

**SAUK COUNTY BOARD OF SUPERVISORS  
CONSERVATION, PLANNING, AND ZONING COMMITTEE  
Tuesday, April 23, 2013 – County Board Room/Gallery, West Square Building**

Conservation, Planning, and Zoning (CPZ) Committee members present: J. Ashford, J. Dietz, F. Halfen, G. Lehman, D. Nobs, D. Polivka, R. Puttkamer

Others present: B. Cunningham, R. Hineman, D. Kinsman, A. Kleczek-Bolin, B. Michalek, P. Pohle, B. Simmert

At 9:00 a.m. Vice Chair Ashford called the Conservation, Planning, and Zoning Committee to order and certified to be in compliance with the Open Meetings Law.

Adopt agenda: Motion by Halfen/Puttkamer to adopt the agenda. Motion carried, all members in favor.

Adopt minutes of previous meeting-April 11: Motion by Dietz/Halfen to adopt the minutes from the April 11 Conservation, Planning, and Zoning Committee meeting. Motion carried, all members in favor.

Public Comment: None.

Communications:

a. Updates from previous CPZ Committee meetings – Updated on the landowner question at the last meeting in the Lake Redstone Management District. The landowner is working through the Environmental Quality Incentives Program (EQIP) to possibly receive funding. The CPZ Department will meet with the Lake Redstone Management District after Wegner's demonstration site is completed and DNR looks at the site.

b. Pohle distributed the spring Youth Conservation Days' information and invited the CPZ Committee to attend.

c. Halfen corrected a statement made at the previous meeting. He stated that DNR game wardens have no authority on the misuse of firearms. Only during the hunting season if someone gets shot or a house gets shot, they go out and immediately turn over to the Sheriff's Department.

d. Mid-term assessment-Michalek updated the CPZ Committee about the most recent mid-term assessment.

Discussion and possible action on a conditional use permit for a Planned Unit Development (PUD) cluster lot located in S31,T.12N.R.3E, Town of Ironton, Sauk County by Phillip and Russell Hineman pursuant to Section 7.12 of the Sauk County Code of Ordinances: Simmert presented the staff report/background information. Motion by Polivka/Nobs to approve the conditional use permit with the conditions provided. Motion carried, all in favor.

Discussion and possible action on a conditional use permit for a Planned Unit Development (PUD) cluster lot located in S27,T.12N.R.3E, Town of Ironton, Sauk County by Daniel and Monica Kinsman pursuant to Section 7.12 of the Sauk County Code of Ordinances: Simmert presented the staff report/background information. The permit is on the agenda for the Town of

Ironton's May 13 board meeting. One of the conditions is upon their approval. Motion by Nobs/Halfen to approve the conditional use permit with condition requiring the Town of Ironton's approval. Motion carried, all in favor.

Update on Chapter 7 Zoning Ordinance: Committee was reminded of the conversation from a couple of months ago in which the question was posed to the CPZ Committee about integrating more stringent zoning standards close to villages/municipalities. The Committee was not in favor of this back when it was presented and is still not in favor of it today. The Committee indicated that the state provides for such avenues through intergovernmental agreements and Extra-Territorial (ET) zoning.

Simmert mentioned that as part of the Hwy. 12 project, the second phase is to work with the City of Baraboo and Town of Baraboo to develop a boundary agreement.

Chapter 7 should be going to DATCP today and should have an update at the next meeting. Looking at holding a public hearing on June 25. Feedback from town meetings will be brought back to the CPZ Committee. Plan to take it to the July County Board for adoption.

Discussion and possible action on an LTE position for Safe Drinking Water Nitrate Initiative - Bureau of Drinking Water and Groundwater: As discussed at the April 11 meeting, there is approximately \$87,000/year available for staffing for this program, but there is no current staffing time available to take on this project. The current limited-term (LTE) position held by Godfriaux-Leystra could be extended. There is a potential for this initiative to go four years at 20 hours/week at a rate of \$20/hour. Will need to take to the Finance Committee and Personnel Committee. There is no cost to the county. If the grant ends, the LTE will be terminated.

Lehman arrived at 9:42 a.m.

Motion by Polivka/Halfen to maintain an LTE project position for 20 hours/week for three-four years for the Safe Drinking Water Nitrate Initiative at \$20/hour. Motion carried, all in favor.

