

## MINUTES

### **Executive & Legislative Committee**

**Thursday, September 1, 2016 at 9:00 a.m.**

**Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI**

**Members Present:** Krueger, Fordham, Polivka, and Hambrecht

**Members Absent:** Czuprynko (Excused)

**County Personnel:** Jeff Jelinek, Emergency Management; Janelle Krueger, Criminal Justice Coordinator; Steve Pate, MIS Coordinator; Michelle Commings, Deputy County Clerk; Todd Liebman, Corporation Counsel and Renae Fry, Administrative Coordinator

**County Personnel Absent:** Rebecca C. Evert, Sauk County Clerk

**Others Present:** None.

Chair Krueger called the meeting to order at 9:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Polivka/Fordham) to adopt the amended agenda. Motion carried unanimously.

MOTION (Fordham/Hambrecht ) to approve the minutes of the regular meeting on August 4, 2016 and the special meeting on August 16, 2016. Motion carried unanimously.

**Public Comment:** None.

### **Communications:**

- a) Letter re: *Turnout for Transportation* event – 09/29/16;
- b) Open records request e-mail from Tim Damos, Baraboo News Republic;
- c) Letter of Resignation from Supervisor Carol Held, District 7.

### **Jeff Jelinek, Emergency Management:**

- a) Jelinek presented the monthly report and list of bills for his department.

MOTION (Polivka/Hambrecht) to receive the report and approve bills in the amount of \$1,057.84. Motion carried unanimously.

- b) Jelinek has no changes to his 2017 budget as presented in August. MOTION (Fordham/Polivka) to forward the 2017 budget for the department to Finance Committee for approval, as was presented in August. Motion carried unanimously.

### **Janelle Krueger, Criminal Justice Coordinator:**

- a) Krueger presented the monthly report and list of bills for the department.

MOTION (Polivka/Hambrecht) to receive the report and approve bills in the amount of \$5,855.28. Motion carried unanimously.

- b) Krueger stated that the CJCC continues to work 2017 goals and they will be presented at the October E & L Committee meeting.
- c) Krueger presented the 2017 budget for the department. MOTION (Hambrecht/Polivka) to approve the 2017 budget for the department. Motion carried unanimously.

### **Steve Pate, MIS Department:**

- a) Pate presented the monthly report and list of bills for his department.

MOTION (Fordham/Polivka) to receive the report and approve bills in the amount of \$186,905.28. Motion carried unanimously.

b) Consideration of computer donation requests.

MOTION (Polivka/Hambrecht) to approve the computer donation request. Motion carried unanimously.

c) Pate presented the 2017 budget for his department. MOTION (Hambrecht/Polivka) to forward the 2017 budget for the department to the Finance Committee as presented with changes. Motion carried unanimously.

**Michelle Commings, County Clerk Department:**

a) Commings presented the monthly report and list of bills for the department.

MOTION (Polivka/Fordham) to receive the report and approve bills in the amount of \$11,522.66.

Motion carried unanimously.

b) Commings stated there are no changes to the 2017 budget for the department as it was presented in August. MOTION (Hambrecht/Fordham) to forward the 2017 budget for the department to Finance Committee for approval, as was presented in August. Motion carried unanimously.

**Todd Liebman, Corporation Counsel Department:**

a) Liebman presented the monthly report and list of bills for his department.

MOTION (Hambrecht/Polivka) to receive the report and approve bills in the amount of \$1,003.08.

Motion carried unanimously.

b) Liebman presented the 2017 budget for his department. MOTION (Hambrecht/Polivka) to forward the 2017 budget for the department to the Finance Committee as presented with changes. Motion carried unanimously.

c) Discussion of alcohol policy change request from Property and Insurance. The committee agreed with T. Liebman that before any changes are considered in the alcohol policy for the West Square Building and Historic Courthouse property, that the City of Baraboo, Mayor M. Palm and City of Baraboo Police Chief, M. Schauf, should be consulted.

Jennifer Vosen, Sauk County Health Care Center Administrator, addressed the committee regarding the alcohol policy as it pertains to the Sauk County Health Care Center. The construction of the new gazebo is now complete, it is intended to be used as a gathering place for celebrations, and has such, would like the administrator to have authority to authorize the possession and consumption of alcoholic beverages within or upon the Health Care Center buildings and grounds. MOTION (Polivka/Fordham) to approve Resolution Revising The Sauk County Alcohol Policy. Motion carried unanimously.

d) Consideration of Resolution Denying The Claim Of Mike Gustin. MOTION (Fordham/Polivka). Motion carried unanimously.

**Renaë Fry, Administrative Coordinator:**

a) Fry presented the monthly report and list of bills for her department.

MOTION (Polivka/Fordham) to receive the report and approve bills in the amount of \$34.60. Motion carried unanimously.

b) Fry presented the 2017 budget for her department. MOTION (Fordham/Hambrecht) to approve the 2017 budget for the department and forward to the Finance Committee as presented. Motion carried unanimously.

c) Options for 213 West Square Building. Fry discussed possible options and will present figures at the October meeting.

**County Board Chair Report:**

a) Chair Krueger presented his monthly report of meetings, activities and concerns over the past month and highlighted upcoming events and meetings.

b) Plan for next intergovernmental meeting- *Turnout for Transportation* on 09/29/16.

c) Discussion and consideration of Chairperson/County Board Budget for 2017.

MOTION (Fordham/Polivka) to approve the 2017 budget for the Chairperson/County Board and forward to the Finance Committee for approval. Motion carried unanimously.

**Discussion and Possible Recommendation: 2016 Resolutions of WCA:**

Resolutions are attached to Granicus for supervisors review.

MOTION (Polivka/Hambrecht) to adjourn until Thursday, October 6, 2016 at 9:00 a.m. Motion carried unanimously and the meeting adjourned at 11:28 a.m.

Respectfully submitted,

Michelle Commings  
Deputy Sauk County Clerk