

## **NAMI Wisconsin CIT&CIP Expansion Grant Memorandum of Understanding (MOU)**

*As part of a statewide initiative to expand and strengthen Crisis Intervention Teams (CIT) and Crisis Intervention Partners (CIP) in Wisconsin, grant funds are available to fund local CIT, CIT Advanced/Special Topics trainings, and CIP Trainings. These grant funds are provided by the state of Wisconsin CIT&CIP Expansion Grant administered by NAMI Wisconsin. This Memorandum of Understanding (MOU) outlines factors that are essential for CIT&CIP sustainability for Wisconsin - including connecting the CIT&CIP community, tracking outcomes, etc. We appreciate your work to strengthen CIT&CIP in Wisconsin, and we look forward to partnering with you!*

**Upon approval of funding for a CIT&CIP training, the grantee agrees to abide by the following requirements:**

1. Prior to the training:
  - a. Ensure there will be NO charge to those attending the training.
2. During the training:
  - a. The CIT&CIP Wisconsin pre and post evaluations will be administered to all participants.
  - b. The CIT&CIP Wisconsin pins/patches will be administered to all participants.
3. Within 30 days of the completed training, the grantee will submit to NAMI Wisconsin:
  - a. A roster of the training team's committee members (names & emails).
  - b. A roster of speakers/presenters (names, emails, & topics).
  - c. A roster of attendees (names, emails, & department/organization).
  - d. CIT&CIP Wisconsin pre and post evaluation data
    - i. (Note: training teams may compile their own data and submit a report OR send copies of the completed evaluations to NAMI Wisconsin.)

**Approved grant funding and CIT&CIP training information:**

Funding will be provided to cover the costs outlined in the submitted budget for the following:

CIT Training

Dates: September 16-20, 2019

Location: Lake Delton Fire Department

Hosted by: Sauk County Health Department

**The full amount of funding, \$3,500.00, will be issued upon receipt of this signed MOU.**

Please note, by signing this MOU you are required to abide by the grantee requirements listed above (#1-3).

If the grantee does *not* meet these expectations, the grantee is required to return all the funds to NAMI Wisconsin within 30 days of the scheduled training.

**The undersigned agree to the above listed terms of this MOU.**

 HEALTH OFFICER SAUK COUNTY HEALTH DEPT. 12/26/19  
Name, Title, Department & Date

Chrisanna C. Manders

Chrisanna C. Manders, Associate Director, NAMI Wisconsin

11-14-19