

MINUTES

Executive & Legislative Committee
Tuesday, September 3, 2013, 8:00 A.M.
Sauk County West Square Building, 505 Broadway, Room 213, Baraboo, WI

Members Present: Krueger, Fordham, Wenzel, Lane and Stevens
Members Absent: Wenzel
Others Present: DeMars, Schauf, Pate and Liebman

Chair Krueger called the meeting to order at 8:04 A.M. and compliance with the Open Meeting Law was verified.

MOTION (Stevens/Lane) to adopt the agenda. Motion carried unanimously.

MOTION (Fordham/Stevens) to approve the meeting minutes of the Regular August 6, Special August 20 and Joint meeting of Executive & Legislative and Conservation, Planning & Zoning on August 5, 2013. Motion carried unanimously.

Public Comment: None.

Communications.

Chair Krueger shared the following:

- a. 8/21 Resignation Announcement – Dist. 1 Supervisor
- b. 8/28 E-mail: Sandra Snow, Fay Robinson Chapter - DAR

MIS Department.

- a. S. Pate, MIS Director, presented the monthly report and list of bills for his department.
MOTION (Lane/Fordham) to receive the report and approve bills in the amount of \$ 105,836.94. Motion carried unanimously.
- b. Computer Donations.
MOTION (Fordham/Stevens) to approve the request from Children's Day Center/Madison. Motion carried unanimously.
- c. 2014 Budget.
Pate presented one change to his budget as a result from Administrative review indicating a line item decrease deferring \$ 21,507.00 of levy request in his 2014 budget. MOTION (Stevens/Fordham) to approve amended budget as presented and forward to Finance Committee for inclusion in the budget. Motion carried unanimously.

County Clerk Department:

- a. R. DeMars, County Clerk, presented the monthly report and list of bills for her department.
MOTION (Lane/Stevens) to receive the report and approve bills in the amount of \$ 265.78. Motion carried unanimously.
- b. Consideration of dog license fund budget.
MOTION (Fordham/Stevens) to approve the 2014 dog budget as presented and forward to Finance for inclusion in the budget. Motion carried unanimously.
- c. 2014 Budget.
DeMars reported no changes to her budget after Administration review. MOTION (Stevens/Fordham) to forward to Finance Committee for inclusion in the 2014 budget. Motion carried unanimously.

Corporation Counsel Department:

- a. T. Liebman, Corporation Counsel, presented the monthly report and list of bills for his department. He also noted he would not be able to attend the upcoming WCA Conference in September and would check with Assistant Corporation Counsel, Kleczek's schedule to see if she could attend in his place. Liebman advised Chair Krueger and committee members, he was of the opinion they did not need to go into closed session

today regarding the Ho-Chunk Trust Land Acquisition agenda item. Liebman briefed members on the status, steps the county can take if records are not released.

MOTION (Lane/Fordham) to receive the report and approve bills in the amount of \$ 1,543.62. Motion carried unanimously.

b. 2014 Budget.

Liebman reported no changes to his budget after Administration review. MOTION (Stevens/Lane) to forward to Finance Committee for inclusion in the 2014 budget. Motion carried unanimously.

Administrative Coordinator Department:

a. K. Schauf, Administrative Coordinator, presented the monthly report for her department.

MOTION (Stevens/Lane) to receive the report with no bills needing approval. Motion carried unanimously.

b. 2014 Budget.

Schauf reported no changes to her budget after Administrative review. MOTION (Stevens/Lane) to forward to Finance Committee for inclusion in the 2014 budget. Motion carried unanimously.

County Board Chair Report:

Chair Krueger presented his monthly report of meetings, activities and concerns over the past month:

*Attendance at several standing committee meetings and County Board of Supervisors meeting; Administrative Coordinator review; Towns Association Meeting; "Twi Light" Meeting at Hillsboro

*Continue to meet with Judges, District Attorney, K. Schauf, and D. Brattset to discuss resolution language for Justice Continuum Committee

*Resignation letter received from Supervisor Smoke; Chair will have a Resignation Announcement with application process forthcoming on radio news media and publication in various newspapers

* Resignation letter received from ADRC Director, Vandre

* Economic Development meeting/Town of Dellona

* Update on status of Intergovernmental Agreement (B.O.M.C.) and Supervisor Wenzel's concerns

a. 2014 Board Chair Budget.

Chair Krueger informed committee changes were made within the MIS line item only creating a decrease to the Committee and Commissions budget as a result from Administrative review. MOTION (Stevens/Lane) to forward to Finance Committee for inclusion in the 2014 budget. Motion carried unanimously.

Consideration of claim of J&J landscaping against the Sauk County Housing Authority.

Liebman provided background regarding this claim as it relates strictly to the Sauk County Housing Authority.

MOTION (Lane/Stevens) to deny claim. Liebman will prepare resolution for approval and forward to the County Board for consideration at the September 17, 2013 meeting. Motion carried unanimously.

Consideration of a resolution Honoring Joan Smoke for Years of Service.

MOTION (Fordham/Stevens) to approve resolution and forward to the County Board for consideration at the September 17, 2013 meeting. Motion carried unanimously.

Possible closed session pursuant to Wis. Stats. 19.85 (1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is, or is likely to become involved. Ho-Chunk Trust Land Acquisition. This item was discussed in open session under Corporation Counsel's monthly report.

Possible closed session pursuant to Wis. Stats. 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation Administrative Coordinator. MOTION (Lane/Stevens) to go into closed session pursuant to Wis. Stats. 19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation Administrative Coordinator. Roll call vote: AYES: (4) Krueger, Fordham, Lane and Stevens. NAYS: (0). ABSENT: (1) Wenzel.

Reconvene in open session immediately following the closed session.

MOTION (Stevens/Lane) to reconvene in open session immediately following the closed session. Motion carried unanimously.

MOTION (Stevens/Fordham) to adjourn until Tuesday, October 1, 2013 at 8:00 A.M. Motion carried unanimously.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary