



# Agenda

## ***Sauk County Board of Supervisors - Regular Meeting***

- Tuesday, August 16, 2011
- 6:00 p.m.
- West Square Building, 505 Broadway, Room #326, Baraboo, Wisconsin

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## ***Special Meetings***

5:50 p.m., Finance Committee:
➤ Gallery of County Board Room #326A to consider:
1.) Approval of County vouchers

## ***Regular Sauk County Board of Supervisors Meeting:***

- Call to order regular meeting.
- Roll call.
- Certify compliance with Open Meeting Law.
- Invocation and pledge of allegiance.
- Adoption of agenda.
- Approval of minutes of previous meeting.
- Scheduled appearances.
  
- **Public comment – 3 minute limit:** *Registration form* located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
  
- **Communications.**
- **Bills & referrals.**
- **Claims.**
- **Appointments:** None
- **Unfinished Business:** None.

- **Reports - informational, no action required:**

1. Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
  - a. **Petition 4-2011, Applicant:** Township of Excelsior, Chair Joe Fish; **Project location:** Township of Excelsior; **Current zoning:** Resource Conservancy 5; **Proposed zoning:** Resource Conservancy 35. **(PAGES 4-9)**
  - b. **Petition 5-2011, Applicant:** Richard Blakeslee, Agent for Michael J. and Theresa J. Dimmer; **Project location:** Township of La Valle; **Current zoning:** Commercial; **Proposed zoning:** Agricultural. **(PAGES 10-12)**
2. Bill Orth, Sauk County Human Services Director: Southern Wisconsin Income Maintenance Consortium Program.
3. Kerry P. Beghin, CPA/Controller: Sauk County Accounting Department: 2<sup>nd</sup> Quarter Financial Report. **(PAGES 13-19)**
4. Supervisor Fordham, Vice-Chair, Executive & Legislative Committee.
5. Supervisor Alexander, Chair Ad Hoc Committee TMG Study.
6. Marty Krueger, County Board Chair
7. Kathryn Schauf, Administrative Coordinator

- **Consent Agenda:**

<u>Page #</u>	<u>COMMITTEE:</u>
	<b>HEALTH CARE CENTER BOARD OF TRUSTEES:</b>
20	Resolution 75-2011 Commending Donna Dvorak For 7 Years Of Faithful Service To The People Of Sauk County.
21	Resolution 76-2011 Commending David Potuznik For 34+ Years Of Faithful Service To The People Of Sauk County.
	<b>HIGHWAY &amp; PARKS:</b>
22	Resolution 77-2011 Commending Victor Schneider For More Than 38 Years Of Faithful Service To The People Of Sauk County.
23	Resolution 78-2011 Commending John Ziech For More Than 35 Years Of Faithful Service To The People Of Sauk County.

- **Resolutions & Ordinances:**

**Page #**

**COMMITTEE:**

**EXECUTIVE & LEGISLATIVE:**

24-31 Ordinance 79-2011 Amending Chapter 36 Of The Sauk County Code Of Ordinances Sauk County Code Of Ethics And Values.

**HIGHWAY & PARKS:**

32-33 Resolution 80-2011 Releasing A Portion Of Highway Right Of Way In The Village Of Plain.

**PERSONNEL and FINANCE:**

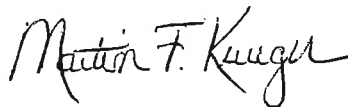
34 Resolution 81-2011 To Authorize The 2012 Non-Represented Employees' Salaries Effective January 01, 2012.

**PROPERTY & INSURANCE:**

35 Resolution 82-2011 Authorizing Issuance Of Quit Claim Deed To Certain Lands In The Town Of Woodland To Susan M. Peterson.

- **Adjournment to a date certain.**

Respectfully,



Martin F. Krueger  
County Board Chair

➤ **County Board members, County staff, and members of the public:**

For official records purposes, provide the County Clerk a copy of:

- informational handouts distributed to Board members
- original letters and communications presented to the Board

➤ **County Board members:**

Stop by the Office of the County Clerk prior to each Board meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County at 608.355.3269, or TTY at 608.355.3490, between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Agenda mail date via United States Postal Service: Thursday, August 11, 2011

Agenda preparation: Marty Krueger, County Board Chair,  
with the assistance of Kathryn Schauf, Administrative Coordinator, and Rebecca A. DeMars, County Clerk  
s:/admin/CoBdAgendas/2011/ctybdagendaAUGUST162011.doc

Petition # 4-2011

**2011 DEVELOPMENT APPLICATION**  
Sauk County Office of Planning and Zoning  
505 Broadway Street - Sauk County West Square Building  
Baraboo, Wisconsin 53913  
(608) 355-3285

**RECEIVED**

**JUL 20 2011**

**SAUK COUNTY CLERK  
BARABOO, WISCONSIN**

**Instructions:**

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

TYPE OF APPLICATION: (Please circle one or more)

Subdivision Plat

Rezoning

Development Plan

Zoning Text Change

ZONING:

CURRENT RESOURCE CONSERVANCY-5 PROPOSED RESOURCE CONSERVANCY-35

NAME OF SUBDIVISION (if applicable) \_\_\_\_\_

PROJECT

LOCATION TOWN OF EXCELSIOR

TOWNSHIP

EXCELSIOR

PROPERTY

OWNER N/A

APPLICANT

TOWN OF EXCELSIOR - JOE FISH

PHONE

NUMBER (608) 522-5115

MAILING

ADDRESS TOWN OF EXCELSIOR, PO. BOX 57, ROCK STRINGS, WI  
53961

☒ SIGNATURE OF APPLICANT

Joe Fish

DATE 7-12-2011

Fee Paid 500.00

Receipt # 47678 (Credit Account # 10063-444240)

c: Corporation Counsel's Office  
Planning and Zoning Office

✓ County Clerk - For reporting at the next County Board of Supervisors meeting YAN  
County Supervisor Nobbs, Murray

**TYPE OF APPLICATION AND INFORMATION REQUIREMENTS** (continue for explanation)

2

Type of Application Fee Required	Project Facts (Please see Page 3)	Site/Plot Plan or Survey/Plat	Other Information (As required)
Subdivision / Plat Review / Development Plan / PUD \$300 plus \$20/lot	Yes	Preliminary Plat-6 copies Final Plat-11 copies Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement* Architectural Drawings** Other information in Chapter 22 County Code
Rezoning \$500	Yes	Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement*
Zoning Text Change \$500	No	No	**

# Aerial photos are available from the Office of Planning and Zoning.

\* Prior to the approval of any final plat or rezoning, the applicant must provide written statements from the utility providers which will serve the proposed development. The statements shall address the adequacy and location of all utility easements. The applicant shall also provide driveway access improvement approvals where applicable.

\*\* Other items which the staff may require.

**APPLICATION DEADLINE**

All applications must be in the Office of Planning and Zoning no later than 12:00 noon on the day of the deadline. In order to be accepted, the application must contain all required items and information described in the application. Partial applications will not be accepted for placement on the Planning, Zoning and Land Records Committee agenda until all such materials are submitted.

**APPLICATION DEADLINE DATE**

**PLANNING, ZONING & LAND RECORDS COMMITTEE  
MEETING DATE**

**Month Hearing Date Tues Deadline to P&Z**

January 25, 2011  
February 22, 2011  
March 22, 2011  
April 26, 2011  
May 24, 2011  
June 28, 2011  
July 26, 2011  
August 23, 2011  
September 27, 2011  
October 25, 2011  
November 22, 2011  
December 20, 2011

December 10, 2010  
January 7, 2011  
February 4, 2011  
March 11, 2011  
April 8, 2011  
May 13, 2011  
June 10, 2011  
July 8, 2011  
August 12, 2011  
September 9, 2011  
October 7, 2011  
November 4, 2011

**APPLICATION FEE**

Submit the appropriate application fee indicated above. Make checks payable to Sauk County Planning & Zoning.

3. Justification, special reasons or basis for the request.

4

(SEE ATTACHMENT)

#### SITE/PLOT PLAN

Submit the following plan(s):

Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

#### SURVEY/PLAT

Surveys and plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code of Ordinances, Chapter 22.

#### OTHER INFORMATION

Submit these additional items which apply to the types of applications listed below:

1. Subdivisions - Submit a uniform street name plan with the application for a preliminary plat.
2. Development Plan - Submit information as required by Chapter 22, Sauk County Code of Ordinances.
3. Subdivisions/Rezoning - Submit a complete metes and bounds legal description.

SAUK COUNTY PLANNING AND ZONING  
OWNER'S CONSENT FORM

5

X Joe Fish the sole owner of record of the  
X TOWN CHAIR  
property legally described as:

See Map

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of  
Planning and Zoning submitted by JOE FISH on behalf  
Agent/Representative  
of TOWN BOARD OF EXCELSIOR and expressly consents to the use of the  
Applicant/Owner's Name  
subject property for the purpose REZONING described in the  
Type of Request

application and expressly consents to all conditions which may be agreed to for the application which may be  
imposed by the Planning, Zoning and Land Records Committee and Sauk County Board of Supervisors. I will  
permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time  
for a "site visit" before the public hearing is conducted.

X By Joe Fish  
Owner's Name  
TOWN CHAIR

June 28, 2011

Subject: Justification Statement Town of Excelsior 2011 Development Application for Rezoning

Back in 2009 when the Town of Excelsior went through the exercise of drafting a new Comprehensive Plan, the committee was unable to come to a consensus on a proper Land Use zoning program that reflected the essence of the Town's proposed vision and objectives.

With the start of 2011, another committee took on the task of trying to resolve this last open item. In April, the committee by a majority qualified consensus vote, recommended that the Town of Excelsior adopt the County's proposed Exclusive Ag (EA) program. However, the Town of Excelsior was notified that until the proposed EA program is approved and certified by the State, Excelsior should consider adopting Resource Conservancy-35 (RC-35) in the interim due to its similarities.

