

RFP Questions with **Answers:**

1/25/24:

RFP Process/Meeting:

- Would it be helpful if we sent 5 copies of our RFP so each member of the Committee has the report? RFP only stipulates one copy. **No**
- Will the Feb 1 meeting be open for us to join via Zoom or dial in to answer any questions or will it be a private/executive session meeting? **Yes, The Agenda that will be posted on the Website (when Posted will have a zoom link)**

Approval Process:

- Engaging the selected broker - Will the result of the Feb 1 meeting become action out of committee in which the full county board will vote on engaging a broker or does the committee have authorization to sign the engagement agreement? **Committee will select broker, County board will approve cost as it will be over 10,000 expenditure (depending upon the % of the broker)**
- Who does approval of LOIs and Contracts go through? Property Committee, Full board, etc.? **Administrator signs all contracts**
 - o What is majority required? **A majority (i.e. 2/3 , 3/4) 51%**

Financial & Operational Requests:

- Detailed financial statements **Audited financial statements are already posted by the RFP.**
- Most recent staffing roster outlining position, FT/PT status, hourly/annual comp, etc. (names can be removed) **Not sure why this is needed to submit a proposal to sell a Facility/building and not attached to the information that will be presented by the selected broker to potential buyers.**
- Floor Plan **I Thought it was in the video, but will get one attached.**