

**SAUK COUNTY BOARD OF SUPERVISORS
CONSERVATION, PLANNING, AND ZONING COMMITTEE
Thursday, July 14, 2016
Room 213, Sauk County West Square Building**

Conservation, Planning, and Zoning (CPZ) Committee members present: J. Ashford, N. Johnson, D. Polivka, J. Fish, J. Dietz, E. Peterson, C. Lehman, S. Laubscher.

Absent: None.

Others present: S. Simmert, B. Bergstrom., R. Fry, G. Templin, B. Cunningham, K. Vertein, M. Krueger, K. Felton, P. Dederich, B. Bailey.

At 9:00 a.m. Chair Polivka called the Conservation, Planning, and Zoning Committee meeting to order and Templin certified to be in compliance with the Open Meetings Law.

Adopt amended agenda: Motion by J. Dietz/S. Laubscher to adopt the amended agenda as presented. Motion carried, all in favor.

Motion by N. Johnson/J. Fish to approve the June 28th meeting CPZ Committee meeting minutes. Motion carried, all in favor.

Public Comment:
None.

Communications:
None.

Discussion and possible action on outside agency budget request: Conservation Congress, Ken Vertein. Ken Vertein appeared and reviewed the budget request of \$1,300.00 and updated the committee on the programs, organizations purpose and the goals. Motion by J. Fish/J. Ashford to approve the request of \$1,300.00.

Land Records

- a. Department reports and updates. Felton appeared and reviewed the Department report.
- b. Review and approval of vouchers. Felton reviewed the vouchers. Motion by E. Peterson/S. Laubscher to approve vouchers in the amount of \$327.79. Motion carried, all in favor.
- c. Review and approval of Goals & Objectives Budget Form 1. Felton reviewed Form 1 for the committee. Motion by N. Johnson/J. Ashford to approve Goal & Objectives Form 1. Motion carried, all in favor.

Register of Deeds

- a. Department report and updates. Bailey reviewed the department report.
- b. Review and approval of vouchers. Motion by J. Ashford/E. Peterson to approve vouchers in the amount of \$12,000.90. Motion carried, all in favor.
- c. Review and approval of vendor for index book scanning project – quotes expected not to exceed \$10,000. Bailey reviewed the proposals as submitted and recommended the proposal from OnQ Solutions in the amount of \$9,353.00. Motion by E. Peterson/J. Dietz, to approve the proposal by OnQ Solutions in the amount of \$9,353.00 for index book scanning project. Motion carried, all in favor.

Surveyor

- a. Department report and updates. Dederich appeared and provided a department report.
- b. Review and approval of vouchers. Dederich provided vouchers in the amount of \$13,625. Motion by J. Ashford/J. Fish to approve the vouchers in the amount of \$13,625. Motion carried, all in favor.

Conservation, Planning and Zoning

- a. Department Report. Simmert provided the Department report and reviewed highlights and issues. Templin reviewed septic highlights, Cunningham reviewed the FEMA audit and the upcoming shoreland ordinance meetings and Bergstrom reviewed conservation highlights.
- b. Review and approval of vouchers. Templin reviewed department vouchers. Motion by J. Fish/N. Johnson to approve vouchers in the amount of \$64,681.18. Motion carried, all in favor.

Discussion and possible action on to amend a conditional use permit for a Planned Rural Development (PRD) to relocate a PRD lot for Joseph & Bernice Seep locate in Section 22, T12N, R3E, Town of Ironton, Sauk County pursuant to Subchapter IX, of the Sauk County Zoning Code of Ordinance. Simmert provided the background and history of the request and explained that the applicant is asking to relocate the PRD lot 2 north of PRD lot 4. He also stated the Town will be taking action to approve the request at their next meeting. Motion by C. Lehman/E. Peterson to approve the PRD request for the lot change, with the condition of the approval of the Town Board. Motion carried, all in favor.

Discussion and possible approval of a single family residence CUP pursuant to s.7.074(3) for Scott Haugh located in S9, T12N, R3E, Town of Ironton. Simmert provide the background and history of the request and explained the proposal to construct a home on land over 35 acres, as required by DATCP to preserve Ag land. Motion by C. Lehman/J. Fish to approve the CUP to build a residence on land over 35 acres, as required by DATCP. Motion carried, all in favor.

Reports

- a. Natural Resources Conservation (NRCS). No report.
- b. Farm Service Agency (FSA). No report.
- c. Foresters. No report.
- d. Economic Development Committee. Polivka spoke of the update for Economic Development, as was already discussed by Simmert during the department report.
- e. Mirror Lake District. Lehman spoke of the trees falling in the water and the inability to remove the fallen trees, upcoming sediment removal and meetings. Krueger spoke of an upcoming 50th anniversary.
- f. Lake Virginia Management District. Dietz spoke of Chip Meister coming to the September meeting and what the Sheriff's Dept can do for the District. He also spoke of mowing services by the Highway Dept.
- g. Lake Redstone Management District. Johnson spoke of Bergstrom covering many updates. He also spoke of upcoming dredging and an education grant.

Administrative Coordinators Report

- a. Consideration and possible approval of CPZ Mission, Vision and Goals for 2017. Fry reviewed the proposed mission, vision and goals, as presented by the CPZ Department. Motion by J. Ashford/J. Fish to approve the Mission, Vision and Goals for 2017. Motion carried, all in favor.
- b. Tri County Airport area wetland bank project update. Fry spoke of possible updates due to information provided by the property owner and Army Corps. Polivka spoke of a public meeting the land owner is having on July 20th at the Spring Green town hall. Peterson spoke of his opposition to having wetlands there and the detriments to the airport besides the flight path. Krueger also spoke of the public meeting on the 20th and the need to engage the FAA in these discussions.

c. CPZ update. Fry gave an update on the CPZ Department and spoke a visioning session and working with the staff on the department's budget, future meetings, a position description for a department head, a timeline/process for hiring and the department's organizational structure.

Next meetings of the Conservation, Planning, and Zoning Committee will be held on Tuesday, July 26th, 2016 at 9:00 a.m. and Thursday, August 11th, 2016 at 9:00 a.m. Motion by J. Fish/E. Peterson to adjourn at 11:15 a.m. Motion carried, all in favor.

Respectfully submitted,

Nate Johnson, Secretary