

## MINUTES

Executive & Legislative Committee

Monday, November 4, 2013, 4:00 P.M.

Sauk County West Square Building, 505 Broadway, Room 213, Baraboo, WI

Members Present: Krueger, Fordham, Wenzel, Lane and Stevens

Members Absent:

Others Present: Schauf, Pate and Bolin

Chair Krueger called the meeting to order at 4:00 P.M. and compliance with the Open Meeting Law was verified.

MOTION (Fordham/Stevens) to adopt the agenda. Motion carried unanimously.

MOTION (Fordham/Lane) to approve minutes of the regular meeting on October 2, 2013, and special meeting of October 15, 2013. Motion carried unanimously.

**Public Comment:** None.

### **Communications.**

Chair Krueger shared the following:

1. WCA communication regarding new supervisor training at WCA.
2. Notice of reserve duty.
3. Winnebago County requesting change in policy as it pertains to the number of low-risk, non-violent offenders.

### **MIS Department.**

- a. S. Pate, MIS Director, presented the monthly report and list of bills for his department. Report focus was on disk storage and social media work group.  
MOTION (Lane/Wenzel) to receive the report and approve bills in the amount of \$ 60,631.65. Motion carried unanimously.
- b. Computer Donations. None.
- c. 2014 Budget.  
Pate reported a proposed change to the Sheriff Departments Sheriff budget.

### **County Clerk Department:**

- a. R. DeMars, County Clerk, provided the monthly report and list of bills for her department in writing.  
MOTION (Wenzel/Fordham) to receive the report and approve bills in the amount of \$ 2,890.79.  
Motion carried unanimously.
- b. 2014 Budget.  
DeMars reported no changes to her budget after amendment process.

### **Corporation Counsel Department:**

- a. A. Bolin, Assistant Corporation Counsel, presented the monthly report and list of bills.  
MOTION (Lane/Stevens) to receive the report and approve bills in the amount of \$ 1,466.16. Motion carried unanimously.
- b. 2014 Budget.  
Liebman reported no changes to his budget after amendment process.

### **Administrative Coordinator Department:**

- a. K. Schauf, Administrative Coordinator, presented the monthly report and list of bills for her department.  
MOTION (Stevens/Wenzel) to receive the report and approve bills in the amount of \$88.71. Motion carried unanimously.
- b. 2014 Budget.  
Schauf reported no changes to her budget after amendment process.

**County Board Chair Report:**

- a. Chair Krueger presented his monthly report of meetings, activities and concerns over the past month. Focus of the discussion was of county related activities with legislature, Wisconsin Counties Association, and local trail development.

Chair Krueger reported no changes to Chair budget or Committee/Commissions Budget after amendment process. He did provide an update on the amendment that he provided regarding the Wormfarm.

**Discussion regarding process for considering the Rules of the Board:**

Individual supervisors will be allowed to provide recommendations. Final rules will be ready for presentation in February, available for revision in March, adoption in April. Consideration will be given to the need to have special meetings to discuss structure and / or rule changes.

**Southern Housing Region and Capital Area Region:**

Provided during Administrative Coordinators monthly report: K. Schauf, Administrative Coordinator, presented an update on the regional efforts in both Housing and Economic Development. The Housing Region met on October 28, 2013 to discuss process for fund distribution and guidance to the program administrator on the handling of applications. The Capital Area Region for Economic Development met on October 11, 2013 with all municipalities who would qualify for participation. The region is pending while the Department of Administration formalizes appropriate process for de-federalization of funds.

MOTION (Stevens / Fordham) to adjourn until Tuesday, December 3, 2013 at 8:00 A.M. Motion carried unanimously and the meeting adjourned at 5:40 P.M.

Respectfully submitted:

Kathryn Schauf, Administrative Coordinator **for**

Rebecca A. DeMars, County Clerk/Secretary