

## MINUTES

Executive and Legislative Committee Meeting  
Tuesday, September 6, 2011; 8:00 A. M.  
Sauk County West Square Building, 505 Broadway, Room 213  
Baraboo, WI

Members Present: Krueger, Alexander, Bach, Wenzel, and Fordham  
Members Absent: None  
Others Present: R DeMars, K Schauf, S Pate, T Liebman and K Felton

Chair Krueger called the meeting to order at 8:03 A. M. and compliance with the Open Meeting Law was verified. Motion by Bach, seconded by Fordham to approve the agenda, as mailed.  
Motion carried unanimously.

Motion by Wenzel, seconded by Alexander to approve the minutes of the regular August 2, 2011 and the special August 16 meeting. Motion carried unanimously.

### **Public Comment:**

None

### **Communications:**

- WCA Resolutions
- Resignation letter from Supervisor K. Zowin

### **Adopting a County Supervisor District Plan and Directing the County Clerk to transmit the Plan to each Municipal Governing Body in Sauk County:**

Felton updated the committee on an additional annexation in the City of Wisconsin Dells. Final description and population figures are not available at this time. Motion by Bach, seconded by Alexander to postpone this item to a special meeting at 5:00 P.M. before the September board meeting. Motion carried unanimously.

### **Consideration of Sauk County observance of the 9/11 National Moment of Remembrance:**

Committee members held discussion in favor of supporting this National Moment of Remembrance. Motion by Wenzel, seconded by Bach to support all Sauk County residents in participating in a moment of silence at 12:00 P.M. Motion carried unanimously. A public service announcement will be published.

### **Discussion of the WCA Resolutions to be discussed and voted upon at the upcoming September Conference:**

Committee members provided comments supporting or opposing each of the resolutions. Krueger will take comments to the WCA conference.

### **Consideration and denial of claim of Frontier (7/28/11):**

Motion by Wenzel, seconded by Bach to deny claim and forward to the County Board for consideration at their September 20, 2011 meeting. Motion carried unanimously.

### **Consideration and denial of claim of Frontier (8/10/11):**

Motion by Bach, seconded by Wenzel to deny claim and forward to the County Board for consideration at their September 20, 2011 meeting. Motion carried unanimously.

### **Consideration and denial of claim of Anita Carter:**

Motion by Alexander, seconded by Bach to deny claim and forward to the County Board for consideration at their September 20, 2011 meeting. Motion carried unanimously.

Committee took a five minute break.

**MIS Department:**

Pate presented his monthly report. Pate updated the committee on a recent audit recommendation for the county to create a more complex password policy. Pate to draft a response letter and bring back to next month's meeting. Motion by Alexander, seconded by Wenzel to receive the report and approve bills in the amount of \$ 213,688.34. Motion carried unanimously.

**Computer Donation Requests:**

None.

**Review and approval of MIS Departmental Budget:**

Pate presented his 2012 departmental budget noting overall budget is down approximately 15 %. Motion by Bach, seconded by Fordham to forward budget as presented to finance for consideration. Motion carried unanimously.

**County Clerk Department:**

DeMars presented her monthly report noting that clerks are still waiting for a confirmation on the dates for 2012 elections and a timeline for the redistricting process. She additionally updated the committee with the anticipated 2011 budget overrun figure of \$ 7,124.00. This overrun is due to the rare occurrence of a recount and two recall elections.

Motion by Bach, seconded by Fordham to receive the report and approve bills in the amount of \$ 10,221.68. Motion carried unanimously.

**Review of County Clerk Departmental Budget following Administrative Review:**

DeMars advised no changes were made to her budget.

**Corporation Counsel Department:**

Liebman presented his monthly report identifying several significant legal issues and projects he has been involved with. He reported his office will start tracking the number of new bankruptcies each month as part of statistics for the office. Motion by Bach, seconded by Wenzel to receive the report and approve bills in the amount of \$ 829.32. Motion carried unanimously.

**Review of Corporation Counsel Departmental Budget following Administrative Review:**

Liebman advised no changes were made to his budget.

**Administrative Coordinator Department:**

Schauf presented her monthly report indicating a large portion of previous months activities involved 2012 budget compilation, overview and administrative hearings. Motion by Bach, seconded by Alexander to receive the report and approve bills in the amount of \$ 2,742.06. Motion carried unanimously.

**Review of Administrative Coordinator Departmental Budget following Administrative Review:**

Schauf advised committee of a scrivener's error in a form; however, no change to budgeted amount. Motion by Alexander, seconded by Fordham to forward revised budget to finance as presented. Motion carried unanimously.

**County Board Chair:**

Krueger reported on prior month's activities specifically noting:

- Providing assistance with County Treasurer in preparing the Christmas Mountain property for the open house showings.
- Budget compilation.
- UW Baraboo/Campus meetings.
- Economic Development Committee meetings.

- Some negative feedback is being received from the public. Government is striving to continue to perform the same volume of services with less. Creating a collaborative process involving the public can hopefully stop some of the negativity.
- Capital Improvements Projects Committee meeting.

**Review and Approval of County Board Budget:**

Krueger presented his 2012 budget specifically noting a decrease of \$ 4,096.00. He explained to committee this amount for committee meetings are difficult to determine as it's unknown who will be chair next term or the number of meetings that person will attend; therefore the dollars for per diem are estimated. Fordham requested a list of Committees the chair is required to attend. Motion by Bach, seconded by Alexander to forward budget as presented to finance for consideration. Motion carried unanimously.

Motion by Bach, seconded by Wenzel to adjourn. Motion carried and the meeting adjourned at 11:50 A.M.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary