

MINUTES

Executive & Legislative Committee

Thursday, July 7, 2016 at 9:00 a.m.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

Members Present: Krueger, Fordham, Polivka, Hambrecht & Czuprynko

Members Absent:

County Personnel: Jeff Jelinek, Emergency Management; Janelle Krueger, Criminal Justice Coordinator; Steve Pate, MIS Coordinator; Becky Evert, Sauk County Clerk; Todd Liebman, Corporation Counsel and Renae Fry, Administrative Coordinator

Others Present:

Chair Krueger called the meeting to order at 9:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Polivka/Hambrecht) to adopt the agenda. Motion carried unanimously.

MOTION (Fordham/Czuprynko) to approve the minutes of the regular meeting on June 2, 2016 and the special meeting on June 21, 2016. Motion carried unanimously.

Public Comment: None.

Communications: None.

Jeff Jelinek, Emergency Management:

a) Jelinek presented the monthly report and list of bills for his department.

MOTION (Fordham/Czuprynko) to receive the report and approve bills in the amount of \$5,355.82.

Motion carried unanimously.

b) Jelinek presented the 2017 mission, vision, and goals for his department.

MOTION (Czuprynko/Polivka) to approve the 2017 mission, vision and goals for the department.

Motion carried unanimously.

Janelle Krueger, Criminal Justice Coordinator:

a) J. Krueger presented the monthly report and list of bills for her department.

MOTION (Polivka/Fordham) to receive the report and approve bills in the amount of \$3,892.34.

Motion carried unanimously.

b) J. Krueger will have the 2017 mission, vision and goals prepared for the August meeting.

MOTION (Polivka/Czuprynko) to postpone the 2017 mission, vision and goals for the department to the August meeting. Motion carried unanimously.

Steve Pate, MIS Department:

a) Pate presented the monthly report and list of bills for his department.

MOTION (Czuprynko/Fordham) to receive the report and approve bills in the amount of \$95,457.54.

Motion carried unanimously.

b) Consideration of computer donation requests: None.

c) Pate presented the 2017 mission, vision and goals for his department.

MOTION (Fordham/Czuprynko) to approve the 2017 mission, vision and goals for the department.

Motion carried unanimously.

d) Security risk analysis re: HIPAA.

Pate gave a presentation to the committee in regards to security risk analysis re: HIPAA.

MOTION (Hambrecht/Polivka) to direct the MIS Department Head to proceed with the security risk analysis re: HIPAA and to work with the Controller and Administrative Coordinator to re-arrange budget funds and move the project forward. Motion carried unanimously.

e) Consideration of a Resolution Authorizing the Purchase of Replacement Fiber Optic Network Equipment. MOTION (Fordham/Czuprynko) to approve and forward the resolution to county board for approval at the July 19, 2016 meeting.

Becky Evert, County Clerk Department:

a) Evert presented the monthly report and list of bills for her department.

MOTION (Polivka/Fordham) to receive the report and approve bills in the amount of \$14,007.26.

Motion carried unanimously.

b) Evert presented the 2017 mission, vision and goals for her department.

MOTION (Hambrecht/Czuprynko) to approve the 2017 mission, vision and goals for the department.

Motion carried unanimously.

Todd Liebman, Corporation Counsel Department:

a) Liebman presented the monthly report and list of bills for his department.

MOTION (Polivka/Hambrecht) to receive the report and approve bills in the amount of \$1,604.84.

Motion carried. Supervisor Czuprynko was absent for the vote.

b) Liebman presented the 2017 mission, vision and goals for his department.

MOTION (Fordham/Czuprynko) to approve the 2017 mission, vision and goals for the department.

Motion carried unanimously.

Rena Fry, Administrative Coordinator:

a) Fry presented the monthly report and list of bills for her department.

MOTION (Hambrecht/Polivka) to receive the report and approve bills in the amount of \$323.26.

Motion carried unanimously.

b) Fry presented the 2017 mission, vision and goals for her department.

MOTION (Polivka/Czuprynko) to approve the 2017 mission, vision and goals for the department.

Motion carried unanimously.

County Board Chair Report:

a) Chair Krueger presented his monthly report of meetings, activities and concerns over the past month and highlighted upcoming events and meetings.

b) Discussion and consideration of the 2017 mission, vision, and goals for the committee.

c) Consideration of Resolution Authorizing the Formation of an Ad Hoc Committee Regarding Board Structure, Compensation and Size.

MOTION (Fordham/Polivka) to approve and forward the resolution to the July 19, 2016 county board meeting. Motion carried unanimously.

d) Plan for next intergovernmental meeting.

MOTION (Polivka/Czuprynko) to adjourn until Thursday, August 4, 2016 at 9:00 a.m. Motion carried unanimously and the meeting adjourned at 12:05 p.m.

Respectfully submitted,

Becky Evert
Sauk County Clerk