

## Agenda

NAME: **Sauk County Board of Supervisors** - Organizational Meeting  
DATE: Tuesday, April 17, 2012  
TIME: 6:00 p.m.  
PLACE: West Square Building, 505 Broadway, Room #326, Baraboo, Wisconsin

### Special Meetings:

5:50 p.m., **Finance Committee** in the Gallery of County Board Room #326A to consider:

1. Approval of County vouchers

### Organizational Sauk County Board of Supervisors Meeting

1. **Call to order, and certify compliance with Open Meeting Law:** *Immediate past Chair conducts the meeting until a Chair is elected pursuant to Rule I B of the Rules of the Board, Wisconsin Statutes §59.12 and §19.88.*
2. **Invocation and pledge of allegiance.**
3. **Verification of credentials and Roll call.**
4. **Administration of the Oath of Office:**  
*The Honorable Judge Evenson, Sauk County Circuit Court Branch II.*
5. **Adoption of Rules of the Board:** Rules of the Board – pages 6-17
6. **Adoption of agenda.**
7. **Approval of minutes of previous meeting of March 20, 2012.**
8. **Designation of official newspaper:** Resolution 38 -2012 by the Executive & Legislative Committee, Naming Official Sauk County Newspaper – page 18
9. **Election of Chair and Vice-Chair of the Board of Supervisors:**

#### Election of Chair of the Board of Supervisors:

##### Nomination of Candidates for Chair:

- a) *Paper ballots are distributed to all members.*
- b) *The first ballot cast serves to nominate Supervisors for the position of Chair.*
- c) *After the nominations have been made, nominees are provided with an opportunity to address the Board for 3 minutes each regarding their nomination.*

##### Election of Chair:

- a) *Secret ballots continue until one candidate receives a majority of the votes cast.*
- b) *Newly elected Chair takes up the gavel and from this point forth conducts the meeting and assumes the duties of Chair as set forth in Rules of the Board, Chapter 35 of the Sauk County Code of Ordinances, and Chapter 59 of Wisconsin Statutes.*

**Election of Vice-Chair of the Board of Supervisors:**

**Nomination of Candidates for Vice-Chair:**

- a) *Paper ballots are distributed to all members.*
- b) *The first ballot cast serves to nominate Supervisors for the position of Vice-Chair.*
- c) *After the nominations have been made, nominees are provided with an opportunity to address the Board for 3 minutes each regarding their nomination.*

**Election of Vice-Chair:**

- a) *Secret ballots continue until one candidate receives a majority of the votes cast.*

- 10. Election of Three (3) at-large members of the Executive & Legislative Committee:** *The same nomination and election procedure used for Chair and Vice-Chair is used to elect each of the three at-large members, except that in this, and all future paper ballots, Supervisors are required to indicate their district number on the reverse side of the ballot.*

**Nomination of Candidates for 1<sup>st</sup> at-large Executive & Legislative Committee member:**

- a) *Paper ballots are distributed to all members.*
- b) *The first ballot cast serves to nominate Supervisors for the position of 1<sup>st</sup> at large member of the Executive & Legislative Committee.*
- c) *After the nominations have been made, nominees are provided with an opportunity to address the Board for 3 minutes each regarding their nomination.*

**Election of 1<sup>st</sup> at-large Executive & Legislative Committee member:**

- a) *Secret ballots continue until one candidate receives a majority of the votes cast.*

**Nomination of Candidates for 2<sup>nd</sup> at-large Executive & Legislative Committee member:**

- a) *Paper ballots are distributed to all members.*
- b) *The first ballot cast serves to nominate Supervisors for the position of 2<sup>nd</sup> at large member of the Executive & Legislative Committee*
- c) *After the nominations have been made, nominees are provided with an opportunity to address the Board for 3 minutes each regarding their nomination.*

**Election of 2<sup>nd</sup> at-large Executive & Legislative Committee member:**

- a) *Secret ballots continue until one candidate receives a majority of the votes cast.*

**Nomination of Candidates for 3<sup>rd</sup> at-large Executive & Legislative Committee member:**

- a) *Paper ballots are distributed to all members.*
- b) *The first ballot cast serves to nominate Supervisors for the position of 3<sup>rd</sup> at large member of the Executive & Legislative Committee*
- c) *After the nominations have been made, nominees are provided with an opportunity to address the Board for 3 minutes each regarding their nomination.*

**Election of 3<sup>rd</sup> at-large Executive & Legislative Committee member:**

- a) *Secret ballots continue until one candidate receives a majority of the votes cast.*

**11. Scheduled appearances.**

Jeff Jelinek, Emergency Management Director - Update on Sauk County Natural Hazard Mitigation Plan.

**12. Public comment** – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.

**13. Communications.**

**14. Bills & referrals.**

**15. Claims.**

**16. Appointments.** None.

**17. Unfinished Business.**

**18. Reports** - informational, no action required:

- Rebecca A. DeMars, Sauk County Clerk, Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5) (e): None.
- Todd Liebman, Corporation Counsel – Ordinance Pertaining To Surveyor
- Kathryn Schauf, Administrative Coordinator

**19. Consent Agenda:**

**Page #      COMMITTEE:**  
**EXECUTIVE & LEGISLATIVE:**

- 19**      Resolution 39 -2012 Honoring Robert Sinklair For Years Of Service.
- 20**      Resolution 40 -2012 Honoring Peter Murray For Years Of Service.
- 21**      Resolution 41-2012 Commending Patricia A. Van Oosten For 19 Years Of Service To The People Of Sauk County.
- 22**      Resolution 42-2012 Proclaiming May 1, 2012 Loyalty Day in Sauk County.

**20. Resolutions & Ordinances:**

**Page #      COMMITTEE:**  
**FINANCE:**

- 23**      Resolution 43-2012 Assigning Funds as of December 31, 2011 and Amending the 2012 Budget for These Assignments

**HIGHWAY & PARKS:**

- 25**      Resolution 44-2012 Authorizing Reimbursement For Attendance At The Wisconsin County Highway Association Summer Highway Conference

**LAW ENFORCEMENT & JUDICIARY:**

- 26 Resolution 45-2012 A Resolution Adopting The Updated 2011-2015 Sauk County Natural Hazard Mitigation Plan *(Plan on file in County Clerk's Office)*

**PLANNING, ZONING AND LAND RECORDS:**

- 27 Ordinance 6-2012 Petition 4-2012. Approving The Rezoning Of Lands In The Town Of Ironton From An Exclusive Agriculture To A Commercial Zoning District Filed Upon Joseph And Bernice Seep, Applicants And Property Owners.
- 34 Ordinance 7-2012 Petition 5-2012. Approving The Rezoning Of Lands In The Town Of Reedsburg Form An Agricultural to an Exclusive Agriculture and an Exclusive Agriculture To An Agriculture Zoning District Filed Upon Gary Schultz, Applicant And Property Owner.
- 40 Ordinance 8-2012 Petition 6-2012. Approving The Rezoning Of Lands In The Town Of Baraboo Form A Resource Conservancy 35 to an Agricultural Zoning District Filed Upon Brian Goerks, Applicant And Property Owner.

**PROPERTY & INSURANCE:**

- 46 Resolution 46-2012 Authorization To Contract With MSA Professional Services For Schematic Design Services

21. Adjournment to a date certain.

Respectfully,



Martin F. Krueger  
County Board Chair

County Board members, County staff & the public - provide the County Clerk a copy of:

- informational handouts distributed to Board members
- original letters and communications presented to the Board

County Board members:

- Stop by the Office of the County Clerk prior to each Board meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County at 608.355.3269, or TTY at 608.355.3490, between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

[www.co.sauk.wi.us](http://www.co.sauk.wi.us)

Agenda mail date via United States Postal Service: Thursday, April 12, 2012

Agenda preparation: Marty Krueger, County Board Chair,  
with the assistance of Kathryn Schauf, Administrative Coordinator, and Rebecca A. DeMars, County Clerk

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**RULES OF THE  
SAUK COUNTY BOARD OF SUPERVISORS**

Proposed for adoption by the Sauk County Board of Supervisors on April 17, 2012

**RULE I. BOARD ORGANIZATION AND MEETINGS.**

A. As provided by statute, the Sauk County Board of Supervisors ("Board") shall organize on the third Tuesday of April in even numbered years and adopt rules and regulations for the ensuing term. Regular and special meetings of the Board shall be held and conducted in accordance with the provisions of Wis. Stat. § 59.11. The Board shall hold an annual meeting on the Tuesday after the second Monday of November in each year for the purpose of transacting business and the adoption of the budget. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day.

B. The Chairperson of the County Board ("Chair") and Vice-Chairperson ("Vice-Chair") shall be elected biennially by the Board at the April meeting in even-numbered years. Such officers shall take office upon election.

C. The Board shall meet regularly in the County Board Room on the third Tuesday of each month except as provided in Rule I.A. above. Regular meetings of the full Board shall commence at 6:00 P.M. Any vote to adjourn to a different time or place for convening a regular meeting shall require approval by two-thirds of the members present.

D. The Chair shall preserve order and decorum. The Chair may speak to points of order in preference to other members, and shall recite questions of order subject to an appeal to the Board by any two members, on which appeal no member shall speak more than once, unless by leave of the Board. He or she shall vote on all roll calls, except upon appeals from his or her own decision. The Chair may participate in debate following the same rules as any other supervisor.

E. ~~Members of the Board are expected to dress appropriately for Board and Committee meetings to include long pants or skirts. Dress shirts and blouses are encouraged. The Board aspires to encourage appropriate dress by board members that reflects the professionalism of the Board. Business casual or more formal attire is encouraged.~~

F. ~~All comments, debates and discussions shall be appropriate and to the point of the topic under discussion, and conducted in a manner that is civil, and respectful of all concerned.~~

**RULE II. AGENDA.**

A. The order of business of Board meetings shall be as stated on the agenda for each session. The agenda shall be the responsibility of the Chair with the assistance of the Administrative Coordinator and the County Clerk and be circulated to the Board not less than two days before each meeting.

B. The format for the agenda at the April organizational meeting held in even-numbered years shall be as follows:

1. Call to order.
2. Invocation and pledge of allegiance.
3. Verification of credentials and roll call.
4. Administration of oath of office.
5. Adoption of Rules of the Board.
6. Adoption of agenda.
7. Approval of the minutes of the previous meeting.

8. Designation of official newspaper.
9. Election of a Chair and Vice-Chair.
10. Election of at-large members of Executive & Legislative Committee.  
(Proceed in accordance with regular meeting agenda, see II.C. 6. through 15.)

C. Regular Meeting Agenda.

1. Call to order.
2. Roll call.
3. Invocation and pledge of allegiance.
4. Adoption of agenda.
5. Approval of the minutes of previous meeting.
6. Scheduled appearances included on the agenda.
7. Public comment with each speaker limited to no more than three minutes.
8. Communications.
9. Appointments, bills, referrals, claims, and elections.
10. Proclamations.
11. Unfinished business.
12. Reports (Informational - no action required).
13. General consent agenda items.
14. New business.
15. Adjournment.

### **RULE III. RESOLUTIONS AND ORDINANCES.**

A. In order to provide advance notice to the Board, all items to be included on the agenda shall be submitted to the Office of the Administrative Coordinator by the Tuesday preceding the meeting, and any item substantially affecting matters within the jurisdiction of a standing committee of the Board shall first be reviewed by the appropriate committee prior to its presentation to the Board, except under emergency conditions so declared and approved by a majority vote of the Board; any person seeking to have an item presented for possible action on an emergency basis shall be responsible to have the Chair authorize compliance with the Open Meetings Law in a timely fashion.

B. Items may be included on the general consent portion of the agenda provided the matter was unanimously adopted by the sponsoring committee and the matter under consideration has no financial or public policy impact and is of a non-controversial nature. No ordinance shall be included in the general consent portion of the agenda. When the general consent portion of the agenda is placed before the Board for consideration, the Chair shall ask if any member of the Board objects to any item being considered by general consent. Any item placed on the general consent portion of the agenda may be placed under the new business portion of the agenda, and considered separately, upon the request of any supervisor, and without a motion and second, provided such request is made prior to a vote on the general consent portion of the agenda by the Board. If there is no objection to any item, the Chair will request a motion to approve the general consent portion of the agenda, and the regular procedures for adoption of a resolution shall apply to the general consent portion of the agenda. All the resolutions considered by general consent shall be adopted by the vote on that portion of the agenda.

C. It shall be the responsibility of the sponsoring committee or supervisor to have the matter prepared in the form to be acted on and to have a fiscal note attached. All resolutions involving the expenditure or receipt of funds shall carry a fiscal note using a form approved by the Finance Committee which details the resolution's impact upon County finances. A resolution which does not have attached a fiscal note approved and initialed by the County Controller shall not be considered by the Board until such a note is provided. All resolutions shall contain an MIS note. All resolutions shall be reviewed by the Corporation Counsel and approved as to form prior to inclusion in the agenda.

D. Any subject that comes before the Board without a committee recommendation or resolution may be referred to the appropriate committee by the Chair without motion. Resolutions brought forward by individual supervisors must be presented to all committees having jurisdiction over the proposed matter. Except under emergency conditions as provided in Rule III. A., only after at least one committee having jurisdiction over the matter has approved the resolution shall it be in order for the Board to consider the resolution.

#### **RULE IV. ORGANIZATION.**

A. In addition to presiding at meetings, the supervisor elected Chair by the Board, pursuant to Rule I.B., shall upon election, assume all the responsibilities and perform all duties required of the Chair, until the Board elects a successor.

B. In case of the absence or inability of the Chair for any meeting, the Vice-Chair shall perform the duties of the Chair. In case of the absence or inability of both the Chair and Vice-Chair for any meeting, the members shall choose a temporary Chair by a majority vote of the members present. In the case of the permanent absence or inability of the Chair, the Vice-Chair shall become Chair, and a new Vice-Chair shall be elected by the Board.

C. The Chair is authorized to attend meetings and conferences on matters related to county government and may direct the attendance of the Vice-Chair or some other members of the Board, either in place of the Chair, or along with the Chair, however per diem shall not be payable unless authorized in accordance with Rule V.A. The Chair shall serve as the County's voting delegate at the Annual Convention of the Wisconsin Counties Association. The Chair shall serve on the following: Madison Area Technical College Appointment Board, Western Wisconsin Technical College District Board, and WIRED Leadership Caucus.

D. If a vacancy occurs on the Board, the Chair is authorized to appoint a qualified elector of the supervisory district wherein the vacancy occurs to fill the unexpired term. Such appointment shall be subject to approval of the Board at the next regular Board meeting following appointment by the Chair. A supervisor filling a vacancy shall automatically be assigned to the same committees as his or her predecessor in office with the exception of a member of the Executive & Legislative Committee which shall be elected by the Board.

E. Supervisors appointed to special committees, boards, and commissions (~~as described in Rule IX. B.-)~~ shall serve on those bodies only so long as they remain members of the Board ~~regardless of the term of office specified by the rules governing the special committee, board, or commission unless a state statute or county ordinance provides otherwise.~~ At the point in time that a supervisor is no longer a member of the Board, the position on the special committee, board, or commission shall be deemed vacant, and the Chair shall appoint a new individual, who must be a member of the Board, to fill the unexpired term on the body. A former supervisor may only fill a citizen member position on a special committee, board or commission if the former supervisor's continued service will result in no diminution of representation on the body by members of the Board.

F. The Administrative Coordinator shall attend Board meetings.

G. The Corporation Counsel shall attend Board meetings and serve as parliamentarian and legal advisor to the Board.

H. A minimum of one day of education for members of the Board shall be set by the Chair, said day of education to be held every two years. The Chair may set additional days of education for Board members.



I. The Board may choose to have a special meeting of the Board ~~shall be held~~ prior to April of odd-numbered years for the purpose of planning, and the Board shall may adopt a two-year plan for the purpose of establishing goals and objectives for the Board through the ensuing two-year Board term. It is understood that the two-year plan is simply a planning document and has no power to bind the actions of the Board or individual supervisors.

J. Supervisors are required by law to sign or indicate their vote on any question presented to the Board, except in an election when voting for the officers of the Board or other governing body. When written ballots are used, supervisors shall indicate their vote by placing their district number on the reverse side of the ballot. In any election by the Board, the first ballot shall be the nominating ballot, to be followed by succeeding formal ballots until a majority vote of the members present elects. Only persons named on a nominating ballot shall be considered during a formal ballot, and any ballot cast in violation of this rule shall be considered void.

K. The standing committees shall be appointed by the Chairperson, in consultation with the Executive & Legislative Committee, subject to the approval of the Board. Committee appointments shall be presented for approval at the next meeting of the Board following the date of organization. The Executive & Legislative Committee shall meet at the call of the Chairperson as soon as practical after the organizational meeting to consult on committee appointments. After consultation, the new, tentative committees appointed by the Chairperson shall serve prior to approval by the Board during the period between the organizational meeting and the regular meeting in May, where consideration by the Board shall take place.

L. A chair, vice-chair and secretary for each committee shall be selected by each committee's membership.

M. If the position of chair on a committee becomes vacant, the vice-chair becomes chair and an election shall be held to fill the position of vice-chair and any other subsequent vacancies.

N. Removal of a supervisor from a committee. A supervisor may only be removed from a committee by the County Board Chairperson with the approval of the County Board by a two-thirds vote of the Board members present.

O. Resignation by supervisor from a committee. If a supervisor wishes to resign from a committee, permission must be requested from the Board. Permission of the Board can be given through unanimous consent or a motion that is debatable and amendable. Once the request is granted, the vacancy is handled as any other vacancy.

P. Matters Pertaining to Standing Committees of the Board:

1. A supervisor shall serve as a committee member until the first Board meeting following the spring election.

2. Whenever two or more committees meet jointly, a quorum of each committee participating in the joint meeting is required. A supervisor who serves on two or more of the committees may be counted toward a quorum of more than one of the committees meeting jointly. The joint committees shall vote to select one chair of one of the participating committees to serve as chair of the joint meeting.

3. Supervisors are expected to attend the committee meetings of the committees to which they are assigned. When a supervisor cannot attend a meeting, it is the responsibility of the supervisor to request excusal from the chair of the committee.

4. A County Board member attending a committee meeting of a committee on which they do not serve, may request to speak at that meeting provided the matter to be addressed is a matter that is on that committee's properly posted agenda. If enough supervisors who are not on that committee attend so as to constitute an unnoticed quorum of the County Board or any other committee, board, or commission of the County, the non-committee members attending are not permitted to address the committee at that meeting because to do so would violate the Open Meetings Law. The decision to allow the supervisor to speak is within the discretion of the chair of the committee. The chair's decision may be overruled by a majority vote of the committee.

4.5. A County Board member may be excluded from a closed session of a committee of the Board by a majority vote of the committee if the closed session directly concerns the county board member, a relative of the county board member, or someone maintaining a confidential relationship with the county board member. For purposes of this rule, the term "relative" includes aunt, brother, child, daughter-in-law, father-in-law, first cousin, foster child, grandparent, mother-in-law, nephew, niece, parent, sister, son-in-law, spouse or person in a marriage-like relationship, stepbrother, stepchild, stepparent, stepsister, or uncle. The term "confidential relationship" includes professional relationships, such as those between attorney and client, medical provider and patient, or religious counselor and petitioner; personal relationships, such as those in which there is a long personal friendship and mutual trust between the parties; and legal relationships, such as those where the member is an employee, official, or officer of an adverse party in a legal matter. This rule is not meant to restrict any other power that the Board may have with respect to exclusion of members or personal decisions by individuals to excuse him or herself for ethical reasons.

5.6. Each committee shall, at its first meeting following the organizational meeting of the Board, select those officers required by Rule IV.M. and it shall thereafter be the responsibility of said officers to ensure that accurate, written minutes are made of each meeting of the committee and submitted to the County Clerk for filing. The presiding officer at any meeting shall ensure compliance with the Open Meetings Law.

Q. Special committees, boards, special appointments and commissions shall be selected or appointed by the Chair with the approval of the Board. These committees, boards and commissions shall select their own chair. The Chair shall notify the supervisors of proposed appointments by United States Mail no later than the Wednesday afternoon prior to the scheduled meeting of the Board at which the appointments will be voted upon. If an appointment is to be considered at a special meeting of the Board, the Chair shall provide notice by United States Mail no later than six days prior to the date of the special meeting.

R. As far as practicable and with prior chair approval, standing and special committee members may participate in committee meetings via telephonic conferencing, however those members appearing by phone for meetings that take place within Sauk County will not count toward quorum, may not vote, and shall not receive per diem compensation. At no time shall more than one committee member be participating by telephone. Upon prior approval by the Executive and Legislative Committee, committee members may count toward quorum, may vote and are eligible to receive per diem compensation for telephonic meetings where the committee meeting is convened outside of Sauk County.

## **RULE V. COMPENSATION.**

A. Supervisors shall be authorized up to a maximum of 90 days' compensation (at a per diem rate of \$60.00 for each day of attendance when the Board is in session and meetings, and \$50.00 for other authorized service including committee meetings), plus mileage and reimbursement of authorized expenses, for committee work when attending committee meetings of which they are members, or as chair of a committee (or their designee) when attending a committee meeting of which they are not a member for the purpose of providing testimony on an issue. Authorized service includes service required by ordinance or resolution. The maximum limits established for committee work shall be in addition to the per diems and mileage supervisors are entitled to receive for attendance at meetings of the Board and exclusive of per diems paid by non-county boards or commissions where the payment of the per diem or mileage is not made from County funds.

B. As provided by Wis. Stat. § 59.13(2), no supervisor shall be allowed pay for committee service while the Board is in session, but the Board may authorize payment of per diem, mileage and reimbursement for other expenses for attendance at any school, institute or meeting which the Board directs them to attend. Each standing committee is specifically authorized to send up to two (2) members to up to two (2) conventions (including conferences and other trainings) per County fiscal year. The convention cannot exceed three (3) days or be farther than three hundred (300) miles. All other requests require approval by a majority of the Board. Wis. Stat. § 59.13(2).

C. Any increase in the number of days of committee work for which supervisors may be paid compensation and mileage in any year shall require approval by two-thirds vote of the members of the Board present, prior to payment. In addition to the above, the Chair shall receive compensation for performance of the duties of that office. The Chair is authorized to act as a member of all committees in an *ex officio* capacity, and per diem shall be paid under this rule for attendance at all committee meetings attended by the Chair.

D. The supervisor elected Chair shall be entitled to receive the compensation provided for the part-time position of Chair consisting of a salary of \$400.00 per month in addition to any other per diem and mileage entitlement available to other supervisors in accordance with Rule V.A., as provided by Sauk Co. Code § 35.03.

## **RULE VI. PROCEDURE.**

A. After the County Clerk has read a proposed resolution or ordinance, and the resolution or ordinance is properly on the floor, the Chair shall call upon the maker of the motion who may defer to the chair of the appropriate committee, or an appropriate County staff person, for any statement or explanation. All resolutions and ordinances which have been made available to supervisors shall be read by title and resolve or ordained clause only, unless otherwise required. The Board may vote to dispense with the reading of a particular resolve or ordained clause if said clause is particularly voluminous and the resolution or ordinance has been included in written form within the agenda and provided to supervisors in advance. Legal descriptions need not be read, provided the resolution or ordinance has been provided within the agenda and provided to supervisors in advance.

B. In presenting business or debate, members shall address the Chair, be recognized, and when in order, proceed without any interruption. Any person, not a Board member, may address the Board for a period of time not to exceed three minutes during the public comment period indicated on the agenda. A request to speak at any other time by any person, not a Board member, must be approved by two-thirds vote of supervisors present. The Chair may authorize the appearance of a person not a member of the Board if the appearance is included in the agenda. In all cases, personalities shall be avoided and

propriety observed. In case more than one member shall seek recognition to address the Board, the Chair shall decide who has precedence.

C. Any member wishing to speak to a question shall be permitted to do so at least once, and a motion for the previous question shall not be in order until every member has had such opportunity. No member may speak twice on any question until every member choosing to speak has spoken; nor shall any member, or other person, speak more than three minutes upon being recognized on a question.

D. All members present in the assembly hall when the question is put shall be required to vote unless the Chair, for appropriate reasons, shall excuse any member. All motions to excuse a member from voting shall be made before the Board divides, or before a call of ayes or nays is commenced, and the question shall then be taken without further debate. A member of the Board who has a conflict of interest pursuant to Wis. Stat. § 19.59 or Sauk Co. Code Ch. 36, Code of Ethics, shall, prior to the commencement of discussion or consideration of the matter, declare same and request to be excused by the Chair from the Board Room during discussion, consideration and voting on said matter. The Chair shall be excused by the Vice-Chair, for appropriate reasons.

E. Every motion shall be reduced to writing if called for by the Chair or any member of the Board. After motion is made and stated by the Chair, it shall be deemed to be in the possession of the Board, but may be withdrawn at any time before decision or amendment.

F. In every instance, a motion to adjourn, to lay on the table, for previous question and for limited debate shall be decided without discussion.

G. These rules may be suspended or amended by a two-thirds vote of all members present. Robert's Rules of Order Newly Revised, 2000 (10th) 2010 (11th) Edition, shall govern the proceedings of the Board in all cases to which they are applicable and in which they are not inconsistent with these Rules or the laws of the State of Wisconsin.

H. All votes on resolutions or ordinances shall be recorded roll call votes. If the electronic voting system is not operational, the Board may, by a two-thirds vote, approve voice voting on any resolution which does not otherwise require a roll call or supermajority vote by law.

I. Any budget alterations shall require authorization by two-thirds of the membership of the Board, except that the Finance Committee may authorize transfers of funds between budgeted items of an individual office, department or activity which have been separately appropriated by the Board in its budget, in accordance with Wis. Stat. § 65.90(5).

J. When a motion has been made and carried in the affirmative or negative, it shall be in order for any member of the majority to move for reconsideration thereof on the same or succeeding day, but in no case at a subsequent meeting of the Board. Such motion shall take precedence over all other questions except a motion to adjourn.

## **RULE VII. FINANCIAL POLICY.**

A. The Chair and the County Clerk shall issue County orders in favor of the several County offices for their respective salaries and for all bills allowed and appropriations made by this Board.

B. All members of the Board who are to be reimbursed for committee work shall submit vouchers to the County Clerk on a monthly basis, to be placed on file with other current claims or accounts to be authorized for payment at regular Finance Committee meetings. Per diem and mileage paid

Board members through any calendar year shall be compiled in the Accounting Department and approved by the Board prior to annual publication in March of the following year.

C. No current claim or account to be paid from funds previously appropriated for any item by the Board in the Budget shall be allowed, nor order passed whereby any money is paid out or expended, until said claim or account has been referred to the appropriate department committee and report made thereof as directed by said committee. Individual expenditures exceeding \$10,000 shall be specifically approved by the Board except as otherwise provided by ordinance or statute.

D. All claims or accounts for disbursements made by any County official must be itemized and contain sufficient information to identify proper budget authorization.

E. The Administrative Coordinator, with the assistance of the County Controller, shall keep the Board informed of the financial condition of the County and shall submit complete quarterly financial statements to the Board.

F. No claim by any County officer or employee for payment of costs or reimbursement of expenses shall be paid in connection with attendance at or travel to any convention, conference, seminar, training session, symposium, etc., which is held at a location greater than 300 miles from the county seat unless the particular department's oversight committee, and both the Personnel and Finance Committees, have first specifically authorized such attendance.

#### **RULE VIII. OPEN MEETINGS.**

A. It is declared to be the policy of Sauk County that the public is entitled to the fullest and most complete information regarding the affairs of County government as is compatible with the conduct of County affairs and the transaction of County business. Wis. Stat. §§ 19.80 to 19.98 are to be complied with by all members at all meetings of public nature. The Board and its committees shall "sit with open doors," and timely notification of all public meetings, time, date, place and subject matter shall be given, including the specifics for any contemplated closed session.

B. No public notice is required for a meeting of a sub-unit which may be held during a recess of, or immediately following, a meeting of the parent group, provided the Chair has publicly announced in advance at that meeting the time, place and subject matter of the sub-unit meeting.

#### **RULE IX. STANDING AND OTHER COMMITTEES OF THE BOARD.**

A. ~~The Standing Committees of the Board shall be:~~

##### **STANDING COMMITTEES OF THE BOARD:**

##### **AGING & DISABILITY RESOURCE CENTER COMMITTEE**

~~The Sauk County Aging and Disability Resource Center (ADRC) is to provide~~  
Responsible for providing services to the general public with respect to matters related to aging and disability and to improve the life of those with aging and disability related issues. Responsible for providing services to veterans pursuant to Wis. Stat. Ch. 45. This committee will serve as the official statutory Commission on Aging pursuant to Wis. Stat. § 46.82(4) and shall be advised by the Aging, and Disability Advisory Committee. Responsible for policy direction and oversight for the following departments: Veterans Service Officer and Aging and Disability Resource Center. Sauk Co. Code Ch. 16.

**Members: 5.**

#### CHAIRPERSONS ADVISORY COMMITTEE

The Chairpersons Advisory Committee shall meet at the call of the Chair when he or she deems appropriate. Supervisor members consisting of all the chairs of the standing committees.

#### CONSERVATION, PLANNING & ZONING COMMITTEE

Responsible for policy direction for County planning, land use regulations, surveying, remonumentation, mapping and uniform rural building identification system, land records modernization activities. Serves as the County Zoning Agency pursuant to Wis. Stat. § 59.69. Responsible for natural resource management, resource conservation and environmental protection including soils, water, forestry and wildlife resources through participation in various federal, state and local programs. Responsible for developing sustainable practices within County operations and serving in an advisory capacity regarding "green technologies." Oversees operation of farmland located at the original Sauk County Health Care Center and environmental obligations associated with the closed Sauk County landfill. Serves as the Farmland Preservation Review Committee. Responsible for policy direction and oversight for the following department: Conservation, Planning & Zoning Department. Members: 7; 1 Citizen who meets the requirements of Wis. Stat. § 92.06(1)(b)(2), 6 Supervisors. 2 members must also be members of the UW Extension, Arts & Culture Committee. Pursuant to Wis. Stat. § 92.06(1)(b)(2), the chair of the Sauk County Farm Services Agency Committee or designee shall be a member of the Committee but shall refrain from discussion and voting on any matter where the Committee is acting as the County Zoning Agency. Pursuant to Wis. Stat. § 92.06(1)(b)1 two members of the committee shall also be members of the UW Extension, Arts & Culture Committee. Members of this committee shall serve on the lake protection districts. Provides policy direction and oversight to the following departments: Conservation, Planning & Zoning; County Surveyor; Land Information Officer; Register of Deeds; and Mapping.

#### CONTINUUM OF CARE DEVELOPMENT COMMITTEE

Responsible for developing continuum of long-term care services for the elderly and disabled populations, and coordinated efforts for countywide human service needs. Membership is contingent upon the issue(s) being addressed and will be determined by Board resolution. Members: 7.

#### ECONOMIC DEVELOPMENT COMMITTEE

Responsible for coordination of County economic development initiatives with County Planners and Sauk County Development Corporation. Involved in strategic resource planning initiatives. Reviews matters which affect growth and development of Sauk County, and economic development of communications network. Responsible for County coordinated transportation, including overseeing the Tri-County Airport Commission, municipal airports, Pink Lady Rail Transit Commission and Wisconsin River Rail Transit Commission. Responsible for the study, review and recommendation regarding freight, passenger and commuter rail development, intercity and commuter bus services and development, and the provision and coordination of rural and commuter transit services. Comprised of members from: Property and Resource Insurance Committee; Planning, Zoning & Land Records Conservation, Planning & Zoning Committee; UW Extension, Arts, & Culture Committee; and Highway Committee; and Land Conservation Committee. Transit is governed by Wis. Stat. § 59.58 (2009). Members: 7. The County Board Chairperson is the chair of the Economic Development Committee.

#### **EXECUTIVE & LEGISLATIVE COMMITTEE**

Responsible for proposing amendments and monitoring the operation of Rules of the Board; responsible for the conduct of all intergovernmental relations and affairs; monitors State legislative and administrative activity affecting Sauk County; proposes legislation or action on pending legislation affecting Sauk County; considers matters not specifically assigned to other committees. Responsible for the overall information technology requirements for all departments and agencies of Sauk County. Provides overall planning and long range forecasting for the information systems needs of Sauk County. Responsible for policy direction and oversight to the following departments: Administrative Coordinator, Corporation Counsel, County Clerk, Management Information Systems. The Executive & Legislative Committee shall be composed of the Chair and Vice-Chair of the Board, and three (3) additional members to be elected at large by the Board pursuant to Rule II.B.10., above. The Chair and Vice-Chair of the Board shall serve in the same roles on the Executive & Legislative Committee, and the County Clerk shall serve as secretary to this committee. The Administrative Coordinator, Corporation Counsel, and County Clerk shall serve as *ex officio* members of this committee without voting privileges. **Members: 5.**

#### **FINANCE COMMITTEE**

Responsible for financial policy initiation and review of all County fiscal matters, including development of annual County operating budget. Reviews County investment and banking policies; reviews and approves for payment monthly reports of bills from the Accounting Department; manages County general fund and contingency fund; reviews per diem and mileage for all committees, commissions, boards or councils; recommends approval of County audit report; receives all special gifts and grants made in favor of the County. Meets jointly with Personnel Committee to address strategic resource personnel planning. Provides policy direction and oversight to following departments: Accounting and County Treasurer. **Members: 5.**

#### **HEALTH CARE CENTER BOARD OF TRUSTEES**

Responsible for policy direction and oversight of the Sauk County Health Care Center pursuant to Wis. Stat. § 46.18 and Sauk Co. Code Ch. 46. When a supervisor member shall no longer be a member of the Board of Supervisors, that member shall complete the term of office to which they were appointed. However, the next vacancy on the Board of Trustees shall be filled so as to maintain the balance of four supervisor and three citizen members. The chair and vice-chair of the Health Care Center Board of Trustees also serve as chair and vice-chair of the Board of Directors of the Health Care Center Foundation. **Members: 7; 3 citizen, 4 supervisors.**

#### **HIGHWAY & PARKS COMMITTEE**

Per Pursuant to Wis. Stat. § 83.015(1) (c) (2009), this Committee is designated the County Highway Committee and each member is appointed and vacancies filled pursuant to the procedures contained in these Rules. The Committee shall have five (5) members composed of Sauk County Supervisors who shall serve for the same term as supervisors appointed to standing committees of the Board. Responsible for policy direction in design, construction and maintenance of all County roads; expenditure of highway maintenance funds received from the state or County. Provides policy direction and oversight to the Highway Department. Establishes policies relating to planning, acquisition, development and maintenance of County owned park and recreation sites. Responsible for the development and implementation of the Sauk County Outdoor Recreation Plan. Responsible for policy direction and oversight for the following

departments: Highway Department and Parks Department. Wis. Stat. § 83.015 (2009).  
Members: 5.

#### HUMAN SERVICES BOARD

~~Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. chs. 46 and 51 and Wis. Stat. § 59.53 to oversee social services and community programs. Further authority is found in Sauk Co. Code Ch. 2.~~ Members: 9;  
3 citizen, 6 supervisors.

#### LAW ENFORCEMENT & JUDICIARY COMMITTEE

Responsible for exploration of justice alternatives. Provides policy direction and oversight on behalf of the Board to the following departments: District Attorney, Coroner, Clerk of Courts, Court Commissioner, Register in Probate, Child Support, and Circuit Court Judges, Sheriff, Emergency Management, and the Animal Shelter.  
Members: 5.

#### PERSONNEL COMMITTEE

Responsible for policy jurisdiction over all County personnel matters including: recruitment and selection; collective bargaining and contract administration; employee relations; salary administration for all appointed and elected personnel; classification systems; employee training; fringe benefits; and reviews all new position requests and vacant positions. Meets jointly with Finance Committee to address strategic resource personnel planning. Provides policy direction and oversight to the Personnel Department.  
Members: 5.

#### PROPERTY AND INSURANCE COMMITTEE

Provides policy direction with regard to matters involving County property. Handles all matters relating to the acquisition of real property, construction, building improvements, repair or maintenance not specifically delegated to other committees. Responsible for planning and implementation of space use in County buildings. Oversees the appraisal and sale of tax delinquent County property by the County Treasurer and reviews the disposition of, or the granting of easements on, County real property. Responsible for the physical management requirements associated with the closed Sauk County Landfill. Approves the use of County owned property by non-County groups when such property is not under the direct purview of another committee. Oversees the County's safety program and safety training. Provides for all property, liability, and worker's compensation insurance needs for the County. Provides oversight to the ~~Building Services Department and Risk/Safety Manager~~ Emergency Management, Buildings & Safety Department. Members: 5.

#### PUBLIC HEALTH BOARD

~~Responsible for policy direction and oversight of Public Health Department pursuant to Wis. Stat. Chs. 250 through 255 relating to public and environmental health matters. Sauk Co. Code Ch. 3. Serves as the Home Health professional advisory group. Mandatory per Wis. Admin. Code § DHS 133.05, assigned to Board of Health.~~ Members: 7; 3 Citizens, 4 Supervisors.

#### PUBLIC HEALTH AND HUMAN SERVICES BOARD

~~Responsible for policy direction and oversight for Human Services Department pursuant to Wis. Stat. Chs. 46 and 51 and Wis. Stat. § 59.53 to oversee social services and community programs. Responsible for policy direction and oversight for the Public Health Department pursuant to Wis. Stat. Ch. 250 through 255 and Sauk Co. Code Ch. 3, responsible for policy direction and oversight of public and environmental health matters.~~



Serves as the Home Health professional advisory group. Members: 9; 3 citizen, 6 supervisors.

**UW EXTENSION, ARTS & CULTURE COMMITTEE**

As the Agriculture, Extension and Education Committee, jointly responsible with the UW-Extension Southern District Director for oversight of UW-Extension educational programming in agriculture, community, natural resources and economic development, family living, 4-H and youth development, horticulture, and County tourism and promotion activities on behalf of the Board. Responsible for policy direction and oversight regarding arts, humanities, culture and historic preservation projects, and County tourism and promotion activities on behalf of the Board. Serves as the Landmarks Commission in compliance with Sauk Co. Code Ch. 38 and Wis. Stats. §§ 59.56 and 59.69(4m). ~~Authority is granted via Wis. Stats. §§ 59.56 and 59.69(4m) (2009).~~ Responsible for oversight of the following departments: jointly responsible with the UW-Extension Southern District Director for UW-Extension Office. Wis. Stat. §59.56(3)(b) Members: 5 Supervisors; 1 citizen may be appointed who shall be a public school administrator in the County. 2 members must also be members of the Conservation, Planning & Zoning Committee

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**RESOLUTION # 38-2012**  
**Naming the Official Sauk County Newspaper**

WHEREAS, traditionally one of the first orders of business at the organizational session of the Sauk County Board of Supervisors has been the naming of an "Official Sauk County Newspaper"; and

WHEREAS, during the course of day-to-day operations various Sauk County departments are required by Statute to complete numerous publications concerning public hearings, open meeting notices, election notices, RFP's, etc.; and,

WHEREAS, the County Clerk solicited bids from qualified papers requesting verification of the most recent state certification ("Certification of Legal Notice Rates for Newspapers" as required to be filed with the County Clerk pursuant to Wisconsin State Statutes, Section 985.03(2)), information on paid circulation, and cost for publication; and,

Publisher	Publication	Pd circ.	Date of publication	Cost
News Publishing	Reedsburg Independent	3,336	Th	21.44
	Sauk Prairie Star	1,749	Th	included
	Spring Green Home News	2,150	W	included
Capital Newspapers	Baraboo News Republic	3,983	M, Tu, W, Th, F, Sa	22.64
	Sauk Prairie Eagle	1,868	W	22.24
	Reedsburg Times Press	904	W, Sa	26.3 (9pt)

WHEREAS, your Executive and Legislative Committee, in consultation with the Administrative Coordinator, Corporation Counsel, and County Clerk have reviewed the options available for naming a County newspaper and recommend the Reedsburg Independent as the Official Sauk County newspaper,

NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the *Reedsburg Independent*, Reedsburg, Wisconsin be named as the official County newspaper effective April, 2012 - April, 2014.

For consideration by the Sauk County Board of Supervisors on April 17, 2012.  
**EXECUTIVE AND LEGISLATIVE COMMITTEE:**

  
Martin F. Krueger, Chair

\_\_\_\_\_  
Joan Fordham, Vice-Chair

\_\_\_\_\_  
Steven Bach

\_\_\_\_\_  
Scott Alexander

\_\_\_\_\_  
William F. Wenzel

Fiscal Note: No direct impact. Funds for publication costs are included in individual department budgets as a separate line item. *KAS*  
MIS Note: No direct impact.

RESOLUTION NO. 39 - 12

RESOLUTION HONORING ROBERT SINKLAIR

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and,

WHEREAS, Robert Sinklair has faithfully served as a member of the Sauk County Board of Supervisors since April 2004; and,

WHEREAS, Robert Sinklair will complete his term of service as a member of the Sauk County Board of Supervisors on April 16, 2012.

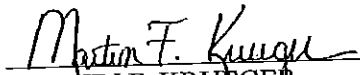
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Robert Sinklair for 8 years of faithful service to the people of Sauk County; and,

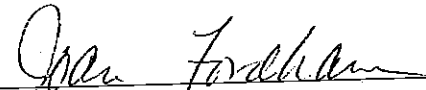
BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Robert Sinklair an appropriate certificate of commendation as a token of our esteem.

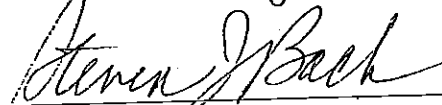
For consideration by the Sauk County Board of Supervisors on April 17, 2012.

Respectfully submitted,

EXECUTIVE AND LEGISLATIVE COMMITTEE

  
MARTIN F. KRUEGER

  
JOAN FORDHAM

  
STEVEN BACH

  
WILLIAM F. WENZEL

  
SCOTT KEVIN ALEXANDER

Fiscal Note: No impact. *KAS*

MIS Note: No impact.

RESOLUTION NO. 40 - 12

RESOLUTION HONORING PETER MURRAY

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize individuals who have served the people of Sauk County with distinction; and,

WHEREAS, Peter Murray has faithfully served as a member of the Sauk County Board of Supervisors since April 2010; and,

WHEREAS, Peter Murray will complete his term of service as a member of the Sauk County Board of Supervisors on April 16, 2012.

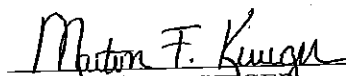
NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Peter Murray for 2 years of faithful service to the people of Sauk County; and,

BE IT FURTHER RESOLVED, that the Chair of the Sauk County Board of Supervisors is hereby directed to present to Peter Murray an appropriate certificate of commendation as a token of our esteem.

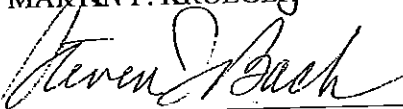
For consideration by the Sauk County Board of Supervisors on April 17, 2012.


Respectfully submitted,

EXECUTIVE AND LEGISLATIVE COMMITTEE


  
MARTIN F. KRUEGER

  
JOAN FORDHAM

  
STEVEN BACH

  
WILLIAM F. WENZEL

  
SCOTT KEVIN ALEXANDER

Fiscal Note: No impact. 

MIS Note: No impact.

**RESOLUTION # 41 -12**  
**Commending Patricia A. Van Oosten For 19 Years of Service**  
**To The People Of Sauk County**

**WHEREAS**, it is the custom of the Sauk County Board of Supervisors to recognize employees who have served the people of Sauk County with distinction; and

**WHEREAS**, Patricia A. Van Oosten faithfully served the people of Sauk County as an employee since February, 1993; and

**WHEREAS**, Patricia A. Van Oosten will be leaving the service of the Sauk County Clerk's Office as of March 30, 2012;

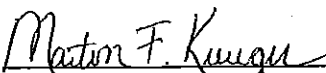
**NOW, THEREFORE, BE IT RESOLVED**, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Patricia A. Van Oosten for nineteen years of faithful service to the people of Sauk County; and

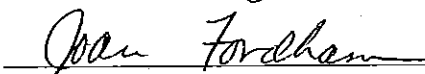
**BE IT FURTHER RESOLVED**, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Patricia A. Van Oosten an appropriate symbol of our appreciation for service to the people of Sauk County.

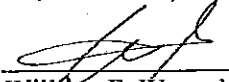
For consideration by the Sauk County Board of Supervisors on April 17, 2012.

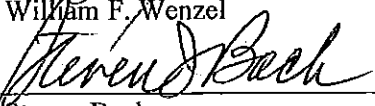
Respectfully submitted:

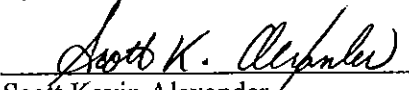
**EXECUTIVE AND LEGISLATIVE COMMITTEE:**


  
\_\_\_\_\_  
Martin F. Krueger, Chair

  
\_\_\_\_\_  
Joan Fordham, Vice-Chair

  
\_\_\_\_\_  
William F. Wenzel

  
\_\_\_\_\_  
Steven Bach

  
\_\_\_\_\_  
Scott Kevin Alexander

Fiscal & MIS Note: No impact. 

RESOLUTION No. 42 - 12

PROCLAIMING MAY 1, 2012 LOYALTY DAY IN SAUK COUNTY

WHEREAS, when our Nation's Founders adopted the Declaration of Independence, they pledged to build a government that represented America's highest ideals, a Union that secured its people's sacred rights by "deriving [its] just powers from the consent of the governed." From the Revolutionary War to the formation of our young country, our Founders' commitment to this principle never wavered. In the fall of 1787, America launched its improbable experiment in democracy, embedding in our Constitution the core values of liberty, equality, and justice for all; and,

WHEREAS, through-out our proud history, Americans motivated by loyalty and fidelity to these principles have worked to perfect our Union. Our Constitution grants Americans unprecedented freedoms and opportunities. We are free to speak our minds, worship as we please, choose our leaders, and criticize them when we disagree. The liberties enshrined in our founding documents define us as a people and a Nation, ensuring that every American with the drive to work hard and play by the rules has the chance to build a better life for their children and grandchildren; and,

WHEREAS, for over two centuries, Americans have looked with pride and devotion on a Nation that reflects its people's highest moral aspirations. On this day, we celebrate our brave men and women in uniform and honor those who gave their lives to keep our country safe and free. We also reflect on the contributions of patriotic civilians united by an understanding that citizenship is not just a collection of rights, but also a set of responsibilities; and,

WHEREAS, the ideals upheld by our forebears have stirred the resolute devotion of the American people and inspired hope in the hearts of people from across the globe. With trust in a future that keeps faith with our history, we remain true to the promise of America and the spirit that unites us all; and,

WHEREAS, In order to recognize the American spirit of loyalty and the sacrifices that so many have made for our Nation, the Congress, by Public Law 85-529 as amended, has designated May 1 of each year as "Loyalty Day." On this day, let us reaffirm our allegiance to the United States of America, our Constitution, and our founding values.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby authorizes May 1, 2012 as Loyalty Day in Sauk County; and,

BE IT FURTHER RESOLVED, that this Loyalty Day, the Board of Supervisors calls upon the people of Sauk County to join in support of this national observance, whether by displaying the flag of the United States or pledging allegiance to the Republic for which it stands.

For consideration by the Sauk County Board of Supervisors on April 17, 2012.

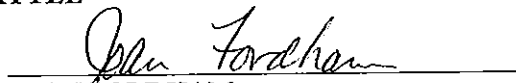
Respectfully submitted:

EXECUTIVE AND LEGISLATIVE COMMITTEE


  
MARTIN F. KRUEGER

  
STEVEN BACH

  
SCOTT KEVIN ALEXANDER

  
JOAN FORDHAM

  
WILLIAM F. WENZEL

Fiscal Note: No impact.   
MIS Note: No impact.

RESOLUTION 43 - 12

**Assigning Funds as of December 31, 2011 and Amending the 2012 Budget for These Assignments**

WHEREAS, certain accounts are required by Wisconsin State Statute, grant rules, or by action of the Sauk County Board or its committees, to be expended for specific purposes and any excess funds cannot lapse to fund balance at year-end for general County use; similarly, these types of accounts which may be in a deficit position at year-end because of the timing of the receipt of grant reimbursements, are not to receive transfers from the General Fund pending completion of the grant or activity, and;

WHEREAS, your Finance Committee does believe that the attached list of purposes and amounts shall be assigned from General Fund balance and within other funds balances for future use and/or reimbursement; such accounts and amounts as of December 31, 2011 preliminary unaudited financial statements; and,

WHEREAS, your Finance Committee further believes the following purposes and amounts are appropriate for re-appropriation in 2012.

NOW, THEREFORE BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the above-described accounts, totaling \$2,794,612 be and hereby are assigned as of December 31, 2011 for the above-described activities in accordance with Wis. Stats. s. 65.90(5);


AND, BE IT FURTHER RESOLVED that this be amended by annual audit adjustments, the addition of grants or other non-lapsing programs, the deletion of completed grants and programs, State Statutes, or by actions of the County Board;


AND, BE IT FURTHER RESOLVED that the affected departments' 2012 budgets be amended to include the amended appropriations approved herein.

For consideration by the Sauk County Board of Supervisors on April 17, 2012.

SAUK COUNTY FINANCE COMMITTEE

  
TOMMY LEE BYCHINSKI, CHAIR

  
STEVEN BACH

  
JOAN FORDHAM

  
JASON LANE

  
WILLIAM F. WENZEL

Fiscal Note: The remaining General Fund Balance as of December 31, 2011 after the \$2,215,974 assignment is well above the amount required by Sauk County's working capital policy. Of the \$2,794,612 assigned, \$578,941 was already included in the 2012 budget at its original adoption. *YLB*

Information Systems Note: Many of the above-described projects impact the MIS budget and staff. These projects, however, are continuations of projects already started or planned for 2011 or prior years.

Resolution 43 - 12 Assigning Funds as of December 31, 2011 and Amending the 2012 Budget for These Assignments

\*Items previously approved for carryforward wholly or in part through the 2012 budget process

Accounting-MIS-Complete Content Manager Implementation	5,000	ADRC-ADRC	22,451
Administrative Coordinator - Operational Review	57,300 *	ADRC-Disability Benefit Specialist	50,085
Arts, Humanities & Historic Preservation	4,395	ADRC-Information & Assistance	5,857
Building Services - Carpet Replacement	181,138	ADRC-Prevention & Nutrition	9,472
Building Services - Communications Infrastructure	50,000	ADRC-State Benefit Specialist	22,020
Building Services - Courthouse Front Porch	50,000	ADRC-Transportation	9,985
Building Services - Master Planning	57,338	Building Projects - EDA Fiber Optics Extension	130,517
Building Services - Phone Upgrades	102,648	Health Care Center - Auxiliary Heating Fuel Tank Use	8,822
Building Services-MIS-Voice Over IP Integration	148,850	Health Care Center - Donations	1,150
County Clerk - Elections Reimbursement	3,400	Health Care Center - Hands Free Ice Machine	3,000
CPZ - Badger Army Ammunition Plant - 2010 Ho-Chunk for Admin	8,604 *	Health Care Center - Office Furniture	2,000
CPZ - Badger Army Ammunition Plant - 2011 Ho-Chunk Funds	10,000	Health Care Center-MIS-Licensing	5,380
CPZ - Baraboo Range Monitoring	136,534 *	Health Care Center-MIS-Public Network Equipment	5,000
CPZ - Clean Sweep	26,332 *	Health Care Center-MIS-Scanners	3,800
CPZ - County Cost Share	76,646 *	Health Care Center-MIS-Wireless Access Expansion	4,000
CPZ - Natural Beauty Council	5,523	Human Services - Collaborative Program	25,000
CPZ - Assist Planning to Other Units of Govt / Ordinance Devel	205,929 *	Human Services - Electronic Health Records Implementation	100,000
CPZ - Conservation Easements	199,732 *	Human Services-MIS-Document / Medical Records Imaging	68,800
CPZ - Recycling	3,551 *	Human Services-MIS-E-Signatures	30,000
CPZ - Seminar Funds	443 *	Human Services-MIS-Kronos Implementation	15,000
CPZ - Youth Day Donation	1,435 *	Human Services-MIS-Microsoft Office Licenses	13,000
Environmental Health Programs	20,060	Human Services-MIS-MUNIS-CMHC Interface	30,000
Family Court Counseling	5,062	Human Services-MIS-Sign-In / Sign-Out Upgrade	2,500
Home Care	2,170	Human Services-MIS-WISACWIS Query/Interface Programming	10,800
MIS-Backup / Archive / Disaster Recovery	1,717	Total of Other Funds	<u>578,638</u>
MIS-Consulting	81,111		
MIS-File System Upgrades	78,134	GRAND TOTAL	<u>2,794,612</u>
MIS-Infrastructure Upgrades	6,327		
MIS-Security Projects	28,028		
MIS-Training	20,300		
Non-Departmental - Transfer of General Fund for EDA Grant	51,611		
Parks - Dam Inspection and Maintenance	169,140 *		
Parks - Firehouse Donation	10,557		
Parks - Fish & Game Project	2,535		
Parks - Forest Management funds	58,134		
Parks - White Mound House Maintenance	11,399		
Parks-MIS-On-Line Camper Reservations	20,000		
Personnel - Pay Plan Study	20,000		
Personnel - Section 125 Forfeitures / Employee Recognition	9,868		
Personnel-MIS-Kiosk Computer	1,067		
Personnel-MIS-Timekeeping	5,000		
Personnel-MIS-Replacement Testing Software	4,500		
Public Health - Book Fair	486		
Public Health - Community Care Voucher Program	39,283 *		
Public Health - Greater Sauk Co Community Foundation-Dental	800		
Public Health - Public Health Dental	825		
Register of Deeds-MIS-Duplex Printer	1,500		
Sheriff-MIS-Visions System Hardware Replacement	45,000		
Sunshine Fund - Half of Vending Profits	1,002		
Treasurer-MIS-Tax System Replacement	80,000		
UW-Extension - Alice in Dairyland	7,210		
UW-Extension - Drinking Water Testing Program	341		
UW-Extension - Erickson Professional Development Funds	3,500		
UW-Extension - Master Food Preserver	565		
UW-Extension - Pesticide Applicator Training	9,089		
Veterans Service - Special Purpose Levy	8,324 *		
Veterans Service - Wis Dept of Veterans Affairs Grant	3,077		
Veterans-MIS-Duplex Printer	1,900		
Women, Infants and Children	71,556 *		
Total Appropriations Using General Fund Balance	<u>2,215,974</u>		



RESOLUTION 44 - 12

**Authorizing Reimbursement For Attendance At The Wisconsin County Highway Association Summer Highway Conference**

**WHEREAS**, on June 4, 5, 6, 2012 the Wisconsin County Highway Association will be hosting a Summer Highway Conference; and,

**WHEREAS**, this session will allow policy makers an opportunity to learn about a variety of issues that occur in field of study as well as the technological advances used in field of study today; and,

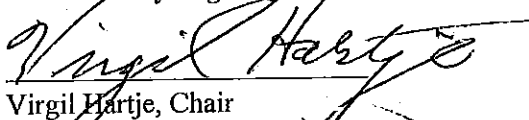
**WHEREAS**, the Rules of the Board stipulate that attendance of a school, institute or meeting which is not a part of regular committee meetings requires approval by the County Board of Supervisors (Rule V.A. of the Rules of the Sauk County Board of Supervisors).

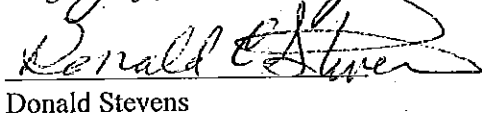
**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors, met in regular session, hereby approves compensating and reimbursing expenses of four Sauk County Highway Committee members for attendance at the Wisconsin County Highway Association Summer Highway Conference at the Chula Vista Resort and Conference Center, Wisconsin Dells, WI on June 4, 5, 6, 2012.

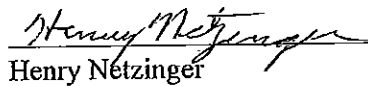
For consideration by the Sauk County Board of Supervisors on April 17, 2012.

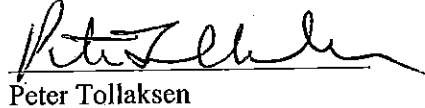
Respectfully submitted:

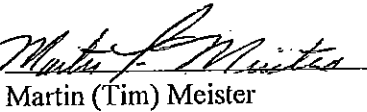
Sauk County Highway and Parks Committee

  
Virgil Hartje, Chair

  
Donald Stevens

  
Henry Netzing

  
Peter Tollaksen

  
Martin (Tim) Meister

Fiscal Note:

Estimated Costs	Cost per Person	Number of Persons	Total Estimated Cost
Registration	\$ 145.00	4	\$ 580.00
Meals and Expenses (i.e. hotel, parking, etc.)	\$ 0.00		\$ 0.00
Per Diem and Benefits	\$ 100.00	4	\$ 400.00
Mileage	\$ 50.00	4	\$ 200.00
<b>Total Estimated Costs</b>	<b>\$ 295.00</b>		<b>\$ 1,180.00</b>

MIS Note: No MIS Impact.

KB

**RESOLUTION NO.**

**445-2012**

**A RESOLUTION ADOPTING THE UPDATED 2011-2015 SAUK COUNTY NATURAL HAZARD MITIGATION PLAN**

WHEREAS, Sauk County recognizes the threat that natural hazards pose to people and property, and,

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars, and,

WHEREAS, an updated natural hazards mitigation plan is required as a condition of future grant funding for mitigation projects; and,

WHEREAS, Sauk County participated jointly in the updated planning process with the other local levels of government within the County to prepare an 2011-2015 Sauk County natural hazards mitigation plan, and,

WHEREAS, Federal Emergency Management Agency and Wisconsin Emergency Management have approved the updated 2011-2015 Sauk County natural hazards mitigation plan, and,

NOW THEREFORE, BE IT RESOLVED, BY THE Sauk County Board of Supervisors, met in regular session, that the updated 2011-2015 Sauk County natural hazard mitigation plan is hereby adopted as the official plan of Sauk County, and,

BE IT FURTHER RESOLVED, that the Sauk County Emergency Management Department will submit on behalf of the participating municipalities resolution showing adoption of the 2011-2015 Sauk County natural hazards mitigation plan to Wisconsin Emergency Management.

For consideration by the Sauk County Board of Supervisors on April 17, 2012

Respectfully Submitted,

**SAUK COUNTY LAW ENFORCEMENT JUDICIARY COMMITTEE**

\_\_\_\_\_  
Donald Stevens Chair

\_\_\_\_\_  
Frederick Halfen

\_\_\_\_\_  
Robert Sinklair

\_\_\_\_\_  
Peter Tollaksen

\_\_\_\_\_  
George Johnson

**Fiscal Note:** Failure to adopt this resolution could result in the loss of Federal funding if a Presidential Disaster Declaration is declared in Sauk County. *VB*

**Information System Impact:** No Information System Impact.

ORDINANCE NO. 6-2012

**PETITION 4-2012. APPROVING THE REZONING OF LANDS IN THE TOWN OF IRONTON FROM AN EXCLUSIVE AGRICULTURE TO A COMMERCIAL ZONING DISTRICT FILED UPON JOSEPH AND BERNICE SEEP, APPLICANTS AND PROPERTY OWNERS.**

**WHEREAS**, a public hearing was held by the Planning, Zoning, and Land Records Committee upon petition 4-2012 as filed by Joseph and Bernice Seep for a change in the zoning of certain lands from an Exclusive Agriculture to a Commercial Zoning District; and

**WHEREAS**, the purpose of the request, as stated by the applicant, is to bring an existing business into compliance with current zoning standards and allow for the reconstruction and expansion of a building destroyed by fire; and

**WHEREAS**, the Town of Ironton Town Board has approved the rezone request; and

**WHEREAS**, the Planning, Zoning, and Land Records Committee reviewed and discussed the request as described in petition 4-2012; and

**WHEREAS**, your Committee, based upon the facts of the request and public testimony heard at the public hearing on March 27, 2012, recommended to the Sauk County Board of Supervisors that the petition be approved; and

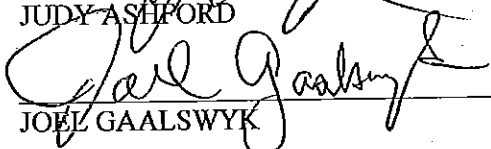
**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more specifically described in petition 4-2012, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

For consideration by the Sauk County Board of Supervisors on April 17, 2012.

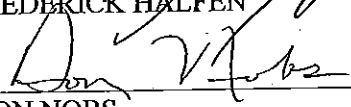
Respectfully submitted,  
**PLANNING, ZONING, & LAND RECORDS COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

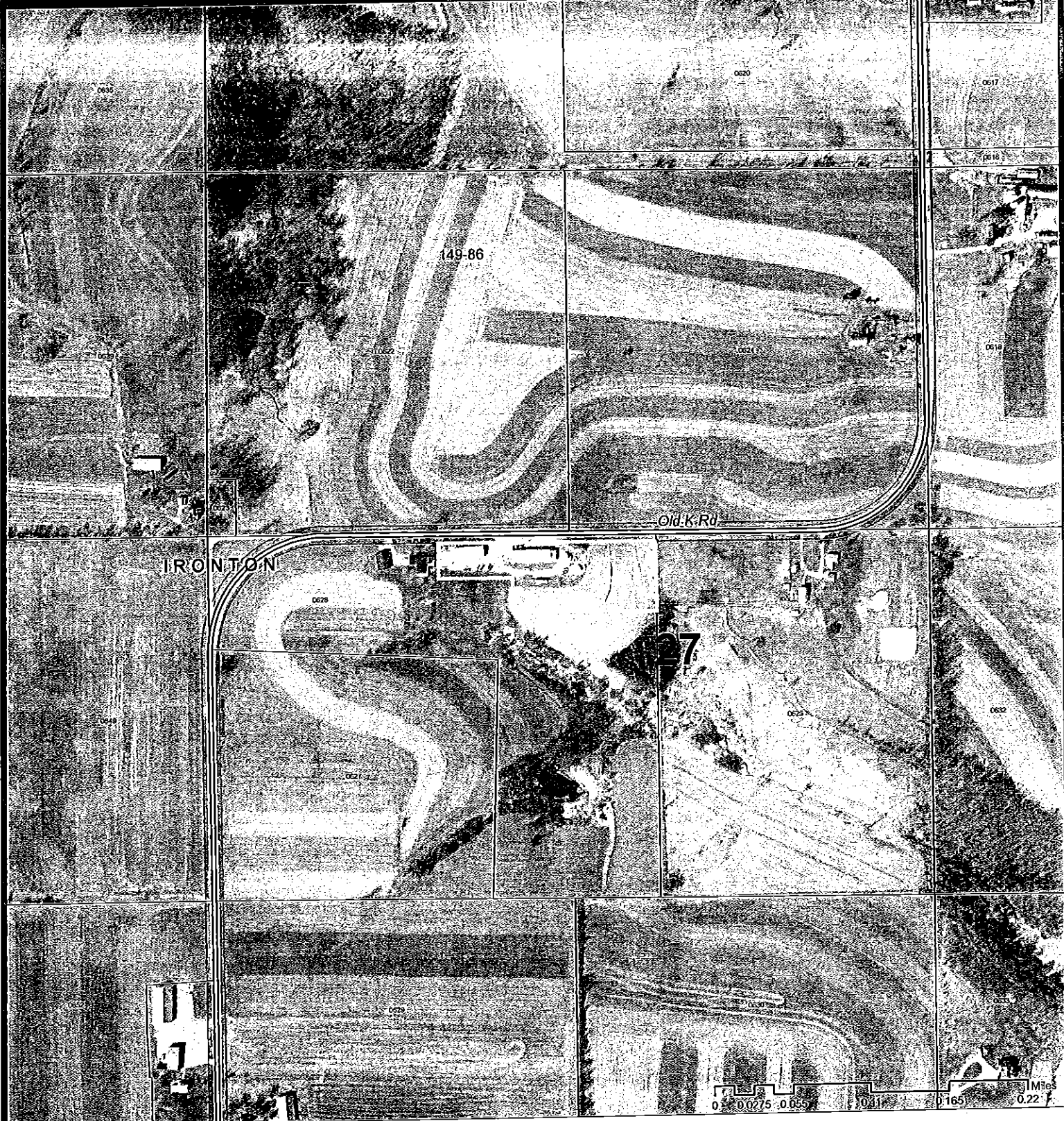
  
JOEL GAALSWYK

  
FREDERICK HALFEN

  
DON NOBS

Fiscal Note: No Impact  
MIS Note: No Impact

# Joe and Bernice Seep, Rezone Petition 4-2012



**Legend**

**Road Centerline, Sauk Soils**

**Layer type**

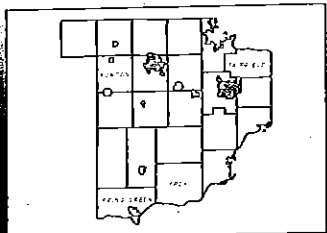
- Interstate
- State
- County
- Local

**Agriculture Soils**

- Class 1 Soils
- Class 2 Soils

**Zoning**

AG	RC35
GM	RCOM
EA	RUC
RP	SP
WPA	



**Sauk County**

Conservation, Planning, and Zoning Department

OFFICE OF  
SAUK COUNTY PLANNING AND ZONING

SAUK COUNTY WEST SQUARE BUILDING

505 BROADWAY

BARABOO, WI 53913

Telephone: (608) 355-3285

NOTICE

PLEASE TAKE NOTICE, that the Planning, Zoning and Land Records Committee of the Sauk County Board of Supervisors will hold a public hearing on March 27, 2012, at 10:00 a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 4-2012 Rezone. A petition to rezone certain lands in the Town of Ironton, County of Sauk, Wisconsin, from an Exclusive Agricultural to a Commercial Zoning District. Lands are owned by Joseph and Bernice Seep.

Lands to be affected by the proposed rezone are located in Section 27, T12N, R3E, Town of Ironton, Sauk County, Wisconsin and further described as part of Lot CSM 1592. Said area to be rezoned contains 4.79 acres more or less.

- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.

- II. A. The proposed commercial rezone will bring an existing plumbing business into compliance with zoning and allow for the reconstruction and expansion of a structure related to the business following structural loss due to fire.


- B. Any person desiring more information may contact the Sauk County Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3285).

Date: March 6, 2012

SAUK COUNTY PLANNING, ZONING AND LAND RECORDS COMMITTEE

BY: BRIAN SIMMERT  
Sauk County Department  
505 Broadway Street  
Sauk County West Square  
Baraboo, WI 53913

To be published March 12, 2012 and  
For office use only: Pet. No. 4-2012  
If you have a disability and need  
that a 48 hour notice is given. Please

SEND TO: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<input type="checkbox"/> Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. <input type="checkbox"/> Print your name and address on the reverse so that we can return the card to you. <input type="checkbox"/> Attach this card to the back of the mailpiece, or on the front if space permits.		A. Signature  <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Addressee	
1. Article Addressed to:  Sharon Verthman Town of Ironton Clerk E 4685 Pulaski Rd Reedsburg, WI 53959		B. Received by (Printed Name) Sharon Verthman C. Date of Delivery 3-9-12	
2. Article Number (Transfer from service label)		D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No	
3. Service Type <input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Registered <input type="checkbox"/> Insured Mail		<input type="checkbox"/> Express Mail <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> C.O.D.	
4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes			

7009 1680 0002 4215 2182



**Staff Report**  
**Conservation, Planning, and Zoning**  
**Joseph & Bernice Seep, Rezone Petition 4-2012**

*Hearing Date: March 27, 2012*

**Applicant:**

Joseph & Bernice Seep

**Staff:**

Brian Simmert, CPZ

355-4834

[bsimmert@co.sauk.wi.us](mailto:bsimmert@co.sauk.wi.us)

**Current Zone:**

Exclusive Agricultural

**Proposed Zone:**

Commercial

**Comprehensive Plans:**

Town of Ironton Comprehensive Plan

**Other Plans:**

Sauk County Agricultural Preservation Plan

**Lot Size/Area to be Rezoned:**

4.79 acres

**Applicable Zoning Regulations:**

7.09 Commercial Zoning District

**Notification:**

(by U.S. mail, except newspaper)

March 6, 2012: Newspaper (BNR)

March 6, 2012: PZLR Committee

March 6, 2012: Town Clerk

March 6, 2012: Neighboring Landowners

**Town Board Approval:**

Yes, February 17, 2012

**Exhibits:**

A. Map (prepared by CPZ staff)

B. Farmland Preservation Plan Map

**Request**

Joe and Bernice Seep are requesting a rezone from an Exclusive Agricultural to a Commercial zoning district. The property is located approximately 1.5 miles northeast of the Village of Lime Ridge.

**Legal Description of Area**

Part of Lot 1 Certified Survey Map 1592. The area to be rezoned is shown in Exhibit A. The legal description defining the area to be rezoned is filed under this petition.

**Background**

The subject property is a 30-acre lot of record zoned Exclusive Agriculture and includes a plumbing business established in the 1970's and the business owner's residence. On 1/31/12, the owner sustained damage to one of the buildings due to fire. The owner now wishes to rezone part of the property to commercial to bring the business into compliance with current zoning standards and to allow for the reconstruction and expansion of the building destroyed by fire. The proposed rezone from an Agricultural to a Commercial zoning district will facilitate these intentions.

**Adjacent Zoning and Land Uses (also shown in Exhibit A)**

Direction	Zoning	Land Use
Property	EA	Plumbing Business/ residence
North	EA	Farm Field
South	EA	Farm Field
East	EA	Farm Field
West	EA	Farm Field

**Analysis**

The proposed rezone appears to be consistent with the Town of Ironton Comprehensive Plan insofar that the rezone is primarily intended to bring an existing business into zoning compliance. Otherwise, the town's plan designates land adjacent to the Villages of Ironton, Lime Ridge and Cazenovia for future new commercial businesses.

The proposed rezone is not entirely consistent with the Sauk County Agricultural Preservation Plan Map which identifies this land as a preservation area. However, recognizing that this business pre-existed the adoption of Exclusive Agricultural zoning by the town in 1996, the rezone is substantially consistent with the Agricultural Preservation Plan.

### Analysis (con't.)

Following the fire, CPZ staff worked with the applicant to identify alternative ways to permit reconstruction and expansion of the building without rezoning. However, provisions set forth in the Sauk County Zoning Ordinance and Chapter 91 State Statutes limit the applicant to reconstruction of the building on the same foot print and same square footage. This limitation is premised on the fact that the existing business is a legal nonconforming land use under Exclusive Agricultural Zoning and the building destroyed by fire was located within a road right-of-way setback.

Once these limitations were identified, staff suggested that a rezone from Exclusive Agriculture to a Commercial zoning district would be the most appropriate approach. If rezoned, the existing business would be brought into compliance with the County's zoning code and State Statutes insofar that the business would no longer be located on land zoned Exclusive Agriculture. Additionally, the rezone will give the applicant an opportunity to create a Certified Survey mapped lot around the business (area zoned commercial), which can later be sold or in the applicant's case be transferred to his son to continue the business. This land division will allow the applicant to retain the existing house on a lot that would remain zoned Exclusive Agriculture.

After discussing the need to rezone with the applicant, the applicant felt that it was in his best interest to pursue the rezone for the purpose of bringing the business into compliance with zoning, to have the opportunity to rebuild the building larger than what was destroyed by fire, and to potentially allow for the future division of land to transfer the business to a new owner.

### Standards for Rezoning per 7.05B(5)

The Planning, Zoning and Land Records Committee may approve petitions for rezoning lands out of an Exclusive Agricultural District upon finding that such rezoning is in the public interest after consideration of the following factors:

- (a) Adequate public facilities to accommodate development either exist or will be provided within a reasonable amount of time as determined by the Agency.
- (b) Provision of public facilities to accommodate development will not place an unreasonable burden on the ability of affected local units of government to provide such facilities.
- (c) The land proposed for rezoning is suitable for development and development will not result in undue water or air pollution, cause unreasonable soil erosion or have an unreasonably adverse effect on rare or irreplaceable natural areas.
- (d) Potential conflict with remaining agricultural lands and uses in the area.
- (e) Need for the proposed development in the location specified.
- (f) Availability of alternative locations.
- (g) Productivity of the agricultural lands that are involved or affected.
- (h) Whether the development as proposed is located to minimize the amount of agricultural land converted.

### **Committee Action Options**

**Approve** Petition 4-2012, based on the facts of the request presented at the public hearing, consistency with the Town of Ironton Comprehensive Plan recognizing the commercial business as a preexisting land use, consistency with the Farmland Preservation Plan and Plan Map recognizing that the rezone is substantially consistent with these documents, and the standards for rezoning lands out of an Exclusive Agricultural Zoning District are met.

**Disapprove** Petition 4-2012, based on the facts of the request presented at the public hearing and the standards for rezoning lands out of an Exclusive Agricultural Zoning District not being met.

**Modify and Approve** Petition 4-2012. Not recommended.

### **Staff Recommendation**


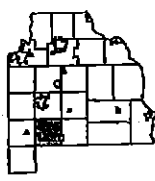
Staff recommends approval of Petition 4-2012.



# Ag Preservation Plan Map

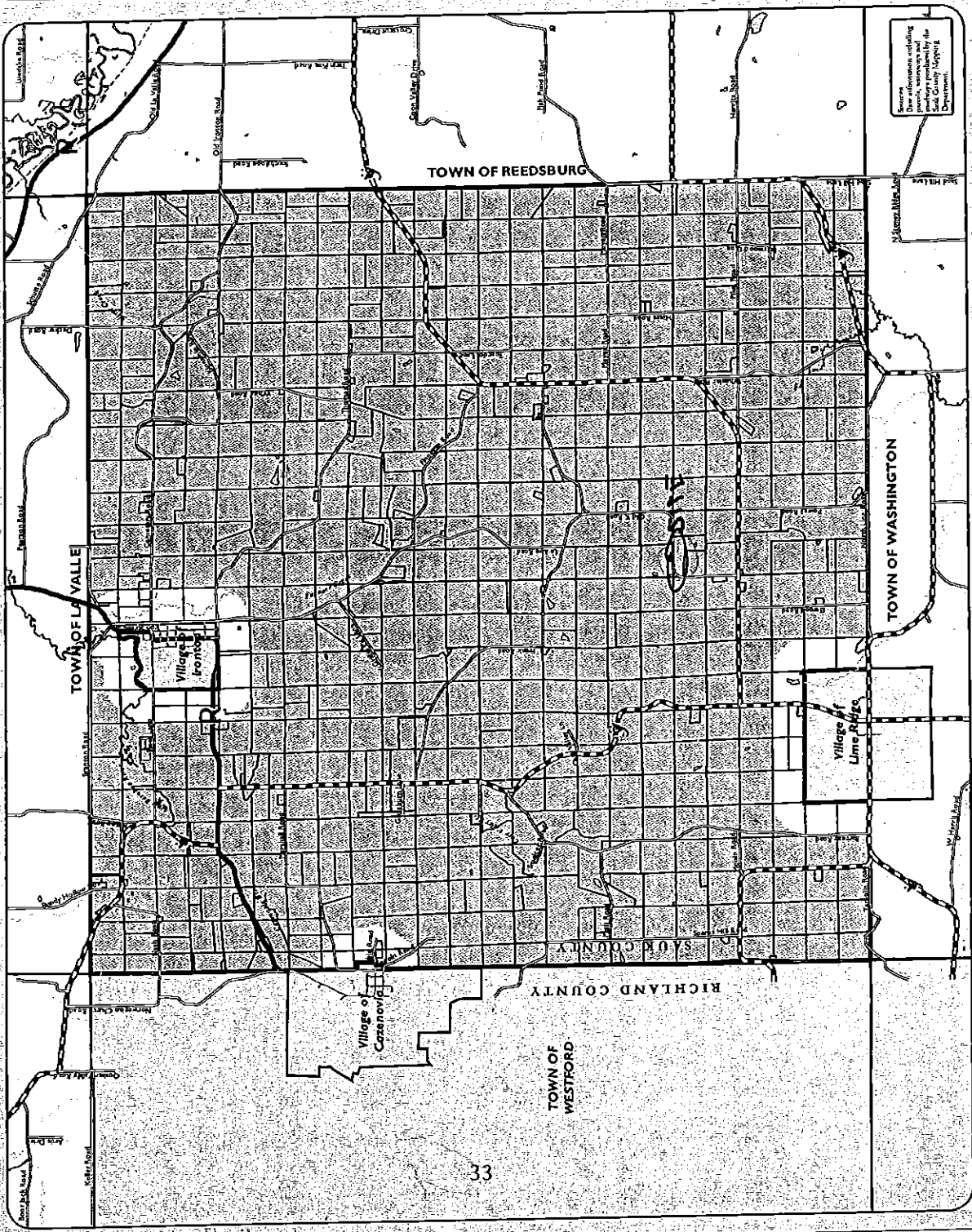
## Legend

- Ag Preservation Plan
  - Development Area
  - Transition Area
  - Preservation Area
- Boundaries
  - Parcel Boundary
  - Town of Ironton
  - Town Boundaries
  - State/County Owned Property
  - County Boundary
  - River/Stream
- Transportation
  - State Highway
  - County Highway
  - Town Road
  - Municipal Street
  - "400" State Trail

Miles

0 0.4 0.8



Source:  
Data obtained including  
aerial photography from  
the Wisconsin Department  
of Natural Resources

ORDINANCE NO. 7-2012

**PETITION 5-2012. APPROVING THE REZONING OF LANDS IN THE TOWN OF REEDSBURG FROM AN AGRICULTURAL TO AN EXCLUSIVE AGRICULTURE AND AN EXCLUSIVE AGRICULTURE TO AN AGRICULTURE ZONING DISTRICT FILED UPON GARY SCHULTZ, APPLICANT AND PROPERTY OWNER.**

**WHEREAS**, a public hearing was held by the Planning, Zoning, and Land Records Committee upon petition 5-2012 as filed by Gary Schultz for a change in the zoning of certain lands from an Agricultural to an Exclusive Agriculture and an Exclusive Agriculture to an Agricultural Zoning District; and

**WHEREAS**, the purpose of the request, as stated by the applicant, is to make the zoning consistent with new lot boundaries; and

**WHEREAS**, the Town of Reedsburg Town Board has approved the rezone request; and

**WHEREAS**, the Planning, Zoning, and Land Records Committee reviewed and discussed the request as described in petition 5-2012; and

**WHEREAS**, your Committee, based upon the facts of the request and public testimony heard at the public hearing on March 27, 2012, recommended to the Sauk County Board of Supervisors that the petition be approved; and

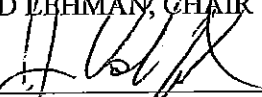
**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more specifically described in petition 5-2012, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

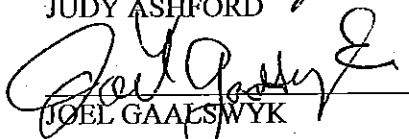
For consideration by the Sauk County Board of Supervisors on April 17, 2012.

Respectfully submitted,

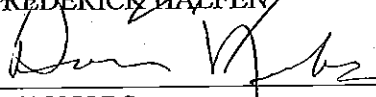
**PLANNING, ZONING, & LAND RECORDS COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOEL GAALSWYK

  
FREDERICK HALFEN

  
DON NOBS

Fiscal Note: No Impact  
MIS Note: No Impact

OFFICE OF  
SAUK COUNTY PLANNING AND ZONING

SAUK COUNTY WEST SQUARE BUILDING  
505 BROADWAY  
BARABOO, WI 53913  
Telephone: (608) 355-3285

NOTICE

PLEASE TAKE NOTICE, that the Planning, Zoning and Land Records Committee of the Sauk County Board of Supervisors will hold a public hearing on March 27, 2012, at 10:00 a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 5-2012 Rezone. A petition to rezone certain lands in the Town of Reedsburg, County of Sauk, Wisconsin, from an Exclusive Agricultural to an Agriculture and Agriculture to an Exclusive Agricultural Zoning District. Lands are owned by Gary Schultz.

Lands to be affected by the proposed rezone are located in Section 29, T12N, R4E, Town of Reedsburg, Sauk County, Wisconsin and further described under Petition 5-2012. Said area to be rezoned contains 12.50 acres more or less.

- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.

- II. A. The proposed rezone will adjust zoning boundaries to be consistent with new lot line boundaries of a proposed Certified Survey Map.

- B. Any person desiring more information may contact the Sauk County Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3245).

Date: March 6, 2012

SAUK COUNTY PLANNING, ZONING AND LAND RECORDS COMMITTEE

BY: BRIAN SIMMERT  
Sauk County Department of Planning and Zoning  
505 Broadway Street  
Sauk County West Square  
Baraboo, WI 53913

To be published March 12, 2012 at  
For office use only: Pet. No. 5-2012  
If you have a disability and need  
that a 48 hour notice is given. Plea

SENDER: COMPLETE THIS SECTION

- Complete Items 1, 2, and 3. Also complete Item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Rebecca Meyer  
53866 Grate Hill Rd  
Reedsburg, WI 53959

35

2. Article Number  
(Transfer from service label)

COMPLETE THIS SECTION DELIVERY

- A. Signature  
X *Craig Meyer* ☐ Agent ☐ Addressee
- B. Received by (Printed Name) C. Date of Delivery  
*Craig Meyer* 3-8-12
- D. Is delivery address different from item 1? ☐ Yes ☐ No  
If YES, enter delivery address below:

3. Service Type  
☒ Certified Mail ☐ Express Mail  
☐ Registered ☐ Return Receipt for Merchandise  
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee) ☐ Yes

7009 1680 0002 4215 2168



**Staff Report**  
**Conservation, Planning, and Zoning**  
**Gary Schultz, Rezone Petition 5-2012**

*Hearing Date: March 27, 2012*

**Applicant:**

Gary Schultz

**Staff:**

Brian Simmert, CPZ

355-4834

[bsimmert@co.sauk.wi.us](mailto:bsimmert@co.sauk.wi.us)

**Current Zone:**

Exclusive Agriculture and Agricultural

**Proposed Zone:**

Exclusive Agriculture and Agricultural

**Comprehensive Plans:**

Town of Reedsburg Comprehensive Plan

**Other Plans:**

Sauk County Agricultural Preservation Plan

**Lot Size/Area to be Rezoned:**

AG to EA 4.19 acres

EA to AG 8.31 acres

**Applicable Zoning Regulations:**

Sauk County Zoning Ordinance  
Sections 7.05 and 7.05B

**Notification:**

(by U.S. mail, except newspaper)

March 6, 2012: Newspaper (BNR)

March 6, 2012: PZLR Committee

March 6, 2012: Town Clerk

March 6, 2012: Neighboring Landowners

**Town Board Approval:**

Yes, March 12, 2012

**Exhibits:**

A. Map (prepared by CPZ staff)

B. Farmland Preservation Plan Map

**Request**

Greg Schultz is requesting a rezone from an Exclusive Agricultural to an Agricultural and an Agricultural to an Exclusive Agricultural zoning district. The property is located approximately 2.5 miles southwest of the City of Reedsburg.

**Legal Description of Area**

The area to be rezoned is shown in Exhibit A. The legal description defining the area to be rezoned is filed under this petition.

**Background**

The property line boundaries of the subject property are being redefined and in doing so will create two lots that have multiple zoning districts. The intent of the rezone is to make the zoning consistent with the new lot boundaries.

**Adjacent Zoning and Land Uses (also shown in Exhibit A)**

Direction	Zoning	Land Use
Property	AG and EA	Single Family Home/Farm Field
North	AG	Single Family Homes
South	EA	Farm Field
East	EA	Farm Field
West	EA	Farm Field

**Analysis**

The proposed rezone appears to be consistent with the Town of Reedsburg Comprehensive Plan insofar that the rezone is primarily intended to make consistent the zoning with proposed property boundaries.

The proposed rezone is not entirely consistent with the Sauk County Agricultural Preservation Plan Map which identifies this land as a preservation area. However, recognizing that this rezone represents a correction to a zoning boundary, the rezone is substantially consistent with the Agricultural Preservation Plan.

#### **Standards for Rezoning per 7.05B(5)**

The Planning, Zoning and Land Records Committee may approve petitions for rezoning lands out of an Exclusive Agricultural District upon finding that such rezoning is in the public interest after consideration of the following factors:

- (a) Adequate public facilities to accommodate development either exist or will be provided within a reasonable amount of time as determined by the Agency.
- (b) Provision of public facilities to accommodate development will not place an unreasonable burden on the ability of affected local units of government to provide such facilities.
- (c) The land proposed for rezoning is suitable for development and development will not result in undue water or air pollution, cause unreasonable soil erosion or have an unreasonably adverse effect on rare or irreplaceable natural areas.
- (d) Potential conflict with remaining agricultural lands and uses in the area.
- (e) Need for the proposed development in the location specified.
- (f) Availability of alternative locations.
- (g) Productivity of the agricultural lands that are involved or affected.
- (h) Whether the development as proposed is located to minimize the amount of agricultural land converted.

#### **Committee Action Options**

**Approve** Petition 5-2012, based on the facts of the request presented at the public hearing, consistency with the Town of Reedsburg Comprehensive Plan recognizing a zoning adjustment to match lot line boundaries, consistency with the Farmland Preservation Plan and Plan Map recognizing that the rezone is substantially consistent with these documents, and the standards for rezoning lands out of an Exclusive Agricultural Zoning District are met.

**Disapprove** Petition 5-2012, based on the facts of the request presented at the public hearing and the standards for rezoning lands out of an Exclusive Agricultural Zoning District not being met.

**Modify and Approve** Petition 5-2012. Not recommended.

#### **Staff Recommendation**

Staff recommends approval of Petition 5-2012.



# Town of Reedsburg Ag Preservation Plan Map

## Ag Preservation Plan Map- 2005

### Legend

Ag Preservation Plan

Development Area

Transition Area

Preservation Area

### General

Interstate Highway

United States Highway

State Highway

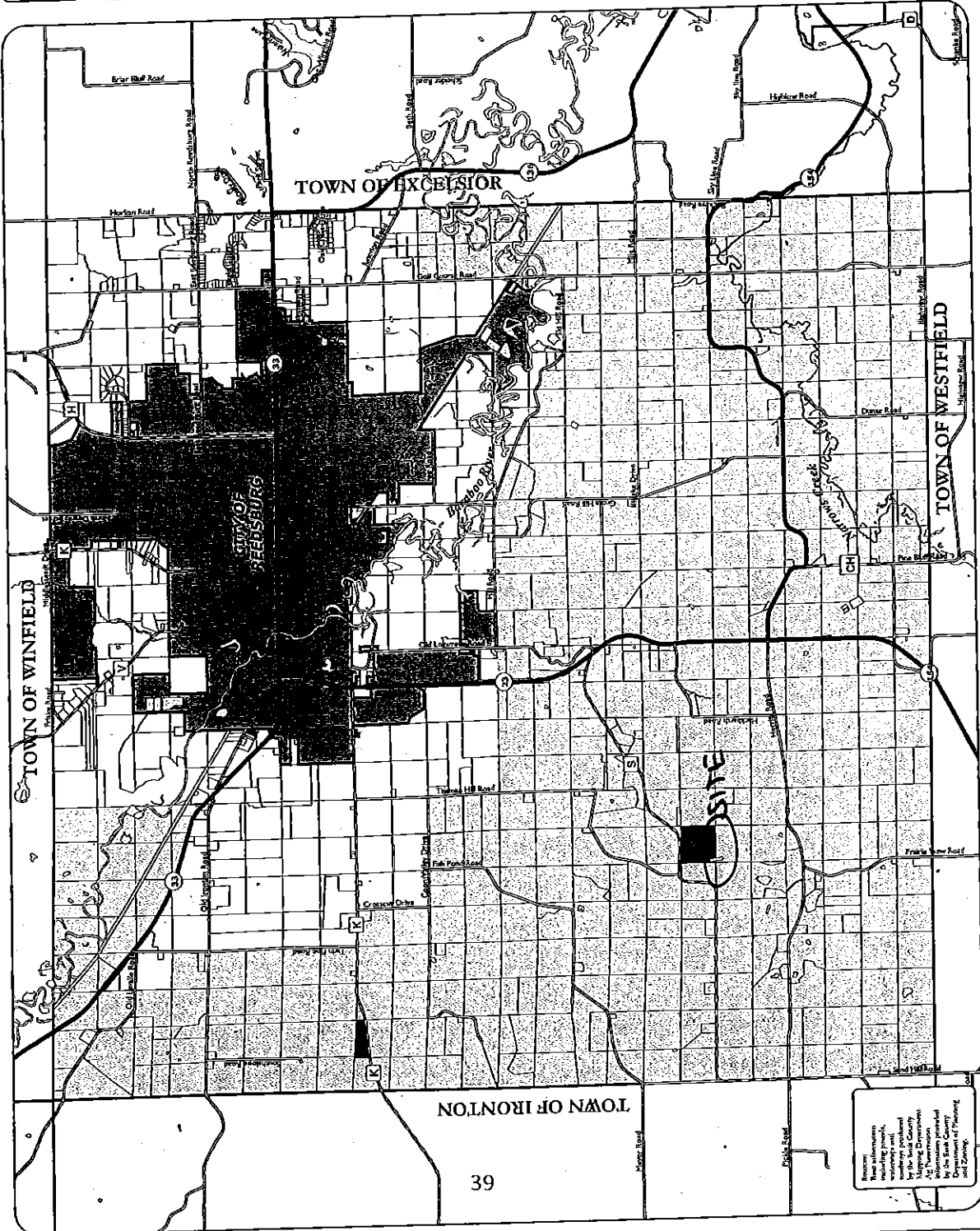
County Highway

Town Road

State/County Owned Property

Parcel Boundaries

Town Border



Reedsburg  
Planning Commission  
Planning Department  
Ag Preservation  
Plan Map- 2005  
by the Reedsburg  
Planning Commission  
Department of Planning  
and Community  
Development



ORDINANCE NO. 8-2012

**PETITION 6-2012. APPROVING THE REZONING OF LANDS IN THE TOWN OF BARABOO  
FROM A RESOURCE CONSERVANCY 35 TO AN AGRICULTURAL ZONING DISTRICT  
FILED UPON BRIAN GOERKS, APPLICANT AND PROPERTY OWNER.**

**WHEREAS**, a public hearing was held by the Planning, Zoning, and Land Records Committee upon petition 6-2012 as filed by Brian Goerks for a change in the zoning of certain lands from a Resource Conservancy 35 to an Agricultural Zoning District; and

**WHEREAS**, the purpose of the request, as stated by the applicant, is to utilize the site as a clean landfill; and

**WHEREAS**, the Town of Baraboo Town Board has approved the rezone request; and

**WHEREAS**, the Planning, Zoning, and Land Records Committee reviewed and discussed the request as described in petition 6-2012; and

**WHEREAS**, your Committee, based upon the facts of the request and public testimony heard at the public hearing on March 27, 2012, recommended to the Sauk County Board of Supervisors that the petition be approved; and

**NOW, THEREFORE, BE IT ORDAINED**, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more specifically described in petition 6-2012, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

For consideration by the Sauk County Board of Supervisors on April 17, 2012.

Respectfully submitted,

**PLANNING, ZONING, & LAND RECORDS**

**COMMITTEE**

  
GERALD LEHMAN, CHAIR

  
JUDY ASHFORD

  
JOEL GAALSWYK

  
FREDERICK HALEN

  
DON NOBS

Fiscal Note: No Impact  
MIS Note: No Impact



# Brian Goerks, Rezone Petition 6-2012

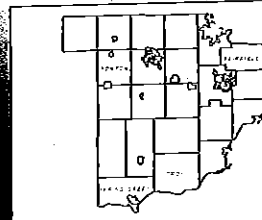


**Legend**

Road Centerline  
 Layer Type  
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 Water

**Zoning**

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OFFICE OF  
**SAUK COUNTY PLANNING AND ZONING**

*SAUK COUNTY WEST SQUARE BUILDING*

*505 BROADWAY*

*BARABOO, WI 53913*

*Telephone: (608) 355-3285*

**NOTICE**

PLEASE TAKE NOTICE, that the Planning, Zoning and Land Records Committee of the Sauk County Board of Supervisors will hold a public hearing on March 27, 2012, at 10:00 a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 6-2012 Rezone. A petition to rezone certain lands in the Town of Baraboo, County of Sauk, Wisconsin, from a Resource Conservancy 35 to an Agricultural Zoning District. Lands are owned by Brian Goerks.

Lands to be affected by the proposed rezone are located in Section 22, T12N, R6E, Town of Baraboo, Sauk County, Wisconsin and further described under Petition 6-2012. Said area to be rezoned contains 10.05 acres more or less.

- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. The proposed Agricultural rezone will allow for the utilization of an existing abandoned sand/gravel pit to be utilized as a clean landfill with final reclamation being a farm field.
- B. Any person desiring more information may contact the Sauk County Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3285).

Date: March 6, 2012

SAUK COUNTY PLANNING, ZONING AND LAND RECORDS COMMITTEE

BY: BRIAN SIMMERT  
Sauk County Department of Planning and Zoning  
505 Broadway Street  
Sauk County West Square Building  
Baraboo, WI 53913

To be published March 12, 2012 and March 19, 2012

For office use only: Pet. No. 6-2012

If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3285 or TDD 608-355-3490.



**Staff Report**  
**Conservation, Planning, and Zoning**  
**Brian Goerks, Rezone Petition 6-2012**

*Hearing Date: March 27, 2012*

**Applicant:**

Brian Goerks

**Staff:**

Brian Simmert, CPZ

355-4834

[bsimmert@co.sauk.wi.us](mailto:bsimmert@co.sauk.wi.us)

**Current Zone:**

Resource Conservancy-35

**Proposed Zone:**

Agricultural

**Comprehensive Plans:**

Town of Baraboo Comprehensive Plan

**Other Plans:**

Sauk County Agricultural Preservation Plan

**Lot Size/Area to be Rezoned:**

10.05 acres

**Applicable Zoning Regulations:**

7.05 Agricultural Zoning District

**Notification:**

(by U.S. mail, except newspaper)

March 6, 2012: Newspaper (BNR)

March 6, 2012: PZLR Committee

March 6, 2012: Town Clerk

March 6, 2012: Neighboring Landowners

**Town Board Approval:**

Yes, March 12, 2012

**Exhibits:**

A. Map (prepared by CPZ staff)

B. Farmland Preservation Plan Map

**Request**

Brian Goerks is requesting a rezone from a Resource Conservancy-35 to an Agricultural zoning district. The property is located approximately 1/2 mile north of the City of Baraboo.

**Legal Description of Area**

Part of a parcel located in the NW ¼ SE ¼ Section 22, T12N, R6E, Town of Baraboo. The legal description defining the area to be rezoned is filed under this petition.

**Background**

The subject property consists of an abandoned sand/gravel pit that has not been reclaimed. The current owners wish for final reclamation to consist of a farm field. A local contractor, Dean Blum, wishes to utilize the site as a clean landfill and in doing so will provide the material needed to fill in the pit. The rezone to Agricultural is required as this zoning district permits clean landfills following the issuance of a Special Exception for said use by the Sauk County Board of Adjustment.

**Adjacent Zoning and Land Uses (also shown in Exhibit A)**

Direction	Zoning	Land Use
Property	RC-35	Sand & Gravel Pit
North	AG	Sand & Gravel Pit
South	RC-35	Farm Field
East	Ag	Sand & Gravel Pit
West	RC-35	Woods

**Analysis**

The proposed rezone appears to be consistent with the Town of Baraboo Comprehensive Plan insofar that the rezone is primarily intended to allow for the placement of clean fill to reclaim an old sand/gravel pit to a farm field. The land to be rezoned is also bordered on two sides by an active sand and gravel operation, which is a land use similar to the proposed use of a clean landfill.

The proposed rezone is consistent with the Sauk County Agricultural Preservation Plan Map which identifies this land as a transition area. A transition area is an area that may be considered for non-agricultural development after further study. In effect, the rezone will create an opportunity to establish a farm field.

#### **Standards for Rezoning per 7.05B(5)**

There are no standards for rezoning out of the Resource Conservancy 35 Zoning District, however the Planning, Zoning, and Land Records Committee may consider the standards for rezoning lands out of an Exclusive Agricultural District as guidance to their decision making process. These standards are as follows:

- (a) Adequate public facilities to accommodate development either exist or will be provided within a reasonable amount of time as determined by the Agency.
- (b) Provision of public facilities to accommodate development will not place an unreasonable burden on the ability of affected local units of government to provide such facilities.
- (c) The land proposed for rezoning is suitable for development and development will not result in undue water or air pollution, cause unreasonable soil erosion or have an unreasonably adverse effect on rare or irreplaceable natural areas.
- (d) Potential conflict with remaining agricultural lands and uses in the area.
- (e) Need for the proposed development in the location specified.
- (f) Availability of alternative locations.
- (g) Productivity of the agricultural lands that are involved or affected.
- (h) Whether the development as proposed is located to minimize the amount of agricultural land converted.

#### **Standards for Special Exception Permit per 7.09(4)(b)**

While the Planning, Zoning, and Land Records Committee does not consider Special Exception Permits, the standards utilized by the Sauk County Board of Adjustment may provide additional guidance to the Committee when considering the rezone. These standards will also be utilized by the Board of Adjustment when considering the special exception for a clean landfill. The standards are as follows:

- 1. Not cause unusual public service needs.
- 2. Not substantially impair or diminish the uses, values and enjoyment of other property in the surrounding area for purposes already permitted.
- 3. Provide safe access and adequate parking facilities.
- 4. Provide access for emergency vehicles.
- 5. Provide responsible surface water management.
- 6. Not cause air, water or noise pollution or adversely affect rare or irreplaceable natural areas.

#### **Committee Action Options**

**Approve** Petition 6-2012, based on the facts of the request presented at the public hearing, consistency with the Town of Baraboo Comprehensive Plan recognizing that final reclamation will consist of a farm field, consistency with the Farmland Preservation Plan and Plan Map recognizing that the rezone is substantially consistent with these documents, and standards for rezoning lands being considered.

**Disapprove** Petition 6-2012, based on the facts of the request presented at the public hearing and the standards for rezoning lands not being met.

**Modify and Approve** Petition 6-2012. Not recommended.

#### **Staff Recommendation**

Staff recommends approval of Petition 6-2012.

**Ag Preservation  
Plan Map-2005**

**Legend**


## Ag Preservation Plan

Development Area

### Transition Area

### Preservation Area

## General

 Interstate Highway

— United States Highway

**State Highway**

**County Highway**

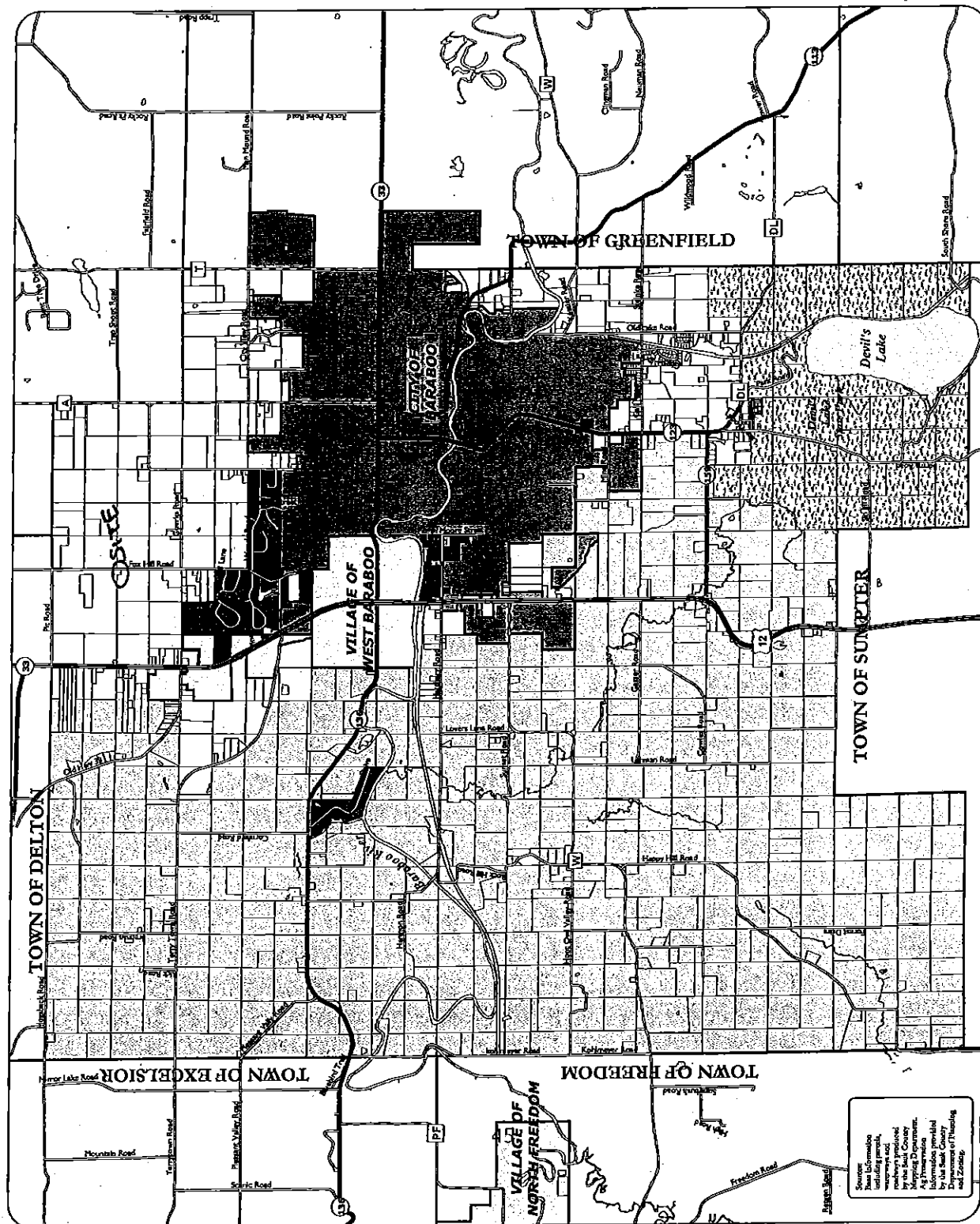
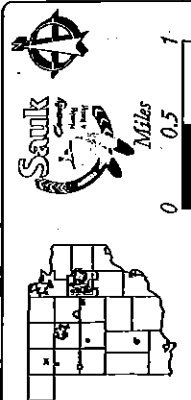


Town Road

State/County Owned Property

### Parcel Boundaries

**Town Border**



RESOLUTION NO. 46-12

**AUTHORIZATION TO CONTRACT WITH MSA PROFESSIONAL SERVICES FOR  
SCHEMATIC DESIGN SERVICES**

**WHEREAS**, since operations first began in the West Square Administration building in 1995 several departments within the facility have made numerous operational changes resulting in some spaces becoming vacant, some spaces being crowded, and some spaces being underutilized; and,

**WHEREAS**, a space needs assessment was recently completed by MSA Professional Services to address these issues; and,

**WHEREAS**, the space needs assessment identified a number of changes within the building which includes vacant space that can be rented; and,

**WHEREAS**, the next step to implement these changes is to complete a schematic design of the spaces involved in the changes; and,

**WHEREAS**, the Emergency Management Buildings & Safety Administrator issued a Request for Proposals for Schematic Design Services and MSA Professional Services to provided the most advantageous proposal at a cost of \$13,215.00; and,

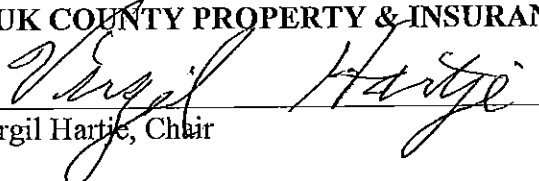
**WHEREAS**, the Property and Insurance Committee after reviewing the proposals, recommends that the proposal from MSA Professional Services at a cost of \$ 13,215.00 to be in the best interest of Sauk County.

**NOW, THEREFORE, BE IT RESOLVED**, by the Sauk County Board of Supervisors met in regular session, that the Emergency Management Buildings & Safety Administrator is hereby directed and authorized to contract with MSA Professional Services for Schematic Design Services for the West Square facility at a cost of \$13,215.00.

For consideration by the Sauk County Board of Supervisors this 17<sup>th</sup> day of April 2012.


Respectfully submitted,


**SAUK COUNTY PROPERTY & INSURANCE COMMITTEE**


  
Virgil Hartje, Chair

  
Al Dippel

  
Lowell C.P. Haugen

  
George F. Johnson

  
David Riek

**Fiscal Note:** Funds for this work are available in the 2012 Building Services Budget <sup>46</sup>   
**Information System Note:** No Information System impact

## **SCHEMATIC DESIGN PROPOSALS**

<b>COMPANY</b>	<b>TOTAL COST</b>
MSA Professional Services	\$13,215.00
Venture Architects Milwaukee, WI	\$15,900.00
Angus Young Associates Janesville, WI	\$35,200.00
Bray Architects Milwaukee, WI	\$12,900.00
Dorschner Associates Madison, WI	\$17,500.00