

# **SAUK COUNTY RECYCLING BINS**

## **Assembly Instructions:**

- **Note the storage arrangement in the trailer for guidance when reloading. Unload all items. WATCH YOUR HEAD!!!!**
- **Fit the cages around the raised ridge on the pallet frame with the open side of the cage at the corner brace on the frame.**
- **Screw fasteners into bottom tabs around the frame to hold cage in place. Do not overtighten these screws.**
- **Use 2 -3 large zip-ties to join the open corner, wrapping them around fence ends and the 'Recycle Here' sign pole to secure.**
- **Extend the pole to identify bin locations above crowd.**
- **In windy conditions you may need to brace bins with a fence post or some other means of support. They will blow over.**
- **Bins are made to be used without plastic liners to reduce waste and costs, but also to make recyclables visible as a guide to use.**
- **The bins can be emptied into a large recycling dumpster by 2 people lifting the pallet and pouring out the contents.**

## **Storage:**

- **Remove one screw from each tab and loosen the other.**
- **Turn tabs off of wires to free up cages.**
- **Cut zip ties to release pole.**
- **Collapse cages, folding the small sides toward the same side so they hold each other in place.**
- **Thread cages onto ropes along side of trailer for support.**
- **Stack pallets.**
- **Load poles.**

**If there are no longer enough zip ties, screws, tabs or any other problems please contact the Land Conservation Department at 608-355-3245.**

**If you have suggestions on improving the procedures or directions we would appreciate them. Good luck with your event.**