

Agenda

NAME: Sauk County Board of Supervisors – Organizational Meeting

DATE: Tuesday, April 15, 2014

TIME: 6:00 p.m.

PLACE: West Square Building, 505 Broadway, Room #326, Baraboo, Wisconsin

5:50 p.m., Finance Committee in the Gallery of County Board Room #326A to consider:

1. Approval of County vouchers.

Organizational Sauk County Board of Supervisors Meeting

- 1) Call to order, and Certify compliance with Open Meeting Law.
Immediate past Chair conducts the meeting until a Chair is elected pursuant to Rule I B of the Rules of the Board, Wisconsin Statutes §59.12 and §19.88.
- 2) Invocation and pledge of allegiance.
- 3) Verification of credentials and Roll call.
- 4) Administration of the Oath of Office:
The Honorable Judge Reynolds, Sauk County Circuit Court Branch III.
- 5) Adoption of Rules of the Board: Rules of the Board (pages 6-17)
- 6) Adoption of agenda
- 7) Approval of minutes of previous meeting.
- 8) Designation of official newspaper: Resolution 37 - 2014 by the Executive & Legislative Committee, Naming Official Sauk County Newspaper (page 18)
- 9) Election of Chair and Vice-Chair of the Board of Supervisors:

Election of Chair of the Board of Supervisors:

Nomination of Candidates for Chair:

- a) Paper ballots are distributed to all members.
- b) The first ballot cast serves to nominate Supervisors for the position of Chair.
- c) After the nominations have been made, nominees are provided with an opportunity to address the Board for 3 minutes each regarding their nomination. Order will be determined by random draw.

Election of Chair:

- a) Secret ballots continue until one candidate receives a majority of the votes cast.
- b) Newly elected Chair takes up the gavel and from this point forth conducts the meeting and assumes the duties of Chair as set forth in Rules of the Board, Chapter 35 of the Sauk County Code of Ordinances, and Chapter 59 of Wisconsin Statutes.

Election of Vice-Chair of the Board of Supervisors:

Nomination of Candidates for Vice-Chair:

- a) Paper ballots are distributed to all members.
- b) The first ballot cast serves to nominate Supervisors for the position of Vice-Chair.
- c) After the nominations have been made, nominees are provided with an opportunity to

address the Board for 3 minutes each regarding their nomination. Order will be determined by random draw.

Election of Vice-Chair:

- a) Secret ballots continue until one candidate receives a majority of the votes cast.

10) Election of Three (3) at-large members of the Executive & Legislative Committee:

The same nomination and election procedure used for Chair and Vice-Chair is used to elect each of the three at-large members, except that in this, and all future paper ballots, Supervisors are required to indicate their district number on the reverse side of the ballot.

Nomination of Candidates for 1st at-large Executive & Legislative Committee member:

- a) Paper ballots are distributed to all members.
- b) The first ballot cast serves to nominate Supervisors for the position of 1st at large member of the Executive & Legislative Committee.
- c) After the nominations have been made, nominees are provided with an opportunity to address the Board for 3 minutes each regarding their nomination. Order will be determined by random draw.

Election of 1st at-large Executive & Legislative Committee member:

- a) Ballots continue until one candidate receives a majority of the votes cast.

Nomination of Candidates for 2nd at-large Executive & Legislative Committee member:

- a) Paper ballots are distributed to all members.
- b) The first ballot cast serves to nominate Supervisors for the position of 2nd at large member of the Executive & Legislative Committee
- c) After the nominations have been made, nominees are provided with an opportunity to address the Board for 3 minutes each regarding their nomination. Order will be determined by random draw.

Election of 2nd at-large Executive & Legislative Committee member:

- a) Ballots continue until one candidate receives a majority of the votes cast.

Nomination of Candidates for 3rd at-large Executive & Legislative Committee member:

- a) Paper ballots are distributed to all members.
- b) The first ballot cast serves to nominate Supervisors for the position of 3rd at large member of the Executive & Legislative Committee
- c) After the nominations have been made, nominees are provided with an opportunity to address the Board for 3 minutes each regarding their nomination. Order will be determined by random draw.

Election of 3rd at-large Executive & Legislative Committee member:

- a) Ballots continue until one candidate receives a majority of the votes cast.

- 11) Scheduled Appearances
- 12) Public comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
- 13) Communications:
- 14) Bills & referrals.
- 15) Claims.
- 16) Appointments:
 - a. **Human Services Board:** (Citizen members- 3 Year Term expires April 18, 2017)
Beverly Vertein, PO Box 43, North Freedom (Re-appointment)
Jim Bowers, 948 Rosemary Circle, West Baraboo (Re-appointment)
- 17) Proclamations.
AGING & DISABILITY RESOURCE CENTER COMMITTEE:
Resolution 38 - 2014 Proclamation Of May 2014 As Older Americans Month. (Page 19)
- 18) Unfinished Business.
- 19) Reports - informational, no action required:
 - a. Rebecca A. DeMars, Sauk County Clerk: Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None
 - b. Kathryn Schauf, Administrative Coordinator
 - Update on Classification and Compensation study
 - Update on Budget timeline
- 20) Consent Agenda:
AGING & DISABILITY RESOURCE CENTER COMMITTEE:
Resolution 39 -2014 Commending Mary Jane Percy For Over Seven Years Of Faithful Service To The People Of Sauk County. (Page 20)

Resolution 40 -2014 Commending Marcie Dachik For Twenty-Three Years Of Faithful Service To The People Of Sauk County. (Page 21)

EXECUTIVE & LEGISLATIVE COMMITTEE:
Resolution 41 -2014 Honoring Ruth A. Dawson. (Page 22)

Resolution 42 -2014 Honoring Don Nobs. (Page 23)

Resolution 43 -2014 Honoring Arthur Carlson. (Page 24)

LAW ENFORCEMENT & JUDICIARY COMMITTEE:

Resolution 44 -2014 Commending Vicki Provorse For Over 22 Years Of Service To The People Of Sauk County. (Page 25)

21) Resolutions & Ordinances:

CONSERVATION, PLANNING, AND ZONING COMMITTEE:

Resolution 45 -2014 Approving An Amendment To The Town Of Merrimac Zoning Ordinance To Create The Definition Of Vacation Rental Establishment And To Allow Vacation Rental Establishments By Conditional Use. (Pages 26-31)

EXECUTIVE AND LEGISLATIVE COMMITTEE:

Resolution 46 -2014 Denying The Claim Of Andrew Klees. (Page 32)

FINANCE COMMITTEE:

Resolution 47 -2014 Assigning Funds As Of December 31, 2013 And Amending The 2014 Budget For These Assignments. (Pages 33-34)

FINANCE COMMITTEE AND PERSONNEL COMMITTEE:

Resolution 48 -2014 Authorizing The Sauk County Highway Department To Eliminate One, Full-Time (1.00 FTE) Skilled Equipment Operator, And Create One, Full-Time (1.00 FTE) Skilled Laborer Position Outside Of The Budget Process. (Pages 35-39)

PROPERTY AND INSURANCE COMMITTEE:

Resolution 49 -2014 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The Town Of Dellona To James C. Wells. (Page 40)

22) Adjournment to a date certain.

Respectfully,



Martin F. Krueger
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

County Board Members:

1. Stop by the Office of the County Clerk prior to each Board Meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: April 10, 2014

Agenda Preparation: Marty Krueger, County Board Chair, with the assistance of Kathryn Schauf, Administrative Coordinator and Rebecca A. DeMars, County Clerk

**RULES OF THE
SAUK COUNTY BOARD OF SUPERVISORS**

As proposed for adoption by the Sauk County Board of Supervisors on April 15, 2014

RULE I. BOARD ORGANIZATION AND MEETINGS.

A. As provided by statute, the Sauk County Board of Supervisors ("Board") shall organize on the third Tuesday of April in even numbered years and adopt rules and regulations for the ensuing term. Regular and special meetings of the Board shall be held and conducted in accordance with the provisions of Wis. Stat. § 59.11. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the budget. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day.

B. The Chairperson of the County Board ("Chair") and Vice-Chairperson ("Vice-Chair") shall be elected biennially by the Board at the April meeting in even-numbered years. Such officers shall take office upon election.

C. The Board shall meet regularly in the County Board Room on the third Tuesday of each month except as provided in Rule I.A. above. Regular meetings of the full Board shall commence at 6:00 P.M. Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.

D. The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, and shall recite questions of order subject to an appeal to the Board by any two members, on which appeal no member shall speak more than once, unless by leave of the Board. He or she shall vote on all roll calls, except upon appeals from his or her own decision. The Chair may participate in debate following the same rules as any other supervisor.

E. The Board aspires to encourage appropriate dress by board members that reflects the professionalism of the Board. Business casual or more formal attire is encouraged.

F. All comments, debates and discussions shall be appropriate and to the point of the topic under discussion, and conducted in a manner that is civil, and respectful of all concerned.

RULE II. AGENDA.

A. The order of business of Board meetings shall be as stated on the agenda for each session. The agenda shall be the responsibility of the Chair with the assistance of the Administrative Coordinator and the County Clerk and be circulated to the Board not less than two days before each meeting.

B. The format for the agenda at the April organizational meeting held in even-numbered years shall be as follows:

1. Call to order.
2. Invocation and pledge of allegiance.
3. Verification of credentials and roll call.
4. Administration of oath of office.
5. Adoption of Rules of the Board.
6. Adoption of agenda.
7. Approval of the minutes of the previous meeting.

8. Designation of official newspaper.
9. Election of a Chair and Vice-Chair.
10. Election of at-large members of Executive & Legislative Committee.
(Proceed in accordance with regular meeting agenda, see II.C. 6. through 15.)

C. Regular Meeting Agenda.

1. Call to order.
2. Roll call.
3. Invocation and pledge of allegiance.
4. Adoption of agenda.
5. Approval of the minutes of previous meeting.
6. Scheduled appearances included on the agenda.
7. Public comment with each speaker limited to no more than three minutes.
8. Communications.
9. Appointments, bills, referrals, claims, and elections.
10. Proclamations.
11. Unfinished business.
12. Reports (Informational - no action required).
13. General consent agenda items.
14. New business.
15. Adjournment.

RULE III. RESOLUTIONS AND ORDINANCES.

A. In order to provide advance notice to the Board, all items to be included on the agenda shall be submitted to the Office of the Administrative Coordinator by the Tuesday preceding the meeting, and any item substantially affecting matters within the jurisdiction of a standing committee of the Board shall first be reviewed by the appropriate committee prior to its presentation to the Board, except under emergency conditions so declared and approved by a majority vote of the Board; any person seeking to have an item presented for possible action on an emergency basis shall be responsible to have the Chair authorize compliance with the Open Meetings Law in a timely fashion.

B. Items may be included on the general consent portion of the agenda provided the matter was unanimously adopted by the sponsoring committee and the matter under consideration has no financial or public policy impact and is of a non-controversial nature. No ordinance shall be included in the general consent portion of the agenda. When the general consent portion of the agenda is placed before the Board for consideration, the Chair shall ask if any member of the Board objects to any item being considered by general consent. Any item placed on the general consent portion of the agenda may be placed under the new business portion of the agenda, and considered separately, upon the request of any supervisor, and without a motion and second, provided such request is made prior to a vote on the general consent portion of the agenda by the Board. If there is no objection to any item, the Chair will request a motion to approve the general consent portion of the agenda, and the regular procedures for adoption of a resolution shall apply to the general consent portion of the agenda. All the resolutions considered by general consent shall be adopted by the vote on that portion of the agenda.

C. It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have a fiscal note attached. All resolutions involving the expenditure or receipt of funds shall carry a fiscal note using a form approved by the Finance Committee which details the resolution's impact upon County finances. A resolution which does not have attached a fiscal note approved and initialed by the County Controller shall not be considered by the Board until

such a note is provided. All resolutions shall contain a Management Information Systems note. All resolutions shall be reviewed by the Corporation Counsel and approved as to form prior to inclusion in the agenda.

D. Any subject that comes before the Board without a committee recommendation or resolution may be referred to the appropriate committee by the Chair without motion. Resolutions brought forward by individual supervisors must be presented to all committees having jurisdiction over the proposed matter. Except under emergency conditions as provided in Rule III. A., only after at least one committee having jurisdiction over the matter has approved the resolution shall it be in order for the Board to consider the resolution.

RULE IV. ORGANIZATION.

A. In addition to presiding at meetings, the supervisor elected Chair by the Board, pursuant to Rule I.B., shall upon election, assume all the responsibilities and perform all duties required of the Chair, until the Board elects a successor

B. In case of the absence or inability of the Chair for any meeting, the Vice-Chair shall perform the duties of the Chair. In case of the absence or inability of both the Chair and Vice-Chair for any meeting, the members shall choose a temporary Chair by a majority vote of the members present. In the case of the permanent absence or inability of the Chair, the Vice-Chair shall become Chair, and a new Vice-Chair shall be elected by the Board.

C. The Chair is authorized to attend meetings and conferences on matters related to county government and may direct the attendance of the Vice-Chair or some other members of the Board, either in place of the Chair, or along with the Chair, however per diem shall not be payable unless authorized in accordance with Rule V.A. The Chair shall serve as the County's voting delegate at the Annual Convention of the Wisconsin Counties Association. The Chair shall serve on the following: Madison Area Technical College Appointment Board, Western Wisconsin Technical College District Board, and WIRED Leadership Caucus.

D. If a vacancy occurs on the Board, the Chair is authorized to appoint a qualified elector of the supervisory district wherein the vacancy occurs to fill the unexpired term. Such appointment shall be subject to approval of the Board at the next regular Board meeting following appointment by the Chair. A supervisor filling a vacancy shall automatically be assigned to the same committees as his or her predecessor in office with the exception of a member of the Executive & Legislative Committee which shall be elected by the Board.

E. Supervisors appointed to special committees, boards, and commissions shall serve on those bodies only so long as they remain members of the Board unless a state statute or county ordinance provides otherwise. At the point in time that a supervisor is no longer a member of the Board, the position on the special committee, board, or commission shall be deemed vacant, and the Chair shall appoint a new individual, who must be a member of the Board, to fill the unexpired term on the body. A former supervisor may only fill a citizen member position on a special committee, board or commission if the former supervisor's continued service will result in no diminution of representation on the body by members of the Board.

F. The Administrative Coordinator shall attend Board meetings.

G. The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal advisor to the Board.

H. A minimum of one day of education for members of the Board shall be set by the Chair, said day of education to be held every two years. The Chair may set additional days of education for Board members.

I. The Board may choose to have a special meeting of the Board prior to April of odd-numbered years for the purpose of planning, and the Board may adopt a two-year plan for the purpose of establishing goals and objectives for the Board through the ensuing two-year Board term. It is understood that the two-year plan is simply a planning document and has no power to bind the actions of the Board or individual supervisors.

J. Supervisors are required by law to sign or indicate their vote on any question presented to the Board, except in an election when voting for the officers chairperson or vice-chairperson of the Board ~~either or the officers of another~~ governing body. When written ballots are used, supervisors shall indicate their vote by placing their district number on the reverse side of the ballot. In any election by the Board, the first ballot shall be the nominating ballot, to be followed by succeeding formal ballots until a majority vote of the members present elects. Only persons named on a nominating ballot shall be considered during a formal ballot, and any ballot cast in violation of this rule shall be considered void.

K. The standing committees shall be appointed by the Chairperson, in consultation with the Executive & Legislative Committee, subject to the approval of the Board. Committee appointments shall be presented for approval at the next meeting of the Board following the date of organization. The Executive & Legislative Committee shall meet at the call of the Chairperson as soon as practical after the organizational meeting to consult on committee appointments. After consultation, the new, tentative committees appointed by the Chairperson shall serve prior to approval by the Board during the period between the organizational meeting and the regular meeting in May, where consideration by the Board shall take place.

L. A chair, vice-chair and secretary for each committee shall be selected by each committee's membership.

M. If the position of chair on a committee becomes vacant, the vice-chair becomes chair and an election shall be held to fill the position of vice-chair and any other subsequent vacancies.

N. Removal of a supervisor from a committee. A supervisor may only be removed from a committee by the County Board Chairperson with the approval of the County Board by a two-thirds vote of the Board members present.

O. Resignation by supervisor from a committee. If a supervisor wishes to resign from a committee, permission must be requested from the Board. Permission of the Board can be given through unanimous consent or a motion that is debatable and amendable. Once the request is granted, the vacancy is handled as any other vacancy.

P. Matters Pertaining to Standing Committees of the Board:

1. A supervisor shall serve as a committee member until the first Board meeting following the spring election.

2. Whenever two or more committees meet jointly, a quorum of each committee participating in the joint meeting is required. A supervisor who serves on two or more of the committees may be counted toward a quorum of more than one of the committees meeting jointly. The joint committees shall vote to select one chair of one of the participating committees to serve as chair of the joint meeting.

3. Supervisors are expected to attend the committee meetings of the committees to which they are assigned. When a supervisor cannot attend a meeting, it is the responsibility of the supervisor to request excusal from the chair of the committee.

4. A County Board member attending a committee meeting of a committee on which they do not serve, shall be given the opportunity to address said committee at least once, for a period of time which is at least equal to the time allowed for individual speakers at public comment, provided the matter to be addressed is a matter that is on that committee's properly posted agenda. If enough supervisors who are not on that committee attend so as to constitute an unnoticed quorum of the County Board or any other committee, board, or commission of the County, the non-committee members attending are not permitted to address the committee at that meeting because to do so would violate the Open Meetings Law. The decision to allow the supervisor to speak more than once is within the discretion of the chair of the committee. The chair's decision may be overruled by a majority vote of the committee.

5. A County Board member may be excluded from a closed session of a committee of the Board by a majority vote of the committee if the closed session directly concerns the county board member, a relative of the county board member, or someone maintaining a confidential relationship with the county board member. For purposes of this rule, the term "relative" includes aunt, brother, child, daughter-in-law, father-in-law, first cousin, foster child, grandparent, mother-in-law, nephew, niece, parent, sister, son-in-law, spouse or person in a marriage-like relationship, stepbrother, stepchild, stepparent, stepsister, or uncle. The term "confidential relationship" includes professional relationships, such as those between attorney and client, medical provider and patient, or religious counselor and petitioner; personal relationships, such as those in which there is a long personal friendship and mutual trust between the parties; and legal relationships, such as those where the member is an employee, official, or officer of an adverse party in a legal matter. This rule is not meant to restrict any other power that the Board may have with respect to exclusion of members or personal decisions by individuals to excuse him or herself for ethical reasons.

6. Each committee shall, at its first meeting following the organizational meeting of the Board, select those officers required by Rule IV.M., and it shall thereafter be the responsibility of said officers to ensure that accurate, written minutes are made of each meeting of the committee and submitted to the County Clerk for filing. The presiding officer at any meeting shall ensure compliance with the Open Meetings Law.

7. No more than one supervisor may serve on both the Finance and the Personnel Committee.

Q. Special committees, boards, special appointments and commissions shall be selected or appointed by the Chair with the approval of the Board. These committees, boards and commissions shall select their own chair. The Chair shall notify the supervisors of proposed appointments by United States Mail no later than the Thursday afternoon prior to the scheduled meeting of the Board at which the appointments will be voted upon. If an appointment is to be considered at a special meeting of the Board,

the Chair shall provide notice by United States Mail no later than five days prior to the date of the special meeting.

R. As far as practicable and with prior chair approval, standing and special committee members may participate in committee meetings via telephonic conferencing, however those members appearing by phone for meetings that take place within Sauk County will not count toward quorum, may not vote, and shall not receive per diem compensation. At no time shall more than one committee member be participating by telephone. Upon prior approval by the Executive and Legislative Committee, committee members may count toward quorum, may vote and are eligible to receive per diem compensation for telephonic meetings where the committee meeting is convened outside of Sauk County.

RULE V. COMPENSATION.

A. Supervisors shall be authorized up to a maximum of 90 days' compensation (at a per diem rate of \$60.00 for each day of attendance when the Board is in session and meetings, and \$50.00 for other authorized service including committee meetings), plus mileage and reimbursement of authorized expenses, for committee work when attending committee meetings of which they are members, or as chair of a committee (or their designee) when attending a committee meeting of which they are not a member for the purpose of providing testimony on an issue. Authorized service includes service required by ordinance or resolution. The maximum limits established for committee work shall be in addition to the per diems and mileage supervisors are entitled to receive for attendance at meetings of the Board and exclusive of per diems paid by non-county boards or commissions where the payment of the per diem or mileage is not made from County funds.

B. As provided by Wis. Stat. § 59.13(2), no supervisor shall be allowed pay for committee service while the Board is in session, but the Board may authorize payment of per diem, mileage and reimbursement for other expenses for attendance at any school, institute or meeting which the Board directs them to attend. Each standing committee is specifically authorized to send up to two (2) members to up to two (2) conventions (including conferences and other trainings) per County fiscal year. The convention cannot exceed three (3) days or be farther than three hundred (300) miles. All other requests require approval by a majority of the Board. Wis. Stat. § 59.13(2).

C. Any increase in the number of days of committee work for which supervisors may be paid compensation and mileage in any year shall require approval by two-thirds vote of the members of the Board present, prior to payment. In addition to the above, the Chair shall receive compensation for performance of the duties of that office. The Chair is authorized to act as a member of all committees in an *ex officio* capacity, and per diem shall be paid under this rule for attendance at all committee meetings attended by the Chair.

D. The supervisor elected Chair shall be entitled to receive the compensation provided for the part-time position of Chair consisting of a salary of \$400.00 per month in addition to any other per diem and mileage entitlement available to other supervisors in accordance with Rule V.A., as provided by Sauk Co. Code § 35.03.

RULE VI. PROCEDURE.

A. After the County Clerk has read a proposed resolution or ordinance, and the resolution or ordinance is properly on the floor, the Chair shall call upon the maker of the motion who may defer to the chair of the appropriate committee, or an appropriate County staff person, for any statement or

explanation. All resolutions and ordinances which have been made available to supervisors shall be read by title and resolve or ordained clause only, unless otherwise required. The Board may vote to dispense with the reading of a particular resolve or ordained clause if said clause is particularly voluminous and the resolution or ordinance has been included in written form within the agenda and provided to supervisors in advance. Legal descriptions need not be read, provided the resolution or ordinance has been provided within the agenda and provided to supervisors in advance.

B. In presenting business or debate, members shall address the Chair, be recognized, and when in order, proceed without any interruption. Any person, not a Board member, may address the Board for a period of time not to exceed three minutes during the public comment period indicated on the agenda. A request to speak at any other time by any person, not a Board member, must be approved by two-thirds vote of supervisors present. The Chair may authorize the appearance of a person not a member of the Board if the appearance is included in the agenda. In all cases, personalities shall be avoided and propriety observed. In case more than one member shall seek recognition to address the Board, the Chair shall decide who has precedence.

C. Any member wishing to speak to a question shall be permitted to do so at least once, and a motion for the previous question shall not be in order until every member has had such opportunity. No member may speak twice on any question until every member choosing to speak has spoken; nor shall any member, or other person, speak more than three minutes upon being recognized on a question.

D. All members present in the assembly hall when the question is put shall be required to vote unless the Chair, for appropriate reasons, shall excuse any member. All motions to excuse a member from voting shall be made before the Board divides, or before a call of ayes or nays is commenced, and the question shall then be taken without further debate. A member of the Board who has a conflict of interest pursuant to Wis. Stat. § 19.59 or Sauk Co. Code Ch. 36, Code of Ethics, shall, prior to the commencement of discussion or consideration of the matter, declare same and request to be excused by the Chair from the Board Room during discussion, consideration and voting on said matter. The Chair shall be excused by the Vice-Chair, for appropriate reasons.

E. Every motion shall be reduced to writing if called for by the Chair or any member of the Board. After motion is made and stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before decision or amendment.

F. In every instance, a motion to adjourn, to lay on the table, for previous question and for limited debate shall be decided without discussion.

G. These rules may be suspended or amended by a two-thirds vote of all members present. Robert's Rules of Order Newly Revised, 2010 (11th) Edition, shall govern the proceedings of the Board in all cases to which they are applicable and in which they are not inconsistent with these Rules or the laws of the State of Wisconsin.

H. All votes on resolutions or ordinances shall be recorded roll call votes. If the electronic voting system is not operational, the Board may, by a two-thirds vote, approve voice voting on any resolution which does not otherwise require a roll call or supermajority vote by law.

I. Any budget alterations shall require authorization by two-thirds of the membership of the Board, except that the Finance Committee may authorize transfers of funds between budgeted items of an individual office, department or activity which have been separately appropriated by the Board in its budget, in accordance with Wis. Stat. § 65.90(5).

J. When a motion has been made and carried in the affirmative or negative, it shall be in order for any member of the majority to move for reconsideration thereof on the same or succeeding day, but in no case at a subsequent meeting of the Board. Such motion shall take precedence over all other questions except a motion to adjourn.

RULE VII. FINANCIAL POLICY.

A. The Chair and the County Clerk shall issue County orders in favor of the several County offices for their respective salaries and for all bills allowed and appropriations made by this Board.

B. All members of the Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid Board members through any calendar year shall be compiled in the Accounting Department and approved by the Board prior to annual publication in March of the following year.

C. No current claim or account to be paid from funds previously appropriated for any item by the Board in the Budget shall be allowed, nor order passed whereby any money is paid out or expended, until said claim or account has been referred to the appropriate department committee and report made thereof as directed by said committee. Individual expenditures exceeding \$10,000 shall be specifically approved by the Board except as otherwise provided by ordinance or statute.

D. All claims or accounts for disbursements made by any County official must be itemized and contain sufficient information to identify proper budget authorization.

E. The Administrative Coordinator, with the assistance of the County Controller, shall keep the Board informed of the financial condition of the County and shall submit complete quarterly financial statements to the Board.

F. No claim by any County officer or employee for payment of costs or reimbursement of expenses shall be paid in connection with attendance at or travel to any convention, conference, seminar, training session, symposium, etc., which is held at a location greater than 300 miles from the county seat unless the particular department's oversight committee, and both the Personnel and Finance Committees, have first specifically authorized such attendance.

RULE VIII. OPEN MEETINGS.

A. It is declared to be the policy of Sauk County that the public is entitled to the fullest and most complete information regarding the affairs of County government as is compatible with the conduct of County affairs and the transaction of County business. Wis. Stat. §§ 19.80 to 19.98 are to be complied with by all members at all meetings of public nature. The Board and its committees shall "sit with open doors," and timely notification of all public meetings, time, date, place and subject matter shall be given, including the specifics for any contemplated closed session.

B. No public notice is required for a meeting of a sub-unit which may be held during a recess of, or immediately following, a meeting of the parent group, provided the Chair has publicly announced in advance at that meeting the time, place and subject matter of the sub-unit meeting.

RULE IX. STANDING COMMITTEES OF THE BOARD.

AGING & DISABILITY RESOURCE CENTER COMMITTEE

Responsible for providing services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. Responsible for providing services to veterans pursuant to Wis. Stat. Ch. 45. This committee will serve as the official statutory Commission on Aging pursuant to Wis. Stat. § 46.82(4) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Veterans Service Officer and Aging and Disability Resource Center. Sauk Co. Code Ch. 16.

Members: 5.

CONSERVATION, PLANNING & ZONING COMMITTEE

Responsible for policy direction for County planning, land use regulations, surveying, remonumentation, mapping and uniform rural building identification system, land records modernization activities. Serves as the County Zoning Agency pursuant to Wis. Stat. § 59.69. Responsible for natural resource management, resource conservation and environmental protection including soils, water, forestry and wildlife resources through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Oversees operation of farmland located at the original Sauk County Health Care Center and environmental obligations associated with the closed Sauk County landfill. Serves as the Farmland Preservation Review Committee. Responsible for policy direction and oversight for the following department: Conservation, Planning & Zoning Department. **Members: 7; 1 Citizen who meets the requirements of Wis. Stat. § 92.06(1)(b)(2), 6 Supervisors. 2 members must also be members of the UW Extension, Arts & Culture Committee.** Pursuant to Wis. Stat. § 92.06(1)(b)(2), the chair of the Sauk County Farm Services Agency Committee or designee shall be a member of the Committee but shall refrain from discussion and voting on any matter where the Committee is acting as the County Zoning Agency. Pursuant to Wis. Stat. § 92.06(1)(b)1 two members of the committee shall also be members of the UW Extension, Arts & Culture Committee. Members of this committee shall serve on the lake protection districts. Provides policy direction and oversight to the following departments: Conservation, Planning & Zoning; County Surveyor; Land Information Officer; Register of Deeds; and Mapping.

ECONOMIC DEVELOPMENT COMMITTEE

Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk County, and economic development of communications network. Responsible for County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Rail Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and recommendation regarding freight, passenger and commuter rail development, intercity and commuter bus services and development, and the provision and coordination of rural and commuter transit services. Comprised of members from: Property and Insurance Committee; Conservation, Planning & Zoning Committee; UW Extension, Arts, & Culture Committee; and Highway Committee. Transit is governed by Wis. Stat. § 59.58 (2009).

Members: 7. The County Board Chairperson is the chair of the Economic Development Committee.

EXECUTIVE & LEGISLATIVE COMMITTEE

Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Provides overall planning and long range forecasting for the information systems needs of Sauk County. Responsible for policy direction and oversight to the following departments: Administrative Coordinator, Corporation Counsel, County Clerk, Management Information Systems, ~~Emergency Management~~. The Executive & Legislative Committee shall be composed of the Chair and Vice-Chair of the Board, and three (3) additional members to be elected at large by the Board pursuant to Rule II.B.10., above. The Chair and Vice-Chair of the Board shall serve in the same roles on the Executive & Legislative Committee, and the County Clerk shall serve as secretary to this committee. The Administrative Coordinator, Corporation Counsel, and County Clerk shall serve as *ex officio* members of this committee without voting privileges. **Members: 5.**

FINANCE COMMITTEE

Responsible for financial policy initiation and review of all County fiscal matters, including development of annual County operating budget. Reviews County investment and banking policies; reviews and approves for payment monthly reports of bills from the Accounting Department; manages County general fund and contingency fund; reviews per diem and mileage for all committees, commissions, boards or councils; recommends approval of County audit report; receives all special gifts and grants made in favor of the County. Meets jointly with Personnel Committee to address strategic resource personnel planning. Provides policy direction and oversight to following departments: Accounting and County Treasurer. **Members: 5.**

HEALTH CARE CENTER BOARD OF TRUSTEES

Responsible for policy direction and oversight of the Sauk County Health Care Center pursuant to Wis. Stat. § 46.18 and Sauk Co. Code Ch. 46. When a supervisor member shall no longer be a member of the Board of Supervisors, that member shall complete the term of office to which they were appointed. However, the next vacancy on the Board of Trustees shall be filled so as to maintain the balance of four supervisor and three citizen members. The chair and vice-chair of the Health Care Center Board of Trustees also serve as chair and vice-chair of the Board of Directors of the Health Care Center Foundation. **Members: 7; 3 citizen, 4 supervisors.**

HIGHWAY & PARKS COMMITTEE

Pursuant to Wis. Stat. § 83.015(1) (c) (2009), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. The Committee shall have five (5) members composed of Sauk County Supervisors who shall serve for the same term as supervisors appointed to standing committees of the Board. Responsible for policy direction in design, construction and maintenance of all County roads; expenditure of highway maintenance funds received from the state or County. Provides policy direction and oversight to the Highway Department. Establishes policies relating to planning,

acquisition, development and maintenance of County owned park and recreation sites. Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan. Responsible for policy direction and oversight for the following departments: Highway Department and Parks Department. Wis. Stat. § 83.015 (2009). **Members: 5.**

HUMAN SERVICES BOARD

Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. chs. 46 and 51 and Wis. Stat. § 59.53 to oversee social services and community programs. Further authority is found in Sauk Co. Code Ch. 2. **Members: 9; 3 citizen, 6 supervisors.**

LAW ENFORCEMENT & JUDICIARY COMMITTEE

Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, ~~Emergency Management~~, and the Animal Shelter. **Members: 5.**

PERSONNEL COMMITTEE

Responsible for policy jurisdiction over all County personnel matters including: recruitment and selection; collective bargaining and contract administration; employee relations; salary administration for all appointed and elected personnel; classification systems; employee training; fringe benefits; and reviews all new position requests and vacant positions. Meets jointly with Finance Committee to address strategic resource personnel planning. Provides policy direction and oversight to the Personnel Department. **Members: 5.**

PROPERTY AND INSURANCE COMMITTEE

Provides policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees the County's safety program and safety training. Provides for all property, liability, and worker's compensation insurance needs for the County. Provides oversight to the Building Services Department and Risk/Safety Manager. **Members: 5.**

PUBLIC HEALTH BOARD

Responsible for policy direction and oversight of Public Health Department pursuant to Wis. Stat. Chs. 250 through 255 relating to public and environmental health matters. Sauk Co. Code Ch. 3. Serves as the Home Health professional advisory group. Mandatory per Wis. Admin. Code § DHS 133.05, assigned to Board of Health. **Members: 7; 3 Citizens, 4 Supervisors.**

UW EXTENSION, ARTS & CULTURE COMMITTEE

As the Agriculture, Extension and Education Committee, jointly responsible with the UW-Extension Southern District Director for oversight of UW-Extension educational programming in agriculture, community, natural resources and economic development, family living, 4-H and youth development, horticulture, and County tourism and promotion activities on behalf of the Board. Responsible for policy direction and oversight regarding arts, humanities, culture and historic preservation projects, and County tourism and promotion activities on behalf of the Board. Serves as the Landmarks Commission in compliance with Sauk Co. Code Ch. 38 and Wis. Stats. §§ 59.56 and 59.69(4m). Responsible for oversight of the following departments: jointly responsible with the UW-Extension Southern District Director for UW-Extension Office. Wis. Stat. §59.56(3)(b) **Members: 5 Supervisors; 1 citizen may be appointed who shall be a public school administrator in the County. 2 members must also be members of the Conservation, Planning & Zoning Committee**

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RESOLUTION # 37-2014
Naming the Official Sauk County Newspaper

WHEREAS, traditionally one of the first orders of business at the organizational session of the Sauk County Board of Supervisors has been the naming of an "Official Sauk County Newspaper"; and

WHEREAS, during the course of day-to-day operations various Sauk County departments are required by Statute to complete numerous publications concerning public hearings, open meeting notices, election notices, RFP's, etc.; and,

WHEREAS, the County Clerk solicited bids from qualified papers requesting verification of the most recent state certification ("Certification of Legal Notice Rates for Newspapers" as required to be filed with the County Clerk pursuant to Wisconsin State Statutes, Section 985.03(2)), information on paid circulation, and cost for publication; and,

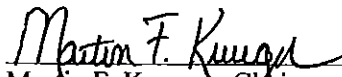
Publisher	Publication	Pd circ	Date of publication	Cost
News Publishing	Reedsburg Independent	3,237	Th	19.28
	Sauk Prairie Star	1,726	Th	included
	Spring Green Home News	2,100	W	included
Capital Newspapers (Option A)	Baraboo News Republic (ONLY)	3,517	M, Tu, W, Th, F, Sa	18.33
Capital Newspapers (Option B)	Baraboo News Republic	3,517	W (Option B)	20.67
	Sauk Prairie Eagle	1,410	W	Included in Option B
	Reedsburg Times Press	808	W, S (only W in Option B)	Included in Option B

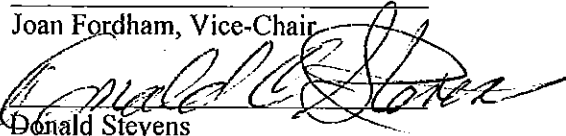
WHEREAS, your Executive and Legislative Committee, in consultation with the Administrative Coordinator, Corporation Counsel, and County Clerk have reviewed the options available for naming a County newspaper and recommend the Reedsburg Independent as the Official Sauk County newspaper,

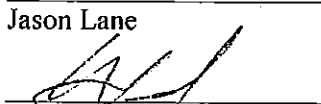
NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the **Reedsburg Independent**, Reedsburg, Wisconsin be named as the official County newspaper effective April, 2014 - April, 2016.


For consideration by the Sauk County Board of Supervisors on April 15, 2014.

EXECUTIVE AND LEGISLATIVE COMMITTEE:


Martin F. Krueger, Chair

Joan Fordham, Vice-Chair

Donald Stevens

Jason Lane

William F. Wenzel

Fiscal Note: No direct impact. Funds for publication costs are included in individual department budgets as a separate line item. 

MIS Note: No direct impact.

RESOLUTION NO. 38 - 14

PROCLAMATION OF MAY 2014 AS OLDER AMERICANS MONTH

WHEREAS, when President John F. Kennedy formally proclaimed May 1963 as "Senior Citizens Month," only 17 million living Americans had reached their 65th birthdays. Approximately 33% of all older Americans lived in poverty and there were few programs to meet their needs; and

WHEREAS, the older adults of Sauk County and throughout the nation are a growing population with evolving needs. The number of baby boomers reaching traditional retirement age continues to increase, a fact that spotlights the need for increased attention to the needs of older adults; and

WHEREAS, the older adults of Sauk County play an important role within their communities by continuing to contribute experience, knowledge, wisdom, and accomplishments; and

WHEREAS, the Administration on Aging has established the 2014 Older Americans Month theme to be, "Safe Today, Healthy Tomorrow"; and

WHEREAS, Sauk County recognizes the value of injury prevention and safety awareness in helping older adults remain healthy and active; and

WHEREAS, communities throughout Sauk County can provide opportunities to enrich the lives of older individuals by:

- Emphasizing the need to take action to safeguard themselves from unintentional injuries where they live, work and socialize
- Providing information on avoiding leading causes of injury for older adults – falls, motor vehicle-related incidents, suffocation, medication overdose, and fire/burns
- Helping older adults take control of their safety and wellbeing; and

WHEREAS, the Aging & Disability Resource Center will host activities throughout May 2014 that promote the safety of Sauk County older adults.


NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, do hereby proclaim May 2014 to be Older Americans Month and urges everyone to take time to honor our older adults and those people who serve and support them as powerful and vital citizens who greatly contribute to our communities.

For consideration by the Sauk County Board of Supervisors on Tuesday, April 15, 2014.

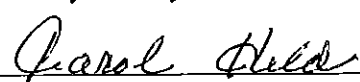
Respectfully submitted,

AGING & DISABILITY RESOURCE CENTER COMMITTEE:


Arthur Carlson, Chair


Ruth Dawson

Tommy Lee Bychinski


Carol Held

Thomas Kriegl

RESOLUTION NO. 39 - 14

**COMMENDING MARY JANE PERCY FOR OVER SEVEN YEARS OF FAITHFUL
SERVICE TO THE PEOPLE OF SAUK COUNTY**

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, Mary Jane Percy has faithfully served as the Volunteer Coordinator and the National Family Caregiver Support Program Coordinator through the Sauk County Commission on Aging and the Aging & Disability Resource Center of Sauk County, since May 16, 2006; and

WHEREAS, Mary Jane Percy has served as an advocate for the benefits of volunteerism and a resource to those assuming the life-changing role of caregiver; and

WHEREAS, Mary Jane Percy has completed her service on Monday, March 24, 2014.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, do hereby direct the Chairperson of the Sauk County Board of Supervisors to present to Mary Jane Percy an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on Tuesday, April 15, 2014.

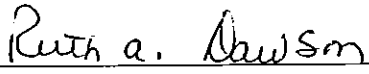
Respectfully submitted,

AGING & DISABILITY RESOURCE CENTER COMMITTEE

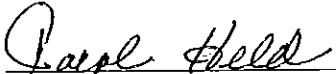


Arthur Carlson, Chairperson

Tommy Lee Bychinski



Ruth Dawson



Carol Held

Thomas Kriegl

Fiscal Note: No County Levy impact.

MIS Note: No Information System impact.

RESOLUTION NO. 40 - 14

**COMMENDING MARCIE DACHIK FOR TWENTY-THREE YEARS OF FAITHFUL
SERVICE TO THE PEOPLE OF SAUK COUNTY**

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, Marcie Dachik has faithfully served adults with developmental disabilities and their families as a Social Worker in the Community Access Programs (CAP) Unit of the Sauk County Human Services Department and as an Aging & Disability Specialist in the Aging & Disability Resource Center of Sauk County, since March 28, 1991; and

WHEREAS, Marcie Dachik has served as a passionate advocate and voice for the Sauk County citizens whom she has served; and

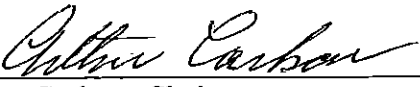
WHEREAS, Marcie Dachik has completed her service on Tuesday, April 8, 2014.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, do hereby direct the Chairperson of the Sauk County Board of Supervisors to present to Marcie Dachik an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on Tuesday, April 15, 2014.

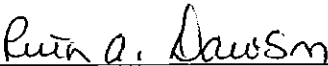
Respectfully submitted,

AGING & DISABILITY RESOURCE CENTER COMMITTEE



Arthur Carlson, Chairperson

Tommy Lee Bychinski



Ruth Dawson



Carol Held

Thomas Kriegl

Fiscal Note: No County Levy impact.

MIS Note: No Information System impact.

YPB

Resolution 41-2014
Resolution Honoring Ruth A. Dawson

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Ruth A. Dawson has faithfully served as a member of the Sauk County Board of Supervisors since April 2012; and

WHEREAS, Ruth A. Dawson will complete service as a member of the Sauk County Board of Supervisors on April 14, 2014;

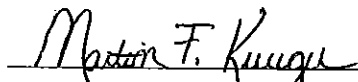
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Ruth A. Dawson for 2 years of faithful service to the people of Sauk County; and

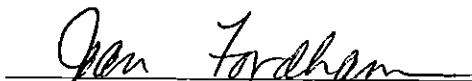
BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Ruth A. Dawson an appropriate certificate of commendation as a token of our esteem.

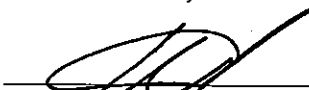
For consideration by the Sauk County Board of Supervisors on April 15, 2014.


Respectfully submitted,

EXECUTIVE & LEGISLATIVE COMMITTEE:



Marty Krueger, Chair


Joan Fordham, Vice-Chair


William F. Wenzel


Jason Lane


Donald Stevens

Fiscal & MIS note: no impact 

Resolution 42 -2014
Resolution Honoring Don Nobs

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Don Nobs has faithfully served as a member of the Sauk County Board of Supervisors since April 2010; and

WHEREAS, Don Nobs will complete service as a member of the Sauk County Board of Supervisors on April 14, 2014;

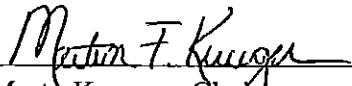
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Don Nobs for 4 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Don Nobs an appropriate certificate of commendation as a token of our esteem.

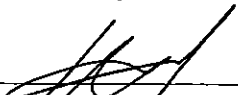
For consideration by the Sauk County Board of Supervisors on April 15, 2014.


Respectfully submitted,


EXECUTIVE & LEGISLATIVE COMMITTEE:


Marty Krueger, Chair


Joan Fordham, Vice-Chair


William F. Wenzel


Jason Lane


Donald Stevens

Fiscal & MIS note: no impact



Resolution 43-2014
Resolution Honoring Arthur Carlson

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and

WHEREAS, Arthur Carlson has faithfully served as a member of the Sauk County Board of Supervisors since January 1998; and

WHEREAS, Arthur Carlson will complete service as a member of the Sauk County Board of Supervisors on April 14, 2014;

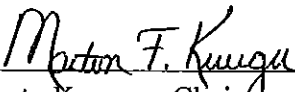
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Arthur Carlson for over 16 years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Arthur Carlson an appropriate certificate of commendation as a token of our esteem.

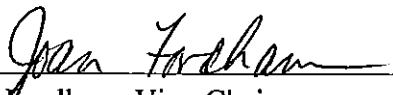
For consideration by the Sauk County Board of Supervisors on April 15, 2014.

Respectfully submitted,

EXECUTIVE & LEGISLATIVE COMMITTEE:




Marty Krueger, Chair



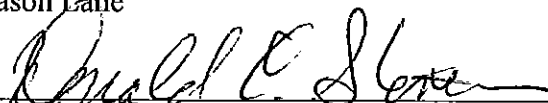
Joan Fordham, Vice-Chair




William F. Wenzel



Jason Lane



Donald Stevens

Fiscal & MIS note: no impact 

Resolution # 44 - 14
Commending Vicki Provorse for over 22 Years of Service
To The People of Sauk County

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

WHEREAS, Vicki Provorse faithfully served the people of Sauk County as an employee since January 7, 1992; and

WHEREAS, Vicki Provorse left the service of the Sauk County Clerk of Court's Office as of April 4, 2014;

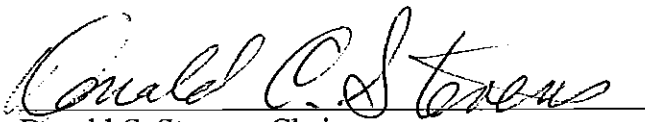
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Vicki Provorse for twenty two years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Vicki Provorse an appropriate symbol of our appreciation for service to the people of Sauk County.

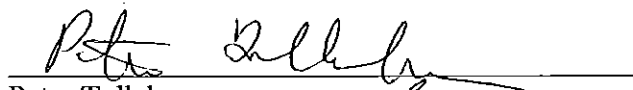
For consideration by the Sauk County Board of Supervisors on April 15, 2014.

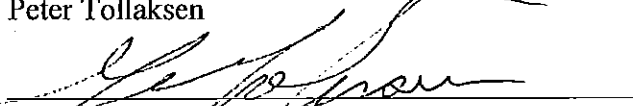
Respectfully submitted:

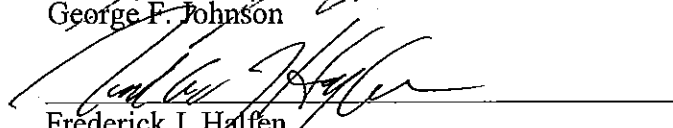
LAW ENFORCEMENT & JUDICIARY COMMITTEE:


Donald C. Stevens, Chairperson

Don Nobs


Peter Tollaksen


George F. Johnson


Frederick J. Halfen

Fiscal & MIS note: No impact *KJB*

RESOLUTION NO. 45-2014

APPROVING AN AMENDMENT TO THE TOWN OF MERRIMAC ZONING ORDINANCE TO
CREATE THE DEFINITION OF VACATION RENTAL ESTABLISHMENT AND TO ALLOW
VACATION RENTAL ESTABLISHMENTS BY CONDITIONAL USE.

WHEREAS, the Town of Merrimac has been granted the authority to exercise village powers under
Wis Stat. § 60.10(2)(c); and

WHEREAS, the Town Board of the Town of Merrimac amended the Town of Merrimac Zoning
Ordinance on March 5, 2014 to define vacation rental establishment and require a conditional use permit for
vacation rentals; and

WHEREAS, the Town of Merrimac Zoning Ordinance as amended is referenced under Appendix
A of this Resolution; and

WHEREAS, Wis Stat. § 60.62(3) states that no zoning ordinance or amendment to a zoning
ordinance may be adopted unless approved by the county board; and

WHEREAS, a public meeting was held by the Sauk County Conservation, Planning, and Zoning
Committee on April 10, 2014, as requested by the Town of Merrimac, to consider the amendment to the
Town of Merrimac Zoning Ordinance as referenced in Appendix A; and

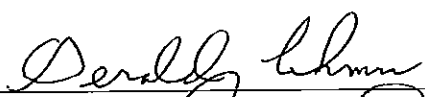
WHEREAS, your Committee, based upon the facts of the request, does recommend that the Town
of Merrimac Zoning Ordinance, as referenced in Appendix A, be granted.

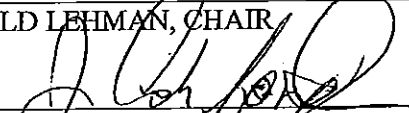
NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in
regular session, that Town of Merrimac Zoning Ordinance as referenced in Appendix A, be Approved.

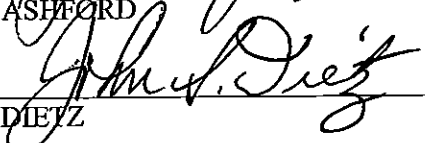
For consideration by the Sauk County Board of Supervisors on April 15, 2014.


Respectfully submitted,

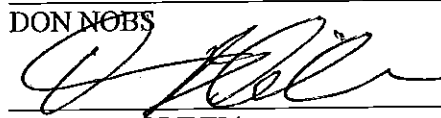
CONSERVATION, PLANNING, AND ZONING COMMITTEE


GERALD LEHMAN, CHAIR


JUDY ASHFORD


JOHN DIETZ


FREDERICK HALTEN

DON NOBS

DENNIS POLIVKA

Fiscal note: no impact

MIS note: no impact

T H E T O W N O F

Appendix A

S6911 State Highway 113 - P.O. Box 115
Merrimac, WI 53561

March 6, 2014

TO: Sauk County Conservation, Planning & Zoning Committee
FROM: Tim McCumber, Town of Merrimac, Town Administrator & Clerk-Treasurer
RE: Ordinance Amendment regarding Vacation Rentals

After a properly scheduled public hearing on February 19, 2014 and a regularly scheduled meeting of the Town Board of the Town of Merrimac held on March 5, 2014, the board approved Town ordinance #2014-14 amending the town's ordinance to allow for property owners to create vacation rentals when approve by the Town Board as a conditional use.

At issue is the town's room tax ordinance #01-78 adopted on February 7, 1978 requiring anyone who rents a room on a transient basis, as defined by Wis. Stat. 66.015. While attempting to collect delinquent room tax against a hotel establishment, the issue was raised about not collecting from vacation rentals – which are not allowed under the town's zoning ordinance.

Additionally, vacation rentals are defined under Wis. Stat. 254.61 (6) stating that a "Tourist rooming house" as "any lodging place or tourist cabin or cottage where sleeping accommodations are offered for pay to tourists or transients" and under Wis. Stat. 254.64 (1)(a) they are required to obtain a permit from the WI Dept. of Health Services.

The town board decided it would prefer not to close the 5 properties we have identified that are engaging in this practice. The ordinance assures not only compliance with state statutes requiring permits from the Wisconsin Department of Health Services, but also collection of state and county sales taxes as required, along with the town's room tax. Four of the five property owners wrote letters indicating their intentions to bring their properties into compliance so they can continue to operate their businesses.

The ordinance also creates conditions that will protect neighboring properties should the vacation rental become a public nuisance. It provides conditions that require off-street parking, clearly identified property lines, and loud or unnecessary noises during certain hours.

Thank you for your consideration of this matter.



TOWN OF MERRIMAC ORDINANCE 2014-14

AN ORDINANCE TO CREATE A DEFINITION OF "VACATION RENTAL ESTABLISHMENT" TO THE TOWN OF MERRIMAC ZONING ORDINANCE AND TO ALLOW VACATION RENTAL ESTABLISHMENT BY CONDITIONAL USE

WHEREAS, the Town Board of the Town of Merrimac has an ordinance requiring any person who furnishes, at retail, rooms or lodging to transients that are available to the public; and

WHEREAS, vacation rentals as defined under Wis. Stat. 254.61 (6) defines "Tourist rooming house" as "any lodging place or tourist cabin or cottage where sleeping accommodations are offered for pay to tourists or transients" requires the owner to remit the room tax; and

WHEREAS, Wis. Stat. 254.64 (1)(a) requires vacation rentals to also obtain a permit from the WI Dept. of Health Services and as a result is considered a commercial operation; and

WHEREAS, vacation rentals are not currently permitted by Town of Merrimac Zoning ordinance, but could be allowed in individual circumstances by conditional use if the Town Zoning Ordinance were property amended in this regard.

NOW, THEREFORE, the Town Board of the Town of Merrimac, Sauk County, Wisconsin hereby ordains as follows:

- 1) Town of Merrimac Zoning Ordinance "Definitions" is hereby amended to include the definition of "vacation rental establishment" as follows:
 - a) **Vacation Rental Establishment.** Any property that is regulated by Wis. Stats. Chapter 254, subchapter VII as a tourist rooming house; and in addition; any real property that is subject to any contract, lease, sublease, rental agreement, easement, instrument or other device (the "Agreement"), if all of the following circumstances apply: a) the agreement or Agreements create a right to occupy said property during separate periods of time; b) such rights of occupancy have an actual duration of less than 29 days; c) the Agreement requires payment of other remuneration or barter, for the benefit of the property owner; and d) the separate rights to occupy the property occur two or more times per calendar year. Nothing herein shall be interpreted to include rental of property which does not qualify as a vacation rental pursuant to this definition.
- 2) Chapter 2 of the Town of Merrimac Zoning ordinance entitled "General Provisions", Section 2.30 entitled "Vacation Rental Establishments" is hereby created as follows:

2.30 Vacation Rental Establishments

1. Subject to the provisions of subsection 2.30 (2), vacation rental establishments may be permitted only by conditional use in the following districts:
 - a) Agricultural District
 - b) Agricultural Conservation District
 - c) Single Family Residential District
2. Conditional use status shall not be granted to vacation rental establishments unless all of the following conditions are met:
 - a) The petitioner must provide to the Town Clerk a copy of the State Tourist Rooming House License for the subject property, prior to the conditional use order being granted; and evidence of each renewal of such license shall be filed by the Petitioner with the Town Clerk, such as

TOWN OF MERRIMAC ORDINANCE 2014-14

evidence that a current license is always on file for the duration of the vacation rental establishment conditional use permit.

- b) Transfer of a conditional use permit issued in accordance with this section shall not be permitted. Should the subject property be sold or transferred, then the conditional use permit shall become void and a new conditional use permit must be issued for use as a vacation rental establishment to continue. The town is not obligated or required to issue a conditional use permit to the new property owner.
- c) All vacation rental establishments shall be subject to and comply with Wis. Stats. Chapter 254, subchapter VII as required by Wis. Stats. 254.69 (2), which sections are incorporated herein by reference.
- d) All vacation rental establishments shall be subject to and comply with Wisconsin Administrative Code HS 195 which is hereby incorporated herein by reference.
- e) A minimum of one off-street parking stall shall be provided for every guest bedroom. All off-street parking shall be established outside of the town highway (road) right-of-way.
- f) Sleeping quarters related to a vacation rental establishment use shall only be located within the principal residential structure on the property. Accessory buildings cannot be used for sleeping quarters.
- g) All refuse containers shall be screened from view and instructions for recycling shall be posted.
- h) Unless the property is connected to a municipal sewer system, the property owner must provide proof that the septic system is properly sized for the proposed use and shall be properly maintained.
- i) Property that is used for a vacation rental establishment must have clearly delineated property lines, by approved fences, vegetation or other means to the satisfaction of the Town Planning & Zoning Commission. Such clear delineation must be maintained for the duration of the conditional use permit to ensure that all users of the property are clearly aware of the boundaries of the property and confine their use to the applicable parcel.
- j) The Planning and Zoning Commission and the Town Board shall consider the potential impact to the surrounding neighborhood and proximity to any existing lodging place as defined by Wis. Stat. 254.61 when reviewing a request for a vacation rental establishment conditional use permit.
- k) The Town Board may revoke the conditional use permit if the property has been declared a public nuisance affecting the peace and safety affecting the public. Public nuisances shall include, but are not limited to all loud and unnecessary noises, including those produced by animals and the unlawful use of fireworks, particularly before 6:00am and after 9:00pm; unlawful or unauthorized use of any town highway (road) which causes large crowds to gather or obstructs traffic; illegal or unlawful activity; and failure to remove all snow and ice from sidewalks, parking areas, and driveways.
- l) The Town Board shall not renew the conditional use permit if the property owner has failed to remit room tax. Upon remittance of the delinquent room tax, the conditional use permit may be reinstated by the Town Board.

TOWN OF MERRIMAC ORDINANCE 2014-14

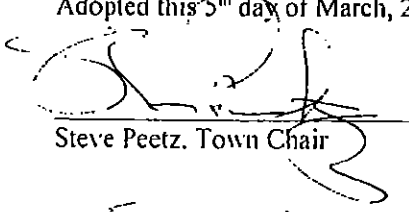
- m) Room tax shall be collected by the property owner from the lessee to whom the Agreement has been made. The room tax shall be remitted to the Town Clerk on a quarterly basis. Should the property owner fail to remit the room tax, the property shall be subject to the forfeiture provisions of Town Ordinance 1-78 and the conditional use permit shall be automatically revoked. Upon remittance of delinquent room tax, the conditional use permit may be reinstated.
- n) Every conditional use permit for a vacation rental establishment expires on June 30 of each year and shall be eligible to apply for one (1) year renewal periods unless the conditional use permit is revoked by the town or voluntarily surrendered by the property owner. The Town Clerk shall prepare a renewal application for vacation rental establishments and collect a \$15.00 application fee plus costs for legal publications. All renewals shall be subject to the following:
 - 1. The clerk shall post and publish a Class I legal notice 15 days prior to the granting of the conditional use permit renewal.
 - 2. The Town Board may renew a conditional use permit if the property owner has demonstrated it has met all of the same conditions established when the conditional use permit was initially issued unless a condition has been specifically waived by the Planning and Zoning Commission.
 - 3. The Town Board may deny renewal of the conditional use permit if the property is deemed to be a nuisance or has failed to meet any of the conditions established.
 - 4. The Town Board shall not renew the conditional use permit if the property owner has failed to remit room tax. Upon remittance of the delinquent room tax, the conditional use permit may be reinstated by the Town Board.
- o) If the town finds that any statement made on the conditional use permit, or the renewal application, is incorrect, the Town Board may, at any time, immediately and summarily revoke the conditional use permit.
- p) The property owner shall provide a copy of this ordinance along with a current copy of the conditional use permit to any person using the property for vacation rental purposes prior to the commencement of each use.

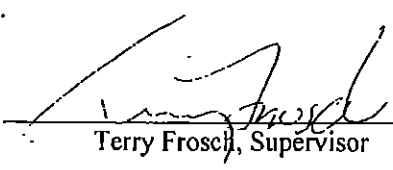
(Continued on Page 4 of 4)

TOWN OF MERRIMAC ORDINANCE 2014-14

- 3) This ordinance shall take effect immediately upon passage and posting or publication and final approval by the Sauk County Board as provided by law.

Adopted this 5th day of March, 2014.


Steve Peetz, Town Chair


Terry Frosch, Supervisor

EXCERPT
John Gaedke, Supervisor

ATTEST


Tim McCumber
Town Administrator & Clerk – Treasurer

Recommended for Approval by the Planning & Zoning Commission –
Approved by the Town Board –
Approved by the Sauk County Board –

RESOLUTION NO. 46 - 14

DENYING CLAIM OF ANDREW KLEES

WHEREAS, Andrew Klees has filed a Notice of Claim, pursuant to Wis. Stats. § 893.80, dated March 3, 2014, against Sauk County for \$50,000.00 damages allegedly arising from injuries he sustained from falling down the stairs of a transport vehicle on November 3, 2013, while under the supervision of the Sauk County Sheriff's Department; and


WHEREAS, your Executive & Legislative Committee has had this claim under advisement and would recommend that it be denied.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the above-described claim be and hereby is denied.

For consideration by the Sauk County Board of Supervisors on April 15, 2014.

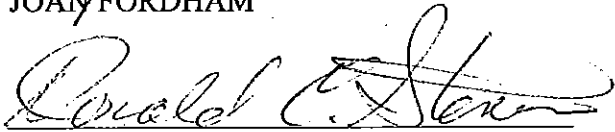
Respectfully submitted,


EXECUTIVE & LEGISLATIVE COMMITTEE



MARTIN F. KRUEGER, CHAIRPERSON


JOAN FORDHAM


WILLIAM F. WENZEL


DONALD C. STEVENS


JASON L. LANE

FISCAL NOTE: Adoption of this resolution is anticipated to have no direct fiscal impact.
MIS NOTE: No MIS impact. 

s:\ccounsel\86\Klees\Resolution

RESOLUTION 47 - 14

Assigning Funds as of December 31, 2013 and Amending the 2014 Budget for These Assignments

WHEREAS, certain accounts are required by Wisconsin State Statute, grant rules, or by action of the Sauk County Board or its committees, to be expended for specific purposes and any excess funds cannot lapse to fund balance at year-end for general County use; similarly, these types of accounts which may be in a deficit position at year-end because of the timing of the receipt of grant reimbursements, are not to receive transfers from the General Fund pending completion of the grant or activity, and;

WHEREAS, your Finance Committee does believe that the attached list of purposes and amounts shall be assigned from General Fund balance and within other funds balances for future use and/or reimbursement; such accounts and amounts as of December 31, 2013 preliminary unaudited financial statements; and,

WHEREAS, your Finance Committee further believes the following purposes and amounts are appropriate for re-appropriation in 2014.

NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the above-described accounts, totaling \$2,494,363 be and hereby are assigned as of December 31, 2013 for the above-described activities in accordance with Wis. Stats. s. 65.90(5);

AND, BE IT FURTHER RESOLVED that this be amended by annual audit adjustments, the addition of grants or other non-lapsing programs, the deletion of completed grants and programs, State Statutes, or by actions of the County Board;

AND, BE IT FURTHER RESOLVED that the affected departments' 2014 budgets be amended to include the amended appropriations approved herein.

For consideration by the Sauk County Board of Supervisors on April 15, 2014.

SAUK COUNTY FINANCE COMMITTEE

TOMMY LEE BYCHINSKI, CHAIR

JASON LANE

ANDREA LOMBARD

WILLIAM F. WENZEL

JOAN FORDHAM

Fiscal Note: The remaining General Fund Balance as of December 31, 2013 after the \$2,026,423 assignment is well above the amount required by Sauk County's working capital policy. Of the \$2,494,363 assigned, \$270,810 was already included in the 2014 budget at its original adoption. *PLB*

Information Systems Note: Many of the above-described projects impact the MIS budget and staff. These projects, however, are continuations of projects already started or planned for 2013 or prior years.

Resolution 47 - 14 Assigning Funds as of December 31, 2013 and Amending the 2014 Budget for These Assignments

*Items previously approved for carryforward wholly or in part through the 2014 budget process

Administrative Coordinator - Operational Review	23,200 *
Building Services - Carpet Replacement	52,427
Building Services - Communications Infrastructure / Narrowbanding	61,184
Building Services - Courthouse Front Porch	50,000
Building Services - Elevator at Courthouse	20,000
Building Services - Energy/Cost Saving Measures	209,759
Building Services - Phone Upgrades	87,677
Building Services-MIS-Voice Over IP Integration	156,842
CPZ - Assist Planning to Other Units of Govt / Ordinance Devel	164,853 *
CPZ - Badger Army Ammunition Plant - 2010&2012 Ho-Chunk for Admin	11,247 *
CPZ - Badger Army Ammunition Plant - 2011 &2013Ho-Chunk Funds	20,000
CPZ - Baraboo Range Monitoring	117,844 *
CPZ - Conservation Easements	142,032 *
CPZ - County Cost Share	27,819 *
CPZ - Natural Beauty Council	4,055 *
CPZ - Youth Day Donation	1,762 *
Environmental Health Programs	23,638 *
Family Court Counseling	8,989
MIS-Backup / Disaster Recovery	1,717
MIS-File System / Application Upgrades	16,990
MIS-Network Infrastructure	46,750
MIS-Security & Compliance	28,028
MIS-Training	20,300
MIS-Offsite Disaster Recovery Server & Rack	16,923
MIS-VDI Infrastructure	41,250
MIS-Tablets for County Board	15,600
Non-Departmental - UW-Baraboo/Sauk County Science Facility	40,738
Parks - Dam Inspection and Maintenance	145,308
Parks - Firehouse Donation	4,784
Parks - Forest Management funds	36,264 *
Parks - White Mound House Maintenance	9,072
Parks - MIS-On-Line Camper Reservations	19,698
Personnel - Advertising	5,384
Personnel - Pay Plan Study	37,880
Personnel - Section 125 Forfeitures / Employee Recognition	4,008
Personnel-MIS-Replacement Testing Software	4,500
Personnel-MIS-Personnel Records Imaging	4,707
Public Health - Community Care Voucher Program	25,232 *
Public Health - Dental Voucher Program	4,000
Public Health - Dental Grants & Donations	14,020
Public Health - Public Health Emergency Preparedness (PHEP) Grant	19,870
Public Health-MIS-Records System	27,000
Sheriff - Shooting Range Cleanup	120,032
Sheriff - Jail Classification Program Upgrade	8,500
Sunshine Fund - Hall of Vending Profits	425
UW-Extension - Alice in Dairyland	3,728 *
UW-Extension - Drinking Water Testing Program	704
UW-Extension - Erickson Professional Development Funds	3,575
UW-Extension - Pesticide Applicator Training	9,040
Veterans Service - Wis Dept of Veterans Affairs Grant	3,701
Women, Infants and Children	103,367 *
Total Appropriations Using General Fund Balance	<u>2,026,423</u>
ADRC-ADRC	32,974
ADRC-Transportation	2,232
ADRC-State Benefit Specialist	100,121
ADRC-Disability Benefit Specialist	36,362
Human Services - Electronic Health Records Implementation	67,189
Human Services - Data/Fiscal Staff Transition	7,581
Human Services - Medical Room and Billing Window Redesign	17,500
Human Services - Reedsburg Telehealth	6,500
Human Services - Conference Room Table & Chairs	6,500
Human Services-MIS-Document / Medical Records Imaging	68,800
Human Services-MIS-E-Signatures	43,500
Human Services-MIS-Kronos Implementation	15,000
Human Services-MIS-Medical Records Imaging	32,125
Human Services-MIS-System Implementation Equipment	15,000
Human Services-MIS-WISACWIS Query/Interface Programming	9,900
Health Care Center - Donations	6,658
Total of Other Funds	<u>467,942</u>
GRAND TOTAL	<u>2,494,365</u>

