

MINUTES

Executive & Legislative Committee

Monday, July 6, 2015, 9:00 A.M.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

Members Present: Krueger, Fordham, Polivka, Fish and Czuprynko

Members Absent:

County Personnel: Brentt Michalek, Interim Administrative Coordinator; Jeff Jelinek, Emergency Management Director; Steve Pate, MIS Coordinator; Becky Evert, Deputy County Clerk; Rebecca DeMars, Sauk County Clerk; Todd Liebman, Corporation Counsel; Lisa Vodak, EMBS/MIS Program Support Specialist

Others Present: Larry Volz

Chair Krueger called the meeting to order at 9:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Polivka/Fish) to adopt the agenda moving up items' # 15 *Possible* closed session and # 16 Reconvening from closed session before item # 8, County Clerk monthly report. Motion carried unanimously.

MOTION (Fordham/Polivka) to approve minutes of the regular meeting on June 1, 2015 and special meetings' on June 9, 2015 and June 16, 2015. Motion carried unanimously.

Public Comment: None.

Communications:

- a. 06/19/2015 Letter from M.A.T.C. – Reedsburg Regional Campus Advisory Board.
- b. 06/24/2015 Letter from City of Baraboo – Response to Notice: Division of Fee to Trust.

Steve Pate, MIS Department:

- a. Pate presented the report and list of bills for his department. MOTION (Polivka/Fish) to receive the report and approve bills in the amount of \$ 37,040.47. Motion carried unanimously.
- b. Consideration of computer donation requests. MOTION (Fordham/Polivka) to approve the computer donation request as presented. Motion carried unanimously.
- c. Pate advised there were no additions or revisions to his department's 2016 mission, vision, and goals since his presentation to committee last month.

Jeff Jelinek, Emergency Management

- a. Jelinek presented the report and list of bills for his department. MOTION (Fordham/Fish) to receive the report and approve bills in the amount of \$ 364.44. Motion carried unanimously.
- b. Jelinek advised there were no changes to his department's 2016 mission, vision, and goals since he last presented to the committee.

Possible closed session pursuant to Wisc. Stats. 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Ho-Chunk trust land application-Allan Casey and Village West properties):

MOTION (Czuprynko/Fish) to go into closed session pursuant to Wisc. Stats. 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Ho-Chunk trust land application-Allan Casey and Village West properties) allowing Todd Liebman, Corporation Counsel; Brentt Michalek, Interim Administrative Coordinator and Larry Volz, Town of Delton representative to remain.

Roll Call: AYES: (5) Krueger, Fordham, Fish, Polivka and Czuprynko. NAYS: (0) ABSENT: (0). Motion carried unanimously.

MOTION (Czuprynko/Fordham) to reconvene in open session immediately following the closed session. Motion carried unanimously.

Rebecca DeMars, County Clerk Department:

a. DeMars presented the monthly report and list of bills for her department.

MOTION (Fordham/Fish) to receive the report and approve bills in the amount of \$ 412.71. Motion carried unanimously.

b. DeMars presented revisions to her department's 2016 mission, vision and goals.

Todd Liebman, Corporation Counsel Department:

a. Liebman presented the monthly report and list of bills for his department. MOTION (Polivka/Czuprynko) to receive the report and approve bills in the amount of \$ 2,832.74. Motion carried unanimously.

b. Liebman advised there were no changes to his department's 2016 mission, vision, and goals.

Brentt Michalek, Interim Administrative Coordinator:

a. Michalek distributed a copy of last month's report, requesting of committee members to identify areas in which they would like changes. He will review their comments and assemble a new report accordingly next month. MOTION (Polivka/Czuprynko) to receive the report and approve bills in the amount of \$ 52.96. Motion carried unanimously.

b. Michalek presented vision language updates and objective specific additions to the department's 2016 mission, vision, and goals.

County Board Chair Report:

a. Chair Krueger presented his monthly report of meetings, activities and concerns over the past month and highlighted upcoming events and meetings.

Retirement Notice: County Clerk – filling Vacancy in Constitutional Office.

Chair Krueger gave a brief overview on the section in Wis. Stats. S 17.21 as to the mechanics of the process in filling of this vacancy as it relates to special elections; transition process in the office and the meetings held with Corporation Counsel Liebman and County Clerk DeMars. MOTION (Polivka/Czuprynko) to fill the vacancy that will be created by the retirement of Rebecca A. DeMars after August 24, 2015; and approving and recommending the appointment of Becky Evert to the office of

County Clerk upon Rebecca DeMars last day of service in office; and forward it to the county board for their consideration at the July 21, 2015 meeting. Motion carried unanimously.

Consideration of a resolution, authorizing the purchase of a new electronic voting system and voting equipment.

Evert and Pate provided information on the two voting systems and equipment in review. MOTION (Fish/Czuprynko) to approve and forward to county board for their consideration at the July 21, 2015 meeting. Motion carried unanimously.

Approve Board Chairperson membership and attendance: M.A.T.C. – Reedsburg Regional campus Advisory Board.

MOTION (Polivka/Fish) to approve and forward to county board for their consideration at the July 21, 2015 meeting. Motion carried unanimously.

MOTION (Fish/Czuprynko) to adjourn until August 3, 2015 at 9:00 a.m. Motion carried unanimously and the meeting adjourned at 11:47 a.m.

Respectfully submitted:

Rebecca A. DeMars
Sauk County Clerk