Review and possible approval of attendance at Southern Area Association spring meeting: The spring meeting will be held on Wednesday, May 29. There are no registration fees. Lehman and possibly Polivka may attend. Motion by Halfen/Nob to approve attendance for the CPZ Committee members. Motion carried, all in favor.

#### Land Records Modernization

a. Department reports and updates: Felton reviewed the department report. Copy costs are being reviewed and will report back at a future meeting. Provided the Land Information Officers Network (LION) Issue Brief AB/SB 40 - Budget Bill Amendment-Base Budget and Education Grants.

b. Review and approval of vouchers: Motion by Nobs/Polivka to approve the vouchers in the total amount of \$1,886.00. Motion carried, all in favor.

#### Surveyor

a. Department reports and updates: Dederich reviewed the department report

b. Review and approval of vouchers: Motion by Halfen/Ashford to approve the vouchers in the total amount of \$11,518.51. Motion carried, all in favor.

Dederich reported that the remonumentation projects are not all finished, in part because the wet spring. The other delay in the remonumentation project on Hwy. 113, where the tops of some monuments were broken off and paved over during reconstruction, and we will need to do excavations. Dederich proposed to have highway staff provide personnel and safety devices to assist in the excavation process. He stated that in the past, he has had to pay for highway personnel and equipment used in road excavations out of the Surveyor's budget. The CPZ Committee directed Dederich to have the Highway Department bill the Department of Transportation (DOT) for any charges incurred, as this is in a state highway.

In a related matter, Dederich informed the committee of an ongoing situation where the County Highway Department changed the road schedule a number of years ago and did a reconstruct of Hwy. PF instead of the scheduled Hwy. C and in the process destroyed or damaged 26 section corners that were in the roadway. He was not given prior notice of this change. He has been trying to get them back in but has time and budget constraints. Discussed statutory requirement that the cost of perpetuating corners in roads be paid for out of the County Road and Bridge Fund. Also discussed statutory requirement that the County Surveyor be given 30-day notice prior to any work that endangers section corners.

Further related, Hwy. BD where the County Surveyor provided WDOT with coordinates and ties to existing section corners in the roadway prior to the rebuild so they could be put back when the work was done. Those corners have not been reset and the project engineers have said they are having trouble finding funding to do that as the project has been closed.

Committee directed Dederich to:

- 1) Write a resolution stating that costs of perpetuation corners in county highways come out of the Highway budget and that cost of perpetuating corners in town roads be addressed as well;
- 2) Write a county-wide ordinance stating that when corners are removed or destroyed, the cost of re-establishing those corners be paid by the agency which caused them to be removed or destroyed; and
- 3) Have Corporation Counsel write a letter to the WDOT Secretary informing them of their responsibility to pay for the resetting of corners on County BD. If there is no response from them the situation should be brought to the attention of Representative Fred Clark.

Dederich next addressed the situation with the pending contractor qualification process for the next round of projects. He said that the Request for Quotes (RFQ) has not gone out and that he wants to wait until all ongoing projects have been completed first, so that performance on those projects can be used as an indication of the qualifications of the existing contractors. Committee members agreed that this is an appropriate course of action.

#### Register of Deeds

a. Department reports and updates: Bailey reviewed the department report.

b. Review and approval of vouchers: Motion by Halfen/Puttkamer to approve the vouchers in the total amount of \$2,697.85 Motion carried, all in favor.

### Conservation, Planning, and Zoning

Committee questioned a violation from last summer. Michalek reported that there were 15 tickets issued, reduced to two (one for trailer and one for garage) amounting to \$600 for the two tickets. The landowner agreed to remove the trailer and not bring it back. Needs to get a permit for the garage.

Committee questioned mining permits. Michalek reported that all the permits we have are on a five- or ten-year system and must come back through the Board of Adjustment (BOA). There are 32 mines; they go through state reclamation process and are kept track of annually.

Next meeting of the Conservation, Planning, and Zoning Committee will be held at 9 a.m. on Thursday, May 16, and Tuesday, May 28. Halfen and Ashford will not be available June 25 and Ashford is gone that entire week.

Motion by Ashford/Nobs to adjourn at 10:38 a.m. Motion carried, all members in favor.

Respectfully submitted,

Don Nobs, Secretary