So, this application reflects the desire and request of the Town of Excelsior to adopt RC-35 zoning to compliment the following vision and objectives laid out in Excelsior's new comprehensive plan:

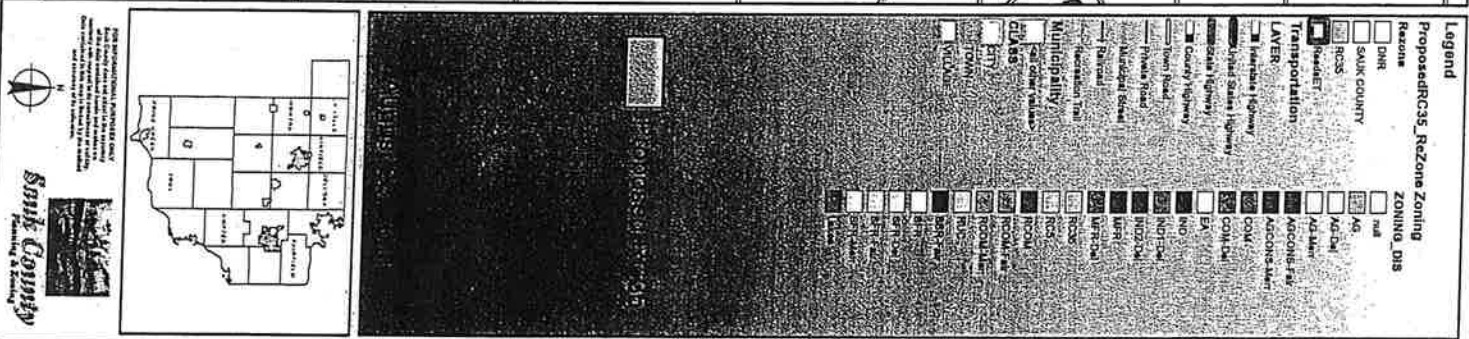
***Town of Excelsior Vision***

*The Town of Excelsior is a rural community with scenic natural beauty, diverse natural resources, a strong agricultural economic base, a high quality of life, access to excellent education at all levels, and a relatively low tax base with satisfactory and necessary government services. We will strive to maintain this essential nature of the Township by considering:*

- a) Conservation and environmental protection;*
  - b) Preservation of farmland and our agriculture industry;*
  - c) Managed/planned growth and thoughtful land use;*
  - d) Quality of life;*
  - e) Economic opportunity, stability, and security;*
  - f) Efficient and effective government and public services.*
- Each of these must be in concert with the others to assure the community will thrive and meet the high standards demanded of its citizens.*



## Proposed Excelsior RC35 Rezoning



Petition # 5-2011

**2011 DEVELOPMENT APPLICATION**  
Sauk County Office of Planning and Zoning  
505 Broadway Street - Sauk County West Square Building  
Baraboo, Wisconsin 53913  
(608) 355-3285

RECEIVED  
JUL 26 2011  
SAUK COUNTY CLERK  
BARABOO, WISCONSIN

**Instructions:**

1. It is strongly recommended that the applicant meet with a staff person prior to completing the application, with adequate time prior to an application deadline.
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TYPE OF APPLICATION: (Please circle one or more)

Subdivision Plat

Rezoning

Development Plan

Zoning Text Change

ZONING:

CURRENT Commercial

PROPOSED AG

NAME OF SUBDIVISION (if applicable) N/A

PROJECT

LOCATION S1090 State Road 58

TOWNSHIP LaValle

PROPERTY

OWNER Micheal J. and Theresa J. Dimmer

APPLICANT Richard Blakeslee, agent for Mike Dimmer

PHONE

NUMBER 608-52400402

MAILING

ADDRESS Blakeslee Land Surveying  
1228 E. Main Street, Reedsburg, WI 53959

SIGNATURE OF APPLICANT

Richard J. Blakeslee

DATE 7-20-11

Fee Paid 500.00

Receipt # 47923 (Credit Account # 10063-444240)

COPY

c: Corporation Counsel's Office  
Planning and Zoning Office

✓ County Clerk - For reporting at the next County Board of Supervisors meeting Y  
County Supervisor 4 Henje

RECEIVED

JUL 26 2011

Sauk Co. Land

**PROJECT FACTS**

Please complete the following information for all proposed subdivisions and rezonings. Contact a staff person if you need assistance.

Name of Subdivision (if applicable) N/A

Total Site Area (Acres) 11.91 acres (Square Feet) 518,595

	<u>Existing zoning</u>	<u>Existing land use</u>
Subject Area	<u>Commercial</u>	<u>storage and Ag (pasture)</u>
North	<u>Commercial and Ag</u>	<u>pasture</u>
South	<u>Ag</u>	<u>residence and farm field</u>
East	<u>Ag</u>	<u>wooded pasture</u>
West	<u>Commercial</u>	<u>storage buildings owned by client</u>

**JUSTIFICATION STATEMENT**

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

The owner wishes to graze 20 head of cattle on the property being re-zoned.

The existing storage shed on the property is being converted into a shelter  
for the live stock.

2. Related background information on the project and site.

Property was developed in the 80's and was originally a landscape business.  
Later a lawn care business operated out of this site and the addition of  
storage buildings were added. The portion being re-zoned for the most part  
has never been improved and is a mixture of woods and open pasture.

Property is currently being used for pasturing live stock. Commercial

Zoning does not allow grazing to take place. Building on property has been  
converted into shelter for live stock. In order to be in compliance zoning  
must be changed to Ag.

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#### SITE/PLOT PLAN

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Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

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## Accounting Department

Kerry P. Beghin, CPA  
Controller  
505 Broadway, Baraboo, WI 53913

PHONE: 608/355-3237  
FAX: 608/355-3522  
E-Mail: [kbeghin@co.sauk.wi.us](mailto:kbeghin@co.sauk.wi.us)

To: Sauk County Board of Supervisors  
Date: August 5, 2011  
About: June 2011 2nd Quarter Financial Report – 50.00% of Year

Attached are some highlights related to the June 2011 financial report.

### Revenues

Revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids, the largest revenue source after property tax levy, are paid on a reimbursement basis. Many grant dollars received in January and February are for prior year services, and are allocated back to 2010. Other grants not yet received include: flood aid (\$1,950,000), state transportation aids (\$1,100,000), state shared revenues (\$857,000), the federal Economic Development Authority grant fiber optics extension (\$700,000, which is also not yet spent), and various conservation grants (\$450,000).

Overall, 39.06% of annual revenues have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12<sup>th</sup> every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	2011 Annual Budget	Actual through June 2011	Favorable / (Unfavorable)	% of Budget
Grants & Aids	17,443,287	5,117,909	(12,325,378)	29.34%
User Fees	8,850,197	4,182,331	(4,667,866)	47.26%
Intergovernmental Charges	7,677,312	3,332,161	(4,345,151)	43.40%
Sales Tax	6,636,281	2,640,032	(3,996,249)	39.78%
Other Taxes	782,670	663,519	(119,151)	84.78%
Fines, Forfeitures & Penalties	694,500	338,943	(355,557)	48.80%
Miscellaneous	486,038	278,231	(207,807)	57.24%
Licenses & Permits	368,707	129,683	(239,024)	35.17%
Interest	198,244	131,308	(66,936)	66.24%
Rent	149,896	102,883	(47,013)	68.64%
Donations	136,500	46,071	(90,429)	33.75%
Total	43,423,632	16,963,070	(26,460,562)	39.06%

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of July 31, 2011 follow. This means uncollected delinquent taxes due to Sauk County equal \$14,671,384. Of this total, about 25% (or \$3,632,000) was originally levied to fund County operations. The remaining 75% was originally levied by schools and other local governments. The second installment of the 2010 levy, collected 2011, was due July 31, 2011, but payment posting often lags into August with such high volume.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of July 31, 2011	Percent of County-Wide Levy Collected
2010	2011	\$4.42	28,531,297	122,553,732	12,419,772	89.87%
2009	2010	\$4.34	28,659,120	115,574,314	1,502,932	98.70%
2008	2009	\$4.18	27,714,671	111,860,501	656,089	99.41%
2007	2008	\$4.06	25,805,357	102,211,966	86,914	99.91%
2006	2007	\$4.13	24,802,350	97,232,872	5,166	99.99%
2005	2006	\$4.39	23,884,930	94,527,243	510	100.00%
					14,671,384	



Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of June only contain sales made through April. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County increased its sales tax budget for 2011 by 1.00%, up to \$6,636,281. Adjusting the budget for historical seasonal receipts, 2011 sales tax collections are slightly ahead of budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	Year 2006	Year 2007	Year 2008	Year 2009	Year 2010	Year 2011	Avg 2005-2010 Cumulative % of Year	Actual 2011 Cumulative % of Budget
March	January	437,531.07	427,012.08	497,959.79	466,080.10	503,592.58	466,343.03	6.58%	7.03%
April	February	591,085.89	467,086.40	440,630.56	451,861.42	525,719.94	479,794.31	13.68%	14.26%
May	March	459,621.42	578,124.33	589,428.08	543,909.32	497,682.15	500,584.18	21.24%	21.80%
June	April	498,867.64	559,399.19	508,989.20	542,094.79	556,632.03	628,589.56	28.99%	31.27%
July	May	510,586.61	542,694.08	614,333.50	614,770.21	590,376.04	564,720.52	37.04%	39.78%
August	June	689,409.70	744,360.29	790,042.91	612,591.97	661,728.04		47.05%	
September	July	817,720.27	759,561.91	788,854.53	872,504.39	930,470.23		58.79%	
October	August	701,932.01	802,476.13	849,137.52	671,478.67	742,700.59		69.53%	
November	September	665,911.28	647,566.21	598,392.51	529,000.33	608,400.34		78.23%	
December	October	539,009.66	430,266.88	474,902.16	496,002.65	515,568.39		85.72%	
January	November	440,273.01	469,094.72	556,097.80	444,099.69	472,358.91		92.53%	
February	December	601,482.43	547,846.13	474,704.21	412,033.15	537,727.39		100.00%	
Adjustments*		-110,792.07							
Sales Tax Collected		6,842,638.92	6,975,488.35	7,183,472.77	6,656,426.69	7,142,956.63	2,640,031.60		

\*Adjustment to sales tax in 2006 is for the Department of Revenue recouping overpayments made to Sauk County in prior years.

#### Expenditures

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12<sup>th</sup> should be recorded each month. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter. Deferring capital purchases is often a first course of action chosen by Committees and department managers if there are uncertainties in their budgets.

Overall, 40.82% of annual expenditures have been recognized through June. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues. Labor benefits are outpacing wages and salaries because all payrolls happen to have fallen such that there are seven months of health insurance charges posted through June, or about an additional \$490,000.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Supplies & Services	29,618,359	10,443,763	19,174,596	35.26%
Wages & Salaries	27,462,423	12,856,830	14,605,593	46.82%
Labor Benefits	12,511,049	6,318,210	6,192,839	50.50%
Capital Outlay	4,879,486	778,216	4,101,270	15.95%
Total	74,471,317	30,397,019	44,074,298	40.82%

#### Current Sauk County 2011 Financial Position

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

Selected Line Items as of June 30, 2011	2008 Total for Year	2009 Total for Year	2010 Total for Year	2011 Annual Budget	Actual through June 2011	Avg 2007-2010	2011 % of Budget
Interest Collected on Delinquent Taxes	769,263	881,581	1,258,415	600,000	572,700	39%	95%
P&Z Land Use Permits	76,082	79,530	71,544	80,000	20,184	41%	25%
P&Z Sanitary Permits	89,485	99,475	61,010	90,000	23,520	34%	26%
Real Estate Transfer Tax	283,325	210,575	187,555	175,000	86,972	46%	50%
Register of Deeds Filing Fees	260,279	287,829	319,220	306,000	184,819	48%	60%
Interest Earned on Investments	1,015,843	375,862	248,105	150,000	114,735	44%	76%

Cash balances remain strong and steady, and the Treasurer is maintaining ample reserves for the County.

In Conclusion

Sauk County will implement changes to the allocation of retirement costs as approved in the State budget repair bill and subsequent budget. Based on guidance from State Department of Administration, this will be effective with paycheck dates near August 29. We estimate that the *annual* savings to the County to be about \$1,195,000, so a savings of approximately \$500,000 in 2011. This is a direct shift of cost from the County to its employees. Sauk County does not participate in the State's health insurance plan, so changes to the plan in the State budget will have no direct impact on Sauk County. The savings to the County's budget from the retirement change will temper reduced State funding in a variety of areas. Many, but not all, grant funds from the State are being cut by 10% with the biennium starting July 1, 2011.

The impacts of increasing fuel costs will affect multiple department budgets, likely forcing reductions in service. The Law Enforcement Committee is also monitoring the impact to Sauk County of the State reducing the number of inmates held to county jails. Conversely, adoption of bargaining unit contracts with 0% increases will provide savings to the County's budget.

Department managers are monitoring changes coming from the Federal and State levels, and there is much guidance from these funding sources yet to be received. The exact implementation of State cutbacks is considerably complex. Development of the 2012 budget will likely be the most difficult we have seen.

In your role as oversight committee members, remain mindful of current and future indications that funding is changing, particularly from the State and Federal governments. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

I encourage you to contact me with questions as they come to mind.

Sauk County Financial Report  
as of June 30, 2011  
Percent of Year Complete

	General Government				Justice & Public Safety				Public Works				Health & Human Services			
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
<b>Revenues</b>																
Property Taxes	(\$608,560)	(\$304,280)		50.00%	\$12,481,495	\$6,240,748		50.00%	\$3,719,001	\$1,859,501		50.00%	\$11,419,846	\$5,709,923		50.00%
Other Taxes	782,670	683,518	(99,152)	87.33%	0	0	0	0.00%	1,565,688	389,350	(1,176,338)	24.87%	10,810,098	4,200,096	(6,609,940)	38.85%
Sales Tax	6,636,281	2,840,032	(3,796,249)	42.81%	0	0	0	0.00%	128,600	107,411	(21,189)	83.52%	6,777,864	3,061,677	(3,715,187)	45.18%
Grants & Aids	1,004,775	87,069	(917,706)	8.67%	2,574,013	241,249	(2,332,764)	9.37%	3,580,637	2,045,536	(1,535,101)	57.13%	136,500	35,079	(101,421)	25.70%
Licenses & Permits	14,860	6,112	(8,748)	41.13%	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%
Fines, Forfeitures & Penalties	1,500	0	(1,500)	0.00%	564,000	281,830	(282,170)	49.97%	35,000	9,212	(25,788)	26.32%	5,284	2,465	(2,819)	46.65%
User Fees	650,645	396,645	(254,000)	60.98%	1,145,575	529,104	(616,471)	46.19%	0	1,878	1,878	0.00%	545,359	281,157	(264,202)	51.55%
Intergovernmental Charges	2,505,447	712,769	(1,792,678)	28.45%	1,374,169	519,744	(854,425)	37.82%	0	0	0	0.00%	200,782	49,677	(151,105)	24.74%
Donations	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%	550,000	270,850	(279,150)	49.25%
Interest	151,582	115,782	(35,800)	76.33%	1,500	0	(1,500)	0.00%	9,877,785	3,713,297	(6,164,488)	37.59%	31,050,647	13,524,328	(17,526,318)	43.56%
Rent	149,896	102,826	(47,070)	68.00%	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%
Miscellaneous	8,420	11,876	3,456	141.04%	53,500	38,092	(15,408)	71.20%	0	0	0	0.00%	0	0	0	0.00%
Transfers from Other Funds	550,000	742,778	192,778	135.05%	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%
<b>Total Revenues</b>	11,857,671	5,175,118	(6,682,553)	43.64%	18,194,432	7,851,827	(10,342,605)	43.16%	9,029,936	4,412,887	(4,617,049)	48.87%	30,130,565	13,434,529	(16,696,036)	44.59%
<b>Expenses / Expenditures</b>																
Wages & Salaries	2,758,028	1,315,950	(1,442,078)	47.71%	8,988,222	4,245,988	(4,742,234)	47.34%	2,842,037	1,320,807	(1,521,230)	46.47%	11,819,720	5,538,728	(6,280,992)	46.86%
Labor Benefits	991,446	507,812	(483,634)	51.22%	4,288,180	2,174,356	(2,113,824)	50.71%	1,284,353	620,444	(663,909)	48.31%	5,525,965	2,839,849	(2,686,116)	51.38%
Supplies & Services	3,553,267	1,252,764	(2,300,503)	35.24%	5,555,897	1,529,546	(4,026,351)	27.34%	5,101,395	1,516,726	(3,584,669)	29.73%	12,407,851	4,550,067	(7,857,784)	36.67%
Debt Service - Principal	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%	N/A	N/A	N/A	N/A
Debt Service - Interest	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%	0	0	0	0.00%
Capital Outlay	2,270,941	274,191	(2,000,000)	12.07%	217,500	111,646	(105,854)	51.33%	650,000	255,319	(394,681)	39.28%	545,359	281,157	(264,202)	51.55%
Transfers to Other Funds	2,911,707	1,843,675	(1,068,032)	63.32%	145,000	72,500	(72,500)	50.00%	0	0	0	0.00%	550,000	270,850	(279,150)	49.25%
<b>Total Expenditures</b>	12,591,387	5,184,312	(7,407,075)	41.25%	19,274,789	8,134,036	(11,140,753)	42.20%	9,877,785	3,713,297	(6,164,488)	37.59%	31,050,647	13,524,328	(17,526,318)	43.56%
<b>Functional Expenditures as % of</b>																
<b>Total</b>	15.47%	15.54%			23.68%	24.34%			12.14%	11.11%			38.15%	40.47%		
<b>Net Increase/(Decrease) In Fund</b>																
<b>Balances</b>	(\$733,716)	(\$19,194)	\$714,522		(\$1,080,357)	(\$582,209)	\$798,148		(\$847,849)	\$699,590	\$1,547,439		(\$920,082)	(\$69,800)	\$989,882	

Notes on % of Budget Differing from Expected 47.20% and 42.20% If revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

\* Sales tax receipts lag the month of sale on this report by one month. This June report is through May sales (37.04% as seasonally adjusted).

- A Interest collected on delinquent taxes exceeds budget
- B Grants and aids are primarily shared revenues (\$957,000), which are received 15% in July and 85% in November
- C MIS charges to departments lag budget due to large projects being completed later in the year
- D Interest on investments exceeds a conservative budget
- E Anticipated food assistance grants (with equal offsetting expense) of \$1,950,000 are not yet received
- F Inmate housing rental lags budget by \$620,000
- G Highway transportation aids for the second quarter received in July (\$370,000)
- H Interest earned on landfill funds held by the Wis DNR lags budget
- I Expenses for road construction projects are higher in late summer as projects are being completed



Sauk County Financial Report  
as of June 30, 2011  
Percent of Year Complete

	Conservation, Development, Recreation, Culture & Education				Capital Projects				Debt Service				Totals			
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
<b>Revenues</b>																
Property Taxes	\$1,269,515	\$634,758	(\$634,757)	50.00%			\$0	—	\$250,000	\$125,000	(\$125,000)	50.00%	\$28,531,297	\$14,265,848	(\$14,265,849)	50.00%
Other Taxes	0	0	0	—			0	—				—	782,870	663,519	(119,151)	84.78%
Sales Tax	0	0	0	—	695,657	0	(695,657)	0.00%				—	6,636,281	2,640,032	(3,996,249)	39.78%
Grants & Aids	793,108	200,146	(592,962)	25.24%			0	—				—	17,443,287	5,117,909	(12,325,378)	29.34%
Licenses & Permits	259,100	70,039	(189,061)	27.14%			0	—				—	358,707	129,663	(229,024)	35.17%
Fines, Forfeitures & Penalties	5,000	2,825	(2,175)	56.50%			0	—				—	694,500	398,943	(295,557)	48.80%
User Fees	138,458	87,494	(50,964)	63.19%			0	—				—	9,850,197	4,182,331	(4,667,866)	42.26%
Intergovernmental Charges	0	9,200	9,200	—			0	—				—	7,677,312	3,332,151	(4,345,151)	43.40%
Donations	0	10,992	10,992	—			0	—				—	136,500	46,071	(90,429)	33.75%
Interest	5,012	4,740	(272)	94.59%			0	—	4,000	1,565	(2,435)	39.13%	196,244	131,308	(66,936)	66.64%
Rent	418,834	222,880	(195,954)	53.24%			0	—				—	149,896	102,863	(47,013)	68.04%
Miscellaneous	326,480	179,635	(147,845)	54.72%			0	—				—	486,038	278,231	(207,807)	57.24%
Transfers from Other Funds									2,191,800	1,095,900	(1,095,900)	50.00%	3,933,187	2,365,660	(1,567,527)	60.15%
<b>Total Revenues</b>	<b>3,214,507</b>	<b>1,421,886</b>	<b>(1,792,621)</b>	<b>44.23%</b>	<b>1,015,205</b>	<b>75,667</b>	<b>(939,538)</b>	<b>7.45%</b>	<b>2,445,800</b>	<b>1,222,465</b>	<b>(1,223,335)</b>	<b>49.98%</b>	<b>75,888,116</b>	<b>38,594,379</b>	<b>(42,293,737)</b>	<b>44.27%</b>
<b>Expenses / Expenditures</b>																
Wages & Salaries	1,074,418	435,457	(638,961)	40.53%			0	—				—	27,462,423	12,856,830	(14,605,593)	46.82%
Labor Benefits	420,105	175,749	(244,356)	41.83%			0	—				—	12,511,049	5,318,210	(6,192,839)	50.50%
Supplies & Services	2,793,855	1,594,940	(1,198,915)	57.07%			0	—	1,705,000	0	(1,705,000)	0.00%	29,618,359	10,443,763	(19,174,596)	35.26%
Debt Service - Principal	0	0	0	—			0	—				—	1,705,000	0	(1,705,000)	0.00%
Debt Service - Interest	0	0	0	—			0	—	740,800	371,631	(369,169)	50.17%	1,296,159	652,789	(643,370)	50.75%
Capital Outlay	456,732	14,781	(441,951)	3.23%	1,083,561	78,622	(1,004,939)	7.26%				—	4,879,486	778,216	(4,101,270)	15.95%
Transfers to Other Funds	326,480	179,635	(147,845)	54.72%			0	—				—	3,933,187	2,365,660	(1,567,527)	60.15%
<b>Total Expenditures</b>	<b>5,071,694</b>	<b>2,399,241</b>	<b>(2,672,453)</b>	<b>47.31%</b>	<b>1,083,561</b>	<b>78,622</b>	<b>(1,004,939)</b>	<b>7.26%</b>	<b>2,445,800</b>	<b>371,631</b>	<b>(2,074,169)</b>	<b>15.19%</b>	<b>81,395,663</b>	<b>38,415,468</b>	<b>(42,980,195)</b>	<b>41.05%</b>
<b>Functional Expenditures as % of Total</b>	<b>6.23%</b>	<b>7.18%</b>			<b>1.33%</b>	<b>0.24%</b>			<b>3.00%</b>	<b>1.11%</b>			<b>100.00%</b>	<b>100.00%</b>		
<b>Net Increase/(Decrease) in Fund Balances</b>	<b>(\$1,857,187)</b>	<b>(\$977,355)</b>	<b>\$879,832</b>		<b>(\$69,356)</b>	<b>(\$2,955)</b>	<b>\$55,401</b>		<b>\$0</b>	<b>\$850,834</b>	<b>\$850,834</b>		<b>(\$5,507,547)</b>	<b>\$178,911</b>	<b>\$5,686,458</b>	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 If revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

