

Executive & Legislative Committee - Regular Meeting

Wednesday, June 01, 2011

West Square Building, 505 Broadway, Room #213, Baraboo, Wisconsin

1. 5:00 p.m., Chair Krueger **Call to Order and Certify Compliance with Open Meeting Law.**
 - a. Members Present: Krueger, Fordham, Wenzel, Bach, Alexander
 - b. Members Absent: None.
2. **Adopt amended agenda.** MOVED (Bach/Fordham). Motion **carried unanimously.**
3. **Adopt Minutes of Previous Meetings of May 04, 2011, May 10, 2011 and May 17, 2011.** MOVED (Fordham/Alexander). Motion **carried unanimously.**
4. **Public Comment:** None.
5. **Communications:**
 - a. Chair Krueger: Letter from Allen Brandt, graduate student, University of Wisconsin-Stevens Point, regarding research of sustainable aquaculture operation in Wisconsin, and utilizing Geographic Information Systems (GIS) systems and data resources. (on file)
 - b. Chair Krueger: State Statute guidelines regarding screening and interviewing applicants to fill a vacancy in the elected office of county clerk. (on file)
 - c. Chair Krueger: Wisconsin Dells Events newspaper article regarding Ho-Chunk Nation land acquisition/negotiations. (on file)
 - d. Chair Krueger: E-mail (and reply from County Board Chair Marty Krueger), from Daniel Brown, Vice President of the Ho-Chunk Nation, regarding an informal get-together regarding options with regard to potential negotiations on the Ho-chunk Nation fee-to-trust application for parcels in Sauk County. (on file)
 - e. Chair Krueger: Legal Opinion from Todd Liebman, Corporation Counsel, regarding interim and filling vacancy of County Clerk position. (on file)
 - f. Chair Krueger: Meeting notice/agenda prepared by Supervisors Kriegl and Sinklair; and response from Todd Liebman, Corporation Counsel stating that notice is not a lawfully created committee.
 - g. Kathryn Schauf, Administrative Coordinator: Letter from American Transmission Company (ATC), regarding the Badger Coulee Transmission Line Project, an approximately 150 mile, 345 kilovolt line from north of the La Crosse area to northern Dane County; and invitation to attend the **open house to discuss the project with experts and provide feedback: Thursday, June 23, 1-7 pm, Wilderness Glacier Canyon Conference Center, 45 Hillman Road, Wisconsin Dells**
 - h. Kathryn Schauf, Administrative Coordinator: **Resolution -2011 Honoring Beverly J. Mielke.** (Resolution will be on upcoming Executive & Legislative special meeting agenda.)

6. **Discussion and consideration of the components required for a resolution for Board consideration on member department.** Kathy Schauf, Administrative Coordinator, submitted a sample document used by another county, and Chair Krueger read, *Sauk County Board of Supervisors Core Values* (on file). Chair Krueger stated he will get together with Todd Liebman, Corporation Counsel, regarding this issue, and will report back to the next regular Executive & Legislative Committee on July 05, 2011.
7. **Consideration of transition plan for the office of County Clerk.** Chair Krueger, noted legal opinion letter from Todd Liebman, Corporation Counsel, regarding interim and filling vacancy of County Clerk position (on file). Wendy Klicko, Assistant Corporation Counsel, gave an overview of *operation of law*, and alternatives the Board Chair can take to appoint a County Clerk. **MOVED (Bach/Fordham), to approve and forward to the full County Board for consideration at the June 21, 2011 Board meeting: Resolution -2011 Procedure for appointing a new County Clerk to fill the vacancy created by the retirement of Beverly Mielke.** Kathy Schauf, Administrative Coordinator, noted the fiscal note will include cost of recruitment. Motion **carried unanimously.**
8. **Resolution creating a subcommittee of the Economic Development Committee to study the creation of a recreational trail.** Chair Krueger with overview. Kathryn Schauf, Administrative Coordinator, regarding input from the Department of Natural Resources (DNR) and Department of Transportation (DOT) representatives; hurdles and negotiations; and reminder to be respectful of timelines. Discussion regarding subcommittee composition. Recommendation to change “*determine the potential*” to “*facilitate*” in the 3rd WHEREAS paragraph. Wendy Klicko, Assistant Corporation Counsel, with clarification that the purpose of a subcommittee is to gather information and report, not vote on that information. **MOVED Alexander/Wenzel) to approve and forward to the full County Board for consideration at the June 21, 2011 Board meeting: Resolution -2011 Creating a subcommittee of the Economic Development Committee to study the creation of a recreational trail.** Motion **carried unanimously.**
9. **6:19 p.m., discussion and consideration of strategic planning for 2012 budget compilation for:**
 - a. Programs, mandates and priorities.
 - b. Departmental goals and objectives.
 - Management Information Systems (on file)
 - Administrative Coordinator (on file)
 - Corporation Counsel – Wendy Klicko, Assistant Corporation Counsel, with overview. Chair Krueger noted the Corporation Counsel’s strategic planning for 2012 budget will be received and reviewed at the next regular meeting of the Executive & Legislative Committee on July 05, 2011
 - County Clerk (on file).
10. **Selection of delegate from the Executive and Legislative Committee to the Capital Improvements Team. MOVED (Fordham/Alexander), to name Marty Krueger as the delegate to the Capital Improvements Team. Motion carried unanimously.**

11. **7:14 p.m., MOVED (Alexander/Bach), to go into closed session pursuant to Wis. Stats. § 19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Ho-Chunk negotiations.** Allowed to remain for closed session: Executive & Legislative Committee members Krueger, Fordham, Wenzel, Bach and Alexander; Kathryn Schauf, Administrative Coordinator, Wendy Klicko, Assistant Corporation Counsel; and Patricia Van Oosten, Lead Deputy Sauk County Clerk. **VOTE on motion to go into closed session:** AYE: (5) Krueger, Fordham, Wenzel, Bach and Alexander. NAY: (0). ABSENT: (0). Motion **carried unanimously**.

12. **7:36 p.m., Reconvene in open session.**

13. **MOVED (Alexander/Wenzel) to authorize County Board Chair, Corporation Counsel, and Administrative Coordinator to negotiate options to land to trust with the Ho-Chunk Nation.** (e-mail on file from Daniel Brown, Vice President, Ho-Chunk Nation)

14. **Discussion of unofficial meeting by County Board Supervisors Kriegl and Sinklair; and County's response.** (unofficial meeting notice; and Corporation Counsel's e-mail response on file.). Wendy Klicko, Assistant Corporation Counsel, with legal opinion that the notice was not prepared by a government unit, therefore, cannot be posted, and is not a special ad hoc committee. Discussion regarding compliance with open meetings laws; and the difference between official committee meetings and listening sessions. Chair Krueger stated he had called the publisher of the Baraboo News Republic on May 31, 2011; and he will send a letter to all Supervisors clarifying this issue.

15. **Steve Pate, MIS:**

- a. **Monthly Report/Review and Approval of Vouchers** (on file). MOVED (Bach/Wenzel), to receive report; and approve vouchers in the amount of \$32,834.16. Motion **carried unanimously**.
- b. **Computer Donation request.** MOVED (Wenzel/Bach), to approve donation of one laptop computer and one printer to the nonprofit Sauk County Association of Snowmobile Clubs. Motion **carried unanimously**.

16. **Patricia Van Oosten, Lead Deputy Sauk County Clerk, for Bev Mielke, County Clerk:**

- a. **Monthly Report/Review and Approval of Vouchers** (on file). MOVED (Fordham/Wenzel), to receive report; and approve vouchers in the amount of \$7,651.46. Motion **carried unanimously**.

17. **Wendy Klicko, Assistant Corporation Counsel, for Todd Liebman, Corporation Counsel:**

- a. **Monthly Report/Review and Approval of Vouchers** (on file). MOVED (Alexander/Bach), to receive report; and approve vouchers in the amount of \$2,868.12. Motion **carried unanimously**.

18. Kathy Schauf, Administrative Coordinator:

a. Monthly Report/Review and Approval of Vouchers (on file).

MOVED (Bach/Fordham), to receive report; and approve vouchers in the amount of \$630.00. Motion **carried**, with Wenzel dissenting.

19. Marty Krueger, County Board Chair

- a. Monthly Report (on file)** regarding Board of Adjustment appointments; retirement of Beverly J. Mielke, Sauk County Clerk; Rails and Trails transition to subcommittee; alternate Wisconsin Rail Transit Commission (WRTC); Supervisor Hartje matter – does not believe further admonishment is needed; Economic Development resolution regarding WRTC; new Conservation Planning & Zoning Director; direction of Sauk County Development Corporation (SCDC); and upcoming joint meeting with SCDC and Sauk County Economic Development Committee on June 20, 2011 @ The White Farm Rural Agriculture Center.

20. Next meeting date(s) and agenda items:

- a. Next regular meeting: Tuesday, July 05, 2011 @ 8:00 a.m.
b. Tentative special meeting prior to Finance meeting on June 15, 2011 regarding transition of County Clerk's office; tax system; and resolution commending Beverly J. Mielke for years of service.

21. Adjourn: 8:40 p.m., MOVED (Bach/Fordham), to adjourn. Motion **carried unanimously**.

Respectfully,

Patricia A. Van Oosten
Lead Deputy Sauk County Clerk