



December 1, 2022

Dear: Steve Lisser,

The Department of Natural Resources is pleased to again be partnering with the Sauk County Health Department and continuing to work together to ensure and provide safe drinking water for all Wisconsin communities. Enclosed with this letter is the updated Transient Non-Community County Contract for 2023-2024. As always, the Department considers the partnerships with local health departments to be a valuable and important relationship. Thank you for all the work you do.

Please sign the contract. Keep a copy for your records and return a second signed copy to me at Elizabeth.Finzer@wisconsin.gov.

The 2023-2024 contract was reviewed and updated by legal staff with minor edits consisting of delating unnecessary language or inserting supporting code citations. It was also reviewed by field staff to ensure accurate reflection of current practices. Below is a summary of the more substantial changes made to the 2023-2024 contract. Most of the changes were made to clarify the language and better describe expectations. If you have any questions regarding the changes, please contact me.

- A. **Reimbursement Increases for 2023-2024.** Reimbursement increases were made to the following items. All other reimbursement rates remain the same.
 - a. Base rate per system increased to \$169 from \$154.
 - b. Annual Site Visit rate increase to \$30 from \$25.
 - c. Single reimbursement for attending annual training increased to \$200 from \$50.
- B. **4. Assignment.** The paragraph regarding subcontracting or assigning work was shortened and clarified.
- C. **6. Qualifications.** The following was added: "Basic principles of building plumbing inspection/review and basic principles of water treatment systems"
- D. **A.1.a Routine, increased, and reduced monitoring.** The monitoring period for seasonal systems was updated to reflect time periods on lab slips. The monitoring was changed from 30 days prior to the system opening to monitoring the month prior, the month during, and the month after a facility's opening date.
- E. **A.1.b. and A. 2. b. Monitoring violations.** New paragraphs were added to clarify requirements for the rare occasion a transient non-community public water system occurs a monitoring violation for bacteria or nitrate.
- F. **A.1.g Follow-up Actions.** The following language was added to better describe what follow-up actions are needed for a Level 2 inspection: "Contractor agrees to establish due dates for corrective actions identified during Level 2 Assessment. The Contractor will notify the Department and the system owner in writing of any extension given on the corrective action due date."

- G. **A.1.i. Return to Compliance or Bacteria Free.** Additional language was added to better describe the required consecutive set of samples. The new paragraph reads as follows: Contractor will collect at least two bacteria negative consecutive sets of samples (a set should consist of at least two samples and comprise a raw water sample and a sample from an approved distribution monitoring site), at least 24 hours apart. The Department may approve alternative sampling locations for the investigative samples.
- H. **A.2.e. Public Notification.** The following language was added: “Contractor will require compliance with posting of nitrate warning placards and on an annual basis, will forward documentation to the Department that nitrate warning placards are posted appropriately and that repeat public notices are updated with current monitoring results.” Documentation may be provided by a photo or an excel spread sheet with the date and name of the inspector confirming public notice requirements.
- I. **A.6. Sanitary Surveys.** The underline language was added to clarify that photos of a facility are required. “As part of each water system sanitary survey, the contractor agrees to prepare a monitoring site plan on the form provided by the Department and to provide photos of the facility taken during the sanitary survey.”
- J. **A.7.a. Sample results.** The following language was added: “Contractor shall inform the owner of record retention requirements for owner, including 5 years for bacteria sample results and 10 years for chemical samples results, per s. NR 809.82(1), Wis. Adm. Code.”

Enclosed with this letter is a marked-up version of the 2023-2024 TN County Contract to better see the minor changes that were not addressed in this letter.

Regards,

A handwritten signature in purple ink that reads "Elizabeth Finzer".

Elizabeth Finzer
Water Supply Specialist – Bureau of Drinking Water and Groundwater
Wisconsin Department of Natural Resources
Email: Elizabeth.Finzer@wisconsin.gov