

UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES

UW-Baraboo/Sauk County Campus, Executive Dining Room

Baraboo, Wisconsin

Thursday, November 19, 2015

**Members present:** Phil Wedekind, Tom Geimer, Cheryl Giese, Andrea Lombard, Tom Kolb, Brentt Michalek

**Members Absent:** Scott VonAsten

**Others Present:** Dean Tracy White, David Armstrong, Mike Conner, Thomas Pinion, Marty Krueger, Tim Steive, Mike Palm

Certification of compliance with the open meeting law and Approval of Agenda - **Motion by Kolb second by Geimer to adopt the agenda. Motion carried.**

Approval of Minute of Previous Meeting - **Motion by Lombard second by Geimer to approve the minutes of the prior meeting. Motion carried.**

Public Comment - **None**

Communications - **None**

Consideration of Science Facility Change Orders. **Pinion stated there are architectural fees being withheld due to an architectural design flaw. This is approximately \$13K saved for pay request #12 and he is recommending approval of that. Final closeout of bills and payments should be January. There are some outstanding issues with Marven Metals, for a total of \$90K outstanding which is due to their issues. For this Pinion is working through Kramer for what we will pay to them.**

Facilities and Maintenance Report(s) - **Conner addressed the facilities and maintenance report. This last month the majority expense was the work done on the circulating pumps. Looking for insurance to pay their portion for the damaged light pole, Giese stated that now that she has the final bill they can submit to insurance. An engineering report was received from MSA for replacement of the maintenance garage door for a total engineering cost was \$4,700, this does not include installation costs. A bid would have to go out once the engineering is completed. The commission instructed him to get a couple more estimates and bring it to the December meeting. Conversation continued on the need to look at all options including buying a smaller plow, or possibly look into building another bay.**

**There are two proposals for both a return and a supply fan, (\$2,842.00 for the return fan and \$3,833.00 for the supply fan), this is just the equipment if purchased together the bid would subtract \$540.00. Motion was made by Lombard, second by Kolb to approve the equipment cost for \$6,675.00 subtracting the \$540.00 for a final total of \$6,135. Motion Carried**

Financial Report and approval of Vouchers - **Giese presented the report and vouchers. Motion by Lombard , second by Kolb to pay the bills in the amount of \$466,966.37; and \$5,736.83 for general maintenance. Motion Carried**

Update and discussion on Student Housing- **Lombard identified the summer housing in 2016 is expected to be at the same numbers we had in 2015 however there will be some additional restrictions in place to eliminate the problems we had in the summer of 2015. In 2017 there will be a better relationship between the campus and the college as the college will have their staffing levels in place by then. Dean Tracy White will be looking to model summer housing after the Richland Center program.**

Dean's Report - **Tracy White, Dean, Detailed her new position as the Regional Associate Dean for Academic Affairs. Dundee McNair will be the Campus Administrator from Richland Center. She explained the new regional structure and how things will begin to operate on January 1, 2016. Once those employees and pieces are in place she will be able to detail the structure further.**

Set next date and time – December 17, 2015, 8:00 a.m.

**At 8:00 a motion was made by Wedekind, second by Kolb to adjourn. Motion carried.**

Respectfully submitted;

Brentt P. Michalek; Interim Administrative Coordinator