIVKA

Fiscal note: no impact
MIS note: no impact

Ordinance No. 03-32014
Town of Fairfield Zoning Ordinance

The purpose of this ordinance is to repeal and recreate the Town of Fairfield Zoning Ordinance to make it consistent with Sauk County's Zoning Ordinance and with State Statutes.

The Town Board of the Town of Fairfield, Sauk County, Wisconsin do ordain as follows:

SECTION 1: THE TOWN OF FAIRFIELD ZONING ORDINANCE IS RECREATED AS FOLLOWS:

- 1.01 District and District Maps
- 1.02 Definitions
- 1.03 Subdivision Residential District
- 1.04 Agriculture Conservancy District
- 1.05 Environmental Conservancy
- 1.06 Recreational Commercial District
- 1.07 Planned Unit Development
- 1.08 General Provisions
- 1.09 Building Permits, Conditional Use Permits, Certificate of Occupancy and Use
- 1.10 Boundaries of Districts
- 1.11 Interpretation and Application
- 1.12 Board of Appeals
- 1.13 Highway Setback Lines
- 1.14 Changes & Amendments
- 1.15 Enforcement and Penalties
- 1.16 Planning and Zoning Commission

For the purpose of promoting the public health, safety and general welfare and determining, establishing, regulating and restricting the areas within the Town, outside the limits of incorporated cities and villages, within which agriculture, forestry, industry, trades, business, recreation and residential uses may be conducted, to establish districts of such number, shape and area, to adopt such regulations for each such district as the Town Board has determined to be necessary in order to carry out the purposes of this ordinance in accordance with the provisions of § 60.62, 61.35 and 62.23 of the Wisconsin Statutes, the entire area of the Town of Fairfield outside the limits of incorporated cities and villages are hereby divided into four (4) use districts, namely:

- Section 1.03 - Subdivision Residential District
- Section 1.04 - Agriculture Conservancy
- Section 1.05 - Environmental Conservancy
- Section 1.06 - Recreational-Commercial District

The boundaries of these four (4) districts are shown upon the map of the Town of Fairfield, being designated the "Zoning Map of the Town of Fairfield, Wisconsin", and made a part of this ordinance. All notations, references and other information shown upon the said zoning map shall be as much a part of this ordinance as if the matter and things set forth by the said map were fully described herein.

Ordinance No. 03-32014
Town of Fairfield Zoning Ordinance

SECTION 2: EFFECTIVE DATE

This Ordinance shall be effective upon passage by the Town of Fairfield, subject to the approval of Sauk County and publication as provided by law.

Introduced this 5th day of April 2010
Adopted the 5th day of April 2010
Re-Adopted the 3rd day of March 2014

Motion to approve by: Scott Zwigon

Seconded by: Tim Stone

Ayes 2
Nays

Tim Stone
Tim Stone, Chairman

ATTEST:

Donna Bailey
Donna Bailey
Town Clerk

I, Donna Bailey, hereby certify that I am the duly appointed Town Clerk of the Town of Fairfield, Sauk County, Wisconsin and that the above and foregoing is a true and exact copy of an Ordinance introduced the 5th day of April 2010, adopted the 5th day of April 2010 and re-adopted the 3rd day of March 2014, by the Town Board of the Town of Fairfield.

Dated this 3rd day of March 2014:

Donna Bailey
Donna Bailey
Town Clerk

TOWN OF FAIRFIELD ZONING ORDINANCE

1.01	District and District Maps	1.10	Boundaries of Districts
1.02	Definitions	1.11	Interpretation and Application
1.03	Subdivision Residential District	1.12	Board of Appeals
1.04	Agriculture Conservancy District	1.13	Highway Setback Lines
1.05	Environmental Conservancy	1.14	Changes & Amendments
1.06	Recreational Commercial District	1.15	Enforcement and Penalties
1.07	Planned Unit Development	1.16	Planning and Zoning Commission
1.08	General Provisions		
1.09	Building Permits, Conditional Use Permits, Certificate of Occupancy and Use		

1.01 District and District Maps For the purpose of promoting the public health, safety and general welfare and determining, establishing, regulating and restricting the areas within the Town, outside the limits of incorporated cities and villages, within which agriculture, forestry, industry, trades, business, recreation and residential uses may be conducted, to establish districts of such number, shape and area, to adopt such regulations for each such district as the Town Board has determined to be necessary in order to carry out the purposes of this ordinance in accordance with the provisions of § 60.62, 61.35 and 62.23 of the Wisconsin Statutes, the entire area of the Town of Fairfield outside the limits of incorporated cities and villages are hereby divided into four (4) use districts, namely:

Section 1.03 - Subdivision Residential District
 Section 1.04 - Agriculture Conservancy
 Section 1.05 - Environmental Conservancy
 Section 1.06 - Recreational-Commercial District

The boundaries of these four (4) districts are shown upon the map of the Town of Fairfield, being designated the "Zoning Map of the Town of Fairfield, Wisconsin", and made a part of this ordinance. All notations, references and other information shown upon the said zoning map shall be as much a part of this ordinance as if the matter and things set forth by the said map were fully described herein.

1.02 Definitions For the purposes of this ordinance, certain terms and words are defined as follows: Words used in the present tense include the future; words in the singular number include the plural number, and words in the plural number

include the singular number; the word "building" includes the word "structure" and the word "shall" is mandatory and not permissive.

(1) **ACCESSORY BUILDING.** A subordinate building or portion of the main building, the use of which is incidental to the permitted use of the main building.

(2) **AGENCY.** The Fairfield Town Board.

(3) **AGRICULTURAL USE.** Beekeeping, commercial feedlots, dairying, egg production, floriculture, fish or fur farming, forest and game management, grazing, livestock raising, orchards, plant greenhouses and nurseries, poultry raising, raising of grain, mint and seed crops, placing land in federal programs in return for payments in kind, owning land, at least 35 acres of which is enrolled in the conservation reserve program under 16 USC 3831 to 3836, participating in milk production termination program under 7 USC 1446(d), and vegetable raising.

(4) **AGRICULTURAL PRESERVATION PLAN.** Plans developed and adopted by Sauk County and certified by the Wisconsin Land and Water Conservation Board as meeting the standards of Wis. Stat. ch. 91, to protect agricultural lands through Farmland Preservation Agreements and Agricultural Conservancy zoning, and to enable farmland owners to be eligible for farmland preservation tax credits.

(5) **AIRPORT, PUBLIC.** Any airport which complies with the definition contained in §§ 114.013, 114.135 and 114.136 Wis. Stats., or any airport which serves, or offers to serve, any common carriers engaged in air transport.

(6) ALLEY. A public or private way affording only secondary means of access to the abutting property.

(7) AUTOMOBILE WRECKING YARD. Any premises on which more than one (1) self-propelled vehicle, not in running or operating condition, is stored in the open.

(8) BASEMENT. A story partly or wholly underground.

(9) BED AND BREAKFAST. An establishment or place of lodging that provides eight (8) or fewer rooms for rent to no more than a total of twenty (20) tourists or other transients for more than ten (10) nights in a 12-month period, is the owner's personal residence, is occupied by the owner at the time of rental, and in which the only meal served to guests is breakfast.

(10) BILLBOARD. A large advertising sign without size limitations.

(11) BLOCK. That property abutting on one (1) side of a street between the two (2) nearest intersecting streets, railroad right-of-way, or natural barriers; provided, however, that where a street curves so that any two (2) chords thereof form an angle of 120 degrees or less, measured on the lot side, such curve shall be considered as an intersecting street.

(12) BOARDING HOUSE. A building or premises where meals are served and lodging provided by pre-arrangement for definite periods of time for compensation for three (3) or more persons, and not exceeding 20 persons, not open to transients, in contradistinction to hotels and restaurants open to transients.

(13) BOATHOUSE. Any structure designed for the purpose of protecting or storing boats for noncommercial purposes. Boathouses shall not be used for human habitation.

(14) BOAT LIVERIES. Establishments offering the rental of boats and repairs and fishing equipment.

(15) BUILDING. Anything constructed and designed to stand more or less permanently and occupying a space of land. When a building is separated by division walls without openings, from the ground up, each portion of such building shall be deemed a separate building.

(16) BUILDING, FRONT OF. That side of a building which faces toward the principal road, street, highway or way serving the same.

(17) BUILDING SITE. The space or area of ground upon which a building is to be erected, which it will exactly cover.

(18) CAMPGROUND. A parcel or tract of land which is designed, maintained, intended or used for the purpose of providing sites for nonpermanent overnight use by four or more camping units, or by one to three camping units if the parcel or tract of land is represented as a campground.

(19) CAMPING UNIT. For the purposes of this ordinance a camping unit is a sleeping unit, such as a tent or recreational vehicle or part thereof, which is used to house person(s) on a temporary basis and shall not be considered a structure as defined in this ordinance.

(20) CHARCOAL DISTILLATION PLANT. A structure in which wood is charred and from which the gases are permitted to escape during the process.

(21) CLUB. An association of persons for some common purposes, but not including groups organized primarily to render a service which is customarily carried on as a business.

(22) CLUSTER DEVELOPMENT. A PUD that concentrates buildings or lots on a parcel to allow the remaining lands to be preserved as open space for agricultural, recreational, and environmental resource protection and other open space uses. A Cluster Development is further defined as the creation of not more than three (3) lots in a five (5) year period on a parcel, or as provided in an applicable comprehensive plan(s), or the provisions set forth in the Sauk County Agricultural Preservation Plan, whichever is more restrictive. A Cluster Development is inclusive of a PUD Development Area and a PUD Preservation Area.

(23) COMPREHENSIVE PLAN. A community plan which has been developed and adopted in accordance with Wis. Stats. § 60.22 (3), 62.23 (2) or (3) or 66.1001.

(24) CONDITIONAL USE PERMIT. A permit issued by the Agency pursuant to Section 1.09(4) and 1.07(3) that authorizes the establishment of a PUD if the requirements of this Ordinance and the Land Division and Subdivision Ordinance can be met and shall be revocable if the conditions placed on the use of the land are violated.

(25) CONSERVATION SUBDIVISION. A PUD housing development in a rural setting that is characterized by compact lots and common open

space, and where the natural features of land are maintained to the greatest extent possible. A Conservation Subdivision shall be further defined as the creation of four (4) lots or more in a five (5) year period on a parcel or as further defined in the applicable comprehensive plan(s).

(26) **COTTAGE INDUSTRY.** Any activity undertaken for gain or profit and carried on in a dwelling, or building accessory to a dwelling, by members of the family residing in the dwelling and one (1) additional unrelated person. The cottage industry should be incidental to the residential use of the premises. The production, sale, offering of services, and keeping of stock-in-trade is allowed provided that no article is sold to walk in, retail customers, except that which is produced by the cottage industry on the premises. No activity is allowed that might result in excessive noise, smoke, dust, odors, heat, or glare beyond that which is common to a residential and/or agricultural area. No activity is allowed which involves the use or manufacture of products or operations that are dangerous in terms of risk of fire, explosion, or hazardous emissions.

(27) **DENSITY.** A ratio describing the net acreage required to establish a dwelling unit and its accessory buildings on a given parcel of land as permitted by the applicable zoning district in which the parcel lies, as well as the applicable comprehensive plan(s) or provisions set forth in the Sauk County Agricultural Preservation Plan, whichever is more restrictive.

(28) **DENSITY CREDIT.** A point system utilized as part of the application of a PUD Cluster Development or Conservation Subdivision derived by assigning a value of one (1) credit to each lot that can be created, as determined by the applicable zoning district's minimum lot size or comprehensive plan(s), whichever is more restrictive, and rounded down to the nearest whole number.

(29) **DENSITY POLICY.** A ratio describing the net acreage required to establish a lot or dwelling unit on a given parcel of land as permitted by the applicable zoning district in which the parcel lies as well as the applicable comprehensive plan(s) or provisions set forth in the Sauk County Agricultural Preservation Plan, whichever is more restrictive.

(30) **DEPARTMENT.** Town of Fairfield Planning and Zoning Committee.

(31) **DEPENDENCY LIVING ARRANGEMENT.** A physical arrangement of a dwelling unit in which separate living spaces are created within a dwelling unit for the sole purpose of allowing a related dependent person to live in the secondary living area while the owner and his or her family resides in the principle living area. The secondary living area may contain a bath and limited kitchen facilities which permit a degree of independence.

(32) **DEPENDENT.** As it pertains to dependency living arrangements, an individual who requires assistance in the activities of daily living such as eating, dressing, bathing and ambulation.

(33) **DISTRIBUTOR.** A dealer who distributes goods to consumers and/or businesses, but whose place of business is not open to customers for retail or wholesale sales.

(34) **DISTRICT.** A section or sections of the Town of Fairfield for which the regulations governing the use of land and buildings are uniform.

(35) **DWELLING, SINGLE-FAMILY.** A detached building designed for and occupied exclusively by one (1) family.

(36) **DWELLING, MULTIPLE FAMILY.** A building or portion thereof used or intended to be used by two (2) or more families living independently of each other.

(37) **DWELLING UNIT.** A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation.

(38) **EXCEPTION.** The use of property, including the use and location of buildings, the size of lots and the dimensions of required yards, otherwise not allowable under the terms of this ordinance, which is permissible by reason of special provisions of this ordinance, or for which a special permit may be issued by the Fairfield Town Board, under conditions specified in this ordinance.

(39) **FAMILY.** Any number of individuals related by blood, adoption, or marriage, not to exceed five (5) persons not so related, living together on the premises as a single housekeeping unit, including any domestic servants.

(40) **FARM.** A land area devoted to the production of agricultural products, forest products under a forestry plan, game, stock-raising, dairying and crop cultivation which may include vegetables, fruits and grains. Land preserved as open space

under an approved conservation plan will be included as part of this definition.

(41) **FARM CONSOLIDATION.** An act combining two or more farms to create a smaller number of farms.

(42) **FARM OPERATOR.** The owners or other persons engaged in managing a permitted or conditional use on a farm.

(43) **FLOOR AREA.** The area within the outer lines of the exterior walls of a building, at the top of the foundations or basement wall; provided that the floor area of a dwelling shall not include space not usable for living quarters, such as attics, utility or unfinished basement rooms, garages, breezeways or unenclosed porches, or terraces.

(44) **FOREST PRODUCTS.** Products obtained from stands of forest trees which have been either naturally or artificially established.

(45) **FUR FARMS.** Any property comprising land or buildings or both, used for the purpose of raising or harboring fur bearing animals including those defined in Wis. Stat. § 29.01(3)(c), and also including chinchillas and other fur bearing animals, if any, whether the animals are kept for breeding or slaughtering and pelting purposes.

(46) **GARAGE, PUBLIC.** A building or portion thereof used for the housing or care of motor vehicles for the general public where any such vehicles are equipped or repaired for remuneration or kept for hire or sale.

(47) **HIGHWAY.** See **STREET**.

(48) **HIGHWAY, INTERSECTING.** A highway of any political jurisdiction which forms one (1) or more legs of an interchange with another highway and to which access is only partially controlled.

(49) **HOME OCCUPATION.** A gainful occupation conducted by members of the family only, within its place of residence, provided that the space used is incidental to residential use and that no article is sold or offered for sale except such as produced by such home occupations.

(50) **HOTEL.** A building where lodging with or without meals is furnished to transients for compensation and containing more than four (4) sleeping rooms and having no cooking facilities in any individual lodging.

(51) **JUNK.** Garbage, waste, refuse, trash, any used motor vehicle upon which no current license plate is displayed, any inoperable motor vehicle, any used tire or used motor vehicle part, any

inoperable machinery, and any scrap material, such as metal, paper, rags, cans or bottles. Junk shall not apply to farm machinery owned by the farm operator of an operating farm.

(52) **JUNKYARD.** An area where used, secondhand, waste, junk, or scrap materials are bought, sold, handled, stored or disassembled, including, but not limited to, metals, paper, rags, tires, bottles, scrap iron, machines or automobiles. It includes two (2) or more inoperative or unlicensed automobiles, motor vehicles or tractor/trailers, or any inoperable machinery or equipment. A junkyard does not include uses established entirely within enclosed buildings.

(53) **LANDFILL.** A solid waste land disposal site or facility, not classified as a landspreading facility or a surface impoundment facility, where solid waste is disposed on land without creating nuisances or hazards to public health or safety, by utilizing the principles of engineering to confine the solid waste to the smallest practical area, to reduce it to the smallest practical volume, and to cover it with a layer of earth at such intervals as may be necessary.

(54) **LESS RESTRICTED.** The use of land or buildings first permitted in a certain district is less restricted than other uses first permitted in districts appearing earlier in the numerical order in which such districts are numbered in this ordinance.

(55) **LODGING HOUSE.** All lodging places, tourist cabins, cottages and houses, other than hotels and motels, in which sleeping accommodations are offered for pay to tourists or transients, for less than thirty (30) continuous days. It does not include private boarding or rooming houses, not accommodating tourists or transients, or bed and breakfast establishments.

(56) **LOT.** A parcel of land occupied by or designed to provide space necessary for one main building and its accessory buildings or uses that abuts a publicly dedicated street. A lot shall be created by a subdivision plat, or certified survey map, or a parcel described in a conveyance recorded with the Sauk County Register of Deeds, which complies with the minimum size requirements pursuant to the applicable zoning district designation in effect at the time of the land division or recording of the conveyance. No land included in any street, highway, or railroad right-of-way shall be included when computing the area for minimum lot sizes. No street, highway, easement, railroad right-of-way,

river, stream or water body shall constitute a break in contiguity.

(57) **LOT OF RECORD.** A land area designated in a subdivision plat, plat of survey, or certified survey map, or described in a conveyance recorded in the Sauk County Register of Deeds office which complied with zoning laws in existence when the property was originally divided and/or recorded but which no longer complies with the current minimum land area within the applicable zoning district. Such land area shall be occupied by or designed to provide space necessary for one main building and its accessory buildings or uses.

(58) **LOT, CORNER.** A lot located at the intersection of two (2) streets, any two (2) corners of which have an angle of 120 degrees or less, or is bounded by a curved street, any two (2) chords of which, on the inside of the curve, form an angle of 120 degrees or less.

(59) **LOT, INTERIOR.** A lot which is not a corner lot.

(60) **LOT WIDTH.** For purposes of this ordinance the width of a lot shall be the shortest distance between the side lines at the setback line.

(61) **MOBILE HOME.** A detached single-family dwelling transportable on its own chassis in one (1) unit that is designed for permanent residential use, with or without a foundation, when connected to required utilities. This definition by its nature does not include double-wide units which are not transportable on their own chassis.

(62) **MOBILE HOME PARK.** An area or premises on which is provided the required space for the accommodation of trailers or mobile homes, together with the necessary accessory buildings, driveways, walks, screening and other required adjuncts.

(63) **MORE RESTRICTED.** The use of land or buildings first permitted in a certain district is more restricted than other uses first permitted in districts appearing later in the numerical order in which such districts are numbered in this ordinance.

(64) **MOTEL.** A building or group of buildings containing rooms which are offered for compensation for the temporary accommodation of transients, and where there is not permanent occupancy of any unit except by the owner, his agent or his employees.

(65) **NONCONFORMING USE.** A building or premises occupied by a use that does not

conform with the regulations of the district in which it is situated.

(66) **PARCEL.** A contiguous quantity of land in the possession of an owner, single or common interest. No street, highway, easement, railroad right-of-way, river, stream or water body shall constitute a break in contiguity.

(67) **PARK, AMUSEMENT.** An area, publicly or privately owned, containing amusement or recreational facilities and devices, whether operated for profit or not.

(68) **PARK, PUBLIC.** An area owned by the Town or within the Town, operated for the convenience and recreation of the public, and containing such facilities as the owning municipality shall see fit.

(69) **PARKING LOT.** A lot where automobiles are parked or stored temporarily, but not including the wrecking of automobiles or other vehicles or storage for the purpose of repair or wrecking.

(70) **PERSON.** Except where otherwise indicated by the context, the word "person" shall include the plural, or a company, firm, corporation or partnership.

(71) **PLANNED UNIT DEVELOPMENT (PUD).** One or more lots or parcels of land to be developed as a single entity, the plan for which may propose intensity increases, mixing of land uses, open space conservation, or any combination thereof, but which still corresponds to the applicable zoning districts density and use requirements. For the purposes of this ordinance, the terms Planned Unit Development and PUD shall be interchangeable and have the same meaning.

(72) **POND OR LAKE.** Any naturally occurring or artificially created structure of 100 square feet or more which impounds surface water all or part of the year.

(73) **PRESERVATION AREA EASEMENT.** A legal agreement recorded with the Sauk County Register of Deeds which conveys an interest in real estate imposing limitations and affirmative obligations on the type and amount of development that may take place on a property. For the purposes of this ordinance said easement shall apply to PUD Preservation Areas as part of a PUD.

(74) **PRINCIPAL CONSERVATION AREA.** Areas identified as part of a PUD that contain productive agricultural or environmentally and culturally sensitive lands that significantly

contribute to the economic and natural resource base of the rural community. Because of their importance or State and Federal use restrictions, these areas shall be protected from residential development and shall include the following:

(a) Economically productive farmland as determined by the 1977 Soil Survey of Sauk County, Wisconsin with a land capability class I that either currently is or could be used for cropland in a contiguous quantity of 5 acres or more, regardless of ownership.

(b) Wetlands identified by the Wisconsin Wetland Inventory Map in accordance with Wis. Stat §23.32 and Section 8.10.

(c) Lakes, rivers, perennial and intermittent rivers or streams as identified on a USGS Map.

(d) Floodplains as identified by referring to the maps and studies identified within Section 9.03(2).

(e) Any historical or archaeological site listed on the Wisconsin Archaeological and Historic Resource Database (WisAHRD) by the Wisconsin Historical Society.

(75) PROFESSIONAL OFFICE. The office of a doctor, practitioner, dentist, minister, architect, landscape architect, professional engineer, lawyer, author, musician, or other recognized profession.

(76) PUBLIC HEARING. A public meeting whose time and place is published according to a Class II notice as specified in Wis. Stat. ch. 985. A copy of such notice shall be mailed by certified mail to the clerk of all towns within 1,000 feet of the proposed use, at least ten (10) days prior to the hearing date.

(77) PUD DEVELOPMENT AREA. Developed lands as part of a PUD identified as the area to be improved so as to accommodate structural development and which includes roads and utilities, public or private, the area and number of lots permitted therein being calculated by the net acreage required for said improved area as expressed by the application of a density policy.

(78) PUD PRESERVATION AREA. Undeveloped lands as part of a PUD identified as the balance of lands remaining once PUD Development Areas are designated, the area of which is expressly calculated as the difference of lands remaining after the application of a density policy and further, that such lands are placed under a Preservation Area Easement.

(79) RECREATION CAMP. An area containing one (1) or more permanent buildings designed or intended to be used for the accommodation of members of associations or groups for planned programs of recreational, educational, or cultural activities. Minimum square footage requirements as set forth in Section 1.08(3)(d) shall not be applied to each structure individually; rather a cumulative building total for the recreation camp of 1,250 square feet shall be required.

(80) RECREATIONAL VEHICLE means any of the following: Travel trailer means a vehicular, portable structure built on a chassis and on wheels; that is between ten (10) and 36 feet long, including the hitch and eight (8) feet or less in width; designated to be used as a temporary dwelling for travel, recreational, vacation or other uses and towed by a motor vehicle. It includes so-called fifth-wheel units.

Pickup coach means a structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreation, vacation or other uses.

Motor home means a portable, temporary dwelling to be used for travel, recreation, vacation, or other uses, constructed as an integral part of a self-propelled vehicle.

Camping trailer means a canvas or folding structure mounted on wheels and designed for travel, recreation, vacation or other uses.

(81) RENDERING PLANT. A plant for reduction of dead animals, or slaughtered animals not suitable for human consumption, to by-products such as hide, skin, grease, bones, glue and soap, and for the storage of such by products.

(82) RESORT. An establishment of a building or group of buildings where living accommodations are furnished to the public for recreational or education purposes. Minimum square footage requirements as set forth in Section 1.08(3)(d) shall not be applied to each structure individually; rather a cumulative building total for the resort of 1,250 square feet shall be required.

(83) RIDING STABLE. A building or premises used for the rent or lease of horses or animals for riding.

(84) ROADSIDE STAND. A structure having a ground area of not more than 300 square feet, not permanently fixed to the ground, readily removable in its entirety, not fully enclosed and to be

used solely for the sale of farm products produced on the premises (or adjoining premises). There shall not be more than one (1) such roadside stand on any single premises.

(85) ROOMING HOUSE. Same as LODGING HOUSE.

(86) SAWMILL. A facility where logs are sawn into wood products. Sawmills that process only logs from the same farm on which the sawmill is located, as long as the farm is owned or leased in whole or in part by the sawmill owner, are exempt from the conditional use permit requirements contained in the Town of Fairfield Zoning Ordinance § 1.04, 1.05 and 1.06. Any written lease must be for a minimum period of three years.

(87) SECONDARY CONSERVATION AREA. Areas identified as part of a PUD that contain productive agriculture or environmentally and culturally sensitive lands that significantly contribute to the economic and natural resource base of the rural community. Because of their importance, these areas shall be substantially protected from residential development, and shall include the following:

(a) Economically productive farmland as determined by the 1977 Sauk County Soil Survey with land capability classes II and III that either currently is or could be used for cropland in a contiguous quantity of 5 acres or more, regardless of ownership.

(b) Steep slopes in excess of 20 percent.

(c) Large contiguous blocks of forestry in excess of 40 acres.

(d) Other natural or cultural elements of the site identified for preservation or protection by the Sauk County Agricultural Preservation Plan, the Wisconsin Department of Natural Resources Natural Heritage Inventory and applicable comprehensive plan(s).

(88) SERVICE STATION. Any building, structure or premises or other place used for the dispensing, sale or offering for sale of any motor fuel or oils having pumps and storage tanks; also where battery, tire and similar services are rendered, including buildings or premises where such business is incidental to the conduct of a public garage used for the repair or storage of motor vehicles.

(89) SETBACK. The minimum horizontal distance from the front line of the lot or from the center line of the highway to the nearest

building, exclusive of permitted projects, measured at right angles to the highway or the front lot line.

(90) SETBACK LINES. Lines established adjacent to highways for the purpose of defining limits within which no building or structure or any part thereof shall be erected or permanently maintained, except as shown herein. "Within a setback line" means between the setback line and the highway right-of-way.

(91) SHOOTING RANGE. A facility that engages in the activity of shooting (rifle, pistol, black powder, and where solid projectile ammunition is used), whether on private or public land. At established shooting ranges, shooting is to be the major purpose on the delineated area on a year round basis.

(92) SIGN. Anything erected, hung, suspended, painted or attached to any other structure, carrying words, letters, figures, phrases, sentences, names, designs, trade names or trademarks or any other device placed so as to be visible from a street or highway and calling attention to a business, trade, profession, commodity, product, person, firm or corporation.

(93) SIGN, DIRECTORY. A sign displaying the name of a person, commodity, home, farm, area or locality of interest, business or a kind of business or service conducted at a specific location, but not any general brands, products or services whether related or unrelated to such specific location. Such a sign may also display necessary brief directions, including the distance, which must be within one (1) mile, to the location to which it refers.

(94) SILAGE STORAGE UNITS. Any premises where vegetative materials not produced on-site are stored and where these materials are intended for sale. This includes, but is not limited to, food processing plant by-products.

(95) SLAUGHTERING HOUSE. Any building or premises used for the killing or dressing of cattle, sheep, swine, goats, horses or poultry, and the storage, freezing and curing of meat and preparation of meat products.

(96) SPECIAL EXCEPTION PERMIT. A permit issued by the Sauk County Board of Adjustment pursuant to the provisions and authorities provided in the Sauk County Code of Ordinances.

(97) STORY. The vertical distance between the surface of any floor and the floor next

above it, or if there be no floor above it, the space between such floor and the ceiling next above it.

(98) **STORY, HALF.** A story under any roof except a flat roof, the wall plates of which on at least two (2) opposite exterior walls are not more than four (4) feet above the floor of such story.

(99) **STREET.** A public or private thoroughfare which affords a primary means of access to abutting property. A driveway to a farm building shall not be considered a street for the purpose of determining setback, even though such driveway may have been designated a town road for the purpose of maintenance.

(100) **STREET LINE.** The dividing line between a street and the abutting lot.

(101) **STRUCTURAL ALTERATIONS.** Any change in the supporting members of a structure such as bearing walls, columns, beams or girders, footings and piles.

(102) **STRUCTURE.** Anything constructed or erected, the use of which requires a more or less permanent location on the ground, or attachment of something having a permanent location on the ground. This includes the mounding or excavating of earth.

(103) **SUSTAINED YIELD FORESTRY.** The management of forest lands to provide annual or periodic crops of forest products. (103)

TEMPORARY STRUCTURE. A movable structure not designed for human occupancy which may be used for the protection of goods or chattels.

(104) **TENT.** A portable lodge of canvas, strong cloth, or synthetic material stretched and sustained by poles, or any similar portable lodge designed for transient recreational use.

(105) **TOURIST COURT.** See **MOTEL.**

(106) **TOURIST OR TRANSIENT.** Any person who travels to a location away from his or her permanent residence for a short period of time for vacation, pleasure, recreation, culture, business or employment.

(107) **TRAILER.** See **MOBILE HOME.**

(108) **TRUCK TERMINAL.** Buildings or lands which are used for the storage or distribution of freight or goods by a common carrier.

(109) **USE CONSISTENT WITH AGRICULTURAL USE.** An activity that meets all of the following conditions: (a) The activity will not convert land that has been devoted primarily to agricultural use, (b) The activity will not limit the surrounding land's potential for agricultural use, (c)

The activity will not conflict with agricultural operations on the land subject to a farmland preservation agreement, and (d) The activity will not conflict with agricultural operations on other properties.

(110) **VARIANCE.** A departure from the terms of this ordinance as applied to a specific building, structure or parcel of land, which the Fairfield Town Board may permit, contrary to the regulations of this ordinance for the district in which such building structure or parcel of land is located, when the board finds that literal application of such regulation will effect a limitation on the use of the property which does not generally apply to other properties in the same district, and for which there is no compensating gain to the public health, safety or welfare.

(111) **VISION CLEARANCE.** An unoccupied triangular space at the intersection of highways or streets with other highways, streets or roads, or at the intersection of highways or streets with railroads. Such vision clearance triangle shall be bounded by the intersecting highway, street, road or railroad right-of-way lines and a setback line connecting points located on such right-of-way lines by measurement from their intersection as specified in this ordinance.

(112) **WATER LINE.** The shortest straight line that lies wholly within a lake or stream lot, provided that not less than 75 percent (75%) of the total length of such line shall be on, or on the landward side of, the ordinary high water mark of such lake or stream.

(113) **YARD.** An open space on a lot, on which a building is situated, unoccupied except as otherwise provided in this ordinance, open and unobstructed from the ground to the sky by structures.

(114) **YARD, FRONT.** A yard extending across the full width of the lot and measured between the front line of the lot and the front line of the building.

(115) **YARD, SIDE.** A yard on each side of the main building extending from the side wall of the building to the side lot line, and from the front yard to the rear yard. When an accessory building is constructed as part of the main building or constructed on one (1) side of the main building the side yard requirements shall be the same for the accessory building as required for the main building.

(116) ZONING ADMINISTRATOR. A public official charged with the administration, enforcement and interpretation of the Town Zoning Ordinance. For the purposes of this ordinance, the terms Zoning Administrator and Building Inspector shall be interchangeable and have the same meaning.

1.03 Subdivision Residential District.

(1) Purpose. To identify nonfarm residential areas that have occurred or will occur in accordance with the general plan, the general plan component or town policy. To be applied only to two (2) or more lots. To protect residential neighborhoods by prohibiting uses which will not mix well with the homes.

(2) Use. In the Subdivision Residential District no building or premises shall be used and no building shall hereafter be erected, moved or structurally altered, unless otherwise provided in this ordinance except for one (1) or more of the following specified uses.

(a) Single-family dwellings.
(b) Churches, public and parochial schools.

(c) Municipal buildings, except sewage disposal plants, garbage incinerators and buildings for the repair or storage of road building or maintenance machinery.

(d) Public parks and playgrounds, including swimming pools, golf courses, tennis courts, picnic grounds and bathing beaches. It is considered desirable that each such park or playground established by public authorities not subject to these requirements comply as far as possible with the yard and parking requirements established below for recreation camps. The following standards are suggested:

1. No yard shall be less than 25 feet wide; except that no such yard need be provided adjacent to the fairways and greens of golf courses.

2. Each such yard shall be increased as required by the following factors:

a. For swimming pools larger than 40x60 feet, one (1) foot of additional yard for each additional two (2) feet of width or length of the pool, in the direction of such additional width or length.

b. For bathing beaches more than 100 feet long, one (1) foot of additional side yard for each additional ten (10) feet of beach which

lies between the inside lines of the side yards as herein proposed.

c. For picnic grounds having seating arrangements for more than 40 persons, ten (10) feet of additional width on every yard for each additional ten (10) persons or fraction thereof which such picnic ground is designed or equipped to accommodate.

3. Any such yard which abuts on a public street or highway may be reduced by one-half ($\frac{1}{2}$) the width of such street or highway but in no case to less than 15 feet.

4. Each such yard shall be left in its natural condition, and the natural vegetation of the area, including grasses, flowers, shrubs and trees, except noxious plants, trees and weeds, shall be allowed to grow and develop or other vegetation of equivalent density shall be planted therein, so as to provide a natural screen between the park or playground and neighboring residential areas and so that such yards shall be, so far as possible, unused and unusable for the general purposes of such parks and playgrounds.

5. Off-street parking shall be provided, on the premises of each park or playground but not in any yard established under the above suggested regulations, equal to not less than one (1) parking space for each four (4) persons which the park or playground is designed or intended to accommodate.

6. The above regulations shall be mandatory as applied to any park or playground established by any agency of the Town.

(e) Accessory buildings, including private garages and buildings clearly incidental to the residential use of the property, provided, however, that no accessory building may be used as a separate dwelling unit.

(f) Power distribution poles and lines and necessary appurtenant equipment and structures, such as transformers, unit substations and equipment housings.

(g) Home occupations, when such occupation is incidental to the residential use of the premises and does not involve any external alterations that would effect a sub-building; provided further that no article is sold or offered for sale that is not produced by such home occupation, that no stock in trade is kept or sold and that no person other than a member of the resident family is employed on the premises. No material, produce or vehicle to be

serviced by the home occupation may be stored or displayed outdoors.

(h) Professional offices, when such office is conducted solely by a member or members of the resident family, entirely within the residence and incidental to the residential use of the premises; provided further that there shall be no external alterations that would effect a substantial change in the residential character of the building, that not more than 50 percent (50%) of only one (1) floor of the dwelling shall be devoted to such offices and that no more than one (1) person not a member of the resident family may be employed in nonprofessional capacities in any such office.

(3) The following uses shall be allowed only after the issuance of a Conditional Use Permit by the Agency; pursuant to Section 1.09(4) of this ordinance and are found to be necessary in light of the alternative locations available for such uses.

(a) A Conservation Subdivision in accordance with the provisions of Section 1.09(4) when the Agency approves a Conditional Use Permit in writing.

(4) Height, yards, area and other requirements.

(a) Height. Except as otherwise provided in this ordinance, no building shall exceed a height of 35 feet. See Section 1.08(4).

(b) Floor area. Floor area shall be the same as that required in Section 1.08(3)(d).

Lot area and width. Lots, if provided with public sewer, shall have a minimum area of 8,000 square feet with a minimum width of 80 feet except those in the shoreland, which shall have a minimum of 10,000 square feet and minimum width of 100 feet. Lots not provided with public sewer shall have a minimum lot area of two (2) acres and a minimum width of 150 feet.

(c) Side yards. There shall be a side yard on each side of a building.

1. For single-family dwellings the aggregate width of the side yards shall be not less than 25 feet and no single side yard shall be less than ten (10) feet wide.

2. For lots less than 75 feet wide the aggregate width of the side yards shall be the equivalent of four (4) inches for each foot of lot width and no single side yard shall be less than 40 percent of the aggregate width; provided, further, that the buildable width of no lot shall be reduced to less than 24 feet.

(d) Rear yard. There shall be a rear yard of not less than 25 feet in depth.

(e) Highway setback lines. See Section 7.18, Highway Setback Lines.

(f) Off-street parking. See Section 1.08(6).

(g) Detached accessory buildings, including garages and buildings clearly incidental to the residential use of the property. Detached accessory structures in the Subdivision Residential District shall comply with all building setback requirements and be limited to one (1) main accessory structure and one (1) secondary accessory structure per lot. The dimensional standards for accessory structures shall be as follows:

1. Height. No accessory structure shall exceed a height of 20 feet.

2. Floor Area.

a. The main detached accessory structure floor area shall be based upon lot size.

<u>Lot Size</u>	<u>Maximum Floor Space</u>
0-19,999 square feet	600 square feet
20,000-43,559 square feet	900 square feet
43,560+ square feet	1,200 square feet

b. The secondary detached accessory structure shall have a maximum of 120 square feet of floor area.

3. Any detached accessory structure exceeding the maximum allowable square foot floor area and/or maximum allowable height shall require approval as a variance by the Fairfield Town Board. The Fairfield Town Board, after investigation, viewing of the proposed sites and public hearing, may grant a variance. Any variance granted shall be based on such evidence as may be presented at the public hearing in consideration of the following factors:

a. The architectural compatibility of the structure with the surrounding residential area.

b. That the proposed use of such a structure is consistent with the purpose and intent of this district.

c. Potential for conflict with adjacent residential uses.

d. Need of the proposed structure for a location in a residential area.

e. Any other factors deemed pertinent.

1.04 Agriculture Conservancy District.

(1) Purpose. To identify and protect agricultural areas. To provide for wise use of the Town's resources. To provide for farm dwellings and agricultural activities. To be in accord with Wis. Stat. ch. 92 related to soil and water conservation. To the fullest extent allowed under Wisconsin law, the provisions of this district shall be applied in a manner which will be coordinated with and supportive of the policies of the town board on nonfarm, residential development on agricultural land.

(2) Use. In the Agriculture Conservancy District, no building or premise shall be used and no building shall hereafter be erected, moved or structurally altered, unless otherwise provided for in this ordinance, except for one (1) or more of the following uses.

(a) Any use permitted in the Subdivision Residential District, farm dwellings and nonfarm dwellings not located in a subdivision, as defined by Town ordinance.

(b) General farming, including dairying, livestock and poultry raising, fur farms, nurseries, greenhouses and other similar enterprises or uses, except farms operated for the disposal or reduction of garbage, sewage, rubbish or offal;

1. Livestock facilities, livestock structures, manure storage structures, and any additions to such structures, shall maintain the following setbacks pursuant to Wis. Admin. Code § ATCP 51.12.

a. Livestock structures with fewer than 1,000 animal units shall be 100 feet from any property line or road right-of-way.

b. Livestock structures with 1,000 animal units or more shall be 150 feet from any public road right-of-way or 200 feet from any property line.

c. Livestock structures located within the setback area may be expanded provided the area to be expanded meets required setbacks.

2. Manure storage structure setbacks.

a. Manure storage structure setbacks shall be 350 feet from any property line or road right-of-way.

b. Manure storage structures located within the setback area may be expanded provided the area to be expanded meets required setbacks.

(c) Power plants, flowage areas, dams, except that no damming, diking or relocation of any other course that will affect the existing flood areas of that water course shall be allowed, without the approval of the Town building inspector.

(d) Power transmission and distribution towers, poles and lines, including transformers, substations, relay stations, equipment housings and other similar necessary appurtenant facilities.

(e) Roadside stands.

(f) Mobile homes for farm help on operating farms over 35 acres with a full complement of farm buildings provided that:

1. Evidence must be submitted to the Town demonstrating that at least fifty-one percent (51%) of the gross family income is from the farm.

2. The mobile home shall be fully skirted.

(g) Signs as follows:

1. Signs used exclusively to advertise sale of agricultural products on the premises; signs giving the name of the farm or the farm owner; rural directory signs when all such signs are established in accordance with the provisions of Section 1.08(1)(j).

2. Directory signs to cities and villages, when such signs are established in accordance with the provisions of Section 1.08(1)(j).

(h) Camping, subject to the regulations identified in subsection 1.08(7).

(i) Limited, short term nonmetallic extraction may be permitted by the Department after an operational plan, reclamation plan and ownership/management data has been submitted and approved in writing by the Department as specified in Sections 1.05(2)(l)19a, b, and c. Limited short term mineral extraction shall be considered as those operations which will not involve any blasting for aggregate removal and will be commenced and completed within twelve (12) months from the date of permit issuance, and will be limited to not more than five (5) acres in an area. Upon completion of the project, the contractor and/or subcontractor shall within a 60 day period or at a time deemed appropriate by the Department complete and comply with the reclamation plan as submitted. The Department shall notify the adjoining or overlapping municipality(ies) in which the activity is proposed as well as adjoining landowners when a permit application for a short term mineral extraction activity is proposed. Prior to the issuance of a mineral extraction permit a performance bond shall

be provided for each site in the amount of three thousand dollars (\$3,000.00) minimum, or one thousand five hundred dollars (\$1,500.00) per acre, whichever is greater or substitute guarantee in the form of pledged collateral.

(j) Cottage industries and any uses permitted in Section 1.03(2)(i) and (j), when such occupation is incidental to the residential use of the premises; for the production, sale, offering of services, and keeping of stock-in-trade provided that no article is sold to walk in, retail customers, except that which is produced by such cottage industry and that no more than one (1) person other than a member of the resident family is employed on the premises. No material product or vehicle to be serviced by the cottage industry may be stored or displayed outdoors. No activity is allowed that might result in excessive noise, smoke, dust, odors, heat or glare beyond that which is common to a residential and/or agricultural area. No activity is allowed which involves the use or manufacture of products or operations that are dangerous in terms of risk of fire, explosion, or hazardous emissions.

(k) The following uses, when the location of each such use shall have been approved as a conditional use permit in writing by the Fairfield Town Board, after public hearing, and after a review of the proposed site or sites. Such approval shall be consistent with the general purpose and intent of this ordinance and shall be based upon such evidence as may be presented at such public hearing, tending to show the desirability of specific proposed locations for a specific proposed use from the standpoint of the public interest because of such factors as (without limitation because of enumeration) smoke, dust, noxious or toxic gases and odors, noise, vibration, operation of heavy machinery, heavy vehicular traffic and increased traffic on the public streets; such uses shall also be required to meet the specific conditions attached below:

1. Aircraft landing fields, bases and hangars.

2. Contractors' storage yards, when any such yard shall be so placed, or so screened by a planting equal to that required for mobile home parks in Section 1.04, as not to be visible from any public highway or any residential building other than that of the owner of such yard, his agent or employee.

3. Drive-in theaters, subject to the following conditions:

a. That there is no direct entrance to or exit from such drive-in theater on any federal, state or county highway.

b. That no parking be permitted on any street or highway on which a drive-in theater abuts or on any street or highway connecting with such abutting street or highway anywhere within one-half (½) mile of an entrance to or exit from such drive-in theater.

c. That there be a distance of not less than 1/4 mile between the boundary of any residential district and the nearest point on the boundary of such drive-in theater site, measured in a straight line.

4. Kennels, when located not less than 1,000 feet from any residential building other than that of the owner of such kennels, his agent or employee.

5. Mobile home parks under the provisions established for mobile home parks in Section 1.04.

6. Saw mills, when located on the same premises for more than ten (10) days.

7. Shooting ranges for rifle, pistol, black powder and where other solid projectile ammunition is used, provided as follows:

a. All premises used for shooting ranges shall be completely fenced with a two strand barbed wire fence, or other fence as approved by the Board of Adjustment, except for one (1) point of entrance not more than 12 feet wide. Each such range shall be posted with warning signs, not more than 100 feet apart and fastened at the level of the top of such fence, but not more than six (6) feet above the ground. Such warning sign shall be not less than two (2) square feet in area and shall contain the words, "Danger Shooting Range" in red on a white background. The letters of such words to be not less than four (4) inches high and maintained in legible condition at all times.

b. Shooting stands are required for targets at a distance of 100 yards or greater. Shooting stands on any shooting range shall be located not less than 750 feet from any residential building other than that of the owner of the premises, his agent or employee, and not less than 100 feet from any property line of such premises other than that line or those lines directly opposite to the direction of normal shooting.

c. The necessity and placement of any screening shall be determined by the Board of

Adjustment. If deemed necessary, a combination of screening materials may be utilized. The screening for each rifle or pistol range, and on any other range where solid projectile ammunition is used, should be a planting screen, equivalent to that required for mobile home parks, in Section 1.04(2)(g)6-b., within the fence required above. Such planting screen shall extend at least from a point in line with the shooting stands to a point in line with the base of the barrier required by (d) below. If such barrier does not extend across the full width of the premises, the planting screen shall be extended, parallel to the base of the barrier, until a point is reached at which the height of the barrier and the ultimate required height of the planting screen are equal.

d. Ranges where solid projectile ammunition is used shall be so arranged as to provide a sod-faced barrier of earth or sand, impenetrable by any projectile to be fired on such ranges. For those shooting ranges where all targets are 100 yards or less in distance, such barrier shall be not less than 20 feet in height, measured from the base of the targets, and shall be not less than 50 feet in width. For those shooting ranges where targets are 100 yards or greater in distance, such barrier shall be not less than 30 feet in height, measured from the base of the targets, and shall not be less than 100 feet in width. If an eyebrow ricochet catcher is utilized, the aforementioned height and width standards may be decreased by 10 percent. The target area shall be centered on the barrier and the center of the targets will be placed no greater than three feet from ground level.

e. Every permit issued by the Fairfield Town Board for a shooting range shall be a conditional permit. The following conditions shall be met, in addition to any other conditions imposed by the Board:

1. Required fences shall meet legal standards at all times.
2. Required signs shall comply with all regulations of this paragraph and shall be clearly legible at all times.
3. If required, plantings shall be established, grown and maintained as specified in this paragraph.
4. Required barriers shall be maintained as specified in this paragraph.
5. Shooting and the handling of firearms on the premises shall be conducted in a safe and orderly manner, so as not to constitute an

undue hazard to persons either on or off the premises. All shooting will be in compliance with Wisconsin State Statutes, relating to the discharge of firearms with 100 yards of a dwelling. If, upon inspection, the Town determines that any of the above requirements are not being met at any time, they shall give notice to the owner or operator of the premises of a temporary suspension of operations for not more than 14 days, specifying in writing the grounds for such suspension. If such grounds for suspension have not been removed at the end of such period of 14 days or less, the Department may give notice of an indefinite suspension, and thereafter operations shall not be resumed except if authorized by a permit from the Fairfield Town Board, to be secured as if for a new operation.

f. Ranges for skeet and trap shooting shall be restricted to the use of shot ammunition, unless such skeet and trap range is provided with screening and a barrier as required for ranges where solid projective ammunition is used.

g. All existing shooting ranges which meet the requirements of this ordinance and continue to meet all aforementioned conditions and standards on the date of passage and thereafter shall not be required to obtain a new permit from the Board of Adjustment. All existing shooting ranges which do not comply with the requirements of this ordinance upon passage will have three years from passage date to bring the shooting ranges into compliance. Failure to bring the range into compliance shall result in the lapsing or revocation of any existing conditional permit for such range. Thereafter, the range may only be reopened upon obtaining a new permit from the Board of Adjustment.

8. A pond or lake within 110 feet of a road or property line.

9. Alcohol fuel plants that utilize local agricultural products as a major source of raw materials in the fuel production process.

10. Silage storage units that utilize vegetative materials not produced on-site and intended for sale.

11. Mineral extraction activities that include the commercial excavation, mining, or removal of nonmetallic minerals, clay, ceramic or refractory minerals, quarrying of sand, gravel, crushed or broken stone, but not the removal of top soil, when such activities are undertaken or proposed to be undertaken as a distinct land use. The

application for a conditional use permit shall be accompanied by the following information:

a. Ownership and management data. Information on location of the proposed site of the operations, ownership of the land, leasehold, license and other property interests, and accurate information on the identity of all individuals, partnerships, associations or corporations which are involved in control of the proposed operation. The purpose of this requirement is to allow the Fairfield Town Board to determine accountability for all conditions that it decides to impose upon the activity and the information shall be sufficiently detailed and complete to accomplish this purpose.

b. Operations plan data. The operations plan shall contain full and complete information on the precise nature of mineral extraction or processing activity that is proposed to be undertaken on the site. Such data shall specifically respond to the factors and standards for decisions by the Fairfield Town Board on conditional use applications for mineral extraction activities. The operations plan shall address the following factors:

1. A timetable for the commencement and cessation of mining operations and if seasonal operations are intended, the months of operation shall be identified.

2. Estimated quantity in tons per year to be extracted shall be specified by phase.

3. The anticipated number of years of operation.

4. Proposed location, acreage and depth of intended operation.

5. Proposed location of mineral extraction site, waste dumps, tailing ponds, sediment basins, stockpiles, structures, roads, railroad lines, utilities, or other permanent or temporary facilities used in the mining process.

6. A description of the extraction and processing procedures, phasing and equipment to be used.

7. A description of operating hours, days of operation, blasting and crushing hours as well as hauling hours.

8. Proposed plan shall include the effect of the operation on the quality and quantity of groundwater.

9. Surface drainage of the property.

10. Location and names of all streams, roads, railroads, utility lines, and pipelines on or adjacent to the proposed site.

11. A description of the surface land use and vegetation, including all pertinent physical characteristics, of the extraction site and adjacent properties including agricultural, archaeological, historical and educational features.

12. A description of the measures to be taken to control dust, noise and vibration.

13. A description of the plans for topsoil salvage and storage. Topsoil is the upper part of the soil, which is the most favorable for plant growth.

14. The mode and primary travel routes to be used to transport the extracted material for processing or markets away from the property.

15. A description of measures to be taken to screen the operation from view, where necessary and practical.

16. Identify all state and/or federal permits required for the proposed operation.

17. A description of safety measures to be utilized on-site relative to fencing, signing, etc.

18. All maps are to be at a scale of 1" = 100' or appropriate scale for the site.

c. Reclamation plan data. The reclamation plan shall contain full and complete information on the nature of reclamation which the applicant proposes to undertake to satisfy the factors and standards in the permitting process. It shall address the following factors:

1. A map or plan and description of the proposed reclamation including grading, final slope angles, highwall reduction, benching and terracing of slopes, slope stabilization and revegetation where applicable, and erosion control and alternative future land uses. The map or plan shall be at a scale of 1" = 100' or appropriate scale for the site with a contour interval of 20' or less to be keyed to the appropriate U.S.G.S. (United States Geological Survey) 1:24,000 scale topographic quadrangle.

2. Description of topsoil stripping, salvaging, stabilization and conservation methods that will be used during replacement.

3. A plan and description of anticipated final topography, water impoundments, artificial lakes, and drainage on the property.

4. Description of plans for disposition of surface structures, roads, and related facilities after cessation of mining.

5. The estimated cost of reclamation for each stage of the project or the entire site if staging is not planned.

6. A planting plan, which may include trees and shrubs, methods of seed bed preparation, seeding rates, fertilization, mulching, netting and/or other techniques needed to accomplish soil and slope stabilization. Such planting plan shall be initiated within six (6) months after quarry operations begin or at a time deemed appropriate by the Department.

7. A timetable of the commencement, duration and cessation of reclamation activities.

8. Other information. The Department may require the submittal of such other information as may be necessary to determine the nature of the mining operation and proposed reclamation.

d. Standards for conditional uses. The Fairfield Town Board may approve petitions for a conditional use upon finding that such a conditional use is in the public interest after giving particular consideration to the following factors in making its decision.

1. That the establishment, maintenance, or operation of the conditional use shall not endanger the public health, safety, or general welfare, nor impair significant aesthetic, scientific, educational and agricultural values.

2. That the establishment, maintenance, or operation of the conditional use will not substantially affect the existing use of adjacent properties, and will not have a substantial adverse effect on the most suitable long term future use for the area.

3. That adequate utilities, access roads, drainage, traffic plans, and other site improvements have been, are, or will be provided.

4. That the conditional use shall conform to all governmental regulations pertaining to the activity itself.

5. That the mineral extraction activity shall conform to all applicable state air and

water quality standards including storm and waste water discharge permit requirements.

6. That the noise, vibration, and dust levels be within the standards as established by the state.

7. That an undeveloped buffer zone adjacent to said extraction operations, commencing not less than 50 feet from a property line and/or up to 600 feet from an established building or such other distance as the Fairfield Town Board finds necessary for the protection and safety of adjacent properties from mineral extraction sites, with a stable angle of repose being provided along property lines. All buildings within said buffer zone must be completed 18 months prior to the application to the Fairfield Town Board. The 50 and the 600 foot buffer zones may be waived upon release of adjacent property owner(s).

8. Where deemed practicable and necessary by the Fairfield Town Board, an earth bank/berm or vegetative screen shall be erected and/or maintained to screen the mining operation from view.

9. Where deemed necessary by the Fairfield Town Board, each mining operation shall be enclosed by at least a three strand barbed wire fence, maintained at all times, with warning signs posted no more than 100 feet apart to indicate the presence of a mining operation and that fencing and signs shall be installed prior to commencement of operations.

10. That the reclamation plan, which shall similarly be imposed as a condition of approval, will be enforceable and, as enforced, will result in a condition which is reasonably safe, attractive and, if possible, conducive to productive new uses for the site.

11. The Department shall require reasonable assurance that the conditions it may impose will be satisfied. Such assurance shall be achieved through a combination of the following prior to commencement of operation activities.

a. Performance bonds or substitute guarantees in the form of pledged collateral.

b. Establishment of escrow accounts into which deposits shall be made to assure financial resources for investments in reclamation work.

c. Clear identification of the relationships between landowners, lessees, licensees

and operators and the signing of written pledges by those persons who assume responsibility for various elements of the conditions imposed.

d. Any unresolved dispute between a claimant and the applicants with regard to permit conditions, the applicants agree that the same shall be submitted to arbitration in accordance with Wis. Stats. Ch. 788, if the claimant so requests.

12. The conditional use permit shall be in effect for a period specified by the Department and may be renewed. All permitted operations shall be inspected at least once every year by the Department or its agents and shall be inspected at the time a request for renewal is submitted to the Department to determine if all conditions of the operation are being complied with. Renewed permits shall be modified to be in compliance with all state, County and local law. Permits may be amended upon application to the Fairfield Town Board to allow extensions or alterations in operations under new ownerships or managements.

13. A termination of mining activities on a site which is the subject of an approved conditional use permit for a period of five (5) years or more shall not entitle the permit holder to a right of renewal at the end of the permit period, despite compliance of former operations with all conditions of the original permit, unless:

a. Such a discontinuance was specified as part of the original operations plan; or

b. The operator has submitted and had Fairfield Town Board approval of an amendment to the original permit placing the operation on inactive status with accompanying conditions as to interim or partial reclamation.

c. Within two (2) years after the cessation of the operation, all temporary structures (except fences), equipment, stockpiles, rubble heaps and other debris shall be removed or backfilled into the excavation so as to leave the premises in a neat and orderly condition.

14. Any conditions reasonable to protecting the public health, safety and welfare including the factors listed above may be imposed as part of the Fairfield Town Board.

15. Fee schedule shall be established by the Agency under the normal fee schedule procedure.

12. Agricultural related businesses including, but not limited to, farm implement dealers, stockyards, veterinary services and agricultural supply dealers.

13. Junkyards are permitted upon the issuance of a conditional use permit from the Fairfield Town Board, provided that all of the following standards are met:

a. Screening. The necessity and placement of any screening shall be determined by the Fairfield Town Board. If deemed necessary, a combination of screening materials may be utilized. These materials may include: a solid wall, fence and/or tree plantings. This screening of the junkyard shall be maintained to a minimum of six (6) feet in height, except for one (1) main entrance/exit not more than 12 feet wide and not directly facing a public street. The fence shall be constructed of nonreflective, new or like new material and not junk, such as inoperative railroad cars or mobile homes. Additional screening of tree plantings may be required to be placed in front of that portion of the wall or fence that borders a public road, with a planting plan submitted at the time of application.

b. Location. Junkyards shall not be located within 1/4 mile of any church, school, other public building, right-of-way line of any federal, state or county trunk highways, or boundary of a residential or conservancy district. Junkyards shall also be at least 1/8 mile from any residence, other than that owned by the applicant. Junkyards are not allowed in mapped floodplains or wetlands and shall maintain a 75 foot setback from the ordinary high water mark of any navigable body of water. A plot plan shall be submitted at the time of application.

c. Operation.

1. The hours of operation shall be from 6:00 a.m. to 8:00 p.m., Monday through Saturday. Crushing hours shall be from 8:00 a.m. to 6:00 p.m. Monday through Friday.

2. A plan for handling and storage of materials and recyclables including, but not limited to oil, grease, antifreeze, Freon, batteries, metals, tires and related by-products of the recycling process.

3. A plan shall include how surface water will be controlled on the yard.

4. The lot shall have a gate that is shut and locked when no one is in attendance.

d. Permit procedure.

1. The conditional use permit shall be in effect for a period specified by the Fairfield Town Board of Appeals, with a maximum time of five (5) years. At that time, it may be renewed, provided that the yard is in compliance with the standards set forth and the annual review gives a recommendation for continuance of the yard.

2. At the date of this amendment, existing junkyards that have made a documented attempt at renewing their existing junkyard permit will not be required to obtain a conditional use permit until two (2) years from the effective date of this ordinance, but shall come into compliance with all of the standards of this ordinance within one (1) year from the effective date of this ordinance. All other junkyards, either existing or contemplated, shall obtain a conditional use permit.

e. Fees.

1. A fee schedule shall be established by the Agency under the normal fee schedule procedure and may be reviewed annually.

2. The annual inspection fee and review shall be good for a period of one (1) calendar year or portion of a year, beginning on January 1 through December 31. The fee is due on January 1 and becomes delinquent on February 1. If the junkyard fee becomes delinquent, the conditional use permit shall become null and void.

f. Violation and penalties.

1. Immediate revocation may occur during the term of the permit if a violation of the ordinance occurs on the property with respect to the standards of this ordinance.

2. Any person, firm or corporation who fails to comply with the provisions of this ordinance shall, upon conviction thereof, be subject to penalties and forfeitures as provided for in Chapter 20, Uniform Citation Ordinance. Each day of continued violation shall constitute a separate offense.

(l) The following uses shall be allowed only after the issuance of a Conditional Use Permit by the Agency; pursuant to Section 1.09(4) of this ordinance and are found to be necessary in light of the alternative locations available for such uses.

1. A Cluster Development in accordance with the provisions of Section 1.09(4) when the Agency approves a Conditional Use Permit in writing.

(3) Height, yards, area and other requirements. Except as otherwise provided in this ordinance, no building shall exceed a height of 35 feet. See Section 1.08(4).

(a) Lot area. Lot area shall be the same as that in the Subdivision Residential District, provided that this requirement shall not apply to permitted trailers on farms.

(b) Floor area. Floor area shall be the same as that required in Section 1.08(3)(d).

(c) Side yards. For buildings or parts of buildings used for residential purposes, the side yard requirements of the Subdivision Residential District shall apply.

(d) Rear yards. For buildings or parts of buildings used for residential purposes, the rear yard requirements of the Subdivision Residential District shall apply.

(e) Highway setback lines. See Section 1.14.

(f) Off-street parking. See Section 1.08(6).

1.05 Environmental Conservancy District.

(1) Purpose. To identify those areas where development is prohibited due to high ground water, the presence of significant wildlife habitat, geologic features, natural features, scenic features, natural vegetation or the need to protect water quality.

(2) Use. In order to protect and preserve the natural character of the lands included within this district, and their values for wildlife, water conservation, flood control, recreation, forestry, and other public purposes, no land shall be used and no building shall hereafter be erected or moved except in accordance with the regulations below:

(a) Grazing.

(b) The harvesting of wild crops, such as wild hay, ferns, moss, berries, and tree fruits and seeds.

(c) Hunting and fishing, including trapping.

(d) The practice of wildlife, fish and forest management.

(e) Hydro-electric power stations, dams and other structures for the use or control of flowing water.

(f) Power transmission and distribution lines and necessary appurtenant structures.

(g) Nonresidential buildings and structures used solely in conjunction with the raising of wildlife and fish, and the practice of forestry including buildings and structures used by public or semipublic agencies or groups for research in or the rehabilitation of natural resources.

(h) Camping, subject to the regulations identified in subsection 1.08(7)(b).

(3) Height, yards, area and other requirements.

(a) Height. Except as otherwise provided in this ordinance, no building shall exceed a height of 35 feet. See Section 1.08(4).

(b) Lot area. Lot area shall be at least ½ acre.

(c) Floor area. Buildings used in whole or in part for seasonal or temporary habitation shall have a floor area of not less than 400 square feet. See Section 1.02 "Floor area".

(d) Side yards. The side yard requirements for the Wetland District shall be the same as those required in Section 1.03.

(e) Rear yard. The rear yard requirements for the Wetland District shall be the same as that required under Section 1.03.

(f) Highway setback lines. See Section 1.14.

(g) Off-street parking. See Section 1.08(6).

1.06 Recreational-Commercial District.

(1) Purpose. This district is created to provide recreational opportunities to the general public and to furnish those commercial services and products that serve and support the rational development of the recreational opportunities. It is recognized, however, that such development must not significantly damage, threaten, or be in conflict with the natural resources, character and uses of the area.

(2) Uses. In the Recreational-Commercial District no structure or premise shall be used and no structure shall hereafter be erected, moved or structurally altered, unless otherwise provided in this ordinance, except as for provided below.

(a) Permitted uses.

1. Parks, playgrounds, picnic grounds are permitted provided that they meet the standards as required in Section 1.03(2)(d), and as established in this district.

2. Forest and wildlife preserves.

3. Tennis courts, playfields and sportsfields without night lighting.

4. Eating establishments in which liquor and/or malt beverages are not served.

5. Gift, antique, convenience, general stores, specialty shops, and laundrettes of a size and nature to serve the needs of the area's recreational community.

6. Sporting goods and equipment sales and rental.

7. Bait shops.

8. Boat launching areas.

9. Residential quarters for the owner, proprietor, commercial tenant, employee or caretaker, located on the same lot as the business or recreational use, not to exceed one (1) single-family dwelling. Any such residence shall meet the height, floor area and yard requirements of Section 1.03(3).

10. Ponds or lakes greater than 110 feet from a road or property lines; power plants, flowage areas, dams.

(b) Conditional Uses. The Fairfield Town Board of Appeals, after investigation, viewing of the proposed sites and public hearing, may authorize the location of any of the following uses in this district provided that the location is consistent with the intent of this ordinance and does not significantly injure the public health, safety or welfare. The approved use shall comply with all other regulations for this district and any reasonable conditions or safeguards that the Board may impose that are in keeping with the general intent and purpose of this ordinance.

1. Drinking establishments and eating establishments in which liquor and/or malt beverages are served or sold.

2. Hotels, motels, resorts.

3. Theaters, indoor and drive-in. Drive-in theaters are also subject to the regulations as required in Section 1.05(2)(k)3.

4. Bowling alleys, skating rinks, pool halls, arcades.

5. Gymnasiums, health clubs, athletic clubs.

6. Amusement and recreational parks or services.

7. Riding stables and academies.

8. Hunting, fishing and sports clubs. If said clubs contain a shooting range, then the standards within 1.05(2)(k)11 shall apply.

9. Archery ranges.

10. Golf driving ranges, miniature golf courses.

11. Golf courses and country club facilities.

12. Ski areas and accompanying facilities.

13. Tennis courts, playfields and sportsfields with night lighting.

14. Go-kart tracks, other similar race tracks.

15. Marinas, boat liveries, boat sales.

16. Recreation camps.

17. Campgrounds.

18. Clubs, lodges, fraternal organizations.

19. Governmental and institutional uses.

20. Residential quarters for the owner, proprietor, commercial tenant, employee or caretaker in excess of the one (1) single-family dwelling permitted above. Any such residence shall meet the height, floor area and yard requirements of Section 1.03(3).

21. Mobile homes, as residential quarters for the owner, proprietor, commercial tenant, employee or caretaker, located on the same lot as the business, not to exceed one (1) mobile home. Any such residence shall meet the height, floor area and yard requirements of Section 1.03(3).

22. Ponds or lakes greater than 110 feet from a road or property lines; power plants, flowage areas, dams.

(3) Height, yards, area and other requirements.

(a) Height. Except as otherwise provided in Section 1.08(4), no structure shall exceed a height of 50 feet.

(b) Lot area. Lot area shall be the same as that required in Section 1.03.

(c) Side yards. There shall be a side yard on each side of a structure hereafter erected or moved of at least ten (10) feet in width. However, no such side yard shall be less than 25 feet wide when the side lot line abuts a residential use not in this district.

(d) Rear yard. There shall be a rear yard of not less than 25 feet.

(e) Highway setback lines. Highway setback lines shall be the same as that required in Section 1.14.

(f) Off-street parking. Off-street parking shall be the same as that required in Section 1.08(6).

(g) No automobile parking lot, stock pile, waste or salvage pile, equipment storage yard, or other accumulation of materials or equipment in the open shall be stored or placed within any setback area.

(4) Additional standards for conditional uses.

(a) Applicants shall submit plot plans of principal and accessory structures, parking areas, open areas, recreational facilities, and general design and land use, and any other pertinent information required by the Fairfield Town Board.

(b) In hearing requests for conditional uses, the Fairfield Town Board shall consider the following factors, plus any other factors deemed pertinent, and determine that the conditional use will:

1. Not cause unusual public service needs.

2. Not substantially impair or diminish the uses, values and enjoyment of other property in the surrounding area for the purposes already permitted.

3. Provide safe access and adequate parking facilities.

4. Provide access for emergency vehicles.

5. Provide responsible surface water management.

6. Not cause air, water or noise pollution or adversely affect rare or irreplaceable natural areas.

(c) Recreation camps. In addition to being subject to Chapter HSS 175 of the Wisconsin Administrative Code, recreation camps shall be subject to the following regulations and any other requirements the Fairfield Town Board may deem appropriate after viewing the site or sites and considering evidence presented at the public hearing.

1. Yards. There shall be a yard on each side of any such recreation camp of at least ten (10) feet in width. However, no such side yard shall be less than 25 feet wide when the side lot line abuts a residential use not in this district. Rear yards shall not be less than 25 feet. Highway setback lines are as

required in Section 1.14. No campsite shall be established in the yard or setback areas.

2. Screening. Where natural vegetation does not present adequate screening in all required yards or setbacks, supplemental plantings may be required so as to provide natural screening between the recreation camp and neighboring areas. This requirement shall not apply along that part of a camp which fronts a lake or stream.

3. Off-street parking. Parking shall be provided on the premises of each such recreation camp, but not in any required yard, equal to not less than one (1) parking space for each camping unit, plus one (1) additional parking space for each motor vehicle operated in connection with such camp.

(d) Campgrounds. In addition to being subject to Chapter HSS 178 of the Wisconsin Administrative Code, campgrounds shall be subject to the yard and screening provisions for recreation camps set forth in Section (4)(c) above. Occupancy of a camping unit on a continuous, year-round basis or utilization of a camping unit as a permanent abode or legal place of residence shall be prohibited.

1.07 Planned Unit Development (PUD)

(1) Purpose. The PUD is meant to encourage flexibility in the development of land that may be necessary to permit adjustment to changing public and private needs; to foster the ability to provide development patterns which are more compatible with and effective in meeting such needs, to promote the more efficient use of land so as to preserve and enhance the natural characteristics and unique features of a property; to site development in a location that does not diminish the local character and which preserves agricultural lands and environmentally sensitive areas; to limit the number, size and location of lots to minimize the impacts associated with rural development; to encourage integrated planning to achieve the objectives of the Town of Fairfield Comprehensive Plan, local municipal comprehensive plans and the Sauk County Agricultural Preservation Plan; to preserve open and agricultural areas; to facilitate the adequate and economical provision of streets and utilities; and to conserve the value and character of land. The PUD will allow for flexibility in increasing the intensity of development, while at the same time maintaining the density and use requirements set forth in the applicable zoning district, comprehensive plan(s) or

provisions set forth in the Sauk County Agricultural Preservation Plan, whichever is more restrictive.

(2) Uses. Uses permitted in a PUD shall conform to uses generally permitted in the applicable zoning district with the following exceptions:

(a) PUD Development Areas

1. Cluster Development

a. One single family residential dwelling unit shall be permitted for each density credit as defined in Section 1.08(5)(a).

b. The raising or keeping of farm animals is permitted contingent upon the following:

1. That the parcel is two (2) acres or greater.

2. Development and approval of a nutrient management plan by the Sauk County Conservation, Planning and Zoning Department.

3. The number of animals shall not exceed one animal unit per net acre based on the following ratios; one (1) animal unit equal 1 cow, 2 hogs, 2 sheep, 10 poultry, 1 horse, 1 pony, 1 mule, 10 rabbits, rounded down to the nearest whole acre. For animals not provided for herein and otherwise allowed under the applicable zoning district, the Department shall determine the number of allowed animal units based on a comparison of the animal to the ratios provided herein. Under no circumstances shall the number of animals constitute an unreasonable number that is inconsistent with the provisions of the Cluster Development. For purposes of this calculation, areas of building footprints and driveways shall be excluded from total lot acreage when determining animal units permitted.

c. Agricultural uses, provided that no building for the housing of livestock or poultry shall be located within 300 feet of any potable water well located on a separate residential or commercial lot other than the owner or lessee of such building containing such livestock or poultry.

2. Conservation Subdivision. Uses permitted within the Subdivision Residential District provided that one single family residential dwelling unit shall be permitted for each density credit as defined in Section 1.08(5)(b) and the applicable comprehensive plan(s).

(b) PUD Preservation Area

1. PUD Preservation Areas shall follow the permitted uses allowed within the applicable zoning district with the exception that residential

structures and related accessory buildings shall not be permitted.

2. The raising or keeping of farm animals is permitted contingent upon the development and approval of a nutrient management plan by the Sauk County Conservation, Planning and Zoning Department.

3. Agricultural uses and uses consistent with agricultural use shall be allowed, provided that no building for the housing of livestock or poultry shall be located within 300 feet of any potable water well located on a separate residential or commercial lot other than the owner or lessee of such building containing such livestock or poultry.

(3) Conditional Uses. Conditional uses permitted in a PUD shall conform to uses generally permitted in the applicable zoning district with the following exceptions:

(a) PUD Development Areas. Conditional uses permitted by the applicable zoning district shall be limited to:

1. Ponds or lakes within 110 feet of a road or property line.

2. Cottage industries in accordance with the definition of Section 1.02(25).

3. Governmental uses such as police and fire stations, highway storage garages, schools, parks and campgrounds, airports and landing strips.

(4) Heights, yards, area and other requirements.

(a) Height restrictions. Buildings erected on lands within a PUD shall not exceed a height greater than the height permitted in the applicable zoning district.

(b) Lot area. The minimum lot area shall not be less than 20,000 square feet in a Conservation Subdivision and 43,560 square feet for a Cluster Development unless a greater minimum lot size is identified in the Town's comprehensive plan or provisions set forth in the Sauk County Agricultural Preservation Plan, whichever is more restrictive, and provided that space is reserved for the installation of a primary and replacement POWTS.

(c) Lot coverage. No residential building together with any accessory buildings shall cover in excess of fifty percent (50%) of the lot area.

(d) Side yards. The standards of the Subdivision Residential District shall be applied, unless a lessor amount is approved in writing by the Agency. Lots bordering lands that are currently used for agriculture or preserved as part of a forest

management plan shall have a minimum 100 foot setback between residences and said lands.

(e) Rear yards. The standards of the applicable zoning district shall be applied, unless a lessor amount is approved in writing by the Agency. Lots bordering lands that are currently used or preserved as part of an agriculture or forest management plan shall have a minimum 100 foot setback between residences and said lands.

(f) Highway setback lines. Highway setback lines shall be the same as those required in Section 1.14 except that the setback from class C highways may be reduced to 20 feet from the right-of-way for Conservation Subdivisions. Any reduction in right-of-way setback from those required under Section 1.14 must be approved in writing by the Agency.

(5) Density Policy. Density policies required as part of the application of a PUD shall be applied in accordance with the provisions of this Section in addition to Land Division and Subdivision Ordinance Section 1.39 and shall further conform to the following standards:

(a) Cluster Development.

1. The density policy for Cluster Developments is one dwelling unit for each density credit as determined by the applicable zoning district, applicable comprehensive plan(s) or as provided by Table 3.1 Town Plan Provisions of the Sauk County Agricultural Preservation Plan, whichever is more restrictive. The newly developed lot to accommodate the dwelling unit(s) shall not exceed five (5) acres unless additional density credits are utilized. The number of density credits utilized to establish the number, size of lots, and dwelling units shall not exceed the applicable zoning district's maximum density rounded down to the nearest whole number. For the purpose of this calculation, lands subject to a preexisting easement or other similar agreement for the purpose of eliminating development rights shall not be counted toward the calculation of density credits.

2. The density policy is defined by the number of credits calculated by the applicable zoning district, applicable comprehensive plan(s), or the Sauk County Agricultural Preservation Plan, whichever is more restrictive in effect at the time of such calculation.

3. Density credits may be utilized to establish a set number and size of lots or dwelling units for residential development purposes based on

a maximum lot size of up to five (5) acres for each density credit. To determine the maximum allowable acreage for a PUD Development Area, multiply the number of density credits by five (5) acres.

4. Application of density credits, as defined in this ordinance, and of a corresponding PUD Preservation Area shall further be applied in accordance with Land Division and Subdivision Ordinance Section 1.39.

(b) Conservation Subdivision.

1. The PUD Development Area(s) shall only be located within a Subdivision Residential District.

2. The density policy for a Conservation Subdivision shall require that forty percent (40%) of the total acreage of the original parcel be protected as a PUD Preservation Area while the remaining sixty percent (60%) of the total acreage of the original parcel may be utilized for the subdivision of lands, provided that the density shall not exceed one (1) acre per lot or dwelling unit placed on a lot within the PUD Development Area. The number of density credits utilized to establish the number and size of lots and dwelling units per lot shall not exceed sixty percent (60%) of the total acreage of the original parcel and rounded down to the nearest whole number.

(6) Procedure. The authority to approve Conditional Use Permits for the purpose of establishing a PUD is hereby delegated by the Town Board to the Planning and Zoning Commission. In order to create a PUD pursuant to Land Division and Subdivision Ordinance Section 1.39, a Conditional Use Permit must first be obtained from the Planning and Zoning Commission. The procedure to acquire such a Conditional Use Permit for a PUD is as follows:

(a) The landowner shall consult with the Department to determine eligibility of establishing a PUD.

(b) The Department will determine if the land affected by a proposed PUD is subject to a Farmland Preservation Agreement with the Wisconsin Department of Agriculture, Trade and Consumer Protection. If said lands are subject to an Agreement, the landowner will be referred to the Wisconsin Department of Agriculture, Trade and Consumer Protection.

(c) Utilizing the density policy set forth in the applicable comprehensive plan(s), the applicable zoning district, or the Sauk County

Agricultural Preservation Plan, whichever is more restrictive, a density calculation shall be conducted by the Department in order to determine the number of allowable lots and dwelling units within a PUD Development Area.

(d) An application for a Conditional Use Permit and PUD shall be made to the Planning and Zoning Commission on a form provided by the Department. The application shall be accompanied by the following information:

1. A Development Plan in accordance with the provisions of Land Division and Subdivision Ordinance Section 1.18 which clearly delineates the Principal and Secondary Conservation Areas as well as the proposed PUD Development Area and PUD Preservation Area on a map that is no less than 11 inches by 17 inches with a scale of not more than 1 inch equals 400 feet.

2. A written description of how the proposed PUD protects Principal Conservation Areas and substantially protects Secondary Conservation Areas in accordance with the provisions of this ordinance, the Sauk County Agricultural Preservation Plan and the applicable comprehensive plan(s).

3. A copy of the density calculation developed under Section 1.08(6)(c).

4. Written verification that the land is not subject to a Farmland Preservation Agreement, or that said Agreement has been amended or relinquished by the Wisconsin Department of Agriculture, Trade and Consumer Protection to permit a PUD.

5. A preliminary title report for all lands affected by a PUD Development Area and PUD Preservation Area, and where required, consents to a Preservation Area Easement from holder(s) of any liens that cannot be completely removed on a form acceptable to the Department.

6. A draft copy of the Preservation Area Easement in a form acceptable to the town in which the application is being made and Department.

(e) The Department shall submit a copy of the completed application to the town in which the application is being made for consideration of the Conditional Use Permit for a PUD.

(f) Following Planning and Zoning Commission action on the Conditional Use Permit, the application shall be presented to the Agency for consideration at a public meeting as provided by

Land Division and Subdivision Ordinance Section 1.14(5).

(g) Upon approval of the Conditional Use Permit, the landowner may proceed to obtain a PUD pursuant to Land Division and Subdivision Ordinance Section 1.39 that is inclusive of a Preservation Area Easement and the appropriate land division process.

(7) Standards for approving a PUD. After the Planning and Zoning Commission reviews and acts upon the application, the Agency may approve applications for a PUD as a Conditional Use in the Agricultural Conservancy district upon finding that such PUD is in the public interest after consideration of the following factors.

(a) General Standards.

1. Adequate public facilities to accommodate development either exist or will be provided within a reasonable amount of time as determined by the Agency.

2. Provision of public facilities to accommodate development will not place an unreasonable burden on the ability of affected local units of government to provide such facilities.

3. The land proposed for a PUD is suitable for development and development will not result in undue water or air pollution, cause unreasonable soil erosion or have an unreasonably adverse effect on rare or irreplaceable natural areas.

4. Impacts on principal and secondary conservation areas as determined in Land Division and Subdivision Ordinance Section 1.18(5). For the purposes of applying this standard, Principal Conservation Areas shall be protected from residential uses while Secondary Conservation Areas shall be substantially protected from residential uses. Substantially protected areas shall only be part of a PUD Development Area if the remaining land within a parcel is considered a Principle Conservation Area, when it furthers the preservation of Principal Conservation Areas, or as determined necessary by the Agency when considering alternative locations.

5. Whether the development as proposed is located to minimize the amount of agricultural or forest land converted.

6. Compatibility with existing or permitted uses on adjacent land.

7. Productivity of land involved from an agricultural, forest and conservation perspective.

8. Provision of safe and adequate public and emergency vehicle access.

9. Consistency with all officially adopted local and county plans and ordinances.

10. On lands covered by a Farmland Preservation Agreement, the Agreement must have been referred to the Wisconsin Department of Agriculture, Trade, and Consumer Protection for determination of potential conflicts between a PUD and the terms of the Agreement. If such a determination is made, verification of release or modification and release shall be provided by the Wisconsin Department of Agriculture, Trade, and Consumer Protection for lands within PUD Development Areas before the PUD can be approved.

(b) Additional Standards for Agricultural Conservancy District. In addition to the standards listed in subsection (a) above, the Agency must consider the following standards for PUD applications within the Agricultural Conservancy District to comply with applicable portions of Wis. Stat. § 91.

1. The PUD complies with the definition of a "use consistent with agricultural use" pursuant to Wis. Stat. § 91.01(2) and any applicable portions of Wis. Stat. § 91. The Agency shall make written findings thereof as part of the record of its proceedings.

2. A PUD and related regulations shall be utilized in conjunction with provisions set forth in the Sauk County Agricultural Preservation Plan or the applicable comprehensive plan(s) and ordinances. For areas zoned Agricultural Conservancy where the local comprehensive plan is less restrictive than the provisions of the Sauk County Agricultural Preservation Plan, the provisions of the Sauk County Agricultural Preservation Plan shall prevail.

3. The Wisconsin Department of Agriculture, Trade and Consumer Protection shall be notified by the Agency of all PUD approvals in areas zoned Agricultural Conservancy.

(8) A Conditional Use Permit approved pursuant to this Section shall be revocable by the Agency if the conditions imposed are violated.

1.08 General Provisions and Exceptions.

(1) Buildings and uses.

(a) No provision of this ordinance shall be construed to bar an action to enjoin or abate the use or occupancy of any land or structure as a

nuisance under the appropriate laws of the State of Wisconsin.

(b) No provision of this ordinance shall be construed to prohibit the customary and necessary construction, reconstruction or maintenance of overground or underground public utility neighborhood service lines and mechanical appurtenances thereto, where reasonably necessary for the preservation of the public health, safety, convenience and welfare.

(c) The use of buildings hereafter erected, converted, enlarged or structurally altered and the use of any land shall be in compliance with the regulations established herein for the district in which such land or building is located.

(d) Every building hereafter erected, converted, enlarged or structurally altered shall be located on a lot and in no case shall there be more than one (1) main building on one (1) lot.

(e) Nothing herein contained shall require any change in the plans, construction, size or designated use of any building or part thereof for which a building permit has been issued before the effective date of this ordinance and the construction of which shall have been started within six (6) months from the date of such permit.

(f) Nonconforming uses:

1. The existing lawful use of a building or premises at the time of the enactment of this ordinance or any amendment thereto may be continued although such use does not conform to the provisions of this ordinance for the district in which it is located, but no building or premises containing a nonconforming use shall be enlarged or extended.

2. If no structural alterations are made, a nonconforming use of a building may be changed to another nonconforming use of a more restricted classification. Whenever a nonconforming use has been changed to a more restricted nonconforming use or a conforming use, such use shall not thereafter be changed to a less restricted use. A nonconforming use shall not be changed to another nonconforming use of the same classification unless and until a permit therefore shall first have been secured from the Fairfield Town Board.

3. If the nonconforming use of a building or premises is discontinued for a period of 12 months, any future use of the building or premises shall conform to the regulations for the district in which it is located.

4. When a building containing a nonconforming use is damaged by fire, explosion, act of God or the public enemy to the extent of more than 60 percent (60%) of its current market value as determined by the local assessor, it shall not be restored except in conformity with the regulations of the district in which it is located. The total structural repairs or alterations in any nonconforming use shall not during its life exceed 50 percent (50%) of the market value of the building at the time of its becoming a nonconforming use unless permanently changed to a conforming use.

(g) Accessory buildings which are not a part of the main building shall not occupy more than 30 percent of the area of the required rear yard and shall not be nearer than three (3) feet to any line, except that where a private garage has an entrance facing on an alley, such entrance shall be located not less than ten (10) feet from the nearest alley line. The above area restrictions shall not apply to accessory buildings on farms, but such accessory buildings shall not be closer than 100 feet to any side lot line. Where an accessory building is a part of the main building or is substantially attached thereto, or is located partly or wholly in front of the rear wall of the main building, the side yard and the rear yard requirements for the main building shall be applied to the accessory building.

(h) The Fairfield Town Board, after investigation and public hearing, may authorize the location of any of the following buildings or uses in any district from which they are excluded by this ordinance, provided that the Board shall find that the proposed location is necessary in order to serve the public health, safety, convenience and welfare, and provided further that each such building or use shall comply with all other regulations for the district in which it is proposed to be located and that in the Agricultural Conservancy District all structures and improvements must be consistent with agricultural uses as defined in Wis. Stat. § 91.01(10) and must meet all applicable standards in Wis. Stat. § 91.75. To protect the value of neighboring buildings or uses, the Board may attach reasonable conditions and safeguards, in line with the general purpose and intent of this ordinance.

1. Cemeteries.
2. Fire and police stations.
3. Hospitals and clinics, but not veterinary hospitals or clinics.

4. Institutions, public or private, of an educational, philanthropic or charitable nature.

5. Private clubs or lodges, excepting those the chief activity of which is a service customarily carried on as a business.

6. Public utility buildings, structures and lines and their appurtenances, for such purposes as are reasonably necessary for the public convenience and welfare.

7. Railroad siding and structures.

8. Sewage disposal plants.

9. Dependency Living Arrangements provided that the following conditions are met as part of the approval of the Fairfield Town Board:

a. The arrangement shall be permitted only after a septic verification and/or a sanitary permit has been issued by the Department and subsequent issuance of a Town Land Use Permit allowing the construction of the dependency living unit.

b. The arrangement shall be limited in duration such that when separate living space is no longer utilized that said living space shall be physically removed altogether from the primary dwelling or incorporated as part of the primary dwelling, and which includes the complete removal of all kitchen facilities and common wall(s) originally separating the dependency living unit from the primary residence.

c. Upon cessation of use, the property owner shall notify the Department as to the destined use of the dependency living unit as specified under above and shall seek a Town Land Use Permit approving the proposed use of the dependency living unit.

d. The permit is issued to the owner(s) of the residence and is not transferable.

(i) The Fairfield Town Board, after investigation and public hearing, may authorize the change of a nonconforming use to another of the same classification, provided that the Board shall find that the proposed change of use will be no more harmful to the character of the neighborhood than the existing nonconforming use.

(j) Signs. The requirements and provisions of this ordinance shall apply to all signs adjacent to highways erected, moved, altered or reconstructed after the effective date of June 15, 1971, and shall comply with all applicable regulations of the Wisconsin Statutes. Unless otherwise provided by this ordinance or by the

Wisconsin Statutes, signs shall be located in the following manner:

1. Permit required. Except as otherwise provided in this ordinance no person shall erect, enlarge, structurally alter or repair within the Town of Fairfield, any sign, as defined in this ordinance, without first obtaining a sign permit from the Zoning Administrator and making payment of the required fee.

2. Applications. An application for a sign permit shall be made on forms provided by the Agency. Every sign shall require a separate permit. A complete sign application shall contain the following items:

a. A dated and complete application on a form provided by the Agency.

b. A detailed plot plan showing all setbacks from road intersections, right of ways, and property lines along with the location of all signs and buildings within 1,000 feet of the proposed sign.

c. A diagram showing the shape of the sign, including the face area, which depicts the sign height, width and other general features.

d. A plan for the control of woody vegetation that would obstruct the view of the sign from the road.

e. Any other information as identified and required by the Agency.

3. Permit issued if application in order: It shall be the duty of the Zoning Administrator, upon the application for a sign permit, to investigate same and if it shall appear that the proposed sign is in compliance with all requirements of this ordinance, he shall then issue the sign permit. A separate permit shall be required for each sign. If work authorized under the sign permit has not been started within six (6) months after date of issuance or a time extension obtained, the said permit shall become null and void.

4. Fees. Permit fee shall be two dollars (\$2.00) per square foot of sign face or fraction thereof. The permit fee shall be paid at the time of application, and no permit may be issued until such fee has been paid.

5. Electric power lines. No sign shall be constructed, installed or erected which has less horizontal or vertical clearance from energized electric power lines than required by law or applicable regulations.

6. Distance from highway right-of-way.

a. No sign may be erected so that any part may extend over the highway right-of-way.

b. Signs shall be setback no less than five (5) feet from the right-of-way line of any highway.

7. Distance between signs. Signs placed along any highway must be at least 500 feet from any other sign.

8. Distances from street intersections or from end of taper of entrances or exit ramps. Signs shall not be placed closer than 1,000 feet from the intersection of any street nor from the end of the taper of entrance or exit ramps, except on premise signs as provided in this ordinance.

9. Size of signs. The number of square feet in any sign will be determined by measurement of copy area. This does not include trim or poles, unless there is copy on said sections.

10. Removal of certain advertising. Any advertising now or hereafter existing which no longer advertises a bona fide business conducted or a product available must be removed within 30 days of written notification from the Zoning Administrator.

11. On premise signs.

a. On premise signs shall be considered such signs that are erected on the same premises as the business conducted or the product sold as advertised by such sign.

b. Such signs shall be exempt from the requirements of this ordinance in regard to the distance between signs and from highway intersections or entrance or exit ramps, except that such signs located near intersections shall not obstruct the vision clearance of said intersection.

12. Temporary signs.

a. Temporary signs shall not exceed twenty (20) square feet, shall be self-supported, and shall not be placed on any property without the written consent of the owner thereof.

b. Temporary signs shall not be erected or placed on any property until an application under 1.08(1)(j)2 above has been received by the Agency and a permit has been issued to the owner of the sign or owner of the property upon which the temporary sign is located.

c. Permit fees for a temporary sign shall be five dollars (\$5.00) per sign. The permit

fee shall be paid at the time of application and no permit may be issued until such fee has been paid.

d. Temporary signs shall be removed within thirty (30) days from the date of permit issuance. Failure to make or complete such removal shall result in enforcement actions specified under Section 1.08(1)(j)20 of this ordinance.

e. Permits for temporary signs may be renewed for a period of 30 additional days upon approval by the Agency. A temporary sign shall not be located on a property for more than a total of 90 days within a 12 month period beginning on the date of the initial permit.

13. Political signs. Political signs are signs with a political message as that term is defined in Wis. Stat. § 12.04(1)(b).

a. Political signs on residential property as that term is defined in Wis. Stat. § 12.04(1)(c) are exempted from the provisions and regulations of this ordinance except for regulation of distances from highway intersections and end of taper for entrance and exit ramps and obstruction of traffic signals, and except as set out in this subsection.

b. Violations of the following provisions of this subsection are subject to the penalties specified in Section 1.08(1)(j)20.

1. No political sign may be placed in the right of way of any public road.

2. No political sign having an area of more than 16 square feet may be placed between the right of way for any road and the structure setback line for the property as set out in Section 1.14.

3. Political signs advocating for a particular candidate, party or position specific to a particular election campaign or referendum shall be displayed only during the election campaign period as that term is defined in Wis. Stat. § 12.04(1)(a), plus five (5) days before and after that period.

4. Political signs not advocating for any particular candidate, party or position specific to a particular election campaign or referendum may be displayed for 180 consecutive days, after which they must be removed.

c. Notwithstanding any other provisions of this subsection, if a political sign meets the requirements of Section 1.08(j)1 through 11 and 14 through 19, and is granted a permit according to

the provisions of this ordinance, the time limits in this subsection do not apply.

d. Political signs not on residential property as that term is defined in Wis. Stat. § 12.04(1)(c) are not exempt from any provision of this ordinance.

14. Exemptions. The provisions and regulations of this ordinance, except for regulation of distances from highway intersections and end of taper for entrance and exit ramps and obstruction of traffic signals shall not apply to the following signs:

a. Real estate signs not exceeding 12 square feet in area which advertise the sale, rental, or lease of the premises upon which said signs are located.

b. Professional name plates not to exceed one (1) square foot in area.

c. Bulletin boards, not over 20 square feet in area for public, charitable, or religious institutions when the same are located on the premises of said institution.

d. Signs denoting the architect, engineer or contractor when placed upon work under construction and not exceeding 32 square feet in area. Such signs will be removed within thirty (30) days of project completion.

e. Memorial signs or tablets.

f. Traffic or other municipal signs, legal notices or railroad crossing signs.

g. Signs of public service companies indicating danger and aids to service and safety.

h. Signs used exclusively to advertise farm products for sale on the premises. Such signs shall not be more than eight (8) square feet in area. There shall not be more than one (1) such sign in either direction along any one (1) highway on any one (1) premise.

i. Signs giving the name of a farm or the farm owner. Not to exceed 20 square feet in area.

15. Signs not to obstruct traffic signals. No sign allowed by this ordinance shall be erected in any location where by reasons of its position will obstruct the view of any authorized traffic sign, signal, or device.

16. General provisions.

a. No sign shall be erected that has any flashing or moving parts.

b. Lighted signs shall have the lighting shielded to prevent the glare of said lights shining upon the highway.

c. Signs not in good repair will not be issued a permit. Signs not issued a permit will be considered condemned. Condemned signs shall be removed within 30 days following notification by the Zoning Administrator, or penalties of this ordinance will be evoked.

d. All signs will have a permit number clearly shown on the face of the sign.

17. Construction, appearance and maintenance of signs.

a. No sign shall be maintained by persons or vehicles located within the highway right-of-way.

b. All signage within the jurisdiction of this Section shall remain in a state of proper maintenance. Proper maintenance shall be the absence of loose materials (including peeling paint, paper or other material), the lack of excessive rust, the lack of excessive vibration and shaking, and the presence of the original structural integrity of the sign, its frame and other supports, its mounting, and all components thereof.

c. The repainting, changing of parts, and preventative maintenance of signs which completely conform to the requirements of this Section, and result in absolutely no change in the structural appearance of the sign from that originally approved, shall not be deemed as alterations requiring a sign permit.

d. The owner, lessee, manager of a sign, or the owner of the land on which the same is located, shall keep grass or weeds and other growth cut and debris and rubbish cleaned up and removed from the property on which the sign is located.

e. Any signs which may be, or may hereafter become rotted, unsafe, or in a state which is not properly maintained shall be repaired or removed by the licensee or owner of the sign, or owner of the property upon which the sign stands upon notice by the Zoning Administrator.

f. All signs shall be constructed, mounted and maintained so as to comply with applicable State Building and Electrical Codes.

g. The base of signs shall be landscaped so as to conceal footings, mountings, brackets, and related structural elements.

h. The back of all signs shall be painted an earth-tone color.

18. Nonconforming existing signs. The provisions of this ordinance with reference to existing signs not conforming to this ordinance at the time of its effective date shall not be considered to have a retroactive effect. When a structural change is applied for, such sign must comply with all sections of the ordinance. Said existing and nonconforming signs shall not be exempt from the payment of fees set for permit fees.

19. Revocation of permit and removal of signs.

a. The Zoning Administrator is hereby authorized and empowered to revoke any permit previously issued upon failure of the holder to comply with any provisions of this ordinance.

b. If a sign is determined by the Zoning Administrator to be defective, has been abandoned, or has been maintained so as to be dangerous to the public health and safety, then the Zoning Administrator shall notify the sign permit holder or the owner of the property on which the sign is located that such violation must be corrected within thirty (30) days of receipt of such notice.

c. If the Zoning Administrator sends such notice and the violation is not corrected within thirty (30) days, the Zoning Administrator shall revoke any sign permit for the defective or dangerous sign and shall order the sign to be removed at the expense of the sign permit holder or the owner of the property on which the sign is located within thirty (30) days. If after 30 days, the sign has not been removed, the Zoning Administrator may cause the sign to be removed with the cost thereof to be billed to the property owner or seek corrective relief through court order.

20. Penalties. Any person violating any of the provisions of this ordinance, upon conviction thereof, shall pay and forfeit not less than ten dollars (\$10.00) nor more than two hundred dollars (\$200.00) for each violation. Each day such violation is committed or permitted to continue shall constitute a separate offense.

21. Appeals may be taken to the Board of Appeals as provided in Section 1.12(3).

22. Liability for damages. The provisions of this ordinance shall not be construed as relieving or limiting in any way the responsibility or liability of any person erecting or owning any sign for personal injury or property damage resulting

from the negligence or willful acts of such person, its agents, employees, or workmen, in the construction, maintenance, repair or removal of any sign erected in accordance with a permit issued hereunder. Nor shall it be construed as imposing upon the Town, its officers, or employees any responsibility or liability, by reason of the approval of any signs, materials, or devices under the provisions of this ordinance.

(2) Planning commission. Each town which exercises village powers shall have a planning commission consistent with Wis. Stat. § 60.62(4). See section 1.16 of this Ordinance.

(3) Area regulations.

(a) No lot area shall be so reduced that the yards and open spaces shall be smaller than is required by this ordinance, nor shall the density of population be increased in any manner except in conformity with the area regulations hereby established for the district in which a building or premises is located.

(b) Any lot or parcel shown on a recorded subdivision, plat or assessor's plat, or conveyance and recorded in the office of the Sauk County Register of Deeds prior to the adoption of the ordinance for the Town of Fairfield may be used as a building site, or for any purpose permitted by this ordinance, even though such lot or parcel does not conform to the minimum frontage or area requirements of the district in which it is located; provided, however, that no multiple-family dwelling, or residential unit in combination with some other use, shall be erected, structurally altered or converted in use on any lot having a width of less than 50 feet, except by special permit from the Fairfield Town Board.

(c) Any lot or parcel shown on a recorded subdivision, plat or assessor's plat or conveyance and recorded in the office of the Sauk County Register of Deeds prior to the adoption of this ordinance, may be increased in size by the addition of all or part of the adjoining lots or parcels, and such resulting lots or parcels may be used for any purpose permitted in the district in which they are located even though by such addition, the side yard, open space and percentage of occupancy provisions for lots of the resulting size shall apply; and providing further that after buildings have been erected on such lots or parcels their area or width shall not thereafter be reduced, except in conformity with the provisions of this ordinance.

(d) Buildings used in whole or in part for single-family or two-family residential purposes shall have a floor area of not less than 750 square feet per dwelling unit, provided that this regulation shall not apply to mobile homes placed per Section 1.03(2)(m). Buildings in the Wetland District shall have a floor area of not less than 400 square feet as established by Section 1.07(e)(c).

(4) Height regulations.

(a) Except as otherwise provided in this ordinance, the height of any building hereafter erected, converted, enlarged or structurally altered shall be in compliance with the regulations established herein for the district in which such building is located.

(b) A basement shall be counted as a story for the purpose of height measurement if the vertical distance between the ceiling and the average level of the adjoining ground is more than five (5) feet.

(c) Churches, schools, hospitals, sanitariums and other public and quasi-public buildings may be erected to a height not exceeding 75 feet, provided the front, side and rear yards required in the district in which such building is to be located are each increased at least one (1) foot for each foot of additional height over the limit otherwise established for the district in which such building is to be located.

(d) Farm buildings not for human habitation, ornamental structures, amusement park facilities, power transmission poles, lines, and necessary mechanical appurtenances, and accessory structures essential to the use or protection of a building or to a manufacturing process carried on therein, are hereby exempted from the height regulations of this ordinance and may be erected in accordance with other regulations or ordinances of the Town; provided that any such structure which is accessory to a building in a residence district, or to a building on a residential lot in the Agricultural District, shall be located not less than 25 feet from any lot line; and provided further that any such structure on farm property shall be located not less than 25 feet from the nearest lot line of any adjoining residential lot.

(e) Residences may be increased in height by not more than ten (10) feet when all yards and other required open spaces are increased by one (1) foot for each foot by which such building

exceeds the height limit of the district in which it is located.

(f) Where a lot abuts on two (2) or more streets or alleys having different average established grades, the higher of such grades shall control only for a depth of 120 feet from the line of the higher average established grade.

(g) On through lots which extend from street to street, the height of the main building may be measured from the average elevation of the finished grade along the end of the building facing either street.

(5) Front, side and rear yard regulations.

(a) No part of a yard or other open space provided about any building for the purpose of complying with the provisions of this ordinance shall be included as part of a yard or other open space required for another building.

(b) Except as otherwise provided in this ordinance, any side yard, rear yard or court abutting a district boundary line shall have a minimum width and depth in the less restricted district equal to the average of the required minimum widths and depths for such yards or courts in the two (2) districts which abut the district boundary line.

(c) No part of any building which has a setback less than is required by this ordinance shall be enlarged or structurally altered within the front yard established by the setback required by this ordinance for the district in which such building is located.

(d) Buildings on through lots and extending from street to street may waive requirements for a rear yard by furnishing an equivalent open space on the same lot in lieu of the required rear yard provided that the setback requirements on both streets are complied with.

(e) When the side line of an interior lot coincides wholly or partly with the rear line of an abutting corner lot and the setback for the main building on the corner lot is less than the setback required by this ordinance on such interior lot, the setback for the building on such interior lot may be modified so as to be midway between the setback for the building on the corner lot and the setback otherwise required by this ordinance. In the case of interior lots having frontage on two (2) streets, no accessory building shall extend into the setback area of either street.

(f) Every part of a required yard shall be open and unoccupied by any structure from the ground upward, except as follows:

1. Detached accessory buildings may be located in the rear yard, or in the side yard of a main building, provided an additional side yard, equal to that otherwise required for the main building is provided.

2. Sills, belt courses, cornices, canopies, eaves or ornamental architectural features may project into a required yard not more than 30 inches; provided that no such feature shall project over a street line.

3. Bay windows, balconies and chimneys may project into required yard not more than three (3) feet in any case, but not more than 20 percent of the width of any side yard which does not abut on a street; provided that the total length of such projections is not more than one-third (1/3) of the building wall on which they are located.

4. Fire escapes may project into a required yard not more than five (5) feet in any case, but not more than 20 percent (20%) of the width of any side yard which does not abut on a street; provided that no such fire escape need be less than three (3) feet in width.

5. Uncovered steps and landings may project into a required yard not more than six (6) feet in any case, but not more than 20 percent of the width of any side yard which does not abut on a street; provided that no such steps or landings shall extend above the main or entrance floor, except for a railing no more than three (3) feet in height.

6. Platforms, walks and drives extending not more than six (6) inches above the average ground level at their margins, and retaining walls when the top of such walls are not more than six (6) inches above the average level of abutting ground on one (1) side, may be located in any yard.

7. Fences, walls and hedges may be located as follows:

a. Solid fences and walls more than six (6) feet in height shall be considered as buildings and the appropriate requirements of this ordinance shall be applied accordingly.

b. Fences, walls and hedges shall not exceed three and one-half (3½) feet in height when located in a front yard or in the street side yard of a corner lot.

c. Fences, walls and hedges shall not exceed two and one-half (2½) feet in height

when located within a vision clearance triangle, except for retaining walls used to hold ground at or below its natural level, and fences so designed and constructed as not to constitute a substantial obstruction to the view of motorists and pedestrians across the vision clearance opening from one (1) street to another.

(6) Motor vehicles and parking.

(a) In the residence districts not more than half the space in any private garage may be rented for the storage of the private passenger vehicles of persons not resident on the premises, except that all of the space in a private garage having a capacity of not more than two (2) such vehicles may be so rented.

(b) One (1) off-street parking space shall be 216 square feet in area, exclusive of adequate ingress and egress driveways to connect with a public thoroughfare. A single stall garage, or one (1) stall in a multiple stall garage, may replace any single required parking space.

(c) No building for which off-street parking space is required may be added to, structurally altered or converted in use so as to encroach upon or reduce the parking space below the required minimum.

(d) No parking spaces required under this ordinance may be used for any other purpose provided, however, that open spaces required by this ordinance for setback and side yards may be used for such parking spaces or approaches thereto, except where otherwise provided in this ordinance, provided that on corner lots there shall be no parking in a vision clearance triangle.

(e) All parking spaces shall be graded and drained so as to prevent the accumulation of surface waters.

(f) Parking lots containing ten (10) or more parking spaces which are located in the residence districts or adjoin residential lots shall be screened alongside or sides of such lots which abut the lot lines of residential lots by a solid wall, fence, evergreen planting of equivalent opacity or other equally effective means, built or maintained at a minimum height of four (4) feet. If parking lots so located are lighted, the lights shall be so shielded as to prevent undesirable glare or illumination of adjoining residential property.

(g) Parking spaces required:

1. Multiple-family dwellings shall provide one (1) off-street parking space for each

family for which accommodations are provided in the building plus one (1).

2. Roadside stands shall provide not less than five (5) parking spaces at the place of business off the right-of-way of the highway.

3. Establishments offering curb service or service to customers who remain in their vehicles, shall provide at least five (5) off-street parking spaces for each person employed to serve such customers.

4. Retail or local business places, banks, offices and professional offices and personal service shops shall provide at least one (1) off-street space for each 300 square feet of ground floor area, plus at least one (1) additional parking space for each 500 square feet of upper floor area.

5. Buildings combining business and residential use shall provide at least one (1) off-street parking space for each 300 square feet of area devoted to business use, plus at least one (1) parking space for each family for which accommodations are provided on the premises.

6. Theaters, churches, auditoriums, lodges or fraternity halls and similar places of public assemblage shall provide at least one (1) parking space for each seven (7) seats.

7. Lodging houses and dormitories shall provide at least one (1) parking space for each two (2) guest rooms.

8. Medical, correctional or charitable institutions shall provide at least one (1) parking space for each two (2) rooms for patients, clients, guests or persons detained on the premises, plus at least one (1) additional parking space for each three (3) persons employed on the premises.

9. Restaurants, taverns and similar places for eating and refreshments, except curb service establishments, shall provide at least one (1) parking space for each 50 square feet of floor space devoted to the use of patrons.

10. Funeral homes and mortuaries shall provide at least one (1) parking space for each 50 square feet of floor space devoted to parlors.

11. Bowling alleys shall provide at least five (5) parking spaces for each alley.

12. Garages and service stations shall provide adequate off-street parking space to prevent the parking of vehicles, waiting to be serviced or repaired, on the public street or highway.

13. Industrial uses, warehouses, laboratories and research institutions shall provide at

least one (1) parking space for each four (4) employees on the premises at any time, plus at least one (1) additional space for each vehicle operated in connection with such use, for which parking on the premises is required.

14. Parks and playgrounds, recreation camps and mobile home camps shall furnish parking spaces as required by the regulations governing each of these uses.

15. Any use not specifically named herein shall be assigned by the building inspector to the most appropriate of the above classifications when application is made to him for a building permit. If such determination is not acceptable to the applicant, appeal may be made to the Fairfield Town Board which shall decide the matter at a public hearing.

(7) Camping Provisions

(a) Agriculture Conservancy District,

1.04

1. Camping when located on the same lot as an existing residential dwelling shall be allowed subject to the following conditions:

a. No camping permit shall be required.

b. No more than three (3) camping units shall be allowed on any lot or parcel of land under one (1) ownership, except as provided in Subsection 1.08(7)(a)3.

c. Loud or rowdy behavior which is disruptive to the peace of other persons shall be prohibited.

d. State approved sanitary systems shall be available.

e. Camping is limited to no more than 15 consecutive days during any one stay and each stay shall occur no more than three times a year.

2. Camping when located on a lot or parcel where an existing residential dwelling does not exist shall be subject to the following conditions:

a. An owner of record of any lands being used for camping shall either be personally present or have provided written permission to those persons actually camping.

b. No more than three (3) camping units shall be allowed on any lot or parcel of land under one (1) ownership, except as provided in subsection 1.08(7)(a)3.

c. Approved sanitary provisions, such as state approved systems, metro

units, self-contained units or commercially available portable toilet units shall be available.

d. A camping permit is issued by the Department. A fee of twenty dollars (\$20.00) shall be charged.

e. Camping stays shall last no longer than 15 consecutive days and at the completion of such stay all camping units and/or equipment shall be removed.

f. Land disturbance activities likely to result in significant erosion, destruction of vegetation or alteration of existing topography, insofar as primarily related to any proposed camping, shall be prohibited.

g. Arrangements shall be made for the proper disposal of trash and garbage. Littering shall be prohibited.

h. Loud or rowdy behavior which is disruptive to the peace of other persons shall be prohibited.

3. Camping by organizations or groups on any lot or parcel under one (1) ownership outside of licensed campgrounds shall be allowed under the following conditions:

a. The conditions set forth in Subsection 1.08(7)(a)2.a., f. and g. shall be complied with.

b. State approved sanitary provisions shall be available.

c. Camping is limited to no more than four (4) days during any one (1) stay and each stay shall occur no more than three (3) times a year. Permits for an additional consecutive stay of four (4) days may be approved by the Zoning Administrator if it appears that allowing such an extension would be consistent with the spirit and intent of this Subsection.

d. Loud, rowdy behavior or other activities likely to disturb the peace and enjoyment of other persons shall be prohibited and controlled by the permittee.

e. Sufficient land area shall be available to accommodate all campers.

f. A permit is issued by the Department. A fee of twenty dollars (\$20.00) shall be charged.

(8) Mineral extraction. Pre-existing mineral pits, mines and quarries on which an operation plan was submitted to the Department prior to October 27, 1986, shall be permitted without a conditional use permit providing:

(a) Ownership or control rights of the site remain the same as on the application.

(b) All extraction and processing activities remain within the boundaries as stated in the permit.

(c) Within five (5) years from the date of adoption of this Subsection 1.08(8), a reclamation plan as stated in 1.04(2)(k)19c shall be submitted to the Department for approval on each permitted site.

(d) Sauk County has statutory authority to administer Wis. Adm. Code ch. NR 135, and the regulations are outlined in the Sauk County Code of Ordinances § 24.

1.09 Building Permits, Conditional Use Permits, Certificates of Occupancy and Use.

(1) Office. The office of building inspector shall be under the supervision of the Zoning Administrator. The building inspector shall supervise and inspect all building activity and assist zoning activity as directed by the Administrator and the Agency.

Legal counsel shall be specified by resolution of the Town. The appointed legal counsel shall expeditiously prosecute all violations, process all zoning variance appeals and keep a record of all Fairfield Town Board proceedings when in session. It shall be the duty of the Zoning Administrator and all his deputies to enforce this ordinance.

(2) Regulations.

(a) No building, sign or other structure or any part thereof shall hereafter be built, enlarged, altered, or moved within the area subject to the provisions of this ordinance until a building permit has been applied for in writing and obtained from the building inspector. Such permits shall be posted in a prominent place on the premises prior to and during the period of construction, alteration or moving. Forms for application for building permits shall be supplied by the building inspector and a record of all permits issued shall be kept in the office of the building inspector.

(b) All applications for a building permit shall be accompanied by a location sketch drawn to scale, showing the location, actual shape and dimensions of the lot to be built upon, the exact size and location of the building on the lot, the existing or intended use of building, the number of families to be accommodated, the distances between the nearest point on the building and the center line of the highway, and other information with regard to

the proposed building and neighboring lots and buildings as may be called for on the application or may be necessary to provide for the enforcement of this ordinance.

(c) The term "building" as used in this section shall include any building, structure or use of land which is governed by the requirements of this ordinance, and any substantial alteration in the heating plant, sanitary facilities or mechanical equipment of any such building which would effect a change in its use.

(d) A building permit shall lapse and become void unless the separations described in the permit are commenced within one (1) year from the date of issue of such permit.

(3) Certificate of occupancy.

(a) No vacant land shall be occupied or used and no building or structure hereafter erected, altered or moved shall be occupied or used until a certificate of occupancy shall have been issued by the building inspector. Such certificate of occupancy shall be applied for coincident with the application for a building permit and shall be issued within ten (10) days after the erection, alteration, repair or moving of such building shall have been completed in conformity with the provisions of this ordinance and in conformity with the statements of the application for a building permit.

(b) Under such rules and regulations as may be established by the Town Board, the building inspector may issue a temporary certificate of occupancy for part of a building.

(c) Upon written request from the owner, the building inspector shall issue a certificate of occupancy for any building or premises existing at the time of the adoption of this ordinance, certifying after inspection, the extent and kind of use made of the building or premises and whether or not such use conforms to the provisions of this ordinance.

(4) Conditional Use Permits. The Agency may authorize the zoning administrator to issue a land use permit for conditional uses after review and a public hearing, provided that such conditional uses and structures are in accordance with the purpose and intent of this ordinance and are found to be not hazardous, harmful, offensive, or otherwise adverse to the environment or the value of the neighborhood or the community.

(a) Application. Applications for conditional use permits shall be made to the Zoning

Administrator on forms furnished by the Zoning Administrator and shall include the following:

1. Name and address of the applicant and owner of the site.

2. Description of the subject site by lot, block and recorded subdivision or by metes and bounds; address of the subject site, type of structure; proposed operation or use of the structure or site; number of employees; the zoning district within which the subject site is located; and indication of whether or not the subject site is located in a floodplain.

3. Plot plan showing all of the information required under Section 1.08 of the general provisions section of this ordinance.

4. Additional information as may be required by the Agency or Department.

(b) Hearings. The Town Board shall hold a public hearing on each conditional use permit application giving a class 2 notice.

(c) Review and Approval. The Town Board shall use the standards for conditional uses which are delineated within each zoning district of this ordinance when reviewing applications for a conditional use.

1. Compliance with all other provisions of this ordinance, such as lot width, area, yards, heights, parking, traffic and highway access shall be required of all conditional uses. Variances shall only be granted as provided in section 1.12 (4).

(5) Fees. Fees shall be reviewed annually by the Town Board and a fee schedule adopted by resolution.

1.10 Boundaries of Districts. In unsubdivided property, unless otherwise indicated on the map, the district boundary lines are the center lines of streets, highways, railroads, section lines, quarter section lines, quarter-quarter section lines or such lines extended. Where not otherwise indicated on the map, it is intended that the district boundary line be measured at right angles to the nearest highway right-of-way lines and be not less than 300 feet in depth, provided, however, that wherever a Commercial District is indicated on the district map as a strip paralleling the highway, the depth of such strip shall be 300 feet measured at right angles to the right-of-way line of the street or highway to which it is adjacent, unless a different depth is shown on the map. The length of each such strip shall be as shown on the map. When such Commercial District is

located at the intersection of streets or highways, the length shall be measured from the intersection of each street or highway right-of-way line included in such district.

1.11 Interpretation and Application. It is not intended by this ordinance to interfere with, abrogate or annul any existing easements, covenants, or other agreements between parties, nor is it in any way to impair or interfere with any existing provisions of law or ordinance or any rules, regulations or permits previously adopted or issued, or which shall be adopted or issued pursuant to law, relating to the use of buildings or premises provided, however, that where this ordinance imposes a greater restriction upon the use of buildings or premises than is imposed or required by such existing provisions of law, ordinance or by such rules, regulations, agreements, covenants, or permits, the provisions of this ordinance shall control.

1.12 Town of Fairfield Board of Appeals.

(1) **Members.** The Chairman of the Town Board is hereby directed to appoint a Town of Fairfield Board of Appeals according to Wis. Stat. § 62.23(7)(e), consisting of five (5) members, with allowance for payment per diem and mileage, and two alternate members appointed in accordance with Wis. Stat. § 62.23(7)(e).

(2) **Rules.**

(a) The Town of Fairfield Board of Appeals shall meet at the call of the Chairman, and at such other times as the Fairfield Town Board may determine, at a fixed time and place. Compensation shall be at same per diem rate of Town Board and mileage.

(b) All meetings of the Board of Appeals shall be open to the public.

(c) Any public hearing which the Board of Appeals is required to hold under Section 1.12(4)(b) shall be held in a town hall or other place as convenient as may be to the location or locations to be considered at such public hearing, and a full description of the location of such place of hearing by name, address or other commonly known means of identification shall be included in the notice given of such hearing. Other matters upon which the Board of Appeals is required to act may also be heard at any such hearing.

(d) Notice of any public hearing which the Board of Appeals is required to hold under the

terms of this ordinance shall specify the date, time and place of hearing and the matters to come before the Board of Appeals at such hearing, and such notice shall be given in each of the following ways:

1. By publication in the official newspaper of the Town at least once, not less than ten (10) days prior to the date of such hearing.

2. By posting, not less than ten (10) days prior to the date of such hearing, in each of the public places in which official notices are usually published in each town affected by the matters to come before the Board of Appeals at such hearing.

3. By certified mail to the parties having a legal interest in any of the matters to come before the Board of Appeals at such hearing.

(e) The Board of Appeals shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Board of Appeals and shall be a public record.

(f) The Board of Appeals shall have power to call on any Town department or committee for assistance in the performance of its duties and it shall be the duty of such other departments to render all such assistance as may be reasonably required.

(g) The Board of Appeals may adopt such rules as are necessary to carry into effect the regulations of the Town Board.

(h) In case of all appeals, the Board of Appeals shall call upon the Agency for all information pertinent to the decision appealed from.

(i) If a member or members of the Board of Appeals refuse to vote because of a conflict of interest or when a member or members are absent, the alternates to the board shall act with full power, and the practice of the alternates serving shall be consistent with Wis. Stat. § 62.23(7)(e).

(3) **Appeals.** Appeals to the Board of Appeals may be taken by any person aggrieved or by any officer, department, board or bureau of the Town of Fairfield affected by any decision of the building inspector. Such appeal shall be taken within a reasonable time, as provided by the rules of the Fairfield Town Board, by filing with the building inspector and with the Board of Appeals a notice of appeal specifying the ground thereof. The building inspector shall forthwith transmit to the Board of Appeals all the papers constituting the records upon which the action appealed from was taken. An

appeal shall stay all proceedings in furtherance of the action appealed from, unless the building inspector shall certify to the Board of Appeals after notice of appeal shall have been filed with him that by reason of facts stated in the certificate a stay would cause eminent peril to life or property. In such case, the proceedings shall not be stayed otherwise than by a restraining order, which may be granted by the Board of Appeals or by a court of record on application or notice to the building inspector and on due cause shown. The Board of Appeals shall fix a reasonable time for the hearing of the appeal, give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Upon the hearing, any party may appear in person or by agent or by attorney.

(4) Powers and duties. The Board of Appeals shall have the following powers:

(a) To hear and decide appeals where it is alleged that there is error in any order, requirement, decision or determination made by the Zoning Administrator or Department or Agency.

(b) Where there are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of this ordinance, the Board of Appeals shall have the power, in passing upon appeals, to authorize such variance from the terms of this ordinance as will not be contrary to the public interest and so that the spirit of the ordinance shall be observed and substantial justice done, provided, however, that no such variance shall have the effect of allowing in any district, uses prohibited in that district.

1.13 Highway Setback Lines. For the purpose of determining the distance buildings and other structures shall be set back from streets and highways, the streets and highways of Sauk County are divided into the following classes:

(1) Class A highways.

(a) All state and federal highways are hereby designated as class A highways; provided that this classification shall also include the entire frontage of all those highways which intersect at an interchange.

(b) The setback line for a class A highway shall be 110 feet from the centerline of the highway or 50 feet from the right-of-way line, whichever is greater. The centerline shall be as shown on the highway plans.

(2) Class B highways.

(a) All County trunks are hereby designated as class B highways. For the purpose of this ordinance any road will be considered as a County trunk after it has been placed on the County trunk system by the County Board and approved by the state highway commission.

(b) The setback line for class B highways shall be 75 feet from centerline of such highway or 42 feet from the right-of-way line, whichever is greater.

(3) Class C highways.

(a) All town roads, streets and highways not otherwise classified are hereby designated class C highways.

(b) For all class C highways setback lines are hereby established, parallel to and a distance of 63 feet from the centerline of such highway or 30 feet from the right-of-way line, whichever is greater.

(4) Exceptions to required setbacks. A setback less than the setback required by Section 1.14(1), (2) or (3) shall be permitted where there are at least three (3) legally existing buildings owned by others within 250 feet on the same side of the road as the proposed site and all built to less than the required setback. In such cases the setback shall be determined as follows:

(a) Where two (2) contiguous parcels are occupied, the setback shall be the average of the setbacks on each side provided:

1. The buildings are legally existing structures and not temporary structures such as corn cribs, feeder pens, etc.

2. A road setback for Class A and B roads shall not be less than 30 feet from the right-of-way line.

(b) Where only one (1) contiguous lot is occupied by a building the setback shall be determined by averaging the required setback with the setback of the adjacent building provided the conditions of 1.14(4)(a) 1. and 2. are met.

(5) Vision clearance. There shall be a vision clearance triangle in each quadrant of all intersections of highways or streets with other highways or streets and of highways or streets with railroads. Such vision clearance triangle shall be bounded by the highway, street or railroad right-of-way lines and a vision clearance setback line connecting points of each right-of-way line that is located a distance back from the intersection of the

right-of-way lines equal to twice the setback required on the intersecting highway or street.

(6) Structures permitted within setback lines.

(a) Open fences.

(b) Telephone, telegraph and power transmission and distribution towers, poles and lines, transformers, substations, repeater stations and similar necessary mechanical appurtenances and portable equipment housings that are readily removable in their entirety. Additions to and replacement of all such structures may be made, provided the owner will file with the County Clerk of Sauk County, an agreement in writing to the effect that the owner will move or remove all new construction, additions and replacements erected after the adoption of this ordinance at his expense, when necessary for the improvement of the highway.

(c) Underground structures not capable of being used as foundations for future prohibited overground structures; provided that this regulation shall not apply to wells and septic tanks or other means of private sanitary waste disposal.

(d) Access or frontage roads constructed according to plans approved by the County Highway Committee.

(e) Permitted signs and signs placed by the public authorities for the guidance or warning of traffic.

(f) Parking lots.

(g) Soil conservation practices which meet standards provided in the Sauk County Soil Conservation District Technical Guide.

(h) This section shall not be interpreted so as to prohibit the planting and harvesting of field crops, shrubbery or trees, except as these may be restricted within a vision clearance triangle by the provisions of Section 1.14(6).

(7) Structures prohibited within setback lines. No new building, new sign or other new structure or part thereof shall be placed between the setback lines established by this ordinance and the highway except as otherwise provided by this ordinance, and no building, sign or structure or part thereof existing within such setback lines on the effective date of this ordinance shall be altered or enlarged in any way that increases or prolongs the permanency thereof, or be reconstructed in its original existing location after having been destroyed by fire, storm or other catastrophe to the extent of 60 percent (60%) or more of its current market value as

determined by the local assessor, unless such alteration, enlargement or reconstruction shall have been ordered by the Fairfield Town Board, after public hearing and a view of the premises.

1.14 Changes and Amendments. (1)

General. The Town Board may from time to time amend, supplement or change by ordinance the boundaries or districts or regulations herein established. Any proposed change shall first be submitted to the Agency for its recommendation and report. Any comprehensive ordinance revisions or ordinance amendments extending Agricultural Conservancy District coverage must be certified by the Land and Water Conservation Board in order for landowners to receive farmland preservation program tax credits.

(2) Procedure. The Town Board may amend the regulations or an ordinance or change the district boundaries. The procedure with reference to such amendments or changes shall be as follows:

(a) A petition for amendment of any Town zoning ordinance may be made by any property owner in the area to be affected by the amendment, by the town wherein the ordinance is in effect, by any member of the Town Board to consider Town zoning matters as provided in Wis. Stats. § 60.62. Such petition shall be filed with the Town Clerk who shall present it to the Agency at its next regular meeting.

(b) Upon receipt of such petition by such agency it shall call a public hearing thereon. Notice of the time and place of such hearing shall be given by publication of a Class II notice. A copy of such notice shall be mailed by registered mail to the town at least ten (10) days prior to the date of such hearing.

(c) As soon as possible after such public hearing, the agency shall act on such petition either approving, modifying and approving or disapproving of the same. If its action is favorable to granting the requested change or any modification thereof, it shall cause an ordinance to be drafted effectuating its determination and shall submit such proposed ordinance directly to the Town Board with its recommendations. If the agency after its public hearing shall recommend denial of the petition it shall report its recommendation directly to the Town Board with its reasons for such action. Proof of publication of the notice of the public hearing held by such agency and proof of the giving of notice to

the town clerk of such hearing shall be attached to either such report.

(d) Upon receipt of such agency report the Town Board may adopt the ordinance as drafted by the zoning agency or with amendments, or it may deny the petition for amendment, or it may refuse to deny the petition as recommended by the agency in which case it shall refer the petition to the agency with directions to draft an ordinance to effectuate the petition and report the same back to the Town Board which may then adopt or reject such ordinance.

(e) In case a protest against a proposed amendment is filed with the Town Clerk at least 24 hours prior to the date of the meeting of the Town Board at which the report of the zoning agency is to be considered, duly signed and acknowledged by the owners of twenty percent (20%) or more of the area of the land immediately adjacent extending 100 feet therefrom, or by the owners of twenty percent (20%) or more of the land directly opposite thereto extending 100 feet from the street frontage of such opposite land. Each signer shall state the amount of area or frontage owned by him and shall include a description of the lands owned by him. If such statements are found to be true, such ordinance shall not be adopted except by the affirmative vote of three-fourths of the members of the Town Board present and voting. If such statements are found to be untrue to the extent that the required frontage or area ownership is not present such protest may be disregarded.

(3) Jurisdiction of lands annexed to an incorporated municipality. When any lands previously under jurisdiction of a Town zoning ordinance shall have been finally removed from such jurisdiction by reason of annexation to any incorporated municipality, and after the regulations imposed by the Town Zoning Ordinance have ceased to be effective as provided in Wis. Stats. § 60.62, the Town Board may, on the recommendation of its zoning agency, adopt such amendatory ordinances as shall remove or delete such annexed lands from the official zoning map or written descriptions without following any of the procedures provided in Section 1.15(2)(a) to (f) and such amendatory ordinances shall become effective upon passage and publication. A copy of such ordinance shall be kept on hand by the Town Clerk. Nothing in this section shall be construed to nullify or supersede the provisions of Wis. Stat. § 80.64.

(4) Fee. Pursuant to Wis. Stat. § 62.23(7)(ea) is hereby established a filing fee for the filing of petitions to amend the Town Zoning Ordinance, in the amount to be set annually by the Town Board. This fee shall be paid to the Town Clerk at the time the petition is presented to the clerk. No petition shall be presented to the Town Board by the Town Clerk until said fee has been paid to the Town Clerk.

1.15 Enforcement and Penalties. (1) Any building or structure hereinafter erected, moved or structurally altered or any use hereinafter established in violation of the provisions of this ordinance by any person, firm, association, corporation (including building contractors or his or their agent) shall be deemed an unlawful structure or use.

(2) The Town's Attorney may bring an action to enjoin, remove or vacate any use, erection, moving or structural alteration of any building or use in violation of this ordinance and seek fines as provided in subparagraph (3) below.

(3) The provisions of this ordinance shall be enforced under the direction of the Town Board, through the Agency, the Zoning Administrator and the Town law enforcement officers. Any person, firm, company, or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be subject to a fine of not less than ten dollars (\$10.00) nor more than two hundred dollars (\$500.00) per day as long as the violation shall exist, together with the costs of action, and in default of payment thereof. Compliance therewith may be enforced by an injunction order at the suit of the Town or the owner of land within the district affected by the regulations of this ordinance.

1.16 Planning and Zoning Commission.

The Planning and Zoning Commission shall be established as specified in Wis. Stats. § 60.62 (4) and 62.23 and is hereby created to carry out the intent of the Town of Fairfield Zoning Ordinance.

(1) **Membership.** The town planning and zoning commission shall consist of seven (7) members, six citizens and one town board member.

(a) The chairman shall be elected by the members of the commission and will act as liaison with the Sauk County Conservation, Planning and Zoning Department.

(b) The town board member of the commission shall be elected by a two-thirds vote of the town board.

(c) Six (6) citizen members shall be appointed by the town board chairman and confirmed by the full town board.

(d) An alternate member may be appointed by the town chairman for a term of three (3) years and shall act only when a regular member is absent or declines to vote because of conflict of interest.

(e) Zoning Administrator shall attend all meetings when requested by the commission for the purpose of providing technical assistance.

(f) Vacancies shall be filled for the unexpired term in the same manner as appointments for a full term.

(g) Terms shall be for staggered three-year periods.

(2) **Powers and Duties.** The Town of Fairfield Planning and Zoning Commission shall have the following powers:

(a) Review and act upon applications for planned unit developments per 1.07.

(b) To review and recommend to the Town Board changes or amendments to the Town Zoning Ordinance following 1.14 of this ordinance.

(c) Other matters as prescribed by Wis. Stats. § 62.23

(d) Annually review and recommend any necessary amendments to the Town of Fairfield Comprehensive Plan, Zoning Ordinance and Zoning Map.

(e) **Recommendations** – the town planning and zoning commission shall review all proposed changes and amendments within the town limits, conduct a public hearing (with class 2 notice) and shall recommend that the petition be granted, modified or denied.

(f) **Town Board's Action** – following such hearing and after careful consideration of the town planning commission's recommendation, the town board shall vote on the passage of the proposed change or amendment.

(g) **Protest** – in the event of protest in accordance with Wisconsin Statutes against a proposed change or amendment to the regulations of this ordinance, such protest must be filed by the persons and in the manner and form required by Wisconsin Statutes not later than two days, not including Saturdays, Sundays and holidays, prior to

the day on which the meeting at which such change or amendment is to be considered.

Ordinance History:

Interim Zoning Ordinance adopted March 1, 1993. Public Hearing and Town Board passage on November 7, 1994. County Board Approval on January 18, 1995. Ordinance Published on January 30, 1995. Ordinance effective date March 1, 1995.

Town Board adopted a repeal and recreate on April 5, 2010. (never approved by County Board) Made edits to comply with ATCP 51.12, re-adopt the repeal and recreate ordinance on March 3, 2014.

RESOLUTION NO. 17 - 2014

**APPROVING THE INTERGOVERNMENTAL AGREEMENT AND
BYLAWS FOR THE GREAT SAUK TRAIL COMMISSION**

WHEREAS, by Resolution 4-14, the Honorable Sauk County Board of Supervisors authorized the creation of a Rails to Trails commission to facilitate the development, operation and maintenance of a recreational trail in cooperation with the State of Wisconsin on a certain rail corridor running from Sauk City to the wye in the Town of Merrimac along with such other further connections as may be appropriate; and,

WHEREAS, the Villages of Sauk City and Prairie du Sac, the Towns of Prairie du Sac, Sumpter, and Merrimac have joined the trail commission as local partners in an effort to assist Sauk County in carrying out its responsibilities under a contemplated memorandum of understanding with the State of Wisconsin; and,

WHEREAS, Resolution 4-14 called upon the trail commission to complete an intergovernmental agreement and bylaws to be presented to the County and the local partners for approval, and to adopt a name for the commission; and,

WHEREAS, the commission has named itself the Great Sauk Trail Commission, and has approved an intergovernmental agreement and bylaws to be presented to the County and the local partners for approval, said documents attached hereto as an Appendix.

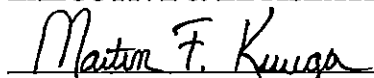
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the attached Intergovernmental Agreement and Bylaws are hereby approved, and henceforth, the commission shall be known as the Great Sauk Trail Commission; and,

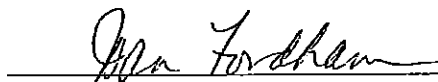
BE IT FURTHER RESOLVED, that the Trail Development Subcommittee of the Economic Development Committee created by Resolution No. 63-11 is hereby dissolved and its duties assigned to the Great Sauk Trail Commission.


For consideration on March 18, 2014.

Respectfully submitted:

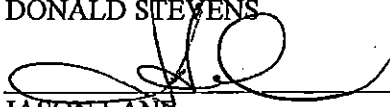
EXECUTIVE & LEGISLATIVE COMMITTEE



MARTY KRUEGER, Chair


JOAN FORDHAM


DONALD STEVENS


WILLIAM WENZEL


JASON LANE

FISCAL NOTE: Sauk County's appointees to the commission shall receive per diem and mileage for attendance at commission meetings. Various funding sources will be identified to finance the trail as this project proceeds. 

MIS NOTE: No MIS Impact

s:\ccounsel\62\62greatsauktrailintergovapproval14res.doq3

**INTERGOVERNMENTAL AGREEMENT BETWEEN
SAUK COUNTY AND PARTICIPATING GOVERNMENTS IN THE
DEVELOPMENT, OPERATION, AND MAINTENANCE OF
THE GREAT SAUK TRAIL**

THIS AGREEMENT is made by and between Sauk County, a political subdivision of the State of Wisconsin (hereinafter COUNTY), and the undersigned units of local government (hereinafter LOCAL PARTNERS).

RECITALS:

WHEREAS, the COUNTY is anticipating entering into a Memorandum of Understanding (MOU) with the State of Wisconsin Department of Natural Resources (hereinafter Department) to develop, operate, and maintain a trail on certain former rail corridor located in Sauk County, the municipalities of the Village of Sauk City, the Village of Prairie du Sac, the Town of Prairie du Sac, the Town of Sumpter and the Town of Merrimac that will become part of the cooperative trail easement; and,

WHEREAS, the COUNTY is willing to undertake this venture to preserve this rail corridor for trail purposes with the cooperation and assistance of local units of government referred to herein as LOCAL PARTNERS; and,

WHEREAS, the parties to this Agreement understand and agree that the development, operation, and maintenance of the this Trail will require the cooperation and assistance of the State of Wisconsin, the COUNTY, and LOCAL PARTNERS; and,

WHEREAS, the COUNTY is willing to serve as the lead entity in working with the State of Wisconsin cooperatively with the LOCAL PARTNERS to realize the potential of trail development; and,

WHEREAS, in order to carry out these responsibilities and facilitate intergovernmental cooperation, the COUNTY and the LOCAL PARTNERS hereby create a Trail Commission (hereinafter Commission) to carry out the responsibilities necessary to develop, operate, and maintain the Trail.

NOW, THEREFORE, THE PARTIES COVENANT AND AGREE AS FOLLOWS:

Section I. Authority. This Agreement is authorized pursuant to the authority contained in Wis. Stat. ch. 23, Wis. Stat. §§ 66.0301, 59.03, and 59.56 and other applicable legal authorities. The terms and conditions contained in the MOU entered into by the State of Wisconsin and the COUNTY are incorporated by reference into this Agreement.

Section II. Parties to this Agreement. The parties to this Agreement are the COUNTY, and the Village of Sauk City, the Village of Prairie du Sac, the Town of Prairie du Sac, the Town of Sumpter and the Town of Merrimac, hereinafter collectively referred to as the LOCAL PARTNERS. If the Trail is extended, other units of government may join this Agreement as LOCAL PARTNERS with the unanimous consent of the parties to this Agreement, and shall be authorized to appoint commissioners to the Commission.

Section III. Commission. There is hereby created a Commission, to which the parties to this agreement have appointed representatives. The Commission shall prepare and adopt appropriate bylaws governing its meetings and shall exercise such powers and authorities as may be conferred herein upon the Commission

Section IV. General Purposes. The COUNTY and the LOCAL PARTNERS desire to develop a recreational trail on certain former railroad right of way and other property which shall run through the jurisdictions of the LOCAL PARTNERS within the COUNTY. The COUNTY has entered into an MOU with the Department to develop, operate and maintain the Trail, but to do so, the COUNTY needs the cooperation and assistance of LOCAL PARTNERS for whom the Trail is a matter of great significance. The COUNTY and the LOCAL PARTNERS have created a Commission to create a framework whereby the COUNTY can fulfill its obligations to the Department under the MOU and work cooperatively with the LOCAL PARTNERS to develop, operate and maintain the Trail with fiscal and operational responsibilities shared between the COUNTY and the LOCAL PARTNERS.

Section V. Definitions.

- A. "Commission" means the Great Sauk Trail Commission.
- B. "Department" means the State of Wisconsin Department of Natural Resources.
- C. "Parties" mean the COUNTY and the LOCAL PARTNERS.
- D. "LOCAL PARTNERS" mean a unit of local government, either a town, village, or city, whose jurisdiction the Trail runs through.
- E. "MOU" refers to the MOU entered into between the COUNTY and the Department.
- F. "Trail" means the Great Sauk Trail.

Section VI. Obligations of the COUNTY. The COUNTY shall do all of the following in connection with this Agreement:

- A. Develop, operate, repair, and maintain the Trail consistent with its obligations under the MOU and applicable laws and regulations governing trails.
- B. Accept from the Department an easement to develop, operate, repair and maintain the Trail as a component of the State of Wisconsin's trail system.
- C. Designate the Sauk County Parks Director to assist the Commission in carrying out its duties and assist the Commission in conducting public meetings for the planning, establishment, development, management, and improvement of the trail project in accordance with Chapter NR 44, Wis. Adm. Code to the extent practicable.
- D. Work with the LOCAL PARTNERS through the Commission to obtain input into the preparation of the master plan for the Trail to include the specific recreational uses for the Trail as developed through the Department's master planning process.
- E. Secure and comply with all federal, state, and local permits and licenses required for the construction, installation, operation, maintenance, repair, reinstallation of the Trail including zoning, building, health, environmental permits or licenses.
- F. Provide fiscal service support to the Commission by maintaining the accounts of the Commission.

Section VII. Responsibilities of LOCAL PARTNERS.

- A. Identify an individual or department of the LOCAL PARTNER who shall have primary responsibility for serving as a liaison between the LOCAL PARTNER, the Commission, and the COUNTY, and members of the public within the jurisdiction of the LOCAL PARTNER regarding the development, operation, repair, and maintenance of the Trail.
- B. Work cooperatively with the Commission and the COUNTY regarding work to be performed by the LOCAL PARTNER to facilitate the development, operation, repair, and maintenance of the portions of the Trail that run through the jurisdiction of the LOCAL PARTNER. All work contracted and performed by the LOCAL PARTNER shall be approved in advance by the COUNTY, be consistent with the plan for the Trail, and meet or exceed all Department trail standards.
- C. Work cooperatively with the Commission and the COUNTY in developing an annual budget amount to be appropriated by the LOCAL PARTNER to finance the development, operation, and maintenance of the portions of the Trail that run through the jurisdiction of the LOCAL PARTNER. It is understood that the contribution of the LOCAL PARTNER may be financial or specifically identified maintenance support provided by the LOCAL PARTNER or a contractor.
- D. At all times, act in a manner that facilitates and assists the COUNTY in complying with the COUNTY'S obligations to the Department under the MOU and applicable laws and regulations in the development, operation, and maintenance of the Trail and take no actions in connection with the Trail that would be inconsistent with the COUNTY'S obligations contained in the MOU or any law or regulation of the Department connected with the operation of state trails.

Section VIII. Meetings.

- A. The Commission is expected to hold regular meetings as it deems necessary at a time and place designated in the Commission bylaws. At least once annually, a public meeting shall be held by the Commission in advance of the annual meeting between the Department and the COUNTY to provide input into the development, operation, and maintenance standards of the Trail as well as to exchange ideas and information for the good of the trail project.
- B. All meetings shall comply with the State of Wisconsin Open Meetings Law.

Section IX. Duration of Agreement and Withdrawal.

- A. The duration of this Agreement shall be indefinite. Any party may withdraw from this Agreement at any time by providing notice no later than October 1st of any given year to be effective in three months on January 1st of the following year.
- B. This Agreement shall terminate upon the unanimous consent of the governing bodies of the COUNTY and the LOCAL PARTNERS, each of which shall act by resolution of its governing body.
- C. Neither the COUNTY, nor any of the other LOCAL PARTNERS, shall be obligated to reimburse any party for disbursement of property, chattel, cash, or financial instruments upon withdrawal of any party to this Agreement.

- D. New LOCAL PARTNERS may join in this Agreement in the event the Great Sauk Trail is extended or proposed to be extended through the jurisdiction of another town or municipality that is not a signatory to this Agreement.

Section X. Administration.

- A. Each Jurisdiction shall be responsible for the actions of its own employees or officers while such employees or officers are engaged in work associated with the Trail.
- B. It is intended that the development, operations, repair, and maintenance of this Trail shall be financed through a combination of user fees, grants, and funds received from the COUNTY and the LOCAL PARTNERS as provided for herein.

IN WITNESS WHEREOF, the COUNTY and LOCAL PARTNERS have caused this Agreement to be executed by their respective names and duly authorized representatives as authorized by a resolution duly passed by the governing body of the party.

FOR SAUK COUNTY

MARTY KRUEGER, Chairperson
County Board

Date: _____

FOR THE VILLAGE OF PRAIRIE DU SAC

CHERYL SHERMAN, Village President

Date: _____

FOR THE VILLAGE OF SAUK CITY

JAMES ANDERSON, Village President

Date: _____

FOR THE TOWN OF MERRIMAC

STEVEN PEETZ, Chairman, Town Board

Date: _____

FOR THE TOWN OF PRAIRIE DU SAC

RONALD LINS, Chairman, Town Board

Date: _____

FOR THE TOWN OF SUMPTER

TIMOTHY COLBY, Chairman, Town Board

Date: _____

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BYLAWS OF THE GREAT SAUK TRAIL COMMISSION

ARTICLE I

Name, Authority, Location, Purpose

Section 1. Name. The name of this Commission is the Great Sauk Trail Commission.

Section 2. Authority. This Commission is created pursuant to the authority contained in Sections 66.0301, 59.03, 60.22, 60.23(1) of the Wisconsin Statutes, and other applicable legal authorities. The resolutions passed by the respective governing bodies and the Intergovernmental Agreement creating this Commission shall serve as the constitution for this Commission.

Section 3. Location. The principal office and regular place for the transaction of business of this Commission shall be the Office of the Sauk County Parks Department located at S7995 White Mound Drive, Hillpoint, WI 53937. The Commission shall designate a place where the regular meetings of the Commission shall be held.

Section 4. Purpose. The purpose of this Commission is to develop a framework and facilitate intergovernmental cooperation to oversee the development, operation, and maintenance of a trail on former railroad right-of-way in Sauk County and to develop and encourage, where appropriate, various connections to this Trail. The Commission shall, where appropriate, consider expansions to the initial trail segment which is intended to run from Sauk City to Devils Lake State Park.

ARTICLE II

Membership, Voting, and Participation of Members

Section 1. Commission Members and Commissioners. The Commission is comprised of representatives from Sauk County, the Villages of Prairie du Sac and Sauk City, and the Towns of Merrimac, Prairie du Sac, and Sumpter, and such other units of government as may subsequently join as provided for in the Intergovernmental Agreement. Each member of the Commission shall be represented by commissioners as follows: Two Sauk County Board supervisors, and one commissioner from each of the following units of government, who shall be members of the governing body of that unit of government; the Village of Sauk City, the Village of Prairie du Sac, the Town of Prairie du Sac, the Town of Sumpter, and the Town of Merrimac, who shall serve terms as determined by the government that they represent, and be appointed in the manner provided for by the unit of government that they represent, and the Sauk County Parks Director shall be an ex-officio member and secretary of the Commission without vote.

Section 2. Voting. Each commissioner shall be vested with the authority to vote on matters coming before the Commission for decision. A majority of the members of the Commission shall constitute a quorum for the transaction of business at any meeting of the Commission. Unless otherwise provided by law, a majority vote of the members present at any meeting shall be sufficient for approval of a matter.

ARTICLE III Officers

Section 1. Officers. The elective officers of the Commission shall be Chairperson and Vice-Chairperson. No Commissioner shall hold more than one elective office.

Section 2. Terms of Office. Each commissioner shall serve a two-year term of office commencing in April of even numbered years. Should a commissioner no longer be a member of the governing body from the unit of government from which they were appointed, their seat on the Commission is automatically vacated upon the effective date of the resignation. Each elective officer of the Commission shall be elected by the Commission in April of even numbered years for a term of two (2) years and shall serve until the successor is elected and qualified.

Section 3. Vacancies. Upon the death, resignation, or dismissal of any Officer such office shall become vacant, and shall be filled for the unexpired term by election of the Commissioners.

Section 4. Duties of the Officers.

a. Chairperson. The Chairperson shall preside at all meetings of the Commission, and shall have such powers of supervision and management as customarily pertain to that office.

b. Vice-Chairperson. The Vice-Chairperson shall assist the Chairperson in the performance of the details and duties of the office. In the temporary absence or incapacity of the Chairperson, the Vice-Chairperson shall act as Chairperson and perform all duties required of the Chairperson during the period of absence or incapacity.

c. Secretary. The Secretary shall record and preserve the minutes of all meetings of the Commission, shall maintain the books of the Commission in accordance with accounting standards generally required of public entities, shall keep all Commission documents which come to him/her officially, shall sign all documents requiring signature, shall handle all Commission correspondence, and keep a file of all Commission correspondence. In the temporary absence or inability of the Chairperson and the Vice-Chairperson simultaneously, the Secretary shall call meetings to order and call for a motion to elect a Chairperson pro-tem.

ARTICLE IV Meetings

Section 1. General Meetings. The Commission shall meet at the time and place designated by the Commission at the last previous meeting. Meetings of the Commission shall be open public meetings held in accordance with Wisconsin Open Meetings Law.

Section 2. Special Meetings. Special meetings may be held at the call of the Chairperson provided that at least three (3) days advance notice is provided to all members of the Commission.

Section 3. Notice of meetings. All members shall be notified by mail, email, or facsimile at least three (3) days in advance of General Meetings and notice shall be provided as required by Wisconsin Open Meetings Law.

Section 4. Quorum. A quorum of the Commission for the transaction of business shall consist of a majority of the Commissioners.

ARTICLE V

Agenda, Rules for Conducting Meetings

Section 1. Agenda. The Chairperson is responsible for preparing the agenda, which shall be provided to all members of the Commission at least three (3) days in advance of a meeting. The Agenda shall be posted in accordance with Wisconsin Open Meetings Law. The order for the presentation of business may be modified as required, but should include the following items:

- a. Call to order and roll call.
- b. Approval of agenda.
- c. Approval of minutes of the previous Commission meeting.
- d. Public comment and appearances.
- e. Stakeholder appearances. (Listed on the agenda and approved in advance by the Chair)
- f. Reports.
- g. Financial report.
- h. Agenda items.
- i. Adjournment.

Section 2. Rules for Conducting Meetings. The Chairperson shall conduct the meeting in an orderly fashion, and members of the Commission are expected to avoid personalities and preserve decorum.

a. Requests for appearance before the Commission shall be made to the Chairperson or his/her designee no later than three (3) days prior to the meeting of the Commission. The reason for the appearance and any handout material must be provided with the request.

b. The Chairperson, in his/her discretion, may limit the time that invited appearances may present, and may limit the amount of time individuals may speak during public comment, or limit the number of speakers on a particular topic.

ARTICLE VI

Committees

Section 1. Standing Committees. The Chairperson, with the approval of the Commissioners in open session, may appoint standing committees.

Section 2. Ad Hoc Committees. Other committees may be established by the Commission in the same manner as provided in Section 1, and may be comprised of members of the Commission and stakeholders.

ARTICLE VII

Approved Stakeholders

Section 1. Stakeholder Approval. Certain community groups may have an enduring and lasting interest in the use and maintenance of the Trail. It is not the intention of the Commission to vest stakeholder status in groups that may have a passing or tangential interest in the Trail, but only in groups that have an enduring and lasting interest based upon actual use of the Trail. The Commission may accept applications from groups seeking stakeholder status, and the Commission must approve stakeholder status by a majority vote of the members entitled to a seat on the Commission. The Commission may approve certain groups as designated stakeholders based upon the following criteria.

a. A friends, or more than one friends group, that is dedicated to this particular trail or a particular segment of this Trail.

b. Groups that have an actual interest in the use of the Trail and/or represent individuals who actually use the Trail. Examples include bicycling, hiking, skiing, or snowmobile groups within Sauk County depending upon the approved uses of the Trail.

Section 2. Stakeholders. Once a stakeholder group is approved, they may request to submit a brief report to the Commission as provided in the agenda with the approval of the Chair. Stakeholders may, in the discretion of the Chair, be permitted to present oral or written comment on matters pending before the Commission at the time those matters are under consideration. The decision of the Chair to limit stakeholder comment may be overruled by a majority vote of a quorum of Commission members.

ARTICLE VIII

Parliamentary Procedure

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Commission in all cases to which they are applicable and in which they are not inconsistent with the statutes, rules, and regulations of the State of Wisconsin, nor with these bylaws, nor with any special rules of order the Commission may adopt.

ARTICLE IX

Administrative Support

The Sauk County Parks Department shall provide administrative support to the Commission to include coordinating with the Chairperson in the preparation of agendas, posting of public notices, and mailing of agendas. The availability of this support is subject to continued approval by Sauk County.

ARTICLE X

Amendment of Bylaws

Section 1. Introduction. Amendments may be proposed by a majority of the commissioners serving on the Executive and Finance Committee.

Section 2. Adoption. Adoption of amendments shall be by a two-thirds (2/3) affirmative majority of the Commissioners at a regular Commission meeting, provided the proposal to amend had been introduced at a regular Commission meeting prior to being considered at the next stated meeting, and further, provided that notice to the members of the proposed amendment has been given at least ten (10) days in advance of the meeting at which a vote is to be taken.

ARTICLE XI

Non-Partisan Status

The Commission is a non-partisan organization serving the development and maintenance of the Trail identified herein and does not support or endorse political parties or candidates.

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RESOLUTION NO. 18-14
TRANSITIONING TO A CRIMINAL JUSTICE COORDINATING COUNCIL

WHEREAS, on August 20, 2013, Resolution 49-13, the Justice Continuum was created by the Board to coordinate efforts across departments and committees that pertain to programs typically aligned with clients of the justice system; and,

WHEREAS, in order to create the array of evidence based programming to address the complex issues associated with clients of the criminal justice system the expansion of the existing committee composition is recommended; and,

WHEREAS, the Justice Continuum believes it to be in the best interest of the County to transition to a Criminal Justice Coordinating Council (CJCC), thereby creating a comprehensive interagency and intergovernmental level committee where planning and coordination are focused on the justice system as a whole.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session that that Resolution 49-13, is rescinded; and,

BE IT FURTHER RESOLVED, the council shall be comprised of the following membership: Three board members appointed by the County Board Chairperson that shall include: the Board Chair from the Executive and Legislative Committee; one supervisor from the Human Services Board; one supervisor from the Law Enforcement and Judiciary Committee; and,

BE IT FURTHER RESOLVED, that council shall also include: a Circuit Court Judge, the District Attorney, the Sheriff or their designee, the Human Services Director or their designee, the Public Defender's Office, a Probation Officer, School District Representative, Domestic Violence professional, Local Police Chief, Physician or Nurse familiar with addiction issues, a Private Defense Attorney, and a Citizen-At-Large; and,

BE IT FURTHER RESOLVED, that the Criminal Justice Coordinator is an ex-officio member of the committee without voting privileges; and,

BE IT FURTHER RESOLVED, that this council is expected to:


- Develop an understanding of how cases are processed from arrest to final disposition, particularly of persons who are spending time in the jail system;
- Lead policy development on the initiation, development and utilization of other correctional sanctions and options.
- Recommend and develop subcommittees.


RESOLUTION NO. 18-14
TRANSITIONING TO A CRIMINAL JUSTICE COORDINATING COUNCIL
Page 2 of 2

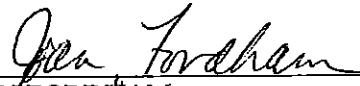
For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted,

EXECUTIVE AND LEGISLATIVE COMMITTEE


MARTIN KRUEGER, Chairperson

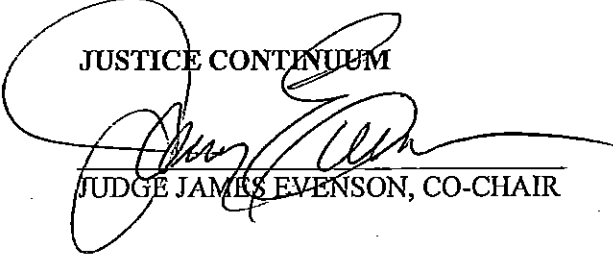

WILLIAM F. WENZEL


JOAN FORDHAM



JASON LANE

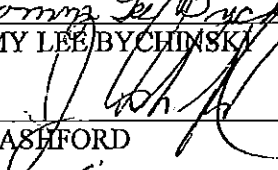
DONALD STEVENS

JUSTICE CONTINUUM


JUDGE JAMES EVENSON, CO-CHAIR

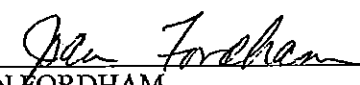
FREDERICK HALFEN


TOMMY LEE BYCHINSKI


JUDY ASHFORD


WILLIAM ORTH


DISTRICT ATTORNEY KEVIN CALKINS,
CO-CHAIR


JOAN FORDHAM


SCOTT KEVIN ALEXANDER


LEWIS LANGE

FISCAL NOTE: The 2014 budget includes \$150,000 to fund planning and start-up costs associated with development of the criminal justice continuum *ICAS*

MIS NOTE: Not applicable

RESOLUTION 19 - 2014
Gratefully Accepting Donations and Gifts Presented to Sauk County in 2013

WHEREAS, Sauk County annually receives significant donations from many entities, including clients, service recipients and their families, and businesses; and,

WHEREAS, these donations, including goods and services, benefit the overall good of the Sauk County public by enhancing educational programs, purchasing items for client use, and providing services for clients; and,

WHEREAS, use of donations assists Sauk County in providing important services for various public purposes that promote the public good, while minimizing the impact to the property tax; and,

WHEREAS, state statute requires the County Board to accept all donations: "the board may accept donations, gifts or grants for any public governmental purpose within the powers of the county" Wis. Stat. § 59.52(19).

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session that Sauk County gratefully accepts the donations summarized as attached and expresses its appreciation to their donors.

For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted:

SAUK COUNTY FINANCE COMMITTEE

Tommy Lee Bychinski, Chairperson

Joan Fordham

Andrea Lombard

Jason Lane



William F. Wenzel

Fiscal Note: Budgeted donations in 2013 totaled \$94,500, which offsets the property tax levy. Actual donations of cash were \$93,143, as well as many other non-monetary donations of goods and services.

MIS Note: No MIS impact.

KPB

DONATIONS RECEIVED BY SAUK COUNTY - 2013

	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Conservation, Planning & Zoning	American Legion Auxiliary Unit 26	CK #1035	Youth Day Donation	\$ 10.00
	American Legion Auxiliary Unit 398	CK #3165	Youth Day Donation	25.00
	American Legion Post 242	CK #4118	Youth Day Donation	100.00
	American Legion Post 167 Kuoni Reuter Post	CK #1955	Youth Day Donation	25.00
	Baraboo National Bank	CK #039166	Youth Day Donation	50.00
	Community First Bank	MO #117953	Youth Day Donation	50.00
	Culver's	Certificates	Youth Day Donation	2,294.00
	Dellon Sportsmen's Club	CK #4908	Youth Day Donation	100.00
	Dental Associates	CK #46868	Youth Day Donation	50.00
	DL Gasser Construction	CK #501014318	Youth Day Donation	100.00
	Foremost Farms, Inc.	CK #107777	Youth Day Donation	75.00
	Greenwood Financial Services	CK #2403	Youth Day Donation	50.00
	Honey Creek Rod & Gun	CK #6069	Youth Day Donation	300.00
	Holtz Lime, Gravel & Exc	CK #20955	Youth Day Donation	25.00
	Lakeside Foods Inc.	CK #2930	Youth Day Donation	100.00
	Merrimac Conservation Club	CK #5108	Youth Day Donation	100.00
	Ray Zobel & Sons Inc	CK #33851	Youth Day Donation	35.00
	Redlin Funeral Home	CK #51800	Youth Day Donation	100.00
	Saputo Cheese	CK #955382	Youth Day Donation	50.00
	Sauk County Farm Bureau Co-Op	CK #1808	Youth Day Donation	50.00
	Sauk County Sportsmans	CK 785900188	Youth Day Donation	50.00
	Slate Bank of Cazenovia	MO #58051	Youth Day Donation	25.00
	David Stalz	CK #1729	Youth Day Donation	100.00
	United Cooperative	CK #195232	Youth Day Donation	100.00
	VFW Auxiliary Post 2336	CK #1558	Youth Day Donation	5.00
	VFW Post 3434	CK #3236	Youth Day Donation	50.00
	Village Family Dental	CK #54949	Youth Day Donation	100.00
	Wisconsin Smallmouth Alliance	CK #1190	Youth Day Donation	500.00
	TOTAL DONATED TO CONSERVATION, PLANNING & ZONING:			\$ 4,619.00

	RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Health Departments	St Clare Foundation	Monetary donation	SAS Program - Baraboo School Clinics	\$ 2,000.00
	Greater Sauk County Community Foundation	Monetary donation	Car Seats/Booster Seats - MCH	300.00
	St. Clare Foundation	Monetary donation	Car Seats - MCH	750.00
	Sauk Prairie Memorial Hospital Foundation	Monetary donation	SAS Program - Sauk Prairie - School Dental Assistance	2,000.00
	Phyllis Schrank via Doretha Reelr	29 Baby Quilts	PNCC/MCH program (\$30 value each)	870.00
	Walmart	Toilet paper, diapers, papertowels, baby wipes, laundry soap, dish soap, shampoo, etc	Items for PH, PNCC & MCH programs	510.00
	Sauk Prairie Memorial Hospital Foundation	Monetary donation	Car Seats - MCH	750.00
	Baraboo Lions Club	Monetary donation	Foot Clinic	25.00
	Walmart	Shampoo, conditioner, hand soap, dish soap, laundry detergent, toilet paper, diapers, wipes, baggies, head bands, bobby pins, sponges, pot scrubbers, body wash, body spray, hand gel, kleenex, deodorant, tampons, denture cream	Items for PH, PNCC & MCH programs	250.00
	American Legion Auxiliary #350 - Reedsburg	Monetary donation	Adopt-A-Smile Campaign - Reedsburg Schools	100.00
	Anonymous Donation - For SAS Dental program for Al Behrman School	Monetary donation	Adopt-A-Smile Campaign - Baraboo - Al Behrman School	650.00
	Baraboo Area United Fund	Monetary donation	Dental Voucher program - similar to the existing Community Care Voucher Program. Expenses could be treatment with a dentist or medical supplies	4,000.00
	TOTAL DONATED TO HEALTH DEPARTMENTS:			\$ 12,205.00

DONATIONS RECEIVED BY SAUK COUNTY - 2013

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Café Connections Sauk-Prairie Participants	Monetary Donation	For the Benefit of the Café Connections Sauk-Prairie Program	\$ 283.78
Jerry & Patricia Bullard	Monetary Donation	For the Benefit of The Bus Program	25.00
Jerry & Patricia Bullard	Monetary Donation	For the Benefit of the Volunteer Escort Driver Program	25.00
AddLIFE Today! and AARP Tax Prep Participants	Monetary Donation	For the Benefit of the AddLIFE Today! and AARP Tax Prep Programs	464.00
Jerry & Patricia Bullard	Monetary Donation	For the Benefit of the Elder Benefit Specialist Program	50.00
Anonymous Donator	Monetary Donation	For the Benefit of the Elder Benefit Specialist Program	200.00
Elder Benefit Specialist Program Participants	Monetary Donation	For the Benefit of the Elder Benefit Specialist Program	32.50
Congregate (Dining Center) Program Participants	Monetary Donation	For the Benefit of the Congregate (Dining Center) Program	32,024.86
Home Delivered Lunch Program Participants	Monetary Donation	For the Benefit of the Home Delivered Lunch Program	42,354.62
Marvin & Barbara Wolfson	Monetary Donation	For the Benefit of the Home Delivered Lunch Program	1,000.00
Jerry & Patricia Bullard	Monetary Donation	For the Benefit of the Home Delivered Lunch Program	50.00
Jerry & Patricia Bullard	Monetary Donation	For the Benefit of the Home Delivered Lunch Program	200.00
Prevention Program Participants	Monetary Donation	For the Benefit of the Prevention Programs	100.00
Jerry & Patricia Bullard	Monetary Donation	For the Benefit of the Prevention Programs	50.00
Aging & Disability Resource Center Participants	Monetary Donation	For the Benefit of the Aging & Disability Resource Center Programs	66.12
Caregiver Programs Participant	Monetary Donation	For the Benefit of the Caregiver Programs	5.00
AddLIFE Today! Program, News Magazine Assembly Lunches by Local Private Providers	Item Donation	(143) Lunches Provided to the AddLIFE Today! News Magazine Assembly Volunteers	715.00
Verna Wenzel	Item Donation	(1) Walker	80.00
Reedsburg Rotary Club	Item Donation	(57) Personal Care Gift Bags for the Reedsburg Home Delivered Lunch Participants	570.00
WCCU Credit Union, Reedsburg	Item Donation	(120) Seasonal Craft Gifts for the Reedsburg Home Delivered Lunch Participants	600.00
Dolly Hoffman	Item Donation	(4) Boxes of Holiday Decorations for Café Connections Sauk-Prairie	40.00
LaValle Library	In-Kind Donation	Provided Space for the LivingWell With Chronic Conditions Program	120.00
Reedsburg Library	In-Kind Donation	Provided Space for the LivingWell With Chronic Conditions Program	120.00
St. Clare Hospital, Baraboo	In-Kind Donation	Provided Space for the LivingWell With Chronic Conditions Program	40.00
Stepping On Guest Expert	In-Kind Donation	(20) Hours Guest Experts Provided Information, Assessments, Referrals to Stepping On (Prevention) Participants	370.00
Sauk County Fire Departments	In-Kind Donation	(270) Hours Installing Smoke and Carbon Dioxide Detectors by Baraboo, Cazenovia, Dellon, Hillpoint, Kilbourne, LaValle, Loganville, Merrimac, North Freedom, Plain, Prairie du Sac, Reedsburg, Rock Springs, Sauk City and Spring Green Volunteer Fire Fighters	4,995.00
Dining Center Volunteers	In-Kind Donation	(8700) Hours Dining Center Volunteers Provided Service to Dining Center Participants	160,950.00
Home Delivered Lunch Volunteers	In-Kind Donation	(7640) Hours Home Delivered Lunch Volunteers Delivered Lunches to Participants	141,340.00
Volunteer/Veteran Escort Drivers	In-Kind Donation	(4184) Hours Volunteer/Veteran Escort Drivers Transported Passengers	77,404.00
AARP Volunteer Tax Preparers	In-Kind Donation	(997) Hours AARP Tax Preparers Provided Free Tax Preparation for Sauk County Citizens	18,444.50
AddLIFE Today! New Magazine Assembly Volunteers	In-Kind Donation	(607) Hours AddLIFE Today! Volunteers Assembled the News Magazine for Subscribers	11,229.50
Alice Leathers Internship	In-Kind Donation	(562) Hours Alice Leathers Provided Service for the Caregiver Support and NAMI Programs	10,397.00

DONATIONS RECEIVED BY SAUK COUNTY - 2013

ADRC (cont)	Clerical Volunteers	In-Kind Donation	(507) Hours Clerical Volunteers Provided Service for ADRC Programs	9,379.50
	W2 Participants	In-Kind Donation	(404) Hours W2 Participants Volunteered for ADRC Programs	7,474.00
	Heidi Schultz Internship	In-Kind Donation	(190) Hours Heidi Schultz Provided Service for the Aging & Disability Resource Center and Information & Assistance Program	3,515.00
	AddLIFE Today! New Magazine Assembly Volunteers	In-Kind Donation	(68) Hours Volunteers Assembled Public Health Materials for Distribution	1,258.00
	LivingWell with Chronic Conditions Volunteers	In-Kind Donation	(42) Hours LivingWell Volunteers Provided Service for the Chronic Conditions Program	777.00
	AARP Driver Safety Program Volunteers	In-Kind Donation	(24) Hours AARP Driver Safety Volunteers Provided the Program to Volunteer Escort Drivers	444.00
	Students	In-Kind Donation	(20) Hours Students Volunteered at the Dells Delton Sharing Supper	370.00
	Students	In-Kind Donation	(18) Hours Students Cleaned/Organized West Square Building Room B06	333.00
TOTAL DONATED TO ADRC DEPARTMENT:				\$ 527,896.38

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Greater Sauk County Community Foundation	Monetary donation	Offset costs of Project Lifesaver Equipment	\$ 1,239.70
Greater Sauk County Community Foundation	Monetary donation	Offset costs of Project Lifesaver Equipment	\$ 943.18
Greater Sauk County Community Foundation	Monetary donation	Offset costs of Project Lifesaver Equipment	\$ 432.20
TOTAL DONATED TO SHERIFFS DEPARTMENT:			\$ 2,615.08

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Brigette Chizek's dad	Cash	Miscellaneous client need	\$ 100.00
Stephanie Box	King size mattress/box spring and mattress pad cover	CSP Client need	500.00
Phil & Debbie Raupp	Towels, toiletries, figurines, gum and food	CSP Bingo prizes for drop in center	500.00
Lin Hackbarth	Towels, toiletries, figurines, gum and food	CSP Bingo prizes for drop in center	200.00
St Peters Lutheran Church, Loganville	\$100	Client needs	100.00
St Peters Lutheran Church, Loganville	4-\$20.00 gas cards	Client needs	80.00
Mirror Lake Homemakers Club	2 Easter Dinners	Client needs	125.00
Shirley Slender, Sauk Church	6 bags of diapers	Client needs	120.00
St Peters Lutheran Church, Loganville	\$120.00 walmart gift cards	Client needs	120.00
Scotts Construction	Couch, Chair, end table, kitchen table with four chairs, coffee maker, children's toys, set of dishes, silverware, pots & pans, wall picture, towels, baking dishes, vacuum cleaner w/bags	Client needs	495.00
Sue Wobschall	Land line phone/answering machine	Client needs	40.00
Public Health	Pac N Play	Client needs	50.00
Anonymous	End table	Client needs	20.00
George & Ginger Hawn	\$200 walmart gift card	Client needs	200.00
Melva Pickle	Couch		200.00
Sue Wobschall	Microwave	CSP client	50.00
St Peters Lutheran Church, Loganville	20 quilts	Client needs	300.00
Sandy Schlender	2 bags of children's clothing, 2 grocery bags of clothing	Client needs	100.00
Anonymous through St. Peter's Lutheran Church	\$500.00 Walmart gift cards	Client needs	500.00
Anonymous through St. Peter's Lutheran Church	\$300.00 Kwik fuel only gift cards	Client needs	300.00
Gap Store	Clothing	sponsored two families for Christmas	80.00
Pam Judd	\$400	sponsored a family for Christmas	400.00
Kim Crahen	\$450.00	sponsored a family for Christmas	450.00
St Peters Lutheran Church, Loganville	\$530 in gas cards and Walmart gift cards	Client needs	530.00
St Peters Lutheran Church, Loganville	\$265 in gas cards and food cards	Client needs	265.00
Wagner Foundation	Clothing, household items, tires 88sc.	Client needs	5,137.29
TOTAL DONATED TO HUMAN SERVICES DEPARTMENT:			\$ 10,962.29

DONATIONS RECEIVED BY SAUK COUNTY - 2013

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Hartje Lumber	Building supplies	New pier	\$ 1,583.69
Dr. Miller, Monona Veterinary Clinic	Monetary donation	Appreciation for use of horse trails	100.00
TOTAL DONATED TO PARKS DEPARTMENT:			\$ 1,583.69

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Art Association	Painting	Public art for West Square Building	\$ 250.00
TOTAL DONATED TO UW-EXTENSION DEPARTMENT:			\$ 250.00

RECEIVED FROM	ITEM RECEIVED	PURPOSE	VALUE
Various staff members, volunteers, family members, resident council, HCC Foundation, Richland Pharmacy and Paul Corcoran, Sauk County Child Support	Candy/monetary donation	Easter Egg Hunt	\$ 1,782.00
Various staff members and resident families	Baked goods	Easter Egg Hunt bake sale	627.00
Alana Dietzel	Furnishings and lawn decorations	River Valley gardens	800.00
Reedsburg Women's Group	Strawberries and ice cream	Resident Strawberry Social	65.00
Pam Coy - Viking Greenhouse	Perennials	Neighborhood gardens	200.00
Various staff, businesses, families and friends	Candy donations	Safe Halloween	1,890.45
Oakwood Fruit Farm	1/2 Bushel of apples	Apple Bake event	30.00
Donna and Dan Horkan	Flowers for front entrance	Decoration	60.00
Dr. Rohan	Greeting cards	Resident personal use and craft projects	60.00
Reedsburg FFA	Fruit - 2 cases	Treats for staff/residents	60.00
Reedsburg FFA	Fruit - 7 cases	Treats for staff/residents	210.00
Marlene Schulte and church Women's Group	Christmas gifts	Resident Christmas gifts - Eagle Path	60.00
St. Peter's Loganville Women's Group	Christmas gifts	Resident Christmas gifts - Babbs Prairie	90.00
Reedsburg Women's Group	Christmas gifts	Resident Christmas gifts - Babbs Prairie	100.00
Zion Lutheran Church Women	Christmas gifts	Resident Christmas gifts - Eagle Path	100.00
SCHCC Staff	Christmas gifts	Resident Christmas gifts for all	1,200.00
United Methodist Women's Group - Gloria Craker	Christmas gifts	Resident Christmas gifts - River Valley	200.00
Anonymous	30 Lap Blankets	Resident use	300.00
Primex Plastic Co.	IPods, cash, baking supplies, paper, markers, bird bath heater, etc.	Resident use	1,900.00
HCC Foundation	Monetary donation	Aviary and aquarium care, subscriptions	2,716.13
TOTAL DONATED TO HEALTH CARE CENTER:			\$ 12,430.58

GRAND TOTAL	\$ 572,612.02
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RESOLUTION NO. 20-2014

**AUTHORIZING THE TREASURER/REAL PROPERTY LISTER DEPARTMENT TO
CONVERT ONE LIMITED TERM (1.0 LTE) ACCOUNTING ASSISTANT POSITION
TO ONE FULL TIME (1.0 FTE) ACCOUNTING ASSISTANT POSITION OUTSIDE OF
THE 2014 BUDGET PROCESS**

WHEREAS, the Mission Statement of the County Treasurer/Real Property Lister Department is to administer and fulfill the duties as defined in Chapters 70, 74 and 75 of the Wisconsin State Statute; and, this includes (but not limited to) property tax collection, receiving, disbursing and investing county funds; maintenance of assessment rolls, property descriptions and tax parcel maps; and,

WHEREAS, the Vision Statement of this department is to continue to maintain our level of excellent service to the public and other county offices; and, learn to better utilize the existing tools we have and continually search for more efficient processes for all facets of our department; and, provide information for the public via our web site; and, continue to find ways to increase revenues and decrease expenses; and,

WHEREAS, the current position in this office of Limited Term Accounting Assistant has existed since January 2009; and, has continually been extended since that time due to workload in the department; and this department has tried to develop new efficiencies in work processes; and this position was a permanent full time position for many years before 2009; and, would be converted with approval of this resolution; and,

WHEREAS, having this position as permanent will allow for the department to make the necessary shifts in the work dynamic of the office to plan for the future; and, continue to meet all the mandated state statutory duties of this department; and continue to provide excellent customer service; and,

WHEREAS, the Finance and Personnel Committees, as established in §13.19 (4)(d) of the Sauk County Code of Ordinance, have reviewed the position request and determined that the need for the Limited Term Employee position to be converted to a Permanent Full Time (1.0FTE) Accounting Assistant position and funding exists.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Treasurer/Real Property Lister Department be authorized to convert the current one limited term (1.0 LTE) Accounting Assistant position to a one full time (1.0 FTE) Accounting Assistant position effective immediately to continue to serve the citizens of Sauk County.

RESOLUTION NO. 20 - 2014

AUTHORIZING THE TREASURER/REAL PROPERTY LISTER DEPARTMENT TO
CONVERT ONE LIMITED TERM (1.0 LTE) ACCOUNTING ASSISTANT POSITION
TO ONE FULL TIME (1.0 FTE) ACCOUNTING ASSISTANT POSITION OUTSIDE OF
THE 2014 BUDGET PROCESS

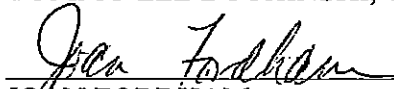
Page 2 of 2

For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted,

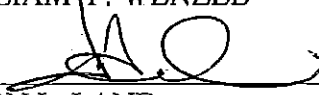
SAUK COUNTY FINANCE COMMITTEE:


TOMMY LEE BYCHINSKI, Chairperson


JOAN FORDHAM


ANDREA LOMBARD


WILLIAM F. WENZEL


JASON L. LANE

SAUK COUNTY PERSONNEL COMMITTEE:


TIM MEISTER, Chairperson


HENRY NETZINGER


CAROL HELD


PETER TOLLAKSEN


SCOTT ALEXANDER

FISCAL NOTE: The Department's 2014 Budget includes 1 LTE position wages and WRS contributions.
Exact wage information will not be available until completion of the Classification and Compensation Analysis 

MIS NOTE: No MIS impact. Computer and phone equipment are already in place since this is a continuation of
the current LTE position.

RESOLUTION 21 - 14

RESOLUTION AUTHORIZING THE ELECTED OFFICIALS (CLERK OF COURTS, SHERIFF, CORONER) SALARIES FOR THE 2015-2018 TERM OF OFFICE

WHEREAS, in accordance with §59.22 of the Wisconsin Statutes, the total annual compensation for elected officials for the ensuing term of office must be established prior to the earliest time for filing nomination papers; and,

WHEREAS, the Personnel and Finance Committees desire to establish the total annual compensation for county elected officials, which is separate and distinct from the fringe benefits offered by the County to elected officials, and which fringe benefits are subject to increase or decrease during the specific term of office at the discretion of the Board and in accordance with applicable state and federal law; and,

WHEREAS, the Personnel and Finance Committees have reviewed the current salaries for Sauk County's elected officials and believe it to be consistent with the personnel and financial policies of the County to recommend the following changes;

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, to establish the elected officials' salaries to be as follows effective the first Monday of 2015:

<u>Elected Position</u>	<u>Current 2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Coroner	\$50,648	\$51,661	\$52,694	\$53,748	\$54,823
Clerk of Courts	\$62,932	\$64,191	\$65,475	\$66,785	\$68,121
Sheriff	\$84,413	\$86,101	\$87,823	\$89,579	\$91,371

BE IT FURTHER RESOLVED, that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with the law, the County shall pay the share of contributions required by law, and the official shall make any contribution as required by law; and,

BE IT FURTHER RESOLVED, that the aforementioned county elected officials are entitled to participate in the County's health insurance program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as health insurance coverage offered to the non-represented employee groups.

For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted,

SAUK COUNTY FINANCE COMMITTEE

TOMMY LEE BYCHINSKI

JOAN FORDHAM

WILLIAM WENZEL

JASON LANE

ANDREA LOMBARD

SAUK COUNTY PERSONNEL COMMITTEE

TIM MEISTER

PETER TOLLAKSEN

CAROL HELD

HENRY NETZINGER

SCOTT ALEXANDER

RESOLUTION 21 - 14

Resolution Authorizing the Elected Officials (Coroner, Clerk of Courts, Sheriff) Salaries for the 2015-2018 Term of Office Page 2 of 2

FISCAL NOTE:

Percentage Salary Changes	2015	2016	2017	2018
Coroner	2.0%	2.0%	2.0%	2.0%
Clerk of Courts	2.0%	2.0%	2.0%	2.0%
Sheriff	2.0%	2.0%	2.0%	2.0%

This resolution makes the retirement contribution for these three elected officials consistent with the other elected officials and non-represented employees. It also makes the health insurance contribution allocation for these three elected officials the same as all other County employees and elected officials. *KPB*

RESOLUTION NO. 22,14

ADOPTING UPDATED COMPREHENSIVE OUTDOOR RECREATION PLAN FOR SAUK COUNTY

WHEREAS, the Comprehensive Outdoor Recreation Plan for Sauk County is to be updated every five years to maintain eligibility for participation in state and federal recreation programs; and,

WHEREAS, an updated plan has been prepared by the Sauk County Parks Department with assistance from the U.W. Extension Office and the Conservation, Planning and Zoning Department; and,

WHEREAS, this recreation plan is based on sound planning principles that focus on realizing long-range goals through incorporation of a review by a citizens advisory committee and a public open house; and,

WHEREAS, this recreation plan will be utilized as an informational resource to develop goals and objectives for the County, as well as providing a resource to other municipal governments.


NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the updated Sauk County Comprehensive Outdoor Recreation Plan be adopted as a guide for future recreation improvements;

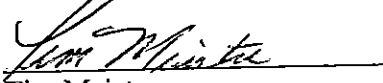
AND, BE IT FURTHER RESOLVED, that the Sauk County Board of Supervisors requests the Wisconsin Department of Natural Resources to provide continued eligibility for participation in cost-sharing programs for the next five years.


For Consideration by the Sauk County Board of Supervisors on March 18, 2014.

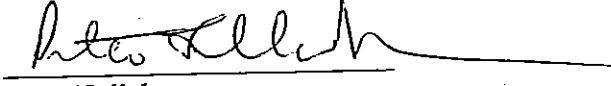
Respectfully submitted,

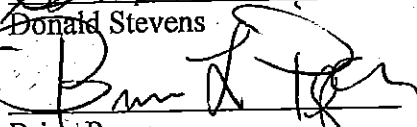
SAUK COUNTY HIGHWAY AND PARKS COMMITTEE


Virgil Hartje, Chairperson


Tim Meister


Donald Stevens


Peter Tollaksen


Brian Peper

Fiscal Note: The submitted CORP may be amended as needs change. Money to fund specific projects will be requested in future budgets. *JMP*

MIS Note: No information systems impact.

RESOLUTION NO. 23 -14

DESIGNATION OF AGENCY AND AUTHORIZATION FOR CONTRACT
APPROVAL WITH THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES
DIVISION OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES (DMSAS)
COORDINATED SERVICE TEAMS GRANT

WHEREAS, in 2000, the Sauk County Human Services Board designated the Coordinated Services Program named "Families Come First" as the partnership between Lutheran Social Services and Sauk County Department of Human Services as the preferred case management method for families and children involved in multiple areas of Human Services; and,

WHEREAS, the State of Wisconsin DMSAS has announced a Coordinated Services Teams Grant supporting enhancement and expansion of Coordinated Service Teams throughout the State for the grant period of April 1, 2014 to December 31, 2014; and,

WHEREAS, Wisconsin Act 20, Wisconsin State Statutes § 46.56 outlines specific criteria for Coordinated Service Teams and allows individual Counties to apply for grant with contractual obligations for a maximum of \$62,123.00 in the initial grant year (2014);

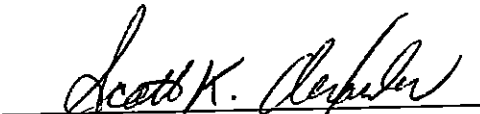
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors met in regular session, hereby designates the Sauk County Department of Human Services as the designated agency to receive the State of Wisconsin Department of Health Services (DMSAS) Coordinated Service Teams Grant; and

BE IT FURTHER RESOLVED, that the Director of the Sauk County Department of Human Services be authorized to commit the Sauk County Department of Human Services to the Coordinated Service Teams Grant contract.


For consideration by the Sauk County Board of Supervisors on March 18, 2014.

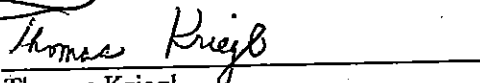
Respectfully submitted:

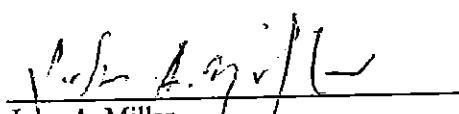
SAUK COUNTY HUMAN SERVICES BOARD


Scott Alexander, Chair

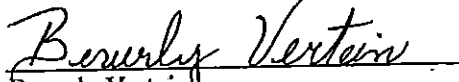

Andrea Lombard, Vice-Chair

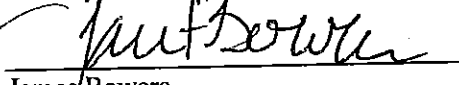

Ruth Dawson



Thomas Kriegl


John A. Miller


Mark Detter


Beverly Verstein


James Bowers


Julie Fleming

Fiscal Note: Coordinated Service Teams Grant period April 1, 2014 to December 31, 2014. Grant Amount \$62,123.00; 20% required match: \$12,424.60. Existing budget dollars can fund the local share of the required match. KPB

Information System Note: None

RESOLUTION NO. 24 - 14

**AUTHORIZATION TO CONTRACT WITH INTRADO FOR THE PURCHASE AND
INSTALLATION OF 9-1-1 SYSTEM**

WHEREAS, Sauk County provides and staffs a Countywide Emergency Communications Center that receives all 9-1-1 calls for Sauk County; and

WHEREAS, the existing 9-1-1 phone system equipment was initially installed in 2006; and,

WHEREAS, the system is no longer being made and after March of 2015 Sauk County will not be able to obtain a maintenance agreement on the system and related equipment; and,

WHEREAS, the equipment has been in operation 24 hours a day, 365 days a year since being installed in 2006; and,

WHEREAS, A request for proposal was issued for both the 9-1-1 system and Recording system; and,

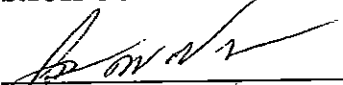
WHEREAS, the Sheriff's Department, Management Information System and Emergency Management Buildings & Safety Personnel have reviewed the proposals and demonstration of the 9-1-1 system and feel that the best proposal for the Sauk County Communications Center is the proposal for the 9-1-1 system provided by Intrado at a cost of \$279,500.00; and,

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Emergency Management, Buildings & Safety Administrator is hereby authorized to issue a purchase order to Intrado for the purchase and installation of the 9-1-1 system equipment at a cost of \$279,500.00, and,

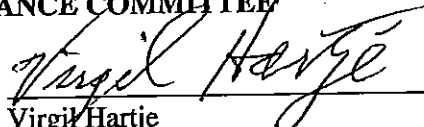
For consideration of the Sauk County Board of Supervisors on March 18th, 2014.

Respectfully submitted,

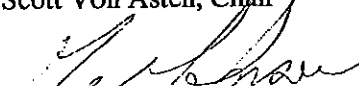
SAUK COUNTY PROPERTY & INSURANCE COMMITTEE



Scott Von Asten, Chair

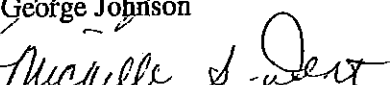


Virgil Hartje



George Johnson

John Miller



Michelle Dent

Fiscal Note: Funds for this work to come from the Building Services budget outlay account number 10017184-581900. *✓ 183*

Information System Note: Necessary computer hardware will be supplied through MIS. MIS will also supply required base map files for the system.

RESOLUTION NO. 25 - 14

**AUTHORIZATION TO CONTRACT WITH REVCORD FOR THE PURCHASE AND
INSTALLATION OF A PHONE AND RADIO RECORDING SYSTEM**

WHEREAS, Sauk County provides and staffs a Countywide Emergency Communications Center that receives all 9-1-1 calls for Sauk County dispatches calls for various Law Enforcement Agencies, Fire Department and EMS departments; and

WHEREAS, the phone line and main radio frequencies are recorded to maintain a record of those activities; and,

WHEREAS, the recording system presently in place is no longer manufactured; and,

WHEREAS, the equipment has been in operation 24 hours a day, 365 days a year since being installed in 2003; and,

WHEREAS, A request for proposal was issued for both the 9-1-1 system and Recording system; and,

WHEREAS, the Sheriff's Department and Emergency Management Buildings & Safety Personnel have reviewed the proposals and demonstration of the recording systems and feel that the best proposal for the Sauk County Communications Center is the proposal provided by Revcord at a cost of \$14,696,

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Emergency Management, Buildings & Safety Administrator is hereby authorized to issue a purchase order to Revcord for the purchase and installation of the recording system at a cost of \$14,696.00.

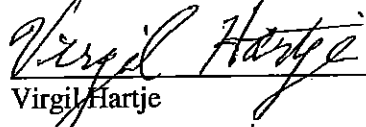
For consideration of the Sauk County Board of Supervisors on March 18th, 2014.

Respectfully submitted,

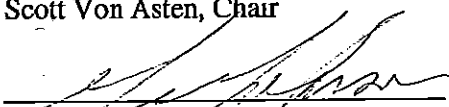
SAUK COUNTY PROPERTY & INSURANCE COMMITTEE



Scott Von Asten, Chair

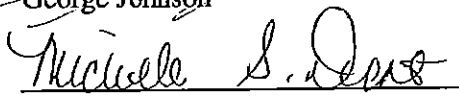


Virgil Hartje



George Johnson

John Miller



Michelle Dent

Fiscal Note: Funds for this work to come from the Building Services budget outlay account number 10017184-581900. *VPB*

Information System Note: No Information System impact.

9-1-1 SYSTEM & RECORDING SYSTEM PROPOSAL RESULTS (Update 2-03-2014)

COMPANY	9-1-1 SYSTEM COST	RECORDING SYSTEM COST	9-1-1 SYSTEM COSTS AFTER FINAL REVIEW OF ADDITIONS AND DEDUCTS
Word Systems, Inc., W289 N3640 Huntsman Ct, Pewaukee, WI 53702 (NICE System)	n/a	\$24,876.00	
Word Systems, Inc., W289 N3640 Huntsman Ct, Pewaukee, WI 53702 (REVCORD System - Option A)	n/a	\$20,566.00	
Word Systems, Inc., W289 N3640 Huntsman Ct, Pewaukee, WI 53702 (REVCORD System - Option B)	n/a	\$19,183.00	
DSS Corporation, 18311 W 10 Mile Road, Southfield, MI 48075	n/a	\$19,650.00	
EnergITech, 2545 Farmers Drive, Columbus, OH 43235	\$265,856.00	\$14,696.00	\$305,616.00
Communications Services, 305 East Albert Street, Portage, WI 53901	n/a	\$28,710.00	
Northland Business Systems	n/a	\$31,595.00	
Intrado, 1601 Drycreek Drive, Longmont, CO 80503	\$299,924.70	\$38,004.08	\$279,500.00
Emergency Call Works, 81 Town Center Drive, Huntsville, AL 35806	\$317,455.11	\$19,303.00	
Evintide - Nelson Solutions, 430 West Jefferson Street, Springfield, IL 62702	n/a	\$18,080.00	
AT&T Global, 722 North Broadway/15th Floor, Milwaukee, WI 53202	\$263,211.72	\$27,941.00	\$322,988.54

NOTE: One (1) bid hand delivered at the bid opening 2:20 pm +/- . Not delivered or stamped in by County Clerk by 2:00 p.m. deadline. Bid not opened due to failure to meet bid submittal requirements.

RESOLUTION NO 26 -14

**APPROVING RENEWAL OF BUILDING SPACE LEASE IN THE WEST SQUARE
ADMINISTRATION BUILDING WITH THE UNITED STATES DEPARTMENT OF
AGRICULTURE "USDA"**

WHEREAS, the United States Department of Agriculture "USDA" has been leasing space within the Sauk County West Square facility since the facility was built; and,

WHEREAS, the United States Department of Agriculture "USDA" would like to continue to lease from Sauk County; and,

WHEREAS, the Emergency Management Buildings and Safety Administrator and Corporation Counsel have been working with the United States Department of Agriculture "USDA" regarding renewing the lease; and,

WHEREAS, the Property and Insurance Committee believes it to be in the best interest of the County to continue to lease to the United States Department of Agriculture "USDA",

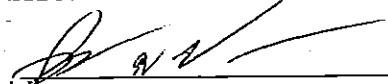
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session that the Lease Agreement attached hereto as an Appendix between Sauk United States Department of Agriculture "USDA" is hereby approved.

AND BE IT FURTHER RESOLVED, the Property & Insurance Committee along with the Sauk County Corporation Counsel and Emergency Management Buildings and Safety Administrator is hereby authorized to make non-monetary amendments to this agreement during the term of this agreement provided such amendments do not extend the term of the lease except as provided in the lease agreement.

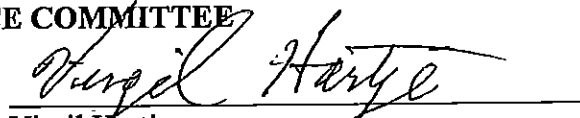
For consideration by the Sauk County Board of Supervisors on March 18th, 2014.

Respectfully submitted,


SAUK COUNTY PROPERTY & INSURANCE COMMITTEE



Scott Von Asten, Chair

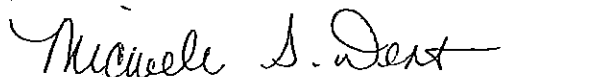


Virgil Hartje



George Johnson

John Miller



Michelle Dent

Fiscal Note: Completion of this lease agreement will generate \$410,836.68 in revenue. *KAB*

Information System Note: No Information System impact.

RESOLUTION NO. 27-14

AUTHORIZATION TO CONTRACT WITH TRC ENVIRONMENTAL AND MSA PROFESSIONAL SERVICES FOR LANDFILL OPEARTION, MAINTENANCE AND WATER MONITORING SERVICES

WHEREAS, the existing contract with TRC for the Operation and Maintenance of the closed Landfill sites and the contract with MSA Professional Services for Water Monitoring at the closed Landfill sites have expired; and,

WHEREAS, a Request for Proposals was issued to obtain pricing for new five year contracts for these same services plus cost to remove Landfill #2051 (older Sauk County Landfill) from the EPA National Priority List (NPL); and,

WHEREAS, staff along with the Property and Insurance Committee have reviewed the proposals received and recommends that it is in the best interest of Sauk County to proceed with a five year contract with TRC Environmental for the Landfill sites Operation and Maintenance, to include the delisting of Landfill site #2051 from the EPA NPL at a costs of \$148,350.00 and to proceed with a five year contract with MSA Professional Services for the Water Monitoring Services at a cost of \$149,095.00,

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session that the Emergency Management Buildings & Safety Administrator is hereby directed and authorized to contract with TRC Environmental for the Landfill sites Operation & Maintenance Services including the delisting of Landfill site #2051 from the EPA NPL at a five year cost of \$148,350.00

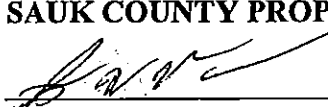
AND BE IT FURTHER RESOLVED, that the Emergency Management Buildings & Safety Administrator is hereby directed and authorized to contract with MSA Professional Services for the Landfill sites Water Monitoring Services including the delisting of Landfill site #2051 from the EPA NPL at a five year cost of \$149,095.00.

AND BE IT FUTHER RESOLVED, that both TRC Environmental and MSA Professional Services will be utilized on an as needed basis for any additional services that would be required to properly maintain the Landfill sites on a time and material basis during this same five year contract.

For consideration by the Sauk County Board of Supervisors on March 18th, 2014.

Respectfully submitted,

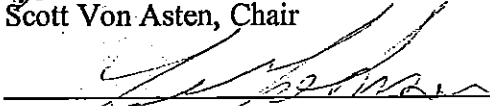
SAUK COUNTY PROPERTY & INSURANCE COMMITTEE



Scott Von Asten, Chair

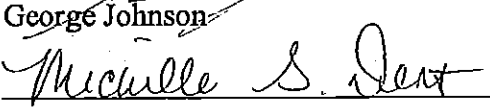


Virgil Hartje



George Johnson

John Miller



Michelle Dent

Fiscal Note: The cost of these services are budgeted and covered by the Long Term Care funds for the management of the Landfill sites. There is no levy impact for these services at this time. *KPB*

Information System Note: No Information System impact

**SORTED BY PRICE OF LANDFILL O&M + DELISTING-
ENGINEERING COSTS**

COMPANY	LANDFILL O&M	DEDUCT FOR ENGINEERING SERVICES	DELISTING COST	TOTAL OF LANDFILL O&M <i>PLUS</i> DELISTING <i>MINUS</i> ENGINEERING DEDUCT (This cost still includes the 5 year report costs)
SCS Engineering, Madison, WI	\$156,742.00	(\$29,975.00)	\$14,104.00	\$140,871.00
TRC, Madison, WI	\$167,789.00	(\$31,939.00)	\$12,500.00	\$148,350.00
MV Services & Consulting LLC, Spring Green, WI	\$175,460.00	(\$40,000.00)	\$32,500.00	\$167,960.00
Cornerstone Environmental Group, LLC, Madison, WI	\$126,500.00	(\$1,700.00)	\$43,600.00	\$168,400.00
Ayres Associates, Eau Claire, WI	\$179,980.00	(\$10,618.00)	\$15,000.00	\$184,362.00
American Environmental, Richfield, OH	\$239,259.00	(\$17,500.00)	\$4,000.00	\$225,759.00
MSA Professional Services, Baraboo, WI	n/a	n/a	n/a	n/a

SORTED BY PRICE OF WATER MONITORING COST	
COMPANY	WATER MONITORING
MV Services & Consulting LLC, Spring Green, WI	\$123,140.00
Cornerstone Environmental Group, LLC, Madison, WI	\$147,600.00
MSA Professional Services, Baraboo, WI	\$149,095.00
SCS Engineering, Madison, WI	\$159,507.00
Ayres Associates, Eau Claire, WI	\$167,238.00
American Environmental, Richfield, OH	\$179,992.00
TRC, Madison, WI	n/a

RESOLUTION NO. 28 - 2014

ACCEPTING THE OFFER OF THE TOWN OF FRANKLIN TO
PURCHASE CERTAIN REAL PROPERTY IN TOWN LOCATED AT
DEAD END ROAD, PLAIN, WI AND AUTHORIZING ISSUANCE OF A QUIT CLAIM DEED
CONVEYING SAID PROPERTY TO THE TOWN

WHEREAS, Sauk County has previously taken tax title to certain real property located on Dead End Road, Town of Franklin, and more particularly described below; and,

WHEREAS, the Town of Franklin has offered to purchase said property for the amount of \$5,024.78 with the conditions contained in the attached agreement and outlined as follows:

1. The Town shall pay to the County the sum of \$5,024.78 for the purchase of said property upon execution hereof.
2. At such time as the Town conveys any portion of the above referenced property for valuable consideration, the Town shall share the net proceeds of the sale of the property 50/50 with the County. The 50% share to the County shall be less the purchase price paid to acquire the property and less the fair market value of any buildings erected by the Town upon the property provided the value of those buildings is part of the consideration provided by a buyer to the Town. Net sales proceeds is defined as the gross sales price, less the cost of title insurance, normal and customary closing costs, and any special assessments. Net sales proceeds do not include any cost associated with surveying, annexation, re-development, or rezoning costs that the Town may incur after they have been issued the Quit Claim Deed from the County.

WHEREAS, Sauk County is authorized pursuant to Wis. Stat. § 75.69 and Sauk County Code § 30.03(8), to convey tax delinquent property to a municipality before offering the same to the general public.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Clerk be and hereby is authorized and directed, upon timely receipt of \$5,024.78 to issue a quit claim deed to the Town of Franklin for the below described property:

S 8-9-4 PRT SE NE = CSM #3543 LOT 1 EXC THAT PRT IN VILLAGE OF PLAIN & EXC THAT PRT COM SE COR-N0°7'22"W ALG E LI 340'-N89°2'58"W 340'-S77°58'16"W 323.93' TO W LI-S0°19'2"E 267.25' ALG W LI TO SW COR -S89°2'58"E 656.11' ALG S LI TO POB, MORE PARTICULARY DESCRIBED IN THE SAUK COUNTY REGISTER OF DEEDS AT: DOCUMENT #952016 AND DOCUMENT #797272. 14.64A M/L

Tax Parcel No.: 014-0207-00000

Property Address: Dead End Road, Plain, WI 53577

RESOLUTION NO 28 - 2014

ACCEPTING THE OFFER OF THE TOWN OF FRANKLIN TO PURCHASE CERTAIN
REAL PROPERTY IN TOWN LOCATED AT DEAD END ROAD, PLAIN, WI AND
AUTHORIZING ISSUANCE OF A QUIT CLAIM DEED CONVEYING SAID
PROPERTY TO THE TOWN

Page 2

For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted:

PROPERTY AND INSURANCE COMMITTEE

SCOTT VON ASTEN, Chairperson

VIRGIL HARTJE

GEORGE JOHNSON

JOHN MILLER

MICHELLE DENT

FISCAL NOTE: Funds received were \$5,024.78. This amount is sufficient to cover all previously owed Taxes (Years of 2009 thru 2013) in the amount of \$3,168.88; Penalties and Interest in the amount of \$1,675.90; Letter, Search and Publication Fee in the amount of \$150.00; and Recording Fee of \$30.00. *KPB*

MIS NOTE: No MIS impact.

s:\ccounsel\12\Town of Franklin\12townoffranklin14res

RESOLUTION 29-14

**Commending Duane Alt For More Than 29 Years of Faithful Service
To The People Of Sauk County**

WHEREAS, it is custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction, and,

WHEREAS, Duane Alt faithfully served the people of Sauk County as a member of the Sauk County Highway Department, since February 18, 1985, and,

WHEREAS, Duane Alt will be leaving the service of the Sauk County Highway Department as of March 12, 2014.

NOW, THEREFORE BE IT RESOLVED, that the Sauk County Board of Supervisors, hereby expresses its appreciation and commends Duane Alt for twenty-nine years of faithful service to the people of Sauk County.

AND, BE IT FURTHER RESOLVED, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Duane Alt an appropriate symbol of our appreciation for service to the people of Sauk County.

For Consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted:

Sauk County Highway and Parks Committee

Virgil Hartje, Chair

Brian L. Peper

Donald Stevens

Peter Tollaksen

Martin (Tim) Meister

Fiscal Note: No Fiscal Impact.

MIS Note: No MIS Impact.

Resolution 30-2014
Resolution Honoring Mark Smooth Detter

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Mark Smooth Detter has faithfully served as a member of the Sauk County Board of Supervisors since April 2012; and

WHEREAS, Mark Smooth Detter has tendered his resignation as a member of the Sauk County Board of Supervisors on April 14, 2014;

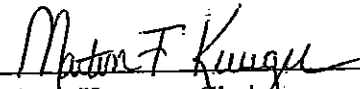
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Mark Smooth Detter for 2 years of faithful service to the people of Sauk County; and

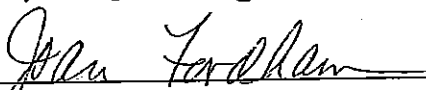
BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Mark Smooth Detter an appropriate certificate of commendation as a token of our esteem.

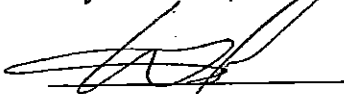
For consideration by the Sauk County Board of Supervisors on March 18, 2014.

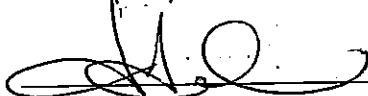
Respectfully submitted,

EXECUTIVE & LEGISLATIVE COMMITTEE:


Marty Krueger, Chair


Joan Fordham, Vice-Chair


William F. Wenzel


Jason Lane

Donald Stevens

Fiscal & MIS note: no impact

Resolution 31-2014
Resolution Honoring David A. Riek

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, David A. Riek has faithfully served as a member of the Sauk County Board of Supervisors since November 2010; and

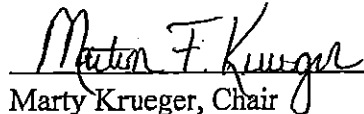
WHEREAS, David A. Riek has tendered his resignation as a member of the Sauk County Board of Supervisors on December 2013;

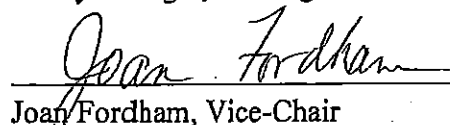
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends David A. Riek for 3 years of faithful service to the people of Sauk County; and

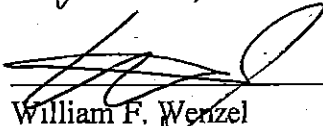
BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to David A. Riek an appropriate certificate of commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted,
Executive and Legislative Committee:


Marty Krueger, Chair


Joan Fordham, Vice-Chair


William F. Wenzel


Jason Lane

Donald Stevens

Fiscal & MIS note: no impact

Resolution 32 -2014
Resolution Honoring Jason L. Lane

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Jason L. Lane has faithfully served as a member of the Sauk County Board of Supervisors since April 2010; and

WHEREAS, Jason L. Lane has tendered his resignation as a member of the Sauk County Board of Supervisors on April 14, 2014;

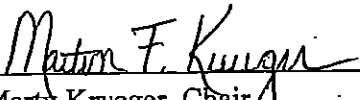
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Jason L. Lane for 4 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Jason L. Lane an appropriate certificate of commendation as a token of our esteem.

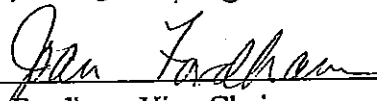
For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted,

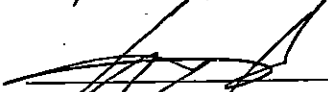
EXECUTIVE & LEGISLATIVE COMMITTEE:



Marty Krueger, Chair



Joan Fordham, Vice-Chair



William F. Wenzel

Jason Lane

Donald Stevens

Fiscal & MIS note: no impact

Resolution 33-2014
Resolution Honoring Frederick Halfen

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Frederick Halfen has faithfully served as a member of the Sauk County Board of Supervisors since June 2009; and

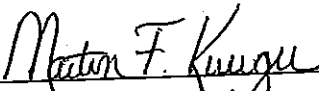
WHEREAS, Frederick Halfen has tendered his resignation as a member of the Sauk County Board of Supervisors on April 14, 2014;

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Frederick Halfen for over 4 years of faithful service to the people of Sauk County; and

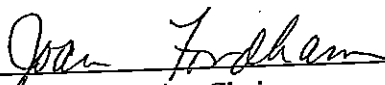
BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Frederick Halfen an appropriate certificate of commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on March 18, 2014.

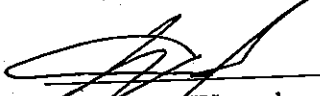
Respectfully submitted,
EXECUTIVE & LEGISLATIVE COMMITTEE:



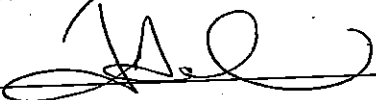
Marty Krueger, Chair



Joan Fordham, Vice-Chair



William F. Wenzel



Jason Lane

Donald Stevens

Fiscal & MIS note: no impact

Resolution 34-2014
Resolution Honoring Peter Tollaksen

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Peter Tollaksen has faithfully served as a member of the Sauk County Board of Supervisors since April 2004; and

WHEREAS, Peter Tollaksen has tendered his resignation as a member of the Sauk County Board of Supervisors on April 14, 2014;

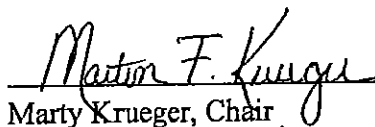
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Peter Tollaksen for 10 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Peter Tollaksen an appropriate certificate of commendation as a token of our esteem.


For consideration by the Sauk County Board of Supervisors on March 18, 2014.

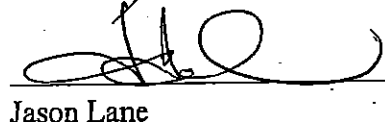
Respectfully submitted,

EXECUTIVE & LEGISLATIVE COMMITTEE:


Marty Krueger, Chair


Joan Fordham, Vice-Chair


William F. Wenzel


Jason Lane

Donald Stevens

Fiscal & MIS note: no impact

Resolution 35-2014
Resolution Honoring Donald C. Stevens

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Donald C. Stevens has faithfully served as a member of the Sauk County Board of Supervisors since April 2002; and

WHEREAS, Donald C. Stevens has tendered his resignation as a member of the Sauk County Board of Supervisors on April 14, 2014;


NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Donald C. Stevens for 12 years of faithful service to the people of Sauk County; and


BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Donald C. Stevens an appropriate certificate of commendation as a token of our esteem.


For consideration by the Sauk County Board of Supervisors on March 18, 2014.

Respectfully submitted,

EXECUTIVE & LEGISLATIVE COMMITTEE:


Marty Krueger, Chair


Joan Fordham, Vice-Chair


William F. Wenzel


Jason Lane

Donald Stevens

Resolution 36-2014
Resolution Honoring Virgil Hartje

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Virgil Hartje has faithfully served as a member of the Sauk County Board of Supervisors since April 1984; and

WHEREAS, Virgil Hartje has tendered his resignation as a member of the Sauk County Board of Supervisors on April 14, 2014;

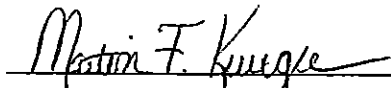
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Virgil Hartje for 30 years of faithful service to the people of Sauk County; and

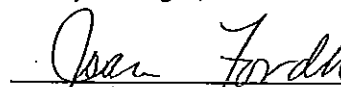
BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Virgil Hartje an appropriate certificate of commendation as a token of our esteem.

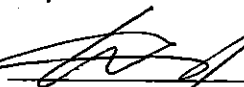
For consideration by the Sauk County Board of Supervisors on March 18, 2014.


Respectfully submitted,

EXECUTIVE & LEGISLATIVE COMMITTEE:


Marty Krueger, Chair


Joan Fordham, Vice-Chair


William F. Wenzel


Jason Lane

Donald Stevens

Fiscal & MIS note: no impact