

**SAUK COUNTY BOARD OF SUPERVISORS
CONSERVATION, PLANNING, AND ZONING COMMITTEE
Thursday, February 8, 2018
Room 213, Sauk County West Square Building**

Conservation, Planning, and Zoning (CPZ) Committee members present: D. Polivka, C. Pettersen, J. Ashford, J. Dietz, C. Spencer, S. Laubscher.

Absent: M. Flint (excused)

Others present: A. Bolin, C. Miller, L. Wilson, G. Templin, M. Keenan, K. Felton, P. Dederich, K. Norgard, M. Krueger.

At 9:00 a.m. Polivka called the Conservation, Planning, and Zoning Committee meeting to order and Templin certified to be in compliance with the Open Meetings Law.

Adopt agenda: Motion by S. Laubscher/J. Dietz to adopt the agenda as presented. Motion carried, all in favor.

Adopt minutes: Motion by C Pettersen/C Spencer to approve the January 23rd CPZ Committee meeting minutes. Motion carried, all in favor.

Public Comment:
None.

Communications:
None.

Register of Deeds

- a. Department report and updates. Templin reviewed the department report provided Bailey.
- b. Review and approval of vouchers. Templin reviewed vouchers in the amount of \$10,665.60 and \$9,883.74. Motion by S. Laubscher/C. Spencer to approve vouchers as submitted. Motion carried, all in favor.
- c. Review and possible action on annual report. Annual report to be reviewed at the next committee meeting.

Surveyor

- a. Department report. Dederich appeared and stated he was contacted by Jim Heusch to do a presentation at the Town's Association meeting regarding measurement standards. He spoke about younger surveyors/engineering firms using gps equipment and their potential conflict with federal standards. He spoke about the Admin Coordinator bringing the payment for the bounty program to the committee at an earlier meeting and the issue of Matt Filus being previously recommended years ago to approve his work and spoke of the payment details and a possible conflict of interest due to their friendship. He feels there is no conflict of interest and he has informed her that he does not believe it is it not under her purview. He then discussed the conditions of his position and what the Administrative Coordinator feels his duties should be. He stated it is inappropriate for the Administrative Coordinator to bring issues to the committee that they have long dealt with. Polivka addressed his concerns and suggested it is the responsibility of the Administrative Coordinator to deal with any issues that affect county business and he should work with the Administrative Coordinator. Issues that cannot be resolved can come to the Committee.
- b. Review and approval of vouchers. Dederich provided invoices in the amount of \$1,100. Motion by J. Ashford/S. Laubscher to approve vouchers, as submitted. Motion carried, all in favor.

Land Records Modernization

- a. Department report and updates. Felton provided the department report and updates.
- b. Review and approval of vouchers. Felton reviewed vouchers in the amount of \$18,266.17. Motion by S. Laubscher/C. Spencer to approve the vouchers, as submitted. Motion carried, all in favor.

Conservation, Planning and Zoning Department

- a. Department report. Wilson provided the department report. Spencer asked questions about the appeal of the Bontrager case. Wilson explained.
- b. Review and approval of vouchers. Templin reviewed two sets of vouchers in the amount(s) of \$18,201.73 and \$5,085.62. Motion by C. Spencer/J. Ashford to approve vouchers totaling \$23,287.35. Motion carried, all in favor.
- c. Discussion and possible action on 2017 Department Annual Report. Wilson reviewed the department's 2017 annual report. Committee members commended the staff for their work. Motion by C. Spencer/J. Dietz to approve the department's 2017 annual report. Motion carried, all in favor.
- d. Discussion and possible action on authorization to purchase a replacement vehicle as part of the 2018 budget. Motion by J. Dietz/J. Ashford to approve the resolution as presented. Motion carried, all in favor.

Reports

- a. Natural Resources Conservation (NRCS). Miller provided a department report.
- b. Farm Service Agency (FSA). Norgard provided a department report.
- c. Foresters. No report.
- d. Economic Development Committee. Polivka provided an updated on the most recent meeting regarding Polivka stated that the interviewed three candidates for the new liaison position at the previous meeting; and an announcement will be made when agreement is reached with a candidate. Polivka noted that a meeting is scheduled for next week to discuss the future regions program.
- e. Mirror Lake District. No report.
- f. Lake Virginia Management District. No report.
- g. Lake Redstone Management District. Dietz spoke of a meeting with the property owner that will take on a spoils site for the dredging project.

Next meetings of the Conservation, Planning, and Zoning Committee will be held on Tuesday, February 27th at 9:00 a.m. and Thursday, March 8th, 2018 at 9:00 a.m. Motion by C Spencer/S Laubscher to adjourn the meeting at 10:00 a.m. Motion carried, all in favor..

Respectfully submitted,

Judy Ashford, Secretary