

## MINUTES

Executive & Legislative Committee

Tuesday, January 6, 2015; 9:00 A.M.

Sauk County West Square Building, Room 213, 505 Broadway, Baraboo WI

Members Present: Krueger, Fordham, Polivka, and Fish

Members Absent: Czuprynko

Others Present: Pate, Jelinek, DeMars, Liebman, Schauf, Lombard, Michalek and Strozmsky

Chair Krueger called the meeting to order at 9:00 A.M. and Compliance with the Open Meeting Law was verified.

MOTION (Polivka/Fordham) to adopt the agenda. Motion carried unanimously.

MOTION (Fordham/Fish) to approve minutes of the regular meeting on December 1, 2014. Motion carried unanimously.

**Public Comment:** None.

### **Communications:**

- a. 11/5/12, E & L minutes; re: item to explore amending Sauk County Code of Ordinances Ch 13.29 of the Personnel Ordinance removing the positions of Administrative Coordinator and Corporation Counsel (only) as they answer to the E & L Committee.
- b. Chairperson report.
- c. Chair Krueger and Vice Chair Fordham request that the agenda and all documents be posted to Granicus by Noon on Friday.

### **MIS Department:**

- a. Pate presented the monthly report and list of bills for his department. MOTION (Fish/Polivka) to receive the report and approve bills in the amount of \$ 107,326.39. Motion carried unanimously.
- b. Computer Donations: None.
- c. Review and approval of updated social media policy: MOTION (Fordham/Polivka) to approve as presented with the exception of allowing Pate to reword language in item #4 so it reads to allow employees to comment on sites as considered work related. Motion carried unanimously.

### **Emergency Management:**

- a. Jelinek presented the monthly report and list of bills for the department. MOTION (Polivka/Fish) to receive the report and approve bills in the amount of \$ 799.26. Motion carried unanimously.

### **County Clerk Department:**

- a. DeMars presented the monthly report and list of bills for her department. MOTION (Polivka/Fordham) to receive the report and approve bills in the amount of \$ 724.41. Motion carried unanimously.

**Corporation Counsel Department:**

a. Liebman presented the monthly report and list of bills for his department. Liebman responded to a question advising the supervisor compensation discussion ended at the December County Board when the resolution was voted down; to possibly continue, the item would have to be an amendment to the Rules of the Board. MOTION (Fordham/Polivka) to receive the report and approve bills in the amount of \$ 1,678.48 (2014) and \$ 40.00 (2015). Motion carried unanimously.

**Administrative Coordinator:**

- a. Schauf presented the monthly report and list of bills for her department. Schauf included she would advise J. Krueger (CJCC) provide a report to this committee every other month (even months). MOTION (Fordham/Fish) to receive the report and approve bills in the amount of \$ 59.63 (2014) and \$380.23 (2015). Motion carried unanimously.
- b. Update of succession planning and workforce development. Michalek provided a brief history and summary of the Great Sauk Trail and plans/objectives to be reviewed every five years by the Conservation, Planning & Zoning and Executive & Legislative Committees'; tentatively to be reviewed within the next six months. Schauf added highlighting that goals/objectives are in place and do coincide with the process of the county budget.

**County Board Chair Report:**

- a. Chair Krueger presented his monthly report of meetings, activities and concerns over the past month and highlighted upcoming events and meetings.
- b. Possible Date Change: February 2015 County Board. No action required.
- c. Reaffirmation of 11/05/12 E & L Approval: "Explore Amending Sauk County Code of Ordinances Ch 13.29". Chair requests reaffirmation to explore removing positions of Administrative Coordinator and Corporation Counsel (only) from the SCCO Ch 13.20 Personnel Ordinance. MOTION (Polivka/Fordham) to review options to explore. Chair will discuss with ICC and report results sometime in (3<sup>rd</sup>) third quarter.

**Discussion and consideration of Mid-term process and timeline:**

Schauf handed out strategic planning/2015 midterm packet. Schauf presented a summary of the strategic planning outline highlighting various goals, core values and components in which Sauk County should be defining the future. E & L Committee members will be presenting this outline at the January county board meeting. Members were selected to present the five various components (slides).

MOTION (Fish/Polivka) to adjourn until February 2, 2015 at 9:00 A.M. Motion carried unanimously.

Respectfully submitted:

Rebecca A. DeMars  
Sauk County Clerk