

Sauk County, Wisconsin  
**Criminal Justice Department Annual Report**

**2015 Mission:**

The Sauk County Criminal Justice Coordinating Council will use data-driven, evidence-based practices to inform decision making and will examine and respond to the root causes of crime, in an effort to reduce crime, create a safer community, and provide effective treatment for individuals and families involved in the Sauk County Criminal Justice System. The CJCC will improve communication between participating agencies and use a collaborative approach to respond to criminal conduct and to provide coordinated services.

**2015 Vision:**

The Sauk County Criminal Justice Coordinating Council seeks to ensure a criminal justice system that is fair and just: A system supporting a safe and healthy community for the residents of Sauk County; A system offering accessible opportunities for individuals to change the direction of their lives; A system making evidence based, data-driven choices to ensure that the public's resources are used responsibly.

**Departmental Program Summary:**

**Court Appearance Notification System:** The Court Appearance Notification System (CANS) Program seeks to improve system efficiencies by increasing court-appearance rates and decreasing the number of warrants issued for failure to appear in court. This will reduce the number of hearings necessary to conclude a case, reduce costs to jail and law enforcement, and increase the responsibility of persons to appear in court, thereby preventing potentially devastating consequences to themselves and family with loss of employment, housing and ability to provide care for family if incarcerated on a warrant for failure to appear.

**Operating after Revocation Diversion Program:** The Operating after Revocation (OAR) Diversion Program seeks to improve system efficiencies by increasing the amount of legally licensed drivers in Sauk County and decreasing the rate of OAR cases set to appear in court. This will reduce the number of hearings in court, reduce costs to the jail and law enforcement, and increase the rate of relicensing in Sauk County.

Diversion from formal criminal charges in favor of case management provides an environment where participants are assisted through the complex system of relicensing. Successful participants will avoid criminal charges; thus avoiding costly fines, jail time and other barriers that criminal charges present, additionally participants leave programming as legally licensed drivers.

**Community Connections Referral Resource:** The Community Connections Referral Resource is a collaborative effort between the Sauk County Departments of Criminal Justice, Health, Human Services, University of Wisconsin Extension and the Sheriff's Department. The concept

for this partnership stemmed from research on the effects of incarceration on families and young children; specifically the Sesame Street Program “Children of Incarcerated Parents.” In an effort to provide program referrals to the caretakers of children whose parents are incarcerated.

**Sauk County Adult Drug Court:** The Sauk County Adult Drug Court is a non-adversarial alternative sentencing program, focused on treating the root cause of crime in Sauk County. The Drug Court works to enhance public safety by reducing recidivism, and improving the individual quality of life in our community. Drug Court will offer an intensive treatment alternative to individuals whose crimes are connected to drug abuse and dependence; along with strict accountability, supervision, and judicial oversight.

Drug Court provides individuals the opportunity to change their life circumstances, become alcohol, and drug free. This is accomplished by comprehensive assessment and treatment for substance use and mental health diagnosis, intensive supervision, random drug and breath testing, regular court appearances and immediate sanctions and incentives in response to behavior. Honesty and individual accountability are at the foundation of the drug court program.

**2015 Goals Review**

<b>Goals - Desired results for department</b>	<b>Objectives - Specific achievements</b>	<b>Completion Date</b>
Hold a 2016 Annual Planning Meeting	1. Establish date, time allotment, and location.	3/12/15
Implement a Working Criminal Justice System Map	1. See System Map/Process Map	2/19/15 Phase One
Process Map/System Map	1. Establish tier one and tier two organizations. 2. Establish decision making points of tier one organizations. 3. Create process map of tier one agencies showing key decision points. 4. Evaluate each agencies decision making points; making recommendations for improvements and alternatives. 5. Establish decision making points for tier two organizations. 6. Input tier two decision making points into the process map. 7.	1. 01/01/2015 2. 01/31/2015 3. 02/19/2015
Implement a Court Reminder Program	1. See Court Reminder	1. April 1, 2015
Court Reminder Program	2. Implement functioning court appearance notification system. 3. Evaluate expansion into other departments.	1. April 1, 2015

Research feasibility of program areas	<ol style="list-style-type: none"> <li>1. Diversion Programs</li> <li>2. Re-Entry Programs</li> <li>3. Alternative Sentencing Court Program</li> </ol>	<ol style="list-style-type: none"> <li>1. OAR Diversion Program 2/19/2015</li> <li>2. Re-Entry Initiatives in collaboration with Workforce Development 11/1/15</li> <li>3. Sauk County Adult Drug Court 9/1/15</li> </ol>
Implementation of one program.	<ol style="list-style-type: none"> <li>1. Data collection subcommittee to recommend programming to CJCC for approval.</li> </ol>	<ol style="list-style-type: none"> <li>1. CANS Program Start Date 4/1</li> <li>2. OAR Diversion Program Start Date 6/15</li> </ol>
Develop a data collection process for CJCC and it's programs.	<ol style="list-style-type: none"> <li>1. Analyze current systems in place, respective to each department including; what data is collected, what is missing, ability to interface, and cost of services.</li> <li>2. Analyze the systems used in Eau Claire, La Crosse, Portage, and Monroe counties to evaluate data that is necessary and how it is obtained, stored, and accessed later.</li> <li>3. Analyze diverse options for information generated from data locations including; reports, documents, forms, literature, statistics, etc...</li> </ol>	Review of CORE reporting system via State of Wisconsin, La Crosse County Case Management System, and COMPAS through Wisconsin DOC. All acquired for free.
Diversion Programs	<ol style="list-style-type: none"> <li>1. Research and determine target population.</li> <li>2. Research available resources within County.</li> <li>3. Research and select program model.</li> <li>4. Determine approach/how services to be delivered.</li> <li>5. Create a budget necessary to run program model selected.</li> <li>6. Develop policy and procedure manual; if needed.</li> <li>7. Develop personnel manual; if needed.</li> <li>8. Conduct a staff analysis and implement staffing pattern; if needed.</li> <li>9. Develop curriculum for program or outline if contracted service.</li> </ol>	6/15/15
Court Programs (Drug, OWI, or Hybrid)	<ol style="list-style-type: none"> <li>1. Research and determine target population.</li> <li>2. Research available resources within County.</li> <li>3. Research and select program model.</li> <li>4. Determine approach/how services to be delivered.</li> <li>5. Create a budget necessary to run program model selected.</li> <li>6. Develop policy and procedure manual; if needed.</li> <li>7. Develop personnel manual; if needed.</li> <li>8. Conduct a staff analysis and implement staffing pattern; if needed.</li> <li>9. Develop curriculum for program or outline if contracted service.</li> </ol>	7/15/15

Re-Entry Programs	<ol style="list-style-type: none"> <li>1. Research and determine target population.</li> <li>2. Research available resources within County.</li> <li>3. Research and select program model.</li> <li>4. Determine approach/how services to be delivered.</li> <li>5. Create a budget necessary to run program model selected.</li> <li>6. Develop policy and procedure manual; if needed.</li> <li>7. Develop personnel manual; if needed.</li> <li>8. Conduct a staff analysis and implement staffing pattern; if needed.</li> <li>9. Develop curriculum for program or outline if contracted service.</li> </ol>	<ol style="list-style-type: none"> <li>1. Subcommittee tasked with looking at re-entry initiatives on 8/1/15</li> </ol>
Hold a minimum of ten CJCC meetings with 85% attendance.	<ol style="list-style-type: none"> <li>1. Ensure schedules are closely monitored.</li> <li>2. Provide adequate learning and professional growth opportunity to ensure continued support and participation of committee members.</li> </ol>	11/10
Hold a minimum of six subcommittee meetings per subcommittee with 85% attendance.	<ol style="list-style-type: none"> <li>1. Ensure schedules are closely monitored.</li> <li>2. Provide adequate learning and professional growth opportunity to ensure continued support and participation of committee members.</li> </ol>	28/28
Collaborate with public organizations in areas of incentives and program initiatives.	<ol style="list-style-type: none"> <li>1. Evaluate program needs; partner with organizations that can assist with creating resources to meet the needs of each program.</li> <li>2. Establish a minimum of two business partnerships for program needs.</li> </ol>	<ol style="list-style-type: none"> <li>1. 2 of 2 Partnerships *Teel &amp; Work Force Development*</li> </ol>
Partner with local businesses using WOTC (Work Opportunity Tax Credit) to create jobs for program participants.	<ol style="list-style-type: none"> <li>1. Educate and discuss WOTC benefits along with program initiatives with local businesses around Sauk County.</li> <li>2. Partner with a minimum of two local businesses to use WOTC and create job(s) for program participants.</li> </ol>	<ol style="list-style-type: none"> <li>1. Networked/educate local businesses at the job fair held at the Sauk County Jail. May 13, 2015</li> </ol>
Collaborate and partner with local organizations to create more community service options for program participants.	<ol style="list-style-type: none"> <li>1. Evaluate current options for community service within existing organizations.</li> <li>2. Improve and expand existing options or create new community service programming if none exists.</li> </ol>	<ol style="list-style-type: none"> <li>1. Beginning discussion on potential expansion of jail's community service program.</li> <li>2. Subcommittee Developed and tasked with expanding Community Service Programming.</li> </ol>
Increase public awareness and support of the work being done by the CJCC.	<ol style="list-style-type: none"> <li>1. Radio</li> <li>2. Newspaper</li> <li>3. County Events</li> <li>4. Brochures and Mailings</li> <li>5. Service Organizations (Kiwanis/Rotary/Lions etc...)</li> </ol>	<ol style="list-style-type: none"> <li>1. 2 of 2 radio spots.</li> <li>2. Two front-page articles in the Baraboo News Republic.</li> <li>3. Lunch-N-Learn, Chief's Association,</li> </ol>

**Statistical Summary:**

<b>Output Measures - How much are we doing?</b>			
<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Y-T-D</b>
Number of Criminal Justice Coordinating Council Meetings Held	**	7	11
Average Attendance at Council Meeting = 80%	**	**	80%
Public Awareness Occurrences	**	3	14
Annual Strategic Planning Session	**	**	3/12/15

<b>Key Outcome Indicators - How well are we doing?</b>			
<b>Description</b>	<b>2014 Budget</b>	<b>2014 Actual</b>	<b>2015 Y-T-D</b>
CJCC Quarterly Survey Results = Agree or Strongly Agree = 80%	**	**	1 <sup>st</sup> Quarter = 97% 2 <sup>nd</sup> Quarter = 99%
CJCC Annual Planning Session Survey Results = Agree or Strongly Agree = 80%	**	**	100%