

# Minutes

\*\*Executive and Legislative Committee ~~Special~~ Meeting

Tuesday, August 7, 2012; 4:00 P.M.

Sauk County West Square Building, 505 Broadway, Room 213  
Baraboo WI 53913

Members Present: Krueger, Fordham, Lane, Wenzel and Stevens

Members Absent:

Others Present: R. DeMars, K. Schauf, S. Pate, W. Klicko, J. Scherneck and W. Waser

Chair Krueger called the meeting to order at 8:00 A.M. and compliance with the Open Meeting Law was verified. MOTION (Fordham/Stevens) to approve the agenda with the change of removing items # 12,13 & 14, closed session to a possible meeting before County Board and item # 8, Corporation Counsel report before item # 6 due to the absence of Todd Liebman, Corporation Counsel and to accommodate a previously scheduled commitment for Wendy Klicko, Assistant Corporation Counsel. Motion carried unanimously.

MOTION (Lane/Wenzel) to approve the minutes of the regular July 5 and special July 17, 2012 meetings as presented. Motion carried unanimously.

## **Public Comment:**

None.

## **Communications:**

Chair Krueger presented the following:

- A letter mailed (certified receipt) to Honorable Jon Greendeer affirming Sauk County's commitment to work together regarding the Nation's trust land applications.
- A copy of an opinion of the attorney general citing language from Section 59.23 (1) Wi Stats in response to recent e-mails going around about privatizing the jail.
- A copy of the WCA 2012 Conference Resolution 12 submitted for approval.

## **Corporation Counsel:**

W. Klicko, Assistant Corporation Counsel presented the monthly report and list of bills for the department. MOTION (Fordham/Wenzel) to receive the report and approve invoices in the amount of \$ 1,053.06. Motion carried unanimously.

## **Consideration of Corporation Counsel 2013 Budget:**

MOTION (Fordham/Lane) to approve as presented and forward to Finance. Motion carried unanimously

*\*\* Correction at September 4, 2012 meeting minutes.*

**MIS Department:**

S. Pate, MIS Director, presented the monthly report and list of bills for his department. MOTION (Wenzel/Stevens) to receive the report and approve invoices in the amount of \$ 108,209.47. Motion carried unanimously.

**Computer Donation Requests:**

Two requests considered: MOTION (Fordham/Stevens) to approve both requests as submitted: Baraboo Public Library and Sauk County Community Support Program. Motion carried unanimously.

**Consideration of MIS 2013 Budget:**

S. Pate, MIS Director, presented the departmental costs summarizing consulting, support & maintenance and charge backs for his department; indicating he did not have his budget figures available. MOTION (Lane/Stevens) to approve as presented including \$ 18,908.00 in the County Board Budget for a Granicus system/Voting system/Audio Video and forward to Finance. Motion carried unanimously

**Resolution Authorizing the purchase of a Replacement Copier for the District Attorney's Office:**

S. Pate, MIS Director discussed the age of this machine makes the ongoing maintenance costly and adversely impacts dependability. MOTION (Wenzel/Lane) to approve the resolution and forward to the County Board for consideration at the August 21, 2012. Motion carried unanimously.

**County Clerk Department:**

R. DeMars, County Clerk, presented the monthly report and list of bills for her department. MOTION (Stevens/Fordham) to receive the report and approve invoices in the amount of \$ 19,932.61. Motion carried unanimously. DeMars presented a request to increase the fee by \$ 5.00 for Marriage Licenses & Domestic Partnership Declarations only; noting many counties charge \$ 25.00 for the waiver fee and Sauk County only charges \$ 10.00. This increase of \$ 5.00 will help bring Sauk County within the average costs for these statutory services. The increase would be effective January 1, 2013 and would increase from \$ 75.00 to \$ 80.00. DeMars will work with Corporation Counsel on the resolution for a future meeting.

MOTION (Stevens/Fordham) to approve the \$ 5.00 increase for Marriage License and Domestic Partnership Declarations. Motion carried unanimously.

**Consideration of County Clerk 2013 Budget:**

MOTION (Lane/Wenzel) to approve as presented and forward to Finance. Motion carried unanimously.

**Administrative Coordinator Department:**

K. Schauf, Administrative Coordinator, presented the monthly report noting no bills for this month for her department. MOTION (Wenzel/Lane) to receive the report. Motion carried unanimously.

**Consideration of Administrative Coordinator 2013 Budget:**

MOTION (Fordham/Lane) to approve as presented and forward to Finance. Motion carried unanimously.

**County Board Chair:**

Chair Krueger reported on his monthly activities:

- Update on Hilbert Communications meeting indicating dates of October County Board for approval and November County Board for Bond Issuance.
- Ribbon cutting ceremony of opening of MATC in Reedsburg.
- Update on ICC meeting in Dodge Co.
- Update on UW Baraboo-Sauk County Campus request for proposal for RFP for Residential Facility.
- Hwy 12/BD continues process with stakeholders' discussions and concerns with the traffic flow issues associated with the Ski Hi Road to State Highway 136 section.
- Meeting with Ann Wallace, WiDOT on August 1 to develop a design team to interact with other counties and tackle transportation issues.
- Update of tour with the Treasurer of contaminated property sites in Hillsboro.
- Update on Personnel Committee concerning Sauk County going to arbitration.
- Update on meeting with SCDC, Gene Dalhoff.
- Announced on October 11, Sauk County will be holding an Economic Development evening including a DNR representative providing an update on the master planning process with Badger.

**Consideration of County Board 2013 Budget:**

MOTION (Fordham/Stevens) to approve Chairperson and Committee budgets as presented and forward to Finance. Motion carried unanimously.

**Discussion and consideration of changes to the CDBG housing and Revolving Loan Fund Program: Regionalization – fund allocation structure.** K. Schauf, Administrative Coordinator noted no relevant update available at this time.

MOTION (Stevens/Lane) to postpone items # 12, #13 and # 14 regarding a possible closed session involving Ho-Chunk application for land in trust to the U.S. Bureau of Indian Affairs and discussion of possible County Board action regarding proposed acquisition to a special meeting before county board. Motion carried unanimously.

**Possible closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation Administrative Coordinator:**

MOTION (Lane/Stevens) to go into closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation Administrative Coordinator. Roll call vote: AYES: (5) M. Krueger, J. Fordham, W. Wenzel, D. Stevens and J. Lane. NAY (0).

MOTION (Fordham/Wenzel) to reconvene in open session immediately following the closed session. Motion carried unanimously.

MOTION (Lane/Stevens) to adjourn and set the next regular meeting date for Tuesday, September 4, 2012. Motion carried unanimously and the meeting adjourned.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary  
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