

Sauk County, Wisconsin
Risk Management Annual Report

2016 Mission: Develop and maintain an effective countywide safety and risk management program to provide a safe environment for all employees.

Departmental Program Summary: Mitigation of risk through effective safety education and training, risk management consultation and claims administration (workers compensation, property and liability).

Changes / Accomplishments 2016:

- Continued development of the pre-employment physical process for required positions.
- Updated safety related policies and procedures.
- Assisted the EM Director with annual active shooter training.
- Administered process for insurance renewal (property, liability and workers compensation).
- Completed hearing conservation certification and recertified hearing conservation equipment. Also performed and completed audiogram testing Sheriff's Department and Highway.
- Completed training on driving simulator and coordinated necessary operating system upgrades.
- Updated and continued to coordinate Employee Safety Committee at Health Care Center and Highway Department.
- Conducted several trainings for the Highway Department including MSHA New Miner Training (Parks, CPZ), chainsaw safety, snowplow safety and annual refreshers.
- Worked with insurance provider on development of improved return to work programming related to workers compensation.

Statistical Summary 2016:

Medical Only Claims:

Number of medical only incurred claims - 28

Number of medical only claims closed (regardless of when incurred) - 39

Number of medical only active claims – 14

All medical claim expenses actually paid (regardless of when incurred) - \$75,037

Amount held in reserve for open medical claims (regardless of when incurred) - \$51,165

Total loss incurred (paid expense + reserves) for 2016 - \$112,124

Indemnity Claims:

Number of indemnity claims for 2016 - 2

Number of indemnity claims closed (regardless of when incurred) - 6

Number of indemnity active claims as of December 31 (no matter when incurred) - 4

All expenses of indemnity claims paid (regardless of when incurred) - \$64,983

Amount held in reserve on open claims - \$85,620

Total dollar loss incurred (paid expense + reserves) for 2016 - \$25,315

Excess and Permanent Total Claims:

Number of claims covered/paid by specific excess insurance policy(s) - 6

Number of open permanent totals – 0

Total amount paid to date on open permanent totals - \$0

Total amount reserved for open permanent totals - \$0

2016 Goals Review:

OBJECTIVE	WAS THIS OBJECTIVE REACHED IN 2016?
	Yes or No (If no, please provide comment)
Improvement of the pre-employment physical process with new hires and update the physical job analysis	Yes
Comprehensive review of all safety programs and policies.	Yes. Items ongoing for 2017.

OUTPUT MEASURES

DESCRIPTION	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL
Annual required safety training for specific positions.	100 Employees	130 Employees	125 Employees

OUTCOME AND EFFICIENCY MEASURES

DESCRIPTION	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL
Recordable Rate (Workers Compensation)	4.5	3.39	1.69
Lost Work Case Average (Workers Compensation)	1.1	.94	.187
Medical only claims (New for 2016)	n/a	n/a	28