

MINUTES

Executive & Legislative Committee

Monday, December 1, 2014; 9:00 A.M.

Sauk County West Square Building, Room B30, 505 Broadway, Baraboo WI

Members Present: Krueger, Fordham, Polivka, Czuprynko and Fish

Members Absent:

Others Present: Pate, Jelinek, Liebman, Schauf, and Damos

Chair Krueger called the meeting to order at 9:00 A.M. and Compliance with the Open Meeting Law was verified.

MOTION (Polivka/Fordham) to adopt the agenda. Motion carried unanimously.

MOTION (Polivka/Fordham) to approve minutes of the regular meeting on November 3, 2014, and November 11, 2014. Motion carried unanimously.

Public Comment: None.

Communications: None.

MIS Department:

- a. Pate presented the monthly report and list of bills for his department. MOTION (Fordham/Polivka) to receive the report and approve bills in the amount of \$55,353.76. Motion carried unanimously.
- b. Computer Donations: Badger Oversight Management Commission – laptop; and Children’s Daycare, an NPO child care facility. MOTION (Polivka/ Czuprynko)

Emergency Management:

- a. Jelinek presented the monthly report and list of bills for the department. MOTION (Polivka/Fish) to receive the report and approve bills in the amount of \$534.67. Motion carried unanimously.

Consideration of amendments to Sauk Co. Code Ch. 42, Emergency Management The ordinance was reviewed for consistency with state statutes and practice. Motion to approve and forward to the Board for the adoption of amendments to Sauk Co. Code Ch. 42, Emergency Management_ MOTION (Fordham/ Czuprynko)

County Clerk Department:

- a. Schauf presented the monthly report and list of bills for the County Clerk department. MOTION (Fordham/Czuprynko) to receive the report and approve bills in the amount of \$2,043.05. Motion carried unanimously.

Corporation Counsel Department:

- a. Liebman presented the monthly report and list of bills for his department. MOTION (Czuprynko /Polivka) to receive the report and approve bills in the amount of \$2,743.76. Motion carried unanimously.

Administrative Coordinator:

a. Schauf presented the monthly report and list of bills for her department.

MOTION (Czuprynko/Polivka) to receive the report and approve bills in the amount of \$1,521.94.

Motion carried unanimously.

b. Schauf presented an update on succession planning, and workforce development.

Consideration of repeal of Sauk Co. Code Ch. 37, Records Retention, and recreation as Sauk Co. Code Ch. 37, Information Practices. Liebman and Pate discussed the changes which include state schedule for record retention based on the Public Records Board model for records retention, and updates for defining electronic records to bring our ordinance up-to-date with technology. This ordinance streamlines and organizes general records of the County.

MOTION (Fordham/Czuprynko) to approve revised Chapter 37, Information Practices, and forward the resolution to the December meeting for consideration.

County Board Chair Report:

a. Chair Krueger presented his monthly report of meetings, activities and concerns over the past month and highlighted upcoming events and meetings.

Consideration of initial plan for Mid-Term Assessment.

Schauf provided an updated plan for developing county-wide strategic issues. Krueger spoke to plans for intergovernmental and utilizing it for citizen involvement.

Discussion and possible resolution for creation of Ad Hoc committee to study supervisor compensation. MOTION (Polivka/Fish) to approve a resolution for creation of Ad Hoc committee to study supervisor compensation and move to the Board for consideration. Motion carried unanimously.

MOTION (Fordham/Polivka) to adjourn until January 6, 2014 at 9:00 A.M. Motion carried unanimously.

Respectfully submitted:

Kathryn Schauf
Administrative Coordinator