

Minutes

Executive and Legislative Committee Meeting

Wednesday, June 6, 2012; 5:00 P.M.

Sauk County West Square Building, 505 Broadway, Room 213

Baraboo WI 53913

Members Present: Krueger, Fordham, Wenzel, Lane and Stevens

Members Absent:

Others Present: R. DeMars, K. Schauf, S. Pate, T. Liebman, B. Bailey, A. Lombard, J. Scherneck and W. Waser

Chair Krueger called the meeting to order at 5:08 P.M. and certified compliance with the Open Meeting Law. MOTION (Lane/Wenzel) to adopt the agenda with the following changes post posting items # 15 and 16 to a special meeting before June County Board and allow Supervisor Stevens to be excused at 6:00 P.M. at this meeting. Motion carried unanimously.

MOTION (Fordham/Stevens) to approve the minutes of the special April 23, 2012 meeting and regular May 1 2012 meeting. Motion carried unanimously.

Public Comment:

W. Waser reminded committee of observance of the 68th anniversary of D-Day and expressed concerns as to why the county is already considering amending Rules of the Board to increase Communications Infrastructure and eliminate Living & Learning Center Committee.

Supervisor A. Lombard requests to address committee regarding the resolution to Amend Rules of the Board at the appropriate time.

Communications:

NACO – memorandum dated May 9, 2012, Voting Credentials for Election of Second Vice Present – 2012 Annual Conference

Letter from Chair Krueger dated June 4, 2012 to Jordyn Schara extending congratulations for being named one of America's top ten youth volunteers for 2012 by The Prudential Spirit of Community Award.

MIS Department:

S. Pate, MIS Director, presented the monthly report and list of bills for his department.

MOTION (Stevens/Wenzel) to receive the report and approve invoices in the amount of \$ 81,407.63. Motion carried unanimously.

Consideration of a Resolution Authorizing the Purchase of the ID Protect Electronic Redaction System for the Register of Deeds:

B. Bailey, Register of Deeds and S. Pate, MIS Director presented the resolution and justification for this system to protect the public's personal information. MOTION (Fordham/Wenzel) to approve the resolution and forward to the

County Board for consideration at the June 19, 2012 meeting. Motion carried unanimously.

Consideration of a Resolution for the Upgrade of Wireless Network Facilities within the Courthouse and West Square Buildings: S. Pate, MIS Director presented background information. MOTION (Wenzel/Lane) to approve the resolution and forward to the County Board for consideration at the June 19, 2012 meeting. Motion carried unanimously.

Resolution Authorizing the purchase of a Health Records Management system for the Public Health Department: S. Pate, MIS Director advises he has not received all of the necessary documentation to submit this resolution. Committee in consensus to add this item to the special meeting agenda before county board.

Computer Donation Requests:

None.

Discussion and consideration of Strategic Program Review Form:

S. Pate, MIS Director, reported on his Budget Goals and Objectives for 2013 broken down in four major areas: System Maintenance, Information & Security, Compliance, Cost Reductions and Business Improvement.

County Clerk Department:

R. DeMars, County Clerk, presented the monthly report and list of bills for her department. She distributed copies of a budget report itemizing unbudgeted expenses for the County Board District 7 recount, and both May and June recall elections to date which may result in an over expenditure in her budget this year. Supervisor Fordham requests the clerk to be sure to keep the Finance committee aware of these additional expenses. MOTION (Stevens/Lane) to receive the report and approve invoices in the amount of \$ 21,716.45. Motion carried unanimously.

Discussion and consideration of Strategic Program Review Form:

R. DeMars, County Clerk, presented changes to her Budget Goals and Objectives for 2013 and the fact that increased responsibility is required to maintain the SVRS for the thirty (30) reliever municipalities in conjunction with elections. Committee suggests current procedures for the county dog license database is reviewed to optimize efficiency, and discontinue the non-essential service of selling DNR licenses (ALIS) from the 2013 budget.

Corporation Counsel:

T. Liebman, Corporation Counsel, presented the monthly report and list of bills for his department. MOTION (Wenzel/Fordham) to receive the report and approve invoices in the amount of \$ 2,654.96. Motion carried unanimously.

6:00 P.M. Supervisor Stevens is excused.

Discussion and consideration of Strategic Program Review Form.

T. Liebman, Corporation Counsel reported on significant changes to his Budget and Goals for 2013 estimating an increase in child support and TPR/CHIPS hearings and filings.

Administrative Coordinator Department:

K. Schauf, Administrative Coordinator, presented the monthly report and list of bills for her department. MOTION (Lane/Fordham) to receive the report and approve invoices in the amount of \$ 1,491.72. Motion carried unanimously.

Discussion and consideration of Strategic Program Review Form.

K. Schauf, Administrative Coordinator reported on her key components and prioritization of Goals and Budget for 2013.

County Board Chair:

Chair Krueger reported on his monthly activities:

- Update on various challenges and issues with our new county board.
- WCA meeting in Milwaukee re:
- May 21 SCDC meeting - update from WSOR regarding progress of rail activity.
- May 24 ED meeting – Hwy 12/BD stakeholders discussion update.
- June 1 WCA Board of Directors meeting update.
- Progress report on Clark Creek.
- Status update from UW Campus Commission meeting regarding progress of draft RFP for Residential facility.

Discussion and consideration of changes to the CDBG Housing and Revolving Loan Fund program: regionalization. K. Schauf, Administrative Coordinator distributed a fact sheet highlighting various program activities, timelines and a map establishing boundaries for the 2012 CDBG Regional Consortia. MOTION (Fordham/Lane) to appoint the Administrative Coordinator to serve on the regional housing consortium board and forward the resolution to the County Board for consideration at the June 19, 2012 meeting. Motion carried unanimously.

Consideration of a recommendation for attendance at the WCA conference in La Crosse.

MOTION (Fordham/Lane) to approve the resolution changing the limited number of supervisors attending to twelve (12) and forward to the County Board for consideration at the June 19, 2012 meeting. Motion carried unanimously.

Consideration of Resolution to Amend Rules of the Board/Board Structure.

Chair Krueger advised it would be in the county's best interest to increase the size of the Communications Infrastructure Committee from 3 to 5 to reduce the chance for violation of open meeting laws. The Living and Learning Center Committee can be eliminated as the board has not been active in several years and basically not required. MOTION (Lane/Fordham) to approve the resolution and forward to the County Board for consideration at the June 19, 2012 meeting. Motion carried unanimously.

At this time, Supervisor Lombard was permitted to speak acknowledging her agreement with the elimination of the Living and Learning Center. She additionally requested that a county supervisor be appointed to serve on the subcommittee for the residence facility.

Consideration of member from the Executive and Legislative Committee to serve on the Capital Improvement Projects Team.

MOTION (Fordham/Wenzel) to appoint Chair Marty Krueger to serve on the Capital Improvement Projects Team. No other nominations for appointment. Motion carried unanimously.

Notice of Availability of the Finding of No Significant Impact under the National Environmental Policy Act for the acquisition of land into trust by the Ho-Chunk Nation in the Town of Delton.

Item postponed to special meeting of Executive and Legislative before County Board on June 19.

Possible closed session pursuant to Wis. Stat. 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is, or is likely to become involved: Ho-Chunk Nation application for land in trust to the U.S. Bureau of Indian Affairs.

Item postponed to special meeting of Executive and Legislative before County Board on June 19.

Discussion and consideration of a resolution requesting the State of Wisconsin Department Of Transportation Develop A Proactive Approach To Signage On The U.S. Highway 12 By-Pass In Order To Provide Support To Businesses That May Be Negatively Impacted By Highway Improvements:

MOTION (Wenzel/ Lane) to approve the resolution and forward to the County Board for consideration at the June 19, 2012 meeting. Motion carried unanimously.

MOTION (Lane/Fordham) to adjourn and set a special meeting for Tuesday, June 19 before county board and the next regular meeting date for Tuesday, July 5 at 8:00 A.M

Motion carried unanimously and the meeting adjourned at 8:00 P.M.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary
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