RESOLUTION NO. 48₁₄

AUTHORIZING THE SAUK COUNTY HIGHWAY DEPARTMENT TO ELIMINATE ONE, FULL-TIME (1.00 FTE) SKILLED EQUIPMENT OPERATOR, AND CREATE ONE, FULL-TIME (1.00 FTE) SKILLED LABORER POSITION OUTSIDE OF THE BUDGET PROCESS

WHEREAS, due to budget constraints, staff level reductions have dictated the restructuring and reorganization of various Highway Department positions and processes to ensure a favorable level of service is maintained; and

WHEREAS, the Highway Department currently maintains a Skilled Equipment Operator position which has recently become vacant; and

WHEREAS, the Skilled Laborer position already performs some of the essential tasks of the Skilled Equipment Operator position; and

WHEREAS, the Skilled Laborer position will allow for the assignment of a greater variety of tasks as compared to the Skilled Equipment Operator position; and

WHEREAS, the hourly wage of the Skilled Laborer position is currently \$0.16 per hour below the hourly wage of the Skilled Equipment Operator position; and

WHEREAS, the Highway Department's existing staff level needs to be maintained to continue providing the current level of services provided by the Department; and

WHEREAS, the creation of the Skilled Laborer position will increase Department efficiency due to better utilization of the workforce; and

WHEREAS, Sauk County Code § 13.19(4) authorizes the creation of positions outside the budget process upon consideration and approval of the Personnel and Finance committees, and the approval of the County Board, said committees undersigned having approved this action.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Highway Department be authorized to eliminate one, full-time, vacant position of Skilled Equipment Operator and create one, full-time Skilled Laborer position outside of the budget process.

For consideration by the Sauk County Board of Supervisors on April 15, 2014.

Page 2

Respectfully submitted:

Sauk County Finance Committee

Tommy Lee Bychinski, Chair

William Wenzel

Joan Fordham

Andrea Lombard

Jason Lane

Sauk County Personnel Committee

Tim Meister, Chair

Peter Tollaksen

Carol Held

Henry Netzinger

Scott Alexander

Sauk County Highway and Parks Committee

Virgil Hartje, Chair

Tim Meister

Donald Stevens

Peter Tollaksen

Brian Peper

Fiscal Note: The wage decrease for the Skilled Laborer position will amount to approximately \$689.00 annually, from \$68,081 to \$67,392 in wages and benefits.

KB

Sauk County Position Description

Department: Highway
Date: May 2013

Pay Grade: 6
Reports To: Patrol Superintendent

FLSA: - R

Purpose of Position

The purpose of this position is to operate a variety of maintenance and repair vehicles, machines and equipment for Sauk County Highway Department.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Operates road maintenance, construction and repair vehicles and equipment including trucks, rollers, water trucks, front end loaders, tractors, mowers, brush chippers, compressors, semi-tractor and trailer, shop crane, conveyor, portable traffic signals, pavement saws, chainsaw, cement mixer, compactor, loaders, jackhammer, curbing machine, weed trimmers, drills, cutting torch and snow plow truck.
- Removes ice and snow, applies salt and sand as assigned or needed.
- Operates brush cutters, asphalt kettles, weed sprayers, forklifts and various hand tools.
- Replaces and repairs road signs, guardrails, and other roadway markers.
- Performs routine maintenance tasks on equipment and truck. Ensures equipment is serviced with fuel, oil, coolants, lubricants, and tire pressure.
- Mows right-of-way and trims and removes brush.
- Contacts Sheriff's Department and other agencies regarding motorists in distress.
- Picks up debris and trash. Removes roadway obstructions.
- Sweeps bridges.
- Maintains daily activity log.
- Assists with other highway maintenance and repair tasks as assigned.
- Regular attendance and punctuality required.
- Provides traffic control for construction, maintenance, and utility work zones.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with two years heavy equipment operating experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. Ability to obtain a commercial driver's license Class A, B, and C with N, endorsements required. Three years equipment operation experience preferred. Ability to obtain certification in Federal Mine Safety, First Aid and CPR, Forklift Operator, Chainsaw Safety, Work Zone Safety Flagger and Sauk County Safety Guidelines.

Must be available for emergency call-in 24 hours a day/7 days a week as requested by supervisor.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Ability to assemble, copy, record and transcribe data and information, following a prescribed plan. Ability to compare, count, differentiate, measure and/or sort data and information.
- Ability to explain, demonstrate and clarify to others within well-established policies, procedures and standards, as well as the ability to follow specific instructions and respond to simple requests.
- Ability to utilize descriptive data and information, such as regulations, blueprints, time cards, equipment maintenance schedules and general operating manuals.
- Ability to communicate with Highway Department personnel, law enforcement personnel, paving crews and the general public.

Mathematical Ability

- Ability to add, subtract, multiply and divide.

Judgment and Situational Reasoning Ability

- Ability to use functional reasoning development in the performance of semi-routine functions involving standardized work with some choice of action.
- Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the evaluation of information against sensory or judgmental criteria.

Physical Requirements

- Ability to operate equipment and machinery requiring monitoring multiple conditions and making multiple, complex and rapid adjustments. Ability to make minor repairs to equipment and machinery. Ability to operate road maintenance and repair heavy equipment and tools, two-way radio, lawn mowers, drills, cutting torches, rollers, trucks, hand tools, etc.
- Ability to exert moderately heavy physical stress in moderate to heavy work, including stooping, kneeling, crouching and crawling. Ability to handle, finger and feel. Ability to lift, carry, push and pull. Ability to climb and balance. Ability to sustain prolonged standing and visual concentration.
- Ability to recognize and identify degrees of similarities or differences between characteristics of colors, heat and cold, forms, sounds, tastes, odors, textures etc. associated with objects, materials and ingredients.

Environmental Adaptability

- Ability, in regard to environmental factors such as temperature variations, odors, toxic agents, machinery, noise, vibrations, wetness, fumes and dust, to work under mildly unsafe conditions.

Sauk County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

.....
Employee's Signature

.....
Supervisor's Signature

.....
Date

.....
Date

RESOLUTION NO. 49-2014

**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS IN THE
TOWN OF DELLONA TO JAMES C. WELLS**

WHEREAS, Sauk County has previously taken tax title to certain lands described as:

Town of Dellona, Subdivision of Dellwood, Lots 2 & 3, Block 4. More particularly described in the Sauk County Register of Deeds office at: Reel 408, Image 556; and Reel 163, Image 99; and Vol. 387, Page 073; and Vol. 382, Page 389. Part of Parcel #006-1026-00000

WHEREAS, your Committee has previously advertised the sale and appraised value of said property for three successive weeks prior to December 31, 1992, as a Class III Notice under Chapter 985 of the Wisconsin Statutes, but said property remains unsold; and

WHEREAS, James C. Wells has offered to purchase said property for an amount equaling or exceeding the appraised value of said lot, offering the sum of \$250.00, the appraised value of said property having been placed at \$225.00; and,

WHEREAS, Sauk County is now authorized by S.75.69 of the Wisconsin Statutes to sell any parcel remaining unsold which was so previously advertised, as long as the price received meets or exceeds the advertised aggregate appraised value placed thereon.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors met in regular session that the Sauk County Clerk be and hereby is authorized and directed, having received \$250.00 from James C. Wells on March 12, 2014 to issue a quit claim deed to James C. Wells for the below described property:

Town of Dellona, Subdivision of Dellwood, Lots 2 & 3, Block 4. More particularly described in the Sauk County Register of Deeds office at: Reel 408, Image 556; and Reel 163, Image 99; and Vol. 387, Page 073; and Vol. 382, Page 389. Part of Parcel #006-1026-00000

For consideration by the Sauk County Board of Supervisors on April 15, 2014.

Respectfully submitted,

SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:


SCOTT VON ASTEN, Chairperson


VIRGIL HARTJE


GEORGE F. JOHNSON


JOHN A. MILLER


MICHELLE DENT

FISCAL NOTE: Funds received provide sufficient revenue to reimburse Sauk County for its cost invested in the property.

MIS NOTE: No impact