



GRANT AGREEMENT MODIFICATION
between the
STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES
And
SAUK CO PHD
for
2021 DPH Consolidated Contract

DPH Contract No.: 47748-2

Agreement Amount: \$914,000

Agreement Term Period: 10/1/2020 to 12/31/2022

CARS Pre-Packet No: 18472, 18420

DHS Division: Division of Public Health

DHS Grant Administrator: Chuck Warzecha

DHS Telephone: 608-266-9780

DHS Email: Charles.Warzecha@dhs.wisconsin.gov

Grantee Grant Administrator: Ms Treemanisha Stewart

Grantee Address: 505 BROADWAY STREET,
BARABOO, WI, 53913

Grantee Email: treemanisha.stewart@saukcountywi.gov

Modification Description: We are increasing funding for ELC COVID (Profile 155806) and adding funding for CYSHCN (Profile 154791). Please see attached Scope of Work. Final reports are due 30 days from the end of the designated contract period for profile 155806 and 45 days from the end of the designated contract period for any other included profiles.

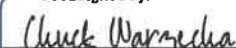
This is a Modification of an existing Agreement, as specified above. This Modification of Agreement encompasses both Amendments and Addendums to an existing Grant Agreement. This Modification is entered into by and between the State of Wisconsin Department of Health Services (DHS) and the Grantee listed above. With the exception of the terms being modified by this Grant Agreement Modification, ALL OTHER TERMS AND CONDITIONS OF THE EXISTING AGREEMENT, INCLUDING FUNDING, REMAIN IN FULL FORCE AND EFFECT. This Modification, including any and all attachments herein and the existing agreement, collectively, are the complete agreement of the parties and supersede any prior agreements or representations. DHS and the Grantee acknowledge that they have read the Modification and understand and agree to be bound by the terms and conditions of the existing agreement as modified by this action. This Modification becomes null and void if the time between the earlier dated signature and the later dated signature exceeds sixty (60) days, unless waived by DHS.

State of Wisconsin
Department of Health Services

Authorized Representative

Name: Chuck Warzecha

Title: Deputy Administrator

Signature: 

Date: 4/27/2021

Grantee

Entity Name: Sauk County Public Health

Authorized Representative

Name: Treemanisha Stewart

Title: Public Health Director/Health Officer

Signature: 

Date: 4/27/2021

SUPPLIER DIVERSITY AMENDMENT

The Wisconsin Department of Health Services (DHS) and Grantee agree to the below change to the Agreement. The below Agreement amendment is hereby incorporated by reference into the Agreement and is enforceable as if restated therein in its entirety.

The Agreement is hereby amended by incorporating and adding the following Section:

SUPPLIER DIVERSITY AND REPORTING REQUIREMENTS

Minority-Owned Business Enterprises (MBE) and Disabled Veteran-Owned Businesses (DVB) are certified by the Wisconsin Department of Administration (DOA). This program can be found at:
<https://doa.wi.gov/Pages/DoingBusiness/SupplierDiversity.aspx>

The State of Wisconsin is committed to the promotion of MBEs and DVBs in the State's purchasing program. The Grantee is strongly urged to use due diligence to further this policy by awarding Subcontracts or Subgrants to MBEs and DVBs or by using such enterprises to provide goods and services incidental to this Agreement.

The Grantee shall furnish appropriate monthly information about its efforts to subcontract/subgrant with MBEs and DVBs, including the identities of such businesses certified by the Wisconsin Supplier Diversity Program, their contract amount, and spend for each period to DHS. A listing of certified MBEs and DVBs, as well as the services and goods they provide, is available at: <https://wisdp.wi.gov/Search.aspx>

After completion of this Agreement, the Grantee shall report to DHS any amount of this Agreement that was subcontracted/subgranted to DOA certified MBEs and DVBs.

DHS shall have the right to request any information regarding the use of subcontractors/subgrantees including, but not limited to, MBEs and DVBs. The Grantee shall provide any such information as requested by DHS and within a time period that is specified by DHS.

The Grantee shall submit monthly reports of efforts to subcontract/subgrant with MBEs, DVBs, and other diverse entities/suppliers to DHS. A link to the Supplier Diversity PowerForm for submitting these reports can be found on the DHS Compliance Documentation page found here: <https://www.dhs.wisconsin.gov/business/compliance.htm>

For the duration of this Agreement, the Grantee shall provide monthly reporting of efforts to subcontract/subgrant with MBEs, DVBs, and other diverse entities/suppliers no later than the 15th of the following month.

For questions about reporting, please contact DHS Contract Compliance at
DHSContractCompliance@dhs.wisconsin.gov

CARS PAYMENT INFORMATION***DHS CARS STAFF INTERNAL USE ONLY*****CARS PAYMENT INFORMATION**

The information below is used by the DHS Bureau of Fiscal Services, CARS Unit, to facilitate the processing and recording of payments made under this Agreement.

Agency #:	Agency Name:	Agency Type:	CARS Contract Start Date	CARS Contract End Date	Program Total Contract:
56	SAUK CO PHD	230	10/1/2020	10/31/2022	\$912,200

Profile ID#	Profile Name	Profile Note	Profile Current Amount	Profile Change Amount	Profile Total Amount	Funding Controls
155806	ENHANCIN G DETECTIO N-COVID		\$340,800	\$571,400	\$912,200	N/A
					\$912,200	

DHS CARS STAFF INTERNAL USE ONLY**CARS PAYMENT INFORMATION**

The information below is used by the DHS Bureau of Fiscal Services, CARS Unit, to facilitate the processing and recording of payments made under this Agreement.

Agency #:	Agency Name:	Agency Type:	CARS Contract Start Date	CARS Contract End Date	Program Total Contract:
56	SAUK CO PHD	130	1/1/2021	6/30/2021	\$1,800

Profile ID#	Profile Name	Profile Note	Profile Current Amount	Profile Change Amount	Profile Total Amount	Funding Controls
154791	BIRTH DEFECT/C YSHCN PROJ2		-	\$1,800	\$1,800	N/A
					\$1,800	

CARS FEDERAL AWARD INFORMATION

DHS Profile Number	155806
FAIN	NU50CK000534
Federal Award Date	5/18/2020
Sub-award period of Performance Start Date	10/1/2020
Sub-award period of Performance End Date	10/31/2022
Amount of Federal Funds obligated (committed) by this action	\$571,400
Total Amount of Federal Funds obligated (committed)	\$912,200
Federal Award Project Description	Wisconsin's Application for the 2019 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) Cooperative Agreement
Federal Awarding Agency Name (Department)	Department of Health and Human Services
DHS Awarding Official Name	Julie A. Willems Van Dijk
DHS Awarding Official Contact Information	- - -9964
CFDA Number	93.323
CFDA Name	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)
Total made available under each Federal award at the time of disbursement	\$137,077,934
R&D?	No

Indirect Cost Rate	0.065
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Epidemiology and Laboratory Capacity
DHS/DPH and LTHDs
Grant/Contract Deliverables and Expectations
2020-2022 ELC Enhancing Detection LTHD Supplement Award

Contacts		Division Program Contact	Program Contact
	Name	Traci DeSalvo	Renee Leinbach
	Email	Traci.DeSalvo@wi.gov	Renee.Leinbach@wi.gov
	Phone	608-267-7321	608-698-5835

Background

This award, the Epidemiology and Laboratory Capacity Enhancing Detection supplement, will provide critical resources to local and territorial health departments in support of a broad range of COVID-19/SARS-CoV-2 testing & epidemiologic surveillance related activities. This includes, but is not limited to, increasing workforce capacity, vaccination, testing, laboratory capacity, infection control and contact tracing. Further details on allowable costs are outlined below.

Contract Period of Performance:

The grant start date is October 1, 2020 and the end date is October 31, 2022.

Generalized Funding Statement

Funding to each Local or Tribal Health Department is as follows:

- A \$250,000 base award will be offered to each jurisdiction
- Additional award funding will be based on a population multiplier
- Local or Tribal Health Departments who have chosen to increase their workforce capacity using the Population Health Institute Response Corps will have the appropriate portion of their award paid directly to the Response Corps
- Local Public Health Departments should report expenses to CARS Profile 155806.
- Tribal Public Health Departments should report expenses to CARS Profile 65506.

Expenditure reports will be prepared according to contract monitor instructions and submitted to the contract monitor at the same time expenses are submitted to the DHS CARS unit for payment. The Expenditure Report form (F-00642) is e-mailed to CARS (dhs600rcars@wi.gov)

Scope of Work Summary

These funds are broadly intended to provide critical resources to local and tribal health departments in support of a broad range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities and activities to support COVID-19 vaccination of community members. LTHDs' role in vaccination efforts will include coordinating access to vaccine through identifying local vaccinators (e.g. pharmacies, health care systems, etc.) and/or providing vaccine directly through mass vaccination clinics. Until there is adequate vaccine for the general public, these activities will focus on identifying and connecting eligible populations with vaccinators through a phased immunization process. The state will provide guidance on vaccine phases, allotment and delivery of vaccine to local vaccinators, and surge teams to enhance local vaccination resources. The goal is for LTHDs to vaccinate 500,000+ Wisconsin residents. Resources provided via this award mechanism should support necessary expenses required for mass vaccination of eligible community members and testing capacity for COVID-19/SARS-CoV-2, including the ability to process, manage, analyze, use, and report the increased data produced. These funds cannot be used for costs that are already covered by any other federal source (i.e. duplicating resources from an Immunization award).

Examples of allowable costs include:

- Personnel (term, temporary, students, overtime, contract staff, etc.) E.g. laboratorians, informaticians, epidemiologists, data managers/analysts, data visualization specialists, health communicators (including those specializing in risk communications), vaccinators, health educators, contact tracers, management & budget staff as well as administrative support, infection prevention & control staff. (May also include support for community health workers and organizations working with populations at higher risk for COVID-19.)
- PPE or other supplies (PPE being used to protect health care workers that are vaccinating, taking samples, processing specimens, conducting tests, etc.)
- Collection supplies, test kits, reagents, consumables & other necessary supplies for existing testing or onboarding new platforms
- Hardware & software necessary for robust implementation of electronic laboratory & surveillance data exchange between recipient & other entities, including healthcare entities, jurisdictional public health & CDC.
- Tools that assist in the rapid identification, electronic reporting, monitoring, analysis, & evaluation of control measures to reduce the spread of disease (e.g. GIS software, visualization dashboards, cloud services).
- Reporting &/or enrollment incentives.
- Contracts with academic institutions, private laboratories, &/or commercial entities including contracts to increase workforce capacity.
- Expenses associated with vaccination, case investigation, follow up, & contact tracing (including travel, software/hardware, etc.)
- Costs associated with testing and monitoring of isolated individuals as well as facilitating isolation to prevent spread of COVID-19. May include wrap around services as necessary.
- Support for social services that will facilitate compliance with isolation and quarantine.

Examples of non-allowable costs include:

- Research as defined by CDC
- Clinical care
- Medication for patient treatment
- Purchasing vaccines
- Construction
- Stockpiling PPE resources

Reporting Requirements	Due Date
Submit CARS reports	Monthly
Report summarizing activities supported by the funding	Quarterly

Grantees are required to comply with all Wisconsin ELC Enhancing Detection Award and program requirements, practice guidelines and reporting requirements set by the Centers of Disease Control and as described in the Notice of Award. In addition to the service and program requirements referenced above, administrative and operational requirements are summarized below.

- Ongoing monitoring of milestones and performance measures will be utilized to gauge progress toward successful completion of priority activities supported with these funds.
- Submission of monthly CARS expense reports.
- Quarterly reports will be completed by all awardees summarizing activities supported by the funding.

WIC-CYSHCN/Nourishing Special Needs Network (NSNN)

Key dates:

January 1 – June 30	Work plan calendar
January 1 – June 30	Spend funds
January 1	Contract starts
June 30	Contract ends

Background:

WIC-NSNN Nutritionists from Wisconsin's five public health regions have developed a system that addresses the following:

1. Facilitation of referrals to other services including Wisconsin Medicaid, primary care, tertiary care, the Birth to Three Program, economic assistance, Health Check, Children and Youth with Special Health Care Needs Regional Centers, and registered dietitian/nutritionists providing medical nutritional therapy,
2. communication with families, health care providers or Birth to Three Programs, about special needs or concerns,
3. facilitation of the provision of special infant and pediatric formulas through WIC,
4. collaboration with families, health care providers and pharmacists to ensure documentation for Medicaid reimbursement of nutritional products

Scope of Work:

The NSNN facilitates the recruitment and training of WIC Nutritionists to serve CYSHCN using a mentoring model. WIC Nutritionists complete a work plan with integrated mentoring and leadership strategies, and targeted competency activities.

CYSHCN-WIC/NSNN has a unique funding profile separate from WIC funds; therefore, submit expenses and reimbursements directly to CARS. Allowable costs for this project are staff time and travel for training and work plan related activities. Claim expenses as lump sum or expense routinely on timesheet.

Funding given by the first half of the calendar year, which is January 1 – June 30; meaning that all expenses incurred from January 1 – June 30 may be submitted under this contract. Expenses cannot be incurred after June 30.

Required activities:

- Facilitate or participate in NSNN webinars and presentations as outlined on annual activity calendar
- Participate in routine contact with mentee.
- Ensure mentee is aware of completes competency assessment at beginning and end of calendar year.
- Track activities using activity log.
- Complete and submit project evaluation.

Certificate Of Completion

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Mark Zeihen

1 West Wilson St.

Madison, WI 53703

mark.zeihen1@dhs.wisconsin.gov

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Cody Wagner

CodyW.Wagner@dhs.wisconsin.gov

Office of Legal Counsel

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Treemanisha Stewart

treemanisha.stewart@saukcountywi.gov

Public Health Director/Health Officer

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Chuck Warzecha

Charles.Warzecha@dhs.wisconsin.gov

Deputy Administrator

DHS/DPH

Security Level: Email, Account Authentication
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Intermediary Delivery Events

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Signing Complete	Security Checked	4/27/2021 8:44:26 AM
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- Until or unless you notify Wisconsin Department of Health Services as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Wisconsin Department of Health Services during the course of your relationship with Wisconsin Department of Health Services.



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Mark Zeihen

mark.zeihen1@dhs.wisconsin.gov

All parties have completed *RUSH* MultiProfile - SAUK CO PHD - 2021 DPH Consolidated Contract - 47748-2.

Hello,

Attached please find your Grant Agreement with the Department of Health Services.

If you are not an authorized signatory for your agency, please reassign this document to the authorized signatory by clicking the "other actions" button within DocuSign. Have your authorized signatory complete the following:

1. Review the entire Grant Agreement and Attachments;
2. Complete the Grantee DUNS Name, Grantee DUNS Number and Grantee FEIN fields if applicable;
3. Use your DocuSign signature to sign the Grant Agreement;
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Wisconsin Department of Health Services Contract Centralization Legal Review

Agreement Number: **47748-2**

Bureau of Procurement and Contracting (BPC) Review:

☒ This agreement uses a BPC template with Office of Legal Counsel (OLC) approved language.

☐ This agreement uses intergovernmental cooperative purchasing.

OLC Review Required:

☐ This agreement does not use a BPC template with Office of Legal Counsel (OLC) approved language or uses a BPC template with requested language changes.

Description:

NA

Office of Legal Counsel (OLC) Review and Approval:

☒ This agreement has been reviewed and approved by the Wisconsin Department of Health Services Office of Legal Counsel.

DocuSigned by:

Cody Wagner

Name: Cody Wagner

Title: Office of Legal Counsel

4/13/2021

Date Signed