J Land Conservation grants received late in the year after funds have been spent  
K Planning & Zoning land use and sanitary permits lag budget  
L Economic Development Authority grant for fiber optics extension reimbursed only after County match expended

## SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2011

Percent of Year Complete

50.00%

2011 Expense  
BudgetExcluding Addition  
to Fund BalanceYear-to-Date  
Expenses% of  
Budget2011 Revenue  
Budget ExcludingCarryforwards,  
or Fund Bal UseYear-to-Date  
Revenues% of  
BudgetDepartment Net  
Favorable /(Unfavorable)  
to Budget

Department / Account Title

General Fund Property Tax	0	0	--	-5,191,961	-2,595,981	50.00%	2,595,980
Miscellaneous Sales Tax	0	0	--	150	72	47.75%	(78)
County Sales Tax	0	0	--	6,636,281	2,640,032	39.78%	(3,996,249)
Shared Revenue	0	0	--	856,775	0	0.00%	(856,775)
Computer Aid	0	0	--	78,000	0	0.00%	(78,000)
Indirect Cost Reimbursement	0	0	--	109,065	54,533	50.00%	(54,533)
Arts & Humanities Grants	0	0	--	10,000	10,000	100.00%	0
Interest on Loan Payments	0	0	--	182	94	51.88%	(88)
Rent of County Buildings	0	0	--	36,296	28,048	77.28%	(8,248)
Sale of County-Owned Property	0	0	--	0	1,171	--	1,171
Miscellaneous Revenues	0	0	--	200	616	307.84%	416
Transfer from Human Services	0	0	--	0	471,928	--	471,928
Transfer from Health Care Center	0	0	--	550,000	270,850	49.25%	(279,150)
Miscellaneous Expenses	2,276	0	0.00%	0	0	--	2,276
Charitable/Penal Fines, Misc	2,269	1,134	50.00%	0	0	--	1,135
Contingency Fund	350,000	0	0.00%	0	0	--	350,000
Baraboo-Dells Airport	4,100	4,100	100.00%	0	0	--	0
Reedsburg Airport	4,100	0	0.00%	0	0	--	4,100
Sauk-Prairie Airport	4,100	4,100	100.00%	0	0	--	0
Tri-County Airport	15,844	15,844	100.00%	0	0	--	0
Wisconsin River Rail Transit	26,520	24,923	93.98%	0	0	--	1,597
Pink Lady Transit Commission	585	0	0.00%	0	0	--	585
Sauk County Libraries	911,756	910,495	99.86%	0	0	--	1,261
Arts & Humanities	83,988	58,755	69.96%	0	0	--	25,233
UW-Baraboo / Sauk County	80,000	80,000	100.00%	0	0	--	0
Sauk County Development Corp	67,528	67,528	100.00%	0	0	--	0
Transfer to Capital Projects	319,548	75,667	23.68%	0	0	--	243,881
Transfer to Debt Service Fund	2,046,800	1,023,400	50.00%	0	0	--	1,023,400
Transfer to Health Care Center (for debt service)	545,359	272,679	50.00%	0	0	0.00%	272,680
<b>TOTAL GENERAL FUND NON-DEPARTMENTAL</b>	<b>4,464,773</b>	<b>2,538,627</b>	<b>56.86%</b>	<b>3,084,988</b>	<b>881,363</b>	<b>28.57%</b>	<b>(277,479)</b>
County Board	141,396	63,067	44.60%	141,396	70,698	50.00%	7,631
Clerk of Courts	1,240,300	584,150	47.10%	1,240,300	699,639	56.41%	115,489
Board of Adjustment	79,491	34,039	42.82%	79,491	38,246	48.11%	4,206
Circuit Courts	631,454	275,289	43.60%	631,454	315,727	50.00%	40,438
Court Commissioner	231,619	107,570	46.44%	229,292	113,428	49.47%	8,185
Register in Probate	161,500	71,529	44.29%	161,500	68,453	42.39%	(3,076)
Accounting	559,744	243,254	43.46%	491,741	247,650	50.36%	72,399
County Clerk / Elections	336,888	212,067	62.95%	333,488	131,358	39.39%	(77,309)
Personnel	436,976	193,428	44.27%	396,854	203,320	51.23%	50,015
Treasurer	784,962	238,307	30.36%	564,962	639,179	113.14%	620,872
Register of Deeds	212,310	102,938	48.48%	212,310	141,178	66.50%	38,240
District Attorney / Victim Witness	497,589	204,272	41.05%	490,089	242,889	49.56%	46,117
Corporation Counsel	581,180	278,667	47.95%	581,180	290,941	50.06%	12,254
Surveyor	81,824	23,722	28.99%	81,824	40,912	50.00%	17,190
Building Services	3,150,519	1,051,060	33.36%	2,549,142	1,329,361	52.15%	879,678
Sheriff	13,238,029	6,440,593	48.65%	13,030,393	6,220,652	47.74%	(12,305)
Coroner	135,518	72,009	53.14%	135,518	67,759	50.00%	(4,250)
Emergency Management	179,227	83,299	46.48%	179,227	63,262	35.30%	(20,037)
Administrative Coordinator	228,703	81,170	35.49%	168,703	84,351	50.00%	63,181
Management Information Systems	2,898,342	829,044	28.60%	2,658,376	813,602	30.61%	224,524
Public Health	873,675	353,987	40.52%	844,224	359,822	42.82%	35,286
Home Nursing	876,457	334,325	38.15%	852,411	227,459	26.68%	(82,820)
WIC	351,976	160,187	45.51%	307,783	163,022	52.97%	47,028
Environmental Health	352,035	153,573	43.62%	337,345	110,397	32.73%	(28,486)
Child Support	869,926	413,695	47.56%	869,926	318,015	36.56%	(95,680)
Veterans Service	233,964	98,327	42.03%	211,722	111,611	52.72%	35,526
Parks	709,809	215,368	30.34%	320,033	163,120	50.97%	337,528
Planning & Zoning	1,283,488	231,243	18.02%	842,733	307,827	36.53%	517,340
Land Conservation	1,035,564	387,250	37.40%	915,553	328,248	35.85%	61,009
UW Extension	343,590	158,161	46.03%	320,578	163,973	51.15%	28,824
<b>TOTAL GENERAL FUND</b>	<b>37,202,828</b>	<b>16,234,238</b>	<b>43.64%</b>	<b>33,264,536</b>	<b>14,957,463</b>	<b>44.97%</b>	<b>2,661,517</b>
Aging & Disability Resource Center	1,632,187	743,339	45.54%	1,624,139	1,114,409	68.62%	379,118
Human Services	15,529,035	6,690,298	43.08%	15,248,855	6,313,060	41.40%	(97,057)
Jail Fund	145,000	72,500	50.00%	145,000	60,018	41.39%	(12,482)
Land Records Modernization	315,629	54,305	17.21%	225,000	139,181	61.86%	175,505
Landfill Remediation	187,200	39,879	21.30%	44,600	12,307	27.59%	115,027
Drug Seizures	18,500	0	0.00%	1,500	0	0.00%	17,000
Community Development Block Grant	150,000	50,008	33.34%	409,639	224,347	54.77%	(85,299)
CDBG Flood Recovery Small Business	326,480	178,635	54.72%	326,480	178,635	54.72%	0
CDBG Emergency Assistance Program	2,179,268	65,647	3.01%	1,950,159	0	0.00%	163,462
CDBG Housing Rehabilitation	0	27,758	--	0	17,489	--	(10,269)
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>20,483,299</b>	<b>7,922,369</b>	<b>38.68%</b>	<b>19,975,372</b>	<b>8,059,448</b>	<b>40.35%</b>	<b>645,006</b>

## SAUK COUNTY FINANCIAL REPORT (Unaudited)

June 30, 2011

Percent of Year Complete

50.00%

2011 Expense  
BudgetYear-to-Date  
Expenses% of  
Budget2011 Revenue  
Budget ExcludingCarryforwards,  
or Fund Bal UseYear-to-Date  
Revenues% of  
BudgetDepartment Net  
Favorable /(Unfavorable)  
to Budget

