

**SAUK COUNTY BOARD OF SUPERVISORS
CONSERVATION, PLANNING, AND ZONING COMMITTEE
Thursday, September 12, 2013 – Meeting Room 213, West Square Building**

Conservation, Planning, and Zoning (CPZ) Committee members present: J. Ashford, J. Dietz, F. Halfen, G. Lehman, D. Nobs, D. Polivka, R. Puttkamer

Others present: B. Cunningham, K. Felton, M. Keenan, A. Kleczek Bolin, J. Mercier, B. Michalek, C. Miller, C. Norgard, S. Pate, P. Pohle, B. Simmert, B. Vaillancourt

At 9:00 a.m. Chair Lehman called the Conservation, Planning, and Zoning Committee to order and certified to be in compliance with the Open Meetings Law.

Adopt agenda: Motion by Halfen/Dietz to adopt the agenda with moving the NRCS report to after approving the minutes on the agenda. Motion carried, all in favor.

Adopt minutes of previous meeting-August 27: Motion by Polivka/Puttkamer to adopt the minutes from the August 27 Conservation, Planning, and Zoning Committee meeting. Motion carried, all members in favor.

Natural Resources Conservation Service (NRCS) report: Miller stated that there is a lot of construction right now and are getting payments out. The new NRCS State Conservationist Jimmy Bramblett toured Sauk County about a month ago. Finished another Environmental Quality Incentives Program (EQIP) contract. Finishing the last Conservation Reserve Program (CRP) contract this week. Discussed cost sharing for cover crops.

Public Comment

a. Jim Mercier-chairman of the Lake Redstone Protection District summarized a survey regarding the dam breach analysis. Bev Vaillancourt will forward a digital copy for the CPZ Committee's review.

b. Beverly Vaillancourt updated the CPZ Committee regarding the Plan Commission meeting regarding short-term rentals on Lake Redstone.

Communications:

a. Notice of public hearing on the Sauk Prairie Comprehensive Plan-October 8

b. Energy, Climate and Our Future: Moving Sauk Prairie from Vulnerability to Resilience-September 29

c. Southern Area Association Summer Tour/Meeting-October 10

d. Polivka and the CPZ Committee discussed the bill supporting towns opting out of county zoning. Discussed the costs to townships including staff and attorneys, etc. that this change would cost towns if they opt out.

Review and authorization for chair to sign Farmland Preservation Program (FPP) notice of noncompliance: Keenan presented background on the FPP participant in the Town of Reedsburg being in noncompliance. Most people are working on being in compliance. Motion by Halfen/Ashford to approve the chair to sign the notice of noncompliance. Motion carried, all in favor.

Land Records Modernization:

- a. Department reports and updates: Felton briefly updated the CPZ Committee.
- b. Review and approval of vouchers: Motion by Halfen/Polivka to approve the vouchers in the total amount of \$95. Motion carried, all in favor.
- c. Authorization to forward the 2014 Land Records Modernization budget to the Finance Committee: Pate and Felton reviewed the budget and addressed the credit card machine expenditures. Motion by Halfen/Nobs to approve forwarding the Land Records Modernization budget to the Finance Committee. Motion carried, all in favor.

Register of Deeds:

- a. Department reports and updates: Bailey is continuing to check on the vendors for the conversion of books. Bailey briefly reviewed the department report and noted they are still running ahead of budget.
- b. Review and approval of vouchers: Motion by Nobs/Polivka to approve the vouchers in the amount of \$3,335.67. Motion carried, all in favor.
- c. Review and approval to forward Register of Deeds 2014 budget to the Finance Committee: Bailey reviewed the budget. Pate explained the budgeting with the Land Records budget. Motion by Halfen/Nobs to move the Register of Deeds budget to the Finance Committee. Motion carried, all in favor.

Surveyor:

- a. Review and approval of vouchers: Motion by Halfen/Nobs to approve the vouchers in the total amount of \$400.00. Motion carried, all in favor.
- b. Authorization to forward the Surveyor 2014 budget to the Finance Committee: Dederich noted there are no substantial changes to the budget. Motion by Ashford/Halfen to move the Surveyor's budget to the Finance Committee. Motion carried, all in favor.
- c. Dederich stated he has been in communication with the DOT, and they have approved payment for Hwy. BD. He will have a complete report at a future meeting.

Update on draft floodplain zoning ordinance-Lake Virginia: Michalek and Cunningham updated the CPZ Committee on the letter received from the DNR on the dam failure analysis for the Virginia Lake Dam.

Zoning ordinance revision update: Simmert updated on Chapter 7 and the conversion rate being approved by DATCP.

Discussed how to handle lodging houses in Chapter 7. CPZ Committee's consensus is to leave lodging houses as they are currently being handled through the Board of Adjustment (BOA).

The ordinance will be taken out to the towns for their review and are planning to have a public hearing in November and County Board action in December.

The Farmland Preservation Plan is scheduled for a public hearing on October 22.

Review and possible approval of resolution to purchase property in Lake Redstone dam breach area with Community Development Block Grant funds: Committee was provided a copy of the resolution. There is \$325,000 left of the Community Development Block Grant – Emergency Assistance Program supplement flood relief monies to be spent by the end of 2013. Carol Czarnecki was one of the original targeted properties to be removed because it is the first home below the dam. The house will be removed by the Highway Department. Motion by Halfen/Polivka to amend the resolution to include a statement to sell the property. Motion carried, all in favor.

Motion by Halfen/Ashford to move the resolution forward as amended. Motion carried, all in favor. This is federal money. Motion carried, with Ashford, Dietz, Halfen, Polivka, Puttkamer in favor; opposed were Lehman, Nobs.

Update and approval to forward Conservation, Planning, and Zoning Department 2014 budget to the Finance Committee: Michalek presented an option to add in \$16,000 to the budget for the Clean Sweep grant and increasing the permit amount because of the improving economy. Health insurance is coming in less. With these changes we would be sitting at a \$10,000 increase.

The other option presented to the Committee is to only increase permit fees. The CPZ Department did a quick review of our fee levels, and we are pretty similar to other counties. We would like to do a more thorough analysis in 2014 for the 2015 budget year.

Motion by Halfen/Ashford to approve forwarding the first option to the Finance Committee. Motion carried, all in favor. The Finance Committee will be reviewing this budget at 1:00 p.m. on September 26.

Conservation, Planning, and Zoning Department

a. Department reports and updates: Michalek reviewed the department report. Distributed County Board picnic/tour information.

b. Review and approval of vouchers: Motion by Ashford/Puttkamer to approve the vouchers in the total amount of \$3,944.81. Motion carried, all in favor.

Reports:

a. Farm Service Agency (FSA) report: Norgard noted they are finishing up the Conservation Reserve Program approvals from the last sign-up. The Direct and Counter-cyclical Program will probably be affected by sequestration.

b. Foresters' report: None.

c. Economic Development Committee report: Polivka stated they met on August 26 with the Town of Dellona, and they viewed the Weidman forest.

d. Mirror Lake District report: None.

e. Lake Virginia Management District report: Nobs noted they are meeting on September 14.

f. Lake Redstone Management District report: Dietz discussed contacting farmers in Juneau County.

Next meeting of the Conservation, Planning, and Zoning Committee will be held at 9 a.m. on Wednesday, September 25, and Friday, October 11.

Motion by Nobs/Ashford to adjourn at 12:02 p.m. Motion carried, all members in favor.

Respectfully submitted,

Don Nobs, Secretary

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