

UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES

UW-Baraboo/Sauk County Campus, Executive Dining Room

Baraboo, Wisconsin

Thursday, December 17, 2015

**Members present:** Phil Wedekind, Tom Geimer, Cheryl Giese, Andrea Lombard, Brentt Michalek, Scott VonAsten

**Members Absent:** None

**Others Present:** Dean Tracy White, Regional Dean Charles Clark, David Armstrong, Mike Conner, Mike Palm, Ed Geick, Marty Krueger

Certification of compliance with the open meeting law and Approval of Agenda - **Motion by Kolb second by Geimer to adopt the agenda. Motion carried.**

Approval of Minute of Previous Meeting - **Motion by Lombard second by Kolb to approve the minutes of the prior meeting. Motion carried.**

Public Comment - **None**

Communications - **Dundee McNair was introduced.**

Brentt Michalek Joined the meeting at 8:11.

Consideration of Science Facility Change Orders. **No new report.**

Facilities and Maintenance Report(s) - **Conner addressed the facilities and maintenance report. Identified the new hangers for art in the Science building, long life roofing on the library, and Carpet will no longer be completed in the library over the winter months. They will be looking to complete the carpet during the summer. He looked at windows and other options for replacements. The campus purchased a brand new skid steer should be here within the month. VonAsten had questions for the lighting in front of the campus dorm entry door. Andrea thought that this should have been taken care of and suggested that she would bring this to the next student housing subcommittee meeting. Conner asked to consider paying for the engineering portion on the garage doors so that at a future date they would be able to reconsider constructing the doors, or in the future doing an addition. Would like to get bids for the garage engineering, the group agreed to get bids and discuss it at the next regular meeting. VonAsten thought that the carpet install was to be half during this winter and half next summer, he hoped that since it will not be done during this winter, then all would be done next summer. Krueger ask that the window companies throughout the county be asked to bid on the windows project. Conner went on to present the campus commission bills and detailed the list in the amount of \$7,796.15. Giese stated that she has bills in the amount of \$28,085 for the new science building.**

Financial Report and approval of Vouchers - **Giese presented the report and vouchers. Motion by Lombard, second by Kolb to pay the bills in the amount of \$28,085; and \$7,766.67 for general maintenance. Motion carried with all in favor. Giese went on to identify the operating budget and identified the carpet is still part of the operating budget. She suggested that a discussion on the use for the remaining fund balance be put on next month's agenda.**

Update and discussion on Student Housing- **Lombard identified the need for constructing rules of the dorm and how the students are expected to behave in the dorms. For spring housing there are only 6 spots available and the summer housing is just starting to fill. Fall housing is also beginning to fill and leases are being signed. Next meeting in January they will discuss the lighting at the entryways. Also, the dorm is filled for the spring.**

Dean's Report - Tracy White, Dean, has been busy with transition to the new regional campus format. She talked about the Honor Symposium and that they had 6 students who partook in this program. She was very excited that through all the transition the student experience and spirit appears to be intact. She would like to begin to do a regional symposium similar to that of the UW-Baraboo on the other campuses. Clark spoke about his excitement for the new regional program beginning this January.

Set next date and time – January 21, 2016, 8:00 a.m.

**At 9:10 a motion was made by Wedekind, second by Kolb to adjourn. Motion carried.**

Respectfully submitted;

Brentt P. Michalek; Interim Administrative Coordinator