

## MINUTES

Executive and Legislative Committee Meeting

Tuesday, December 7, 2010; 8:00 A.M.

Sauk County West Square Building, 505 Broadway, Room #B30, Baraboo, WI

Members Present: Krueger, Alexander, Bach, Wenzel, and Fordham

Others Present: K. Schauf, B. Mielke, T. Liebman, S. Pate, and G. Althoff

Chair Krueger called the meeting to order at 8:00 A.M. and compliance with the Open Meeting Law was verified. Motion by Bach, seconded by Fordham to approve the agenda, as amended. Motion carried.

Motion by Fordham, seconded by Alexander to approve the minutes of the November 2, 2010 meeting. Motion carried.

### **Public Comment:**

None

### **Communications:**

Administrative Coordinator: Upcoming WCA educational seminar entitled, "County Redistricting in Focus" and an inquiry from Supervisor Murray concerning incorporation of comprehensive plan (this matter will be covered under agenda item #10).

County Board Chair: Notice from DNR concerning proposed solid waste disposal facility at BAAP, Planning for the WCA 73rd annual conference, WCA 2011 dues statement, information relative to history of Redistricting Committee appointment and public hearing announcements concerning the City of Reedsburg tax increment district distressed TIFF designations.

### **Consideration of a Resolution Honoring Betty A. Hinze:**

A draft resolution was reviewed, followed with a motion by Bach, seconded by Fordham to forward the resolution to the County Board for consideration at the December 21, 2010 meeting. Motion carried.

### **Consideration of a Resolution Honoring Randy Stammen:**

A draft resolution was reviewed, followed with a motion by Bach, seconded by Wenzel to forward the resolution to the County Board for consideration at the December 21, 2010 meeting. Motion carried.

### **Consideration of Proposals for Qualified Newspaper Coverage in the Reedsburg and Sauk Prairie Area:**

The County Clerk distributed a breakdown of proposals received. George Althoff, representing the *Sauk Prairie Eagle and Reedsburg Times Press* questioned the numbers shown which listed paid, in-county subscriptions; the Committee agreed to recalculate the amounts to include both mailed and paid distribution outside the mail service. Motion by Fordham, seconded by Bach to designate *The Sauk Prairie Star* and *The Reedsburg Independent* as qualified newspapers for publication of Sauk County legal notices in the areas of Reedsburg and Sauk Prairie for the calendar years 2011 - 2012. Motion carried.

**Consideration of Amendments to Reedsburg TID #4:**

The Administrative Coordinator noted a meeting of the Joint Review Board will take place on December 22, 2010 to consider proposed amendments to City of Reedsburg, TID No. 4.

Discussion followed and motion was made by Alexander, seconded by Wenzel to support amendment #2, project plan & boundary being considered. Motion carried.

**Discussion of Incorporation of Comprehensive Planning to Date, Consideration of Future Action:**

The Administrative Coordinator distributed information from various departments indicating processes used to incorporate the County Comprehensive Plan within their operation.

Discussion followed regarding the need for the Comprehensive Planning Steering Committee to reconvene; the Corporation Counsel will review the original resolution creating the Committee and report back at the next, regular E&L meeting.

**Consideration of Redistricting Process, Timeline and Committee Structure:**

The Administrative Coordinator distributed a proposed timeline regarding the redistricting process. After considerable discussion, Committee members reached a consensus regarding composition and appointment of the Redistricting Committee, as follows: (the Committee will serve along with support from the County Clerk, Administrative Coordinator and Mapping Department)

1. President of Village of Lake Delton (1st choice), or Mayor of the City of Wisconsin Dells.
2. President of either the Village of Prairie du Sac or Sauk City.
3. President of either the Village of Plain or Spring Green.
4. Chairperson of the Sauk County Towns Association.
5. Sauk County Board Chairperson.
6. Sauk County Board Vice-Chairperson.
7. Mayor or Council President of the City of Baraboo.
8. Mayor or Council President of the City of Reedsburg.
9. Sauk County Board Supervisor representing a rural area.

Chairperson Krueger indicated his intention to immediately contact the aforementioned group and make the committee appointment at the January, 2011 County Board session; it was suggested the group hold night meetings.

**Consideration of a Resolution Authorizing Sauk County's Participation and Submission of Grant Application for CDBG - EAP Funds:**

The Administrative Coordinator indicated she was awaiting additional information from the state, therefore no resolution was available for consideration at this time. However, she briefed the Committee on the matter and noted an agenda has been prepared for an upcoming public hearing concerning same.

**MIS Department:**

S. Pate, MIS Director, presented the monthly report and list of bills for his department. Motion by Wenzel, seconded by Fordham to receive the report and list of bills in the amount of \$85,523.97. Motion carried.

**Consideration of a Resolution to Purchase or Contract for an Email Archival System:**

Pate distributed a resolution and explained the need to archive County email. Motion by Bach, seconded by Fordham to forward the resolution to the County Board for consideration at the December 21, 2010 meeting. Motion carried.

**County Clerk:**

B. Mielke, County Clerk, presented the monthly report and list of bills for her department. Motion by Bach, seconded by Fordham to receive the report and list of bills in the amount of \$23,727.55. Motion carried.

**Corporation Counsel:**

T. Liebman, Corporation Counsel, presented the monthly report and list of bills for his department. Motion by Wenzel, seconded by Alexander to receive the report and list of bills in the amount of \$1,848.79. Motion carried.

**Administrative Coordinator:**

K. Schauf, Administrative Coordinator, presented the monthly report and list of bills for her department. Motion by Alexander, seconded by Bach to receive the report and list of bills in the amount of \$11,710.63. Motion carried.

**County Board Chair:**

Chair Krueger reported on his monthly activities, specifically noting: workforce development meetings, meetings with interested parties in the Spring Green area and representatives from the Nelson Institute regarding flooding concerns in the lower Wisconsin River basin, continued monthly meetings/updates with Baraboo/Sauk County UW Campus Dean Pleger, issues relating to the merger of the Planning and Zoning and Land Conservation departments, and transition meeting with Sheriff elect Meister.

**Discussion of Form 1/Development of Goals and Objectives for E&L for Current Two Year Term:**

Committee members determined completion dates and updated goals on the Executive and Legislative summary sheet of short and long term goals.

Motion by Wenzel, seconded by Bach to adjourn and set the next, regular meeting date for Tuesday, January 4, 2011 at 8:00 A.M. Motion carried and the meeting adjourned at 11:30 A.M.

Respectfully submitted:

Beverly J. Mielke, Secretary/County Clerk

