UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES
UW-Baraboo/Sauk County Campus, Executive Dining Room
Baraboo, Wisconsin   Thursday, March 24, 2016

Members present: Phil Wedekind, Tom Geimer, Tom Kolb, Cheryl Giese, Andrea Lombard, Brentt
                          Michalek, Scott VonAsten
Members Absent: None
Others Present: Regional Dean Charles Clark, Dundee McNair, Jennifer Walsh, Steve Shara,
                          Mike Palm, Ed Geick, Tom Pinion, Ian Crammond

Certification of compliance with the open meeting law and Approval of Agenda –**Motion by Kolb second by Geimer to adopt the agenda.   Motion carried.**

Approval of Minute of Previous Meeting - **Motion by Lombard second by VonAsten to approve the minutes of the prior meeting. Motion carried.**

Public Comment **- None**

Communications **- None**

Consideration of Science Facility Change Orders. **Pinion stated that there are still some warranty issues that need to be resolved. Fume hoods still need some work and the company responsible is working to make them right. There is an outstanding bill from Brey for approximately $10K. The bill has been outstanding for 6-7 months and he recommended not to pay that bill. The bill was for an error the contractor made on their plans.**

Facilities and Maintenance Report(s) - **Schara stated that the condensers will have to be removed and inspected. They may need to be replaced, and they will likely need some structural reinforcement for the roof due to their weight. Window replacements will begin at the end of March. They have been working on signage for the "A" Building. Action electric has been working on the LED fire exit signs and other lighting conversions. Schara reported on some heating and cooling issues throughout the campus. An incident occurred with a maintenance crew and resulted in an overnight stay at the hospital, the maintenance person returned to work a week later. The small plow truck is at the city lot for repair of the transmission.**

Questions were asked about the "A" building, regarding the concerns of the air conditioning and the structural ability to continue to handle the rooftop loads. Pinion said he would work on this issue.

Dedication plaque was presented with a motion by Geimer, second by VonAsten. Motion Carried.

Maintenance bills were presented in the amount of $4,498.69. Motion by Kolb seconded by Geimer to pay the billing in the amount of $5,113.14. Motion Carried.

Discussion and possible action on carpeting bids for the Library – **Three bids were received, with McGann being the low bid for $46,177.50. Kolb made the motion and Lombard seconded. Motion Carried.**

Financial Report and approval of Vouchers - **Giese presented the Revenue/Expenditure Report and the Comparative Balance Sheet. No questions were asked on the report.**

Update and discussion on Student Housing - **Lombard – A new maintenance person was hired. They are currently working with summer housing for the dorms. She mentioned the Volleyball court**

was back on the agenda. There was discussion on the lighting issues and they are continuing to work on them. Lighting will remain on the agenda until it is completed to their satisfaction.

Campus Administrator's Report **- Dundee McNair, Campus Administrator, much of the regionalization has been completed. Jennifer Walsh was introduced as the campus's full time advisor. The UW Colleges are in an analysis for active shooter scenarios and the need to be ready.**

Dean's Report - **Charles Clark, Regional Dean, Introduced Jennifer Walsh and her responsibilities. Jenny reported on the Bachelor of Applied Arts and Sciences Degree. Pinion mentioned the possibility of a cell carrier being interested in the campus**

Set next date and time – April 21, 2016, 8:00 a.m.
At 9:20 a motion was made by Lombard, second by Kolb to adjourn. Motion carried all in favor.

Respectfully submitted;

Brentt P. Michalek; Interim Administrative Coordinator