

**SAUK COUNTY BOARD OF SUPERVISORS  
MEETING NOTICE/AGENDA**

**COMMITTEE:** SAUK COUNTY BOARD OF SUPERVISORS  
**DATE:** TUESDAY, AUGUST 17, 2021  
**TIME:** 6:00 PM  
**PLACE:** ROOM 326, WEST SQUARE BUILDING, 505 BROADWAY, BARABOO, WI

**REGULAR MEETING: SAUK COUNTY BOARD OF SUPERVISORS**

1. Call to Order and Certify Compliance with Open Meeting Law.
2. Roll Call.
3. Invocation and Pledge of Allegiance.
4. Adopt Agenda.
5. Adopt Minutes of Previous Meeting.
6. General Consent Agenda Items.
7. Scheduled Appearances.
8. Public Comment.
  - a. Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Vice Chair. During Public Comment, any person who is not a member of the body may comment on a specific item or issue that is on the agenda or any other matter the Board is empowered to consider.
9. Communications. *(All communications are attached to Granicus)*
10. Appointments.
  - a. Families Come First/Comprehensive Community Services:  
Melissa Koch-Tlapa, New Appointment, Citizen Member  
Lenora Aspero, New Appointment, Citizen Member  
2- Year Term – 08/17/2021- 08/15/2023
11. Bills.
12. Claims.
13. Elections.
14. Proclamations.
15. Reports - informational, no action required.
  - a. Rebecca C. Evert, Sauk County Clerk – Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e): None.
  - b. Brent Miller, Administrator.
    - i. Administrator Update.
  - c. Tim McCumber, County Board Chair.
    - i. Board Chair Update.

d. Kerry Beghin, Finance Director:

I. Second Quarter 2021 Financial Report. (Pages 4-11)

16. Unfinished Business.

a. Executive & Legislative Committee:

if. Amend The Rules Of The Board – Procedure for amendments/changes to the Rules of the Sauk County Board of Supervisors. (Page 12)

17. New Business.

a. Board of Health:

is. Ordinance 9-2021 Authorizing/Approving The Amendments To The Chapter 3 Ordinance. (Pages 13-15)

b. Economic Development Committee:

i. Resolution 71-2021 Resolution Authorizing The Use Of American Rescue Plan Funds For Sauk County Training Center. (Pages 16-17)

ii. Resolution 72-2021 Resolution Authorizing The Use Of American Rescue Plan Funds For Sauk County Economic Development Marketing Campaign. (Pages 18-19)

c. Executive & Legislative Committee:

i. Resolution 73-2021 Authorizing The Relocation Order For The Tri-County Airport. (Pages 20-23)

d. Land Resources and Environment Committee:

i. Resolution 74-2021 Approving The Quit Claim Deed With Sauk County Historical Society For The Transfer Of Property At Man Mound National Historic Landmark. (Page 24)

ii. Resolution 75-2021 Approving An Amendment To The Town Of Fairfield Zoning Ordinance. (Page 25)

18. Referrals.

19. New Agenda items (no discussion). Submit in writing or by e-mail new business items to the Administrator as soon as possible for Rule III.A. referral.

20. Adjournment.

Respectfully,



Tim McCumber  
County Board Chair

County Board Members, County staff & the public – Provide the County Clerk a copy of:

1. Informational handouts distributed to Board Members
2. Original letters and communications presented to the Board.

Any person who has a qualifying disability that requires the meeting or materials at the meetings to be in an accessible location or format should contact Sauk County at 608-355-3269, or TTY at 608-355-3490, between the hours of 8:00 AM and 4:30 PM, Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Agenda mail date via United States Postal Service: August 12, 2021.

Agenda Preparation: Tim McCumber, County Board Chair, jointly with the County Clerk and the Administrator.

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## Accounting Department

Kerry P. Beghin, CPA  
Finance Director  
505 Broadway, Baraboo, WI 53913

PHONE: 608-355-3237  
FAX: 608-355-3522  
E-Mail: kerry.beghin@saukcountywi.gov

To: Sauk County Board of Supervisors  
Date: August 4, 2021  
About: June, 2021 2nd Quarter Financial Report – 50.00% of Year

### Revenues

Overall, 48.18% of annual revenues have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12<sup>th</sup> every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Grants & Aids	26,847,663	13,583,093	(13,264,571)	50.59%
User Fees	9,820,051	3,805,903	(6,014,148)	38.76%
Sales Tax	9,157,074	4,377,425	(4,779,649)	47.80%
Intergovernmental Charges	8,788,505	4,314,959	(4,473,546)	49.10%
Licenses & Permits	898,120	538,514	(359,606)	59.96%
Interest	682,341	106,231	(576,110)	15.57%
Other Taxes	668,195	376,954	(291,241)	56.41%
Rent	619,500	440,048	(179,452)	71.03%
Fines, Forfeitures & Penalties	490,100	250,603	(239,497)	51.13%
Miscellaneous	283,304	276,965	(6,339)	97.76%
Donations	101,200	43,516	(57,684)	43.00%
Total	58,356,053	28,114,211	(30,241,842)	48.18%

- Grants and aids include receipt of unbudgeted American Rescue Plan Act funds of \$6,258,552. Without these funds, grants and aids received would be at 27.28% of budget. In Human Services, many Wisconsin Department of Health & Family Services payments are received in July for the first half of the year, approximately \$3.2 million. Transportation aids of \$1,575,000 are received 25% in January, 50% in July, and 25% in October. Local road improvement funds of \$700,000 are received in December. Shared revenue of \$771,200 is received 15% in July and 85% in November. CDBG Close Federalized grant funds of \$695,000 will not be received until project(s) are completed.
- User fees seem to be generally on track for the first quarter of 2021; however, 75% of the County's user fees are generated by the nursing home. With COVID-19, the Health Care Center has needed to limit admissions, so these revenues are lagging. The Health Care Center is managing their staffing levels to offset the loss of revenues.
- Licenses and permits largely relate to retail food licenses issued by Environmental Health. Budgeted at \$513,000, these dollars are generally received in May through June. Actual collections through June are \$305,000, and the total for the year may be reduced as businesses evaluate their viability in 2021.
- Interest earned on invested funds is proving much lower than budgeted due to very low interest rates.
- Fines, forfeitures and penalties are typically highest in the summer months.
- Miscellaneous revenues include some receipts received in excess of budget for: Community Development Block Grant – Housing loan repayments of \$32,100; insurance recoveries of \$23,600 (which have related unbudgeted expenditures); and gain on sale of tax deeded property of \$19,000.
- Donations are lower than budgeted due to congregate mealsites being closed in the first part of the year. Losses are moderated by successful restaurant model meal provision.

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of July 31, 2021 follow. This means uncollected delinquent taxes due to Sauk County equal \$6,377,210, which is \$4,588,890 less than a year ago at this time. Of this total, about 24.13% (about \$1,539,000) was originally levied to fund County operations. The remaining 75.87% was originally levied by schools and other local governments. The second installment of the 2020 levy, collected 2021, was due July 31, 2021. Note that a year ago, the Wisconsin Legislature authorized a one-time deferral of tax payments until October to ease the financial burden related to COVID-19.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of July 31, 2021	Percent of County-Wide Levy Collected
2020	2021	\$4.33	32,260,337	132,270,206	5,330,637	95.97%
2019	2020	\$4.44	31,730,876	132,112,600	497,348	99.62%
2018	2019	\$4.53	31,162,356	128,506,425	306,963	99.76%
2017	2018	\$4.68	30,969,018	124,864,925	153,411	99.88%
2016	2017	\$4.72	30,351,664	122,691,581	15,907	99.99%
2015	2016	\$4.76	30,183,042	123,046,787	10,234	99.99%
2014	2015	\$4.97	29,878,110	121,004,422	10,120	99.99%
2013	2014	\$4.79	28,854,774	124,273,971	18,316	99.99%
2012	2013	\$4.66	28,531,297	122,259,549	10,456	99.99%
2011	2012	\$4.54	28,531,297	121,315,933	9,401	99.99%
2010	2011	\$4.42	28,531,297	122,553,732	7,246	99.99%
2009	2010	\$4.34	28,659,120	115,574,314	7,169	99.99%
Uncollected Taxes as of July 31, 2021					6,377,210	
One Year Ago - Uncollected Taxes as of July 31, 2020					10,966,100	

Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during May, vendors report and remit the sales tax to the State at the end of June, the State processes the information throughout July, and the County receives its payment at the end of July or possibly even the first part of August. Therefore, the County's financial reports as of the end of June only contain sales made through May. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County decreased its sales tax budget for 2020 to \$9,157,074 based on projections provided by Forward Analytics, a research arm of the Wisconsin Counties Association.

Adjusting the budget for historical seasonal receipts, 2021 sales tax collections are ahead of budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	2016	2017	2018	2019	2020	2021	Average 2016-2020 Cumulative % of Year	Actual 2021 Cumulative % of Budget
March	January	525,300	601,459	583,943	572,392	595,656	613,343	6.30%	6.70%
April	February	640,271	576,910	454,734	554,971	679,216	874,520	12.67%	16.25%
May	March	614,214	708,391	849,721	806,945	544,024	920,724	20.38%	26.30%
June	April	780,605	792,838	732,946	671,737	517,762	955,540	28.03%	36.74%
July	May	752,233	705,028	690,120	800,087	787,082	1,013,299	36.21%	47.80%
August	June	882,537	930,001	1,151,529	1,172,155	891,529		47.22%	
September	July	1,011,134	1,092,529	1,025,166	881,359	931,365		58.04%	
October	August	865,618	907,831	900,579	1,088,730	1,054,110		68.59%	
November	September	736,733	840,633	950,737	889,289	684,237		77.57%	
December	October	739,248	689,892	588,679	584,826	783,685		84.98%	
January	November	502,925	545,827	691,162	752,038	686,268		91.94%	
February	December	713,871	781,584	764,150	686,142	735,956		100.00%	
Sales Tax Collected		8,766,705	9,174,940	9,385,484	9,462,690	8,892,910	4,379,447		
Sales Tax Budgeted		7,470,179	8,020,000	8,775,658	8,775,658	9,889,000	9,157,074		
Collected in Excess of (Below) Budget		1,296,526	1,154,940	609,826	687,032	(996,090)	(4,777,627)		

### **Expenditures**

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12<sup>th</sup> should be recorded each month. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter.

Overall, 33.94% of annual expenditures have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Wages & Salaries	38,264,626	17,368,057	20,896,569	45.39%
Supplies & Services	38,554,220	14,558,628	23,995,593	37.76%
Labor Benefits	14,908,495	6,948,428	7,960,067	46.61%
Capital Outlay	13,336,657	1,165,609	12,171,048	8.74%
Total	66,799,372	22,672,664	44,126,708	33.94%

### **Current Sauk County 2021 Financial Position**

Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

Economic Indicator Line Items	2018 Total for Year	2019 Total for Year	2020 Total for Year	2021 Annual Budget	Actual through June 2021	Avg 2017-2020	2021 % of Budget
Interest Collected on Delinquent Taxes	462,721	632,981	518,496	350,000	227,467	37%	65%
Interest Earned on Investments	938,859	942,411	495,248	250,000	72,097	56%	29%
Real Estate Transfer Tax	253,047	250,602	297,037	250,000	140,951	44%	56%
Register of Deeds Filing Fees	287,000	300,102	346,040	285,000	166,601	46%	58%
LRE Land Use Permits	105,207	91,632	114,090	90,000	52,985	41%	59%
LRE Sanitary Permits	81,400	72,305	95,925	62,000	48,910	35%	79%

**Cash balances:** Cash balances remain strong and are invested with preservation of principal as the primary objective. The Treasurer is managing the liquidity of maturing investments in anticipation of lower collections due to COVID-19. Cash balances are normally lowest in December/January before property tax collections come in and highest in June/July with tax payment due July 31.

General Investments as of:	December 31, 2018	December 31, 2019	December 31, 2020	June 30, 2021
Liquid Cash	\$ 2,335,170.96	\$ 2,352,298.11	\$ 1,996,088.06	\$ 2,878,510.03
Local Government Investment Pool	19,794,786.30	20,649,845.61	26,363,095.98	36,945,898.68
Certificates of Deposit	31,318,156.13	31,959,111.75	27,420,308.31	27,475,641.53
Money Markets	3,329.81	3,417.70	5,067.50	6,271,200.00
Total General Investments	\$ 53,447,526.15	\$ 54,964,673.17	\$ 55,784,559.85	\$ 73,571,250.24
Weighted Average Interest Rate	2.15%	1.78%	0.31%	0.13%

**Contingency fund:** At this point, the Finance Committee has officially heard from no departments that expect a possible budget overage in 2021.

The 2021 contingency fund is originally \$430,000, all of which is funded by general fund balance.

Contingency Fund 2021 Appropriation		\$430,000
Place branding and marketing campaign contract with Belo & Company, Res 11-2021	-\$120,000	
Total Known and Possible Uses		-\$120,000
Remaining 2021 Contingency Fund Balance		\$310,000

**In Conclusion**

In your role as oversight committee members, remain mindful of current and future indications that funding is changing, particularly from the State and Federal governments. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

I encourage you to contact me with questions as they come to mind.

Sauk County Financial Report  
as of June 30, 2021

Percent of Year Complete

50.00%

	General Government			Justice & Public Safety			Public Works			Health & Human Services		
	Budget	Actual	Favorable / (Unfavorable) % of Budget	Budget	Actual	Favorable / (Unfavorable) % of Budget	Budget	Actual	Favorable / (Unfavorable) % of Budget	Budget	Actual	Favorable / (Unfavorable) % of Budget
<b>Revenues</b>												
Property Taxes	(\$1,666,054)	(\$833,027)	50.00%	\$15,580,767	\$7,780,383	50.00%	\$4,051,181	\$2,325,590	58.13%	\$11,743,443	\$5,871,722	50.00%
Other Taxes	688,195	376,954	54.78%	0	0	0	0	0	0	0	0	0
Sales Tax	9,157,074	4,377,425	47.80%	0	0	0	0	0	0	0	0	0
Grants & Aids	1,539,423	6,797,031	441.53%	722,427	340,696	47.16%	2,319,277	443,913	19.14%	20,998,532	5,864,942	27.93%
Licenses & Permits	10,500	6,075	57.86%	34,080	18,875	55.38%	0	0	0	594,740	360,533	60.62%
Fines, Forfeitures & Penalties	3,500	1,743	49.81%	409,000	212,156	51.87%	0	0	0	72,100	33,723	46.76%
User Fees	559,900	315,522	56.35%	928,235	358,407	38.61%	50,000	40,910	81.82%	8,071,759	2,922,346	36.20%
Intergovernmental Charges	2,836,816	1,173,364	41.36%	1,462,066	671,846	45.96%	4,263,670	2,331,535	54.68%	204,072	89,139	43.68%
Interest	0	0	0	1,500	0	0.00%	0	0	0	99,200	43,516	43.87%
Donations	294,261	94,774	32.21%	0	0	0.00%	225,000	7,962	3.56%	155,000	2,676	1.73%
Rent	519,500	440,048	84.71%	0	0	0	0	0	0	0	0	0
Miscellaneous	81,154	86,102	104.99%	177,900	123,126	69.21%	0	0	0	4,250	9,834	231.39%
Transfers from Other Funds	355,000	1,057,528	297.89%	0	0	0	0	0	0	1,062,548	531,274	50.00%
Bond / Note Proceeds	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Revenues</b>	<b>14,459,269</b>	<b>13,873,597</b>	<b>95.95%</b>	<b>19,315,055</b>	<b>9,515,590</b>	<b>49.26%</b>	<b>11,509,128</b>	<b>5,170,471</b>	<b>44.92%</b>	<b>43,005,664</b>	<b>15,729,710</b>	<b>36.58%</b>
<b>Expenditures / Expenditures</b>												
Wages & Salaries	4,083,804	1,811,934	44.37%	11,128,700	5,380,627	48.35%	3,770,383	1,723,576	45.71%	17,864,547	7,820,094	43.77%
Labor Benefits	1,470,650	639,082	43.46%	4,502,937	2,259,775	50.18%	1,466,832	760,505	51.15%	6,978,561	3,077,087	44.09%
Supplies & Services	4,881,050	1,999,163	40.96%	3,862,917	1,473,216	38.14%	6,378,880	1,896,644	29.73%	19,278,423	7,487,030	38.84%
Debt Service - Principal	0	0	0	0	0	0	0	0	0	850,000	N/A	N/A
Debt Service - Interest	0	0	0	0	0	0	0	0	0	172,548	81,742	47.37%
Capital Outlay	7,756,479	7,051,944	9.08%	682,694	286,986	42.04%	2,628,000	0	0.00%	1,379,522	120,708	8.75%
Transfers to Other Funds /												
Debt Issuance Costs	2,429,947	1,214,973	50.00%	100,000	50,000	50.00%	200,000	2,040	1.02%	155,000	1,055,489	680.96%
<b>Total Expenditures</b>	<b>20,621,930</b>	<b>6,366,678</b>	<b>30.89%</b>	<b>20,277,308</b>	<b>9,450,604</b>	<b>46.61%</b>	<b>14,462,095</b>	<b>4,382,765</b>	<b>30.31%</b>	<b>46,718,407</b>	<b>19,652,147</b>	<b>42.07%</b>
<b>Functional Expenditures as % of</b>												
<b>Total Expenditures</b>	<b>18.60%</b>	<b>15.00%</b>		<b>18.29%</b>	<b>22.25%</b>		<b>13.04%</b>	<b>10.32%</b>		<b>42.14%</b>	<b>46.27%</b>	
<b>Net Increase/(Decrease) in Fund</b>	<b>(\$6,162,661)</b>	<b>\$7,503,919</b>		<b>(\$961,253)</b>	<b>\$64,985</b>		<b>(\$2,552,967)</b>	<b>\$787,705</b>		<b>(\$3,712,743)</b>	<b>(\$3,922,437)</b>	
<b>Balances</b>		<b>\$13,956,580</b>			<b>\$1,025,238</b>			<b>\$3,740,673</b>			<b>(\$209,594)</b>	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

\* Sales tax receipts lag the month of sale on this report by one month. This report is through May, 2021 sales (36.21% as seasonally adjusted).

A American Rescue Plan Act funds of \$5,258,552 received.

B Rent of communication tower space and fiber optics lines outpaces budget.

C Gain on sale of tax deed properties exceeds budget by \$19,150.

D Clerk of Courts interest on accounts receivable outpaces budget.

E Highway Transportation Aids of \$1,575,000 are received 25% in January, 50% in July, and 25% in October

F Highway Local Road Improvement Aid of \$700,000 is generally received in December.

G Interest allocated to other accounting funds lags budget due to low interest rates.

H Road construction season is just beginning as of the end of May.

I Human Services W/S Dept of Health & Family Services payments received in July for the first half of the year.



Sauk County Financial Report  
as of June 30, 2021

Percent of Year Complete

50.00%

	Conservation, Development, Recreation, Culture & Education				Debt Service				Totals			
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Revenues												
Property Taxes	\$1,981,000	\$975,500	(\$975,500)	50.00%					\$32,280,337	\$16,130,169	(\$16,130,168)	50.00%
Other Taxes	0	0	0	--					988,195	376,954	(281,241)	38.14%
Sales Tax	0	0	0	--					9,157,074	4,377,425	(4,779,649)	47.80%
Grants & Aids	1,257,964	136,511	(1,131,473)	10.77%					26,847,663	13,583,093	(13,264,571)	50.59%
Licenses & Permits	258,800	153,032	(105,769)	59.13%					888,120	538,514	(359,606)	59.96%
Fines, Forfeitures & Penalties	5,500	2,975	(2,525)	54.08%					480,100	250,603	(239,497)	51.13%
User Fees	210,157	168,718	(41,439)	80.28%					9,820,051	3,805,903	(6,014,148)	38.76%
Intergovernmental Charges	21,881	48,974	27,093	223.82%					8,788,505	4,314,959	(4,473,546)	49.10%
Donations	500	0	(500)	0.00%					101,200	43,518	(57,684)	43.00%
Interest	0	8	8	--					682,341	105,231	(576,110)	15.57%
Rent	0	0	0	--	8,000	792	(7,208)	9.90%	619,500	440,048	(179,452)	71.03%
Miscellaneous	20,000	57,303	37,303	286.52%					283,304	276,965	(6,339)	97.76%
Transfers from Other Funds	0	0	0	--	1,467,399	733,700	(733,700)	50.00%	2,884,947	2,322,499	(562,448)	80.50%
Bond / Note Proceeds	0	0	0	--					0	0	0	--
Total Revenues	3,735,822	1,543,020	(2,192,802)	41.30%	1,475,399	734,451	(740,908)	49.78%	93,501,337	46,566,879	(46,934,458)	49.80%
Expenses / Expenditures												
Wages & Salaries	1,417,192	531,826	(785,366)	44.59%					38,264,626	17,368,057	(20,896,569)	45.39%
Labor Benefits	469,655	211,978	(257,677)	45.13%					14,908,495	6,948,428	(7,960,067)	46.61%
Supplies & Services	4,152,944	1,702,564	(2,450,380)	41.00%					39,554,220	14,558,628	(23,995,593)	37.76%
Debt Service - Principal	0	0	0	--	1,825,000	0	1,825,000	0.00%	1,835,000	0	1,835,000	0.00%
Debt Service - Interest	0	0	0	--	37,000	18,250	(18,750)	49.32%	289,548	108,982	(180,566)	37.64%
Capital Outlay	891,962	53,379	(838,583)	5.98%					13,386,657	1,168,509	(12,218,148)	8.74%
Transfers to Other Funds /												
Debt Issuance Costs	0	0	0	--					2,884,947	2,322,499	(562,448)	80.50%
Total Expenditures	6,931,753	2,599,787	(4,331,966)	37.51%	1,852,000	18,250	(1,843,750)	0.98%	110,873,493	42,473,213	(68,400,280)	38.31%
Functional Expenditures as % of					1.68%	0.04%			100.00%	100.00%		
Total Expenditures	6.25%	6.12%										
Net Increase/(Decrease) in Fund	(\$3,195,931)	(\$1,056,748)	\$2,139,183		(\$386,601)	\$716,241	\$1,102,842		(\$17,372,159)	\$4,093,666	\$21,465,822	
Balances												

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

I CDBG Close Federalized grant funds of \$578,793 will not be received until project(s) completed.  
J Parks entrance and use fees have met the annual budget by the end of June.  
K Multi-discharge variance payments for the year received in March, and with higher participation than budgeted.  
L Repayment of CDBG Housing loans exceeds budget by \$32,100.

SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2021		50.00%		SAUK COUNTY FUND BALANCES							
Department / Account Title	Percent of Year Complete	2021 Expense Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2021 Revenue Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget	December 31, 2020	2021 Net Income/Adj	June 30, 2021
General Fund Property Tax		0	0	-	-7,633,562	-3,816,781	50.00%	3,816,781			
Miscellaneous Sales Tax		0	0	-	130	63	48.48%	(67)			
County Sales Tax		0	0	-	9,157,074	4,377,425	47.80%	(4,779,649)			
Shared Revenue		0	0	-	771,223	0	0.00%	(771,223)			
Computer Aid		0	0	-	85,744	0	0.00%	(85,744)			
Personal Property Aid		0	0	-	165,062	165,062	100.00%	0			
Indirect Cost Reimbursement		0	0	-	205,055	104,414	50.92%	(100,641)			
American Rescue Plan Act		0	0	-	0	6,258,552	-	6,258,552			
Arts & Humanities Grants		0	0	-	7,750	7,750	100.00%	0			
Sale of County-Owned Property		0	0	-	8,000	3,118	38.97%	(4,882)			
Miscellaneous Revenues		0	0	-	1,000	5,820	581.99%	4,820			
Transfer from Human Services		0	0	-	90,000	1,054,572	1171.75%	964,572			
Transfer from Health Care Center		0	0	-	85,000	913	1.41%	(84,087)			
Transfer from Highway		0	0	-	200,000	2,040	1.02%	(197,960)			
Miscellaneous Expenses		500	6,383	1276.68%	0	0	-	(5,883)			
Charitable/Penal Fines, Misc		660	660	99.87%	0	0	-	0			
Outside Agencies		186,900	186,105	99.57%	0	0	-	795			
Contingency Fund Remaining		310,000	0	0.00%	0	0	-	310,000			
Contingency Fund Used		120,000	0	0.00%	0	0	-	120,000			
Tri-County Airport		49,412	0	0.00%	0	0	-	49,412			
Wisconsin River Rail Transit		30,000	30,000	100.00%	0	0	-	0			
Sauk County Libraries		1,214,062	1,215,275	100.10%	0	0	-	(1,213)			
Arts & Humanities		60,995	44,968	73.23%	0	0	-	16,327			
UW-Baraboo / Sauk County		60,000	60,000	100.00%	0	0	-	0			
Transfer to Debt Service Fund		1,367,399	683,699	50.00%	0	0	-	683,700			
Transfer to Health Care Center (for debt service)		1,052,548	531,274	50.00%	0	0	-	531,274			
TOTAL GENERAL FUND NON-DEPARTMENTAL											
County Board		213,948	89,602	41.88%	3,132,476	8,162,948	260.59%	6,734,884			
Clerks/Courts		1,325,196	594,466	44.86%	213,948	106,974	50.00%	17,372			
Circuit Courts		748,204	328,921	43.95%	1,325,196	628,949	47.46%	34,483			
Court Commissioner		286,514	167,444	58.04%	738,204	369,102	50.00%	50,181			
Register in Probate		197,833	99,986	50.54%	240,466	115,292	47.94%	(4,134)			
Accounting		942,958	383,949	38.60%	197,833	110,537	55.87%	10,549			
County Clerk / Elections		422,813	233,970	55.34%	758,085	378,373	49.91%	199,237			
Personnel		626,688	226,421	36.13%	422,813	273,775	64.75%	39,805			
Treasurer		433,916	224,140	51.66%	583,965	296,505	50.77%	112,807			
Register of Deeds		256,374	124,571	48.58%	433,916	321,568	74.11%	97,428			
District Attorney / Victim Witness		786,891	339,593	44.28%	256,374	176,040	68.67%	51,469			
Corporation Counsel		745,401	486,736	65.30%	766,891	368,805	48.09%	29,213			
Surveyor		81,047	31,071	38.34%	745,401	369,781	49.61%	(116,955)			
Building Services		9,075,648	1,182,538	13.03%	81,047	40,523	50.00%	9,452			
Sheriff		15,463,471	7,485,175	48.41%	2,403,890	1,328,654	55.27%	6,817,874			
Coroner		192,745	66,255	34.37%	15,463,471	7,617,724	49.25%	132,549			
Emergency Management		312,139	110,453	35.39%	192,745	98,248	50.97%	31,993			
Administrator		534,988	189,159	35.36%	284,639	157,784	55.43%	74,831			
Management Information Systems		3,742,724	1,373,598	36.70%	399,681	202,130	50.57%	148,279			
Justice, Diversion, & Support		697,677	256,836	36.81%	3,218,877	1,442,456	44.81%	592,705			
Public Health		3,186,224	1,501,451	47.54%	649,013	302,947	46.68%	94,776			
WIC		432,155	182,087	42.13%	2,657,154	1,459,586	54.93%	459,196			
Environmental Health		1,228,092	271,462	22.10%	411,180	91,146	22.17%	(69,967)			
Child Support		1,034,777	447,603	43.26%	700,267	402,683	57.50%	659,047			
Veterans Service		482,874	179,407	37.15%	1,034,777	257,090	24.84%	(180,512)			
Land Resources & Environment		4,170,900	949,031	22.75%	425,653	218,577	51.35%	96,391			
UW Extension		419,947	182,924	43.56%	2,607,663	1,290,204	49.48%	1,904,410			
GENERAL FUND TOTAL									24,564		
TOTAL GENERAL FUND									18,041,984	46,230,863	6,342,178
									52,573,040		

SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2021  
Percent of Year Complete 50.00%

Department / Account Title	2021 Expense Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2021 Revenue Budget Excluding Carryforwards or Fund Bal Use	Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget	SAUK COUNTY FUND BALANCES	
								December 31, 2020	June 30, 2021
Aging & Disability Resource Center	2,542,202	1,133,630	42.80%	2,547,202	1,092,437	42.89%	53,807	1,043,571	1,002,378
Human Services	24,654,675	11,852,176	48.07%	24,566,810	7,854,369	31.97%	(3,909,942)	2,800,897	-1,186,910
Jail Fund	100,000	50,000	50.00%	100,000	49,148	49.15%	(852)	0	-852
Land Records Modernization	665,337	353,594	53.15%	614,286	300,105	48.85%	(2,436)	350,461	296,972
Landfill Remediation	106,855	26,922	25.17%	25,000	5,942	23.77%	60,975	4,842,430	4,821,450
Drug Seizures	11,100	2,815	25.36%	6,560	0	0.00%	1,705	61,893	59,078
Community Development Block Grant	685,000	23,341	3.36%	685,000	0	0.00%	(23,341)	-2,106	-25,447
CDBG Housing Rehabilitation	20,000	45,613	228.07%	20,000	52,116	260.58%	5,503	24,784	30,287
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>28,895,269</b>	<b>13,489,091</b>	<b>46.68%</b>	<b>28,574,878</b>	<b>9,354,117</b>	<b>32.74%</b>	<b>(3,814,594)</b>	<b>9,121,930</b>	<b>4,986,955</b>
<b>DEBT SERVICE FUND</b>	<b>1,862,000</b>	<b>18,250</b>	<b>0.98%</b>	<b>1,475,399</b>	<b>734,491</b>	<b>49.76%</b>	<b>1,102,842</b>	<b>376,266</b>	<b>1,092,507</b>
<b>HEALTH CARE CENTER FUND</b>	<b>12,871,643</b>	<b>3,976,557</b>	<b>30.89%</b>	<b>10,638,621</b>	<b>4,336,187</b>	<b>40.76%</b>	<b>2,592,662</b>	<b>7,862,135</b>	<b>8,221,775</b>
Highway Insurance	14,275,728	4,325,844	30.30%	11,484,128	5,164,529	44.97%	3,630,286	14,924,305	15,762,991
Workers Compensation	66,000	15,035	22.78%	123,070	1,097	0.89%	(71,008)	450,013	436,076
	422,427	185,725	44.91%	422,427	169,720	40.18%	(20,005)	530,307	510,302
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>14,764,155</b>	<b>4,530,604</b>	<b>30.69%</b>	<b>12,029,625</b>	<b>5,335,347</b>	<b>44.35%</b>	<b>3,539,273</b>	<b>15,904,626</b>	<b>16,709,368</b>
Dog License	21,806	11,786	54.05%	24,000	17,626	73.44%	3,646	-481	5,359
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>	<b>21,806</b>	<b>11,786</b>	<b>54.05%</b>	<b>24,000</b>	<b>17,626</b>	<b>73.44%</b>	<b>3,646</b>	<b>-481</b>	<b>5,359</b>
<b>TOTAL COUNTY</b>	<b>110,873,493</b>	<b>42,473,213</b>	<b>38.31%</b>	<b>93,501,337</b>	<b>46,966,879</b>	<b>49.80%</b>	<b>21,465,622</b>	<b>79,485,338</b>	<b>83,589,004</b>

CURRENT DEBT PRINCIPAL BALANCE

2016 Law Enforce Refunding Bonds (final pmt 2021)	1,825,000
2017 HCC Refunding Bonds (2027)	5,005,000
2019 HCC Refunding Bonds (2023)	1,870,000
Principal Payments are Due October 1	8,700,000

GENERAL FUND BALANCE DETAIL

	December 31, 2020	2021 Net Income/Adj	June 30, 2021
Nonspendable - Inventories	18,318	0	18,318
Nonspendable - Prepaid Items	49,442	0	49,442
Nonspendable - Long-Term Receivable (Delinquent Taxes)	1,271,291	0	1,271,291
Nonspendable - Interfund Receivable (Tri-County Airport)	123,806	0	123,806
Assigned - Contracts in Progress (Encumbrances)	397,989	0	397,989
Assigned - Carryforward Funds	3,545,973	0	3,545,973
Assigned - Subsequent Yr Budgeted Fund Bal Use	8,635,844	0	8,635,844
*Unassigned - Working Capital	19,465,555	443,924	19,923,479
*Unassigned	12,702,646	5,896,254	18,600,899
<b>TOTAL GENERAL FUND BALANCE</b>	<b>46,230,863</b>	<b>6,342,178</b>	<b>52,573,040</b>

\* County Reserves (working capital and unassigned)

38,530,378

## Amending the Rules of the Sauk County Board (July 2021)

### Rule VI. Procedure

....

*N. Amendments/Changes to the Rules of the Sauk County Board of Supervisors during the current term shall be proposed and adopted pursuant to the following procedure:*

- 1. Proposed amendments to these rules shall first be reviewed by the Executive & Legislative Committee (E&L). The proposed rule change shall then be introduced to the Board at the subsequent Board meeting.*
- 2. The proposed rule change shall be read under the "Reports" section of the agenda. The sponsoring Supervisor may speak to the proposed rule change for up to 5 minutes. The Board may take no action at this point. Supervisors may relay their comments on the proposed rule change to the sponsoring Supervisor afterwards, ideally via email.*
- 3. E&L shall then consider the proposed rule change at its subsequent meeting and vote on formally proposing the rule change to the Board at its (the Board's) next meeting with a 2/3 vote of all members present required for adoption of the proposed rule change.*
- 4. NOTE: this rule change is only for proposed changes to the County Board Rules after the organizational meeting of the County Board and has no effect on the procedures for adopting Rules of Board at the organizational meeting.*

[\*\*Adoption requires a 2/3 vote of the County Board of Supervisors\*\*]

ORDINANCE NO. 9 - 2021

Approving Amendments to Chapter 3 of the Sauk County Code of Ordinances

**Background:** The intent of this chapter is to provide for a Sauk County Board of Health to exercise the powers and duties set forth in § 251.04 of the Wisconsin Statutes, exercise oversight of the Department of Public Health, and to oversee the provision of those health services as enumerated in § 251.05 Stats.

Edits were made to provide clarity and update language regarding the status level of the health department.

**Fiscal Impact:** ☒ None   ☐ Budgeted Expenditure   ☐ Not Budgeted

**WHEREAS,** Sauk County Public Health, Board of Health and Corporation Counsel have reviewed the proposed amendments; and,

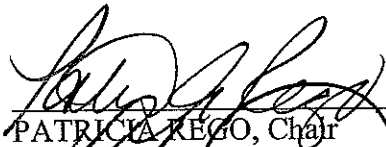
**WHEREAS,** it would be in the best interest of the County to have updated and clear language regarding duties and powers; and,

**NOW, THEREFORE, BE IT RESOLVED,** by the Sauk County Board of Supervisors, met in regular session, that the amendments to Chapter 3 Board of Health ordinance be approved.


For consideration by the Sauk County Board of Supervisors on August 17, 2021.

Respectfully submitted,

**BOARD OF HEALTH**

  
PATRICIA REGO, Chair

  
THOMAS DORNER

  
KEN CARLSON

  
REBECCA KLITZKE

  
ROSS CURRY

  
MELANIE BURKHALTER

\_\_\_\_\_  
KIANNA BEAUDIN

**Fiscal Note:** No fiscal impact.

**MIS Note:** No information systems impact.

## CHAPTER 3

### SAUK COUNTY BOARD OF HEALTH

3.01 Intent  
3.02 Sauk County Board of Public Health  
3.03 Powers and Duties of Sauk County Board of Health  
3.04 Sauk County Department of Public Health

3.05 Sauk County Director of Public Health  
3.06 Sauk County Board of Supervisors Appropriations  
3.07 Personnel

**3.01 Intent.** The intent of this chapter is to provide for a Sauk County Board of Health to exercise the powers and duties set forth in § 251.04 of the Wisconsin Statutes, exercise oversight of the Department of Public Health, and to oversee the provision of those health services as enumerated in § 251.05 Stats.

**3.02 Sauk County Board of Public Health.** (1) Establishment. The Sauk County Board of Health shall be, and hereby is, established in accordance with § 251.034 Stats.

(2) Membership and appointment. The Sauk County Board of Health shall consist of seven (7) members, at least three (3) of which shall be residents of Sauk County who are not Sauk County Board Supervisors. A good faith effort shall be made to appoint one (1) physician and one (1) registered nurse to the Board of Health.

The remaining four (4) members shall be Sauk County Board Supervisors. Appointment of Supervisors shall be made by the Chair of the Board of Supervisors.

~~A supervisor member's term of office on the Board of Health shall cease at such time that the supervisor member is no longer a member of the County Board. A good faith effort shall be made to appoint one (1) physician and one (1) registered nurse to the Board of Health. Appointments shall be made by the Sauk County Board Chairperson/Administrator in the same manner as other appointments pursuant to Rule IV D "Rules of the Sauk County Board of Supervisors".~~

(3) Terms. A Supervisor member's term of office on the Board of Health shall cease at such time that the supervisor member is no longer a member of the County Board of Directors/County Board of Supervisors or if not re-appointed to the Board of Health by the County Board chairperson following the County Organizational meeting.

The citizen members shall serve three (3) year terms. The terms are to be staggered so there is one (1) three (3) year appointment each year. Citizen members may request to be reappointed prior to their term expiration. seven (7) members of the Sauk County Board of Health shall serve for a term of office as follows: Terms for three (3) years to provide for staggered three (3) year terms in each year of appointment.

(4) Organization. Every two years, following the organizational meeting, the Sauk County Board of Health shall annually elect a chair and vicechair, vice-chair and secretary to preside over and record meetings of the board/board. These positions shall be filled by board supervisors.

**3.03 Powers and Duties of the Sauk County Board of Health.** The Sauk County Board of Health shall carry out those duties required by § 251.04 Stats., to include governing the Sauk County Department of Public Health and assuring the enforcement of state public health statutes, County ordinances relating to public health, and public health rules of the department as prescribed for a Level I-III Local Health Department.

**3.04 Sauk County Department of Public Health.** (1) There is hereby established a Sauk County Department of Public Health which meets those requirements set forth in Chapter 251 Stats., as amended from time to time.

(2) Levels of service and duties. The Sauk County Department of Public Health shall provide, on a county-wide basis, those services required of a Level I-III Local Health Department pursuant to § 251.05(2)(ac) Stats., except in those incorporated areas which have elected not to opt in.

**3.05 Sauk County Director of Public Health.** (1) Appointment. The Director of Public Health shall be appointed in the manner provided for appointing Sauk County Department Heads pursuant to Chapter 13 of the Sauk County Code of Ordinances. The Director of Public Health shall serve as the County Health Officer and possess at least the minimum qualifications set forth in § 251.06(1)(ac) Stats.

(2) Duties and responsibilities. The duties and responsibilities set forth in § 251.06(3) Stats., shall be performed by the Director of Public Health. He/she shall administer the policies, programs and services of the Sauk County Department of Public Health and perform those duties and responsibilities enumerated on the position description prepared in accordance with Chapter 13 of the Sauk County Code of Ordinances.

**3.06 Sauk County Board of Supervisors Appropriations.** The Sauk County Board of Supervisors, as required by § 251.10 Stats., shall appropriate funds for the operation of the Sauk County Department of Public Health. The Director of Public Health with input from the Board of Health shall prepare and submit an annual budget to the County Administrator. ~~under the direction, and subject to the approval, of the Board of Health pursuant to Sauk County's budget procedures established by the Finance Committee.~~ The Sauk County Board of Health Administrator shall submit the approved recommended budget to the Sauk County Board of Supervisors for approval.

**3.07 Personnel.** Chapter 13 of the Sauk County Code of Ordinances shall govern the Sauk County Department of Public Health.

As adopted by the Sauk County Board of Supervisors on April 16, 1996. New Chapter 3, "Sauk County Board of Health" created by Ordinance No. 67-96 passed by the Sauk County Board of Supervisors on April 16, 1996, effective immediately.

RESOLUTION NO. 71 - 2021

RESOLUTION AUTHORIZING THE USE OF AMERICAN RESCUE PLAN FUNDS  
FOR SAUK COUNTY TRAINING CENTER

**Background:**

*The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.*

*The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each government to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest hit by the crisis.*

*Sauk County has partnered with People Helping People (PHP) to develop a high-quality learning and training facility and establish a pre-apprenticeship program for specific trades for Huber inmates. When sentenced a judge may grant certain inmates "Huber privileges". These Huber Privileges include privilege to work, seek employment, provide child care, attend school and/or treatment programs while serving a jail sentence. A facility has been identified as the desired location for the training center. The location of this site is ideal to support the ongoing need to train and prepare Huber Inmates for their release as the Sauk County Jail is located adjacent to the site. The Sheriff and Sauk County Jail leadership fully support PHP's expansion plan and are encouraged by this opportunity to reduce the rate of recidivism. People Helping People has commitment from local HVAC, plumbing, electrical, technology and building contractors to assist in program development and training and support. This program has additional support from of the Workforce Development Board (WDB) of South Central Wisconsin. A partnership with WDB will allow for the expansion of programs to support the needs of other communities including but not limited to recent high school graduates, Madison College students, among others.*

*Requested funds of \$100,000 would be used for the costs associated with this opportunity including developing the usable space into an ideal training center and funding any existing repairs in that portion of the building. A partnership between the County and Workforce Development Board would also be established to pay for all ongoing costs associated with programming and training. Sauk County is also working with Sysco, the property owner, to enter into an agreement to lease the space for the training center. If an agreement cannot be reached to utilize this space, our team will work to identify alternative locations while the program remains the same.*

Fiscal Impact: ☐ None ☐ Budgeted Expenditure ☒ Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, that the County Administrator is hereby authorized to enter into contracts with all necessary parties to commit Sauk County American Rescue Plan funds, as described above, to develop the Sauk County Training Center.

For consideration by the Sauk County Board of Supervisors on August 17, 2021.



RESOLUTION NO. 71 - 2021

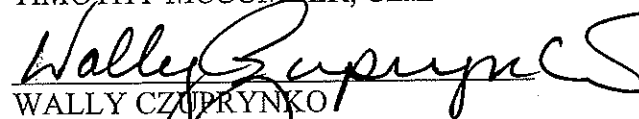
RESOLUTION AUTHORIZING THE USE OF AMERICAN RESCUE PLAN FUNDS  
FOR SAUK COUNTY TRAINING CENTER


Respectfully submitted,

ECONOMIC DEVELOPMENT COMMITTEE:

  
TIMOTHY MCCUMBER, Chair

  
KRISTIN WHITE EAGLE

  
WALLY CZUPRYNSKI

  
MARTY KRUEGER

  
BRYANT HAZARD

\_\_\_\_\_  
KEVIN SCHELL

  
CARL GRUBER

**Fiscal Note:** Sauk County's total allocation of American Rescue Plan Act (ARPA) funds is \$12,517,103. Funds committed prior to this action total \$700,000. Remaining funds total \$11,817,103.

**MIS Note:** None

RESOLUTION NO. 12 - 2021

RESOLUTION AUTHORIZING THE USE OF AMERICAN RESCUE PLAN FUNDS  
FOR SAUK COUNTY ECONOMIC DEVELOPMENT MARKETING CAMPAIGN

**Background:**

*The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.*

*The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each government to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest hit by the crisis. These funds can also be used to make necessary investments in economic development programming.*

*Sauk County has proven to be one of the State's leaders in tourism generated revenues, generating over \$1.1 billion in direct visitor spending in 2019 and directly supports over 11,000 jobs in the County. Historically, only Dane and Milwaukee County exceeded the revenue generated from tourism. The COVID-19 Pandemic greatly impacted tourism spending across the State and County however, Sauk County fared much better than most and effectively generated more revenue than Dane County. In February 2021, the Sauk County Board of Supervisors approved the transfer of \$120,000 in contingency funds to the Administrator budget to pay for the development of a County-wide branding and marketing plan. The consultant, Belo and Company, began work in April and have since conducted six focus group discussions, in-market research and additional quantitative analysis. The marketing plan will be complete by the first week of August.*

*The use of American Rescue Plan funds would be to directly fund marketing to the County for tourism, business relocation and new resident attractions. Using ARPA funds to pilot the marketing campaign allows the County to determine future needs and opportunities to support programming to ensure any local funds used will be done efficiently and cost effectively. The requested funding is intended to be invested in the following way:*

*2021 Offseason Funding: \$100,000*

*2022 Funding: \$200,000*

*2023 Funding: \$200,000*

*Total funds requested is \$500,000.*

Fiscal Impact: ☐ None ☐ Budgeted Expenditure ☒ Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, that the County Administrator is hereby authorized to enter into contracts with all necessary parties to commit Sauk County American Rescue Plan funds, as described above, to implement a multi-year marketing campaign and develop an online platform to support economic development.


For consideration by the Sauk County Board of Supervisors on August 17, 2021.

RESOLUTION NO. \_\_\_\_ - 2021

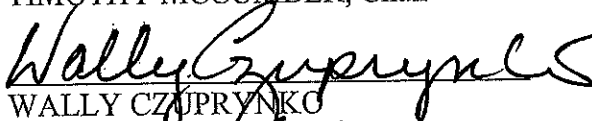
RESOLUTION AUTHORIZING THE USE OF AMERICAN RESCUE PLAN FUNDS  
FOR SAUK COUNTY ECONOMIC DEVELOPMENT MARKETING CAMPAIGN

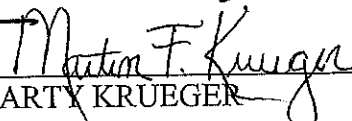
Respectfully submitted,

ECONOMIC DEVELOPMENT COMMITTEE:

  
TIMOTHY MCCUMBER, Chair

  
KRISTIN WHITE EAGLE

  
WALLY CZUPRYNSKI

  
MARTY KRUEGER

  
BRYANT HAZARD

KEVIN SCHELL

  
CARL GRUBER

**Fiscal Note:** Sauk County's total allocation of American Rescue Plan Act (ARPA) funds is \$12,517,103. Funds committed prior to this action total \$700,000. Remaining funds total \$11,817,103.

**MIS Note:** None

## RESOLUTION NO. 73 - 2021

### AUTHORIZING THE RELOCATION ORDER FOR THE TRI-COUNTY AIRPORT

**Background:**

This Resolution is required as part of the Tri-County Airport drainage ditch project. This Relocation Order is required pursuant to Wis stat. § 32.05(1) to properly establish, lay out, widen, extend, construct, reconstruct, improve, or maintain a portion of land designated in the Relocation Order attached to relocate or change and acquire certain lands or interests in lands shown on the right of way plat for the project listed on the order.

To effect this change, pursuant to authority granted under Wis. Stat § 32.05(1), Sauk County orders that

1. That said drainage way is laid out and established to the lines and widths as shown on the plat.
2. The required lands or interests in lands as shown on the plat shall be acquired by Sauk County. (see the attached Exhibit A.
3. This order supersedes and amends any previous order issued by Sauk County.

Fiscal Impact: ☒ None ☐ Budgeted Expenditure ☐ Not Budgeted

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Supervisors issue the attached Relocation Order (see the attached Exhibit B) for the Tri-County Airport drainage ditch project; and,

**BE IT FURTHER RESOLVED**, that the Sauk County board of Supervisors authorize this relocation order go into effect effective immediately.

For consideration by Sauk County Board of Supervisors on August 17, 2021.

Respectfully submitted,

#### EXECUTIVE & LEGISLATIVE COMMITTEE:

\_\_\_\_\_  
TIM McCUMBER, Chair

\_\_\_\_\_  
BRANDON LOHR, Vice-Chair

\_\_\_\_\_  
WALLY CZUPRYNKO

\_\_\_\_\_  
MARTY KRUEGER

\_\_\_\_\_  
VALERIE McAULIFFE

**Fiscal Note:** No fiscal impact.

**MIS Note:** No information systems impact.

# RELOCATION ORDER

LPA1708 08/2011 (Replaces LPA3006)

Project Tri County Airport – Drainage Project	Road name Sauk County Line /Richland County – Ditch End	Highway Drainage Ditch	County Sauk
Right of way plat date August 10, 2021	Plat sheet number(s) 4.01 through 4.09	Previously approved Relocation Order date	

## Description of termini of project:

Beginning at a point (Station 301+94.95) that is 54.40 feet North and 0.32 feet East of the West Quarter Corner of Section 31, T. 9 N., R. 3 E., Town of Spring Green, Sauk County, Wisconsin, thence Easterly along the centerline of the Drainage Ditch, 1,122.70 feet (0.212 miles), more or less, to a point (Station 313+17.65) that is 51.04' feet North and 1,121.60 feet East of the West Quarter Corner of Section 31, T. 9 N., R. 3 E., Town of Spring Green, Sauk County, Wisconsin, as shown on the Plat or a copy thereof marked:

Tri County Airport – Drainage Project  
Richland County/ Sauk County Line – Ditch End  
Sauk County

The same being sheet 4.01 through 4.09 of said plat.

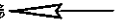
To properly establish, lay out, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the land designated above, it is necessary to relocate or change and acquire certain lands or interests in lands as shown on the right of way plat for the above project.

To effect this change, pursuant to authority granted under Sections 32.05(1), Wisconsin Statutes, Sauk County orders that:

1. The said drainage way is laid out and established to the lines and widths as shown on the plat.
2. The required lands or interests in lands as shown on the plat shall be acquired by: Sauk County
3. This order supersedes and amends any previous order issued by: Sauk County

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date



**JEWELL**  
Engineers - Architects - Surveyors  
associates engineers, inc.

550 Sunrise Drive  
Spring Green, WI 53588  
phone: 608-588-7484

THIS DOCUMENT IS THE PROPERTY OF JEWELL ASSOCIATES ENGINEERS, ARCHITECTS, SURVEYORS. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF JEWELL ASSOCIATES ENGINEERS, ARCHITECTS, SURVEYORS.

Tri County Airport - Drainage Project  
Sauk County, Wisconsin

Date: 08/10/2021  
Sheet: 1 of 1  
Revision:

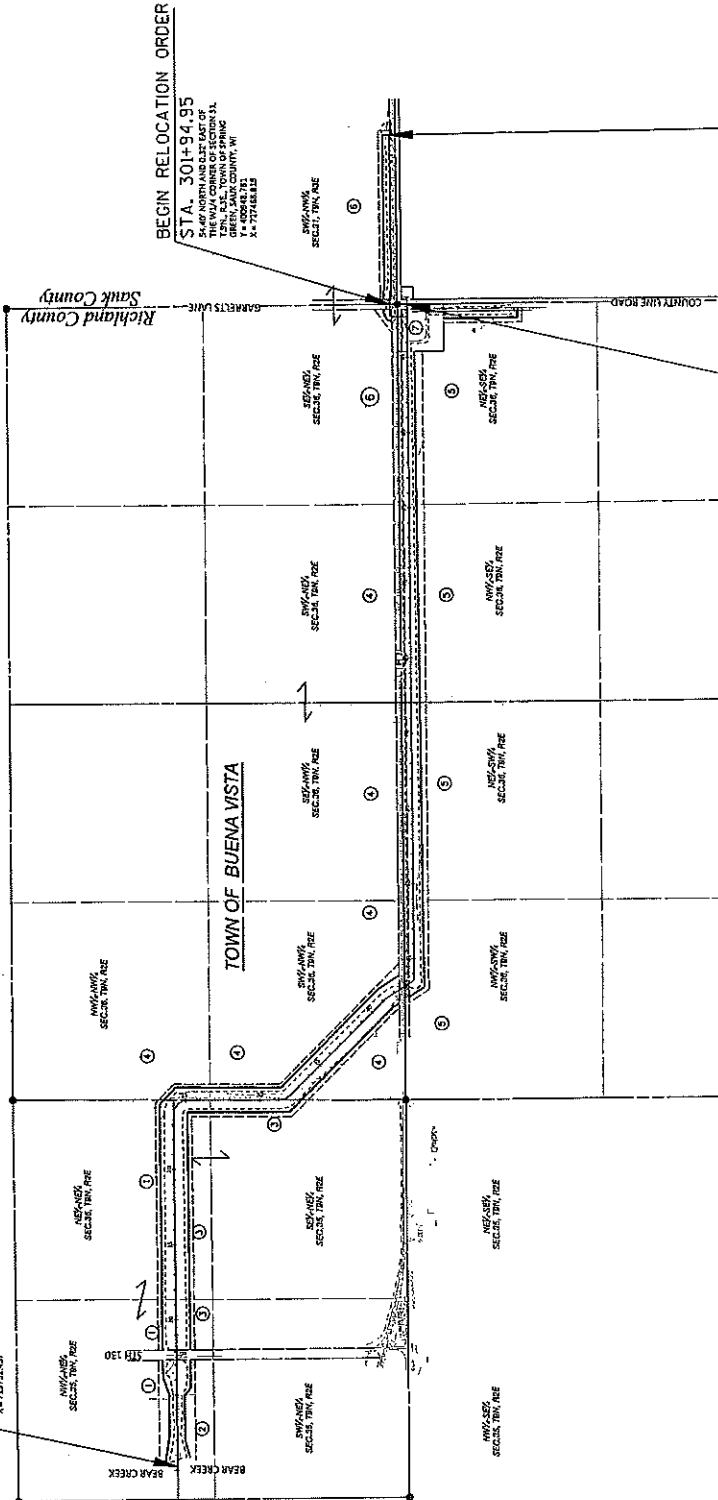
Drawing Name:  
T56020\_Plat - 4.01

Scale:  
4.01  
Sheet Number:  
T56020

BEGIN RELOCATION ORDER

STA. 0+31.70

1/8" = 1'-0" (VERTICAL)  
1/8" = 1'-0" (HORIZONTAL)  
1/8" = 1'-0" (PLAN)  
1/8" = 1'-0" (SECTION)  
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1/8" = 1'-0" (PROFILES)  
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1/8" = 1'-0" (ABBREVIATIONS)  
1/8" = 1'-0" (SYMBOLS)  
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1/8" = 1'-0" (BIBLIOGRAPHY)



BEGIN RELOCATION ORDER  
STA. 301+94.95  
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1/8" = 1'-0" (ENDNOTES)  
1/8" = 1'-0" (BIBLIOGRAPHY)

END RELOCATION ORDER  
STA. 313+17.65

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1/8" = 1'-0" (BIBLIOGRAPHY)

EXHIBIT A (Pg. 1 of 2)



RESOLUTION NO. 74 - 2021

APPROVING THE QUIT CLAIM DEED WITH SAUK COUNTY HISTORICAL SOCIETY  
FOR THE TRANSFER OF PROPERTY AT MAN MOUND NATIONAL HISTORIC  
LANDMARK

**Background:** The Sauk County Historical Society with the assistance of the Sauk County Land Resources and Environment Department has created the 2020-2040 Man Mound National Historic Landmark Master Property Plan for the future management, preservation, enhancement, and expansion of services available at these historically and culturally significant properties. The Historical Society as the owner of the property, is responsible for preservation of the site for its significance as a historic burial site, and has authority for the use, maintenance, and enhancement. Sauk County maintains the properties as part of the County Park System for the enjoyment and edification of local and visiting citizens. The property is maintained through an Intergovernmental Agreement between the Sauk County Historical Society and Sauk County, which stipulates activities and allowed maintenance techniques

The Historical Society owns a 1.21-acre portion of the property, which contains the Man Mound, parking area, and further green space. The County owns an additional 0.57-acre parcel on the west side of the property containing additional green space. A Quit Claim Deed (Appendix A) has been drafted to transfer the County's 0.57-acre parcel to the Historical Society to place the property under a single owner. The land transfer aligns with the priorities of the Man Mound National Historic Landmark Master Plan and the Comprehensive Outdoor Recreation Plan.

Fiscal Impact: ☐ None ☒ Budgeted Expenditure ☐ Not Budgeted

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, hereby authorizes the Quit Claim Deed Between Sauk County and Sauk County Historical Society for the transfer of property at Man Mound National Historic Landmark; and,

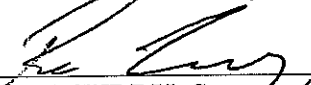
BE IT FURTHER RESOLVED, by the Sauk County Board of Supervisors that the County Administrator is hereby authorized to sign the Quit Claim Deed.

For consideration by the Sauk County Board of Supervisors on August 17, 2021.

Respectfully submitted,

LAND RESOURCES AND ENVIRONMENT COMMITTEE

  
MARTY KRUEGER, Chair

  
ROSS CURRY, Secretary


  
PETER KINSMAN, Vice Chair

\_\_\_\_\_  
BRANDON LOHR

  
ROBERT NELSON

  
DENNIS POLIVKA

  
VALERIE MCAULIFFE

  
RANDALL PUTTKAMER

Fiscal Note: The only costs associated with the quit claim deed is the recording of the document, in which recording fees are budgeted within 2021 LRE Budget. All other staff time and maintenance costs are governed through the Intergovernmental Agreement between Sauk County and the Historical Society.

MIS Note: No Impact



RESOLUTION NO. 75 - 2021

APPROVING AN AMENDMENT TO THE  
TOWN OF FAIRFIELD ZONING ORDINANCE

*Background: Pursuant to Wis. Stat §60.10(2)(c) the Town of Fairfield has been granted village powers to develop, adopt, and amend their town zoning ordinance. In counties that have county zoning, Wis. Stat §60.62(3) states that no (town) zoning ordinance or amendment to a (town) zoning ordinance may be adopted unless approved by the county board.*

*The Town of Fairfield Board amended the Town of Fairfield Zoning Ordinance on June 7, 2021. A public meeting was held by the Land Resources and Environment (LRE) Committee on August 12, 2021, as requested by the Town of Fairfield, to consider the amendment to the Town of Fairfield Zoning Ordinance. The LRE Committee found the amendment reasonable and recommended approval of the amendment by the Sauk County Board of Supervisors.*

Fiscal Impact: ☒ None   ☐ Budgeted Expenditure   ☐ Not Budgeted


**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the amendment to the Town of Fairfield Zoning Ordinance as referenced under Appendix be Approved.

For consideration by the Sauk County Board of Supervisors on August 17, 2021.


Respectfully submitted,

**LAND RESOURCES AND ENVIRONMENT COMMITTEE**

  
Martin Krueger, Chair

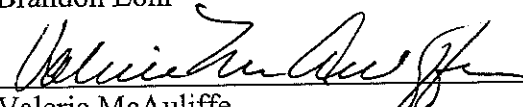
  
Ross Curry

  
Rob Nelson

  
Dennis Polivka

  
Peter Kinsman, Vice Chair

Brandon Lohr

  
Valerie McAuliffe