



## Sauk County Farm – Use Agreement

Event Information				
Event date: 6/25/2024	Start time: 9:00am	End time: 1:00pm	# of Attendees: 60	# of Vehicles: 40
Name: Floreal Crubaugh			Phone number: 309-830-4311	
Organization (if applicable): American Farmland Trust			Type of event: Soil Health Field Day	
Address: 1106 Connecticut Ave NW STE 600		City: Washington DC	State: Washington DC	Zip: 20036
Email address: fcrubaugh@farmland.org				

### Items provided by Lessee

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Food   | <input checked="" type="checkbox"/> Chairs               |
| <input checked="" type="checkbox"/> Tent   | <input checked="" type="checkbox"/> Portable Restroom(s) |
| <input checked="" type="checkbox"/> Tables |  |

Acknowledgement	
The undersigned affirms that he/she has completed this Use Agreement application truthfully and completely; acknowledges that he/she received a copy of the TERMS & CONDITIONS for use of the Sauk County Farm, which are incorporated in and made part of this Rental Agreement; agrees to comply with all of the TERMS & CONDITIONS without reservation or qualification; and accepts full responsibility for any damage to County property or fixtures arising from the occupancy allowed by this Agreement.	
Signature: <i>Angie Doucette</i>	Date: 6/6/2024

## Sauk County Farm – Use Terms & Conditions

“County” refers to full-time staff employed by the Land Resources and Environment Department of Sauk County. “Farm” refers to the Sauk County Farm located at S4555 County Rd CH, Reedsburg, WI 53913. Permitted use dates and times stated in the Terms and Conditions may be altered with prior approval from the County.

### Part 1: Reservations & Policies

**1. Use Agreement:** Reservations are required to use the Farm. The property is available to use seven (7) days a week, although it will not be available for use on major holidays, major holiday weekends, and Friday nights Memorial Day through Labor Day. Reservations can be made one (1) year in advance and are on a first-come, first-served basis. At the time of reservation, the County requires:

- Use Agreement received at least twenty-one (21) days prior to event date
- Use Agreement signed by Lessee

A signed Use Agreement is required to use the Farm for organized events or gatherings. Use of the Farm without a signed Use Agreement is prohibited, unless otherwise approved by the County.



**2. Parking:** All vehicles parked at the Farm shall be located on a gravel surface unless otherwise indicated by signage or prior approval from the County. Please see Part 4 – Sauk County Farm Map for parking locations.

**3. Tents:** Tent(s) may be setup in a specific area east of the large storage shed or east of the well house. Please see Part 4 – Sauk County Farm Map for suitable tent locations. No tent(s) shall be setup without a use agreement for the Farm. Prior to event date, Lessee shall contact Digger's Hotline for tent setup. Additionally, Lessee shall request that only flags be used when marking. Tents may only be setup one (1) day unless otherwise approved by the County. Tents may only be setup one (1) day prior to Day 1 of rental and must be removed no later than one (1) day after Day 3 of rental. Tent setup or removal must not occur during or after weather periods including rain, frost, etc., contact County for clarification. A time extension to remove tents may be granted and/or required, in the sole discretion of Sauk County, based on inclement weather. Motorized equipment used for tent setup and removal must receive prior approval from the County.

**3. Damages:** Lessee, shall be responsible for all costs incurred by Sauk County for damages.

**4. Insurance:** As part of this agreement Sauk County requests a certificate of liability insurance of at least \$1,000,000 per occurrence.

**5. Cancellation Policy:** In the event that Lessee cancels the event, Lessee should notify the County immediately in writing or by email.

## Part 2: Event Logistics

**2. Clean-up:** Lessee is responsible for the following cleaning tasks:

- Removal of all garbage/recycling accumulated during the event.
- Remove all signs on the Farm.
- Remove all personal and rental property.

**4. Set-up:** Lessee is solely responsible for set-up. However, prior County approval of table, chair, tent, live music, catering equipment, etc. placement is required.

**5. Signs:** Lessee may utilize temporary signs to direct guests/invitees. Lessee shall not attach or hang any sign to/from any tree in the Farm. Lessee shall remove all temporary signs placed in the Farm by the end of the reservation period.

**6. Vendors:** The County cannot accept products, services or deliveries on Lessee's behalf. All vendors shall meet with the County before setup. All vendor vehicles must utilize gravel and paved roads unless given prior approval from the County.

**7. Utilities:** There are no water, sewer, or electric services available at the Farm. The Lessee shall bring potable water onsite if needed and make arrangements for portable bathroom facilities.



### Part 3: Guidelines & Regulations

**1. Accessibility:** The Farm is accessible to persons with disabilities. One (1) walker and one (1) wheelchair are available, contact County for use.

**2. Animals:** Licensed and vaccinated dogs are allowed at the Farm if they are under the immediate control of an adult by a leash that shall not exceed six (6) feet in length at full extension. Lessee shall remove all animal waste from their event. Dogs shall not enter the pasture area of the farm. Signage around the perimeter of the pasture indicates that area is restricted.

**3. County Ordinances:** Lessee and all guests/invitees shall comply with all applicable Sauk County ordinances, including the Sauk County Park Rules and Regulations, found in Chapter 10 of the Sauk County Code of Ordinances.

**4. General Use Standard:** All Farm uses shall be “suitable for supervised minor children.” “Suitable for supervised minor children” means uses or activities that are generally recognized as acceptable in the company of children under the age of twelve (12) even though some adults may disapprove. The County reserves the right to cancel, without refund of reservation fees, an event that includes any proposed use or activity that is not “suitable for supervised children.” The County, in its discretion, reserves the right to order a person or group engaged in a use or activity that is not “suitable for supervised children” to immediately stop and, if reasonably necessary to establish or preserve compliance with this standard, revoke the Use Agreement and order the Lessee and all guests/invitees to leave the Farm.

**5. Photographs & Videos:** The County reserves the right to photograph or video event activities and use its photographs and video without compensation or consent of persons photographed or videoed to advertise, market or otherwise promote use of the Farm.

**6. Revocation and/or Removal:** The County, in its discretion, may revoke any use agreement for any violation of the Terms & Conditions, order the Lessee and all guests/invitees to leave the Farm immediately, and seek law enforcement assistance for noncompliance.

The County, in its discretion, may order any person who, in the sole judgment of the County, violates any of the Terms & Conditions leave the Farm immediately and seek law enforcement assistance for noncompliance.

### Part 4: Sauk County Farm Map

**1. Location:** Please see the adjacent map the location of the parking areas and suitable tent locations.