Department / Account Title	Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	or Fund Bal Use	Year-to-Date Revenues	% of Budget	
<b>BUILDING PROJECTS FUND.</b>	1,083,561	78,622	7.26%	1,015,205	75,667	7.45%	65,401
<b>DEBT SERVICE FUND</b>	2,445,800	371,631	15.19%	2,445,800	1,222,465	49.98%	850,834
<b>HEALTH CARE CENTER FUND</b>	10,166,185	4,885,567	48.06%	9,802,793	4,695,695	47.90%	173,520
Highway	9,635,336	3,624,450	37.62%	8,985,336	4,400,580	48.98%	1,426,130
Insurance	77,598	54,439	70.16%	121,559	31,206	25.67%	(67,204)
Workers Compensation	273,859	219,193	80.04%	246,148	130,818	53.15%	(60,664)
<b>TOTAL INTERNAL SERVICE FUNDS</b>	9,986,783	3,898,082	39.03%	9,353,043	4,562,603	48.78%	1,298,262
Dog License	27,207	24,959	91.74%	31,367	21,038	67.07%	(8,082)
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>	27,207	24,959	91.74%	31,367	21,038	67.07%	(8,082)
<b>TOTAL COUNTY</b>	81,395,663	33,415,468	41.05%	75,888,116	33,594,379	44.27%	5,686,458

## SAUK COUNTY FUND BALANCES

	December 31, 2010	2011 Net Income/Adj	June 30, 2011
<b>GENERAL FUND</b>			
Reserved for Inventories	46,782		46,782
Reserved for Prepaid Items	191,697		191,697
Reserved for Long-Term Receivable (Delinquent Taxes)	2,576,054		2,576,054
Reserved for LT Receivable (Loan to Tri-County Airport)	10,791	-674	10,117
Reserved for Encumbrances	10,297	-10,297	0
*Unreserved, Designated for Working Capital	11,665,768	-120,289	11,545,479
Unreserved, Designated for Carryforward Funds	1,765,080		1,765,080
Unreserved, Desig for Subsqnl Yr Budgeted Fund Bal Use	2,344,390		2,344,390
*Unreserved, Undesignated	5,635,636	-1,145,515	4,490,121
<b>TOTAL GENERAL FUND BALANCE</b>	24,246,494	-1,276,775	22,969,719
* County Reserves (working capital and undesignated)	17,301,404	-1,265,804	16,035,600
<b>OTHER FUNDS</b>			
Aging & Disability Resource Center	134,057	371,070	505,127
Human Services	2,005,512	-377,237	1,628,275
Jail Assessment	4,163	-12,482	-8,319
Land Records	663,347	84,876	748,223
Landfill Remediation	5,387,135	-27,573	5,359,563
Drug Seizures	97,254	0	97,254
Community Development Block Grant	299,485	174,340	473,825
CDBG Flood Recovery Small Business	57	0	57
CDBG Emergency Assistance Program	1,113,310	-65,647	1,047,663
CDBG Housing Rehabilitation	0	-10,269	-10,269
Building Projects	133,870	-2,955	130,915
Debt Service	34,534	850,834	885,368
Health Care Center	3,526,727	-189,872	3,336,855
Highway	9,114,991	776,130	9,891,121
Insurance	481,918	-23,233	458,685
Workers Compensation	755,976	-88,375	667,601
Dog License	-5,401	-3,922	-9,323
<b>TOTAL ALL FUNDS' BALANCES</b>	47,993,429	178,911	48,172,340

## CURRENT DEBT PRINCIPAL BALANCE

Communications Notes	1,275,000
Law Enforcement Center Bonds	1,490,000
2004 Law Enforcement Refunding Bonds	6,250,000
2005 Law Enforcement Refunding Bonds	9,775,000
2007 Health Care Center Notes	3,875,000
2009 HCC Refunding Bonds	4,855,000
2010 HCC Refunding Bonds	4,925,000

Principal Payments are Due October 1 32,445,000

RESOLUTION No. 75-11

Commending **DONNA DVORAK** for 7 Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, **DONNA DVORAK** has faithfully served the people of Sauk County as a CNA at the Sauk County Health Care Center for 7 years; and

**WHEREAS**, **DONNA DVORAK** retired from her position on August 3, 2011;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **DONNA DVORAK** for 7 faithful years of service to the people of Sauk County;


**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **DONNA DVORAK** an appropriate certificate and commendation as a token of our esteem.

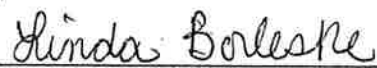
For consideration by the Sauk County Board of Supervisors on August 16, 2011.

Respectfully submitted,

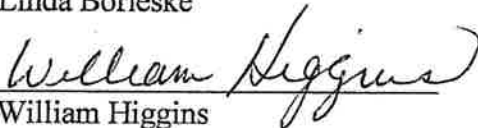
**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**

  
Steve Bach, Chair

  
Henry Netzinger, Vice-Chair

  
Linda Borleske

  
Arthur Carlson

  
William Higgins

\_\_\_\_\_  
Terri Langer

  
Mary Ellen Murray

No Fiscal Impact  
No Information System Impact

RESOLUTION No. 76-11

Commending **DAVID POTUZNİK** for 34+ Years of Faithful Service  
To the People of Sauk County

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS, DAVID POTUZNİK** has faithfully served the people of Sauk County as a LAUNDRY AIDE at the Sauk County Health Care Center for 34+ years; and

**WHEREAS, DAVID POTUZNİK** retired from his position on August 1, 2011;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends **DAVID POTUZNİK** for 34+ faithful years of service to the people of Sauk County;

**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present to **DAVID POTUZNİK** an appropriate certificate and commendation as a token of our esteem.

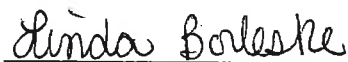
For consideration by the Sauk County Board of Supervisors on August 16, 2011.

Respectfully submitted,

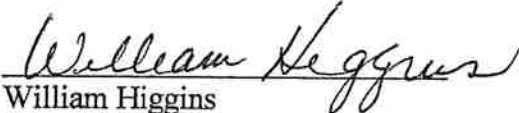
**SAUK COUNTY HEALTH CARE CENTER BOARD OF TRUSTEES**



Steve Bach, Chair



Linda Borleske



William Higgins



Mary Ellen Murray



Henry Nettinger, Vice-Chair



Arthur Carlson



No Fiscal Impact  
No Information System Impact

RESOLUTION 77-11

**Commending Victor Schneider For More Than 38 Years of Faithful Service  
To The People Of Sauk County**

**WHEREAS**, it is custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction, and,

**WHEREAS**, Victor Schneider has faithfully served the people of Sauk County as a member of the Sauk County Highway Department, since July 30, 1973, and,

**WHEREAS**, Victor Schneider will be leaving the service of Sauk County Highway Department as of September 6, 2011,

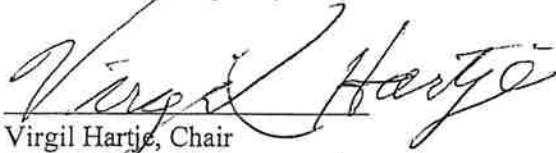
**NOW, THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors, hereby expresses its appreciation and commends Victor Schneider for thirty-eight years of faithful service to the people of Sauk County.


**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present Victor Schneider an appropriate symbol of our appreciation for service to the people of Sauk County.

For Consideration by the Sauk County Board of Supervisors on August 16, 2011.

Respectfully submitted:

**Sauk County Highway and Parks Committee**

  
Virgil Hartje, Chair

  
Donald Stevens

  
Henry Netzinger

  
Peter Tollaksen

  
Martin (Tim) Meister

Fiscal Note: No Fiscal Impact. *VPB*  
MIS Note: No MIS Impact.

RESOLUTION 78-11

**Commending John Ziech For More Than 35 Years of Faithful Service  
To The People Of Sauk County**

**WHEREAS**, it is custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction, and,

**WHEREAS**, John Ziech has faithfully served the people of Sauk County as a member of the Sauk County Highway Department, since May 4, 1976, and,

**WHEREAS**, John Ziech will be leaving the service of Sauk County Highway Department as of August 5, 2011,

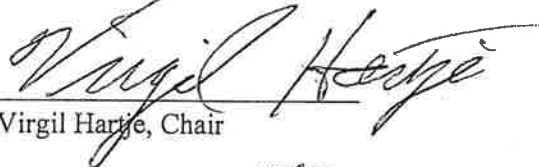
**NOW, THEREFORE BE IT RESOLVED**, that the Sauk County Board of Supervisors, hereby expresses its appreciation and commends John Ziech for thirty-five years of faithful service to the people of Sauk County.

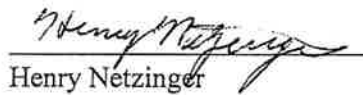
**AND, BE IT FURTHER RESOLVED**, that the Chairman of the Sauk County Board of Supervisors is hereby directed to present John Ziech an appropriate symbol of our appreciation for service to the people of Sauk County.

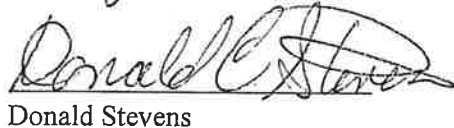
For Consideration by the Sauk County Board of Supervisors on August 16, 2011.

Respectfully submitted:

**Sauk County Highway and Parks Committee**

  
Virgil Harje, Chair

  
Henry Netzing

  
Donald Stevens

  
Peter Tollaksen

  
Martin (Tim) Meister

Fiscal Note: No Fiscal Impact. *NPB*  
MIS Note: No MIS Impact.

ORDINANCE NO. 79 - 11

**AMENDING CHAPTER 36 OF THE SAUK COUNTY CODE OF ORDINANCES  
SAUK COUNTY CODE OF ETHICS AND VALUES**

**WHEREAS**, serving on the Board of Supervisors is an opportunity of service to ones community and fellow citizens, wherein members are entrusted with the responsibility to serve all citizens, and to faithfully carry out their duties in accordance with the United States and Wisconsin Constitutions, the laws of the United States and the State of Wisconsin, the Sauk County Code of Ordinances, and the Rules of the Sauk County Board of Supervisors; and,

**WHEREAS**, the County desires to clarify behavior through the enumeration of core values that ensure that interactions between supervisors and their peers, staff, and the constituency remain respectful, civil, and productive; and,

**WHEREAS**, respect for the responsibilities of the committees of the county board, elected officials and department heads, is essential for ensuring efficient and effective service is provided to the citizens of Sauk County; and,

**WHEREAS**, all persons are entitled to be treated with respect, and your undersigned committee believes that a shared set of values should be adopted to ensure that the County functions in an efficient and effective manner.

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session that Chapter 36 of the Sauk County Code of Ordinances is amended as provided on the attached addendum to be effective upon passage; and,

**BE IT FURTHER ORDAINED**, that Sauk County reaffirms that service, integrity, quality, diversity, shared purpose, stewardship of our resources, and ethical service are the core values which communicate how our County will conduct its business; and,

**BE IT FURTHER ORDAINED**, that the role of the Sauk County Board of Supervisors is to provide organizational leadership through effective policy making and oversight to accomplish these core values.



