

## FINANCE COMMITTEE MINUTES

EMBS Meeting Room, Room C128, Courthouse, Baraboo WI

Tuesday, April 8, 2014

Members present: Joan Fordham, Jason Lane, Andrea Lombard, and William F. Wenzel  
Excused: Tommy Lee Bychinski  
Others present: Kerry Beghin, Liz Geoghegan, Lynn Horkan, Tom Kriegl, Marty Krueger, Kathy Schauf and media

The meeting was called to order by Vice-Chairperson Wenzel at 8:30 AM. Certification of open meeting compliance was given. Krueger noted that in absence of Bychinski he will participate in the meeting. **Motion by Fordham, second by Lane to approve the agenda. Motion carried. Motion by Fordham, second by Lombard to approve the minutes of March 12 and 18, 2014. Motion carried.**

Public Comment: None

Communications: None

Consider resolution Authorizing the Sauk County Highway Department to Eliminate One, Full-Time (1.00 FTE) Skilled Equipment Operator, and Create One, Full-Time (1.00 FTE) Skilled Laborer Position Outside the Budget Process.

Beghin noted this resolution is similar to prior changes to make the staffing more flexible. Schauf noted the department is reviewing all vacant positions to enable consistence and flexibility. **Motion by Lane, second by Lombard to Authorize the Sauk County Highway Department to Eliminate One, Full-Time (1.00 FTE) Skilled Equipment Operator, and Create One, Full-Time (1.00 FTE) Skilled Laborer Position Outside the Budget Process. Motion carried.**

Discussion and possible resolution Assigning Funds as of December 31, 2013 and Amending the 2014 Budget for These Assignments.

Beghin reviewed the use of carryforward, the purpose and sources. The oversight committees have reviewed the departmental carryforwards. **Motion by Fordham, second by to Lane to Assign Funds as of December 31, 2013 and Amending the 2014 Budget for These Assignments as presented. Motion carried**

Discussion of 2015 budget and process review, timeline, and priorities.

The citizen forums are scheduled for April and May.

Presentation of County Financial Report.

Beghin commented 2013 is not final. She noted the adjustment to delinquent tax reserve taking into account collections in January and February. The collections have been very strong, therefore the reserve can decrease freeing more dollars and strengthening the general fund. Home Care will be ending the year \$57,668 unfavorable to budget. In May the resolution for over budget and transfer from the contingency fund will be brought to the Committee and County Board. No notable items for 2014 at this time.

Treasurer's Department Update.

Geoghegan highlighted departmental activities and properties. Noted the PILT payment revenues exceeded expectations. **Motion by Lane, second by Fordham to approve payment of Treasurer's Department invoices in the amount of \$1,570,110.62. Motion carried.**

Accounting Department Update.

Beghin highlighted departmental activities. Audit begins next week. **Motion by Fordham, second by Lombard to approve payment of Accounting Department invoices in the amount of \$30,752.98 and County invoices in the amount of \$3,343,968.91. Motion carried.**

Next regular Finance Committee meeting will May 13, 2014.

**Motion by Lane, second by Lombard to adjourn the meeting. Motion carried.**

Respectfully submitted,

Joan Fordham, Finance Committee Secretary