

Sauk County, Wisconsin  
**EMBS- Risk Management Annual Report**

**2013 Mission:** Develop and maintain an effective Countywide Risk Management Program to assure a safe environment for all county employees and customers

**Departmental Program Summary:**

The Risk Management department handles all regulatory and training issues in regards to Occupational Safety and Health, the Department of Commerce, and State Statutes in regards to Workers Compensation and Liability. Risk Management is also in charge of procuring the policies and overseeing all claims filed from investigating them, to filing the claim, to follow up associated with settling those claims.

**2013 Goals Review**

**2013 GOALS REVIEW**

OBJECTIVE	WAS THIS OBJECTIVE REACHED IN 2013?
	Yes or No (If no, please provide comment)
To improve the Pre-Employment Physical process with new hires and update the Physical Job Analysis	Yes
Continued Development of the Employee Wellness Program	Yes
Review of safety programs	Yes

**Changes / Accomplishments:**

- In 2013 we were able to create a more comprehensive pre employment physical exam to include health history. This should help in physically fitting our employee into their job.
- The Employee Health Fair continued to evolve with new exhibits and offerings in 2013.
- All safety programs were reviewed and updated for minor changes in the statues or codes. We did update 3 programs in Bloodborne Pathogens, Silica Safety and our Commercial Drivers License Vehicle inspections. Reviewing and observing of the Sheriff and Highway Departments trainings is an ongoing process by this department.
- Worked on my certification as an OSHA Instructor and recertified my Certified Occupational Hearing Conservationist.
- Continued work with Wisconsin County Mutual on programs designed to lower our workers compensation costs and provide quicker medical services to our employees.

**Statistical Summary:** In 2013 for liability insurance claims we had six (6) claims which resulted in \$16,520 in paid losses with a reserve of \$9,911 for employment matters, plowing and mowing incidents. In comparison 2012 had six (3) liability insurance claims, \$13,575 in losses, \$0 in reserve for employment matters. For workers compensation there were 86 claims with losses of \$84,304 and a reserve of \$115,918 in 2013 compared to 90 Workers Compensation claims in 2012 with losses totaling \$110,238 and reserves of \$9,802. These are well below our annual average of \$207,744 since 1995.

An increase of 3 cases 2012 to 2013 in Recordable Cases involving Transitional Work caused the Recordable Accident Incident Rate to increase from 4.3 in 2012 to 4.5 in 2013. This remains well below the industry standard of 5.7 as reported by the United States Bureau of Statistics.

The Lost Workday Case Rate remained the same at 1.3 in 2012 and 2013. Sauk County continues to be below the industry standard of 1.8 as reported by the United States Bureau of Statistics.

**OUTPUT MEASURES**

<b>DESCRIPTION</b>	<b>2011 ACTUAL</b>	<b>2012 ACTUAL</b>	<b>2013 ACTUAL</b>
Safety Training Services (Employees Trained)	875 Employees	800 Employees	870 Employees
Employee Personnel Health Training and Information	220 Empl.	350 Empl.	333 Empl.

**OUTCOME AND EFFICIENCY MEASURES**

<b>DESCRIPTION</b>	<b>2011 ACTUAL</b>	<b>2012 ACTUAL</b>	<b>2013 ACTUAL</b>
Recordable Incident Rate (Workers Compensation)	3.41	4.3	4.5
Lost Workday Cases Rate (Workers Compensation)	1.3	1.1	1.1