ORDINANCE NO. 79 - 2011  
Page 2


For consideration by the Sauk County Board of Supervisors on ~~August~~ 16, 2011.


Respectfully submitted,

**EXECUTIVE & LEGISLATIVE COMMITTEE**

  
MARTY KRUEGER

WILLIAM F. WENZEL

  
SCOTT ALEXANDER

  
JOAN FORDHAM

  
STEVEN BACH

**FISCAL NOTE:** Improved functioning of the County Board will contribute the efficient operation of County Government saving taxpayers money. *LPB*

**MIS NOTE:** No MIS impact.

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## ADDENDUM

### CHAPTER 36

#### SAUK COUNTY CODE OF ETHICS AND VALUES

36.01	Declaration of Policy
36.02	Purpose
36.03	Responsibility of Public Office
36.04	Coverage
36.05	Exemptions
36.06	Definitions
36.07	Core Values of Sauk County

36.08	Fair and Equal Treatment
36.09	Conflicts of Interest
36.10	Financial Interest in Legislation
36.11	Disclosure of Privileged Information
36.12	Gifts and Favors
36.13	State Statutes Incorporated
36.14	Investigations and Enforcement

**36.01 Declaration of Policy.** To ensure that the public can have complete confidence in the integrity of Sauk County Government and its inclusiveness of all citizens, the Sauk County Board of Supervisors has adopted six core values to guide the Board and the County in all aspects of its operations. These values are integrity, quality, diversity, shared purpose, and stewardship of resources specifically defined in § 36.07 herein. The role of the Board of Supervisors is to lead the County and all County staff in becoming the best County in the State of Wisconsin. The Board of Supervisors commits to living these six core values. As part of these values, each elected official and employee shall respect and adhere to the fundamental principles of ethical service and the values expressed herein. The proper operation of county government demands that:

(1) Sauk County officials and employees be independent, impartial and responsible to the people;

(2) decisions be made in the proper channels of the county governmental structure;

(3) County offices should not be used for personal gain;

(4) County business should be conducted in such a way so as to re-enforce the public's confidence in its integrity.

(5) the County respect the diversity of all citizens regardless of race, color, creed, ancestry, national origin, age, gender, handicap or disability, marital status or sexual orientation.

In recognition of these fundamental principles, there is hereby created a Code of Ethics

and Values to guide the Board of Supervisors and County Government in all aspects of its operations.

**36.02 Purpose.** The purpose of this Code is to establish ethical standards of conduct for all County officials and employees by identifying those acts or actions that are not compatible with the best interest of the County, and identifying six core values to assist in attaining these ethical standards. Because representatives of the County are drawn from society, they cannot and should not be without all personal and economic interest in the decisions and policies of government. Citizens who serve as County officials and employees retain their rights as citizens to personal and economic interests. Therefore, the standards of ethical conduct for County officials and employees must distinguish between minor and inconsequential conflicts which are unavoidable and those conflicts which are substantial and material. The provisions of this code, and such rules and regulations which may be established, are to be interpreted in the context of the above principles, and the County's six core values, and are deemed to be in the best interest of the public. Because the six core values are aspirational in nature and necessarily subjective, violations of the values are not subject to procedures under § 36.14. However, violations of the values that are also punishable under state or federal law may be the subject of the procedures under § 36.14 provided the state or federal law is specifically referenced in the verified complaint.

**36.03 Responsibility of Public Office.** County officials and employees are agents of

public purpose and hold office to serve the public interest. They are bound to uphold the Constitution of the United States, the Constitution of the State of Wisconsin and to carry out efficiently and impartially all laws of the United States, the State of Wisconsin, and the Ordinances of Sauk County. Further, they are bound to observe in their official acts, the standards of ethics set forth in this code and to faithfully discharge the duties of their office. The public interest must be their primary concern.

**36.04 Coverage.** This code governs all County officials, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions, department heads, and other County employees.

**36.05 Exemptions.** Political contributions which are reported under Wis. Stats. Ch. 11, are exempt from the provisions of this code.

**36.06 Definitions.** (1) PERSON. Any individual, corporation, partnership, joint venture, association or organization.

(2) FINANCIAL INTEREST. Any interest which yields, directly or indirectly, a monetary or other material benefit to the County officer or employee or to any person employing or retaining services of the County officer or employee.

(3) ANYTHING OF VALUE. Any money or property, favor, service, payment, advance forbearance, loan or promise of future employment, but does not include such things as compensation and expenses paid by the state or County, fees, honorariums and expenses, unsolicited advertising or promotional material such as pens, pencils, notepads, calendars, informational or educational materials of unexceptional value, plaques, other advertising giveaways or any other thing which is not likely to influence the judgment of individuals covered by this code.

(4) PRIVILEGED INFORMATION. Any written or oral material related to County government which has not become part of the body of public information and which is designated by statute, court decision, lawful orders, ordinances, resolution or custom as privileged.

(5) OFFICIAL. All County department heads or directors, County supervisors, and all other County elected officers, except judges and district attorneys.

(6) EMPLOYEE. All persons filling an allocated position of County employment and all members of boards, committees, and commissions.

(7) IMMEDIATE FAMILY. An official's or employee's spouse, children, stepchildren, parents, stepparents, or other legal relation who contributes more than one-half of the support of the official or receives that level of support from the official or employee.

**36.07 Core Values of Sauk County.** The following six core values are adopted by the Board of Supervisors as the fundamental values that shall be incorporated and considered in everything the County does.

(1) Service. Responsively delivering on our commitments to our internal and external customers. County Board supervisors shall provide leadership in service by:

(a) Focusing on the needs of the whole County and on the needs of our constituents.

(b) Establishing appropriate timelines for all County Board activities consistent with excellent customer service.

(c) Allocating resources to assure County employees are capable of providing excellent customer service.

(d) Directing that administration establish and monitor customer service metrics for all County departments.

(2) Integrity. Honesty, openness, and mutual respect, candor and trust in others. County Board supervisors shall provide leadership in integrity by:

(a) Establishing an expectation and practice that the Board Supervisors will refer to and treat each other, employees, other levels of government, and the public with respect.

(b) Making decisions that are in the best interests of the citizens they serve.

(c) Conducting themselves in a manner that reflects well upon the reputation of Sauk County.

(d) Respecting the roles of supervisors to establish the policy decisions of the County and the responsibility of staff to implement those decisions using their best, professional judgment.

(e) Uphold high ethical standards, including declaring conflicts of interest when they arise and removing themselves from the decision making process in cases where conflict exists.

(3) Quality. Providing public services that are reflective of "best practices" in the field. County Board supervisors shall provide leadership in quality by:

(a) Gathering and using information to make decisions focused on the best future for the citizens of Sauk County.

(b) Supporting and expecting County employees to create an environment of continuous quality improvement.

(c) Directing that administration establish benchmarks for success and monitor County services against these benchmarks.

(d) Creating a work environment that makes Sauk County a preferred employer as evidenced by excellent employee recruitment and retention, performance, staff development, and positive union and management relations.

(4) Diversity. Actively welcoming and valuing people with different perspectives and experiences. County Board supervisors shall provide leadership in diversity by:

(a) Welcoming and respecting persons of all cultures, religions and backgrounds.

(b) Listening to and valuing the opinions of all constituents.

(c) Refraining from making statements or decisions that demeans any group.

(d) Encouraging the sharing and valuing of diverse opinions.

(e) Ensuring minority representation and participation appropriate to all matters that come before the County Board.

(5) Shared Purpose. Functioning as a team to attain our organizational goals and working collaboratively with our policy makers, departments, employees, and customers. County Board supervisors shall provide leadership in shared purpose by:

(a) Recognizing we are in partnership with all County employees, citizens, elected officials, and contracted service providers to achieve our goals.

(b) Conducting strategic planning to align County Government on its mission and future vision for success.

(c) Defining short-term and long-term goals and focusing on outcomes to maximize benefits to Sauk County residents.

(d) Working appropriately with all parties when disputes arise to find workable solutions.

(6) Stewardship of Resources. Conserving the human, natural, cultural, and financial resources for current and future generations. County Board supervisors shall provide leadership in stewardship by:

(a) Making policy decisions that value and protect the human, natural, cultural, and financial resources and infrastructure of Sauk County.

(b) Expecting that all County Departments and employees will use state of the art, best practices in delivering services to the public.

(c) Evaluating and monitoring standards which assure the effective and efficient use of County resources.

#### 36.08 Fair and Equal Treatment. (1)

Use of Public Property. An official or employee shall not use, or knowingly permit the use, of County services or County-owned vehicles, equipment, materials for unauthorized non-governmental purposes or for unauthorized personal convenience or for profit, unless such services or use are available to the public generally and consistent with practices and policies of the County.

(2) Obligations to Citizens. An official or employee shall not grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen. This section does not affect the duty of County supervisors to diligently represent their constituency.

#### 36.09 Conflicts of Interest. (1)

Receipt of Gifts and Gratuities Prohibited. An official or employee shall not accept anything of value whether in the form of a gift, service, loan or promise from any person which may impair his or her independence of judgment or action in the performance of his or her official duties.

(2) Exception. It is not a conflict of interest for an official or employee to receive a gift or gratuity that is an unsolicited item of insignificant value or anything which is given to

them independent of their position as an official or employee.

(3) **Business Interest.** An official or employee shall not engage in any business or transaction or act in regard to any financial interest, direct or indirect, which:

(a) is incompatible with the proper discharge of his or her official duties for the benefit of the public;

(b) is contrary to the provisions of this code; or

(c) may impair his or her independence of judgment or action in the performance of his or her official duties.

(4) **Employment.** An official or employee shall not engage in or accept any private employment or render any service for a private interest when such employment or service is incompatible with the proper discharge of his or her official duties or which may impair his or her independence of judgment or action in the performance of his or her official duties unless otherwise permitted by law or unless disclosure is made as hereinafter provided. An employee shall obtain prior approval from their Department Head, or in the case of a Department Head, from the applicable oversight committee, before engaging in outside employment.

(5) **Contracting.** An official or employee or a business in which an official or employee holds a 10% or greater interest, may not enter into a contract with the County involving a payment or payments of more than \$1,000 amount within a twelve month period unless the official or employee has made a written disclosure of the nature and extent of such relationship or interest to the County Clerk and reported such interest to the County Board. Further, pursuant to Wis. Stats. § 946.13 an official or employee is prohibited from participating in the formation of a contract or contracts with Sauk County involving the receipts or disbursements of more than \$15,000 in any year.

### **36.10 Financial Interest in Legislation.**

A member of the County Board who has a financial interest in any proposed action before the County Board shall disclose the nature and extent of such interest to the County Clerk and the County Board prior to or during the initial discussion of such action and shall refrain from participating in the discussion of and/or voting on such action. A

member of the County Board shall request to be excused by the Board or Committee chairperson for the duration of any deliberations concerning such action in which the member has a financial interest. Any other official or employee who has a financial interest in any proposed action before the County Board, and who participates in discussion with or gives an official opinion or recommendation to the County Board, shall first disclose the nature and extent of such interest to the County Board.

**36.11 Disclosure of Privileged Information.** An official or employee shall not knowingly disclose or permit the disclosure of privileged information to any person not lawfully authorized to receive such privileged information. An official or employee shall not use privileged information to advance his or her personal financial interest or that of his or her immediate family.

**36.12 Gifts and Favors.** An official or employee shall not accept, from any person or organization directly or indirectly, anything of value without full payment, if it could reasonably be expected to influence his or her vote, governmental actions or judgments or is provided to such official or employee because of their position or office and could reasonably be considered as a reward for any governmental action or inaction.

**36.13 State Statutes Incorporated.** (1) Statutes Incorporated by Reference. The following sections of the Wisconsin Statutes are hereby incorporated by reference and made a part of this Code of Ethics and Values:

§19.01 (Oaths and Bonds)

§19.21 (Custody and Delivery of Official Property and Records)

§19.81-§19.89 (Open Meetings of Governmental Bodies)

§19.59 (Codes of Ethics for Local Government Officials, Employees and Candidates).

(2) **Violation of Incorporated Statutes.** Officials shall comply with the sections of the Wisconsin Statutes incorporated in this Code and failure to do so shall constitute a violation of this Code of Ethics.



**36.14 Investigations and Enforcement.**

(1) **Advisory Opinions.** Any person governed by this Code of Ethics and Values may apply in writing to the County Corporation Counsel for an advisory opinion and shall be guided by any opinion rendered. The applicant shall present his or her interpretation of the facts at issue and of the applicability of provisions of this Code before the advisory opinion is rendered. All requests for opinion and opinions rendered shall be in writing. Records of the Corporation Counsel's opinions, opinion requests and investigations of violations shall be closed to public inspection, as required by Wis. Stats. Ch. 19. However, such records may be made public with the consent of the applicant.

(2) **Complaints.** The Corporation Counsel shall accept from any person a verified written complaint which states the name of the officer or employee alleged to have committed a violation of this Code and sets forth the material facts involved in the allegation. The Corporation Counsel shall forward a copy of the complaint to the accused officer or employee and the Ethics Inquiry Board within ten (10) days. If no action on the verified complaint is taken by the Ethics Inquiry Board within thirty (30) days, the complaint shall be dismissed.

(3) **Preliminary Investigations.** Following the receipt of a verified complaint, the Ethics Inquiry Board may make preliminary investigations with respect to alleged violation of this Code. A preliminary investigation shall not be initiated unless the accused officer or employee is notified in writing. The notice shall state the exact nature and purpose of the investigation, the individual's specific action or activities to be investigated and a statement of such person's due process rights. If the Ethics Inquiry Board finds probable cause to believe the allegations contained in the complaint, the complaint shall be referred to hearing pursuant to 36.14(5) below before the Ethics Inquiry Board.

(4) **Time Limitations.** The Ethics Inquiry Board may investigate any complaint properly filed with it. However, no action may be taken on any complaint which is filed more than one year after a violation of the Ethics Code is alleged to have occurred.

(5) **Ethics Inquiry Board.** There is hereby created an Ethics Inquiry Board to consist of three members and one alternate, one of whom shall be

an attorney licensed to practice law in the State of Wisconsin, appointed by the County Board Chairperson with the approval of the County Board. The members of the Ethics Inquiry Board shall be residents of the Sauk County and shall not be County Public Officials during the time of appointment, and shall serve staggered three year terms expiring on the third Tuesday in April of the third year following their appointment except as otherwise provided in the implementation of this ordinance. The Corporation Counsel shall provide legal advice, secretarial service and assistance to the Board. The Board shall be entitled to mileage and per diem payments for meetings and hearings of the Board on the same basis as provided other Sauk County Boards, Committees or Commissions.

(a) **Powers and Duties.** The Ethics Inquiry Board shall be responsible for investigating a complaint, and conducting a fact finding hearing pursuant to subparagraph 36.14(5)(c) below, in any case where the Ethics Inquiry Board has found that probable cause exists for believing the allegations of a complaint referred to the Board after preliminary review pursuant to subparagraph 36.14(2) through (4) above.

(b) **Burden of Proof.** The burden of proving a violation alleged in the complaint shall be on the complainant. Violations shall be proved by evidence that is clear, satisfactory and convincing.

(c) **Hearing.** The Ethics Inquiry Board may hold, and an individual against whom a complaint has been made and where the complaint has been referred to the Ethics Inquiry Board may request, a hearing before the Board. The Board shall keep a record of the hearing. The Board shall have the power to compel the attendance of witnesses and to issue subpoenas as granted to other boards and commissions under Wis. Stat. § 885.01.

1. Within ten work days of the conclusion of the hearing, the Board shall file its written findings and recommendations signed by all participating Board members, together with findings of fact and conclusions of law, concerning the propriety of the conduct of the public official. If the Board determines that no violation of the Code of Ethics has occurred, it shall dismiss the complaint, and if requested to do so by the accused, issue a public statement.

2. No recommendation of the Board becomes effective until twenty work days after it is issued, or while an application for rehearing or rehearing before the Board is pending, or the Board has announced its final determination on rehearing.

(d) Enforcement and Penalties. If the Ethics Inquiry Board finds that clear, satisfactory and convincing evidence exists for believing the allegations of the complaint, the Ethics Inquiry Board shall refer its findings and recommendation to the County Board, or in the case of an employee, to the Administrative Coordinator. The Board may make the following recommendations:

1. Recommend that the County Board order the officer or employee to conform his or her conduct to the ethics code or recommend that the official or employee be censured, suspended, removed from office, be issued a private reprimand, public reprimand, and in the case of an employee may also recommend denial of merit increase, suspension without pay, discharge, or other appropriate disciplinary action.

2. The Ethics Inquiry Board may also refer the matter to the District Attorney to commence enforcement pursuant to the procedures and remedies of Wis. Stats. §19.59.

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Previously amended on June 20, 2000 - Ordinance No. 132-00.  
As amended by the Sauk County Board of Supervisors on  
August 16, 2011 - Ordinance No. -11.

RESOLUTION NO. 80-11

RELEASING A PORTION OF HIGHWAY RIGHT OF WAY  
IN THE VILLAGE OF PLAIN

**WHEREAS**, a parcel of real property located in the Village of Plain and delineated on the attached addendum is adjacent to Sauk County Trunk Highway B, and it is customary that the actual lot line and ownership run to the center line of the Highway Right of Way; and,

**WHEREAS**, various maps and legal descriptions over time have indicated that the County Trunk Highway B right of way extends between 66.5 and 82.5 feet from the center line of the existing highway causing improvements to encroach onto Sauk County's highway right of way; and,

**WHEREAS**, this property was the subject of a foreclosure action, and the purchaser is attempting to obtain financing to purchase the property, but this encroachment is serving as an impediment to the financing; and

**WHEREAS**, the proposed purchaser, Jason Schluter, has approached your undersigned committee to see if the County would be willing to release its interest in the unused portion of the right of way to the current owner, Royal Bank, and your undersigned committee, in consultation with the Sauk County Highway Commissioner, has determined that this unused portion of right of way is not necessary for Sauk County's current transportation needs; and,

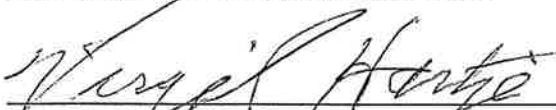
**WHEREAS**, it would be appropriate for Sauk County to quit claim its interest in this unused portion of the right of way so that the purchaser may obtain financing to purchase this foreclosed property.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Corporation Counsel is authorized to prepare the necessary quit claim deed and other documents to release this unused portion of County Trunk Highway B right of way in the Village of Plain indicated on the attached addendum, to Royal Bank or its designee, to allow the property to be transferred to the purchaser of this property, and the County Board Chairperson may sign, and the County Clerk may attest, to any legal documents necessary to effectuate this transaction.

For consideration on August 16, 2011


Respectfully submitted:

HIGHWAY & PARKS COMMITTEE

  
VIRGIL HARTJE, Chairperson

  
DONALD STEVENS

  
HENRY NETZINGER

  
TIM MEISTER

  
PETER TOLLAISEN

FISCAL NOTE: No fiscal impact.

s:\ccounsel\30\30plainprop1res

MIS NOTE: No MIS impact.



# C.T.H. B RW EXHIBIT

LOCATED IN THE SE1/4 OF THE  
SE1/4 OF SECTION 5 AND IN  
THE NE1/4 OF THE NE1/4 OF  
SECTION 8, TOWN 9 NORTH,  
RANGE 4 EAST, VILLAGE OF  
PLAIN, SAUK COUNTY, WI.

DATE: JULY 12, 2011

PREPARED FOR: JASON SCHULTER  
795 PARK AVENUE  
PLAIN, WI 53577 R/W

PREPARED BY: TODD T. RUMLER, RLS-2443  
AGENT OF DRIFTLESS AREA SURVEYING LLC  
102 S. WASHINGTON ST.  
SPRING GREEN, WI 53588

UNPLATTED LANDS OF  
PATRICK & KATHLEEN NACHREINER  
PARCEL No. 171-0401-00000

R/W  
WIDTH  
VARIES

EXISTING SOUTHERLY RIGHT-OF-WAY

C.T.H. "B"

**NOTE**  
THIS EXHIBIT DOES NOT CONSTITUTE A BOUNDARY  
SURVEY OF ANY PROPERTY. IT IS BEING PROVIDED TO  
THE CLIENT FOR INFORMATION ONLY. THE LOCATION  
OF THE EXISTING RIGHT-OF-WAY OF C.T.H. B IN  
THE VILLAGE OF PLAIN, SAUK COUNTY, IS BASED  
ON THE SAUK COUNTY INVENTORY COMMITTEE RECORDING  
BY THE C.T.H. B RIGHT-OF-WAY AREA.  
THE EXISTING RIGHT-OF-WAY OF C.T.H. B IN  
THE VILLAGE OF PLAIN, SAUK COUNTY, IS BASED  
ON THE SAUK COUNTY INVENTORY COMMITTEE RECORDING  
BY THE C.T.H. B RIGHT-OF-WAY AREA.  
THE EXISTING RIGHT-OF-WAY OF C.T.H. B IN  
THE VILLAGE OF PLAIN, SAUK COUNTY, IS BASED  
ON THE SAUK COUNTY INVENTORY COMMITTEE RECORDING  
BY THE C.T.H. B RIGHT-OF-WAY AREA.

WIDTH OF EXISTING NORTHERLY  
RIGHT-OF-WAY OF C.T.H. B IN  
FRONT OF SCHULTER PROPERTY  
VARIES BETWEEN 83 FEET AND 86  
FEET WIDE.

PROPOSED NORTHERLY  
RIGHT-OF-WAY WIDTH OF C.T.H. B  
IN FRONT OF SCHULTER PROPERTY  
IS 50 FEET WIDE.

AREA OF EXISTING RIGHT-OF-WAY  
PROPOSED TO BE ACQUIRED FROM  
SAUK COUNTY = 0.2 ACRES.

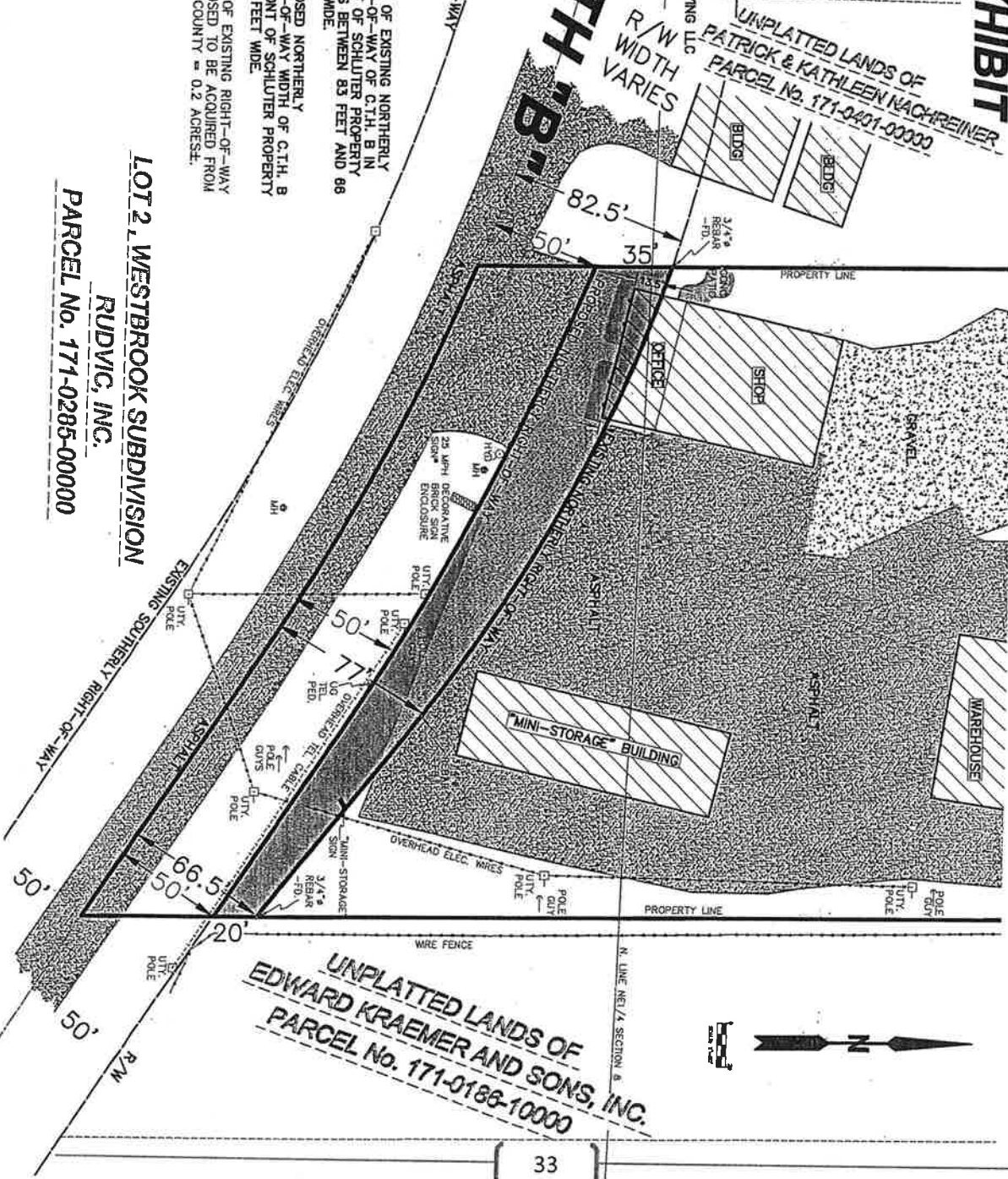


**DRIFTLESS  
AREA**  
Professional Services, LLC  
102 S. Washington St.  
Spring Green, WI 53588  
Phone: 608-588-2700  
Fax: 608-588-2710  
Web: www.driftlessarea.com

LOT 2, WESTBROOK SUBDIVISION

RUDVIC, INC.

PARCEL No. 171-0285-00000



UNPLATTED LANDS OF  
EDWARD KRAEMER AND SONS, INC.  
PARCEL No. 171-0188-10000

RESOLUTION NO. 81-11

RESOLUTION TO AUTHORIZE THE 2012 NON-REPRESENTED EMPLOYEES' SALARIES  
EFFECTIVE JANUARY 1, 2012

**WHEREAS**, in accordance with Section 13.29 of the Personnel Ordinance, the Personnel Committee shall conduct an annual wage and salary review and make specific recommendations for changes in pay rates, fringe benefits and other conditions of employment to the County Board; and

**WHEREAS**, the Personnel and Finance Committees have reviewed cost of living increases in the surrounding areas, the Consumer Price Index, settlements in comparable counties and internal settlements; and

**WHEREAS**, the Personnel and Finance Committees believe it to be in the best interest of Sauk County to review the Sauk County Classification and Compensation Plan in coordination with the 2012 Budget planning cycle.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Classification and Compensation Plan for the non-represented employees be increased by 1.0% effective January 1, 2012, and merit increases be suspended for calendar year 2012.

For consideration by the Sauk County Board of Supervisors on August 16, 2011.

Respectfully submitted,

**SAUK COUNTY PERSONNEL COMMITTEE**

**SAUK COUNTY FINANCE COMMITTEE**

\_\_\_\_\_  
TIM MEISTER

\_\_\_\_\_  
TOMMY BYCHINSKI

\_\_\_\_\_  
PETER TOLLAKSEN

\_\_\_\_\_  
STEVEN BACH

\_\_\_\_\_  
JASON LANE

\_\_\_\_\_  
WILLIAM F. WENZEL

\_\_\_\_\_  
HENRY NETZINGER

\_\_\_\_\_  
JOAN FORDHAM

\_\_\_\_\_  
ANDREA LOMBARD

\_\_\_\_\_  
JASON LANE

**FISCAL NOTE:** Excluding the potential impact of new and reclassified positions, a 1.0% percent estimated increase to the non-represented employee pay plan, effective January 1, 2012, will result in an estimated additional cost of \$77,889 (merit increases are suspended for 2012 for approximately 78 eligible employees) for approximately 131 full-time equivalent non-represented staff members whose salaries are indexed to the non-represented compensation plan. Since several positions are offset, all or in-part, by revenue sources other than the tax levy, the actual net-levy cost of this resolution is estimated to be a decrease of \$54,462. *KPB*

**Fiscal Note:**

Full-Time Equivalents		<u>2012</u>
Wages, Overtime		131.00
Wage-Related Benefits status quo (FICA/Medicare, Reti)		7,651,428
Health & Life Insurance (health contribution at 90/10)		1,129,905
		<u>1,528,115</u>
Total Package Cost		10,309,447

**Change from Prior Year**

	<u>%</u>	<u>2011 to 2012</u>
Wages, Overtime		\$
Wage-Related Benefits status quo (FICA/Medicare, Retire*, Wk Comp)	1.03%	77,889
Health & Life Insurance (health contribution at 90/10)	-25.80%	-288,645
	9.07%	<u>138,633</u>
Total	-0.71%	-72,123

Across-the-board increase included is:

1/1/2012 = 1.00% and suspension of merit increases

Assumes health insurance premium change from prior year of 10.00%

\*Includes change to retirement contribution

RESOLUTION NO. 82-11

**AUTHORIZING ISSUANCE OF QUIT CLAIM DEED TO CERTAIN LANDS IN THE  
TOWN OF WOODLAND TO SUSAN M. PETERSON**

**WHEREAS**, Sauk County has previously taken tax title to certain lands described as:

Town of Woodland, Matterhorn Addition to Branigar's Dutch Hollow Lake, Lot 307  
and more particularly described in Sauk County Register of Deeds at: Document  
#766006, and Reel 447, Image 151 and Reel 135, Image 547 (PIN # 044-1131-00000)

**WHEREAS**, your Committee has previously advertised the sale and appraised value of  
said property for three successive weeks prior to December 31, 2010, as a Class III Notice under  
Chapter 985 of the Wisconsin Statutes, but said property remains unsold; and

**WHEREAS**, Susan M. Peterson has offered to purchase said property for an amount  
equaling or exceeding the appraised value of said lot, offering the sum of \$1,700.00, the  
appraised value of said property having been placed at \$1,700.00; and,

**WHEREAS**, Sauk County is now authorized by S.75.69 of the Wisconsin Statutes to sell  
any parcel remaining unsold which was so previously advertised, as long as the price received  
meets or exceeds the advertised aggregate appraised value placed thereon.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors  
met in regular session that the Sauk County Clerk be and hereby is authorized and directed, upon  
timely receipt of \$1,700.00, to issue a quit claim deed to Susan M. Peterson for the below  
described property:


Town of Woodland, Matterhorn Addition to Branigar's Dutch Hollow Lake, Lot 307  
and more particularly described in Sauk County Register of Deeds at: Document  
#766006, and Reel 447, Image 151 and Reel 135, Image 547 (PIN # 044-1131-00000)

For consideration by the Sauk County Board of Supervisors on August 16, 2011


Respectfully submitted,

**SAUK COUNTY PROPERTY AND INSURANCE COMMITTEE:**

  
VIRGIL HARTJE, Chairperson

  
AL DIPPEL

  
GEORGE F. JOHNSON

  
DAVID A. RIEK

\_\_\_\_\_  
LOWELL C.P. HAUGEN

**FISCAL NOTE:** Funds received provide sufficient revenue to reimburse Sauk County for its cost invested in the  
property.

**MIS NOTE:** No impact