

MINUTES

Executive & Legislative Committee
Tuesday, May 7, 2013; 8:00 A.M.
Sauk County West Square Building, 505 Broadway, Room B30
Baraboo, WI

Members Present: Fordham, Wenzel, Lane and Stevens
Members Absent: Krueger
Others Present: R DeMars, K Schauf, S Pate, T Liebman, J. Scherneck, and

Vice Chair Fordham called the meeting to order at 8:00 A. M. and compliance with the Open Meeting Law was verified.
MOTION (Lane/Stevens) to adopt the agenda as presented. Motion carried unanimously.

MOTION (Wenzel/Stevens) to approve the minutes of the regular April 4th meeting. Motion carried unanimously.

Public Comment. None.

Communications.

Vice Chair Fordham shared the following:

- a. Memorandum from WCA – Opposition to Senate Bill 95
- b. Release from Milwaukee County Board of Supervisors – Board Reform Overhaul
- c. Letter to Joint Finance Committee Supporting Circus World Museum Foundation, Inc
- d. Letter to Joint Finance Committee Supporting the Freight Rail Preservation Program
- e. 2013 WCA Conference Resolutions deadline for submissions

Administrative Coordinator Schauf shared the following:

- f. WCA Notification allowing newly elected supervisors free registration to attend the annual conference
- g. Human Services Committee will be co-authoring a resolution with Executive & Legislative that will request that the State change its position on the exchange (Affordable Care Act). The resolution will be brought forward to committee next month

Discussion and consideration of potential intergovernmental strategies to deal with tax deeded properties.

K Schauf, Administrative Coordinator, presented a summary of past properties discussed by this committee. Geoghegan, County Treasurer, advised the St Mary's Ringling Manor most likely appears the back taxes will not be paid. Geoghegan is of the opinion; this particular property and the processes for reviewing should begin as there are no other properties quite the same. Liebman, Corporation Counsel has been involved, researching potential options for the county and what is the best for the taxpayers. Since each property could potentially have its unique attributes, it may not be possible or beneficial to develop a standard policy to deal with tax deeded properties. Vice Chair Fordham reviewed discussions as presented noting it was this committee's task to discuss and consider if potential intergovernmental strategies could be developed consistent throughout Sauk County. Stevens suggested this committee review Property & Insurance committee minutes, or the possibility of joint committee meetings. MOTION (Lane/Stevens) to refer this on to Property and Insurance Committee. Motion carried unanimously.

MIS Department.

S. Pate, MIS Director, provided a demonstration of the IPAD and assisted members with basic functional tools on their IPADS, (perusing this agenda and attachments). Additional training will continue next month. Discussion regarding timeliness of receipt of departments' current monthly reports to enable time to upload and security restriction of applications.

- a. S. Pate, MIS Director, presented the monthly report and list of bills for his department. MOTION (Lane/Wenzel) to receive the report and approve bills in the amount of \$ 105,466.77. Motion carried unanimously.
- b. Computer Donation requests. One request for a laptop from Human Services –Comprehensive Community Services for a client to replace an aging computer. MOTION (Lane/Wenzel) to approve computer request. Motion carried unanimously.

County Clerk Department:

- a. R. DeMars, County Clerk, presented the monthly report and list of bills for her department. MOTION (Lane/Wenzel) to receive the report and approve bills in the amount of \$ 12,555.50. Motion carried unanimously.

Corporation Counsel Department:

- a. T. Liebman, Corporation Counsel, presented the monthly report and list of bills for his department. MOTION (Stevens/Lane) to receive the report and approve bills in the amount of \$ 962.04. Motion carried unanimously.

Administrative Coordinator Department:

- a. K. Schauf, Administrative Coordinator, presented the monthly report for her department. MOTION (Wenzel/Stevens) to receive the report. Motion carried unanimously.

County Board Chair Report:

In the absence of Chair Krueger, Vice Chair Fordham presented the following:

- a. April 10 Public Hearing – Joint Committee on Finance held at the Kalahari, relating to: Assembly Bill 40 State finances and appropriations, constituting the executive budget act of 2013 legislature. Chair Krueger, Vice Chair Fordham and Administrative Coordinator Schauf attended and provided testimony; Krueger – Transportation, Fordham – Circus World Museum and Schauf – Limitations on levy and local contributions

Discussion and consideration of Mid-Term Assessment, April 24, 2013.

Discussion identified possible changes to assist department heads in ascertaining strategic issues in collaboration with good interdepartmental framework for connecting economic development related issues. Schauf reported the grading system was not meant to be a statistical report and cost factors were not a specific component of each issue. Strategic objectives have been defined; we now need to identify the steps towards achieving these goals. Vice Chair Fordham commented on a topic from one of the speakers at the Mid-Term Assessment in which it is the responsibility of the County Board to create policies; however, it is the staff's responsibility to manage the day to day operations. Suggestion was made to identify a process to incorporate these strategic issues into the budget process without additional reports. Schauf suggested the functional group could meet to analyze processes to include the strategic issues with the budget process. Committee identified three steps. 1) Staff identifies strategic issues. 2) Board establishes the resources (staff or costs) and 3) Staff identifies costs and or staff to complete. Vice Chair Fordham suggested she would prefer to see this process annually.

Discussion and consideration of Intergovernmental meeting, April 25, 2013.

Lane noted both presentations were very good. Committee consensus that this year's forum design did not work so well. Local, city and county did not get to participate. Both Fordham and Schauf noted key issues for economic development stayed at the state level; creating it difficult for other levels of governments to meet and converse. Next meeting is in the fall.

Discussion and consideration of changes to the CDBG housing and Revolving Loan Fund Program: Regionalization:

K. Schauf, Administrative Coordinator, reported the approach being taken is sound, and slowly is continuing to move forward. The draft manual is to be completed at the meeting the end of June. HUD has extended comment period. We will put out notices to communities. No new RLF applications have been received and current RLF loans are up to date, timely payments and site visits complete.

Possible closed session pursuant to Wisc. Stats. 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written legal advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Discussion of release of legal opinions of the County Corporation Counsel.

MOTION (Lane/Stevens) to go into closed session pursuant to Wis. Stat. 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written legal advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Discussion of release of legal opinions of the County Corporation Counsel allowing K. Schauf, Administrative Coordinator, T. Liebman, Corporation Counsel and R. DeMars, County Clerk to remain. Roll call vote: AYES: (4) J. Fordham, W. Wenzel, J. Lane and D. Stevens. NAYS: (0). ABSENT: (1) M. Krueger.

MOTION (Stevens/Lane) to reconvene in open session immediately following the closed session. Motion carried unanimously.

Possible action to authorize release of a legal opinion.

MOTION (Lane/Wenzel) to release request of legal opinion. Motion carried unanimously.

MOTION (Stevens/Wenzel) to adjourn and set the next regular meeting date for Tuesday, June 4, 2013 at 8:00 A.M. Motion carried unanimously. Adjourned at 10:45 A.M.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary