

MINUTES

Executive & Legislative Committee

Tuesday, June 4, 2013; 8:00 A.M.

Sauk County West Square Building, 505 Broadway, Room 213

Baraboo, WI

Members Present: Krueger, Fordham, Wenzel, Lane and Stevens

Members Absent:

Others Present: R DeMars, K Schauf, S Pate, W. Klicko, J. Schernecker, W Orth, J Dietz and T Kriegl

Chair Krueger called the meeting to order at 8:00 A. M. and compliance with the Open Meeting Law was verified.

MOTION (Stevens/Wenzel) to adopt the agenda with moving item 14 before item 5, reports as presented. Motion carried unanimously.

MOTION (Fordham /Lane) to approve the minutes of the regular May 7th and special April 25th Intergovernmental meetings. Motion carried unanimously.

Public Comment: None.

Communications.

Chair Krueger shared the following:

- a. WCA: Free 2013 Conference registration for New County Board members.
- b. State of Wisconsin: Criminal Justice Coordinating Council.
- c. Notification of NACo dues adjustment.

Consideration of a resolution Supporting The Use Of Federal Medicaid Funding To Improve Badger Care In Wisconsin And Sauk County.

W. Orth, Human Services Director, presented information for the creation of this resolution indicating the approximate number of Sauk County residents that could detrimentally be impacted should the Governor choose not to accept the Federal Medicaid Funding as it will potentially decrease the number of residents who have health insurance coverage and increase costs to the State budget for the program and an increase of underinsured and uninsured impacts the Human Services Department because it can lead to untreated mental health or substance abuse and lack of preventative care that lead to the inability to function. Committee discussion regarding the concern of considering politically charged resolutions that do not pertain solely to Sauk County.

MOTION (Wenzel/Krueger) to approve and forward to the County Board of Supervisors for consideration at the June 18, 2013 meeting. AYES: (2) Wenzel, Krueger NAYS: (3) Fordham, Lane and Stevens. Motion failed.

MIS Department.

- a. S. Pate, MIS Director, presented the monthly report and list of bills for his department. MOTION (Wenzel/Lane) to receive the report and approve bills in the amount of \$ 68,443.48. Motion carried unanimously.
- b. Computer Donation requests. None.
- c. 2014 Budget: Program Review form – discussion of vision, mission, goals and performance measures. Pate reported on several key areas: system maintenance, information & security, com-

pliance, technology support, cost reductions, business improvements and a special emphasize on cyber due diligence.

County Clerk Department:

- a. R. DeMars, County Clerk, presented the monthly report and list of bills for her department. MOTION (Lane/Fordham) to receive the report and approve bills in the amount of \$ 122.15. Motion carried unanimously.

- b. Consideration of posting outside agency agendas on web.

DeMars distributed a list of outside agencies and their contact information that currently provide agendas to her office for posting. With the new electronic agenda routing procedure, all departments are required to create and post their agenda to the county website which initiates an email notice to her department staff of an agenda requiring posting. From this point, her department opens the link in the email to the agenda, prints the .pdf copy of the agenda, faxes it to the media and posts it in three locations in the county. The outside agencies currently can only email agendas in Microsoft word format. Her office prints the document, faxes to the media and posts in three locations. Her concerns: 1) should these agendas also be posted to the website to establish a process consistent with all agendas, 2) is there specific language or criteria that requires her office to post them to the website. Schauf offered an option of posting only the web links for these agencies to our web calendar when agendas are received by the Clerk providing the most efficient process. If this is not an acceptable option, then the Clerk would be tasked with undertaking the duties of the additional steps required to post to the website. DeMars advised she has contacted each agency and all requested for the Clerk's office to post their agendas to the website. Committee discussed the options presented and recommended the defining criteria to post an agenda to the website is if the committee has county supervisor representation.

- c. 2014 Budget: Program Review form – discussion of vision, mission, goals and performance measures. DeMars presented her Budget goals and objectives for 2014 indicating SVRS services to 28 municipalities continues to be a major responsibility in conjunction with elections. With new electronic procedures implemented such as the agenda routing updates to the committee database, creation of multi governmental databases, and the implementation of the J. Mauel Pet Web Database; this has eliminated the duplication of hours of data entry freeing up valuable time to further pursue another needed customer requested service becoming a Passport Agent Acceptance Facility, additionally generating revenue for the county. Committee suggests exploring this service and adding to her 2014 goals/objectives to provide this service. Her final goal included costs required to continue to provide efficient election processing systems in accordance with new state certified voting system was additionally presented in conjunction with her Capital Improvement Project form. DeMars informed the committee in recent discussions with her DVS representative; current estimation costs for all new election equipment/software and server is anticipated to be much lower than \$ 800,000. Committee member suggestions were diverse regarding decreasing the amount on her CIP form.

