

MINUTES

Executive & Legislative Committee

Thursday, March 7, 8:00 A.M.

Sauk County West Square Building, 505 Broadway, Room B24

Baraboo, WI

Members Present: Krueger, Fordham, Wenzel, Lane and Stevens

Members Absent:

Others Present: R DeMars, K Schauf, S Pate, T Liebman, J. Dietz, J. Scherneck, B. Waser and S. Alexander

Chair Krueger called the meeting to order at 8:02 A. M. and compliance with the Open Meeting Law was verified. MOTION (Wenzel/Lane) to adopt the agenda as presented. Motion carried unanimously.

MOTION (Stevens/Fordham) to approve the minutes of the regular February 4th and special February 18th meetings. Motion carried unanimously.

Public Comment:

- Bill Waser; re: requested Executive & Legislative Committee and Corporation Counsel to review Personnel Committee's recent action to approve raises for a department without the Board of Supervisors consideration.

Communications:

Chair Krueger shared copies of following:

- American City and County – Tech Trends 2013
- Letter from Chairwoman, Milwaukee County Board of Supervisors
- Release from Milwaukee County Board – Countywide Government Reform Initiative
- Milwaukee County Board Plan on Reorganization
- Memo from Wisconsin Legislative Council – Relating to the Milwaukee County Board of Supervisors
- Email from Representative Joe Sanfelippo to Legislative
- State of Wisconsin 2013 Bill
- Outagamie County Board of Supervisor Resolution

MIS Department:

S. Pate, MIS Director, presented the monthly report, list of bills for his department and distributed a copy of his 2012 Annual Report. MOTION (Wenzel/Stevens) to receive the report and approve bills in the amount of \$91,705.16. Motion carried unanimously.

Computer Donation Requests:

None.

Review of MIS Carryforward Funding Recommendations:

S. Pate, MIS Director, distributed a report detailing specific department project fund requests. MOTION (Stevens/Lane) to approve carryforward requests in the amount of \$603,463.25 and forward to Finance Committee. Motion carried unanimously.

Resolution Authorizing the Purchase of Replacement Finger Print Scanners for the Sheriff's Department:

S. Pate, MIS Director, presented the resolution indicating the need to replace the current scanners due to the age and the hardware no longer supported by the vendor. MOTION (Fordham/Stevens) to approve and forward to the County Board of Supervisors for consideration at the March 19, 2013 meeting. Motion carried unanimously.

County Clerk Department:

R. DeMars, County Clerk, presented the monthly report, update on the implementation of the J. Mauel Web Based Pet Licensing system for the municipalities and list of bills for her department. MOTION (Wenzel/Stevens) to receive the report and approve bills in the amount of \$14,440.26. Motion carried unanimously.

Corporation Counsel Department:

T. Liebman, Corporation Counsel, presented the monthly report, list of bills for his department and distributed a copy of his 2012 Annual Report. MOTION (Stevens/Lane) to receive the report and approve bills in the amount of \$866.31. Motion carried unanimously.

Administrative Coordinator Department:

K. Schauf, Administrative Coordinator, presented the monthly report and list of bills for her department. MOTION (Fordham/Lane) to receive the report and approve bills in the amount of \$4,225.00. Motion carried unanimously.

Review of Administrative Coordinator Carryforward Recommendation:

K. Schauf, Administrative Coordinator, indicated the carryforward request was for consultant fees and would require further approval before using. MOTION (Wenzel/Stevens) to approve carryforward requests in the amount of \$27,300.00 and forward to Finance Committee. Motion carried unanimously.

County Board Chair:

Chair Krueger reported on his monthly meetings and activities:

- 2/5-6 WCA Legislative Exchange - numerous comments were received as being the best ever.
- 2/6 Governor Walker announced additional \$28.9 million in Mental Health funding and acknowledged the critical roles the counties play in the State
- 2/15 Governor Walker visited Seneca Foods to announce the State acquisition of a Madison-to-Reedsburg rail line serving the Baraboo can-making plant and other Sauk County industries. The transportation budget includes \$60 million for the Freight Railroad Preservation Program (FRPP) during the state fiscal budget for 2014-2015.
- 2/18 County Board
- 2/18 ICC; highlighted Part I Economic Development's discussion in which each Economic Development Corporation Director from the ICC counties provided an overview of their organizations, challenges and opportunities facing local businesses and future plans to implement
- Sauk County Development Corporation, Executive Director, Gene Dalhoff is leaving, and Chair Krueger has been involved in the process of hiring a replacement and re-evaluating the goals of SCDC.
- Provided a copy of two letters addressed to Mark Gottlieb, Secretary WI. Department of Transportation; re: thanking him for recent meetings discussing State purchase on the Madison-to-Reedsburg line.
- 2/21 attended Wis. Towns Association meeting
- 2/25 Economic Development; re: closed landfill property, discussed features to be included in final report to Property & Insurance.
- 3/6 Special UW Campus meeting; indicating upon the request of Dean Pleger, both he and Mayor Palm attended. Briefly reviewed a segment of K. Schauf's report, member of the Ad-Hoc group, she had reported on data received importance for an updated market analysis before proceeding and presented a timeline for both the residence facility and science building.
- Noted the request for clarification of the Personnel Committee's action granting the market adjustment has been taken under advisement and T. Liebman, Corporation Counsel has been requested to provide a legal opinion as to the market adjustment. Supervisor J. Dietz requested to comment indicating the market adjustment is not the question; it's if the committee followed correctly Personnel Ordinance 13.21.

Board Process:

Chair Krueger has met with three more additional supervisors. He emphasized these one on one discussions involve only to receive input from supervisors. He will provide an update at the March County Board meeting.

March Intergovernmental meeting:

Scheduled for Tuesday, March 26, 2013 at Shifflet's in Spring Green and commented past meetings have generated positive results and have proved to be very beneficial. He anticipates a good county turnout in attendance. Chair Krueger delivered a letter to dated March 1, 2013 to each county supervisor.

Report to Finance – Board budget over-run:

Chair Krueger reported his over-run amount of \$2,408.24 which was a combination of his budget, County Chair, and the County Board Committees, indicating he was unaware of the deficiency until just recently when all 2012 committee vouchers were received and processed. He further noted that approximately \$1,800.00 of this amount was within his own budget specifically for mileage. He will forward his budget over-run with details to the Finance committee.

Discussion of the Chairpersons appointments:

Chair Krueger informed the committee in light of recent discussions on the board floor and a recent request from a committee to have additional comments or a description for an appointment to be added with the county board agenda, he felt this is a necessary topic for discussion by the committee. Chair Krueger acknowledged he would follow the recommendation of this committee. Discussion followed with each committee member expressing their opinion. Committee consensus is to continue with current procedures indicating these are committee appointments. It is the task of the committees to research new appointments or re-appoint those who have served in past terms. No change in current appointment process.

Guidelines for commendatory resolutions:

Chair Krueger reported a committee's request to have a certificate of appreciation presented to an individual at county board. The individual had served several years on this committee and the department head and or committee felt it appropriate to provide a token of their "thanks" to this individual for their years of service. Current guidelines allow for the issuing of certificates of appreciation for employees with a minimum of 5 years of service and County Supervisors, with a resolution prepared by the appropriate department and placed on the county board agenda. Committee discussed factors that would need to be reviewed such as: years of service for committee appointments, responsibility of creating of the certificates and resolutions on the county board agenda. Committee overwhelming agreed that members of a committee deserve an appropriate token of appreciation for their service as to employees and supervisors. Supervisor Alexander spoke to this item advising it was a member on their Long Term Support Planning Committee who retired and they did use present this individual with a certificate at a committee meeting.

Committee recommended continuing to allow the committees to handle the advisement of commendatory tokens of appreciation at the committee level.

Discussion and consideration of potential intergovernmental strategies to deal with tax deeded properties:

E. Geoghegan, County Treasurer, presented a brief update indicating the Ringling Manor property is moving forward and has order a title search report for the property. She also advised she did further research to ensure the county only has this one piece of property of this nature this year. She will continue to meet with K. Schauf and the city representatives and report back next month.

Discussion and consideration of changes to the CDBG housing and Revolving Loan Fund Program: Regionalization:

K. Schauf, Administrative Coordinator indicated the March 2 meeting had been cancelled, and provided a status update indicating \$2.4 million dollars in funding will be available. Next step is to finalize MOU's in the consortia group and then continue to meet with the other counties. She will bring a draft copy of the Administrative Manual as soon as all counties have approved.

Discussion and consideration of strategic issues:

S. Pate, MIS Director provided a power-point presentation in an effort to better define his departments strategic issues and concerns such as: technology issues, access & security issues; new initiatives vs. system maintenance and decision drivers for technology (compliance, transparency, business needs, storage requirements, labor/skills, funding). T. Liebman, Corporation Counsel advised his department's strategic issues would primarily be compliance as their office is governed by WI. Stats. adding technology issues, access and security issues all being issues of importance. Committee members provided comments indicating that Sauk County's overall operational programmatic efforts supported with the most cost productive methods are essential to continue intergovernmental relationships.

The committee defined the following strategic issues to be forwarded by Chair Krueger:

- 1) Continue improvement/enhancement of intergovernmental relationships at local, state and regional levels.
- 2) Balance of Management Information System (MIS) technology/security demands in relationship to transparency for information.

MOTION (Lane/Wenzel) to postpone closed session item until Tuesday, March 19, 2013 at 4:30 P.M. Motion carried unanimously.

Possible closed session pursuant to Wisc. Stats. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Performance Evaluation Corporation Counsel:

MOTION (Wenzel/Fordham) to adjourn and set the next regular meeting date for Tuesday, April 2, 2013 at 8:00 A.M. Motion carried unanimously and the meeting adjourned.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary
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