

## MINUTES

Executive and Legislative Committee Meeting  
Tuesday, October 2, 2012; 8:00 A.M.  
Sauk County West Square Building, 505 Broadway, Room 213  
Baraboo, WI

Members Present: Krueger, Fordham, Wenzel, Lane and Stevens

Members Absent:

Others Present: R DeMars, K Schauf, S Pate, T Liebman

Chair Krueger called the meeting to order at 8:03 A. M. and compliance with the Open Meeting Law was verified. MOTION (Lane/Fordham) to adopt the agenda. Motion carried unanimously.

MOTION (Fordham/Stevens) to approve the minutes of the regular September 4, and special September 11, 2012 meetings. Motion carried unanimously.

### **Public Comment:**

None

### **Communications:**

Chair Krueger advised receipt of a resignation letter from Paul Endres as Commissioner of the Sauk County Housing Authority effective September 24, 2012.

### **Discussion and consideration of ordinance increasing fees to be charged by the County Clerk for the application of marriage license and domestic partnership applications:**

R. DeMars, County Clerk requesting this increase to help compensate her office for assistance to applicants and to maintain an average of fees charged within the State of Wisconsin.

MOTION (Wenzel/Stevens) to approve ordinance increasing fees from \$ 75 to \$ 80 and forward to county board for consideration at their October 16, 2012 meeting. Motion carried unanimously.

### **MIS Department:**

S. Pate, MIS Director, presented the monthly report and list of bills for his departments. MOTION (Lane/Stevens) to receive the report and approve bills in the amount of \$ 200,225.28. Motion carried unanimously.

### **Computer Donation Requests:**

None.

### **2013 Budget:**

S. Pate, MIS Director, advised no changes were made to his budget following Finance review.

### **County Clerk Department:**

R. DeMars, County Clerk, presented the monthly report and list of bills for her department. MOTION (Wenzel/Stevens) to receive the report and approve bills in the amount of \$ 1,274.79. Motion carried unanimously.

### **2013 Budget:**

R. DeMars, County Clerk advised no changes were made to her budget following Finance review.

### **Corporation Counsel Department:**

T. Liebman, Corporation Counsel, presented the monthly report and list of bills for his department. MOTION (Stevens/Lane) to receive the report and approve bills in the amount of \$ 677.98. Motion carried unanimously.

**2013 Budget:**

T. Liebman, Corporation Counsel, advised no changes were made to his budget following Finance review.

**Administrative Coordinator Department:**

K. Schauf, Administrative Coordinator, presented the monthly report and list of bills for her department. MOTION (Fordham/Stevens) to receive the report and approve bills in the amount of \$ 301.51. Motion carried unanimously.

**2013 Budget:**

K. Schauf, Administrative Coordinator, advised no changes were made to her budget following Finance review.

**County Board Chair:**

Chair Krueger reported on his monthly activities, specifically noting:

- 9/6 Update on meeting with M. Palm, Mayor; in which the mayor addressed continued concerns with the Board of Adjustment's decision to approve the construction of the units.
- 9/6 Lake Virginia Management District meeting update.
- 9/13 Hilbert Communications project status: meeting with Steve Schneider, Kathy Schauf and Todd Liebman. Suggests at minimal, bi-annual meetings with all participating counties. Discussion followed on the Midwestern Disaster Area Revenue Bond and possibly scheduling a special Executive & Legislative meeting before Finance on 10/12.
- Continuing to work with Mark Aquino, Regional Director DNR and the Army Corps. Of Engineers addressing concerns with the road grading project on the Ritzer property in La Valle.
- 9/20 Participated in Alzheimer's Walk for the Sauk County Health Care Center.
- Update on attendance at the first meeting of WI. Council of County Board Chairs which was held at the WCA conference.
- All resolutions presented at WCA were approved.
- InterGovernmental meeting will be 10/24 at Reedsburg High School
- Plans for offering a series of board development training sessions (10 minute presentations)

**2013 Budget:**

Chair Krueger reported no changes were made to his budget following Finance review; reminding the committee the amount of \$ 17,350 is an annual recurring cost for the board.

**Discussion and consideration of changes to the CDBG housing and Revolving Loan Fund Program: Regionalization – fund allocation structure. Upcoming meeting of local representation.**

K. Schauf, Administrative Coordinator reported an upcoming meeting is in the process of being scheduled in order to address any concerns. Attendees will be comprised of local representation from Reedsburg, Wisconsin Dells and Baraboo.

**Possible closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation. Management Information Systems Coordinator:**

MOTION (Fordham/Stevens) to go into closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation Management Information Systems Coordinator.

Roll call vote: AYE: (5) M. Krueger, J. Fordham, W. Wenzel, D. Stevens and J. Lane. NAY: (0) ABSENT: (0).

MOTION (Fordham/Lane) to reconvene in open session immediately following the closed session. Motion carried unanimously.

**Possible closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation. Administrative Coordinator:**

MOTION (Lane/Wenzel) to go into closed session pursuant to Wis. Stat. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the (governmental) body has jurisdiction or exercises responsibility. Performance Evaluation Administrative Coordinator. Roll call vote: AYE: (5) M. Krueger, J. Fordham, W. Wenzel, D. Stevens and J. Lane. NAY: (0) ABSENT: (0).

MOTION (Stevens/Fordham) to reconvene in open session immediately following the closed session. Motion carried unanimously.

MOTION (Fordham/Wenzel) to adjourn and set the next regular meeting date for November 5, 2012. Motion carried unanimously and the meeting adjourned.

Respectfully submitted:

Rebecca A. DeMars, County Clerk/Secretary  
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