

June 24, 2021

Brent Miller
Sauk County Administrator
Sauk County West Square Building
Room #134
505 Broadway
Baraboo, WI 53913

Attn: Bill Devine, Devine Construction Inc., W8351 Bedrock Rd., Portage, WI 53901

Subject: Proposal for Phase One Environmental Site Assessment, Located at 537 K Street, Reedsburg, WI – Proposal Number P3001344.00

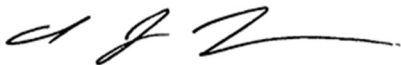
Dear Mr. Miller & Mr. Devine,

Westwood Infrastructure, Inc. (Westwood) is pleased to submit this scope of work and fee proposal for a Phase One Environmental Site Assessment (Phase I ESA) to support the property transfer of the County Highway Shop, located at 537 K Street in Reedsburg Wisconsin.

This proposal was prepared based on our understanding of the professional services requested. The following describes in detail the scope of services and fees. If the Scope of Services meets your anticipated scope, please return a signed copy authorizing us to proceed.

Thank you for the opportunity to perform the environmental services for you on this project. Please do not hesitate to call if you have any questions or comments on our proposal.

Sincerely,



Christopher J Rogers, P.G
Project Manager / Hydrogeologist

Enclosed:

Attachment – Work and Fee Proposal

Scope of Work and Fee Proposal

This Scope of Services is entered into pursuant to the terms of the Agreement by and between Westwood Infrastructure, Inc. (Westwood) and Sauk County (Client). This Scope of Services is subject to the terms and conditions of the Agreement, all of which are incorporated herein by reference. To the extent this Scope of Services conflicts with the terms of the Agreement, the terms of the Agreement shall control, unless this Scope of Services specifically states that it is intended to supersede the Agreement.

This Scope of Service reflects our current understanding of the site conditions. Westwood proposes the following Scope of Services.

Environmental Services

1. Phase I Environmental Site Assessment

- Westwood will perform a Phase I Environmental Site Assessment (Phase I ESA), in accordance with the American Society for Testing and Materials (ASTM) standards.
- Westwood will review available historical data and general records, that may include:
 - Available title documents,
 - Topographic maps,
 - Available historical fire insurance maps (e.g. Sanborn Fire Insurance Maps),
 - Data from appraisals, assessments, and inspections available as public record,
 - Aerial photos,
 - Geological and hydrogeological reports with maps, and
 - Appropriate fire department records.
- Perform a physical site inspection, visually observing the areas of concern for evidence of potential environmentally degrading circumstances. Documentation of site conditions will be provided, with on-site inspection efforts to include the presence or absence of:
 - Stressed or dead vegetation,
 - Evidence of pipelines or underground storage tanks,
 - Locations of electrical transformers,
 - Irregular or disturbed ground surfaces,
 - Imported fill or dumped material,
 - Discolored soils,
 - Odors,
 - Liquid breakouts,
 - Tanks, drums, and pipes, and
 - Location of structures.
- Use reasonable efforts to interview former owners, recent occupants, and neighbors of the property to determine or confirm information regarding past uses or activities on the project site.

- Evaluate data collected and prepare a written report including an interpretation of information generated from the historical data, general records search, and field activities. The report will include site and area maps documenting pertinent feature locations and will present conclusions based upon the assessment findings.

The following Services are not initially included in this Agreement, but shall be provided as Additional Services if authorized or confirmed in writing by the Client:

- Sampling of soil and groundwater,
- Sampling for radon, asbestos, and lead-based paint, or other non-petroleum compounds,
- If the results of the Phase I ESA indicate the need for additional investigation beyond the scope of this Task Order, Consultant will contact Client to discuss any necessary future work and additional costs.

In conjunction with the performance of the foregoing Services, Consultant shall provide one electronic copy of the Phase I ESA report.

Project Schedule

Consultant shall begin the Services immediately after a signed agreement is returned to the Client. Typical turnaround time for a final report is 10 workdays from the date of agreement.

Client's Responsibilities

Client shall perform and provide the following in a timely manner so as not to delay the Services of the Consultant. Unless otherwise provided in this Agreement, Client shall bear all costs incidental to compliance with the following:

- Provide safe access to the site (if access agreement is necessary).
- Provide contact information for the owner of the property.
- Notify Consultant of any known or suspected hazardous substances that Consultant employees may encounter.
- Provide a site plan and/or a survey map.
- Provide a legal description of the property.
- Give prompt written notice to Consultant whenever Client becomes aware of any development that affects the scope or timing of Consultant's Services, or any defect in the Services of Consultant.

Fee Summary

Based on the above-mentioned Scope of Services, Westwood proposes to perform this work under a lump-sum fee of \$3,000 (three thousand dollars).

ACCEPTED:

By: _____

Date: _____

Print Name: _____

Title: _____