Corporation Counsel Department:

- a. W. Klicko, Assistant Corporation Counsel presented the monthly report and list of bills for her department. MOTION (Stevens/Wenzel) to receive the report and approve bills in the amount of \$ 2,950.79. Motion carried unanimously.
- b. 2014 Budget: Program Review form – discussion of vision, mission, goals and performance measures. Klicko distributed the Budget goals and objectives indicating she would be glad to answer any questions of the committee; however, Todd Liebman would be back next month to present in detail the goals and objectives. Chair Krueger advised this item will be placed on next month's agenda.

Committee recessed at 10:05 A.M. for a five minute break.

Committee rejoined meeting session at 10:13 A.M.

Administrative Coordinator Department:

- a. K. Schauf, Administrative Coordinator, presented the monthly report for her department, update on the Public Records information page available on the website as a customer service search tool and a briefly updated the CDBG housing and Revolving Loan Fund Program indicating little progress since last month, as other jurisdictions still continue with manual revisions. This month's group meeting will meet to discuss the draft version. MOTION (Stevens/Wenzel) to receive the report. Motion carried unanimously.
- b. 2014 Budget: Program Review form – discussion of vision, mission, goals and performance measures. Schauf highlighted several key goals and specific objectives for 2014: implementation of strategies for improving communications interdepartmentally, between the board and departments, between the county and constituency; use of technology to improve agenda, resolution creation/routing system and citizen engagement initiatives.

County Board Chair Report:

Chair Krueger presented the following:

- a. 5/15 UW Extension, Arts & Culture
- b. 5/16 ADRC Volunteer breakfast
- c. 5/17 Supervisor Dawson re: bullying at a **Human Services meeting
- d. 5/20 Sauk County hosted ICC
- e. 5/20 SCDC – Jim Allen, new Executive Director
- f. 5/22 Economic Development
- g. 5/23 UW Campus
- h. 5/23 THRIVE is done, moving forward as Madison Region Economic Partnership
- i. 5/29 Monthly meeting with Dean Pleger
- j. 5/30 Broadband Demand Survey
- k. 5/30 Dick Grant and Bill Wenzel
- l. 5/30 Citizen Focus Group at Reedsburg
- m. 5/31 WCA consultant, Eric Stelter
- n. 6/1 Mid-Continent Railway Museum

Discussion and consideration of changes to the CDBG housing and Revolving Loan Fund Program:

Regionalization. Schauf previously provided an update to the CDBG housing in her monthly report. She additionally provided a summary the FRSB loan statistics as of May 31, 2013.

Discussion and consideration of possible resolutions to be included as part of the Wisconsin Counties Association Platform.

Chair Krueger began discussions with a meeting consisting of WCA consultant, Eric Stelter, Schauf, Krueger, Pate and Beghin. All present agreed further discussions with these counties, Sauk Ozaukee and Calumet is essential to understand software needs. Chair Krueger added that WCA staff were not totally on board with the idea and he also felt the State should be involved. Committee would consider a resolution and moving them forward as a part of the platform only if we were with a majority of counties.

- a. MIS – Pate emphasized on the challenge for all three counties to focus on what systems will work for everyone at the table in order for there to be a benefit. Committee consensus to allow WCA to pursue the adventure. No resolution at this time.

- b. Local control – Schauf reported WCA legislative representatives, Sarah Diedrick-Kasdorf and Kyle Christianson have already appeared before Finance meeting. Committee consensus to allow WCA to continue. No resolution at this time.

Consideration of a resolution approving Board attendance at the Wisconsin Counties Association annual conference.

Chair Krueger recommended postponing until July meeting to allow time for board members to register to establish more accurate fiscal data on resolution.

MOTION (Stevens/Lane) to postpone until the July 2, 2013 meeting. Motion carried unanimously.

Discussion and consideration of appointment to the Capital Improvement Project team.

- a. Available dates of appointee in first 2 weeks of July. MOTION (Fordham/Wenzel) to appoint Krueger as Executive and Legislative representative to serve on the Capital Improvement Projects Team. No other nominations for appointment. Motion carried unanimously.

MOTION (Wenzel/Fordham) to adjourn and set the next regular meeting date for Tuesday, July 2, 2013 at 8:00 A.M Motion carried unanimously.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary