

Minutes

Executive and Legislative Committee Meeting

Tuesday, September 4, 2012; 8:00 A.M.

Sauk County West Square Building, 505 Broadway, Room 213, Baraboo, WI 53913

Members Present: Krueger, Fordham, Wenzel, Lane and Stevens

Members Absent:

Others Present: R. DeMars, K. Schauf, S. Pate, T. Liebman, J Ashford and J. Schernecker

Chair Krueger called the meeting to order at 8:00 A.M. and certified compliance with the Open Meeting Law. MOTION (Lane/Stevens) to adopt the agenda. Motion carried unanimously.

MOTION (Fordham/Wenzel) to approve the minutes of the regular August 7, 2012 meeting with a correction striking the word "special" from the meeting caption and approving minutes of the special August 21, 2012 meeting. Motion carried unanimously.

Public Comment:

None.

Communication:

*WCA 2012 Resolutions of the Wisconsin Counties Association.

*8/10/12 WCA Letter: 2013 Dues Statement.

*8/20/12 Letter from Milwaukee County Board Chairwoman Marina Dimitrijevic advising of the first meeting of the Wisconsin Council of County Board Chairs to be held at the WCA Annual Conference in

*8/22/12 Letter from Wisconsin Access to Justice Commission: regarding a Public Hearing on Tuesday, 9/18/12 to hear from citizens, service providers, judges, attorneys and others to gather information and raise awareness of access to justice issues to help support the provision of civil legal services to low income Wisconsin residents.

*8/29/12 WCA letter: Sales Tax Resolution

Discussion of the need for county representation on the Badger Army Ammunition Plant Restoration Advisory Board (RAB):

*Chair Krueger distributed two documents; a copy of an e-mail to Robert Egan as both a thank you for speaking to Chair Krueger but also to again ask that Sauk County be included in the future of the former Badger Army Ammunition Plant and included in the process to reconstitute the RAB (Restoration Advisory Board); and a copy of a letter written by our Corporation Counsel to Joan Kenney regarding the RAB and its reconstitution with a modified membership.

*Supervisor Ashford provided her comments and support in the process Sauk County has taken to contact both aforementioned parties and continue efforts to secure inclusion in future decisions in this project.

MIS Department:

S. Pate, MIS Director, presented the monthly report and list of bills for his department. MOTION (Fordham/Stevens) to receive the report and approve invoices in the amount of \$ 25,534.82. Motion carried unanimously.

Computer Donation Requests:

Three requests received. MOTION (Stevens/Lane) to approve requests to the Sauk County Humane Society and Dells-Delton EMS for laptop and desktop computers. MOTION (Wenzel/Stevens) to approve request to Lake States Railway Historical Association. Inc. (LSRHA) for one Xerox work center including a printer and digital document system. Motions carried unanimously.

Consideration of 2013 Budget:

MOTION (Lane/Wenzel) to approve as presented and forward to Finance. Motion carried unanimously.

Consideration of renewal of City of Baraboo Memorandum Of Understanding for services:

S Pate, MIS Director provided an overview of this MOU indicating the charges remain unchanged. MOTION (Fordham/Wenzel) to renew Sauk County MIS Memorandum of Understanding (MOU) for the provision of intergovernmental services to the City of Baraboo for computer network and technical services. Motion carried unanimously.

County Clerk Department:

R. DeMars, County Clerk, presented the monthly report and list of bills for her department. Clerk DeMars provided an overview of the dog license records system process. The functionality of the current system is cumbersome, does not provide up to date data and creates unnecessary work for staff keying data into a records system which allows only the Sheriff's Department and Sauk County Humane Society agencies access to search records. Supervisor Fordham requests the Clerk continue research and follow up with the Humane Society. MOTION (Stevens/Lane) to receive the report and approve invoices in the amount of \$ 6,859.81. Motion carried unanimously.

Consideration of 2013 Budget:

R. DeMars, County Clerk, presented her 2013 budget indicating one change after Administrative Review reflecting the increase in marriage license revenue of approximately \$ 2,000.00. MOTION (Fordham/Stevens) to approve as presented and forward to Finance. Motion carried unanimously.

Corporation Counsel:

T. Liebman, Corporation Counsel, presented the monthly report and list of bills for his department. MOTION (Lane/Wenzel) to receive the report and approve invoices in the amount of \$ 667.02. Motion carried unanimously.

Consideration of 2013 Budget:

T. Liebman, Corporation Counsel, presented a brief overview of his 2013 budget to committee noting no significant changes from 2012 as presented in last month by Assistant Corporation Counsel Klicko and no changes after Administrative Review.

Administrative Coordinator Department:

K. Schauf, Administrative Coordinator, presented the monthly report and list of bills for her department. MOTION (Wenzel/Stevens) to receive the report and approve invoices in the amount of \$ 15,000.00. Motion carried unanimously.

Consideration of 2013 Budget:

K. Schauf, Administrative Coordinator reported no changes from her 2013 budget presentation last month and no future changes anticipated.

10:15 A.M. five minute break.

County Board Chair:

Chair Krueger reported on his monthly activities and meeting updates:

*8/10 Hilbert Communications – update with Steve Schneider and use of Midwest Disaster Recovery Bonds.

*8/13 WCA Resolutions – update on meeting with K. Schauf, B. Michalek and M. Aquino.

*8/16 Hayward meeting with M. Aquino, S. Schneider re: board agenda.

*8/17 WCA Board activity update.

*8/20 ICC at Dodge County included a conference call to M. Aquino.

*8/21 Special E & L and Economic Development meetings before County Board.

*8/22 Meeting with Ed Brooks.

*8/23 WCMIC 25th Anniversary.

*Chair Krueger advised he will be attending a meeting hosted by the Wisconsin Council of County Board Chairs on Sunday up in La Crosse at the WCA Annual Conference.

*10/11/12 SCDC holding an Economic Development Forum at the UW Baraboo/Sauk County Campus.

Discussion and action on resolutions for annual WCA Conference: MOTION (Wenzel/Stevens) to forward all twelve (12) resolutions to the annual WCA Conference with Chair Krueger serving as Sauk County's voting delegate to address any committee concerns as discussed. Motion carried unanimously.

Consideration of Resolution Supporting Legislation Requiring Online-Only Retailers to Collect and Remit Wisconsin Sales Tax:

MOTION (Stevens/Lane) to approve the resolution and forward to the County Board for consideration at the September 18, 2012 meeting. Motion carried unanimously.

Discussion and consideration of changes to the CDBG housing and Revolving Loan Fund Program: Regionalization – fund allocation structure:

K. Schauf, Administrative Coordinator reported new interpretations and limitations for use of funds by HUD has initiated the State to realign its program to be consistent with the use of CDBG – Economic Development funds. The coalition is working on a draft manual which would guide operations and define program parameters to ensure compliance with the federalized dollars. De-federalization of funds exempts businesses from these strict compliance requirements. Supervisor Fordham advises it would be beneficial for Sauk County to participate in the drafting of the manual and requests any lending changes continue to be brought before this committee.

Possible closed session pursuant to Wis. Stat. 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is, or is likely to become involved: Ho-Chunk Nation application for land in trust to the U.S. Bureau of Indian Affairs.

MOTION (Wenzel/Stevens) to go to closed session pursuant to Wis. Stat. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Ho-Chunk Nation application for land in trust to the U.S. Bureau of Indian Affairs. Roll call vote: AYES: (5) M. Krueger, J. Fordham, W. Wenzel, D. Stevens and J. Lane. NAY: (0) ABSENT: (0).

MOTION (Stevens/Wenzel) to reconvene in open session immediately following the closed session. Motion carried unanimously.

Consideration of possible County Board action regarding proposed acquisition of land in trust by the Ho-Chunk Nation: MOTION (Stevens/Lane) for Corporation Counsel to draft a letter to BIA for this committee to consider at a special meeting on September 11, 2012. Motion carried unanimously.

Possible closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation Administrative Coordinator. MOTION (Wenzel/Stevens) to go into closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation Administrative Coordinator. Roll call vote: AYES: (5) M. Krueger, J. Fordham, W. Wenzel, D. Stevens and J. Lane. NAY: (0) ABSENT: (0).

MOTION (Fordham/Lane) to reconvene in open session immediately following the closed session. Motion carried unanimously.

MOTION (Stevens/Lane) to adjourn and set the next special meeting on Tuesday, September 11, 2012 and the regular meeting, Tuesday, October 2, 2012. Motion carried unanimously and the meeting adjourned.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary