

Agenda

NAME: **Sauk County Board of Supervisors** - Regular Meeting
DATE: Tuesday, May 15, 2012
TIME: 6:00 P.M.
PLACE: West Square Building, 505 Broadway, Room #326, Baraboo, Wisconsin

Special Meetings:

5:15 P.M. **Finance Committee** in Room #213 to consider:

1. Approval of invoices/vouchers.
2. Preliminary update from auditors on 2011 audit results.

Regular Sauk County Board of Supervisors Meeting

1. Call to order regular meeting.
2. Roll call.
3. Certify compliance with Open Meeting Law.
4. Invocation and pledge of allegiance.
5. Adoption of agenda.
6. Approval of minutes of previous meeting.
7. Scheduled appearances:
 - Lisa Wenzel, UW Extension: 2011-2012 SCIL Graduation.
 - Dr. Tom Pleger, Dean – UW-Baraboo/Sauk County; David Armstrong, Asst. Dean – UW-Baraboo/Sauk County; Phil Wedekind, Chair – UW-Baraboo/Sauk County Campus Commission: Update on Campus Master Plan and Residence Hall Request For Proposal.
8. Public comment – 3 minute limit: Registration form located on the table in gallery of County Board Room 326 – turn in to the County Board Chair.
9. Communications.
10. Bills & referrals.
11. Claims.
12. Appointments:

Standing Committees:

2 year terms concurrent with County Board term of office: 04/17/2012 - 04/14/2014.

AGING & DISABILITY RESOURCE CENTER: 5 Supervisors

Thomas Kriegl
Carol Held
Tommy Lee Bychinski
Ruth A. Dawson
Arthur Carlson

CONSERVATION, PLANNING AND ZONING: 6 Supervisors

Gerald L. Lehman
John S. Dietz
Judy Ashford
Don Nobs
Dennis B. Polivka
Frederick J. Halfen

ECONOMIC DEVELOPMENT: 7 Supervisors

Gerald L. Lehman
Marty Krueger
Joseph W. Fish
David A. Riek
Dennis B. Polivka
Brian L. Peper
Donna Stehling

FINANCE: 5 Supervisors

Tommy Lee Bychinski
Jason L. Lane
Andrea Lombard
Joan Fordham
William F. Wenzel

HEALTH CARE CENTER BOARD OF TRUSTEES: 4 Supervisors

Joan C. Smoke
Joseph W. Fish
Arthur Carlson
Henry Netzing

HIGHWAY & PARKS: 5 Supervisors

Tim Meister
Virgil Hartje
Peter Tollaksen
Donald C. Stevens
Brian L. Peper

HUMAN SERVICES BOARD: 6 Supervisors

Thomas Kriegl
Andrea Lombard
Ruth A. Dawson
John A. Miller
Scott Kevin Alexander
Mark Smooth Detter

LAW ENFORCEMENT & JUDICIARY: 5 Supervisors

George F. Johnson
Peter Tollaksen
Don Nobs
Donald C. Stevens
Frederick J. Halfen

PERSONNEL: 5 Supervisors

Tim Meister
Carol Held
Peter Tollaksen
Scott Kevin Alexander
Henry Netzing

PROPERTY & INSURANCE: 5 Supervisors

Virgil Hartje
George F. Johnson
John A. Miller
Scott Von Asten
David A. Riek

PUBLIC HEALTH BOARD: 4 Supervisors

Joan C. Smoke
John A. Miller
Don Nobs
Donna Stehling

UW EXTENSION, ARTS & CULTURE: 5 Supervisors

Joan C. Smoke
John S. Dietz
Judy Ashford
Mark Smooth Detter
Donna Stehling

Other Committees, Boards and Commissions:

2 year terms concurrent with County Board term of office: 04/17/2012 - 04/14/2012.

AGING & DISABILITY ADVISORY COMMITTEE: 2 Supervisors

Ruth A. Dawson
Arthur Carlson

AGING & DISABILITY RECOURSE CENTER (ADRC) REGIONAL:

1 Sauk County Board Representative
Arthur Carlson

BADGER INTERGOVERNMENTAL GROUP: 1 Supervisor

William F. Wenzel

BADGER INTERIM OVERSIGHT & MANAGEMENT COMMISSION: 1 Supervisor

William F. Wenzel

BADGER RESTORATION ADVISORY BOARD (RAB): 1 Supervisor

Judy Ashford

BOARD OF ADJUSTMENT: 1 Supervisor

Henry Netzinger, Township of Prairie du Sac

CAMPUS LIVING & LEARNING CENTER DEVELOPMENT & BUILDING COMMITTEE:

1 Supervisor
Andrea Lombard

CENTRAL WISCONSIN COMMUNITY ACTION COUNCIL: 1 Supervisor

Joan C. Smoke

CIRCUS WORLD MUSEUM: 1 Supervisor

Joan Fordham; John A. Miller (Alternate)

CLEARVIEW LONG TERM CARE AND REHABILITATION CENTER COMMISSION:

1 Supervisor
Scott Kevin Alexander

COMMISSIONER OF LAKE REDSTONE MANAGEMENT DISTRICT: 1 Supervisor

John S. Dietz

COMMISSIONER OF LAKE VIRGINIA MANAGEMENT: 1 Supervisor

Don Nobs

COMMISSIONER OF MIRROR LAKE PROTECTION: 1 Supervisor

Don Nobs

COMMUNICATIONS INFRASTRUCTURE COMMITTEE: 3 Supervisors

Tommy Lee Bychinski
Scott Von Asten
Mark Smooth Detter

ECONOMIC DEVELOPMENT SUBCOMMITTEE (TRAIL): 3 Supervisors

John S. Dietz
David A. Riek
Donna Stehling

INTER-COUNTY COORDINATING COMMISSION (ICC): 2 Supervisors

Marty Krueger
Joan Fordham

LAND INFORMATION COUNCIL: 1 Supervisor

Frederick J. Halfen

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC):

Board Chair, 1 Supervisor. & 1 Alternate
Marty Krueger
Scott Von Asten
John A. Miller (Alternate)

LONG TERM SUPPORT PLANNING COMMITTEE: 2 Supervisors

Ruth A. Dawson
Arthur Carlson

MADISON AREA TECHNICAL COLLEGE APPOINTMENT BOARD:

1 Supervisor (required being Chair of the Board): Marty Krueger

MARSH COUNTRY HEALTH ALLIANCE BOARD: 1 Supervisor

Scott Kevin Alexander

MISSISSIPPI VALLEY HEALTH SERVICES BOARD OF DIRECTORS: 1 Supervisor

Scott Kevin Alexander

NATURAL BEAUTY COUNCIL: 1 Supervisor

Brian L. Peper

REVOLVING LOAN FUND COMMITTEE:

2 Supervisors from Finance & Executive & Legislative committees
Tommy Lee Bychinski
Jason L. Lane

SAUK COUNTY DEVELOPMENT CORPORATION:

2 Supervisors & Chair of County Board required being a member
Marty Krueger
Frederick J. Halfen
William F. Wenzel

SAUK COUNTY HOUSING AUTHORITY: 1 Supervisor

George F. Johnson

SAUK COUNTY LIBRARY BOARD: 1 Supervisor

Judy Ashford

SOUTH CENTRAL LIBRARY SYSTEMS BOARD: 1 Supervisor

Judy Ashford

SOUTHWEST BADGER RESOURCE CONSERVATION & DEVELOPMENT COUNCIL:

1 Supervisor
Gerald L. Lehman

SOUTHWEST FAMILY CARE ALLIANCE: 1 Supervisor

Joan Fordham

TRANSPORTATION COORDINATION COMMITTEE: 2 Supervisors

Ruth A. Dawson
Arthur Carlson

TRI-COUNTY AIRPORT COMMISSION: 1 Supervisor

Donald Stevens

UNIVERSITY OF WISCONSIN CAMPUS COMMISSION: 2 Supervisors

Andrea Lombard
Scott Von Asten

WESTERN WISCONSIN TECHNICAL COLLEGE DISTRICT BOARD APPOINTMENT:

1 Supervisor, requires County Board Chair as member: Marty Krueger

WISCONSIN ASSOCIATION OF LOCAL HEALTH DEPARTMENTS & BOARDS:

2 Supervisors
Joan C. Smoke
Donna Stehling

WISCONSIN RIVER RAIL TRANSIT COMMISSION: 3 Supervisors, and 1 Alternate

Carol Held
John A. Miller
Dennis Polivka
Marty Krueger (Alternate)

WORKFORCE DEVELOPMENT BOARD OF SOUTH CENTRAL WISCONSIN:

1 Supervisor, requires County Board Chair to be a member
Marty Krueger

13 .Unfinished Business.

14. Reports - informational, no action required:

- Rebecca A. DeMars, Sauk County Clerk: Rezoning petitions filed with the office of the Sauk County Clerk as a requirement of Wisconsin State Statutes 59.69(5)(e):
- Kerry Beghin, Controller: First Quarter 2012 Financial Report.
- Supervisor Fordham, Vice-Chair, Executive & Legislative Committee.
- Marty Krueger, County Board Chair
 - a. April 18 Meeting with Governor Scott Walker
 - b. April 30 MATC Appointment Board Meeting
 - c. WCA Resolutions Committee
 - d. WCA Conference
- Kathryn Schauf, Administrative Coordinator:
 - a. Regionalization of CDBG Housing
 - b. Budget Calendar

13. Consent Agenda: None

14. Resolutions & Ordinances:

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19-23

COMMITTEE:

CONSERVATION, PLANNING AND ZONING:

Ordinance 9-2012 Petition 7-2012. Approving The Rezoning Of Lands In The Town Of Baraboo From A Resource Conservancy 35 To A Recreational-Commercial Zoning District Filed Upon Donna & Daniel Meise, Applicant And Property Owner.

24-26

Ordinance 10-2012 Adopting Section 30.65 Of The Sauk County Code Of Ordinances Pertaining To The County Surveyor.

FINANCE:

27-28

Resolution 47-2012 Authorizing Adjustments To 2011 Budget.

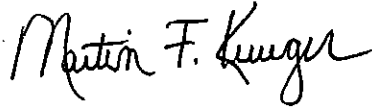
29-30

UNIVERSITY OF WISCONSIN – BARABOO / SAUK COUNTY CAMPUS COMMISSION

Resolution 48-2012 Approving Release Of A Request For Proposal/Qualification Soliciting Vendors To Design, Build And Operate A Residence Hall On The University Of Wisconsin – Baraboo/Sauk County Campus.

15. Adjournment to a date certain.

Respectfully,



Martin F. Krueger
County Board Chair

County Board members, County staff & the public - provide the County Clerk a copy of:

- informational handouts distributed to Board members
- original letters and communications presented to the Board

County Board members:

- Stop by the Office of the County Clerk prior to each Board meeting to sign original resolutions and ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County at 608.355.3269, or TTY at 608.355.3490, between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: Wednesday, May 9, 2012

Agenda preparation: Marty Krueger, County Board Chair,
with the assistance of Kathryn Schauf, Administrative Coordinator, and Rebecca A. DeMars, County Clerk

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Accounting Department

Kerry P. Beghin, CPA
Controller
505 Broadway, Baraboo, WI 53913

PHONE: 608/355-3237
FAX: 608/355-3522
E-Mail: kbeghin@co.sauk.wi.us

To: Sauk County Board of Supervisors
Date: May 02, 2012
About: March 2012 1st Quarter Financial Report – 25.00% of Year

Attached are some highlights related to the March 2012 financial report.

Revenues

Revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids, the largest revenue source after property tax levy, are paid on a reimbursement basis. The County incurs the expenses, submits the paperwork to primarily the State, and the reimbursement comes later. For this reason, many grant dollars received in January and February are for prior year services, and are allocated back to 2011. Grants and aids are the highest revenue source for the County other than property taxes, so having many receipts allocated back to 2011 makes the first quarter revenues look alarmingly low. Fines, forfeitures and penalties are typically highest in the summer months, as are licenses and permits.

Overall, 19.11% of annual revenues have been recognized through March. The following chart is in order of budgeted magnitude of dollars, and excludes both property taxes which are recorded 1/12th every month, and transfers between Sauk County funds which have an equal offsetting expense. Note that sales tax (discussed in more detail later) lags by one month.

Revenues	2012 Annual Budget	Actual through March 2012	Favorable / (Unfavorable)	% of Budget
Grants & Aids	17,479,391	2,457,405	(15,021,986)	14.06%
User Fees	8,837,426	2,242,086	(6,595,340)	25.37%
Sales Tax	6,852,601	884,798	(5,967,803)	12.91%
Intergovernmental Charges	6,111,705	1,754,918	(4,356,787)	28.71%
Other Taxes	772,650	266,774	(505,876)	34.53%
Fines, Forfeitures & Penalties	689,500	147,212	(542,288)	21.35%
Licenses & Permits	291,365	43,205	(248,160)	14.83%
Rent	218,114	58,156	(159,958)	26.66%
Interest	138,320	37,283	(101,037)	26.95%
Donations	132,500	7,985	(124,515)	6.03%
Miscellaneous	131,415	59,503	(71,912)	45.28%
Total	41,654,987	7,959,324	(33,695,663)	19.11%

Property taxes are due on January 31 and are collected by local treasurers through that date. After January 31, all collections become the responsibility of the County. By August 15, Sauk County must make full payment to all the other taxing jurisdictions without regard to what has been collected. Outstanding taxes as of April 30, 2012 follow. This means uncollected delinquent taxes due to Sauk County equal \$37,800,147. Of this total, about 25% (or \$9,283,000) was originally levied to fund County operations. The remaining 75% was originally levied by schools and other local governments. The second installment of the 2011 levy, collected 2012, is not due until July 31, 2012.

Levy Year	Collection Year	County Tax Rate	County Levy	County-Wide Levy	Uncollected Taxes as of April 30, 2012	Percent of County-Wide Levy Collected
2011	2012	\$4.54	28,531,297	121,315,933	34,916,995	71.22%
2010	2011	\$4.42	28,531,297	122,553,732	1,799,709	98.53%
2009	2010	\$4.34	28,659,120	115,574,314	885,645	99.23%
2008	2009	\$4.18	27,714,671	111,860,501	180,771	99.84%
2007	2008	\$4.06	25,805,357	102,211,966	13,709	99.99%
2006	2007	\$4.13	24,802,350	97,232,872	3,180	100.00%
2005	2006	\$4.39	23,884,930	94,527,243	138	100.00%
					37,800,147	
Uncollected Taxes as of April 30, 2011					39,622,689	

Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of March only contain sales made through February. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County increased its sales tax budget for 2012 by 3.26%, up to \$6,852,601. Adjusting the budget for historical seasonal receipts, 2012 sales tax collections are slightly behind budget at this point.

Sales Tax Payment Month	Sales Tax Sales Month	2007	2008	2009	2010	2011	2012	Avg 2006-2011 Cumulative % of Year	Actual 2012 Cumulative % of Budget
March	January	427,012.08	497,959.79	466,080.10	503,592.58	466,343.03	435,158.73	6.65%	6.35%
April	February	467,086.40	440,630.56	451,861.42	525,719.94	479,794.31	449,639.66	13.68%	12.91%
May	March	578,124.33	589,428.08	543,909.32	497,682.15	500,584.18		21.22%	
June	April	559,399.19	508,989.20	542,094.79	556,632.03	628,589.56		29.06%	
July	May	542,694.08	614,333.50	614,770.21	590,376.04	564,720.52		37.23%	
August	June	744,360.29	790,042.91	612,591.97	661,728.04	735,164.71		47.30%	
September	July	759,561.91	788,854.53	872,504.39	930,470.23	891,757.28		59.33%	
October	August	802,476.13	849,137.52	671,478.67	742,700.59	678,283.24		69.60%	
November	September	647,566.21	598,392.51	529,000.33	608,400.34	604,863.86		78.59%	
December	October	430,266.88	474,902.16	496,002.65	515,568.39	557,606.98		85.76%	
January	November	469,094.72	556,097.80	444,099.69	472,358.91	425,286.44		92.43%	
February	December	547,846.13	474,704.21	412,033.15	537,727.39	607,925.15		100.00%	
Sales Tax Collected		6,975,488.35	7,183,472.77	6,656,426.69	7,142,956.63	7,140,919.26	884,798.39		

Expenditures

Expenditures for wages, salaries and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12th should be recorded each month. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter. Deferring capital purchases is often a first course of action chosen by Committees and department managers if there are uncertainties in their budgets.

Overall, 20.93% of annual expenditures have been recognized through March. The following chart is in order of budgeted magnitude of dollars, and excludes both debt service and transfers between Sauk County funds which have equal offsetting revenues. Labor benefits are outpacing wages and salaries because Highway, Sheriff's Department, Human Services, and General payrolls happen to have fallen such that there are four months of health insurance charges posted through March, or about an additional \$414,000.

Expenditures	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Supplies & Services	29,940,414	5,472,996	24,467,418	18.28%
Wages & Salaries	27,005,303	6,274,760	20,730,543	23.24%
Labor Benefits	11,234,366	2,879,620	8,354,746	25.63%
Capital Outlay	3,085,870	287,820	2,798,050	9.33%
Total	71,265,953	14,915,196	56,350,757	20.93%

Current Sauk County 2012 Financial Position

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The impact of the economy is also watched through a number of key areas, including property tax collections, key planning and zoning permits, register of deeds collections, and interest earned on invested funds.

Selected Line Items as of March 31, 2012	2009 Total for Year	2010 Total for Year	2011 Total for Year	2012 Annual Budget	Actual through March 2012	Avg 2008- 2011	2012 % of Budget
Interest Collected on Delinquent Taxes	881,581	1,250,138	1,270,132	600,000	237,525	20%	40%
Land Use Permits	79,530	71,544	51,508	60,000	8,670	9%	14%
Sanitary Permits	99,475	61,010	54,920	60,000	4,850	7%	8%
Real Estate Transfer Tax	210,575	187,555	176,126	165,000	29,205	20%	18%
Register of Deeds Filing Fees	287,829	319,220	371,726	315,000	81,376	24%	26%
Interest Earned on Investments	375,862	248,078	171,874	100,000	28,057	24%	28%

Cash balances remain strong and steady, and the Treasurer is maintaining ample reserves for the County.

In Conclusion

In your role as oversight committee members, remain mindful of current and future indications that funding is changing, particularly from the State and Federal governments. Department managers provide you with monthly updates of budget position and statistics that can be leading indicators of changes to the status quo. Even with 2012 budget development complete, program review should *never* be complete to make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

I encourage you to contact me with questions as they come to mind.

25.00%

Notes on % of Budget: Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt service) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

A Highway sales of materials higher than average
B ADRC donations lag budget, some are received quarterly (April receipt to the Treasurer)

A Highway sales of materials higher than average

A Highway sales of materials higher than average
B ADRC donations lag budget, some are received quarterly (April receipt to the Treasurer)

Sauk County Financial Report
as of March 31, 2012
Percent of Year Complete

25.00%

	Conservation, Development, Recreation, Culture & Education			Capital Projects			Debt Service			Totals		
	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget	Budget	Actual	Favorable / (Unfavorable)	% of Budget
Revenues												
Property Taxes	\$1,087,980	\$271,890	(\$815,970)	25.00%			\$0		\$250,000	\$62,500	(\$187,500)	25.00%
Other Taxes	0	0	0	-			0					
Sales Tax	0	0	0	-			0					
Grants & Aids	1,323,856	63,811	(1,259,745)	4.83%	638,857	0	(638,857)	0.00%				
Licenses & Permits	205,100	27,585	(177,505)	13.45%			0					
Fines, Forfeitures & Penalties	5,000	301	(4,699)	6.02%			0					
User Fees	140,808	38,618	(102,189)	27.43%			0					
Intergovernmental Charges	14,868	0	(14,868)	0.00%			0					
Donations	0	1,420	1,420	-			0					
Interest	13,951	4,650	(9,301)	33.33%			0					
Rent	0	0	0	-			0					
Miscellaneous	57,095	27,572	(29,523)	48.28%			0					
Transfers from Other Funds	31,788	8,476	(23,312)	26.68%			0					
Total Revenues	2,880,226	444,533	(2,435,693)	15.43%	638,857	0	(638,857)	0.00%	2,445,899	611,413	(1,834,486)	25.00%
Expenses / Expenditures												
Wages & Salaries	918,533	203,688	712,845	22.22%			0					
Labor Benefits	313,113	86,060	227,053	27.49%			0					
Supplies & Services	3,368,183	1,264,843	2,091,540	37.68%			0					
Debt Service - Principal	0	0	0	-			0		1,770,000	0	1,770,000	0.00%
Debt Service - Interest	478,732	81	478,651	0.02%			0		673,899	363	673,536	0.05%
Capital Outlay	31,788	8,476	23,312	26.68%			0					
Transfers to Other Funds					747,576	0	747,576	0.00%				
Total Expenditures	5,096,340	1,582,948	3,513,401	30.67%	747,576	0	747,576	0.00%	2,445,899	363	2,445,536	0.01%
Functional Expenditures as % of Total	6.57%	9.94%			0.96%	0.00%			3.15%	0.00%		
Net Increase/(Decrease) in Fund Balances	(\$2,216,123)	(\$1,118,415)	\$1,097,708		(\$110,719)	\$0	\$110,719		\$0	\$611,050	\$611,050	

Notes on % of Budget Differing from Expected +/- 20% and \$25,000 if revenues (excluding transfers, capital outlay and debt services) Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

- C Conservation grants (\$600,000+) received late in the year after expenditures made
- D Sauk Co Development Corp rent received quarterly (see April receipt to Treasurer)
- E Revolving loan payments received better than conservative budget estimate
- F Economic Development Authority grant for fiber optics extension reimbursed only after County match expended

SAUK COUNTY FINANCIAL REPORT (Unaudited)

March 31, 2012

Percent of Year Complete

25.00%

2012 Expense

Budget

Excluding Addition

Year-to-Date

% of

2012 Revenue

Budget Excluding

Carryforwards,

Year-to-Date

% of

Department Net

Favorable /

(Unfavorable)

Department / Account Title

to Fund Balance

Expenses

Budget

or Fund Bal Use

Revenues

Budget

to Budget

General Fund Property Tax	0	0	--	-5,360,032	-1,340,008	25.00%	4,020,024
Miscellaneous Sales Tax	0	0	--	130	44	33.82%	(86)
County Sales Tax	0	0	--	6,852,601	884,798	12.91%	(5,967,803)
Shared Revenue	0	0	--	712,578	0	0.00%	(712,578)
Computer Aid	0	0	--	70,000	0	0.00%	(70,000)
Indirect Cost Reimbursement	0	0	--	128,171	32,043	25.00%	(96,128)
Arts & Humanities Grants	0	0	--	10,000	0	0.00%	(10,000)
Interest on Loan Payments	0	0	--	159	83	51.96%	(76)
Rent of County Buildings	0	0	--	75,364	21,932	29.10%	(53,432)
Sale of County-Owned Property	0	0	--	0	704	--	704
Miscellaneous Revenues	0	0	--	1,000	240	24.00%	(760)
Transfer from Health Care Center	0	0	--	600,000	0	0.00%	(600,000)
Miscellaneous Expenses	200	0	0.00%	0	0	--	200
Charitable/Penal Fines, Misc	1,811	906	50.01%	0	0	--	905
Contingency Fund	350,000	0	0.00%	0	0	--	350,000
Baraboo-Dells Airport	4,100	4,100	100.00%	0	0	--	0
Reedsburg Airport	4,100	0	0.00%	0	0	--	4,100
Sauk-Prairie Airport	4,100	4,100	100.00%	0	0	--	0
Tri-County Airport	15,655	15,665	100.06%	0	0	--	(10)
Wisconsin River Rail Transit	26,520	26,520	100.00%	0	0	--	0
Sauk County Libraries	951,893	950,608	99.86%	0	0	--	1,285
Arts & Humanities	73,751	11,851	15.80%	0	0	--	62,100
UW-Baraboo / Sauk County	80,000	80,000	100.00%	0	0	--	0
Sauk County Development Corp	67,528	67,528	100.00%	0	0	--	0
Transfer to Capital Projects	0	0	--	0	0	--	0
Transfer to Debt Service Fund	2,047,899	511,975	25.00%	0	0	--	1,535,924
Transfer to Health Care Center (for debt service)	512,414	128,104	25.00%	0	0	0.00%	384,310
TOTAL GENERAL FUND NON-DEPARTMENTAL	4,139,971	1,801,155	43.51%	3,080,971	-400,164	-12.95%	(1,151,320)
County Board	137,300	37,343	27.20%	137,300	34,325	25.00%	(3,018)
Clerk of Courts	1,235,530	286,621	23.20%	1,235,530	283,395	22.94%	(3,226)
Circuit Courts	611,115	135,564	22.18%	611,115	202,220	33.09%	66,656
Court Commissioner	223,775	54,932	24.55%	223,775	56,081	25.06%	1,149
Register in Probate	158,488	40,443	25.52%	158,488	37,381	23.59%	(3,062)
Accounting	444,494	92,767	20.87%	444,494	111,690	25.13%	18,923
County Clerk / Elections	346,883	90,919	26.21%	346,883	67,733	19.53%	(23,187)
Personnel	343,493	83,629	24.35%	343,493	85,243	24.82%	1,615
Treasurer	519,661	142,032	27.33%	519,661	294,892	56.75%	152,860
Register of Deeds	217,563	50,727	23.32%	217,563	46,783	21.50%	(3,944)
District Attorney / Victim Witness	436,932	110,779	25.35%	436,932	115,794	26.50%	5,016
Corporation Counsel	564,262	140,470	24.89%	564,262	136,924	24.27%	(3,545)
Surveyor	80,448	15,514	19.28%	80,448	20,112	25.00%	4,598
Building Services	2,512,156	500,542	19.92%	2,512,156	625,606	24.90%	125,064
Sheriff	12,879,923	3,097,258	24.05%	12,828,014	3,245,705	25.30%	200,358
Coroner	147,394	39,543	26.83%	147,394	36,848	25.00%	(2,695)
Emergency Management	175,043	38,966	22.26%	175,043	28,002	16.00%	(10,963)
Administrative Coordinator	169,680	42,048	24.78%	162,380	40,595	25.00%	5,847
Management Information Systems	1,989,386	338,469	17.01%	1,989,386	380,965	19.15%	42,476
Public Health	885,200	188,391	21.28%	866,355	205,733	23.75%	36,188
Home Nursing	706,848	180,502	25.54%	706,848	81,735	11.56%	(98,767)
WIC	351,740	77,530	22.04%	324,042	55,332	17.08%	5,500
Environmental Health	256,291	58,202	22.71%	256,291	36,877	14.39%	(21,325)
Child Support	849,114	213,945	25.20%	849,114	28,330	3.34%	(185,616)
Veterans Service	210,132	50,494	24.03%	204,223	48,181	23.59%	3,595
Parks	454,443	46,265	10.19%	290,661	47,052	16.19%	164,569
Conservation, Planning & Zoning	1,948,349	248,160	12.74%	1,594,432	240,883	15.11%	346,840
UW Extension	319,399	91,289	28.58%	317,909	79,382	24.97%	(10,416)
TOTAL GENERAL FUND	33,315,013	8,294,520	24.90%	31,834,163	6,273,636	19.83%	(340,033)
Aging & Disability Resource Center	1,623,418	389,105	23.97%	1,623,418	414,317	25.52%	25,212
Human Services	15,109,135	2,534,026	16.77%	15,109,135	2,663,565	17.63%	129,539
Jail Fund	145,000	36,250	25.00%	145,000	28,110	19.39%	(8,140)
Land Records Modernization	316,041	75,725	23.96%	150,000	37,813	25.21%	128,129
Landfill Remediation	179,900	12,198	6.78%	25,200	4,493	17.83%	146,995
Drug Seizures	18,500	0	0.00%	1,500	0	0.00%	17,000
Community Development Block Grant	592,198	0	0.00%	68,436	32,219	47.08%	555,981
CDBG Flood Recovery Small Business	31,788	8,476	26.66%	31,788	8,476	26.66%	0
CDBG Emergency Assistance Program	2,451,651	256,951	10.48%	1,998,158	657,828	32.92%	854,370
CDBG Housing Rehabilitation	577,000	58,972	10.22%	577,000	36,521	6.33%	(22,451)
TOTAL SPECIAL REVENUE FUNDS	21,044,631	3,371,704	16.02%	19,729,635	3,883,342	19.68%	1,826,635

SAUK COUNTY FINANCIAL REPORT (Unaudited)

March 31, 2012

Percent of Year Complete

25.00%

2012 Expense
Budget
Excluding Addition
to Fund BalanceYear-to-Date
Expenses% of
Budget2012 Revenue
Budget Excluding
Carryforwards,
or Fund Bal UseYear-to-Date
Revenues% of
BudgetDepartment Net
Favorable /
(Unfavorable)
to Budget

Department / Account Title	2012 Expense Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2012 Revenue Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget
BUILDING PROJECTS FUND	747,576	0	0.00%	636,857	0	0.00%	110,719
DEBT SERVICE FUND	2,445,899	363	0.01%	2,445,899	611,413	25.00%	611,050
HEALTH CARE CENTER FUND	9,897,173	1,959,385	19.80%	9,554,473	2,272,852	23.79%	656,168
Highway	9,733,506	1,958,114	20.12%	9,083,506	2,658,248	29.26%	1,350,134
Insurance	72,050	5,793	8.04%	127,923	12	0.01%	(61,654)
Workers Compensation	279,964	129,777	46.35%	279,964	63,790	22.79%	(65,987)
TOTAL INTERNAL SERVICE FUNDS	10,085,520	2,093,685	20.76%	9,491,393	2,722,051	28.68%	1,222,493
Dog License	25,554	9,465	37.04%	30,965	13,659	44.11%	(1,217)
TOTAL TRUST & AGENCY FUNDS	25,554	9,465	37.04%	30,965	13,659	44.11%	(1,217)
TOTAL COUNTY	77,561,366	15,729,120	20.28%	73,523,385	15,776,953	21.46%	4,085,814

SAUK COUNTY FUND BALANCES

	Preliminary December 31, 2011	2012 Net Income/Adj	March 31, 2012
GENERAL FUND			
Nonspendable - Inventories	20,915		20,915
Nonspendable - Prepaid Items	180,366		180,366
Nonspendable - Long-Term Receivable (Delinquent Taxes)	2,489,745		2,489,745
Nonspendable - LT Receivable (Loan to Tri-County Airport)	9,442	-674	8,768
Restricted - Sales tax	379,956	-379,956	0
Assigned - Alice In Dairyland Trust	7,960	3	7,963
Assigned - Carryforward Funds	1,257,077		1,257,077
Assigned - Subsequent Yr Budgeted Fund Bal Use	1,680,850		1,680,850
*Unassigned - Working Capital	11,545,479	-193,311	11,352,168
*Unassigned	8,675,514	-1,446,945	7,228,569
TOTAL GENERAL FUND BALANCE	28,247,305	-2,020,883	24,226,421
* County Reserves (working capital and undesignated)	20,220,993	-1,640,258	18,580,737
OTHER FUNDS			
Aging & Disability Resource Center	348,217	25,212	373,429
Human Services	2,618,154	129,539	2,747,693
Jail Assessment	0	-8,140	-8,140
Land Records	775,660	-37,912	737,748
Landfill Remediation	5,312,153	-7,705	5,304,448
Drug Seizures	95,386	0	95,386
CDBG Revolving Loan Fund	461,412	32,219	493,631
CDBG Flood Recovery Small Business	57	0	57
CDBG Emergency Assistance Program	569,971	400,877	970,848
CDBG Housing Rehabilitation	1,271	-22,451	-21,179
Building Projects	130,515	0	130,515
Debt Service	5,248	611,050	616,298
Health Care Center	3,345,767	313,468	3,659,234
Highway	9,810,647	700,134	10,510,781
Insurance	481,167	-5,781	475,386
Workers Compensation	567,056	-65,987	501,069
Dog License	-4,806	4,194	-611
TOTAL ALL FUNDS' BALANCES	50,765,180	47,833	50,813,013

CURRENT DEBT PRINCIPAL BALANCE

Communications Notes	865,000
Law Enforcement Center Bonds	275,000
2004 Law Enforcement Refunding Bonds	6,195,000
2005 Law Enforcement Refunding Bonds	9,750,000
2007 Health Care Center Notes	3,640,000
2009 HCC Refunding Bonds	4,830,000
2010 HCC Refunding Bonds	4,925,000
Principal Payments are Due October 1	30,480,000

Department of Administration - State administered formula grant from U.S. Department of Housing and Urban Development (HUD) for:

- Public Facilities (PF)
- Economic Development (ED) ((WECD) Wisconsin Economic Development Commission))
- Housing (Wisconsin Department of Administration)

Housing Program Overview

Eligible Activities: Owner-occupied; Renter; Homebuyer; Public Facilities

Eligible Applicants: Low to moderate – income (LMI) benefit

Long term goal: Establishment of a Revolving Loan Fund to manage and invest in residential housing stock.

2012 CDBG Awards: Formulaic approach for distribution to regional consortia based upon: LMI households, age of housing stock, affordability, and unemployment.

Local RLF's will continue with existing monies and administering local revolving loan fund. Only new monies will be incorporated into consortia loans.

Housing Consortia

Timeline

- Application Workshops in May 2012
- Housing Consortia created by June 30, 2012: Includes – establishing boundaries, identifying the lead county, and adopting a resolution by each participating county.
- Application deadline August 30, 2012
- Award Letters September, 2012
- Implementation Training November 2012
- Grant Contracts signed December 2012

Process Overview

1. **Establish Boundaries:** Method of distribution will be based on 6 - 8 regions comprised of county governments. Counties must belong to a Consortium for citizens to participate. The only way to apply for additional HOUSING funds is to be a consortia member. Southern Consortia: Sauk, Columbia, Dodge, Washington, Ozaukee, Iowa, Lafayette, Green, Rock, Walworth, Racine, Kenosha, Jefferson (Dane, Waukesha, Milwaukee – only non-entitlement communities; Janesville and Beloit are also entitlement communities).
2. **Designate Lead County:** Columbia County is the lead for the Southeastern consortia. **Responsibilities include:** Designate/hire Program Administrator; Oversee Program Design and Implementation; Apply for CDBG funding on behalf of Consortium; Fiscal - Establish Accounting, Submit Payment Requests; Policy / Monitoring / Federal Compliance.
3. **Adopt Resolutions – all participating counties.**
 - **Appoint Housing Committee - Membership:** At least one member from each County; Attend regular meetings.
4. **Identify Spending Priorities – this is done by the Housing Committee**
 - Option 1 - First come first served
 - Option 2 - Equal distribution between counties
 - Option 3 - Targeting areas in need
 - Option 4 - Combination of aforementioned options
5. **Hire Program Administrator**
6. **Sign Cooperative Agreement - Due with Consortia's Application Form.**

SAMPLE RESOLUTION
Cooperation Agreement for CDBG Program

This agreement entered into on the _____ day of _____, 2012 by and between _____ and _____.

WITNESSED:

WHEREAS, _____ has (have) an identified need in the _____ Housing County Consortium to provide decent housing, and

WHEREAS _____ contemplates submitting jointly with _____ an application for funds under the Community Development Block Grant - (CDBG) housing program of the Wisconsin Division of Housing (DOH) for the purpose of meeting those needs, and

WHEREAS, _____ and _____ desire to and are required to, enter into a written cooperative agreement with each other to participate in such CDBG program, and

WHEREAS, _____ and _____ understand that _____ County will act as the applicant and will have the ultimate responsibility to assume all obligations under the terms of the grant including assuring compliance with all applicable laws and program regulations and performance of all work in accordance with the grant contract.

WHEREAS, it is understood that the Department of Housing and Urban Development and DOH have access to all participants' grant records and authority to monitor all activities,

NOW, THEREFORE, pursuant to Wisconsin Statutes 66.0301, the _____ and _____ agree to cooperate in the submission of an application for such funds, and agree to cooperate in the implementation of the submitted CDBG program, as approved by the Department of Administration.

Nothing contained in this agreement shall deprive any municipality of any power or zoning, development control or other lawful authority which it presently possesses.

ADOPTED on this ____ day of _____, 2012.

ATTEST: _____, Clerk

The above Cooperation Agreement has been authorized by the governing body of _____ by Resolution No. _____, dated _____.

On behalf of _____:

(Name, Title)

(REPEATED FOR EACH PARTY TO THE AGREEMENT)

May 2012

Monday	Tuesday	Wednesday	Thursday	Friday
30	1	2	3	4
7	8	9	10	11
5:00 PM - 07:00 PM Human Services Committee Location: County Board G			5:00 PM - 07:00 PM Highway & Parks Committee Location: Hwy Shop, 620 S	
14	15	16	17	18
21	22	23	24	25
5:30 PM - 07:30 PM Public Health Committee Location: ETN Room, 3rd		5:00 PM - 07:00 PM UW Ext Arts & Culture Cor Location: ETN Room, 3rd		
28	29	30	31	1

June 2012

Monday 28	Tuesday 29	Wednesday 30	Thursday 31	Friday 1
<p>5:00 PM - 07:00 PM Property & Insurance Comm Location: EMBS Conference</p> <p>5:00 PM - 07:30 PM Human Services Committee Location: County Board G</p>		<p>5:00 PM - 08:00 PM Executive & Legislative Co Location: Room 213, West</p>		
<p>5:00 PM - 07:00 PM Aging, & Disability Rescou Location: West Square Bu</p>	<p>4:30 PM - 06:30 PM Personnel Committee Location: Room 213, West</p> <p>5:00 PM - 07:00 PM Finance Committee Location: B30, West Squa</p> <p>5:30 PM - 07:30 PM Law Enforcement Committ Location: LEC, 1300 Lang</p>		<p>5:30 PM - 07:30 PM Health Care Center Comm Location: HCC, 1051 Clark</p>	

ORDINANCE NO. 9-2012

PETITION 7-2012. APPROVING THE REZONING OF LANDS IN THE TOWN OF BARABOO FROM A RESOURCE CONSERVANCY 35 TO A RECREATIONAL-COMMERCIAL ZONING DISTRICT FILED UPON DONNA & DANIEL MEISE, APPLICANT AND PROPERTY OWNER.

WHEREAS, a public hearing was held by the Planning, Zoning, and Land Records Committee upon petition 7-2012 as filed by Donna & Daniel Meise for a change in the zoning of certain lands from a Resource Conservancy 35 to Recreational-Commercial Zoning District; and

WHEREAS, the purpose of the request, as stated by the applicant, is to bring into compliance a relocated and expanded campground, allow for future campground expansion, location of two single family homes on the same parcel, and possible sale of items not produced on the premises; and

WHEREAS, the Town of Baraboo Town Board has approved the rezone request; and

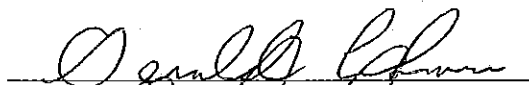
WHEREAS, the Planning, Zoning, and Land Records Committee reviewed and discussed the request as described in petition 7-2012; and

WHEREAS, your Committee, based upon the facts of the request and public testimony heard at the public hearing on April 12, 2012, recommended to the Sauk County Board of Supervisors that the petition be approved; and

NOW, THEREFORE, BE IT ORDAINED, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more specifically described in petition 7-2012, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

For consideration by the Sauk County Board of Supervisors on May 15, 2012.

Respectfully submitted,
PLANNING, ZONING, & LAND RECORDS COMMITTEE


GERALD LEHMAN, CHAIR


JUDY ASHFORD


JOEL GAALSWYK


FREDERICK HALFEN


DON NOBS

Fiscal Note: No Impact
MIS Note: No Impact

OFFICE OF
SAUK COUNTY PLANNING AND ZONING

SAUK COUNTY WEST SQUARE BUILDING

505 BROADWAY

BARABOO, WI 53913

Telephone: (608) 355-3285

NOTICE

PLEASE TAKE NOTICE, that the Planning, Zoning and Land Records Committee of the Sauk County Board of Supervisors will hold a public hearing on April 12, 2012, at 8:30 a.m. or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 7-2012 Rezone. A petition to rezone certain lands in the Town of Baraboo, County of Sauk, Wisconsin, from a Resource Conservancy 35 to a Recreational-Commercial Zoning District. Lands are owned by Daniel & Donna Meise.

Lands to be affected by the proposed rezone are located in Section 15, T11N, R6E, Town of Baraboo, Sauk County, Wisconsin and further described as parcel # 002-0446-00000 and under Petition 7-2012. Said area to be rezoned contains 34.77 acres more or less.

- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. The proposed rezone will bring into compliance a relocated and expanded campground, allow for possible future campground expansion, location of two single family homes on the same parcel, and possible future sale of items not produced on the premises.
- B. Any person desiring more information may contact the Sauk County Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3245).

Date: March 14, 2012

SAUK COUNTY PLANNING, ZONING AND LAND RECORDS COMMITTEE

BY: BRIAN SIMMERT
Sauk County Department of Planning and Zoning
505 Broadway Street
Sauk County West Square Building
Baraboo, WI 53913

To be published March 26, 2012 and April 2, 2012

For office use only: Pet. No. 7-2012

If you have a disability and need help, reasonable accommodations can be made for those so requesting provided that a 48 hour notice is given. Please call 608-355-3285 or TDD 608-355-3490.



Staff Report
Conservation, Planning, and Zoning
Daniel & Donna Meise, Rezone Petition 7-2012

Hearing Date: April 12, 2012

Applicant:

Daniel & Donna Meise

Staff:

Brian Simmert, CPZ

355-3245

bsimmert@co.sauk.wi.us

Current Zone:

Resource Conservancy-35

Proposed Zone:

Recreational-Commercial

Comprehensive Plans:

Town of Baraboo Comprehensive Plan

Other Plans:

Sauk County Agricultural Preservation Plan

Lot Size/Area to be Rezoned:

34.77 acres

Applicable Zoning Regulations:

7.08 Recreational Commercial Zoning District

Notification:

(by U.S. mail, except newspaper)

March 14, 2012: Newspaper (BNR)

March 14, 2012: PZLR Committee

March 14, 2012: Town Clerk

March 14, 2012: Neighboring Landowners

Town Board Approval:

Yes, October 8, 2007

Exhibits:

- A. Map (prepared by CPZ staff)
- B. Farmland Preservation Plan Map
- C. Town Comprehensive Plan Future Land Use Map

Request

Daniel & Donna Meise are requesting a rezone from a Resource Conservancy-35 to a Recreational-Commercial zoning district. The property is located approximately 1.5 miles south of the City of Baraboo.

Legal Description of Area

Part of a parcel located in the part of the N ½, SW ¼ Section 15, T11N, R6E, Town of Baraboo. The legal description defining the area to be rezoned is filed under this petition and is more particularly described as parcel # 002-0446-00000

Background

The subject property consists of a relocated and expanded campground and a single family residence. The current owners wish to expand the campground in the future, construct a second single-family home on the same parcel, and provide for possible future sales of items not produced on the premises. The rezone to Recreational-Commercial is required to accommodate the aforementioned campground expansion and land uses. Both the campground expansion and second home will require the issuance of a Special Exception by the Sauk County Board of Adjustment.

Adjacent Zoning and Land Uses (also shown in Exhibit A)

Direction	Zoning	Land Use
Property	RC-35	Residence and campground
North	RC-35	Residence/woods
South	RC-35	Residence/wetland
East	RC-35	Residence/USH 12
West	RC-35	Field

Analysis

The proposed rezone appears to be consistent with the Town of Baraboo Comprehensive Plan as the Plan's Future Land Use Map recognizes the uses on this property to be Limited Recreation-Commercial.

The proposed rezone is not entirely consistent with the Sauk County Agricultural Preservation Plan Map which identifies this land as a preservation area. However, the campground use and associated uses related to camping predated both the adoption of RC-35 Zoning by the Town of Baraboo and the Agricultural Preservation Plan, therefore the rezone is substantially consistent with the Agricultural Preservation Plan.

Standards for Rezoning per 7.05B(5)

There are no standards for rezoning out of the Resource Conservancy 35 Zoning District, however the Planning, Zoning, and Land Records Committee may consider the standards for rezoning lands out of an Exclusive Agricultural District as guidance to their decision making process. These standards are as follows:

- (a) Adequate public facilities to accommodate development either exist or will be provided within a reasonable amount of time as determined by the Agency.
- (b) Provision of public facilities to accommodate development will not place an unreasonable burden on the ability of affected local units of government to provide such facilities.
- (c) The land proposed for rezoning is suitable for development and development will not result in undue water or air pollution, cause unreasonable soil erosion or have an unreasonably adverse effect on rare or irreplaceable natural areas.
- (d) Potential conflict with remaining agricultural lands and uses in the area.
- (e) Need for the proposed development in the location specified.
- (f) Availability of alternative locations.
- (g) Productivity of the agricultural lands that are involved or affected.
- (h) Whether the development as proposed is located to minimize the amount of agricultural land converted.

Standards for Special Exception Permit per 7.09(4)(b)

While the Planning, Zoning, and Land Records Committee does not consider Special Exception Permits, the standards utilized by the Sauk County Board of Adjustment may provide additional guidance to the Committee when considering the rezone. These standards will also be utilized by the Board of Adjustment when considering the special exception for a campground and second residence. The standards are as follows:

- 1. Not cause unusual public service needs.
- 2. Not substantially impair or diminish the uses, values and enjoyment of other property in the surrounding area for purposes already permitted.
- 3. Provide safe access and adequate parking facilities.
- 4. Provide access for emergency vehicles.
- 5. Provide responsible surface water management.
- 6. Not cause air, water or noise pollution or adversely affect rare or irreplaceable natural areas.

Committee Action Options

Approve Petition 7-2012, based on the facts of the request presented at the public hearing, consistency with the Town of Baraboo Comprehensive Plan recognizing the area for limited recreational-commercial uses, substantial consistency with the Agriculture Preservation Plan and Plan Map, standards for rezoning lands being considered, and approval by the Town of Baraboo Town Board.

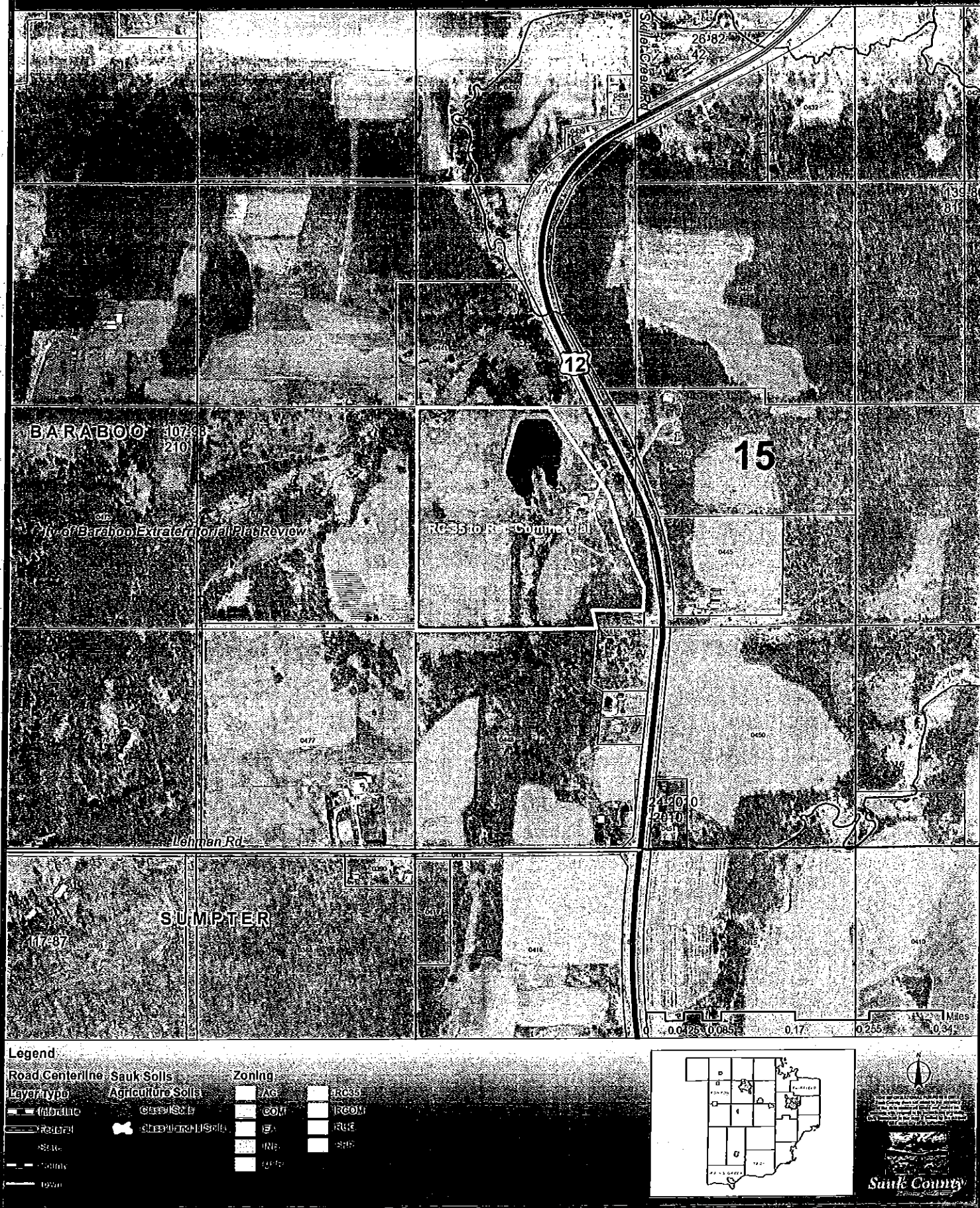
Disapprove Petition 7-2012, based on the facts of the request presented at the public hearing and the standards for rezoning lands not being met.

Modify and Approve Petition 7-2012. Not recommended.

Staff Recommendation

Staff recommends approval of Petition 7-2012.

Daniel & Donna Meise, Rezone Petition 7-2012



ORDINANCE NO. 10 - 2012

ADOPTING SECTION 30.65 OF THE SAUK COUNTY CODE OF ORDINANCES
PERTAINING TO THE COUNTY SURVEYOR

WHEREAS, the current term for the County Surveyor is expiring at the end of 2012, and elections will be held for a successor Surveyor in November of 2012; and,

WHEREAS, most counties in the State of Wisconsin no longer have elected county surveyors, having transitioned to an appointed surveyor or contract with a qualified firm for the services of county surveyor; and,

WHEREAS, after evaluation of the merits of both, it was determined that the position of County Surveyor should continue to be elected, but the duties of the position need to be clarified; and,

WHEREAS, it is desirable to clarify the duties that the County Surveyor must perform as part the authorized compensation provided for the position.

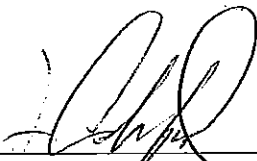
NOW, THEREFORE, BE IT ORDAINED, by the Sauk County Board of Supervisors, met in regular session, that Sauk Co. Code § 30.65 is hereby adopted as contained on the attached Addendum to be effective on January 7, 2013.

For consideration by the Sauk County Board of Supervisors on May 15, 2012.

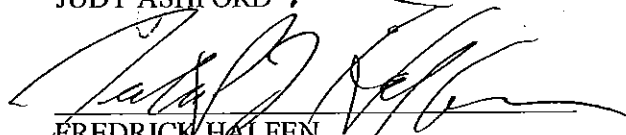
Respectfully submitted:

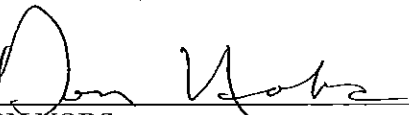
PLANNING, ZONING & LAND RECORDS COMMITTEE


GERALD LEHMAN, Chair


JUDY ASHFORD

JOEL GAALSWYK


FREDRICK HALFEN


DON NOBS

FISCAL NOTE: This Ordinance establishes the customary and ordinary duties of the County Surveyor, expectations regarding office hours. Compensation has been established separately although this ordinance provides certain controls and clarifications on the compensation of the Surveyor. *PHB*

MIS NOTE: No impact.

s:\ccounsel\16\16surveyorordinance12ord.doc

ADDENDUM

30.65 County Surveyor. (1) Sauk County shall designate either an elected or appointed County Surveyor at the discretion of the County Board.

(2) The County Surveyor is expected to perform the duties prescribed in Wis. Stat. § 59.45(1) and Wis. Stat. § 59.74(2)(b) (i) and (j) and the duties herein prescribed as follows:

(a) Make, personally or by a deputy, a record, in books or on drawings and plats that are kept for that purpose, of all corners that are set and the manner of fixing the corners and of all bearings and the distances of all courses run, of each survey made personally, by deputies, or by other land surveyors and arrange or index the record so it is an easy-to-use reference and file and preserve in the office the original field notes and calculation thereof. Within 60 days after completing any survey, the County Surveyor shall make a true and correct copy of the foregoing record in record books or on reproducible papers to be furnished by the County and kept in files in the office of the county surveyor to be provided by the county.

(b) Furnish a copy of any record, plat, or paper in the office to any person on demand and upon payment to the county of the required fees.

(c) Administer to every survey assistant engaged in any survey, before commencing their duties, an oath or affirmation to faithfully and impartially discharge the duties of survey assistant, and the deputies are empowered to administer the same.

(d) Perform duties required of a County Surveyor pursuant to Wis. Stat. § 59.74(2)(b). Upon receipt of notice under Wis. Stat. § 59.74(2)(b) 1 the County Surveyor shall within a period of not to exceed 30 working days make an inspection of the landmark, and, if he or she considers it necessary because of the public interest to erect witness monuments to the landmark, he or she shall erect 4 or more witness monuments or, if within a municipality, may make 2 or more offset marks at places near the landmark where they will not be disturbed. The County Surveyor shall make a survey and field notes giving a description of the landmark and the witness monuments or offset marks, stating the material and size of the witness monuments and locating the offset marks, the horizontal distance and courses in terms of the references set forth in Wis. Stat. § 59.45(1)(a) 2 that the witness monuments bear from the landmark and, also, of each witness monument to all of the other witness monuments. The County Surveyor may also make notes as to such other objects, natural or artificial, that will enable anyone to locate the position of the landmark. The County Surveyor upon completing the survey shall make a certified copy of the field notes of the survey and record it as provided under Wis. Stat. § 59.45(1).

(e) Establish and perpetuate the records of the corners of the public land survey and check and establish or reference and reestablish at least 5% of all corners originally established in the County by government surveyors, so that every 20 years or less all the original corners will be established or reestablished and thereafter perpetuated.

(f) Coordinate with town, County and state highway departments to ensure preservation and perpetuation of corners during highway construction and ensure that the filings required by Wis. Stat. § 59.74(2)(h) are made.

(g) Create and maintain the following:

1. Paper and digital records and a map of all corner locations and evidence relating thereto.
2. A map of all corners and their status with respect to existing coordinates, tie sheets, bounty requests, and contract remonumentation.

(h) Perform the following duties with regard to plats of survey:

1. Review plats for accuracy and compliance with state law and County ordinance.
2. Coordinate filings with the County Land Information Officer to ensure that as plats are submitted, they are numbered and scanned into the digital and searchable database and ensure the database is current, accurate, and up to date.

(i) Review certified survey maps for compliance with state law and County ordinance.

(j) Respond to inquiries from land surveyors or members of the public on all matters pertaining to this section or the duties of a county surveyor required by this section or state law.

(k) Maintain regular office hours as provided herein.

(l) Administer a remonumentation bounty program subject to appropriation and authorization by the County Board as follows:

1. Establish an annual plan for the remonumentation and perpetuation of corners subject to approval by the Land Information Council and the Conservation, Planning & Zoning Committee.

2. Establish requirements for participation in the remonumentation bounty program and procedures for payment of the bounty.

(m) The compensation of the County Surveyor shall be established by resolution of the County Board.

(3) The County Board shall establish by resolution an hourly rate to be paid to the County Surveyor by members of the public, the court, or the County for work required pursuant to Wis. Stat. § 59.45(1)(a)1 and such other amounts required for the operation of the office of county surveyor. Reimbursement for additional work shall be subject to Sauk County's Financial Policies. Nothing contained herein shall authorize the expenditure of funds not budgeted.

(4) The County Surveyor shall maintain regular office hours once each week at the Sauk County West Square Building at a regular and designated time and day of the week, which hours shall be not less than 4 hours each week between the hours of 8:00 a.m. and 4:30 p.m. The salary established for the elected County Surveyor shall be the exclusive compensation for work performed during regular office hours.

Section 30.04 was created and adopted by the Sauk County Board of Supervisors on November 12, 1991. Amended by the Sauk County Board of Supervisors on May 17, 2005 - Ordinance No. 62-05. Section 30.60 was created and adopted by the Sauk County Board of Supervisors on July 15, 2008 - Ordinance No. 67-08. Section 30.07 was created and adopted by the Sauk County Board of Supervisors on December 20, 2011 - Ordinance No. 122-11. ~~Amended by the Sauk County Board of Supervisors on May 15, 2012 - Ordinance No. 123-12.~~

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RESOLUTION 47 -- 12

Authorizing Amendments to the 2011 Budget

WHEREAS, throughout the year, various additional funds become available that require no additional County matching funds or are expansions of existing grant funding and programs; and,

WHEREAS, throughout the year, additional expenditures are incurred for which funding is available; and,

WHEREAS, expenditure of these additional funds sometimes causes a department to exceed their expenditure appropriations, while not exceeding their net budget or available fund balances, as summarized below:

Departments Exceeding Expenditure Budgets, But Offsetting Revenues or Fund Balances Exist

Amount	Department	Primary Reason for Variance	Revenue Source
\$12,297	Aging & Disability Resource Center	Due to additional grant funds being available, central service department costs could be charged to the ADRC	Grants received
\$97,712	Community Development Block Grant - Economic Development	Flood Recovery Small Business loan repayments, which are transferred to this fund, were less than expected.	Fund balance from previously collected proceeds is available.
\$314,230	Community Development Block Grant – Emergency Assistance Program	Grant reimbursement of expenditures received in subsequent year.	Grants received completely fund expenditures.
\$29,286	Debt Service	Interest earnings on invested funds lagged budget. Jail assessment transfer reduced.	Available debt service fund balance.
\$3,565	Dog License Fund	License sales lagged budget. Payment of prior year net collections to Humane Society higher than anticipated in budget.	Fund will have negative balance, and 2012 payment to Humane Society will be adjusted.
\$44,722	Insurance Fund	Beginning 2011 fund balance met the minimum required by policy, so lower charges to departments were needed. These charge revenues had been anticipated in the budget.	Fund balance for this purpose is available.
\$4,163	Jail Assessment	Shortfall in jail assessment fees collected through citations.	Transfer to debt service reduced to keep fund from being in a negative position.
\$161,209	Workers Compensation	Payment of ongoing claims paid by insurance company prior to becoming self insured were not anticipated in the budget.	Fund balance for this purpose is available.

Resolution 47 - 12 Authorizing Amendments to the 2011 Budget

WHEREAS, one General Fund department's net budget, expenses less revenues to be received, was exceeded in 2011 due to either expenses being greater than anticipated or revenues being less than anticipated; and

WHEREAS, the following departments exceeded their 2011 appropriations:

Departments Exceeding Overall Budgets

Amount	Percent of Budget	Department	Primary Reason for Variance
\$9,185	6.78%	Coroner	Autopsy and vehicle fuel expenses exceed budget.
\$9,185	Total Requiring Transfer from Contingency Fund		


NOW, THEREFORE, BE IT RESOLVED that the 2011 budgets of the above-described departments that did not exceed their net appropriations be amended to appropriate the additional funds received or fund balances as proper; and,

BE IT FURTHER RESOLVED, that \$9,185 be transferred from the 2011 contingency fund to the above-described department's 2011 budget that was exceeded when fund balances were not available.

For consideration by the Sauk County Board of Supervisors on May 15, 2012.

SAUK COUNTY FINANCE COMMITTEE


TOMMY LEE BYCHINSKI


JASON LANE


JOAN FORDHAM


ANDREA LOMBARD


WILLIAM F. WENZEL

FISCAL NOTE: \$350,000 is available in the 2011 Contingency Fund to fund these departments' overdrawn appropriations of \$9,185. *YLB*

INFORMATION SYSTEMS NOTE: No information systems impact.

RESOLUTION NO. 48 - 2012

**APPROVING RELEASE OF A REQUEST FOR PROPOSAL/QUALIFICATION
SOLICITING VENDORS TO DESIGN, BUILD AND OPERATE A
RESIDENCE HALL ON THE UNIVERSITY OF WISCONSIN-
BARABOO/SAUK COUNTY CAMPUS**

WHEREAS, in 1966, the County of Sauk and the City of Baraboo jointly purchased certain real property that was improved and developed on a joint basis to become the University of Wisconsin - Baraboo/Sauk County (UW-BSC); and,

WHEREAS, in 1969, the University of Wisconsin - Baraboo/Sauk County Campus Commission (Commission) was created and comprised of County Board and City Common Council members to oversee the County's and City's interest in the Campus, and to serve as a partner to the University of Wisconsin in operating the Campus; and,

WHEREAS, UW-BSC's operation is premised on being a cooperative venture between the Joint Owners of the Campus, Sauk County and the City of Baraboo (Joint Owners), and the UW Colleges of the University of Wisconsin System; and,

WHEREAS, the Administration of UW-BSC and the Commission have long been concerned with ensuring that UW-BSC continues to thrive, and it has become apparent that there is a demand for on-campus housing that will enhance the educational experience of students at the UW-BSC; and,

WHEREAS, the Administration of UW-BSC and the Commission believe that it may be possible to enter into a public private partnership for on-campus housing that may include the construction and operation of a residence hall under contract with UW-BSC and the Joint Owners; and,

WHEREAS, the Commission believes that it is advantageous to the UW-BSC, the Campus and the Joint Owners to determine whether a public private partnership arrangement could provide for the construction and operation of a residence hall at no cost to UW-BSC or the Joint Owners.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the University of Wisconsin - Baraboo/Sauk County Campus Commission is authorized and directed to work with the Administration of the University of Wisconsin - Baraboo Sauk/County to develop a competitive Request for Proposal/Qualification seeking qualified vendors to evaluate interest in the construction and operation of a residence hall on campus land owned by the Joint Owners and to release and advertise the Request for Proposal/Qualification; and,

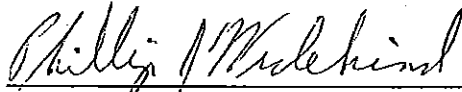
BE IT FURTHER RESOLVED, that the final lease of land and agreement with a potential vendor for the construction and operation of the residence hall will be subject to approval by the Joint Owners through the Sauk County Board of Supervisors and the City of Baraboo Common Council, and review by the Corporation Counsel and City Attorney.

For consideration by the Sauk County Board of Supervisors on May 15, 2012.

For consideration by the Common Council of the City of Baraboo on May 8, 2012.

Respectfully submitted:

UNIVERSITY OF WISCONSIN - BARABOO/SAUK COUNTY CAMPUS COMMISSION



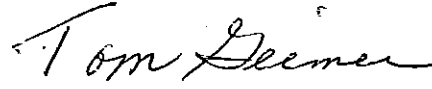
PHIL WEDEKIND, Chairman



TOM KOLB, Vice Chair



REBECCA DEMARS, Secretary



TOM GEIMER


LOWELL HAUGEN
CHERYL GIESE
ANDREA LOMBARD

FISCAL NOTE: It is contemplated that any agreement will not result in any expense to the Joint Owners as the Residence Hall is expected to operate at a profit and be financed through private financing. *KPB*

MIS NOTE: No MIS impact.